



## **DISTRICT OF 100 MILE HOUSE**

### **AGENDA FOR THE SPECIAL REGULAR MEETING OF THE MUNICIPAL COUNCIL TO BE HELD IN MUNICIPAL COUNCIL CHAMBERS Monday, June 23<sup>rd</sup>, 2025 at 5:30 PM**

<b>A.</b>	<b><u>CALL TO ORDER</u></b>
	<p>Mayor to call the regular meeting to order at 5:30 PM.</p> <p>Acknowledgement that this meeting is being held on Tsqescencúlecw.</p>
<b>B.</b>	<b><u>APPROVAL OF AGENDA:</u></b>
	<p><b>B1</b></p> <p><b>BE IT RESOLVED THAT</b> the June 23<sup>rd</sup>, 2025 Special Regular Council agenda <u>be approved</u>.</p>
<b>C.</b>	<b><u>INTRODUCTION OF LATE ITEMS AND FROM COMMITTEE OF THE WHOLE:</u></b>
<b>D.</b>	<b><u>DELEGATIONS / PUBLIC HEARING:</u></b>
	<p>Council to report on activities for the year ended December 31<sup>st</sup>, 2024 and invite input from the general public pertaining to the content of the 2024 Annual Report</p> <hr/> <p><b>BE IT RESOLVED THAT</b> the 2024 Annual Report be approved.</p>

<b>590 Horse Lake Road - Creekside Phase 2 – OCP &amp; Zoning Amendment</b>	<b>D1 – Public Hearing</b>  <b>OPEN PUBLIC HEARING</b>  Mayor Pinkney to read the opening statement summary to call for verbal and written submissions regarding the Zoning and OCP Amendment for 590 Horse Lake Road - Creekside Phase 2 Development.  <b>CLOSE PUBLIC HEARING</b>  Mayor Pinkney to read closing statement
<b>810 &amp; 820 Exeter Truck Route – OCP &amp; Zoning Amendment</b>	<b>D2 – Public Hearing</b>  <b>OPEN PUBLIC HEARING</b>  Mayor Pinkney to read the opening statement summary to call for verbal and written submissions regarding the Zoning and OCP Amendment for 810 & 820 Exeter Truck Route.  <b>CLOSE PUBLIC HEARING</b>  Mayor Pinkney to read closing statement
<b>E.</b>	<b><u>MINUTES:</u></b>
<b>COW – June 10<sup>th</sup>, 2025</b>	<b>E1</b>  <b>BE IT RESOLVED THAT</b> the minutes of the Committee of the Whole Council meeting of June 10 <sup>th</sup> , 2025 <u>be adopted</u> .
<b>Regular – June 10<sup>th</sup>, 2025</b>	<b>E2</b>  <b>BE IT RESOLVED THAT</b> the minutes of the Regular Council meeting of June 10 <sup>th</sup> , 2025 <u>be adopted</u> .
<b>F.</b>	<b><u>UNFINISHED BUSINESS:</u></b>
<b>G.</b>	<b><u>MAYOR’S REPORT:</u></b>
<b>H.</b>	<b><u>CORRESPONDENCE:</u></b>



<b>FYI Correspondence</b>	<b>H1</b> <b>BE IT RESOLVED THAT</b> the For Information Correspondence List dated June 17 <sup>th</sup> , 2025 <u>be received</u> .
<b>I.</b>	<b><u>STAFF REPORTS:</u></b>
<b>Development Variance Permit – 61 Dogwood Avenue</b>	<b>I1</b> <b>BE IT RESOLVED THAT</b> Council of the District of 100 Mile House issue a Development Variance Permit to Emma Raine for the property located at 61 Dogwood Avenue and legally described as Lot 14, Plan 12075, DL 31, Lillooet District to vary Zoning Bylaw no. 1290, 2016, section 4.12.2 a) and b) fence heights as follows: <ul style="list-style-type: none"> <li>a) To increase the height of a fence by 0.61m between the front parcel line and the building on the parcel from 1.2 m to 1.81 m; and</li> <li>b) To increase the height of a fence by 0.61 m elsewhere on the parcel from 2.0 m to 2.61 m.</li> </ul> In substantial accordance with the application as submitted on April 29, 2025; and further <b>BE IT RESOLVED THAT</b> the Corporate Officer duly executes the Permit.
<b>100 Mile Lodge Improvements</b>	<b>I2</b> <b>BE IT RESOLVED THAT</b> the memo from finance regarding the 100 Mile Lodge Floor Structural Improvements Capital project funding be received.  <i><b>“Further direction at the discretion of Council”</b></i>
<b>Martin Exeter Hall Air Conditioning and Heat Control Project</b>	<b>I3</b> <b>BE IT RESOLVED THAT</b> the memo from finance regarding Martin Exeter Hall Air Conditioning and Heat Control Capital project funding be received.  <i><b>“Further direction at the discretion of Council”</b></i>

<b>Mile of Music Accessibility Project</b>	<b>I4</b> <b>BE IT RESOLVED THAT</b> District Council approves the area identified at the community hall for the 100 Mile House accessibility committee to have District staff install musical play equipment.
<b>J.</b>	<b><u>BYLAWS:</u></b>
<b>OCP &amp; Zoning Amendment Bylaw No. 1452 &amp; 1453, 2025</b>	<b>J1</b> <b>BE IT RESOLVED THAT</b> Official Community Plan Amendment Bylaw No. 1452, 2025 be read a third time this 23rd day of June, 2025; and further  <b>BE IT RESOLVED THAT</b> Zoning Amendment Bylaw No. 1453, 2025 be read a third time this 23rd day of June, 2025.
<b>OCP &amp; Zoning Amendment Bylaw No. 1454 &amp; 1455</b>	<b>J2</b> <b>BE IT RESOLVED THAT</b> Official Community Plan Amendment Bylaw No. 1454, 2025 be read a third time this 23rd day of June, 2025; and further  <b>BE IT RESOLVED THAT</b> Zoning Amendment Bylaw No. 1455, 2025 be read a third time this 23rd day of June, 2025
<b>K.</b>	<b><u>VOUCHERS</u></b>
<b>Paid Vouchers (June 1<sup>st</sup> – 15<sup>th</sup>) #30716 – #30717 &amp; EFTs</b>	<b>K1</b> <b>BE IT RESOLVED THAT</b> the paid manual vouchers #30716 to #30717 and EFT's totaling <b>\$579,798.23</b> <u>be received</u> .
<b>L.</b>	<b><u>OTHER BUSINESS:</u></b>
<b>M.</b>	<b><u>QUESTION PERIOD:</u></b>  Call for questions from the public for items relevant to the agenda.
	<b><u>IN CAMERA SESSION:</u></b>

<b>In Camera</b>	<p><b>BE IT RESOLVED THAT</b>, pursuant to Section 92 of the <i>Community Charter</i>, this meeting of the Council be closed to the public under Section 90 (1)(c &amp; k) of the Community Charter.</p> <p>Regular meeting called back to order at:</p>
<b>N.</b>	<p><b><u>ADJOURNMENT:</u></b></p> <p><b>BE IT RESOLVED THAT</b> this June 23<sup>rd</sup>, 2025, meeting of Council be adjourned:        Time:</p>

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# 2024



DISTRICT OF  
**100 Mile House**

# ANNUAL REPORT

Fiscal Year Ended: December 31st, 2024



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# DISTRICT COUNCIL

## 2022 - 2026

*Consistent with the Community Charter the mission statement for the District of 100 Mile House Council is to provide good governance for the community, services for community benefit, stewardship of community public assets, and fostering the economic, social and environment well-being of the community.*



### **Core Services - What We Do**

*Core services are the foundation of our work and the focus of the vast majority of the District's resources. The District of 100 Mile strives to deliver the following core services:*

- *Public works and infrastructure*
- *Parks, recreation, arts and culture*
- *Community Planning and economic development*
- *Good governance and administration*





## Mayor Maureen Pinkney

mpinkney@100milehouse.com

- Administration liaison
- Budget Committee
- CRD Representative
- Collective Bargaining
- Community Forest & Woodlot Management
- Emergency Executive Committee
- Hospital Liaison
- NDI Regional Advisory Committee
- Northern Medical Program Trust
- RCMP Liaison
- South Cariboo Joint Committee



## Councillor Donna Barnett

dbarnett@100milehouse.com

- Acting Mayor Dec. 2024-Nov. 2025
- Budget Committee
- Community Volunteer Development
- Hospital & RCMP Liaison
- Accessibility & Safety Committee
- South Cariboo Joint Committee



## Councillor Jenni Guimond

jguimond@100milehouse.com

- Acting Mayor Dec. 2025-Nov. 2026
- Budget Committee
- Chamber of Commerce Representative
- South Cariboo Joint Committee



## Councillor David Mingo

dmingo@100milehouse.com

- Administrative Liaison
- Budget Committee
- CRD Representative
- South Cariboo Joint Committee



## Councillor Marty Norgren

mnorgren@100milehouse.com

- Canadian Mental Health Liaison
- Budget Committee
- South Cariboo Joint Committee



# MESSAGE FROM THE MAYOR

*On behalf of the District of 100 Mile House Council, it is my honor and privilege to present the 2024 annual report for the District of 100 Mile House.*

*The District of 100 Mile House is located within the Secwepemculecw and we are grateful to the Tsq'escenemc for continuing to be the caretakers and stewards over these lands. We shared a proud moment in 2024 where we collaborated to incorporate Shuswap language into our community by erecting the new Centennial Park – Tsecwiléculécw signage which translates to “a place on the land to enjoy the company of children.” We look forward to 2025 and will continue to work together on community projects.*

*Council continues to advocate to the province and held meetings with a variety of Ministers on important issues relating to infrastructure funding, watershed security and heritage preservation.*

*Good progress is being made in meeting the Provincial housing requirements. The Interim Housing Report was completed in 2024, and the 20 year housing needs identified in the report will be incorporated into the Official Community Plan and Zoning Bylaw with plenty of opportunities for public engagement in 2025.*

*Infrastructure continues to be at the forefront of our priorities, with 2024 seeing the completion of the following projects: Horse Lake Road paving, Marsh Trail Improvements and an accessible picnic shelter in Centennial Park.*

*Additionally purchases of two new mowers, a new fire engine, a wildland fire brush truck, emergency responder and shop equipment upgrades.*

*In 2024 we approved the demolition of the Valley Room, a difficult decision for Council. But it was necessary as the next step of preserving the original Lodge, which one day will become 100 Mile House's Museum - so long overdue.*



*The South Cariboo Community Tourism Plan was completed and subsequently the District hosted a very successful South Cariboo Tourism Forum that drew nearly 100 participants. This is one of many economic development initiatives the District is working on to encourage business retention as well as attract new businesses.*

*A strong interest was shown in the Façade Grant program and multiple businesses received financial assistance to improve their storefronts. Hopefully a continued interest will be seen in 2025.*

*By having the privilege of working with many small businesses, the District will continue to advocate for shopping local. Thank you to all for choosing our community to invest in.*

*Our businesses and residents are to be commended for taking such quick action to conserve water by adhering to strict water restrictions throughout the summer. The District has completed a Drought Risk Assessment and began the well redevelopment program in 2024 to improve the capacity of the groundwater wells. The program will continue into 2025 and Council is proceeding with the design of a new surface water treatment plant.*

*In 2024, a FireSmart Coordinator, Community Forest/Woodlot Manager and a Visitor Center Assistant Manager were welcomed to our staff. Council looks forward to their contributions to our dedicated and hard-working staff team.*

*In 2024 we were saddened to see Councillor Fossum resign from Council. His years of service were recognized, and he was granted the Freedom of the Municipality. Successively we welcome Councillor Norgren, the successful candidate and newest Council member for the remainder of the term.*

*Thank you to all of Council. staff, volunteers and associations. The value and hours you dedicate to this community are immeasurable and make 100 Mile House a wonderful place to be.*

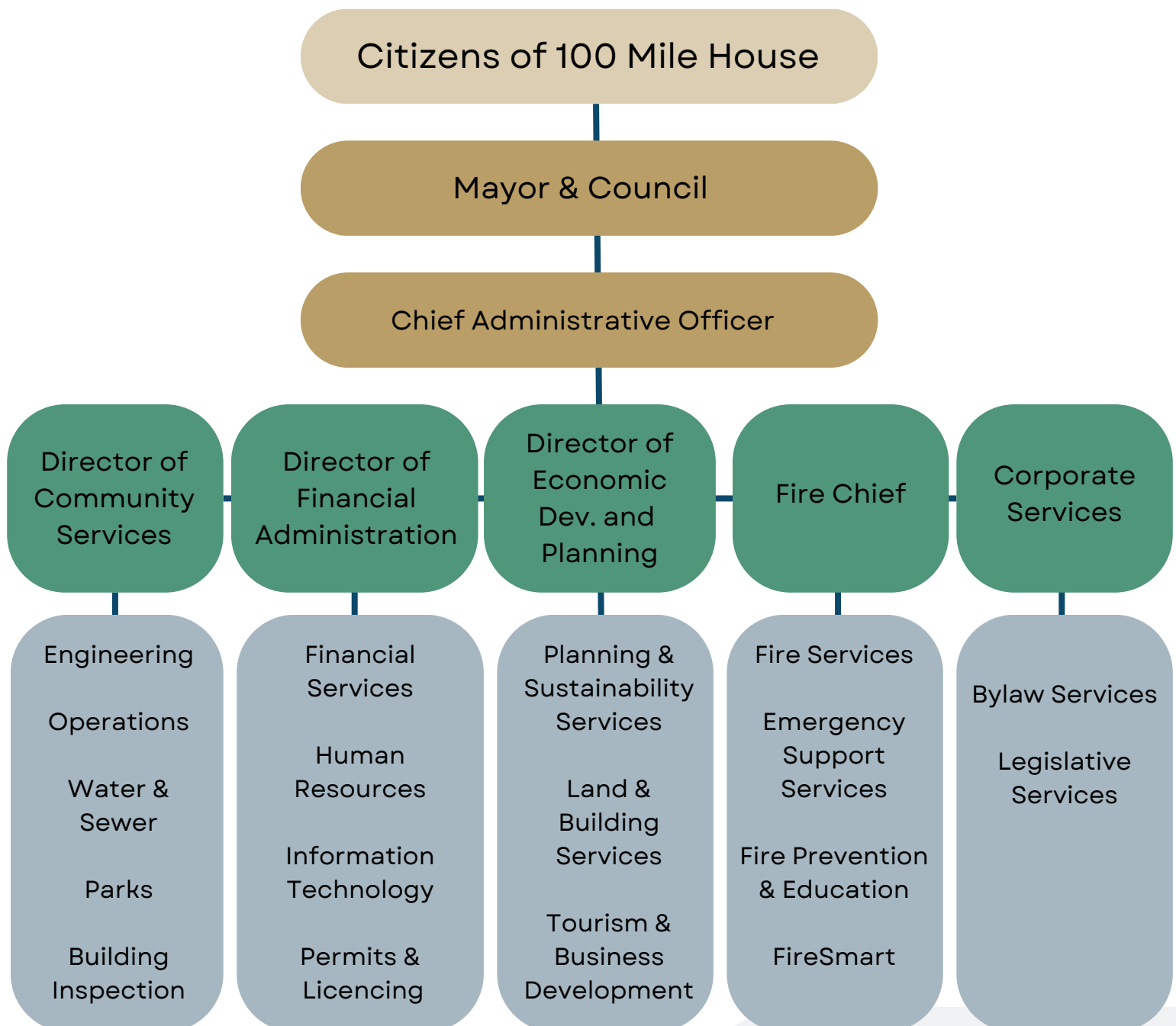
*I invite you to review the 2024 Annual Report and continue to provide feedback and engage with us. We held many successful Coffee with Council events in 2024, and in 2025 we aim to provide ample opportunities for engagement.*

*Maureen Pinkney  
Mayor, District of 100 Mile House*





# ORGANIZATIONAL STRUCTURE



# CORPORATE SERVICES

Corporate Services oversees municipal office operations, Freedom of Information requests, Council agendas and minutes, bylaws, bylaw enforcement services and media relations.

Additionally, corporate services assists Council in establishing and implementing policies through municipal staff and ensures that all departments are working towards the same goals and objectives of Council.

## 2024 ACHIEVEMENTS

- Conducted Cultural Safety Training for staff and emergency response personnel
- Facilitated Coffee with Council public engagements
- Uniting with Tsqescen First Nations on the preparation for a C2C Forum and implementing Shuswap language within the community
- Conducted Council parliamentary processes training

## 2025 GOALS

- Hold a C2C Forum & continue to foster First Nations relationships
- Implement green municipal building improvements using LGCAP funding
- Coordinate Watershed Stewardship Committee
- Facilitate Coffee with Council engagements
- Continue to advocate community accessibility and implement projects
- Draft Bylaw Notice Enforcement Bylaw
- Draft revised Local Emergency Response Plan



***The District of 100 Mile House is located on the traditional territories of the Tsqescencúlecw.***

***Mayor, Council and staff recognize the importance of building respectful relations that contribute to stewarding the land and waters in the community with integrity and considerations for future generations.***



# ACCESSIBILITY COMMITTEE

The District of 100 Mile House accessibility committee meets the third Thursday of every month and encourages feedback from the community. They work at identifying barriers that may be preventing the community from accessing services provided by the District of 100 Mile House.

In 2024 the committee toured the South Cariboo Recreation Centre and identified areas of improvement and worked with Community Services to incorporate an improved accessible picnic shelter in Centennial Park.

In 2025 the committee will continue to advocate for accessible services for all!





# PLANNING & DEVELOPMENT

The planning and economic development department is responsible for land use planning, like development approvals, subdivisions, the Official Community Plan, and more. Economic Development responsibilities include preparing and managing grant applications and responding to development inquiries.

