



## **DISTRICT OF 100 MILE HOUSE**

### **AGENDA FOR THE REGULAR MEETING OF THE MUNICIPAL COUNCIL TO BE HELD IN MUNICIPAL COUNCIL CHAMBERS Tuesday, October 14<sup>th</sup>, 2025 at 5:30 PM**

<b>A.</b>	<b><u>CALL TO ORDER</u></b>
	Mayor to call the regular meeting to order at 5:30 PM and acknowledged that this meeting is being held on Tsqescencúlecw.
<b>B.</b>	<b><u>APPROVAL OF AGENDA:</u></b>
	<b>B1</b>  <b>BE IT RESOLVED THAT</b> the October 14 <sup>th</sup> , 2025 Regular Council agenda be approved.
<b>C.</b>	<b><u>INTRODUCTION OF LATE ITEMS AND FROM COMMITTEE OF THE WHOLE:</u></b>
<b>D.</b>	<b><u>DELEGATIONS / PUBLIC HEARING:</u></b>
<b>Delegation – Mr. Radoszewski</b>	<b>D1</b>  Mr. Radoszewski has requested to be a delegation to discuss the Yellowhead Copper Mine, Proposed 230,000v powerline from 100 Mile House to Vavenby.
<b>Public Hearing – OCP &amp; Zoning Bylaw Amendment</b>	<b>D2 – Public Hearing</b>  <b>OPEN PUBLIC HEARING</b>  Mayor Pinkney to read the opening statement summary to call for verbal and written submissions regarding the proposed OCP & Zoning Amendment Bylaw

	<b>CLOSE PUBLIC HEARING</b>  Mayor Pinkney to read closing statement.
<b>E.</b>	<b><u>MINUTES:</u></b>
<b>COW – September 9<sup>th</sup>, 2025</b>	<b>E1</b>  <b>BE IT RESOLVED THAT</b> the minutes of the Committee of the Whole meeting of September 9 <sup>th</sup> , 2025, <u>be adopted</u> .
<b>Regular – September 9<sup>th</sup>, 2025</b>	<b>E2</b>  <b>BE IT RESOLVED THAT</b> the minutes of the regular Council meeting of September 9 <sup>th</sup> , 2025, <u>be adopted</u> .
<b>F.</b>	<b><u>UNFINISHED BUSINESS:</u></b>
<b>G.</b>	<b><u>MAYOR’S REPORT:</u></b>
<b>H.</b>	<b><u>CORRESPONDENCE:</u></b>
<b>FYI Correspondence</b>	<b>H1</b>  <b>BE IT RESOLVED THAT</b> the For Information Correspondence List dated October 9 <sup>th</sup> , 2025, <u>be received</u> .
<b>2025 Santa Claus Parade – Street Closure</b>	<b>H2</b>  <b>BE IT RESOLVED THAT</b> the memo from Administration dated October 7 <sup>th</sup> , 2025 regarding the Santa Claus Parade <u>be received</u> ; and further  <b>BE IT RESOLVED THAT</b> the Council of the District of 100 Mile House Council approve the Santa Claus parade route and road closure of Birch Ave from First Street to Fifth Street on November 21 <sup>st</sup> , 2025, between the hours of 4:00 PM and 6:00 PM to accommodate the 2025 Santa Clause parade; and further  <b>BE IT RESOLVED THAT</b> the Chamber of Commerce be directed to coordinate all activities with the District Director of Community Services.

I.	<u>STAFF REPORTS:</u>
<b>Development Variance Permit – 280 &amp; 290 Industrial Rd.</b>	<p><b>I1</b></p> <p><b>BE IT RESOLVED THAT</b> Council of the District of 100 Mile House authorize staff to proceed with the notification process, including notification of adjoining property owners, of Council's intent to consider issuance of a Development Variance Permit to 1318936 BC Ltd. for the properties located at 280 and 290 Industrial Road and legally described as Lot 3, Plan KAP53648, DL4181, Lillooet District and Lot 4, Plan 32999, DL 4181, Lillooet District to vary Zoning Bylaw No. 1290, 2016 as follows:</p> <ul style="list-style-type: none"> <li>• To vary the front parcel line for Proposed Lot 2 to be on the south side of the property facing Industrial Road; and</li> <li>• To vary the rear setback for Proposed Lot 2 from 6.0 metres to 3.0 metres to accommodate an existing industrial building.</li> </ul> <p>In substantial accordance with the application as submitted on September 12<sup>th</sup>, 2025.</p>
<b>LGPS – 2025 CEPF Application</b>	<p><b>I2</b></p> <p><b>BE IT RESOLVED THAT</b> Council of the District of 100 Mile House supports the submission of the LGPS – 2025 Community Emergency Preparedness Fund: 2025 Volunteer &amp; Composite Fire Departments Equipment &amp; Training Application for the acquisition of sprinkler protection equipment for the Structure Protection Unit cargo trailer; and further</p> <p><b>BE IT RESOLVED THAT</b> staff be directed to provide overall grant management.</p>
<b>Strategic Priorities Fund Application</b>	<p><b>I3</b></p> <p><b>BE IT RESOLVED THAT</b> the Strategic Priorities Fund completed applications from the Director of Finance <u>be received</u>.</p>
<b>Bylaw Report September 2025</b>	<p><b>I4</b></p> <p><b>BE IT RESOLVED THAT</b> the Bylaw report for the period of September 1<sup>st</sup> to 30<sup>th</sup>, 2025 <u>be received</u>.</p>

<b>2025 Budget update</b>	<b>I5</b> <b>BE IT RESOLVED THAT</b> the 2025 budget update from the Director of Finance <u>be received</u> .
<b>J.</b>	<b><u>BYLAWS:</u></b>
<b>Tax Exemption Amendment Bylaw No. 1456, 2025</b>	<b>J1</b> <b>BE IT RESOLVED THAT</b> Tax Exemption Amendment Bylaw No. 1456, 2025 be adopted this 14 <sup>th</sup> day of October, 2025.
<b>OCP &amp; Zoning Amendment Bylaw No. 1457 &amp; 1458, 2025</b>	<b>J2</b> <b>BE IT RESOLVED THAT</b> Official Community Plan Amendment Bylaw No. 1457, 2025 be read a third time this 14 <sup>th</sup> day of October, 2025; and further <b>BE IT RESOLVED THAT</b> Zoning Amendment Bylaw No. 1458, 2025 be read a third time this 14 <sup>th</sup> day of October, 2025.
<b>OCP &amp; Zoning Amendment Bylaw No. 1459 &amp; 1460, 2025</b>	<b>J3</b> <b>BE IT RESOLVED THAT</b> Official Community Plan Amendment Bylaw No. 1459, 2025 be read a first & second time this 14 <sup>th</sup> day of October, 2025; and further <b>BE IT RESOLVED THAT</b> Zoning Amendment Bylaw No. 1460, 2025 be read a first & second time this 14 <sup>th</sup> day of October, 2025.
<b>K.</b>	<b><u>VOUCHERS</u></b>
<b>Paid Vouchers (September 1<sup>st</sup> – 31<sup>st</sup>) #30835 - 30870 &amp; EFTs</b>	<b>K1</b> <b>BE IT RESOLVED THAT</b> the paid manual vouchers #30835 to 30870 and EFT's totaling <b>\$1,471,680.70</b> <u>be received</u> .
<b>L.</b>	<b><u>OTHER BUSINESS:</u></b>
<b>M.</b>	<b><u>QUESTION PERIOD:</u></b> Call for questions from the public for items relevant to the agenda.



