



DISTRICT OF 100 MILE HOUSE

**AGENDA FOR THE REGULAR MEETING OF THE MUNICIPAL COUNCIL
TO BE HELD IN MUNICIPAL COUNCIL CHAMBERS
Thursday, April 25th, 2024 at 4:30 PM**

A.	<u>CALL TO ORDER</u>
	<p>Mayor to call the regular meeting to order at 4:30 PM.</p> <p>Acknowledgement that this meeting is being held on Tsqescencúlecw.</p> <p>BE IT RESOLVED THAT, pursuant to Section 92 of the <i>Community Charter</i>, that this meeting of Council be closed to the public under Section 90 (1)(l) of the Community Charter.</p> <p>Regular meeting to be called back to order at 5:00 PM.</p>
B.	<u>APPROVAL OF AGENDA:</u>
	<p>B1</p> <p>BE IT RESOLVED THAT the April 25th, 2024 Regular Council agenda <u>be approved.</u></p>
C.	<u>INTRODUCTION OF LATE ITEMS AND FROM COMMITTEE OF THE WHOLE:</u>
D.	<u>DELEGATIONS / PUBLIC HEARING:</u>
BDO – Financial Statements & 2023 Audit Presentation	<p>D1</p> <p>BDO will appear before the Board to present the 2023 Audited Financial Statements</p>

	BE IT RESOLVED THAT the District of 100 Mile House 2023 Audited Financial Statements <u>be approved</u> as presented.
E.	<u>MINUTES:</u>
F.	<u>UNFINISHED BUSINESS:</u>
G.	<u>MAYOR'S REPORT:</u>
H.	<u>CORRESPONDENCE:</u>
I.	<u>STAFF REPORTS:</u>
Community Services Fleet Upgrade / ½ Ton RFP	<p>I1</p> <p>BE IT RESOLVED THAT the report from Administration dated April 22nd, 2024 regarding the RFQ for the supply of a ½ Ton be received; and further</p> <p>BE IT RESOLVED THAT the RFQ to supply the District of 100 Mile House with a new 2025 Dodge ½ ton pickup be awarded to Regency Chrysler for the stated price of \$57,017.90 plus applicable taxes.</p>
Community Services Building Equipment / Mobile Column Lift RFQ	<p>I2</p> <p>BE IT RESOLVED THAT the report from Administration dated April 22nd, 2024 regarding the RFQ for the supply of a Mobile Column Lift be received; and further</p> <p>BE IT RESOLVED THAT the RFQ to supply the District of 100 Mile House with a new Mobile Column Lift be awarded to ISN Canada for the stated price of \$83,196. plus applicable taxes.</p>
J.	<u>BYLAWS:</u>
Tax Rates Bylaw No. 1423, 2024	<p>J2</p> <p>BE IT RESOLVED THAT the Tax Rates Bylaw No. 1423, 2024 be adopted this 25th day of April, 2024.</p>
K.	<u>VOUCHERS</u>

L.	<u>OTHER BUSINESS:</u>
M.	<u>QUESTION PERIOD:</u>
N.	<u>ADJOURNMENT :</u> BE IT RESOLVED THAT this April 25 th , meeting of Council be adjourned: Time:

District of 100 Mile House

Audit final communication to the Mayor and Council for the year ended December 31, 2023

START



**District of
100 MILE HOUSE**

**COUNCIL REPORT
File No. 570-01**

Regular Council – April 25th, 2024

REPORT DATE: April 22th, 2024

TITLE: Community Services Fleet – RFQ ½ Ton Award

PREPARED BY: T. Boulanger, CAO

PURPOSE:

The purpose of this Council report is to provide information on the Community Services Fleet RFQ submissions and award the supply of a new ½ Ton.

RECOMMENDATION:

Recommended Resolution

BE IT RESOLVED THAT the report from Administration dated April 22nd, 2024 regarding the RFQ for the supply of a ½ ton be received; and further

BE IT RESOLVED THAT the RFQ to supply the District of 100 Mile House with a new 2025 Dodge ½ ton pickup be awarded to Regency Chrysler for the stated price of \$57,017.90 plus applicable taxes.

BACKGROUND INFORMATION / DISCUSSION:

The District of 100 Mile House issued an RFQ for the supply and delivery of one (1) 1/2 Ton extended cab truck,

Three (3) submissions were received by the deadline. Submissions were opened in the presence of Director of Community Services T. Conway. and CAO T. Boulanger. The budget for this piece of equipment was approved at \$60,000.

The submissions were received as follows (*PST varies based on base price):

Submission	Quoted Amount Prior to Taxes	Taxes (GST)	Taxes (PST)*	Total Amount of Quote
Sunrise Ford	\$ 57,935.00	\$ 2,896.75	\$ 5,793.50	\$ 66,625.25
Regency Chrysler	\$ 57,017.90	\$ 2,850.90	\$ 5,131.61	\$ 65,000.41
Metro Motors	\$ 59,982.50	\$ 2,999.13	\$ 5,998.25	\$ 69,979.88



OPTIONS: Council may choose to award to one of the other alternate bids.

BUDGETARY IMPACT: The 2024 Capital Budget for this Community Service fleet upgrades was approved for \$60,000.


LEGISLATIVE CONSIDERATIONS (Applicable Policies and/or Bylaws): N/A

ATTACHMENTS:

RFQ Submissions

Prepared By: 
T. Boulanger, CAO

Date: Apr. 22. 24.