The District has continued to leverage grant funding and in 2024 prepared and submitted numerous applications including:

- Lodge preservation
- Airport Master Plan and Improvement
- Centennial Park Washrooms design
- Community Hall renovation engineering
- BC Hydro Regreening - Marsh trail improvements
- Business Façade Improvement
- Drought Assessment
- Intersection Improvement
- Road Signage
- FireSmart Program

In 2024 the department administered a very successful Business Façade Improvement program. Three significant projects were supported and made a substantial impact to the commercial facades, the business owners, and the community overall. The projects leveraged private sector investment and made a visible impact resulting in increasing property values.

2025 will mark the 10th year the District has been extended the grant from Northern Development Initiative Trust!





# PLANNING & DEVELOPMENT

## 2024 ACHIEVEMENTS

- Completed South Cariboo Interim Housing Needs Assessment
- Completed Community Tourism Plan
- Adoption of Mobile Homes Parks Bylaw
- Concluded Community Transition Capacity Project
- Hosted South Cariboo Tourism Forum
- Applied for Community Resiliency Investment Program for FireSmart Initiatives
- Project and grant administration, including preparing grant applications
- Implementation of Economic Development Strategies
- Continued *Make the Move* labor recruitment and *Explore Cariboo* - partnership projects with the Cariboo Regional District

## 2025 GOALS

- Undertake OCP and Zoning Bylaw Update
- Complete Airport Master Plan
- Finalize Illegal Secondary Suite Policy
- Conclude Forest Employment Program Projects
- Complete Community Hall Upgrade Engineering Project
- Establish Tourism Task Force
- Initiate Sign Bylaw Review
- Undertake FireSmart Initiatives
- Conclude Vision Zero program - Planning for First & Birch Intersection Safety
- Initiate ICBC Road Marking Project
- Support Empowered Filmmaker Program
- Advance DCC Bylaw Review, preparation for late 2025 or 2026



# DEVELOPMENT COST CHARGES

New development typically triggers the need for expansion of services like roads, sewer, drainage and water systems. The level of investment needed to support new development is significant and one of the mechanisms available to municipalities to help finance this investment is Development Cost Charges (DCC's).

DCCs are monies collected from developers to help offset the costs of the infrastructure investments needed to service new development. They are imposed by bylaw, pursuant to the Local Government Act, and provide the municipality with a way to finance capital investment related to roads, sewer, drainage, water and parks.

In 2024 , there were some new homes constructed on lots where DCCs had been collected previously - at the time of subdivisions. Only one new industrial building permit was issued which triggered DCCs. This resulted in weaker collection than the previous year. Staff have been working with several developers on various commercial and industrial projects. If many of them proceed, 2025 should see a strong collection of DCCs. In addition, the DCC Bylaw is slated for review and this process will be pursued in 2025.



**2024 BUILDING PERMITS**  
**31 BUILDING PERMITS ISSUED**  
**\$6,836,799. IN CONSTRUCTION VALUE**



The following table provides information about DCC collections and expenditures from 2024 for each of the infrastructure types.

	<b>Sewer</b>	<b>Water</b>	<b>Drainage</b>	<b>Roads</b>	<b>Total</b>
Opening Balance	\$139,866.	\$227,702.	\$15,083.	\$138,753.	\$521,408.
Collections	-	\$931.	-	\$6,709.	\$7,640.
Interest	\$3,075.	\$5,012.	\$342.	\$2,961.	\$11,390.
Expenditures	-	-	-	-	-
<b>TOTAL</b>	<b>\$142,941.</b>	<b>\$233,645.</b>	<b>\$15,425.</b>	<b>\$148,427.</b>	<b>\$540,438.</b>
Waivers & Reductions	-	-	-	-	-

Note: Collections are reported net of Waivers and Reductions. In some instances, a developer will undertake work that would otherwise be done by the Municipality and funded by DCC's. When this occurs, the amount of DCC's related to those works may be forgiven. The amounts forgiven are reported as Waivers & Reductions.

S. Elias  
Director of Finance

# COMMUNITY SERVICES

The Community Services department is dedicated to providing quality and efficient municipal services while maintaining community infrastructure and nurturing local beautification.

The department is responsible for roads, transportation infrastructure, recreation, cemetery, airport, water & sewer facilities, vehicle and equipment fleet and municipal buildings.

The department plays an integral role in the long-term planning of infrastructure design and costing, and managing the District's infrastructure to promote sustainability.

## 2024 ACHIEVEMENTS

- Paving - Horse Lake Road & Cedar Avenue
- Building improvements - Shop Hoist / Municipal Roof
- New addition to Water/Sewer fleet
- Two (2) new mowers
- Wayfinding signage installation
- New Centennial Park entryway installation
- Two (2) new columbaria
- 100 Mile Marsh picnic area & Centennial Park accessibility improvements
- Martin Exeter Hall stage lighting improvements
- Staff training & development
- Demolition of Valley Room
- Planning for Water Quality & Quantity upgrades
- Waste Water Treatment and management improvements





# COMMUNITY SERVICES

In 2025 Community Services will continue to work on the long term plan of water quality/quantity improvements with the design of a new membrane water treatment plant to be located along Bridge Creek. The well redevelopment project will be undertaken in 2025 and will have three wells completed and back in service by the end of the year.

## 2025 GOALS

- Horse Lake Road Bridge replacement
- Well redevelopment
- Water treatment plant design
- Paving - Horse Lake Rd from bridge to boundary
- Bridge Creek weir assessment
- Toolcat replacements
- Yard washdown pad
- Complete Airport Master Plan & infrastructure improvements
- Martin Exeter Hall heating/cooling improvements
- Community Hall & Centennial Park washroom engineering and design
- Staff training & development
- Lodge preservation
- WWTP project completion
- Exeter Lift Station completion







# 100 MILE FIRE-RESCUE

## **Recruitment Success!**

We're thrilled to welcome six new members to our team! Their dedication and enthusiasm will strengthen our department and help us continue serving our community with pride.

## **Equipment & Fleet Upgrades**

Our brand-new fire engine has officially arrived and is now in service, enhancing our firefighting capabilities!

Our Brush Truck has also been delivered and is ready to roll, improving our response to wildland fires and off-road emergencies.

## **Grant Application for Sprinkler Protection Equipment!**

We've received grant funding for crucial sprinkler protection equipment for our Structure Protection Trailer, ensuring we're even better prepared to protect homes and businesses during wildfires.

## **2024 STATS**

- **95 FIRE & ALARM**
- **127 MVI & RESCUE**
- **224 MEDICAL CALLS**
- **50 ADMIN**



# 100 MILE FIRE-RESCUE

## 2024 Achievements

Continued collaboration with the CRD, to provide fire protection services to the surrounding communities and provide a state of the art training facility.

## Training

The department maintained its "full service" fire designation through continuous training efforts, covering medical response, auto extrication, embankment rescue, and public safety programs. Several "Train the Trainer" courses were completed, enabling department members to become instructors—reducing training costs while ensuring compliance with NFPA and WorkSafe requirements.

## Key training achievements:

Members successfully completed multiple disciplines including driver instructor programs, emergency scene traffic control train-the-trainer certification, NFPA 1403 and 1001, Resilient Mind, Incident Safety Officer, Fire Service Instructor I, and Hazmat Awareness and Ops.

These advancements strengthen our training capabilities, enhance firefighter safety, and ensure operational excellence.



## 2025 Goals

Ongoing training efforts will be prioritized to uphold the department's "full service" fire designation and other specialized services. The department aims to recruit up to six new members in 2025.

Additional goals include:

- Replacement of Live Fire Training Building
- Acquisition of additional SPU Equipment
- Hosting public fire prevention education events
- Partner with Wildfire BC on community projects





# EMERGENCY SUPPORT SERVICES



The Emergency Support Services (ESS) team is always present in the community, communicating the importance of preparedness, and supporting those in times of need. In 2024, 100 Mile ESS volunteers attended 3 house fires and 1 apartment fire. They also assisted in 3 neighbouring communities that were evacuated. In total the ESS team has logged over 1,450 volunteer hours!

Training is an important element for the team; keeping up to date and ready at all hours of the day and night.

Included in the training, 16 members of 100 Mile ESS team joined 300 other ESS volunteers from around the province at the NESST (Network of Emergency Support Services Teams) Conference held in Kamloops. 100 Mile ESS encourages the community to be prepared, and have a plan for emergencies.



# 100 MILE DEVELOPMENT CORPORATION



The 100 Mile Development Corporation is a wholly owned subsidiary of the District of 100 Mile House. The Board of the Corporation is comprised of the Mayor and Council for the District of 100 Mile House. The Corporation is charged with responsibility for economic development activities for the District of 100 Mile House, the operation of the Visitor Centre, South Cariboo Recreation Centre, Martin Exeter Hall and the Lodge.



Additionally the Corporation owns and manages the Community Forest. On December 1, 2009 the corporation signed a 25-year Community Forest Agreement with the Province of British Columbia. The agreement provides for the right to harvest timber and subsequently reforest. Funds generated from the harvesting of timber are allocated to the Community Forest reserve.







# SOUTH CARIBOO VISITOR CENTRE

The South Cariboo Visitor Centre has been developing a merchandising plan to introduce fresh souvenirs, clothing, stickers, and magnets, carefully crafted & chosen to reflect the true spirit of 100 Mile House and the South Cariboo. In 2024 as part of the ongoing commitment to growth, the Visitor Centre successfully finalized the Tourism Plan and is now actively implement its key strategies. A standout initiative was the Tourism Forum, hosted in partnership with the District of 100 Mile House, CRD, CCCTA, Community Futures & South Cariboo Chamber of Commerce, which allowed the Visitor Centre to gather crucial insights from stakeholders and deepen understanding of the region's changing tourism needs. As part of the forum, a Tourism Task Force has been established, set to meet to gather information and implement tourism initiatives for the South Cariboo Area.



Looking ahead to **2025** we anticipate an increase in Canadian visitors and the continued influx of international travelers. We are thrilled to launch the Discover South Cariboo Membership Program to bring a range of valuable new services to our members. In addition a new partnership with the South Cariboo Chamber of Commerce has been established to help promote local businesses.



# SOUTH CARIBOO RECREATION CENTER

In April of 2024 the South Cariboo Recreation Centre (which is owned by the Cariboo Regional District) transitioned from Canlan Sports to the 100 Mile House Development Corp. With the hard work of both Canlan Sports and the District of 100 Mile House staff, the changeover went smoothly minimizing disruption to customers and the public that use the facility.

The staff did a great job in hosting 2024 events. Some of those highlights are; 9th Annual Women's Fair, 2024 Grad Ceremonies, over 150 kids from ages 8 to 14 attended various kids camps through the months of July and August, from cooking and crafts to sports and hockey camps. Ice went back in Aug 19 to accommodate the local Minor Hockey, Figure Skating and Wranglers Jr A clubs.

During 2024 there were multiple Capital projects that were completed, including:

- New office IT equipment
- 2 new spare compressors for the ice plant
- Concession equipment. Double door freezer, griddle and floor mats
- Curling Rink dehumidifier
- Aluminum Bleachers for softball fields





Staff are excited to work towards accomplishing our 2025 Goals. Of course there will be 2 seasonal editions of the Active Living Guide produced for the community to see all the great activities and clubs that they can be a part of.

The South Cariboo Rec Centre will be host to some great events in 2025!

- Seniors Resource Fair
- Job Fair
- 1st Annual Outdoor and Recreation Show
- 10th Annual Women's Fair
- 2025 Cap and Gown Ceremonies
- Pow Wow

In addition, 2025 Capital projects that will be underway include:

- Dehumidifier for arena area.
- New LED lighting for the upper softball field
- Arena flooring
- Replace roofing over office areas
- New electric ice Zamboni.







# COMMUNITY FOREST



In 2024 the 100 Mile Development Corporation welcomed a new Community Forest manager who is responsible for operations rooted in good environmental stewardship.

Due to drought mortality, a replant of 8,955 seedlings (a mix of Lodgepole Pine and Spruce Hybrid) were planted on part of one block. 16 blocks covering 609 hectares were surveyed.

No brushing was required.

In 2025 the Community Forest goals will include:

- Look for opportunities for fuel and forest health management.
- To have the majority of the permitting complete for the current 5 year cut control.

Recce is now largely complete and layout is underway in various stages to obtain permitting for future harvesting.





# FINANCIAL SERVICES

The primary purpose of the Annual Report is to provide residents with a clear representation of the financial position and financial activities of the District. Finance staff provides accurate and full disclosure on the financial affairs of the District as set out in the Community Charter and the Local Government Act.

This information includes annual municipal reporting forms, operational and capital budgets, setting of annual property tax, water and sewer rates, annual financial statements, long term financial plans, investments, statement of financial information report and grant reporting.

A strong financial position with adequate reserves will allow the District to work towards its strategic priorities and ensure ongoing financial viability. It is essential that local governments maintain adequate levels of reserve balances to mitigate current and future risks, ensure stable tax rates and demonstrate a financial commitment to long range infrastructure planning.

Service to our client base remains our number one priority. The department ensures financial and information technology controls are in place to safeguard District assets and prevent fraud and error.



# FINANCIAL SERVICES

## 2024 Achievements

- \$2.0 Million invested in 12 Completed District Capital Projects.
- Staff training & cross-training
- Upgrades to Fire Departments and Community Services Fleet
- Promoted enhanced communication through website, social media and subscription service
- Incorporated technology processes to streamline operations and service delivery.
- Continued work on new financial reporting requirements for Asset Retirement Obligations.
- Began financial management of the South Cariboo Recreation Center Operations
- Retired the Blackstock Sewer Debt Payments

Many of the project's staff are working on in one year can spill over into multiple years. Our project list is a living document that can grow with grant funding opportunities. With direction and support of Council, the Finance Department strives to build fiscal capacity that supports future equipment and capital projects with a focus on debt avoidance, thus reducing or eliminating any negative impact to rate payers. First and foremost, our priority is to continue contributions to reserves, with a view of reducing our infrastructure deficit. This has been and will continue to be our number one goal.

## 2025 Goals

- Continue to build reserves to support infrastructure projects
- Staff Training & Development
- Begin planning work on a long-term asset management plan
- Continue to source grant opportunities to support community projects
- Research alternate procurement options for potential cost savings
- Continue to increase utilization of available technology for time and cost savings.





# FINANCIAL STATEMENTS

Fiscal Year Ended: December 31, 2024

District of 100 Mile House  
Financial Statements  
For the year ended December 31, 2024

District of 100 Mile House  
Financial Statements  
For the year ended December 31, 2024

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## Management's Responsibility for Financial Reporting

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The accompanying financial statements of the District of 100 Mile House (the "District") are the responsibility of management and have been approved by the Mayor and Council of the District.

The financial statements have been prepared by management in accordance with Canadian public sector accounting standards. Financial statements are not precise since they include certain amounts based on estimates and judgments. When alternative accounting methods exist, management has chosen those it deems most appropriate in the circumstances, in order to ensure that the financial statements are presented fairly, in all material respects.

The District of 100 Mile House maintains systems of internal accounting and administrative controls of reasonable quality, consistent with reasonable cost. Such systems are designed to provide reasonable assurance that the financial information is relevant, reliable and accurate and the District's assets are appropriately accounted for and adequately safeguarded.

The Mayor and Council are responsible for ensuring that management fulfills its responsibilities for financial reporting and is ultimately responsible for reviewing and approving the financial statements.

The Mayor and Council review the District's financial statements and recommend their approval. The Mayor and Council meet periodically with management, as well as the external auditors, to discuss internal controls over the financial reporting issues, to satisfy themselves that each party is properly discharging their responsibilities, and to review the annual report, the financial statements and the external auditor's report. The Mayor and Council take this information into consideration when approving the financial statements for issuance to the taxpayers. The Mayor and Council also appoint the engagement of the external auditors.

The financial statements have been audited by BDO Canada LLP in accordance with Canadian generally accepted auditing standards on behalf of the taxpayers. BDO Canada LLP has full access to the Council and management.



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Director of Finance

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## Independent Auditor's Report

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To the Members of Council, Inhabitants and Taxpayers of the District of 100 Mile House

### Opinion

We have audited the financial statements of the District of 100 Mile House (the "District"), which comprise of the statement of financial position as at December 31, 2024, and the statement of change in net financial assets, statement of operations, and statement of cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, the accompanying financial statements present fairly, in all material respects, the financial position of the District as at December 31, 2024, and the results of its operations, change in net financial assets, and cash flow for the year then ended in accordance with Canadian public sector accounting standards.

### Other Matters

We have not audited, reviewed or otherwise attempted to verify the accuracy or completeness of Schedule 1 on page 33 and Schedule 2 on page 34 of these financial statements.

### Basis for Opinion

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are independent of the District in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

### Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with Canadian public sector accounting standards, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the District's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the District or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the District's financial reporting process.

## Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the District's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the District's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the District to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.
- Obtain sufficient appropriate audit evidence regarding the financial information of the entities or business activities with the District to express an opinion on the financial statements. We are responsible for the direction, supervision and performance of the audit. We remain solely responsible for our audit opinion.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Chartered Professional Accountants

Kamloops, British Columbia  
May 6, 2025

District of 100 Mile House  
Statement of Financial Position

As at December 31	2024	2023
Financial assets		
Cash (Note 2)	\$12,850,525	\$ 8,317,681
Short-term investments (Note 2)	5,680,229	10,838,914
Accounts receivable (Note 3)	977,843	751,284
Investment in 100 Mile Development Corporation (Note 6)	518,982	518,982
Municipal Finance Authority deposits (Note 7)	-	8,401
	<u>20,027,579</u>	<u>20,435,262</u>
Liabilities		
Accounts payable and accrued liabilities (Note 5)	655,586	802,917
Deferred revenue (Note 8)	574,331	277,641
Development cost charges (Note 8)	540,438	521,408
Municipal Finance Authority debt reserve (Note 7)	-	8,401
Long-term debt (Note 9)	-	13,337
Asset retirement obligation liability (Note 15)	671,090	880,462
	<u>2,441,445</u>	<u>2,504,166</u>
Net financial assets	<u>17,586,134</u>	<u>17,931,096</u>
Non-financial assets		
Tangible capital assets (Note 10)	42,417,550	40,958,043
Supply inventory	187,205	163,900
Prepaid expenses and deposits	60,010	491,479
	<u>42,664,765</u>	<u>41,613,422</u>
Accumulated surplus (Note 11)	<u>\$60,250,899</u>	<u>\$ 59,544,518</u>

Contingent Liabilities and Commitments (Note 14)

 _____ Director of Finance	 _____ Mayor
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District of 100 Mile House  
Statement of Operations

For the year ended December 31	Fiscal Plan	2024	2023
Revenue			
Property taxation & grants in lieu (Note 12)	\$ 3,150,615	\$ 3,195,706	\$ 3,138,613
Government transfers (Note 13)	4,788,900	1,934,238	2,989,878
Sales of services	1,401,215	1,467,089	1,244,154
Developer contributions	1,400,000	13,846	-
Other revenue	643,290	333,898	328,044
Investment income	-	971,773	1,004,644
Gain (loss) on sale of tangible capital assets	-	25,805	(17,618)
	<u>11,384,020</u>	<u>7,942,355</u>	<u>8,687,715</u>
Expenses			
General government	1,490,365	1,311,943	1,062,263
Protective services	949,550	930,107	868,925
Solid waste management and recycling	109,195	132,598	127,752
Public Health	13,290	28,512	32,527
Planning and development	754,090	404,317	616,960
Transportation	2,512,580	2,535,183	2,405,752
Parks, recreation and culture	341,835	286,520	255,888
Water services	1,103,645	1,056,299	922,779
Sewer services	606,530	550,495	437,724
	<u>7,881,080</u>	<u>7,235,974</u>	<u>6,730,570</u>
Annual surplus	3,502,940	706,381	1,957,145
Accumulated surplus, beginning of year	<u>58,222,030</u>	<u>59,544,518</u>	<u>57,587,373</u>
Accumulated surplus, end of year	<u>\$61,724,970</u>	<u>\$60,250,899</u>	<u>\$ 59,544,518</u>

District of 100 Mile House  
Statement of Change in Net Financial Assets

For the year ended December 31	Fiscal Plan	2024	2023
Annual surplus	\$ 3,502,940	\$ 706,381	\$ 1,957,145
Acquisition of tangible capital assets	(11,552,775)	(3,338,540)	(2,126,824)
Amortization of tangible capital assets	1,681,445	1,860,712	1,846,957
Loss (gain) on sale of tangible capital assets	-	47,096	17,618
Proceeds on sale of tangible capital assets	-	(28,775)	(17,618)
Change in supply inventory	-	(23,305)	(102,156)
Change in prepaid expenses	-	431,469	(3,665)
	(6,368,390)	(344,962)	1,571,457
Net change in net financial assets	(6,368,390)	(344,962)	1,571,457
Net financial assets, beginning of year	17,931,096	17,931,096	16,359,639
Net financial assets, end of year	\$11,562,706	\$17,586,134	\$ 17,931,096

District of 100 Mile House  
Statement of Cash Flows

For the year ended December 31	2024	2023
Operating transactions		
Annual surplus	\$ 706,381	\$ 1,957,145
Items not involving cash		
Amortization	1,860,712	1,846,957
Gain (loss) on disposal of tangible capital assets	47,096	17,618
Actuarial adjustment on debt	(8,059)	(7,424)
Changes in non-cash operating balances		
Accounts receivable	(226,560)	580,456
Inventories for resale	(23,305)	(102,156)
Asset retirement obligation liability	(209,372)	41,687
Accounts payable and accrued liabilities	(77,665)	217,549
Deferred revenue and development cost charges	315,720	(218,220)
Prepaid expenses	431,469	(3,665)
Other liabilities	(69,665)	7,148
	<u>2,746,752</u>	<u>4,337,095</u>
Capital transactions		
Acquisition of tangible capital assets	(3,338,540)	(2,126,824)
Proceeds on sale of tangible capital assets	(28,775)	(17,618)
	<u>(3,367,315)</u>	<u>(2,144,442)</u>
Investing transaction		
Redemption (purchase) of short-term investments	<u>5,158,684</u>	<u>(10,375,433)</u>
Financing transaction		
Principal payment on long-term debt	<u>(5,277)</u>	<u>(5,278)</u>
Net decrease in cash	4,532,844	(8,188,058)
Cash, beginning of year	<u>8,317,681</u>	<u>16,505,739</u>
Cash, end of year	<u>\$12,850,525</u>	<u>\$ 8,317,681</u>

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## District of 100 Mile House

### Notes to the Financial Statements

December 31, 2024

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#### 1. Significant Accounting Policies

##### Government Reporting Entity

The District of 100 Mile House (the "District") was incorporated in 1965 and operates under the statute of the Province of British Columbia and operates under the provisions of the Local Government Act and the Community Charter of British Columbia. The District provides municipal services including administrative, protective, transportation, environmental, recreational, water, sewer and fiscal management.

##### Reporting Entity

The reporting entity is comprised of all organizations, committees and local boards accountable for the administration of their financial affairs and resources to the District and which are owned or controlled by the District except for the District's government business enterprise, 100 Mile Development Corporation which is accounted for on the modified equity basis of accounting.

The Perpetual Care Fund is excluded from the financial statements.

##### Basis of Accounting

The District follows the accrual method of accounting for revenues and expenses. Revenues are normally recognized in the year in which they are earned and measurable. Expenses are recognized as they are incurred and measurable as a result of receipt of goods or services and/or the creation of a legal obligation to pay.

The financial statements of the District have been prepared in accordance with Canadian Public Sector Accounting Standards.

##### Asset Retirement Obligation

A liability for an asset retirement obligation is recognized when there is a legal obligation to incur retirement costs in relation to a tangible capital asset; the past transaction or event giving rise to the liability has occurred; it is expected that future economic benefits will be given up; and a reasonable estimate of the amount can be made. The liability is recorded at an amount that is the best estimate of the expenditure required to retire a tangible capital asset at the financial statement date. This liability is subsequently reviewed at each financial reporting date and adjusted for the passage of time and for any revisions to the timing, amount required to settle the obligation or the discount rate. Upon the initial measurement of an asset retirement obligation, a corresponding asset retirement cost is added to the carrying value of the related tangible capital asset if it is still in productive use. This cost is amortized over the useful life of the tangible capital asset. If the related tangible capital asset is unrecognized or no longer in productive use, the asset retirement costs are expensed.



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District of 100 Mile House  
Notes to the Financial Statements

December 31, 2024

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1. Significant Accounting Policies (continued)

Cash and

Cash Equivalents

Cash and cash equivalents consist of cash on hand less outstanding cheques and deposits with a maturity of less than three months at the time of purchase.

Investment in

Government Business

Enterprise

The investment in 100 Mile Development Corporation (the "Corporation"), a government business enterprise, is accounted for on a modified equity basis. Under the modified equity basis, the Corporation's accounting policies are not adjusted to conform with those of the municipality and inter-organizational transactions and balances are not eliminated. The District recognizes its equity interest in the annual income or loss of the Corporation in its statement of operations with a corresponding increase or decrease in its investment asset account. Any dividends that the District may receive from the Corporation will be reflected as reductions in the investment asset account.

Revenue Recognition

Taxes are recorded at estimated amounts when they meet the definition of an asset, have been authorized and the taxable event occurs. For property taxes, the taxable event is the period for which the tax is levied. As taxes recorded are initially based on management's best estimate of the taxes that will be received, it is possible that changes in future conditions, such as reassessments due to audits, appeals and court decisions, could result in a change in the amount of tax revenue recognized. Taxes receivable are recognized net of an allowance for anticipated uncollectable amounts.

Revenues from transactions with performance obligations are recognized when (at a point in time) or as (over a period of time) the District satisfies the performance obligations, which occurs when control of the benefits associated with the promised goods or services has passed to the payor.

The District recognizes revenue from users of the water, sewer, solid waste disposal, and rentals of Village property services on a straight-line basis over the period of time that the relevant performance obligations are satisfied by the District.

The District recognizes revenue from administrative services, building permits, development permits, sales of goods and other licenses and permits at the point in time that the District has performed the related performance obligations and control of the related benefits has passed to the payors.

Revenue from transactions without performance obligation is recognized at realizable value when the District has the authority to claim or retain an inflow of economic resources received or receivable and there is a past transaction or event that gives rise to the economic resources.

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District of 100 Mile House  
Notes to the Financial Statements

December 31, 2024

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1. Significant Accounting Policies (continued)

Revenue Recognition (continued)

The District recognizes revenue from tax penalties and interest, parking ticket fines, and other revenue without associated performance obligations at the realizable value at the point in time when the District is authorized to collect these revenues.

Conditional non-government grant revenue is recognized to the extent the conditions imposed on it have been fulfilled. Unconditional non-government grant revenue is recognized when monies are receivable.

Grants for the acquisition of tangible capital assets are recognized in the period in which eligible expenditures are made.

Government Transfers Government transfers, which include legislative grants, are recognized in the financial statements in the period in which events giving rise to the transfers occur, providing the transfers are authorized, any eligibility criteria have been met, and reasonable estimates of the amount can be made.

Collection of Taxes on Behalf of Other Taxation Authorities The District collects taxation revenue on behalf of other entities. Such levies, other revenues, expenses, assets and liabilities with respect to the operations of entities are not reflected in these financial statements.

Tangible Capital Assets Tangible capital assets are recorded at cost which includes amounts that are directly attributable to acquisition, construction, development, or betterment of the asset. The cost, less residual value, of the tangible capital assets, excluding land, are amortized on a straight-line basis over their estimated useful lives as set out in the Capital Asset Policy. Estimated useful lives are as follows:

Buildings	40 to 75 years
Building Improvements	10 to 40 years
Furniture, Equipment & IT Technology	4 to 20 years
Machinery, Equipment & Vehicles	5 to 20 years
Roads	10 to 100 years
Underground & Other Engineered Structures	10 to 100 years

Tangible capital assets are written down when conditions indicate that they no longer contribute to the District's ability to provide goods and services, or when the value of future economic benefits associated with the tangible capital assets are less than their net book value. The net write-downs are accounted for as expenses in the statement of operations.

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District of 100 Mile House  
Notes to the Financial Statements

December 31, 2024

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1. Significant Accounting Policies (continued)

	Tangible capital assets acquired during the year but not placed into use are not amortized until they are placed into use.
Contributions of Tangible Capital Assets	Tangible capital assets received as contributions are recorded at their fair value at the date of receipt and recorded as revenue.
Leased Assets	Leased assets which transfer substantially all the benefits and risk incidental to ownership of property, are accounted for as leased tangible capital assets. All other leases are accounted for as operating leases and the related payments are included in expenses as incurred.
Supply Inventory	Inventories are valued at the lower of cost and replacement cost. Cost is determined using average costing.
Employee Future Benefits	The District's contributions due during the period to its multi-employer defined benefit plan are expensed as incurred.
Investment Income	The District follows the practice of investing individually significant unspent funds within individual funds. Interest earned is allocated on the basis of actual earnings from the specific instruments. Excess funds or temporary borrowings of all functions and capital projects are pooled and interest income or expense is allocated to the individual function on a monthly basis.
Long-term Debt	Long term debt is recorded net of any related sinking fund balances. Debt service charges, including principal and interest, are charged against current revenue in the period in which they occur.
Measurement Uncertainty	The preparation of financial statements in conformity with PSAB requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure on contingent assets and liabilities at the date of the financial statements and the reported amounts of revenue and expenditures during the reporting period. Significant areas requiring use of management estimates relate to amortization of capital assets and measurement of asset retirement obligations. Actual results could differ from those estimates.
Reserve Funds	Reserves represent amounts set aside for specific or future expenditures. Statutory reserves require the passing of a by-law before funds can be expended. Reserve accounts require an approved council budget and resolution.

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District of 100 Mile House  
Notes to the Financial Statements

December 31, 2024

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1. Significant Accounting Policies (continued)

**Financial Instruments** Cash and equity instruments quoted in an active market are measured at fair value (hierarchy level one - quoted market prices). All other financial instruments, are measured at cost or amortized cost. The carrying amount of each of these financial instruments is presented on the statement of financial position.

Unrealized gains and losses from changes in the fair value of financial instruments are recognized in the statement of remeasurement gains and losses. Upon settlement, the cumulative gain or loss is reclassified from the statement of remeasurement gains and losses and recognized in the statement of operations. Interest and dividends attributable to financial instruments are reported in the statement of operations.

When investment income and realized and unrealized gains and losses from changes in the fair value of financial instruments are externally restricted, the investment income and fair value changes are recognized as revenue in the period in which the resources are used for the purpose specified.

For financial instruments measured using amortized cost, the effective interest rate method is used to determine interest revenue or expense.

For portfolio measurements measured at cost, the cost method records the initial investment at cost and earnings from such investments are recognized only to the extent received or receivable. When an investment is written down to recognize an impairment loss, the new carrying value is deemed to be the new cost basis for subsequent accounting purposes.

All financial assets are tested annually for impairment. When financial assets are impaired, impairment losses are recorded in the statement of operations.

Transaction costs are added to the carrying value for financial instruments measured using cost or amortized cost. Transaction costs are expensed for financial instruments measured at fair value.



District of 100 Mile House  
Notes to the Financial Statements

December 31, 2024

2. Cash and Short-term Investments

	2024	2023
Bank	\$12,850,525	\$ 8,317,681
Municipal Finance Authority Money Market Fund	428,204	408,549
Municipal Finance Authority Short Term Bond Fund	82,635	78,541
Royal Bank of Canada GIC, interest at 5.16% per annum, matured April 2024	-	5,178,082
Royal Bank of Canada GIC, interest at 4.95% per annum, matured October 2024	-	5,173,742
Royal Bank of Canada GIC, interest at 4.94% per annum, maturing April 2025	5,169,390	-
	<u>\$18,530,754</u>	<u>\$ 19,156,595</u>

Short Term Investments are held with the Municipal Finance Authority of BC in a pooled money market fund at a cost of \$428,204 and an annual rate of return of approximately 2.95% (2023 - 2.95%). A short term bond is held with the Municipal Finance Authority of BC at a cost of \$85,058 and an annual rate of return of approximately 5.33%.

3. Accounts Receivable

	2024	2023
Property Taxes and Utilities	\$ 533,768	\$ 529,311
Other Governments	78,833	68,684
100 Mile Development Corporation	-	315
Trade and Other	365,242	152,974
	<u>\$ 977,843</u>	<u>\$ 751,284</u>

As of December 31, 2024, 97% (2023 - 99%) of trade accounts receivable are aged less than 60 days.

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District of 100 Mile House  
Notes to the Financial Statements

December 31, 2024

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4. Related Party transactions

During the year, the District provided operational funding of \$80,499 (2023 - \$138,062) to the 100 Mile Development Corporation, a wholly owned subsidiary. The District also charged rent of \$17,985 (2023 - \$17,985) to the 100 Mile Development Corporation for the Visitor Information Centre.

The District and the Cariboo Regional District signed a 3-year agreement commencing January 1, 2020 to support the operation of the Martin Exeter Hall Complex through the District up to a maximum of \$60,000 annually. This complex is owned by the District but operated by the 100 Mile Development Corporation. This contribution is recognized in the subsidiary's revenue.

Included in accounts receivable on December 31, 2024 is \$34,286 (2023 - \$511) due from the 100 Mile Development Corporation. Included in accounts payable on December 31, 2024 is \$55,499 (2023 - \$88,062) due to the 100 Mile Development Corporation.

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5. Accounts Payable & Accrued Liabilities

	2024	2023
Other Government	\$ 13,941	\$ 12,740
Accrued Wages & Benefits	72,861	67,544
Trade & Other	568,784	722,633
	<u>\$ 655,586</u>	<u>\$ 802,917</u>

As of December 31, 2024, 76% (2023 - 99%) of trade accounts payable are aged less than 60 days.

District of 100 Mile House  
Notes to the Financial Statements

December 31, 2024

6. Investment in 100 Mile Development Corporation

The Corporation is owned and controlled by the District and is considered a Government Business Enterprise. As such, the Corporation is accounted for on the modified equity basis in these financial statements. The Corporation is charged with responsibility for economic development activities, operation of the Visitor Information Centre and management of the Community Forest.

The following provides condensed supplementary financial information for the Corporation for the year ended December 31:

<u>Financial Position</u>	2024	2023
Assets:		
Current	\$ 694,295	\$ 536,925
Tangible Capital Assets	345	445
Total Assets	<u>\$ 694,640</u>	<u>\$ 537,370</u>
Liabilities:		
Accounts Payable	\$ 141,371	\$ 17,877
District of 100 Mile House	34,287	511
Total Liabilities	<u>\$ 175,658</u>	<u>\$ 18,388</u>
Equity:		
Share Capital	\$ 100	\$ 100
Retained Earnings	518,882	518,882
Total Equity	<u>518,982</u>	<u>518,982</u>
Total Liabilities and Equity	<u><u>\$ 694,640</u></u>	<u><u>\$ 537,370</u></u>
Operations:		
Revenue	\$ 820,237	\$ 324,350
Expenses	820,237	324,350
Net Income (loss)	-	-
Dividend	-	-
Change in equity	<u><u>\$ -</u></u>	<u><u>\$ -</u></u>

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District of 100 Mile House  
Notes to the Financial Statements

December 31, 2024

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7. Deposit and Reserve Municipal Finance Authority

The Municipal Finance Authority of British Columbia (MFA) provides capital financing for regional districts and their member municipalities. MFA is required to establish a Debt Reserve Fund. Each regional district, through its member municipalities who share in the proceeds of a debt issue, is required to pay into the Debt Reserve Fund certain amounts set out in the debt agreements. MFA pays into the Debt Reserve Fund these monies from which interest earned thereon less administration expenses becomes an obligation to the regional districts. It must then use this Fund, if at any time there are insufficient funds, to meet payments on its obligations. If this occurs, the regional districts may be called upon to restore the Fund.