	<b><u>IN CAMERA SESSION:</u></b>
<b>In Camera</b>	<b>BE IT RESOLVED THAT</b> pursuant to Section 92 of the <i>Community Charter</i> , this meeting of the Council to be closed to public under Section 90 (1)(a) & 90(1)(k) of the Community Charter.  Returned to regular meeting at:
<b>N.</b>	<b><u>ADJOURNMENT:</u></b>  <b>BE IT RESOLVED THAT</b> this October 14 <sup>th</sup> , 2025, meeting of Council be adjourned:        Time:

Those in support of the project, for economic reasons I suspect, say that I'm being irrational. Standing in the way of progress and the "greater good" or trying to prevent economic prosperity for the community. These same people say I should "cash in" and sell my property or take a financial "compensation" for this.

Please, let me tell you why that is not the solution and all I ask is you just read this.

First off, I'm not fighting the mine project. That is a different fight for different reasons by different people. I am simply fighting against running the high voltage line through the proposed path. I'm not even fighting it being ran, just not the way they want to.

I was born in Poland and at a young age, with my parents, escaped a country that was in ruins and under marshal law. I came to Canada, learned the language, learned the customs, the culture, went to school, had several careers, paid taxes, contributed to society, and am still working hard.

Without the benefit of generational establishment, it took me until I was 38 to buy my first property. A dream come true, an off-grid haven by a lake in the stunning Cariboo that I have loved for so long. It took me this long to establish a career and build up finances to accomplish this. I then have spent the last 8 years working even harder to pay for it, build up a farm, and am still working hard on building up a sustainable off-grid business. I pay my taxes, I contribute, and I help my neighbours. All I have ever wanted was to live out in nature and enjoy the peace and quiet. Just as I am starting to see the fruits of my labours, all that is about to be destroyed, annihilated by a high voltage power line running either through or right beside my property. I have not spent the last 33 years working towards this to have it destroyed. I have not moved into the forest to be staring at power lines, or worse, living beside them. I certainly am not interested in selling out and giving up on my dream for some miniscule "cash out".

If all that means nothing to you, let's talk money. Properties near or with a direct view of high power transmission lines and towers are worth less. Market studies have shown that these properties on average are worth 15% to 30% less than those without them. A 2018 study in the US of vacant lots near transmission lines showed a reduction of almost 45% than comparable lots without them. Those properties also sit on the market significantly longer. So all the residents in that proposed path should be informed they are about to get a significant financial hit.

If the community wants this project and if they support some corporation that only wants more profits and doesn't actually care about the people, let them run it along already well established paths. Don't destroy sensitive areas and habitat. Don't bull-doze new paths and don't ruin the dreams and hard work of the people that support this community. If you actually care about progress and the people, do what doesn't harm them.

Today, my home and my dream are at risk, next month it might be yours because of a different "proposal".

Mat Radoszewski, a resident of the Cariboo

**To:**

Dear 100 Mile House Council, Mayor M. Pinkney, Councillors D. Barnett, J. Guimond, D. Mingo, and M. Norgren.

**Re:**

Taseko Mining Corporation – Yellowhead Copper Mine, Proposed 230,000V powerline from 100 Mile House to Vavenby.

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This is a letter expressing the concerns of a resident and I would like to discuss this further during one of your public council meetings. Please let me know when that will be possible.

Maciej (Mat) Radoszewski

5971 Doman Road, Lone Butte, BC

604-803-3506

Progress.

A word that is used to describe the proposition of new projects such as mining or wind farms.

Just because something is new does not mean it is progress. Progress should not come at the cost of the destruction of the people, their properties, and their dreams. When it does, it's not progress, it's regress. It's a short sighted, greedy, pursuit of power and money.

This is in relation to the proposed Taskeko Mining – Yellowhead mine to be located just outside of Vavenby and more importantly a high voltage power transmission line running from the 100 Mile House sub-station all the way to Vavenby to power this project.

The proposed line would be a 230,000V high power line that would be running east from the sub-station, through public land as well as ranches, farms, and private properties of full time and seasonal residents. Many of whom are not even aware of this project being proposed and will be impacted.

I am one of the many residents that would be directly impacted by this unhealthy monstrosity.

The proposed line runs almost over my house. It also is going to be running through wetlands, forests, over creeks, rivers, and lakes. The path required to be cleared for the construction of it will affect all those, the local wildlife, as well as the residents.

I say unhealthy because there are many peer reviewed studies worldwide documenting the harmful effects of living near high power lines.

**From the Taseko Mining corporation proposal:**

Proposed path of the transmission line from 100 mile House sub-station (on the west side not pictured), to the proposed Taseko Mining Yellowhead Copper Mine (red star):

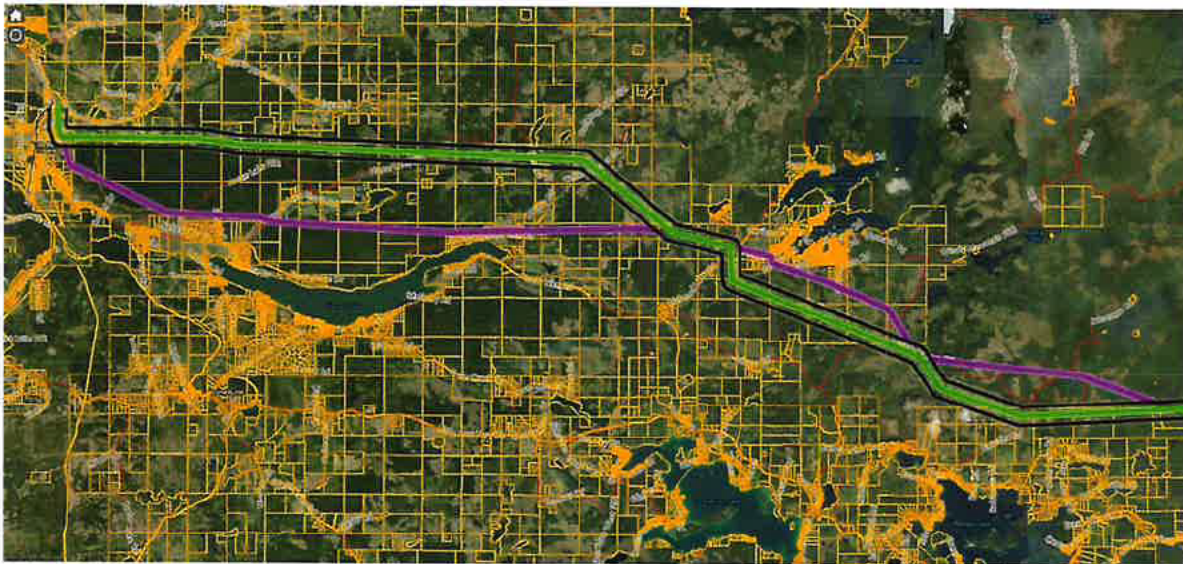


Another map of proposed transmission line and alternatives, for some reason omitting critical water features like Horse Lake, Longbow lake, Earle Lake, Fiset Lake, and other important features: The green and purple lines are proposed paths, both near private properties such as the Ranchettes, North Horse Lake, Deka Lake community, etc.

