



DISTRICT OF 100 MILE HOUSE

MINUTES OF THE COMMITTEE OF THE WHOLE MEETING OF THE MUNICIPAL COUNCIL HELD IN DISTRICT COUNCIL CHAMBERS

Tuesday, March 19th, 2024, AT 12:30 PM

PRESENT: Mayor Maureen Pinkney
 Councillor Jenni Guimond
 Councillor Dave Mingo
 Councillor Donna Barnett

STAFF: CAO Tammy Boulanger
 Dir. Of Com. Services Todd Conway
 Policy Analyst Flori Vincenzi
 Dir. Of Finance Sheena Elias
 Fire Chief David Bissat

OTHERS: (1) Roy Scott MEDIA: (0)

	<p><u>CALL TO ORDER</u></p> <p>Mayor Pinkney called the Committee of the Whole meeting to order at 12:30 PM</p> <p>Mayor Pinkney acknowledged that this meeting is being held on Tsqescencúlecw.</p>
<p>A</p>	<p><u>APPROVAL OF AGENDA</u></p>
	<p>A1</p> <p>Res: 06/24 Moved By: Councillor Barnett Seconded By: Councillor Guimond</p> <p>BE IT RESOLVED THAT the March 16th, 2024 Committee of the Whole agenda <u>be approved</u>.</p> <p style="text-align: right;">CARRIED.</p>

B	<u>INTRODUCTION OF LATE ITEMS</u>
C	<u>DELEGATIONS</u>
D	<u>UNFINISHED BUSINESS</u>
E	<u>CORRESPONDENCE</u>
F	<u>STAFF REPORTS</u>
2024 Draft Budget	<p>F1</p> <p>Director of Finance Mrs. Elias presented the proposed 2024 District Budget including general, sewer, water and capital projects.</p> <p>Individual Capital Projects were previously endorsed by Council.</p> <p>The detailed narratives were reviewed, and significant items were noted in the attached memo.</p> <p><u>Other items discussed included:</u></p> <p>Administration Recovery was increased to account for the South Cariboo Recreation Center manager position.</p> <p>Council requested the cemetery fees be analyzed to ensure cost recovery is being obtained. Any recommended changes to the Fees would be considered by Council with a Bylaw amendment.</p> <p>Campground revenue was removed as the facility will be closed, however the expenses remain within the budget to account for some final clean up of the area.</p> <p>Community Hall is busy with bookings and staff time has been allocated to the function. The District was successful with the commercial kitchen design and engineering grant. Janitorial services was increased to account for services.</p> <p>Transit revenue is minimal in comparison to providing the service. Council requested an analysis should be completed on transit fares and an increase in fare options brought back to Council for consideration. It has been 15+ years since fares have been increased.</p>

The District was successful with the Vision Zero grant to improve pedestrian safety at the crossing of First & Birch. A traffic safety engineer will be on site in April to review options.

The Provincial Emergency Program provides an allotment per hour, per incident in addition to the Cariboo Regional Districts contribution for any highway rescue call outs. Council requested financial information relating to the cost recovery on Highway Rescue be provided.

Travel allowance for Mayor and Council was discussed and the importance of value for dollar in attending events representing the District. In addition, membership to multiple associations and the benefits they provide was noted.

The funds allotted for fire department to conduct commercial fire inspections has been utilized within the first three months of the year with over 240 inspections completed and over 170 re-inspections.

The current contract with the commissionaires is expiring and the current Bylaw officer is retiring. This is an opportunity for staff to review the service and need of the community. Options are being explored of either renewing with commissionaires, hiring personnel or adding the Bylaw services to the fire department list of duties. Should the Fire Department choose to undertake these services the hours not responding to Bylaw complaints/concerns could be utilized for additional inspection services.

Fee for railroad crossing – Council requested staff investigate the rationale on the continued increase.

Once the final Tourism plan is completed the final document will be brought back to Council for consideration of any items they wish to implement. One item of note was the part-time vacant position that the VIC is preparing to fill could have more of tourism focus then just a retail clerk.

Sign Bylaw is a significant project and the District currently does not have internal capacity to complete. The amount provided in the budget is only an estimate.

	<p>Property Taxes - Property tax scenarios were discussed. Staff recommended a 5% increase annually for a minimum of three years due to the significant amount of capital works to be completed in the coming years, loss of major industrial revenue and inflationary operational costs.</p> <p>Council requested staff prepare alternative scenarios including 6%, 7%, and 10% for Councils consideration at the next regular meeting.</p> <p>Overall, the draft budget is endorsed by the committee with no changes noted. Final tax rates will be discussed at the next regular meeting.</p>
G	<u>BYLAWS</u>
H	<u>OTHER BUSINESS</u>
I	<u>QUESTION PERIOD</u>
J	<p><u>ADJOURNMENT</u></p> <p>Res: 07/24 Moved By: Councillor Barnett Seconded By: Councillor Mingo</p> <p>BE IT RESOLVED THAT this Committee of the Whole meeting for March 19th, 2024, be adjourned at 2:48 PM.</p> <p style="text-align: right;">CARRIED.</p>
<p>I hereby certify these minutes to be correct.</p> <p>_____</p> <p>Mayor _____ Corporate Officer</p>	