As of December 31, 2024 the total of the Debt reserve fund was comprised of cash deposits of \$NIL (2023 - \$3,144) and deposit notes of \$NIL (2023 - \$5,257).

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8. Deferred Revenue

	December 31, 2023		Collected	Interest	Recognized	December 31, 2024				
Deferred revenue										
Taxes	\$	195,720	\$	229,545	\$	-	\$	(195,720)	\$	229,545
Other		81,921		335,568		-		(72,703)		344,786
		277,641		565,113		-		(268,423)		574,331
Development cost charges										
		521,408		7,640		11,390		-		540,438
	\$	799,049	\$	572,753	\$	11,390	\$	(268,423)	\$	1,114,769

Development cost charges are restricted revenue liabilities representing funds received from developers and deposited into a separate reserve fund for capital expenses. In accordance with generally accepted accounting principles, the District records these funds as restricted revenue which is then recognized as revenue when the related costs are incurred.



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District of 100 Mile House  
Notes to the Financial Statements

December 31, 2024

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9. Long-term Debt

Regular payments are made in accordance with the loan terms. Final payment amounts are based on actuarial calculations. Interest paid on long-term debt is included in the Sewer Revenue Fund \$3,927 (2023 - \$3,927).

	Balance Beginning of Year		Principal Amount	Actuarial Adjustment	Balance End of Year	
Sewer Fund						
MFA Issue 85	\$	13,337	\$	5,278	\$	8,059
					\$	-

MFA 85 matured in 2024.

District of 100 Mile House  
Notes to the Financial Statements

December 31, 2024

10. Tangible Capital Assets

2024

	Land	Buildings	Vehicles, Furniture & Equipment	Transportation	Recreation Facilities	Water	Sewer	Assets under construction	Total
Cost, beginning of year	\$ 2,114,120	\$ 4,614,636	\$ 5,957,363	\$ 28,171,027	\$ 2,301,034	\$ 17,611,688	\$ 8,325,015	\$ 1,864,370	\$ 70,959,253
Additions	58,742	24,636	1,557,210	327,498	26,999	3,661	-	1,340,794	3,339,540
Disposals	-	(501,397)	(465,459)	(28,194)	-	-	-	-	(995,050)
Transfers	-	-	-	-	-	-	-	(1,000)	(1,000)
Cost, end of year	2,172,862	4,137,875	7,049,114	28,470,331	2,328,033	17,615,349	8,325,015	3,204,164	73,302,743
Accumulated amortization, beginning of year	-	2,883,046	3,451,391	12,354,069	1,171,755	5,635,967	4,504,982	-	30,001,210
Amortization	-	160,259	377,297	694,033	96,502	358,387	174,234	-	1,860,712
Disposals	-	(494,595)	(453,940)	(28,194)	-	-	-	-	(976,729)
Accumulated amortization, end of year	-	2,548,710	3,374,748	13,019,908	1,268,257	5,994,354	4,679,216	-	30,885,193
Net carrying amount, end of year	\$ 2,172,862	\$ 1,589,165	\$ 3,674,366	\$ 15,450,423	\$ 1,059,776	\$ 11,620,995	\$ 3,645,799	\$ 3,204,164	\$ 42,417,550

December 31, 2024

10. Tangible Capital Assets (continued)

2023

	Land	Buildings	Vehicles, Furniture & Equipment	Transportation	Recreation Facilities	Water	Sewer	Assets under construction	Total
Cost, beginning of year	\$ 2,114,120	\$ 4,253,148	\$ 5,438,037	\$ 27,492,874	\$ 2,097,546	\$ 16,646,732	\$ 8,325,015	\$ 2,573,063	\$ 68,940,535
Additions	-	361,488	519,326	772,915	216,832	964,956	-	565,997	3,401,514
Disposals	-	-	-	(94,762)	(13,344)	-	-	-	(108,106)
Transfers	-	-	-	-	-	-	-	(1,274,690)	(1,274,690)
Cost, end of year	2,114,120	4,614,636	5,957,363	28,171,027	2,301,034	17,611,688	8,325,015	1,864,370	70,959,253
Accumulated amortization, beginning of year	-	2,744,727	3,082,072	11,755,121	1,070,779	5,278,907	4,330,753	-	28,262,359
Amortization	-	138,319	369,319	693,710	114,320	357,060	174,229	-	1,846,957
Disposals	-	-	-	(94,762)	(13,344)	-	-	-	(108,106)
Accumulated amortization, end of year	-	2,883,046	3,451,391	12,354,069	1,171,755	5,635,967	4,504,982	-	30,001,210
Net carrying amount, end of year	\$ 2,114,120	\$ 1,731,590	\$ 2,505,972	\$ 15,816,958	\$ 1,129,279	\$ 11,975,721	\$ 3,820,033	\$ 1,864,370	\$ 40,958,043

Contributed tangible capital assets are recognized at fair value at the date of contribution. The value received during the year is \$nil (2023 -\$nil).

District of 100 Mile House  
Notes to the Financial Statements

December 31, 2024

11. Accumulated Surplus

Accumulated surplus consists of individual fund surplus and reserve funds as follows:

	2024	2023
Operating Surplus:		
General operating fund	\$ 2,467,379	\$ 1,816,687
Sewer operating fund	426,091	308,942
Water operating fund	387,050	451,340
	<u>3,280,520</u>	<u>2,576,969</u>
	2024	2023
Investment in tangible capital assets	<u>41,323,040</u>	<u>40,064,245</u>
	2024	2023
Reserves:		
Municipal infrastructure	2,193,128	2,388,868
Utility infrastructure	3,619,331	3,287,072
Parkland	20,203	6,279
Machinery & equipment	1,668,281	2,867,790
Covid-19	26,473	27,408
Woodlot	329,036	358,170
Community Forest	5,941,246	6,290,111
Growing communities	1,291,704	1,275,857
Community works fund	557,937	401,747
	<u>15,647,339</u>	<u>16,903,302</u>
Accumulated surplus	<u>\$60,250,899</u>	<u>\$ 59,544,516</u>

a) Included in the General Operating Fund are internally restricted funds of \$100,000 (2023 - \$100,000) for the purposes of planning.

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District of 100 Mile House  
Notes to the Financial Statements

December 31, 2024

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12. Property Taxation and Grants in Lieu

	2024	2023
Taxes Collected		
Property taxes	\$ 5,662,317	\$ 5,391,027
Special assessments	238,643	223,913
1% Utility tax	64,784	64,872
Grants in Lieu of taxes	92,506	84,898
Penalties and interest on taxes	51,594	57,454
	<u>6,109,844</u>	<u>5,822,164</u>
Transfers to other governments		
School District	1,372,102	1,297,974
Regional District	825,506	693,052
Regional Hospital District	504,274	490,950
Joint Boards & Commissions	33,834	34,145
Other	178,422	167,430
	<u>2,914,138</u>	<u>2,683,551</u>
Available for municipal purposes	<u>\$ 3,195,706</u>	<u>\$ 3,138,613</u>



District of 100 Mile House  
Notes to the Financial Statements

December 31, 2024

13. Government Grants and Transfers

	2024	2023
Provincial transfers		
IBA-ICIP	\$ -	\$ 35,852
ICIP - Rural and Northern Communities Project	-	92,287
Community Transition Capacity project	-	84,401
Growing Communities Fund	-	1,265,000
Ministry of Forests - Forestry Employment Program	-	20,266
Small Community Protection	431,200	387,000
Community Works	151,201	151,754
Other	845,696	188,663
	<u>1,428,097</u>	<u>2,225,223</u>
Federal transfers		
Tourism Development	-	207,500
Regional transfers		
Cariboo Regional District	506,141	437,195
NDI Trust	-	15,000
UBCM	-	104,960
	<u>506,141</u>	<u>557,155</u>
	<u>\$ 1,934,238</u>	<u>\$ 2,782,378</u>

December 31, 2024

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14. Contingent Liabilities and Commitments

a) Municipal Pension Plan

The District of 100 Mile House and its employees contribute to the Municipal Pension Plan (a jointly trustee pension plan). The Board of Trustees, representing plan members and employers, is responsible for administering the plan, including investment of the assets and administration of benefits. The Plan is a multi-employer defined benefit pension plan. Basic pension benefits are based on a formula. As at December 31, 2022, the Plan has about 256,000 active members and approximately 129,000 retired members. Active members include approximately 45,000 contributors from local governments.

Every three years, an actuarial valuation is performed to assess the financial position of the plan and adequacy of plan funding. The actuary determines an appropriate combined employer and member contribution rate to fund the plan. The actuary's calculated contribution rate is based on the entry-age normal cost method, which produces the long-term rate of member and employer contributions sufficient to provide benefits for average future entrants to the plan. This rate may be adjusted for the amortization of any actuarial funding surplus and will be adjusted for the amortization of any unfunded actuarial liability.

The most recent actuarial valuation for the Municipal Pension Plan as of December 31, 2021 indicated a \$3,761 million funding surplus for basic pension benefits on a going concern basis.

The District of 100 Mile House paid \$119,844 (2023 - \$113,032) for employer contributions while employees contributed \$106,282 (2023 - \$99,915) to the Plan in fiscal 2024.

The next valuation will be as at December 31, 2024, with results available in 2025.

Employers participating in the Plan record their pension expense as the amount of employer contributions made during the fiscal year (defined contribution pension plan accounting). This is because the Plan records accrued liabilities and accrued assets for the Plan in aggregate, resulting in no consistent and reliable basis for allocating the obligation, assets and cost to individual employers participating in the Plan.

b) Joint and Several Liability

The District of 100 Mile House, as a member of the Cariboo Regional District, is jointly and severally liable under the provisions of Sections 815 and 816 of the Local Government Act for any default on monies borrowed by the Cariboo Regional District.

c) Potential Litigation

From time to time the District is brought forth as a defendant in various lawsuits. The District reviews its exposure to any potential litigation for which it would not be covered by insurance and assesses whether a successful claim against would materially affect the financial statements. The District is currently not aware of any claims brought against it that if not defended successfully would result in a material change to the financial statements of the District.

December 31, 2024

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14. Contingent Liabilities and Commitments (continued)

d) Municipal Insurance Association

The District is a participant in the Municipal Insurance Association of British Columbia. Should the Association pay out claims in excess of premiums received, it is possible the District, along with the other participants, would be required to contribute towards the deficit.

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15. Asset Retirement Obligations

The District's asset retirement obligations consist of the following:

a) Asbestos abatement obligation

The District recognized an obligation relating to the removal and post-removal care of the asbestos in its buildings. The buildings all have an estimated useful life of between 40 and 75 years from the date of completion of construction, of which various numbers of years remain. Estimated costs of \$1,255,216 have been discounted to the present value using a discount rate of 4.97% per annum (2023 - 4.97%).

b) Wells decommissioning obligation

The District owns water wells which will require decommissioning at the end of their useful lives under BC Regulations. The District recognized an obligation relating to the decommissioning of the wells. The wells are estimated to have 60 year useful lives, of which various numbers of years remain. Estimated costs of \$63,000 have been discounted to the present value using a discount rate of 4.97% per annum (2023 - 4.97%).

District of 100 Mile House  
Notes to the Financial Statements

December 31, 2024

15. Asset Retirement Obligations (continued)

Changes in the asset retirement obligation in the year are as follows:

Asset Retirement Obligation	Asbestos remediation	Well decommissioning	2024
Opening balance	\$ 849,386	\$ 31,076	\$ 880,462
Additions	-	10,139	10,139
Retirement expense	(251,285)	-	(251,285)
Accretion expense	29,726	2,048	31,774
Closing balance	\$ 627,827	\$ 43,263	\$ 671,090

Asset Retirement Obligation	Asbestos remediation	Well decommissioning	2023
Opening balance	\$ 809,170	\$ 29,605	\$ 838,775
Accretion expense	40,216	1,471	41,687
Closing balance	\$ 849,386	\$ 31,076	\$ 880,462

The asset retirement liability has been estimated using a net present value technique using the assumptions as described above. The related asset retirement costs are being amortized on a straight-line basis over the remaining useful lives of the assets.

Significant estimates and assumptions are made in determining the asset retirement costs as there are numerous factors that will affect the amount ultimately payable. Those uncertainties may result in future actual expenditures that are different than the amounts currently recorded. At each reporting date, as more information and experience is obtained as it relates to these asset retirement obligations, the estimates of the timing, the undiscounted cash flows and the discount rates may change.

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District of 100 Mile House  
Notes to the Financial Statements

December 31, 2024

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16. Budget

The budget data presented in these financial statements is based upon the 2024 operating and capital budgets approved as the 2024 to 2028 Financial Plan by Council on April 23, 2024. The legislative requirements for the Financial Plan are that the cash inflows for the period must equal planned cash outflows.

Cash inflows and outflows budgeted for include such items as transfers to and from reserves, transfers to and from operating surpluses and proceeds on sale of assets. These items are not recognized as revenues and expenses in the Statement of Operations as they do not meet the definition of such under public sector accounting standards. PSAB requires that budget figures be presented on the same basis of accounting as actual figures.

The chart below reconciles the budget figures reported in these financial statements.

	<u>2024</u>
Budget surplus per Statement of Financial Activities	\$ 3,502,940
Adjust for budgeted items not included in Statement of Financial Activities:	
Transfers from reserve funds	6,368,390
Acquisition of tangible capital assets	(11,552,775)
Non-cash items - amortization	<u>1,681,445</u>
Financial Plan (Budget) Bylaw surplus for the year	<u>\$ -</u>



December 31, 2024

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## 17. Financial Instruments

The District is potentially exposed to credit risk, market and interest rate risk, and liquidity risk from the District's financial instruments. Qualitative and quantitative analysis of the significant risks from the District's financial instruments is provided below by type of risk.

There have not been any changes from the prior year in the District's exposure to above risks or the policies, procedures and methods it uses to manage and measure the risks.

### Credit risk

Credit risk is the risk that one party to a financial instrument will cause a financial loss for the other party by failing to discharge an obligation. The District is exposed to credit risk through its cash, accounts receivable, and short-term investments.

The District manages its credit risk by:

- Ensuring receivables are primarily government organizations
- Having legislated collateral over taxes receivable from highly diversified nature of residents of the District
- Holding cash and guaranteed investment certificates at federally regulated chartered banks with cash accounts insured

The District measures its exposure to credit risk based on:

- By how long amounts have been outstanding from government organizations regarding capital projects and other
- Based on historical experience regarding collections

The maximum exposure to credit risk at the financial statement date is the carrying value of its cash and accounts receivable as outlined in Note 3. Accounts receivable arise primarily as a result of utilities, and grants receivable. Based on this knowledge, credit risk of cash and accounts receivable are assessed as low.

The District manages exposure to credit risk for short-term investments by ensuring adequate diversification and by maintaining its investments in the Ministry of Finance Authority which meets the investment requirements of Section 183 of the Community Charter of the Province of BC. As a result, the District has reduced exposure to market or value risk. The maximum exposure to credit risk on short-term investments is outlined in Note 2.

### Liquidity risk

Liquidity risk is the risk that the District will encounter difficulty in meeting obligations associated with financial liabilities. The District is exposed to liquidity risk through its accounts payable, long-term debt, and investments.

The District manages this risk by staggering maturity dates of investments based on cash flow needs. Also to help manage the risk, the District has in place a planning, budgeting and forecasting process to help determine the funds required to support the normal operating requirements. The District's five-year financial plan is approved by the Mayor and Council, which includes operational activities and capital investments. The District measures its exposure to liquidity risk based on cash flow needs versus available cash.

December 31, 2024

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17. Financial Instruments (continued)

Interest rate risk

Interest rate risk is the risk that the fair value or future cash flows of a financial instrument will fluctuate because of changes in market interest rates. The District is exposed to interest rate risk through its long-term debt and the value of short-term investments.

The District manages interest rate risk on its long-term debt by holding all debt through MFA at a fixed rate, with refinancing typically being completed at the ten or fifteen year mark. Therefore, fluctuations in market interest rates would not impact future cash flows and operations relating to long-term debt. See Note 9 for interest rates and maturity dates for long term debt.

Investments that are subject to interest rate risk are MFA pooled investment funds (see Note 2). The risk is caused by changes in interest rates. As interest rates rise, the fair value of the MFA pooled investment funds notes decrease and, as interest rates fall, the fair value of these investments increase.

As a result of diversification by security type, only a portion of the overall investment portfolio is exposed to interest rate risk. As at December 31, 2024 the amount of the investment portfolio exposed was \$5,680,229 (2023 - \$10,838,914) per Note 2.

To mitigate interest rate risk and market risk on its short-term investments, the District holds its MFA long term pooled investment funds for 10 years or longer.

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18. Segmented Information

The District is a diversified municipal government institution that provides a wide range of services to its citizens such as transit, public housing, police, fire and water. Distinguishable functional segments have been separately disclosed in the segmented information. The nature of the segments and the activities they encompass are as follows:

General government

General government operations provide the functions of corporate administration, finance, human resources, legislative services, building services and maintenance, and any other functions not categorized to a specific department.

Protective services

Protective services is comprised of bylaw enforcement, and the fire department.

Solid waste management and recycling

Solid waste management and recycling comprises of the collection, disposal and recycling of solid waste.

Public Health

Public health services comprises of cemetery services.

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District of 100 Mile House  
Notes to the Financial Statements

December 31, 2024

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18. Segmented Information (continued)

Planning and development

Planning and development includes services related to planning and zoning, Woodlot #577, logging, weed control and 100 Mile Development Corporation.