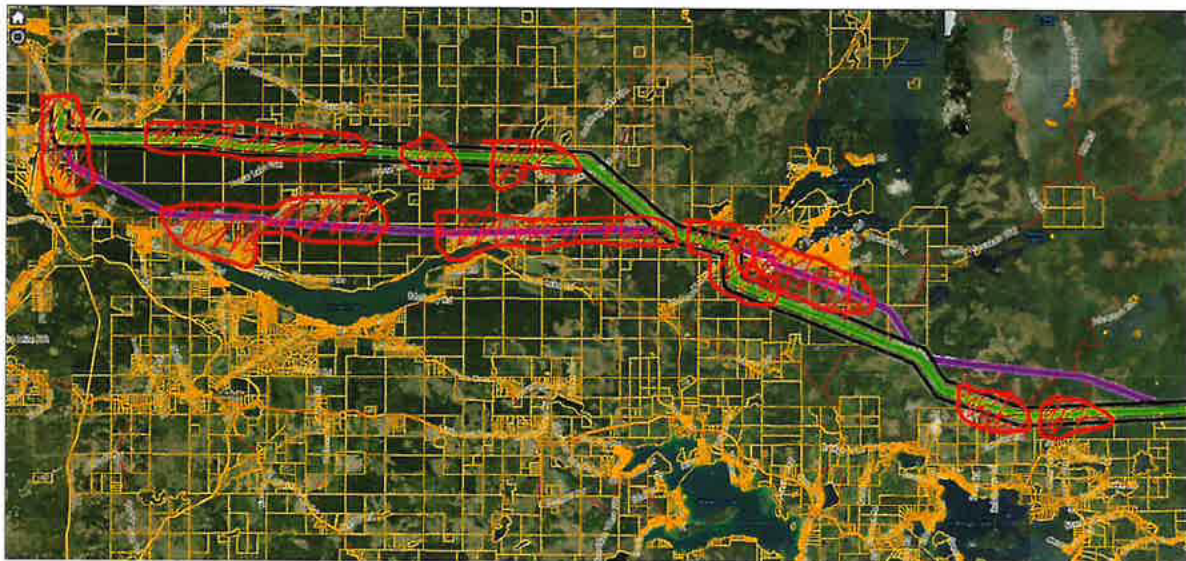




Here is an image of their map over-imposed over the parcel maps and the proposed main line as well as the alternative:



Same map, with a highlight of impacted private properties:



1. Ask those present to sign and complete the attendance record sheet.
2. The Mayor/Acting Mayor call the Public Hearing to order.

This public hearing is being convened pursuant to Section 464 of the Local Government Act in order to consider the proposed OCP Amendment Bylaw No. 1457 and Zoning Amendment Bylaw No. 1458.

(358 Sandhill Crescent)

3. Read the ***“Protocol for Public Hearings”***.
4. Ask staff if any correspondence or petitions have been received. If YES, read submissions.
5. Call for comments from the public (allow enough time for comments)
6. Read the ***“Closing Statement”***



## DISTRICT OF 100 MILE HOUSE

### MINUTES OF THE COMMITTEE OF THE WHOLE MEETING OF THE MUNICIPAL COUNCIL HELD IN DISTRICT COUNCIL CHAMBERS

**Tuesday September 9<sup>th</sup>, 2025, AT 3:30 PM**

PRESENT:	Mayor	Maureen Pinkney
	Councillor	Donna Barnett
	Councillor	Jenni Guimond
	Councillor	Dave Mingo
	Councillor	Marty Norgren
STAFF:	CAO	Tammy Boulanger
	Dir. Of Community Services	Todd Conway
	Dir. of Ec. Dev. & Planning	Joanne Doddridge
	Dir. of Finance	Sheena Elias
OTHERS:	(1 - Delegation)	MEDIA: (1)

	<p><b><u>CALL TO ORDER</u></b></p> <p>Mayor Pinkney called the Committee of the Whole meeting to order at 3:30 PM</p> <p>Mayor Pinkney acknowledged that this meeting is being held on Tsq̓escencú'ecw.</p>
<b>A</b>	<p><b><u>APPROVAL OF AGENDA</u></b></p>
	<p><b>A1</b></p> <p><b>Res: 24/25</b>  Moved By: Councillor  Seconded By: Councillor</p> <p><b>BE IT RESOLVED THAT</b> the September 9<sup>th</sup>, 2025 Committee of the Whole agenda <u>be approved</u>.</p> <p><b>CARRIED.</b></p>



<b>B</b>	<b><u>INTRODUCTION OF LATE ITEMS</u></b>
<b>C</b>	<b><u>DELEGATIONS</u></b>
<b>Stantec – Draft OCP &amp; Zoning Bylaw Workshop</b>	<p><b>C1</b></p> <p>Chris Wilcott, from Stantec joined Council via Teams to review outstanding items requiring council direction. Director of Ec. Dev &amp; Planning Joanne Doddridge assisted in facilitating the discussion.</p> <p>A series of one-page topic areas assisted in highlighting the areas staff required direction to proceed with the final drafts for Councils consideration.</p> <p>The following directions were provided by Council:</p> <ol style="list-style-type: none"> <li>1. Does Council wish to re-introduce the Residential-Commercial Transition Development Permit Area for Cedar Ave? <ul style="list-style-type: none"> <li>✓ Council does not want to add another DP area as per the recommendation.</li> </ul> </li> <li>2. Does Council wish to re-introduce the Medium &amp; High-Density Residential Development Permit Area? <ul style="list-style-type: none"> <li>✓ Council agreed with recommendation on re-introducing an amended version of the Medium &amp; High Density Residential Development Permit area, that applies only to larger developments with 10 or more dwellings.</li> </ul> </li> <li>3. Does Council wish to add Temporary Use Permits? <ul style="list-style-type: none"> <li>✓ Council does <b>not</b> wish to add TUP's at this time. Overall concerns related to enforcement and administration.</li> </ul> </li> <li>4. Does Council wish to add regulations for Short Term Rentals (STR's) <ul style="list-style-type: none"> <li>✓ Council agreed with the recommendation and are overall supportive of additional options for visitors and temporary workers.</li> </ul> </li> </ol>



5. Does Council wish to update the CD-1 Zone?
  - ✓ Council agreed to update the CD-1 Zone by:  
Deleting Convention facility, caretaker residence  
and restaurant in specific use regulations.
6. Does Council wish to remove selected uses from the C-2  
and C-3 zones.
  - ✓ Council does not agree with the recommendation  
and would prefer to improve definitions of  
club/lounge and address office uses as preferred  
upstairs in the DP area guidelines.
7. Does Council wish to allow a staffed residential facility in  
every residential zone?
  - ✓ Council all agreed that a clear definition should be  
created and leave the use as a site-specific  
application whereas a public hearing would be a  
requirement to allow for residential feedback on a  
case-by case basis.
8. What is Council's direction regarding shipping  
containers?
  - ✓ Council agreed to the following recommendations:
    - i. No containers permitted in residential zones
    - ii. Remove the allowance for a shipping  
container during an active building permit
    - iii. Permit in industrial zones, restricting height
    - iv. Permit in certain commercial zones (not in  
downtown core/Birch Ave) and create an  
application process whereas the  
commercial business must indicate the  
location of the container their screening  
proposal. District could provide a listing (5-  
10) of screening options that the business  
can select from. Final approval of  
application to be born by Council.
    - v. The number of shipping containers shall be  
exempt for industrially zoned properties  
whereas their primary business is the  
sale/rental of shipping containers.

Mayor and Council were thanked for their thoughts and recommendations on the highlighted items. Consultant and staff will proceed with preparing the final draft of the OCP & Zoning Bylaw for Councils further review and approval.