Reviewed By: 
S. Elias, Director of Finance

Date: Apr. 22. 24



**District of
100 MILE HOUSE**

**COUNCIL REPORT
File No. 570-01**

Regular Council – April 25th, 2024

REPORT DATE: April 22nd, 2024
TITLE: Community Services Fleet – RFQ Mobile Column Lift
PREPARED BY: S. Elias, Director of Finance

PURPOSE:

The purpose of this Council report is to provide information on the Community Services RFQ submissions and award the supply of a Mobile Column Lift.

RECOMMENDATION:

Recommended Resolution

BE IT RESOLVED THAT the report from Administration dated April 22nd, 2024 regarding the RFQ for the supply of a Mobile Column Lift be received; and further

BE IT RESOLVED THAT the RFQ to supply the District of 100 Mile House with a new Mobile Column Lift be awarded to ISN Canada for the stated price of \$83,196 plus applicable taxes.

BACKGROUND INFORMATION / DISCUSSION:

The District of 100 Mile House issued an RFQ for the supply and delivery of one mobile column lift. Three (3) submissions were received by the deadline. Submissions were opened in the presence of Director of Community Services T. Conway, and Director of Finance S. Elias. The budget for this project was approved at \$100,000.

During the capital budget process Council approved \$100,000 for a new shop door at Community Services shop and a fixed lift. Since approval of the project, it has been discovered that the height of the door that was possible to be installed would not be high enough to accommodate all equipment (Grader). In light of this we moved to a portable lift system that will accommodate all 3 bays.



The submissions were received as follows:

Submission	Quoted Amount Prior to Taxes	Taxes (GST)	Taxes (PST)*	Total Amount of Quote
Total Parts Express Ltd	\$ 89,085.00	\$ 4,454.25	\$ 6,235.95	\$ 99,775.20
ISN Canada	\$ 83,196.00	\$ 4,159.80	\$ 5,823.72	\$ 93,179.52
Babco	\$ 82,730.00	\$ 4,136.50	\$ 5,791.10	\$ 92,657.60

ISN Canada submitted the lowest priced proposal for the desired mobile lift. The submission from Babco was for a product not recommended for the Districts needs.

OPTIONS:

Council may choose to award to one of the other alternate bids.

BUDGETARY IMPACT:

The 2024 Capital Budget for this Community Service upgrade was approved for \$100,000.

LEGISLATIVE CONSIDERATIONS (Applicable Policies and/or Bylaws): N/A

ATTACHMENTS:

RFQ Submissions

Prepared By: S. Elias
S. Elias, Director of Finance

Date: Apr 23/24

Reviewed By: T. Boulanger
T. Boulanger, CAO

Date: Apr 23/24

DISTRICT OF 100 MILE HOUSE**Bylaw No. 1423**

Being a Bylaw to impose a percentage addition to unpaid taxes, establish the date on which property taxes are due and for the levying of rates, for Municipal, Hospital and Regional District purposes for the year 2024.

That the Council of the District of 100 Mile House, in open meeting assembled, enacts as follows:

- (1) This bylaw may be cited as **"Tax Rates Bylaw No. 1423-2024"**
- (2) The following rates are hereby imposed and levied for the year 2024.
 - (a) For all lawful general purposes of the District of 100 Mile House on the assessed value of land and improvements taxable for general municipal purposes, rates appearing in Column "A" of the Schedule attached hereto and forming a part hereof.
 - (b) For debt purposes on the assessed value of land and improvements taxable for general municipal purposes, rates appearing in Column "B" of the Schedule attached hereto and forming a part hereof.
 - (c) For Regional Hospital District purposes on the assessed value of land and improvements taxable for Regional Hospital District purposes, rates appearing in Column "C" of the Schedule attached hereto and forming a part hereof.
 - (d) For Regional District purposes on the assessed value of land and improvements taxable for Regional Hospital District purposes, rates appearing in Column "D" of the Schedule attached hereto and forming a part of hereof.
 - (e) For South Cariboo Recreation purposes of the Cariboo Regional District on the assessed value of land and improvements taxable for General Municipal purposes, rates appearing in Column "E" of the Schedule attached hereto and forming a part of hereof.
 - (f) For Regional District residential garbage collection purposes on the assessed value of land and improvements taxable for Regional Hospital District purposes, rates appearing in Column "F" of the Schedule attached hereto and forming a part of hereof.
- (3) The minimum amount of taxation upon a parcel of real property shall be One Dollar (\$1.00).

READ A FIRST, SECOND AND THIRD TIME this 23rd day of April, 2024.

ADOPTED this 25th day of April, 2024.

Mayor

Corporate Officer

DISTRICT OF 100 MILE HOUSE
 Tax Rates Bylaw No. 1423, 2024
 Schedule "A"

	"A" General	"B" Municipal Debt	Total	"C" Cariboo-Chilcotin Regional Hospital District	"D" Cariboo Regional District	"E" CRD South Cariboo Recreation	"F" CRD Residential Garbage
1 Residential	2.57799	-	2.57799	0.73427	0.83778	0.22090	0.05824
2 Utilities	40.00000	-	40.00000	2.56995	2.93223	3.42837	
3 Supportive Housing	2.57799	-	2.57799	0.73427	0.83778	0.22090	
4 Major Industry	60.68595	-	60.68595	2.49652	2.84845	5.19999	
5 Light Industry	8.32378	-	8.32378	2.49652	2.84845	0.71351	
6 Business	7.85268	-	7.85268	1.79896	2.05256	0.67375	
7 Managed Forest	6.98635	-	6.98635	2.20281	2.51334	0.59864	
8 Recreational/Non Profit	2.62590	-	2.62590	0.73427	0.83778	0.22532	
9 Farm	3.91941	-	3.91941	0.73427	0.83778	0.33577	