Transportation services

Transportation services includes the municipal public works services related to the planning, development, and maintenance of roadway systems, street lighting, airport, snow removal, parking and transit services.

Parks, recreation and culture

Parks, recreation and culture provides for the delivery of municipal recreation programs and the services related to the planning, development and maintenance of parklands and park infrastructure, and the maintenance of open space and other recreation space and facilities.

Water and sewer utilities

The District is responsible for environmental programs including the engineering and operation of the potable water and wastewater systems.

Certain allocation methodologies are employed in the preparation of segmented financial information. Taxation and payments-in-lieu of taxes are allocated to the segments based on the segment's budget net expenditure. The various user charges and other revenues have been allocated to the segments based upon the segment that generated the revenue. Government transfers have been allocated to the segment based upon the purpose for which the transfer is made. Development charges earned and developer contributions received are allocated to the segment for which the charge was collected.

The accounting policies used in these segments are consistent with those followed in the preparation of the financial statements as disclosed in Note 1.

District of 100 Mile House  
Notes to the Financial Statements

December 31, 2024

18. Segmented Information (continued)

	2024									
	General government	Protective services	Solid waste management and recycling	Public health	Planning and development	Transportation	Parks, recreation and culture	Water services	Sewer services	Total
Revenue										
Property taxation & grants in lieu	\$ 2,957,063	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 124,406	\$ 114,237	\$ 3,195,706
Government transfers	1,290,520	310,245	51,506	5,000	-	200,967	76,000	-	-	1,934,238
Sale of services	226,715	16,196	28,926	76,576	2,587	-	-	623,588	492,501	1,467,089
Developer Contributions	13,846	-	-	-	-	-	-	-	-	13,846
Other revenue	187,057	104,912	-	400	-	30,328	120	5,210	5,871	333,898
Investment income	963,714	-	-	-	-	-	-	-	8,059	971,773
Loss on disposal of assets	25,805	-	-	-	-	-	-	-	-	25,805
	5,664,720	431,353	80,432	81,976	2,587	231,295	76,120	753,204	620,668	7,942,355
Expenditures										
Goods and services	692,936	312,116	80,432	15,199	166,577	968,732	96,669	474,468	227,286	3,034,415
Salary, wages and benefits	551,739	450,608	52,166	13,313	237,740	539,787	93,349	213,660	145,360	2,297,722
Amortization	37,542	167,383	-	-	-	1,026,664	96,502	358,387	174,234	1,860,712
Interest and finance charges	29,726	-	-	-	-	-	-	9,784	3,615	43,125
	1,311,943	930,107	132,598	28,512	404,317	2,535,183	286,520	1,056,299	550,495	7,235,974
Surplus (deficit)	\$ 4,352,777	\$ (498,754)	\$ (52,166)	\$ 53,464	\$ (401,730)	\$ (2,303,888)	\$ (210,400)	\$ (303,095)	\$ 70,173	\$ 706,381

December 31, 2024

18. Segmented Information (continued)

	2023									
	General government	Protective services	Solid waste management and recycling	Public health	Planning and development	Transportation	Parks, recreation and culture	Water services	Sewer services	Total
Revenue										
Property taxation & grants in lieu	\$ 2,914,700	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 116,615	\$ 107,298	\$ 3,138,613
Government transfers	2,427,967	244,815	49,772	3,000	-	188,324	76,000	-	-	2,989,878
Sale of services	133,849	-	28,634	22,878	5,000	-	-	585,157	468,636	1,244,154
Other revenue	208,605	86,981	-	3,380	-	19,583	9,495	-	-	328,044
Investment income	997,220	-	-	-	-	-	-	-	7,424	1,004,644
Gain on disposal of assets	(17,618)	-	-	-	-	-	-	-	-	(17,618)
	6,664,723	331,796	78,406	29,258	5,000	207,907	85,495	701,772	583,358	8,687,715
Expenditures										
Goods and services	490,630	324,695	78,406	10,382	394,145	855,040	87,615	396,492	125,982	2,763,387
Salary, wages and benefits	490,546	421,847	49,346	22,145	222,815	512,678	53,893	167,756	133,586	2,074,612
Amortization	40,871	122,383	-	-	-	1,038,034	114,380	357,060	174,229	1,846,957
Interest and finance charges	40,216	-	-	-	-	-	-	1,471	3,927	45,614
	1,062,263	868,925	127,752	32,527	616,960	2,405,752	255,888	922,779	437,724	6,730,570
Surplus (deficit)	\$ 5,602,460	\$ (537,129)	\$ (49,346)	\$ (3,269)	\$ (611,960)	\$ (2,197,845)	\$ (170,393)	\$ (221,007)	\$ 145,634	\$ 1,957,145



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District of 100 Mile House  
Schedule 1: COVID-19 Safe Restart Grant  
(Unaudited)

December 31, 2024

	<u>2024</u>	<u>2023</u>
Eligible costs incurred		
Computer & IT Costs - Virtual Communications	\$ 935	\$ 10,896
Reserve balance, beginning of year	<u>27,408</u>	<u>38,304</u>
Reserve balance, end of year	<u>\$ 26,473</u>	<u>\$ 27,408</u>

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District of 100 Mile House  
Schedule 2: Growing Communities Fund  
(Unaudited)

December 31, 2024

	2024	2023
Revenue		
Grant funding	\$ -	\$ 1,265,000
Interest income	15,846	10,857
	15,847	
Reserve balance, beginning of year	1,275,857	-
Reserve balance, end of year	\$ 1,291,704	\$ 1,275,857



DISTRICT OF

# 100 Mile House

## CONNECT WITH US



### EMAIL

[district@100milehouse.com](mailto:district@100milehouse.com)



### WEBSITE

[www.100milehouse.com](http://www.100milehouse.com)



### PHONE

250-395-2434

### District of 100 Mile House

Municipal Office  
#1-385 Birch Avenue  
PO Box 340  
100 Mile House, BC  
V0K 2E0

### COMMUNITY EVENTS CALENDAR

Looking for events?

Looking to advertise your event?

Go to: [discoversouthcariboo.ca/things--do/events-calendar](https://discoversouthcariboo.ca/things--do/events-calendar)

### COUNCIL MEETINGS

District Council meetings are generally held the second and fourth Tuesday of every month in Council Chambers at the municipal office. Council meetings are open to the public and residents are encouraged to attend. For schedules, agendas and minutes go to:

[100milehouse.com/city-hall/council-meetings](https://100milehouse.com/city-hall/council-meetings)

### UPDATES

Receive updates from the District of 100 mile house right to your email inbox by signing up to our subscription service! Go to:

[100milehouse.com/subscribe](https://100milehouse.com/subscribe)

1. Ask those present to sign and complete the attendance record sheet.
2. The Mayor/Acting Mayor call the Public Hearing to order.

This public hearing is being convened pursuant to Section 464 of the Local Government Act in order to consider the proposed OCP Amendment Bylaw No. 1452 and Zoning Amendment Bylaw No. 1453.

(590 Horse Lake Road)

3. Read the ***“Protocol for Public Hearings”***.
4. Ask staff if any correspondence or petitions have been received. If YES, read submissions.
5. Call for comments from the public (allow enough time for comments)
6. Read the ***“Closing Statement”***

## **PROTOCOL FOR PUBLIC HEARINGS**

**NOTE – Protocol applies to both public hearings this evening and will only be read once.**

As Chair of this public hearing, I would like to draw to your attention to the general rules of conduct to which will apply throughout the public hearing:

1. All persons who believe their interest in the property is affected by the proposed amendment will be given a reasonable opportunity to be heard or to present written submissions on matters contained in the amendment that is the subject of the hearing.
2. Persons will only speak when identified by the Chair. Please clearly state your name at the beginning of your address.
3. All comments will be directed through the chair.
4. Direct and/or personal criticisms or comments will be discouraged.
5. Members of Council may, if they so wish, ask questions of you following your presentation.
6. If you wish to provide a written submission to be included in the record of the Public Hearing, you must hand in that submission to the Corporate Officer PRIOR to the close of the Public Hearing.
7. Once the Public Hearing has been adjourned, Council is not able to receive any further information from the public on that matter. Council may, without further notice, give whatever effect Council believes proper to the representations made at this Public Hearing.



## **CLOSING STATEMENT**

Before closing this hearing I'm going to call three times for any further speakers on any of the matters contained in the proposed Bylaws.

For the First Time, is there anyone who wishes to make any further representations?

For the Second Time, is there anyone who wishes to make any further representations?

For the third and final time, is there anyone who wishes to make any further representations?

There being no further representations, I declare this public hearing closed.

Public Hearing Closed at **Time**

2. The Mayor/Acting Mayor call the Public Hearing to order.

This public hearing is being convened pursuant to Section 464 of the Local Government Act in order to consider the proposed OCP Amendment Bylaw No. 1454 and Zoning Amendment Bylaw No. 1455.

(810 & 820 Exeter Truck Route)

4. Ask staff if any correspondence or petitions have been received. If YES, read submissions.
5. Call for comments from the public (allow enough time for comments)
6. Read the “Closing Statement”

## **CLOSING STATEMENT**

Before closing this hearing I'm going to call three times for any further speakers on any of the matters contained in the proposed Bylaws.

For the First Time, is there anyone who wishes to make any further representations?

For the Second Time, is there anyone who wishes to make any further representations?

For the third and final time, is there anyone who wishes to make any further representations?

There being no further representations, I declare this public hearing closed.

Public Hearing Closed at **Time**



E1

## **DISTRICT OF 100 MILE HOUSE**

### **MINUTES OF THE COMMITTEE OF THE WHOLE MEETING OF THE MUNICIPAL COUNCIL HELD IN DISTRICT COUNCIL CHAMBERS**

**Tuesday June 10<sup>th</sup>, 2025, AT 5:00 PM**

PRESENT: Mayor Maureen Pinkney  
Councillor Jenni Guimond  
Councillor Dave Mingo  
Councillor Marty Norgren

STAFF: CAO Tammy Boulanger  
Dir. Of Community Services Todd Conway

OTHERS: (3) MEDIA: (1)

	<p><b><u>CALL TO ORDER</u></b></p> <p>Mayor Pinkney called the Committee of the Whole meeting to order at 5:00 PM</p> <p>Mayor Pinkney acknowledged that this meeting is being held on Tsqescencúlecw.</p>
<b>A</b>	<p><b><u>APPROVAL OF AGENDA</u></b></p>
	<p><b>A1</b></p> <p><b>Res: 20/25</b> Moved By: Councillor Norgren Seconded By: Councillor Mingo</p> <p><b>BE IT RESOLVED THAT</b> the June 10<sup>th</sup>, 2025 Committee of the Whole agenda <u>be approved</u>.</p> <p><b>CARRIED.</b></p>

<b>B</b>	<b><u>INTRODUCTION OF LATE ITEMS</u></b>
<b>C</b>	<b><u>DELEGATIONS</u></b>
<b>D</b>	<b><u>UNFINISHED BUSINESS</u></b>
<b>E</b>	<b><u>CORRESPONDENCE</u></b>
<b>F</b>	<b><u>STAFF REPORTS</u></b>
<b>Golf Carts on Municipal Roadways</b>	<p><b>F1</b></p> <p><b>Res: 21/25</b>  Moved By: Councillor Mingo  Seconded By: Councillor Norgren</p> <p><b>BE IT RESOLVED THAT</b> the golf cart information report dated May 22<sup>nd</sup>, 2025 from administration <u>be received</u>.</p> <p style="text-align: center;"><b>CARRIED</b></p>
<b>Off Road Vehicle Access to Community</b>	<p><b>F2</b></p> <p><b>Res: 22/25</b>  Moved By: Councillor Norgren  Seconded By: Councillor Mingo</p> <p><b>WHEREAS</b> the Council recognizes the growing interest in recreational Off-Road Vehicle (ORV) use and its potential to contribute to local tourism and economic development; and</p> <p><b>WHEREAS</b> the ability for ORVs to access services and amenities within the community by using designated municipal roads may enhance visitor experience and support local businesses; and</p> <p><b>WHEREAS</b> any such change must ensure the safety and well-being of all road users and respect the needs of residents;</p> <p><b>THEREFORE BE IT RESOLVED THAT</b> Council supports, in principle, the development of a bylaw that would permit Off-Road Vehicles to operate on certain designated municipal roads for the purpose of accessing essential services and amenities;</p>

	<p><b>AND THAT</b> Council acknowledges the importance of conducting meaningful public engagement to gather feedback and assess community support for the proposed bylaw;</p> <p><b>AND THAT</b> Council directs staff to undertake referrals to the Ministry of Transportation and Infrastructure (MOTI) and the Royal Canadian Mounted Police (RCMP) for their input and recommendations as part of the process;</p> <p><b>AND FURTHER THAT</b> Council's support is conditional upon the results of public consultation, agency referrals, and the ability to implement appropriate safety measures and regulations.</p> <p style="text-align: center;"><b>CARRIED</b></p>
<b>G</b>	<b><u>BYLAWS</u></b>
<b>H</b>	<b><u>OTHER BUSINESS</u></b>
<b>Project Update</b>	<p><b>H1</b></p> <p>Director of Community Services provided a summary to Council on the progress of the Horse Lake Road bridge construction and the well redevelopment.</p>
<b>UBCM</b>	<p><b>H2</b></p> <p>Council discussed the upcoming UBCM convention and requested staff submit requests to meet with the following ministries:</p> <ul style="list-style-type: none"> <li>✓ Minister of Infrastructure, Honourable Bowinn Ma</li> <li>✓ Minister of Transportation and Transit, Honourable Mike Farnworth</li> <li>✓ Minister of Housing and Municipal Affairs, Honourable Ravi Kahlon.</li> </ul>
<b>I</b>	<b><u>QUESTION PERIOD</u></b>



**J****ADJOURNMENT****Res: 23/25**

Moved By: Councillor Mingo

Seconded By: Councillor Guimond

**BE IT RESOLVED THAT** this Committee of the Whole meeting for June 10<sup>th</sup>, 2025 be adjourned at 5:30 PM**CARRIED**

I hereby certify these minutes to be correct.

\_\_\_\_\_  
Mayor\_\_\_\_\_  
Corporate Officer

**E2****DISTRICT OF 100 MILE HOUSE****MEETING HELD IN DISTRICT COUNCIL CHAMBERS****Tuesday, June 10<sup>th</sup>, 2025, AT 5:30 PM**

PRESENT: Mayor Maureen Pinkney  
 Councillor David Mingo  
 Councillor Jenni Guimond  
 Councillor Marty Norgren

STAFF: CAO T. Boulanger  
 Dir. of Community Services T. Conway

Other: (2) Media: (1)

<b>A</b>	<b><u>CALL TO ORDER</u></b>  Mayor Pinkney called the regular meeting to order at 5:30 PM  Mayor Pinkney acknowledged that this meeting is being held on Tsqescencúłecw.
<b>B</b>	<b><u>APPROVAL OF AGENDA</u></b>  <b>B1</b>  <b>Res: 137/25</b> Moved By: Councillor Mingo Seconded By: Councillor Guimond  <b>BE IT RESOLVED THAT</b> the June 10 <sup>th</sup> , 2025 Regular Council agenda <u>be approved.</u>  <p style="text-align: center;"><b>CARRIED</b></p>
<b>C</b>	<b><u>INTRODUCTION OF LATE ITEMS AND FROM THE COMMITTEE OF THE WHOLE:</u></b>

<b>D</b>	<b><u>DELEGATIONS / PUBLIC HEARINGS:</u></b>
<b>E</b>	<b><u>MINUTES</u></b>
<b>Special Regular – June 3<sup>rd</sup>, 2025</b>	<p><b>E1</b></p> <p><b>Res: 138/25</b>  Moved By: Councillor Guimond  Seconded By: Councillor Mingo</p> <p><b>BE IT RESOLVED THAT</b> the minutes of the Special Regular Council meeting of June 3<sup>rd</sup>, 2025 <u>be adopted</u>.</p> <p style="text-align: center;"><b>CARRIED</b></p>
<b>F</b>	<b><u>UNFINISHED BUSINESS:</u></b>
<b>G</b>	<b><u>MAYORS REPORT:</u></b>
	<p>Mayor Pinkney noted the following:</p> <ul style="list-style-type: none"> <li>➤ Attended the united church celebration, celebrating the 100<sup>th</sup> anniversary and acknowledging 64 yrs in 100 Mile House.</li> <li>➤ Countryside Equipment grand opening this past weekend was well attended and wonderful to see so many new businesses opening in 100 Mile.</li> </ul> <p>Councillor Mingo noted the following:</p> <ul style="list-style-type: none"> <li>➤ Lone Butte Fish &amp; Wildlife open house was a success, thank you to all who attended.</li> </ul>
<b>H</b>	<b><u>CORRESPONDENCE:</u></b>

<p><b>100 Mile Snowmobile Club Letter of Support</b></p>	<p><b>H1</b></p> <p><b>Res: 139/25</b>  Moved By: Councillor Norgren  Seconded By: Councillor Mingo</p> <p><b>BE IT RESOLVED THAT</b> the request for a letter of support from the 100 Mile House Snowmobile Club be received; and further</p> <p><b>BE IT RESOLVED THAT</b> staff be directed to provide a letter of support to the 100 Mile Snowmobile Club for the Northern Development Initiative Trust grant funding.</p> <p style="text-align: center;"><b>CARRIED</b></p>
<p><b>FYI Correspondence</b></p>	<p><b>H2</b></p> <p><b>Res: 140/25</b>  Moved By: Councillor Mingo  Seconded By: Councillor Guimond</p> <p><b>BE IT RESOLVED THAT</b> the For Information Correspondence List dated June 5<sup>th</sup>, 2025 <u>be received</u>.</p> <p style="text-align: center;"><b>CARRIED</b></p>
<p><b>I</b></p>	<p><b><u>STAFF REPORTS:</u></b></p>
<p><b>2024 SOFI Report</b></p>	<p><b>I1</b></p> <p><b>Res: 141/25</b>  Moved By: Councillor Mingo  Seconded By: Councillor Guimond</p> <p><b>BE IT RESOLVED THAT</b> the Council Report dated May 20<sup>th</sup>, 2025 from the Director of Finance regarding the Statement of Financial Information be received; and further</p> <p><b>BE IT RESOLVED THAT</b> the Statement of Financial Information of the fiscal year ending 2024 be approved and authorized for signature</p> <p style="text-align: center;"><b>CARRIED</b></p>