D	<b><u>UNFINISHED BUSINESS</u></b>
E	<b><u>CORRESPONDENCE</u></b>
F	<b><u>STAFF REPORTS</u></b>
G	<b><u>BYLAWS</u></b>
H	<b><u>OTHER BUSINESS</u></b>
I	<b><u>QUESTION PERIOD</u></b>
J	<b><u>ADJOURNMENT</u></b>  <b>Res: 25/25</b> Moved By: Councillor Barnett Seconded By: Councillor Guimond  <b>BE IT RESOLVED THAT</b> this Committee of the Whole meeting for September 9 <sup>th</sup> , 2025 be adjourned at 5:05 PM  <p style="text-align: right;"><b>CARRIED</b></p>
I hereby certify these minutes to be correct.  <div style="display: flex; justify-content: space-between;"> <div> _____  Mayor </div> <div> _____  Corporate Officer </div> </div>	

**E2****DISTRICT OF 100 MILE HOUSE**

**MEETING HELD IN DISTRICT COUNCIL CHAMBERS**  
**Tuesday, September 9<sup>th</sup>, 2025, AT 5:30 PM**

PRESENT: Mayor Maureen Pinkney  
 Councillor Donna Barnett  
 Councillor Jenni Guimond  
 Councillor Dave Mingo  
 Councillor Marty Norgren

STAFF: CAO T. Boulanger  
 Dir. of Community Services T. Conway  
 Dir. of Planning & Ec. Dev. J. Doddridge  
 Dir. of Finance S.Elias  
 FireSmart Coordinator R.Dugaro  
 Junior Coordinator D. Whyte

Other: (50+) Media: (1)  
*Many members of the gallery left the meeting after item 15 was concluded.*

<b>A</b>	<p><b><u>CALL TO ORDER</u></b></p> <p>Mayor Pinkney called the regular meeting to order at 5:30 PM</p> <p>Mayor Pinkney acknowledged that this meeting is being held on Tsqescencúlecw.</p>
<b>B</b>	<p><b><u>APPROVAL OF AGENDA</u></b></p>
	<p><b>B1</b></p> <p><b>Res: 200/25</b>          Moved By: Councillor Barnett          Seconded By: Councillor Mingo</p> <p><b>BE IT RESOLVED THAT</b> the September 9<sup>th</sup>, 2025 Regular Council agenda <u>be approved as amended.</u></p> <p align="center"><b>CARRIED</b></p>

	Item <b>I5</b> was moved to first on the agenda to accommodate the gallery in attendance for this item.
<b>C</b>	<b><u>INTRODUCTION OF LATE ITEMS AND FROM THE COMMITTEE OF THE WHOLE:</u></b>
<b>Crown Land project application - Solar farm proposal</b>	<p><b>I5</b></p> <p><b>Res: 201/25</b>  Moved By: Councillor Mingo  Seconded By: Councillor Barnett</p> <p><b>BE IT RESOLVED THAT</b> the Cariboo Solar &amp; Wind Project referral report from the Director of Ec. Dev. &amp; Planning <u>be received</u> and further;</p> <p><b>BE IT RESOLVED THAT</b> staff is directed to respond to the referral and refuse the project due to the significant impact on the local community forest and additional tenure holders.</p> <p style="text-align: center;"><b>CARRIED</b></p> <p>Mayor Pinkney clarified the process and how the public can comment. All the District Council can do at this time is respond to the referral request with their concerns.</p> <p>Council is supportive of green projects, however, is gravely concerned about the lack of community engagement and referrals to other tenure holders. A project of this magnitude should have significant public consultation. Additionally, no guarantees would be in place that any lost community forest acreage would be replaced.</p>
	<b><u>DELEGATIONS / PUBLIC HEARINGS:</u></b>
<b>DRAFT CWRP</b>	<p><b>D1</b></p> <p>Haley from Forsite Consultants presented a high-level overview of the draft Community Wildfire Resiliency Plan (CWRP).</p> <p>The old plan (CWPP) was overdue for renewal and Forsite has been working closely with the FireSmart coordinator</p>

	<p>in completing this project.</p> <p>Proposed fuel treatments were reviewed, approximately 700 ha within the vicinity of the Wildland Urban Interface (WUI).</p> <p>Discussed FireSmart disciplines and action items. Action items should be reviewed annually, and progress measured.</p> <p>The final CWRP will be ready for final approval on October 14<sup>th</sup> and then may be submitted to BCWS and UBCM.</p> <p>Mayor Pinkney acknowledged all the work the team has done and thanked both the delegation and the FireSmart team.</p> <p>J. Doddridge noted this report is a requirement for the funding stream and the District may now proceed with additional Fire Smarting funding applications.</p> <p>Councillor Barnett noted the report was in depth and interesting, we live in a working forest and proper care is important. Thanked Haley for explaining things well.</p> <p>Councillor Norgren thanked the team for a thorough report and asked how can the District continue to improve the FireSmart messaging and questioned the use of additional Social Media platforms.</p>
<b>E</b>	<b><u>MINUTES</u></b>
<b>Regular – August 12<sup>th</sup>, 2025</b>	<p><b>E1</b></p> <p><b>Res: 202/25</b>  Moved By: Councillor Mingo  Seconded By: Councillor Barnett</p> <p><b>BE IT RESOLVED THAT</b> the minutes of the Regular Council meeting of August 12<sup>th</sup>, 2025 <u>be adopted</u>.</p> <p><b>CARRIED</b></p>

<b>F</b>	<b><u>UNFINISHED BUSINESS:</u></b>
<b>G</b>	<b><u>MAYORS REPORT:</u></b>
	<p>Mayor Pinkney noted the following:</p> <ul style="list-style-type: none"> <li>➤ Many wonderful community events occurring, including the Dirt bike races, MLA ATV Ride, etc.</li> <li>➤ Many businesses are celebrating anniversaries, thankful to have such a diverse dynamic community. Encourage all to shop local and support your neighbouring business.</li> <li>➤ Smoke is reminder of what the Chilcotin is enduring.</li> </ul> <p>Councillor Barnett noted the following:</p> <ul style="list-style-type: none"> <li>➤ The South Cariboo Track &amp; Trail event was unbelievable with over 300 racers and their families from all over BC. A Big thank you to businesses that supported the event.</li> <li>➤ Attended, dog agility event, bridge lake fair, parkinson's walk and MLA ATV ride for two days. All were well done.</li> <li>➤ Communities in bloom, congratulations to all the community residents that received awards for gardening excellence.</li> </ul> <p>Councillor Guimond noted the following:</p> <ul style="list-style-type: none"> <li>➤ South Cariboo Chamber is hosting the business excellence awards on Oct. 4<sup>th</sup>, nominate your favourite business today.</li> <li>➤ Kings &amp; Queens ball tournament scheduled for September 20<sup>th</sup> &amp; 21<sup>st</sup>.</li> </ul> <p>Councillor Mingo noted the following:</p> <ul style="list-style-type: none"> <li>➤ Also attended the ATV MLA ride, unfortunately the ride was cut short.</li> <li>➤ Wranglers! Exhibition game will be this coming Saturday and we hope to see everyone come out and support the first home game against Kamloops on October 11<sup>th</sup>.</li> </ul>
<b>H</b>	<b><u>CORRESPONDENCE:</u></b>



FYI Correspondence	<p><b>H1</b></p> <p><b>Res: 203/25</b>  Moved By: Councillor Barnett  Seconded By: Councillor Mingo</p> <p><b>BE IT RESOLVED THAT</b> the For Information Correspondence List dated August 7<sup>th</sup>, 2025, <u>be received</u>; and further</p> <p><b>BE IT RESOLVED THAT</b> the District of 100 mile House Council supports the Report Impaired Drivers MADD initiative and further directs staff to work with the organization to install community signage.</p> <p style="text-align: center;"><b>CARRIED</b></p> <p>Councillor Barnett noted the letter from Mr. Thorsteinson and requested that staff confirm the BC environmental regulations regarding the proposed skateboard park location.</p> <p>Councillor Barnett noted the report on community events safety, and this may become a legislated requirement.</p> <p>Mayor Pinkney noted the letter received from Chrystia Freeland regarding CN and is encouraged that local governments are working together to advocate to keep the rail lines operating.</p>
2025 Santa Claus Parade – Street Closure	<p><b>H2</b></p> <p><b>Res: 204/25</b>  Moved By: Councillor Barnett  Seconded By: Councillor Mingo</p> <p><b>BE IT RESOLVED THAT</b> this item shall be deferred to the next regular meeting of Council on October 14<sup>th</sup> for consideration.</p> <p style="text-align: center;"><b>CARRIED</b></p>

