



# District of 100 Mile House

385 Birch Avenue, P.O. Box 340, 100 Mile House, British Columbia Canada V0K 2E0  
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## SUMMER STUDENT JOB DESCRIPTION

<b>POSITION:</b>	<b>Summer Student</b>
<b>CLASSIFICATION:</b>	<b>International Union of Operating Engineers, Local #959</b>
<b>REPORTS TO:</b>	<b>Director of Community Services</b>

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### POSITION SUMMARY

The incumbent will primarily perform routine manual tasks in the operation and maintenance of flower beds, tree, turf areas park and 100 Mile House Cemetery. Additional tasks may include grass cutting, raking, weeding, trimming, roadside cleanup, graffiti removal, ditch maintenance, painting and minor construction.

### JOB DUTIES

- Assist in maintaining the park, cemetery, boulevards and related landscaped areas in the District.
- Operate equipment related to grounds maintenance and development requirements.
- Apply fertilizer, weed and maintain flower displays, plant and transplant trees, shrubs and bulbs; landscaping and the laying of sod.
- Repair and maintain underground sprinklers as required.
- Pruning trees as required.
- Perform other duties as assigned.

**NOTE:** The duties and responsibilities listed above are not set forth for the purpose of limiting the assignment of work and are not to be construed as a complete list of duties normally or temporarily to be performed.

The incumbent may encounter information associated with the privacy of individual or that is sensitive in nature; accordingly, confidentiality must be maintained at all times.

## **REQUIREMENTS**

- Must be a student (under 25 years of age, registered as a full-time student in the previous academic year and intending to return to school on a full-time basis in the next academic year.
- Knowledge of the operation, minor maintenance and use of common garden tools and equipment.
- Some experience in the operation of light and medium maintenance and construction equipment.
- Good physical condition with sufficient strength and stamina to perform heavy manual work
- Valid Class 5 BC Drivers License (Class 7 "N"-may be considered).

**Revised:** March 21, 2019