<p><b>Commissionaires Report May 2025</b></p>	<p><b>I2</b></p> <p><b>Res: 142/25</b>  Moved By: Councillor Mingo  Seconded By: Councillor Norgren</p> <p><b>BE IT RESOLVED THAT</b> the Bylaw report for the period of May 1<sup>st</sup> to 31<sup>st</sup>, 2025 <u>be received</u>.</p> <p><b>CARRIED</b></p>
<p><b>J</b></p>	<p><b><u>BYLAWS:</u></b></p>
<p><b>OCP &amp; Zoning Amendment Bylaw No. 1450 &amp; 1451, 2025</b></p>	<p><b>J1</b></p> <p>Mayor Pinkney excused herself due to conflict of interest.</p> <p><b>Res: 143/25</b>  Moved By: Councillor Guimond  Seconded By: Councillor Norgren</p> <p><b>BE IT RESOLVED THAT</b> Official Community Plan Amendment Bylaw No. 1450, 2025 be adopted this 10<sup>th</sup> day of June, 2025; and further</p> <p><b>BE IT RESOLVED THAT</b> Zoning Amendment Bylaw No. 1451, 2025 be adopted this 10<sup>th</sup> day of June, 2025</p> <p><b>CARRIED</b></p>
<p><b>K</b></p>	<p><b><u>GENERAL VOUCHERS:</u></b></p>
<p><b>Paid Vouchers (May 1<sup>st</sup> – 31<sup>st</sup>, 2025) #30665 – #30715 &amp; EFTs</b></p>	<p><b>K1</b></p> <p><b>Res: 144/25</b>  Moved By: Councillor Mingo  Seconded By: Councillor Norgren</p> <p><b>BE IT RESOLVED THAT</b> the paid manual vouchers #30665 to #30715 and EFT's totaling <b>\$982,979.34</b> <u>be received</u>.</p> <p><b>CARRIED</b></p>

Page 5 of 5

**DISTRICT OF 100 MILE HOUSE****FOR INFORMATION CORRESPONDENCE – June 17<sup>th</sup>, 2025  
Received June 23<sup>rd</sup> - Special Council Meeting**

- May 4<sup>th</sup>, 2025 – Minutes South Cariboo Joint Committee
- Correspondence from the City of Campbell River– Resource-Dependent Communities in BC
- Correspondence from the Village of Chase – Funding for Public Education
- Correspondence from the District of Coldstream – Modernization of Wastewater Regulations
- June 2025 – Communities in Bloom Newsletter





**CARIBOO REGIONAL DISTRICT  
SOUTH CARIBOO JOINT COMMITTEE MINUTES**

**May 5, 2025**

**12:00 p.m.**

**District of 100 Mile House Council Chambers  
385 Birch Avenue  
100 Mile House, BC**

**PRESENT:** Co-Chair M. Wagner, Director A. Richmond, Director E. de Vries, Co-Chair M. Pinkney, Councillor D. Barnett, Councillor J. Guimond, Councillor D. Mingo, Councillor M. Norgren

**STAFF:** M. Daly, Chief Administrative Officer, D. Campbell, Manager of Community Services, Cariboo Regional District, T. Boulanger, CAO, District of 100 Mile House, J. Dickerson, Manager of Recreation Services, District of 100 Mile House, J. Doddridge, Director of Economic Development and Planning, District of 100 Mile House

**1. CALL TO ORDER - By Co-Chair M. Pinkney**

**1.1 Adoption of Agenda**

**SCJ.2025-05-01**

That the agenda be adopted as presented.

**Carried**

**2. ADOPTION OF MINUTES**

**2.1 Minutes of the South Cariboo Joint Committee Meeting - April 14, 2025**

**SCJ.2025-05-02**

That the minutes of the South Cariboo Joint Committee meeting, held April 14, 2025, be adopted.

**Carried**

**3. DELEGATIONS**

**3.1 12:00 p.m. Delegation - Ministry of Forests**

Josh Pressey, Regional Executive Director and Sarah Szatmari, District Manager, from the Ministry of Forests were in attendance to discuss Forest Lands Planning.

**5. ADJOURNMENT**

**SCJ.2025-05-03**

That the meeting of the South Cariboo Joint Committee be adjourned at 1:45 p.m., May 5, 2025.

**Carried**

---

Co-Chair



**City of Campbell River**  
From the Office of the Mayor

June 5, 2025,

**To All Resource-Dependent Communities in British Columbia**

Dear Mayors and Chairs Across British Columbia,

On behalf of the City of Campbell River Council, I am reaching out to invite your community to join a collective advocacy movement aimed at amplifying the voices of resource communities across British Columbia.

Resource communities like ours play a vital role in the economic fabric of the province of British Columbia. However, we often face unique challenges that are overlooked in broader policy discussions. By coming together, we can ensure that our collective concerns are heard and addressed at the provincial and federal levels.

**Objectives:**

- **Raise Awareness:** Highlight the significant contributions of resource communities to the provincial economy.
- **Advocate for Supportive Policies:** Influence policy decisions that directly impact resource-based communities.
- **Foster Collaboration:** Further strengthen partnerships between resource-based communities, so that we can work together, share best practices and strategies, and amplify results.

**Key Initiatives:**

1. **Targeted Communications:** We will launch a campaign to educate urban centres, policy makers, and the general public about the economic value of resource communities.
2. **Outreach:** We will continue to build a coalition of resource communities to strengthen our advocacy efforts.
3. **UBCM:** The City has submitted a UBCM resolution (attached) and is applying to host a session at the 2025 Convention.

As leaders who have witnessed firsthand the incredible contributions and resilience of Campbell River, and resource communities across BC, we are deeply passionate about this initiative. We recognize that your community faces similar challenges and shares the same dedication and commitment to ensuring a prosperous future for all. Together, we can amplify our shared concerns, influence policy decisions, and drive change that will support the long-term growth and resilience of resource communities.

Please join us in this important initiative. Your insights and participation will be instrumental to our collective success.

Looking forward to working together for the betterment of all resource communities in British Columbia.

Sincerely,

A handwritten signature in black ink, appearing to read 'K. Dahl', with a stylized, cursive flourish at the end.

Kermit Dahl  
Mayor

# Inclusion of Rural and Resource Communities in Provincial Economic Decision-Making

---

WHEREAS rural and resource-based communities continue to be a significant economic driver in both rural and urban areas across British Columbia;

AND WHEREAS communities throughout British Columbia are experiencing job losses and heightened economic challenges arising from trade uncertainties, and provincial legislation and policies that disproportionately affect resource industries such as forestry, mining, energy, and aquaculture;

AND WHEREAS these communities are integral to the provincial economy, contributing substantially to British Columbia's GDP, employment, and export revenues, while sustaining the economic vitality of urban centres through interconnected supply chains, workforce migration, and complementary industries;

AND WHEREAS current provincial decision-making processes frequently lack adequate representation and consultation with rural and resource-based communities, leading to policies that may inadvertently jeopardize the sustainability, cohesiveness and resilience of these regions;

THEREFORE BE IT RESOLVED that UBCM urge the Province of British Columbia to formally recognize the critical economic contributions of rural and resource-based communities and to ensure their meaningful inclusion in the development of legislation, regulations, and economic strategies that impact resource industries by:

- Prioritizing economically viable access to resources;
- Supporting innovation within each sector to foster sustainable growth and enhance competitiveness;
- Actively engaging with each resource sector and its stakeholders to comprehensively understand their unique challenges and opportunities; and
- Take decisive action to amend policies and legislation based on the unique challenges and opportunities identified
- Removing restrictive legislation on resource sector industries.



# Village of Chase

PO Box 440, 826 Okanagan Ave,  
Chase, British Columbia V0E 1M0

Office: 250. 679-3238  
Fax: 250. 679-3070

[www.chasebc.ca](http://www.chasebc.ca)

June 5, 2025

The Honourable Lisa Beare, M.L.A.  
Minister of Education and Child Care  
PO Box 9045 Stn Prov Govt  
Victoria, BC V8W 9E2  
Email: [ECC.Minister@gov.bc.ca](mailto:ECC.Minister@gov.bc.ca)

Dear Minister Beare:

**RE: Funding for Public Education**

At its May 27, 2025 Regular Meeting, the Council of the Village of Chase passed the following resolution:

*"THAT Council write a letter to the Minister of Education and Child Care that public education is important to the Village of Chase and needs to be properly funded and copy MLA Ward Stamer and all local governments in B.C."*

We write on behalf of our community to advocate for students in Chase and throughout British Columbia.

We understand that provincial governments have competing priorities to consider when allocating public funds across program areas. However, current funding levels are not sufficient to support student learning and well-being in our province.

We know that a properly funded public education system significantly improves the opportunities and outcomes for young people in our community. We call on the provincial government to address urgently needed funding for public education.

We thank you for giving thoughtful consideration to this most important issue.

Sincerely,

**VILLAGE OF CHASE**

David Lepsoe, Mayor, on behalf of Council



# *Village of Chase*

PO Box 440, 826 Okanagan Ave,  
Chase, British Columbia V0E 1M0

Office: 250. 679-3238

Fax: 250. 679-3070

[www.chasebc.ca](http://www.chasebc.ca)

Cc: The Honourable David Eby, M.L.A., Premier of British Columbia

The Honourable Ward Stamer, M.L.A. for Kamloops-North Thompson

All local governments in British Columbia





## DISTRICT OF COLDSTREAM

9901 KALAMALKA ROAD, COLDSTREAM, BC V1B 1L6

Phone 250-545-5304 Fax 250-545-4733

Email: [info@coldstream.ca](mailto:info@coldstream.ca) Website: [www.coldstream.ca](http://www.coldstream.ca)

*"Rural Living At Its Best"*

June 17, 2025  
0230-30-12 (Resolutions)

UBCM Member Municipalities  
Via Email

Dear Mayors and Councillors,

**Re: Modernization of Wastewater Regulations – UBCM Resolution**

---

At their meeting held May 26, 2026, the District of Coldstream Council passed the following resolution:

*"THAT Council direct Administration to forward the following resolution to the Union of British Columbia Municipalities Annual Convention for consideration:*

**Whereas** the oversight of wastewater management in British Columbia is divided between two provincial ministries, resulting in split jurisdiction over two key regulations — the Municipal Wastewater Regulation (MWR) (2001) and the Sewerage System Regulation (SSR) (2005);

**And whereas** these regulations have not undergone significant updates since their enactment, despite evolving environmental standards, increasing concerns regarding the professional oversight of these systems, emerging technologies, and increasing community and ecological demands;

**And whereas** the Province has established priorities to support housing development, infrastructure expansion, improved cumulative effects assessment in natural resource decision-making, and stronger integration of source water and drinking water protection;

**Therefore, be it resolved** that UBCM requests the Province of British Columbia to undertake a comprehensive review and modernization of the Municipal Wastewater Regulation and Sewerage System Regulation to ensure alignment with current environmental pressures, technological advancements, and land use planning needs.

**AND THAT** Administration be directed to copy the correspondence to Lake Country, Columbia-Shuswap Regional District and the City of Vernon;

**AND FURTHER THAT** Administration be directed to copy the correspondence to all UBCM member municipalities for information and request for support."

This resolution was co-sponsored by the City of Vernon, District of Lake Country and the Columbia Shuswap Regional District and submitted to UBCM for consideration at the 2025 Convention. We encourage you to consider supporting this resolution at the 2025 UBCM Convention.

Yours truly,

Keri-Ann Austin, MMC  
Chief Administrative Officer

cc Coldstream Council

# Growing GREAT PLACES Together

B.C. COMMUNITIES IN BLOOM NEWSLETTER

## IN THIS ISSUE:

- Save the Date – Oct 2
- Best Places to Visit:
  - Hope
  - Harrison Hot Springs
  - Kelowna
  - Chase
- 2025 Showcase Entry Form
- National Awards/Symposium
- Looking Good Peachland!

## GOLD SPONSORS:

**URBAN**  
SYSTEMS

**Teck**

## GREEN BUD SPONSOR

Equinox Environmental Products

## NATIONAL CIB MAJOR SPONSOR

Scotts Canada

## SUPPORTERS

BC Landscape & Nursery Association  
BC Recreation & Parks Association  
Invasive Species Council of BC

## MEMBER OF

Gardens BC  
BC Council of Garden Clubs



## UPDATED MAILING ADDRESS:

4451 212-Street, Langley, V3A 7Z8  
(604) 576-6506

[www.bccib.ca](http://www.bccib.ca)

[Facebook](#) [BC CiB](#) [Privacy Policy](#)



## Anniversary Dinner & Awards

# Save the Date!

Planning is underway for

Thursday, **October 2<sup>nd</sup>** in Kelowna

**The BC CiB Board of Directors Invites you  
to come Celebrate with us!**

All are welcome:

Current and Past Community Participants,  
former judges and board members.

Interested? Sign up to get more info [c.kennedy@telus.net](mailto:c.kennedy@telus.net)



## BEST PLACES TO VISIT

### DISTRICT OF HOPE

Hope is a town of almost 7000 people nestled at the edge of the Coast and Cascade mountains. We are a natural gateway to the beauty of British Columbia. This area at the confluence of the Coquihalla and Fraser Rivers has been home to the Sto:lo for over 9000 years. European settlers arrived in 1808. The Hudson Bay Company established Fort Hope in the “hope” of finding a new route to the Interior. Today Hope is a vibrant and growing community, known for the volunteers who strive to make Hope a great place to live.

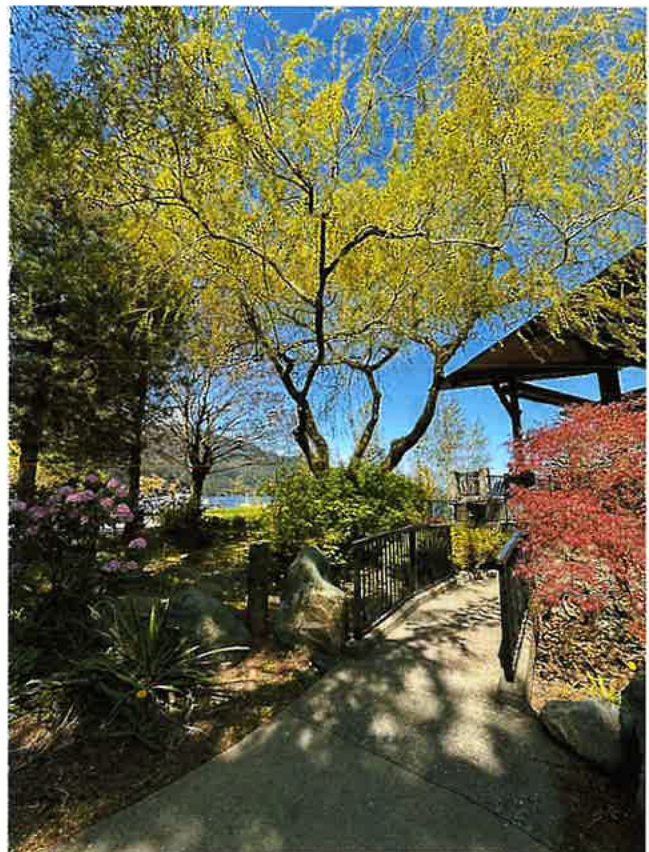
The Friendship Garden in downtown Memorial Park is a wonderful garden to visit. First created in 1991 by Japanese Canadians who had been interned during World War II at Tashme, 20 kilometres away, it has the Japanese structure and influence that makes it a peaceful place to visit.



### VILLAGE OF HARRISON HOT SPRINGS

The Village of Harrison Hot Springs is a resort municipality of approximately 1,900 residents located on the south shore of the beautiful, glacier fed Harrison Lake in the eastern reaches of the Fraser Valley, about 140km from Vancouver. The Village is located on the traditional territory of Sts'ailes. It is rich in natural beauty, with spectacular mountain views, lush forests and the meandering Miami River which flows through the community. It is a popular tourist destination, known for sandy beaches, natural hot springs, hiking, bird watching, fishing, boating, paddling and wind surfing.

The beachfront park along Esplanade Avenue and around the lagoon at the lakefront is the most popular spot in the Village. With breathtaking mountain and lake views, a charming row of shops and restaurants just steps away, and beautiful floral displays and garden beds, it is easy to see why. This park connects to the civic plaza, which boasts several mature gardens along its perimeter. Trees are plentiful in this area, including recently planted poplars, dogwoods, weeping willows and white pines. Whether you are looking to picnic with friends, have a moment of quiet reflection at one of the many benches and viewpoints, or get your steps in, there is something for everyone at the beachfront park.





## CITY OF KELOWNA

Kelowna is a City of the Future, rapidly evolving and becoming a more urban and dynamic region. The city is the sixth largest in British Columbia, Canada, and has one of the fastest growing metropolitan areas in the country. Situated in the heart of the Okanagan Valley on the traditional, ancestral, unceded territory of the syilx/Okanagan people, Kelowna is surrounded by mountains, lakes and vineyards where residents embrace outdoor adventure and an active lifestyle all year long.



The city is also an economic powerhouse, home to robust traditional sectors like agriculture and construction, and burgeoning new sectors such as information technology.

**Kasugai Gardens** - The garden was completed in 1987 to demonstrate the friendship and union between Kelowna and its sister city in Kasugai, Japan. The park features traditional elements notable in Japanese gardens, such as stone lanterns, pine trees, waterfalls and a pond stocked with Koi. It is a beautiful integration of stone, pathways, plants and water. Kasugai Gardens is open daily from 9 a.m. to 5 p.m. Throughout the summer months the gardens will be open until 8 p.m. The park closes in the winter months starting in later October.