<p><b>Sawmill Bridge Project</b></p>	<p><b>H3</b></p> <p><b>Res: 205/25</b>  Moved By: Councillor Barnett  Seconded By: Councillor Guimond</p> <p><b>BE IT RESOLVED THAT</b> the letter from Mayor Pinkney received September 3<sup>rd</sup>, 2025 <u>be received</u>.</p> <p><b>CARRIED</b></p> <p><b><i>“No further action recommended.”</i></b></p> <p>Director of Community Services apologized to Council for the late submission and provided Council with written comments from both TRUE consulting and Terra Archeological to staff inquiries on the feasibility of the project change. Both stressed the complications that this proposal would encounter.</p> <p>Councillors commended the Mayor on the concept, and agreed that if it was incorporated in the original design it would have been a good idea. Councils main concern was the delay to the project completion and archaeological impacts.</p> <p>The Director of Finance provided comment to which the current project budget does not have any flexibility and any project change would have to be accompanied by a funding source.</p>
<p><b>I</b></p>	<p><b><u>STAFF REPORTS:</u></b></p>
<p><b>Declassify In-Camera Resolution</b></p>	<p><b>I1</b></p> <p><b>Res: 206/25</b>  Moved By: Councillor Mingo  Seconded By: Councillor Barnett</p> <p><b>BE IT RESOLVED THAT</b> In-Camera Resolution #65-25 be declassified.</p> <p><b>CARRIED</b></p>



<b>Strategic Priorities Fund – Water Treatment Plant Project</b>	<p><b>I2</b></p> <p><b>Res: 207/25</b> Moved By: Councillor Barnett Seconded By: Councillor Mingo</p> <p><b>BE IT RESOLVED THAT</b> the Strategic Priorities Fund – Capital Infrastructure Stream information report from the Director of Finance <u>be received</u>; and further</p> <p><b>BE IT RESOLVED THAT</b> the District of 100 Mile House Council <u>authorize</u> the grant application for the “Building Water Security: Bridge Creek Treatment Plant Renewal Project” to the Canada Community Building Fund (CCBF) – Strategic Priorities Fund Capital Infrastructure Stream; and further</p> <p><b>BE IT RESOLVED THAT</b> Council supports the project and commits to overall grant management and any associated ineligible costs and cost overruns; and further</p> <p><b>BE IT RESOLVED THAT</b> staff proceed with conducting public consultation and borrowing process for the remaining project funding.</p> <p style="text-align: center;"><b>CARRIED</b></p>
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<p><b>Strategic Priorities Fund – Asset Management Plan and Infrastructure Renewal Strategy</b></p>	<p><b>I3</b></p> <p><b>Res: 208/25</b>  Moved By: Councillor Mingo  Seconded By: Councillor Guimond</p> <p><b>BE IT RESOLVED THAT</b> the Strategic Priorities Fund – Capacity Building Stream information report from the Director of Finance <u>be received</u>; and further</p> <p><b>BE IT RESOLVED THAT</b> the District of 100 Mile House Council <u>authorize</u> the grant application for the “Asset Management Plan and Infrastructure Renewal Strategy” to the Canada Community Building Fund (CCBF) – Strategic Priorities Fund Capacity Building Stream; and further</p> <p><b>BE IT RESOLVED THAT</b> Council supports the project and commits to overall grant management and any associated ineligible costs and cost overruns.</p> <p style="text-align: center;"><b>CARRIED</b></p>
<p><b>Bylaw Report August 2025</b></p>	<p><b>I4</b></p> <p><b>Res: 209/25</b>  Moved By: Councillor Guimond  Seconded By: Councillor Barnett</p> <p><b>BE IT RESOLVED THAT</b> the Bylaw report for the period of August 1<sup>st</sup> to 31<sup>st</sup>, 2025 <u>be received</u>.</p> <p style="text-align: center;"><b>CARRIED</b></p>
	<p><b>I5</b></p> <p>Moved to first on Agenda</p>

<p><b>Community Resiliency Investment (CRI) Program Second Phase</b></p>	<p><b>I6</b></p> <p><b>Res: 210/25</b>  Moved By: Councillor Barnett  Seconded By: Councillor Mingo</p> <p><b>BE IT RESOLVED THAT</b> Council of the District of 100 Mile House supports the submission of a Community Resiliency Investment Program – Community Funding and Supports program application to proceed to the second phase of the FireSmart project.</p> <p><b>CARRIED</b></p>
<p><b>J</b></p>	<p><b><u>BYLAWS:</u></b></p>
<p><b>Tax Exemption Amendment Bylaw No. 1456, 2025</b></p>	<p><b>J1</b></p> <p><b>Res: 211/25</b>  Moved By: Councillor Mingo  Seconded By: Councillor Barnett</p> <p><b>BE IT RESOLVED THAT</b> Tax Exemption Amendment Bylaw No. 1456, 2025 be read a first, second and third time this 9<sup>th</sup> day of September 2025.</p> <p><b>CARRIED</b></p>
<p><b>OCP &amp; Zoning Amendment Bylaw No. 1457 &amp; 1458, 2025</b></p>	<p><b>J2</b></p> <p><b>Res: 212/25</b>  Moved By: Councillor Mingo  Seconded By: Councillor Guimond</p> <p><b>BE IT RESOLVED THAT</b> Official Community Plan Amendment Bylaw No. 1457, 2025 be read a first and second time this 9<sup>th</sup> day of September 2025; and further</p> <p><b>BE IT RESOLVED THAT</b> Zoning Amendment Bylaw No. 1458, 2025 be read a first and second time this 9<sup>th</sup> day of September 2025.</p> <p><b>CARRIED</b></p>

<b>K</b>	<b><u>GENERAL VOUCHERS:</u></b>
<b>Paid Vouchers (August 1<sup>st</sup> – 31<sup>st</sup>) #30817 – 30834 &amp; EFTs</b>	<p><b>K1</b></p> <p><b>Res: 213/25</b>  Moved By: Councillor Mingo  Seconded By: Councillor Guimond</p> <p><b>BE IT RESOLVED THAT</b> the paid manual vouchers #30817 to 30834 and EFT's totaling <b>\$1,072,278.25</b> <u>be received</u>.</p> <p style="text-align: center;"><b>CARRIED</b></p>
<b>L</b>	<b><u>OTHER BUSINESS:</u></b>
<b>First &amp; Birch Intersection</b>	<p><b>L1</b></p> <p>T. Conway and J. Doddridge provided Council with a brief update on the upcoming First Street and Birch Avenue intersection improvements scheduled to be completed on October 15<sup>th</sup>, 2025.</p>
<b>Budget Meeting</b>	<p><b>L2</b></p> <p>S. Elias confirmed date to hold a District operating budget meeting (November 18<sup>th</sup> @ 12:00).</p>
<b>M</b>	<b><u>QUESTION PERIOD:</u></b>
	No questions were received.
	<b><u>IN CAMERA SESSION:</u></b>
<b>In Camera</b>	<p><b>Res: 214/25</b>  Moved By: Councillor Barnett  Seconded By: Councillor Guimond</p> <p><b>BE IT RESOLVED THAT</b>, pursuant to Section 92 of the <i>Community Charter</i>, this meeting of the Council be closed to the public under Section 90 (1)(a) and Section 90 (1)(g) of the <i>Community Charter</i>.</p> <p style="text-align: center;"><b>CARRIED</b></p> <p>Regular meeting called back to order at: 7:40</p>

Page 11 of 11



## DISTRICT OF 100 MILE HOUSE

### MEMO

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**Date:** October 7<sup>th</sup>, 2025

**To:** Mayor & Council

**From:** Administration

**Subject:** 2025 Santa Parade - Street Closure (Birch Avenue)

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The South Cariboo Chamber of Commerce submitted a parade request to the District for authorization of the closure of Birch Avenue from First Street to Fifth Street, continuing down Cedar Avenue on Friday November 21<sup>st</sup>, 2025 during the hours of 4:00 PM to 6 PM for the purpose of hosting the annual Santa Claus Parade. Parade start time will be 5:30 PM, closing the streets earlier will assist in overall traffic control.

If Council is supportive of this closure of Birch Avenue for the event the following recommendation is provided for Council consideration.

**Recommendation:**

**BE IT RESOLVED THAT** the memo from Administration dated October 7<sup>th</sup>, 2025 regarding the Santa Claus Parade Route be received; and further

**BE IT RESOLVED THAT** the Council of the District of 100 Mile House Council approve the Santa Claus parade route and road closure of Birch Ave from First Street to Fifth Street on November 21<sup>st</sup>, 2025, between the hours of 4:00 PM and 6:00 PM to accommodate the 2025 Santa Clause parade; and further

**BE IT RESOLVED THAT** the Chamber of Commerce be directed to coordinate all activities with the District Director of Community Services.

  
T. Boulanger, CAO



**District of  
100 MILE HOUSE**

**COUNCIL REPORT  
File No. 570-01**

**Regular Council Meeting  
Oct. 14, 2025**

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**REPORT DATE:** Oct. 2, 2025

**TITLE:** Development Variance Permit – 280 & 290 Industrial Rd.

**PREPARED BY:** J. Doddridge, Director of Economic Development & Planning

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**PURPOSE:** To present Council with a Development Variance Permit (DVP) application and request a decision to move forward with the notification process.

**RECOMMENDATION:** Recommended Resolution

BE IT RESOLVED THAT Council of the District of 100 Mile House authorize staff to proceed with the notification process, including notification of adjoining property owners, of Council's intent to consider issuance of a Development Variance Permit to 1318936 BC Ltd. for the properties located at 280 and 290 Industrial Road and legally described as Lot 3, Plan KAP53648, DL 4181, Lillooet District and Lot 4, Plan 32999, DL 4181, Lillooet District to vary Zoning Bylaw No. 1290, 2016 as follows:

- To vary the front parcel line for Proposed Lot 2 to be on the south side of the property facing Industrial Road; and
- To vary the rear setback for Proposed Lot 2 from 6.0 metres to 3.0 metres to accommodate an existing industrial building

in substantial accordance with the application as submitted on Sept. 12, 2025.

**BACKGROUND INFORMATION / DISCUSSION:**

Attached is a Development Variance Permit (DVP) application from Michael Kidston Land Surveying for 1318936 BC Ltd. (James Chalmers) for the properties located at 280 and 290 Industrial Road, and legally described as:





Lot 3, Plan KAP53648, DL 4181, Lillooet District – 280 Industrial Rd.

Lot 4, Plan 32999, DL 4181, Lillooet District – 290 Industrial Rd.

The applicant is proposing a subdivision to switch the lot lines from a N-S orientation to an E-W orientation. There is an existing building on Lot 4 (290 Industrial Rd). With the new lot layout, and to achieve the required setbacks, the following variances are required:

- Vary the front parcel line for Proposed Lot 2 to be on the south side of the property facing Industrial Road; and
- Vary the rear setback for Proposed Lot 2 from 6.0 metres to 3.0 metres to accommodate an existing industrial building.

The property is zoned Light Industrial (I-1) Zone. The applicants feel that the subdivision proposal will make better use of the lot areas for future development potential.

The application has been referred to affected agencies and municipal departments. Not all have provided comments yet, but to date, the following comments have been returned:

- Ministry of Transportation & Transit –
- Community Services & Building Inspection –
- Fire Department – The FD has nothing to add to this referral; however we will look into whether the civic addresses would need to be changed.

Ministry and Community Services comments, if any, will be brought forward at the Council meeting.

Should Council concur, the following process and timeline are in order:

Council Resolution authorizing DVP to proceed	Oct. 14, 2025
Notification to adjoining property owners	Oct. 17, 2025
Post to District Website & send to subscribers	Oct. 17, 2025
Post at the District's posting place	Oct. 17, 2025
Council consideration of issuing a DVP	Oct. 28, 2025

**OPTIONS:** Should Council elect not to proceed with the notification process, the application stops immediately, and the applicant will be entitled to a partial refund.

**BUDGETARY IMPACT:** N/A





**LEGISLATIVE CONSIDERATIONS (Applicable Policies and/or Bylaws):**  
Zoning Bylaw 1290, 2016

**ATTACHMENTS:** DVP application; subject property map; I-1 Zone

**Prepared By:** J. Doddridge  
J. Doddridge, Dir Ec Dev & Planning

**Date:** Oct. 2/25

**Reviewed By:** T. Boulanger  
T. Boulanger, CAO

**Date:** Oct. 3/25

RECEIVED  
SEP 12 2025

BY: \_\_\_\_\_

#1-385 Birch Avenue, PO Box 340  
100 Mile House, BC, V0K 2E0  
250-395-2434  
district@100milehouse.com



DISTRICT OF  
**100 Mile House**

**LAND USE APPLICATION**

Reference to Land Use Application Procedure and Fees Bylaw No. 1258

Official Community Plan  
Zoning Amendment  
Board of Variance

Development Permit  
Development Variance Permit

***Applicants are advised to consult with the District of 100 Mile House staff  
before submitting an application.***

**\*\*This application will not be accepted unless it is complete, and the required fee(s) and plans are attached\*\***

**APPLICATION TYPE**

Check appropriate box(s)

<input type="checkbox"/> Development Permit	Fee \$ _____
<input checked="" type="checkbox"/> Development Variance Permit	Fee \$ 400.00
<input type="checkbox"/> Zoning Bylaw Amendment	Fee \$ _____
<input type="checkbox"/> Official Community Plan Bylaw Amendment	Fee \$ _____
<input type="checkbox"/> Joint Zoning and Official Community Plan Bylaw Amendment	Fee \$ _____
<input type="checkbox"/> Board of Variance	Fee \$ _____
<b>Total Fee \$ 400.00</b>	

**PROPERTY INFORMATION**

Legal Description of Property(s): Lot 4, District Lot 4181, Lillooet District, Plan 3299 and Lot 3, District Lot 4181, Plan KAP53648  
Civic Address of Property(s): 280 and 290 Industrial Road lot 3 - 280 Ind Rd 41702.310  
Size of Property(s): Lot 3 0.247ha and Lot 4 0.244ha BC Assessment Roll No.: lot 4 - 290 Ind Rd 41702.190  
Current Zoning: I-1 Current OCP Designation: Industrial  
Proposed Zoning: N/C Proposed OCP Designation: N/C

**FOR OFFICE USE ONLY**


Application Fee Paid: \$ 400.00

Receipt Number: 104534

Received by: [Signature]