## CHASE – PLANT SALE



Chase Communities in Bloom set up a table and raised over \$400 selling plants at \$2 each! The plant sale was on May 10th.

Anyone was welcome to set up a plant table and sell seedlings.





← This link takes you to the BC CiB online payment page.

## Showcase your Canadian Pride!

**Feature a Place or Project that is unique to your community.**

Get recognition for special green spaces or community enhancing projects.

This is also a great opportunity to acknowledge volunteers and service groups.

### HOW TO GET INVOLVED:

- Submit a Showcase Entry with 3 photos and a 250-word description.
- Register in the appropriate category before August 31, 2025.

### DETAILS:

- All entries will be featured in the BC CiB Growing Together Newsletter, website and social media as they are received.
- All entries will receive special recognition and a frameable certificate if submitted by the deadline.
- **Prizes will be awarded for three outstanding submissions.**
- Photos must be from the 2025 season.
- Submit 3 of your best photos with full rights in high resolution (a minimum of 300dpi at print size or a minimum weight of 800kb). These photos will be used by BC Communities in Bloom for the promotion of your community and the BC CiB Program.



VERNON AND DISTRICT GARDEN CLUB – North Okanagan Hospice House Rose Garden 2024 Showcase entry featured in our August Newsletter



CITY of CASTLEGAR – Castle Playground collaborative project. 2024 Showcase entry featured in our October Newsletter.

To be recognized in this year's BC CiB Provincial Awards, please enter **before August 31.**

CATEGORY		POPULATION	FEE	+ 5% GST
Individual Showcase	1	1	\$20	(\$21.00)
Small Municipality or Group or Club	2	up to 2000	\$50	(\$52.50)
Medium Municipality	3	up to 10,000	\$100	(\$105.00)
Large Municipality	4	up to 20,000	\$250	(262.50)
Ex-Large Municipality	5	20,000+	\$500	(\$525.00)

**PROJECT NAME:**

Name of Individual, Group or Municipality

City/Province/Postal Code:

Contact Person

Phone

Email (required)

Social Media/Facebook

Website

**Please supply a Description (250 words Maximum) and three JPEG or TIFF photos (Ideally 1MB each)**

Category # \_\_\_\_\_ FEE \$ \_\_\_\_\_ + GST 5% = \_\_\_\_\_

☐ **Online:** PAY BY CREDIT CARD at [www.bccib.ca](http://www.bccib.ca)  
and send email of completed form to [c.kennedy@telus.net](mailto:c.kennedy@telus.net)

☐ Form and Fee enclosed  
Cheque Payable to:  
BC Communities in Bloom  
4451 212 Street, Langley, BC V3A 7Z8

☐ Please invoice and send form to: [c.kennedy@telus.net](mailto:c.kennedy@telus.net)

**FOR OFFICE USE ONLY:**☐ Fee Paid online☐ Fee Paid by cheque☐ Sent Invoice

# \_\_\_\_\_

[www.bccib.ca](http://www.bccib.ca)

604 576-6506



National and International Communities in Bloom Awards will be presented in Stratford, Ontario this year.



Click on image for a link to more information. Everybody is welcome!

# LOOKING GOOD!

## Peachland



British Columbia  
Communities in Bloom



### District of Peachland –

Beach Avenue corner of Heritage Park

Originally this area was going to be washrooms, but when the building was placed, I believe there was no room to make it wheelchair accessible. The building was taken away and the corner sat empty for a few years, I think.

This year it was developed. It's very appealing with rocks, an elevated planting area with annuals and a flowerbed that has Echinacea planted. It's a beautiful addition to Heritage Park.

Submitted by Floortje Molenaar, BC CiB Judge

**BC Communities in Bloom Ambassador's are proud of our communities. The purpose is to photograph a special space or a community enhancing project that is worthy of some recognition in our newsletter.**

Think your community might have a worthy 'Looking Good' entry?

Please contact Catherine at [c.kennedy@telus.net](mailto:c.kennedy@telus.net) to obtain more information.





**District of  
100 MILE HOUSE**

**COUNCIL REPORT  
File No. 570-01**

**Regular Council Meeting  
June 23, 2025**

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**REPORT DATE:** June 12, 2025  
**TITLE:** Development Variance Permit – 61 Dogwood Ave  
**PREPARED BY:** J. Doddridge, Director of Economic Development & Planning

---

**PURPOSE:** To present Council with a Development Variance Permit (DVP) application for a decision.

**RECOMMENDATION:**

Recommended Resolution

BE IT RESOLVED THAT Council of the District of 100 Mile House issue a Development Variance Permit to Emma Raine for the property located at 61 Dogwood Avenue and legally described as Lot 14, Plan 12075, DL 31, Lillooet District to vary Zoning Bylaw No. 1290, 2016, section 4.12.2 a) and b) fence heights as follows:

- a) To increase the height of a fence by 0.61m between the front parcel line and the building on the parcel **from 1.2 m to 1.81 m**; and
- b) To increase the height of a fence by 0.61 m elsewhere on the parcel **from 2.0 m to 2.61 m**.

in substantial accordance with the application as submitted on April 29, 2025; and further

BE IT RESOLVED THAT the Corporate Officer duly executes the Permit.

**BACKGROUND INFORMATION / DISCUSSION:**

On June 12, 2025, the following notifications were made:



- Notifications delivered by mail to property owners within a 60m radius of the subject property;
- Notice was posted at the District's posting place; and
- Notice was posted on the District of 100 Mile House website and sent to subscribers.

To date, no written submissions have been received. Any written submissions received by 4:00 pm on June 23, 2025 will be presented at the June 23<sup>rd</sup> Regular Council Meeting.

**OPTIONS:** Authorize the Development Variance Permit; or  
Deny the Development Variance Permit

**BUDGETARY IMPACT:** N/A

**LEGISLATIVE CONSIDERATIONS (Applicable Policies and/or Bylaws):** N/A

**ATTACHMENTS:**

DVP application  
Subject property map

**Prepared By:** J. Doddridge  
J. Doddridge, Dir Ec Dev & Planning

**Date:** June 12/25

**Reviewed By:** T. Boulanger  
T. Boulanger, CAO

**Date:** June 17-25



DISTRICT OF  
**100 Mile House**

#1-385 Birch Avenue, PO Box 340  
100 Mile House, BC, V0K 2E0  
250-395-2434  
district@100milehouse.com

**LAND USE APPLICATION**

**RECEIVED**  
APR 29 2025

Reference to Land Use Application Procedure and Fees Bylaw No. 1258

Official Community Plan  
Zoning Amendment  
Board of Variance

Development Permit  
Development Variance Permit

**Applicants are advised to consult with the District of 100 Mile House staff  
before submitting an application.**

**\*\*This application will not be accepted unless it is complete, and the required fee(s) and plans are attached\*\***

**APPLICATION TYPE**

Check appropriate box(s)

<input type="checkbox"/> Development Permit	Fee \$
<input checked="" type="checkbox"/> Development Variance Permit	Fee \$ 400.00
<input type="checkbox"/> Zoning Bylaw Amendment	Fee \$
<input type="checkbox"/> Official Community Plan Bylaw Amendment	Fee \$
<input type="checkbox"/> Joint Zoning and Official Community Plan Bylaw Amendment	Fee \$
<input type="checkbox"/> Board of Variance	Fee \$
Total Fee \$ 400.00	

**PROPERTY INFORMATION**

Legal Description of Property(s): Residential Lot 14, Plan 12075, DL 31  
Civic Address of Property(s): 601 Dogwood Ave.  
Size of Property(s): 7920 ft<sup>2</sup> BC Assessment Roll No.: 138.000  
Current Zoning: R-2 Current OCP Designation: Low Density Residential  
Proposed Zoning: N/C Proposed OCP Designation: N/C

**FOR OFFICE USE ONLY**

Application Fee Paid: \$ <u>400.00</u>	Receipt Number: <u>103161</u>
Received by: <u>JD.</u>	Date: <u>Apr. 29/25</u>

# INFORMATION FORM

APPLICANT/AGENT	OWNER(S)
Name: <u>Emma Raine</u>	Name: <u>Emma Raine</u>
Mailing Address: <u>[REDACTED]</u>	Mailing Address: <u>[REDACTED]</u>
<u>61 Dogwood Ave</u>	<u>Sam</u>
Postal Code: <u>VOK 2E0</u>	Postal Code: <u>as</u>
Phone Numbers: (Bus): <u>[REDACTED]</u>	Phone Numbers: (Bus): <u>Beside</u>
(Home): <u>[REDACTED]</u>	(Home): <u>[REDACTED]</u>
(Fax): <u>[REDACTED]</u>	(Fax): <u>[REDACTED]</u>
E-mail: <u>[REDACTED]</u>	E-mail: <u>[REDACTED]</u>

If the applicant is not the registered owner, complete the owner information and have the property owner(s) sign the application form. Note also the owner requirement in Attachment H.

As owner(s) of the land described in this application, I/we hereby authorize \_\_\_\_\_ to act as applicant in regard to this land development application.

Signature: N/A      Signature: N/A  
 Date: \_\_\_\_\_      Date: \_\_\_\_\_

I have attached the required documentation as noted on the Application Submission Checklist, along with the required application fee and hereby agree to submit further information deemed necessary for processing this application. Furthermore, I hereby acknowledge that any fees paid are non-refundable except as noted on the fee schedule, if applicable.

I also certify that the information contained herein is correct to the best of my knowledge and belief. I understand **this application, including any plans submitted, is public information.** I authorize reproduction of any plans/reports for the purposes of application processing and reporting.

Signature: [REDACTED]      Date: March

I/We Emma Raine agree to allow the agents of the District of 100  
 (Applicant's Name)

Mile House to enter onto the subject property to inspect the land and buildings.

**A copy of a State Title of Certificate, or a copy of a Certificate of Indefeasible Title, dated no more than thirty (30) days prior to submission of the application must accompany the application as a proof of ownership.**



**DESCRIPTION OF EXISTING LAND USE: (use separate sheet if necessary)**

Backyard with mesh fencing which allows neighbour video surveillance to record all action behind and beside house - As the owner of the home I would enjoy my home if I weren't being recorded or had view of junk piles surrounding the neighbour house on all sides - This is also a space my dog uses. She has been taunted from the other side of the fence, been kicked while on my property - The neighbour also despite my protest use the area to put trucks and boats into the back yard!

**DESCRIPTION OF PROPOSED DEVELOPMENT/USE/BYLAW CHANGE: (use separate sheet if necessary)**

Fence build to an added 2 feet for privacy and peaceful enjoyment of space in back yard

- I am not on good relations with this neighbour and am tired of the trespassing, the spray paint on my land and the unease of them knowing all that happens on my property - Including leaving times, time when my dog is outside etc.

**Services Currently Existing or Readily Available to the Property (check applicable area)**

Services	Currently Existing		Readily Available*	
	YES	NO	YES	NO
Road Access	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Water Supply	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sewage Disposal	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Hydro	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Telephone	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
School Bus Service	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**NOTE:**\*Readily available means existing services can be easily extended to the subject property.

**Proposed Water Supply Method**

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**Proposed Sewage Disposal Method**

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**Approximate Commencement Date of Proposed Project**

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**Reasons in Support of Application**

Reasons and comments in support of the application (use separate sheet if necessary)

Peaceful enjoyment of home where I can feel that I and my dog are safe - Presently I do not feel safe - Neighbours trespass spray paint the ground beside my home demonstrating where they believe an incorrect property line is despite my legal survey, have yelled at me over the mesh fence - I have also been harassed in the street b/c I want to build this fence. [REDACTED] told me he would sue me if I built it, among some other unrepeatable words.



## FENCE LOCATION

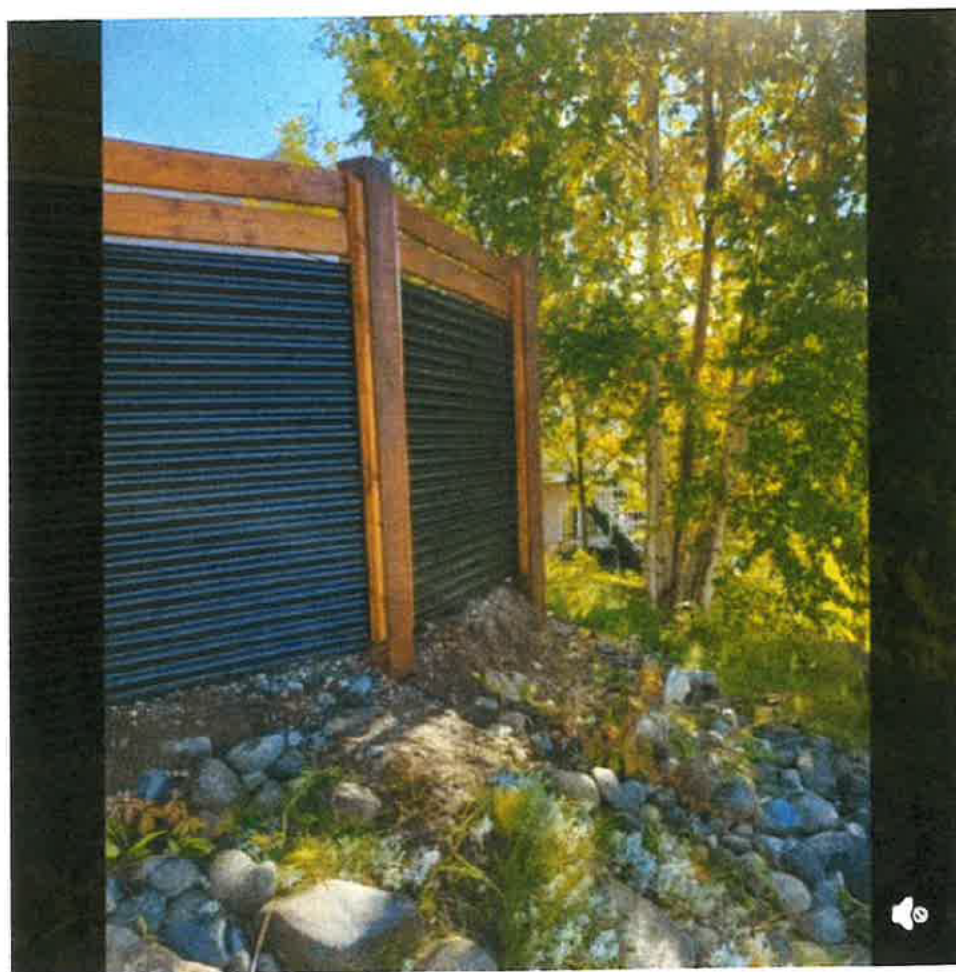




## EXAMPLE



## EXAMPLE



Status: Filed

Plan #: KAP12075 App #: N/A Ctrl #:

RCVD: 1998-02-18 RQST: 2025-03-25 16:58:08

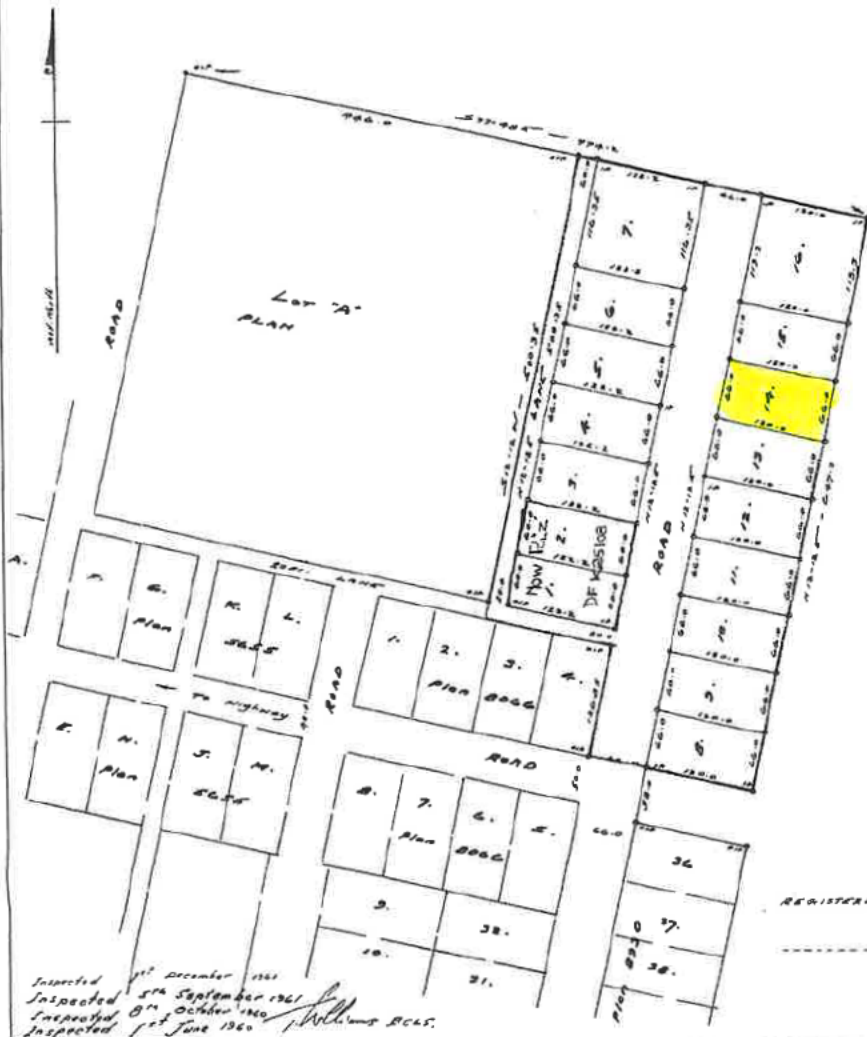
**SUBDIVISION PLAN OF A PORTION OF  
DISTRICT LOT 31,  
LILLOOET DISTRICT — B.C.**

SCALE: 1" = 100 FEET — 1" INCH

**LEGEND:**

Bearings Astronomic from L.R.O. Plan 8066

\* OIP denotes old iron post found  
\* IP " iron post set + A Ref. post  
\* " " 4"x4"x24" wood post set



Inspected 1st December 1961  
Inspected 5th September 1961  
Inspected 8th October 1960  
Inspected 1st June 1960  
Williams B.C.L.S.