Date: Sept. 12/25

**INFORMATION FORM**

APPLICANT/AGENT	OWNER(S)
Name: <u>Michael Kidston Land Surveying</u>	Name: <u>1318936 BC Ltd. / James Chalmers</u>
Mailing Address: <u>P.O. Box 970</u> <u>100 Mile House, B.C.</u>	Mailing Address: _____
Postal Code: <u>V0K 2E0</u>	Postal Code: _____
Phone Numbers: (Bus): <u>250-395-6025</u>	Phone Numbers: (Bus): _____
(Home): _____	(Home): _____
(Fax): _____	(Fax): _____
E-mail: 	E-mail: <u>bc1318936ltd@outlook.com</u>

**NOTICE OF COLLECTION OF PERSONAL INFORMATION**

All information you provide is collected under the authority of the Freedom of Information and Protection of Privacy Act and will only be used for District of 100 Mile House purposes. Any questions regarding the collection of personal information should be directed to the Director of Corporate Administration – 1-385 Birch Avenue, Po Box 340, 100 Mile House, BC, V0K 2E0, 250-395-2434 or by email [district@100milehouse.com](mailto:district@100milehouse.com)

**OWNER AUTHORIZATION**

As owner(s) of the land described in this application, I/we hereby authorize Michael  
Kidston Land Surveying Ltd. to act as applicant/agent regarding this application.

Owner Signature:  Date: May 22, 2025

(Attach additional pages if necessary)

**DECLARATION**

I have attached the required documentation as noted on the Application Submission Checklist, along with the required application fee and hereby agree to submit further information deemed necessary for processing this application.

I acknowledge that any fees paid are non-refundable except as noted on the fee schedule, if applicable.

I confirm that the information contained herein is correct to the best of my knowledge and belief.

**DESCRIPTION OF EXISTING LAND USE: (use separate sheet if necessary)**

The current use of the properties is for a warehouse/shop for a electrical contractor on the southerly portion of lots 3 and 4, with the northerly portion of lots 3 and 4 largely unused. Currently Lot 3 is 0.247ha and Lot 4 is 0.244ha, Proposed Lot 1 is 0.199ha and Lot 2 is 0.292ha.

**DESCRIPTION OF PROPOSED DEVELOPMENT/USE/BYLAW CHANGE:**

(use separate sheet if necessary)

Currently the lot configuration For lots 3 and 4 is North and South with a building on lot 4 which meets the current set back requirements. With the subdivision of the two lots , we ask that proposed Lot 2 front on Industrial Road and ask for a variance from 6.0 meters to 3.00 meters at the rear of the property so that the existing building will conform to required setback for the subdivision to be approved.

Services Currently Existing or Readily Available to the Property (check applicable area)

Services	Currently Existing		Readily Available*	
	YES	NO	YES	NO
Road Access	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Water Supply	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Sewage Disposal	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Hydro	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Telephone	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
School Bus Service	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**NOTE:**\*Readily available means existing services can be easily extended to the subject property.

#### Proposed Water Supply Method

Tie into municipal water and well

#### Proposed Sewage Disposal Method

Septic field

#### Approximate Commencement Date of Proposed Project

#### Reasons in Support of Application

Reasons and comments in support of the application (use separate sheet if necessary)

To make better use of the property and to allow for completion of subdivision.

**Maps and Drawings:**

The following maps and drawings must accompany the application:

1. A dimensional Sketch Plan drawn to scale showing the parcel(s) or part of the parcel(s) and the location of existing buildings, structures and uses.

Minimum size required: 11 x 17 (ledger size)

2. A dimensional Site Plan drawn to scale showing the proposed use, buildings and structures, elevations, highway access etc.

Minimum size required: 11 x 17 (ledger size)

3. A Contour Map (Plan) drawn to scale with contour interval of up to no more than 10 metres, if warranted by the topographic condition (of the subject site).

Required: Yes ☐ No ☐

**FOR OFFICE USE ONLY**

- |  |   |
|--|---|
| <input checked="" type="checkbox"/> Application Form Complete                        | <input type="checkbox"/> Dimensioned Sketch Plan Submitted                      |
| <input checked="" type="checkbox"/> Application Fee Received                         | <input checked="" type="checkbox"/> Dimensioned Site Development Plan Submitted |
| <input checked="" type="checkbox"/> Certificate of Title Received                    | <input type="checkbox"/> Contour Map Submitted                                  |
| <input checked="" type="checkbox"/> Authorization of Owner Submitted (if applicable) | <input type="checkbox"/> Other studies/Reports Submitted (if applicable)        |
| <input checked="" type="checkbox"/> Contaminated Sites Declaration Form              |   |

Plan of Proposed Subdivision of Lot 3, Plan 53684,  
and Lot 4, Plan 32999, all of District Lot 4181,  
Lillooet District

BCGS 92P.064

0 10 20 30 metres 1:500

● denotes standard iron post found



Rem.

4181

Lot A  
Plan KAP89528

Lot 3  
Plan 53648

Proposed Lot 1  
0.20 Hectares  
Lock block wall

Lot 4  
Plan 32999

Proposed Lot 2  
0.27 Hectares

Lot A  
Plan 40371

Lot 1  
Plan KAP56711

ROAD

Fire hydrant

Hydro/Tel

INDUSTRIAL ROAD

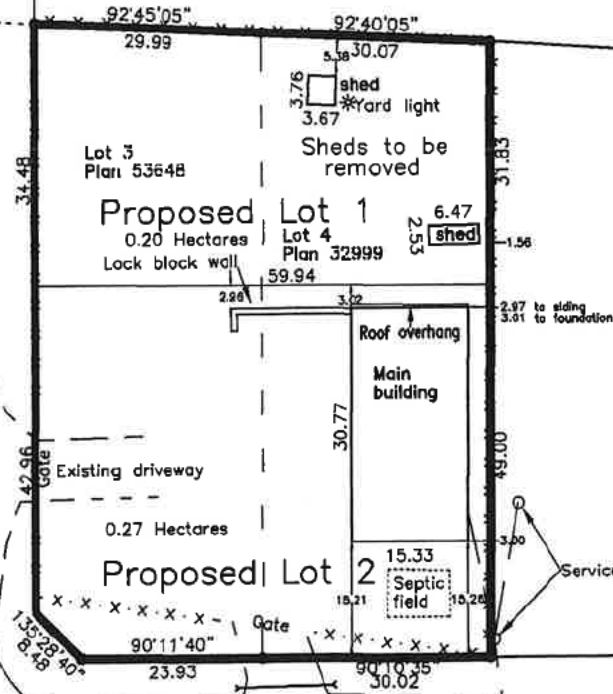
McDERMID

Lot 2  
Plan 32999

Lot 6  
Plan 32999

Lot 8  
Plan 32999

Lot 7  
Plan 32999



Michael Kidston  
B.C. and Canada Land Surveyor  
100 Mile House, B.C.  
250-395-6025 mkl100@outlook.com  
File: 2294  
Dwg: MK-2294-PRO2

## SECTION 11.0 INDUSTRIAL ZONES



### 11.1 Light Industrial Zone (I-1)

#### 11.1.1 Purpose:

The purpose of this zone is to designate sites for the manufacturing, processing, assembly, distribution, service and repair of industrial businesses including uses required to support such industry.