**PLAN No 12075**

Deposited in the Land Registry  
Office at Kamloops, B.C. this  
5th day of FEB 1962.

*Thomas Williams*  
REGISTERAR

**DIST. LOT 31.**

**WESTCOAST TRANSMISSION COMPANY LIMITED**

By *Michael Honey*  
Vice President  
By *Michael Honey*  
Asst. Secretary

**MONTREAL TRUST CO.**

By *Blair*  
By *Blair*

**WESTERN PACIFIC PRODUCTS & CRUDE OIL  
PIPELINES LTD.**

By *Donald*  
Vice President  
By *Donald*  
Asst. Secretary

Approved under the "Land Registry Act"  
this 2nd day of December 1961

*McElin*

Appraising Officer

Dept. of Highways — Victoria, B.C.

I, Thomas Williams of Moyno Island, a British  
Columbia Land Surveyor, make, seal and say that  
I was present at and did personally superintend  
the survey represented by this plan and that  
the survey and plan are correct. The said  
survey was completed on the 22nd day of  
May 1961.

Sworn before me this  
26th day of May 1962  
*Thomas Williams*  
A Justice of the Peace in and for the Province of British Columbia

CB.L.S.



**District of  
100 MILE HOUSE**

**COUNCIL REPORT  
File No. 570-01**

**Regular: June 23<sup>rd</sup>, 2025**

---

**REPORT DATE:** June 12, 2025  
**TITLE:** 100 Mile Lodge Floor Structural Improvements  
**PREPARED BY:** S.Elias – Director of Finance

---

**PURPOSE:**

Seek Council funding direction on the Lodge Floor Structural Improvements Capital Project.

**RECOMMENDATION:**

Recommended Resolution

**BE IT RESOLVED THAT** the memo from Finance regarding 100 Mile Lodge Floor Structural Improvements Capital project funding be received.

***"Further direction at the discretion of Council"***

**BACKGROUND INFORMATION:**

In the 2025 Capital Plan the 100 Mile Lodge Floor Structural Improvement project was approved by Council as a grant dependant project.

This project was to construct only the necessary structural floor repairs which would facilitate the future A2 occupancy (lower floor only) that would be required for the Lodge's future intended use as a museum.

An application was made to the Rural Economic Diversification and Infrastructure Program (REDIP) for \$49,225. Notification has been received that the application was not selected for funding.





## **DISCUSSION / ANALYSIS:**

Upon notification of the unsuccessful grant funding staff prepared an expanded "Structural and Cosmetic Repair" project budget including the floor structural improvements and various additional repairs needed to prepare the main floor of the building for use as a museum.

This budget is based on a Fall/Winter construction project, when contractors and staff are available.

### **Structural and Cosmetic Repair:**

Structural Floor Improvements	\$41,360
Main Floor Various repairs	\$17,270
Engineering	\$ 5,000
Project Contingency (20%)	\$ 12,726
<b>Total</b>	<b>\$76,356</b>

After the Structural and Cosmetic repair project the Museum Society could proceed to address the architectural requirements for A2 occupancy.

## **FUNDING:**

There is currently no approved funding, as this project was grant dependant in the 2025 Capital Plan.

Staff proposes a joint application be prepared with the 100 Mile House & District Museum Society to the Northern Development Initiative Trust (NDIT) July intake of the Cultural Infrastructure Fund. This funding, if approved could provide 70% funding towards the construction project, leaving \$23,000 to come from District reserves and other sources. Approved funding for this intake will be announced in September, in time to proceed with this project in the fall/winter of 2025.

Preliminary discussions with NDIT about this project outlined the following items to address in a joint application:

- A written commitment from the Museum Society to lease, open and run a museum in the Lodge, contingent of the construction project completion.
- A written commitment from the District to lease the space to the Museum Society.
- The Museum Society providing additional details on timeline for museum opening, revenue generation, anticipated number of visitors, and the need for a museum in the community.



- A financial contribution from the Museum Society towards the project to show commitment to the project.
- Letters of support

**BUDGETARY IMPACT:**

With no funding allocated in the 2025 Financial Plan, any contribution by the District will need to be included in a Financial Plan Amendment in the Fall.

**POLICY IMPLICATION:**

Strategic Priorities – Project meets the Strategic Priority to preserve the Historic Lodge.  
Capital Plan – adjust as needed

**ATTACHMENTS:**

Prepared By: S. Elias  
S. Elias, Director of Finance

Date: June 13/25

Reviewed By: T. Boulanger  
T. Boulanger, CAO

Date: June 17.25





**District of  
100 MILE HOUSE**

**COUNCIL REPORT  
File No. 570-01**

**Regular: June 23, 2025**

---

**REPORT DATE:** June 12, 2025  
**TITLE:** Martin Exeter Hall Air Conditioning and Heat Control Project  
**PREPARED BY:** S.Elias – Director of Finance

---

**PURPOSE:**

Seek Council funding direction on the Martin Exeter Hall Air Conditioning and Heat Control Capital Project.

**RECOMMENDATION:**

Recommended Resolution

**BE IT RESOLVED THAT** the memo from Finance regarding Martin Exeter Hall Air Conditioning and Heat Control Capital project funding be received.

***"Further direction at the discretion of Council"***

**BACKGROUND INFORMATION:**

In the 2025 Capital plan a project to add air conditioning and heat controls to Martin Exeter Hall was approved by Council as a grant dependant project. Due to the possibility of outside funding being available, this project was approved despite not previously being included in any long-term planning nor meeting any of Council's strategic objectives.

At the time, the project had an estimated budget of \$300,000. However, due to recent heating equipment breakdown at Martin Exeter Hall, a portion of this project has been required to start independently of the larger overall project proceeding. The heating control portion that is in progress now, will cost \$50,000 and can be fully funded by LGCAP.



## **CURRENT INFORMATION:**

- Updated quotes and an increased contingency due to economic uncertainty has increased the overall project budget to \$370,000. This new budget includes the \$50,000 project currently underway. Full electrical estimates were not available, so some of the new cost is estimated.
- NDIT has awarded \$100,000 in grant funding towards the project, down from the originally requested \$129,990, due to the program being oversubscribed.
- Since then, South Cariboo Recreation has committed to a \$35,000 contribution.

## **FUNDING:**

### Approved Funding - Confirmed to Date

\$124,000	Local Government Climate Action Program funding (LGCAP)
\$100,000	Northern Development Initiative Trust Cultural Infrastructure Funding
\$ 35,000	South Cariboo Recreation Contribution
\$ 44,000	District Municipal Infrastructure Reserve
<b>= \$303,000</b>	

With the updated budget amount and the lower-than-expected NDIT grant, an additional \$67,000 is required for the project to move forward.

## **DISCUSSION / ANALYSIS:**

Material and labour costs for capital projects escalate rapidly, and quotes are often only guaranteed for 30 days. This project has fallen victim to escalating costs, along with fierce competition for limited grant funding. Therefore, the following options are for Council to consider:

**Option 1** - Do not proceed with the AC project, completing only necessary work currently in progress. This option will only require LGCAP funding, which is already secured. Note: The heating project already in progress has increased air circulation by 4 times, which has resulted in a noticeable improvement in the temperature of the hall. Less expensive portable cooling options could be explored for the basement area, for summertime performance rentals.

Should it be determined in the future that A/C is desired in the building, a future project could be prioritized, budgeted for and planned. Note: Option 1 would see the NDIT and



CRD funding commitment relinquished, and no funding required from the District Municipal Infrastructure Reserve.

**Option 2** - Council approve an additional \$67,000 from reserves (for a total Municipal Infrastructure Reserve contribution of \$111,000) and proceed with the A/C Project.

Should Council instruct staff to proceed with the project it is requested that Council waive purchasing policy in favor of a direct award to Cameo Plumbing and Heating for the HVAC portion of the project and Garths Electric for the electrical portion. These are the current contractors working on the heating controls, and the larger project scope would maintain continuity of equipment and service contractor.

**BUDGETARY IMPACT:** To proceed with the project an additional \$67,000 is required from the Municipal Infrastructure Reserve, which was not included in the 2025 Financial Plan. The total District contribution would be \$111,000, rather than the original \$44,000, an increase that would be included in a financial plan amendment in the fall.

It is important to note that the Municipal Infrastructure Reserve funds a wide variety of capital projects including but not limited to roads, sidewalks and building projects.

**POLICY IMPLICATION:**

Purchasing Policy – waive to allow for direct award

Strategic Priorities - fund project despite

Capital Plan – adjust as needed

**ATTACHMENTS:** N/A

Prepared By: S. Elias  
S. Elias, Director of Finance

Date: June 13/25

Reviewed By: T. Boulanger  
T. Boulanger, CAO

Date: June 17-25



## DISTRICT OF 100 MILE HOUSE

### M E M O

---

**Date:** May 29<sup>th</sup>, 2025  
**To:** Mayor & Council  
**From:** T. Boulanger, Administration  
**Subject:** Accessibility Committee Mile Of Music Proposal

---

The 100 Mile House Accessibility Committee was successfully awarded a grant from SPARC BC and is requesting Councils final approval to create a small accessible play area for the community.

The original goal and vision for the committee was to create a fun, safe, and inclusive space that meets the needs of all ages, including those with physical, sensory, and cognitive disabilities.

The community hall gardens were chosen as a location for ease of access year-round and at the heart of the community to help promote awareness and foster discussion.

Should Council agree on the location and the vision of the committee the following recommendation is provided for Councils consideration:

**BE IT RESOLVED THAT** District Council approves the area identified at the community hall for the 100 Mile House accessibility committee to have District staff install musical play equipment.

  
T. Boulanger, CAO





Welcome to the Mile-of Music, an all ages accessible musical play area inspired by the rich sense of community in 100 Mile House and the 100 Mile Accessibility Committee. Explore beats, songs, and movement in a space where differences are celebrated, and everyone can be heard. Lett the joy of play and the power of music bring us all together - one beat at a time.



100 Mile House

ACCESSIBILITY COMMITTEE - MILE OF MUSIC

# Welcome to the Mile of Music

An all ages accessible musical play area  
inspired by the rich sense of community  
in 100 Mile House and the  
100 Mile Accessibility Committee.

Explore beats, songs, and movement  
in a space where differences are celebrated,  
and everyone can be heard.

Let the joy of play and the power of music  
bring us all together – one beat at a time.



Qty: 1  
Size: 30cm x 45cm

DISTRICT OF  
100 MILE HOUSE

## Color Key

- ☐ White ASTM Type 1 Reflective
- ☐ Grey (C2, M1, Y0, K4) UV Ink
- ☐ Blue Pantone 7693c UV Ink
- ☐ Teal UV Ink

## Notes

Substrate: .081 Alum  
Size: as noted

## APPROVAL REQUIRED

CHECK ONLY ONE BOX AND SIGN AT BOTTOM

- ☐ APPROVED FOR MANUFACTURE
- ☐ APPROVED AS NOTED
- ☐ REVISE AND RE-SUBMIT
- ☐ NOT APPROVED

NAME

DATE



(604) 513-1887  
[www.sherineindustries.com](http://www.sherineindustries.com)

**3M**  
Certified Digital Fabricator



DRAWING: Sign  
CUSTOMER: Dist. of 100 Mile House  
CONTACT: Joanne Doanage  
PO#: 061353  
DESIGN: Sherine Smith  
SCALE: 1:16 (Sherine Industries Ltd.)  
DATE: June 10, 2025  
REVISION(S):

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**DISTRICT OF 100 MILE HOUSE**

**Bylaw No. 1452**

A bylaw to amend the District of 100 Mile House Official Community Plan  
Bylaw No. 1288-2016

---

This bylaw may be cited for all purposes as ***"Official Community Plan Amendment Bylaw No. 1452, 2025."***

The Council of the District of 100 Mile House, in open meeting assembled, enacts as follows:

- (1) That District of 100 Mile House Official Community Plan Bylaw No. 1288, 2016 is hereby amended as follows:
  - a. Amend Schedule B: Land Use District Wide and Main Community Inset to change the designation of Lot 1, Plan EPP139003, DL 2138, Lillooet District, located at 590 Horse Lake Road from Commercial Vehicle Oriented to **Low Density Residential**.

READ A FIRST AND SECOND TIME this 3<sup>rd</sup> day of June, 2025.

POSTED on WEBSITE this 12<sup>th</sup> day of June, 2025.

DISTRIBUTED by EMAIL SUBSCRIPTION SERVICE this 18<sup>th</sup> day of June, 2025.

PUBLIC HEARING held this 23<sup>rd</sup> day of June, 2025.

READ A THIRD TIME this 23<sup>rd</sup> day of June, 2025.

ADOPTED this \_\_\_\_ day of \_\_\_\_\_, 2025.

---

Mayor

---

Corporate Officer

**DISTRICT OF 100 MILE HOUSE****Bylaw No. 1453**

A bylaw to amend the District of 100 Mile House Zoning Bylaw No. 1290, 2016

---

This bylaw may be cited for all purposes as ***"Zoning Amendment Bylaw No. 1453, 2025"***.

The Council of the District of 100 Mile House, in open meeting assembled, enacts as follows:

- (1) That District of 100 Mile House Zoning Bylaw No. 1290, 2016 is hereby amended for Lot 1, Plan EPP139003, DL 2138, Lillooet District, located at 590 Horse Lake Road to be rezoned from Comprehensive Development 2 (CD-2) Zone to **Residential Small Lot (R-3) Zone**;
- (2) That consequential map changes be made to Schedule 2 Zoning Bylaw Map District Wide and Main Community Inset.

READ A FIRST AND SECOND TIME this 3<sup>rd</sup> day of June, 2025.

POSTED on WEBSITE this 12<sup>th</sup> day of June, 2025.

DISTRIBUTED by EMAIL SUBSCRIPTION SERVICE this 18<sup>th</sup> day of June, 2025.

PUBLIC HEARING held this 23<sup>rd</sup> day of June, 2025.

READ A THIRD TIME this 23<sup>rd</sup> day of June, 2025.

ADOPTED this \_\_\_\_\_ day of \_\_\_\_\_, 2025.

---

Mayor

---

Corporate Officer

**DISTRICT OF 100 MILE HOUSE****Bylaw No. 1454**

A bylaw to amend the District of 100 Mile House Official Community Plan  
Bylaw No. 1288, 2016

---

This bylaw may be cited for all purposes as ***“Official Community Plan Amendment Bylaw No. 1454, 2025.”***

The Council of the District of 100 Mile House, in open meeting assembled, enacts as follows:

- (1) That District of 100 Mile House Official Community Plan Bylaw No. 1288, 2016 is hereby amended as follows:
  - a. Amend Schedule B: Land Use District Wide and Main Community Inset to change the designation of Strata Lots 2 and 3, Plan EPS5367, DLs 625 and 4179, Lillooet District, located at 810 and 820 Exeter Truck Route from Commercial Vehicle Oriented to **Industrial**.

READ A FIRST AND SECOND TIME this 3<sup>rd</sup> day of June, 2025.

POSTED on WEBSITE this 12<sup>th</sup> day of June, 2025.

DISTRIBUTED by EMAIL SUBSCRIPTION SERVICE this 18<sup>th</sup> day of June, 2025.

PUBLIC HEARING held this 23<sup>rd</sup> day of June, 2025.

READ A THIRD TIME this 23<sup>rd</sup> day of June, 2025.

RECEIVED MINISTRY OF TRANSPORTATION AND INFRASTRUCTURE APPROVAL

this \_\_\_\_ day of \_\_\_\_\_, 2025. \_\_\_\_\_  
Ministry of Transportation and Infrastructure

ADOPTED this \_\_\_\_ day of \_\_\_\_\_, 2025.

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Corporate Officer

DISTRICT OF 100 MILE HOUSEBylaw No. 1455

A bylaw to amend the District of 100 Mile House Zoning Bylaw No. 1290, 2016

---

This bylaw may be cited for all purposes as ***"Zoning Amendment Bylaw No. 1455, 2025"***.

The Council of the District of 100 Mile House, in open meeting assembled, enacts as follows:

- (1) That District of 100 Mile House Zoning Bylaw No. 1290, 2016 is hereby amended for Strata Lots 2 and 3, Plan EPS5367, DLs 625 and 4179, Lillooet District, located at 810 and 820 Exeter Truck Route to be rezoned from Commercial Vehicle Oriented Zone (C-3) to **Light Industrial Zone (I-1)**;
- (2) That consequential map changes be made to Schedule 2 Zoning Bylaw Map District Wide and Main Community Inset.

READ A FIRST AND SECOND TIME this 3<sup>rd</sup> day of June, 2025.

POSTED on WEBSITE this 12<sup>th</sup> day of June, 2025.

DISTRIBUTED by EMAIL SUBSCRIPTION SERVICE this 18<sup>th</sup> day of June, 2025.

PUBLIC HEARING held this 23<sup>rd</sup> day of June, 2025.

READ A THIRD TIME this 23<sup>rd</sup> day of June, 2025.

RECEIVED MINISTRY OF TRANSPORTATION AND INFRASTRUCTURE APPROVAL

this \_\_\_\_ day of \_\_\_\_\_, 2025. \_\_\_\_\_  
Ministry of Transportation and Infrastructure

ADOPTED this \_\_\_\_ day of \_\_\_\_\_, 2025.

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Corporate Officer