#### 11.1.2 Principal Permitted Uses:

- a) agricultural sales and service;
- b) auctioneering establishment;
- c) auto towing and storage;
- d) auto wrecking, salvage of materials and storage;
- e) building supplies;
- f) bulk fuel storage and distribution;
- g) cannabis production;
- h) educational institution;
- i) equipment sales and service;
- j) fleet services;
- k) greenhouse and plant nursery;
- l) health and fitness facility;
- m) household repair services;
- n) industrial/utilities oriented office;
- o) industrial uses, general;
- p) industrial storage;
- q) kennel;

Bylaw No. 1348





- r) recycling depot;
- s) restaurant;
- t) service station;
- u) trade contractor;
- v) truck and mobile home sales and rental;
- w) veterinary services;
- x) vehicle sales, rental and repair;
- y) warehouse; and
- z) wholesale sales.

#### 11.1.3 Accessory Permitted Uses:

- a) caretaker residence;
- b) accessory buildings and structures; and
- c) accessory office to a principal use.

#### 11.1.4 Minimum Parcel Area:

The minimum parcel area is 925 square metres.

#### 11.1.5 Minimum Parcel Width:

The minimum parcel width is 30 metres.

#### 11.1.6 Minimum Setbacks:

- a) The minimum setback for principal buildings is 7.5 metres to the front parcel line; 3 metres to the interior side parcel line; 4.5 metres to the exterior parcel line; and 6 metres to a rear parcel line;
- b) The minimum setback for accessory buildings and structures is 7.5 metres to the front parcel line; 1.5 metres to the interior side and rear parcel lines; and 4.5 metres to the exterior parcel line;

c) Despite Sections 11.1.6(a) and (b), the minimum setback for all buildings and structures abutting a residential zone is 7.5 metres to the residential parcel line; and



d) Despite Sections 11.1.6(a) and (b), fuel pump islands must be set back a minimum of 4.5 metres from any parcel line.

#### 11.1.7 Maximum Height:

The maximum height for all buildings and structures is 15.5 metres, not exceeding 2 storeys.

#### 11.1.8 Maximum Density:

The maximum density is a floor area ratio of 1.2.

#### 11.1.9 Maximum Site Coverage:

The maximum site coverage for all buildings and structures is 60% of the parcel area.

#### 11.1.10 Off-Street Parking and Loading:

Off-street parking and loading must be in accordance with the provisions of Section 5.0 of this Bylaw.

#### 11.1.11 General Regulations:

a) General regulations, where applicable, must be followed in accordance with the provisions of Section 4.0 of this Bylaw.

#### 11.1.12 Specific Use Regulations:

- a) An auto towing and storage is not permitted east of the Exeter Truck Route;
- b) An auto wrecking, salvage of materials and storage use is not permitted east of the Exeter Truck Route;
- c) The outdoor storage of motor vehicles, recreation vehicles, boats and related equipment is permitted in association with a warehouse; equipment sales and service; truck and mobile home sales and rental; and vehicle sales, rental and repair uses;

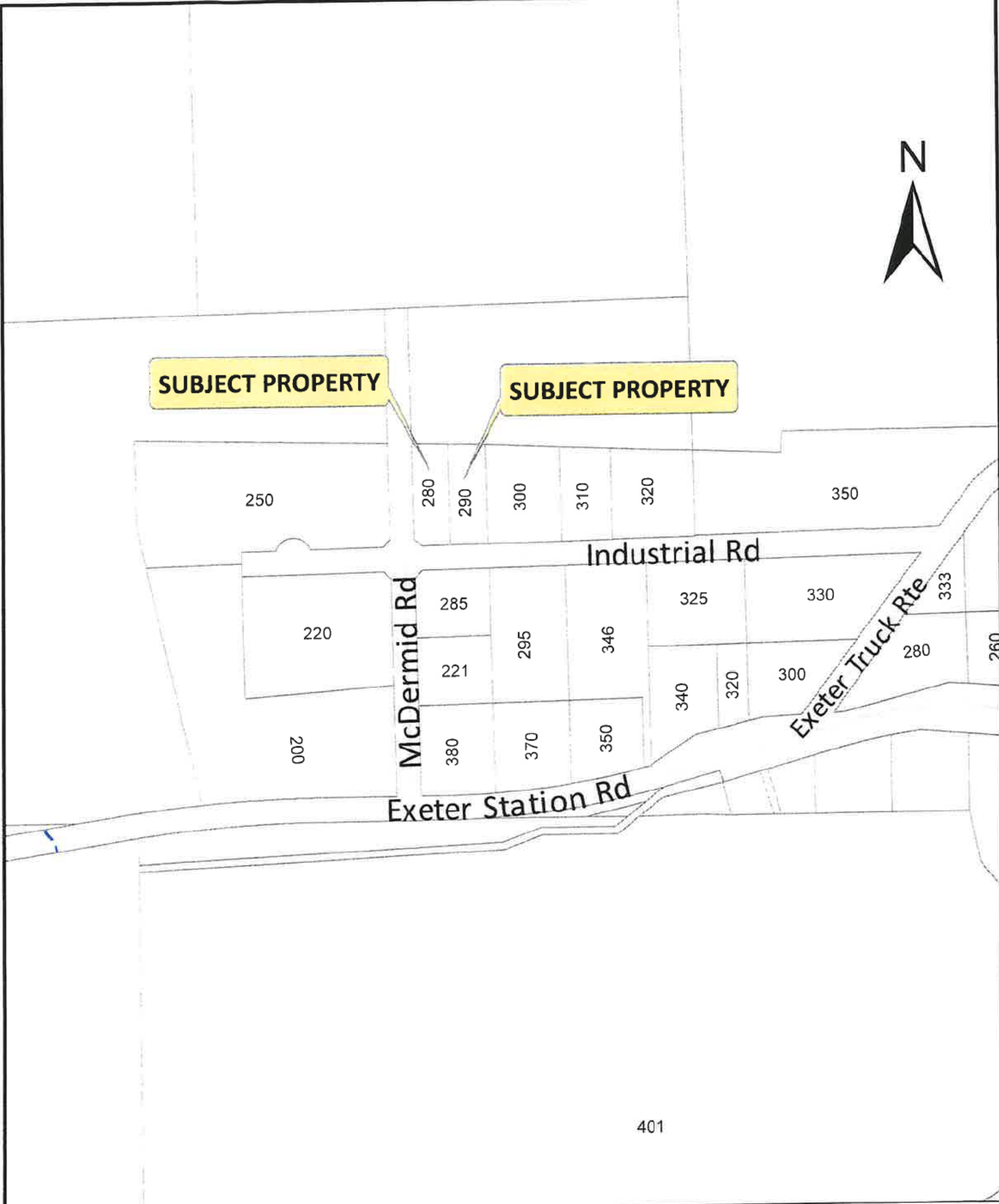
- d) All materials and equipment for a trade contractor use must be kept within an enclosed building;
- e) No more than one caretaker residence to a maximum area of 90 square metres is permitted on a site; and
- f) A caretaker residence may be located in a mobile home or within a principal building.





**SUBJECT PROPERTY**

**SUBJECT PROPERTY**



100 Mile House

— Cariboo Hwy 97

SUBJECT PROPERTY



Date: Sept. 2025



**District of  
100 MILE HOUSE**

**COUNCIL REPORT  
File No. 570-01**

**Regular Council Meeting  
October 14, 2025**

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**REPORT DATE:** Sept. 12, 2025

**TITLE:** LGPS – 2025 Community Emergency Preparedness Fund (CEPF):  
2025 Volunteer & Composite Fire Departments Equipment &  
Training Application

**PREPARED BY:** S.Elias, Director of Finance

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**PURPOSE:** To obtain Council endorsement of the grant submission

**RECOMMENDATION:** Recommended Resolution:

**BE IT RESOLVED THAT** Council of the District of 100 Mile House supports the submission of the LGPS – 2025 Community Emergency Preparedness Fund: 2025 Volunteer & Composite Fire Departments Equipment & Training Application for the acquisition of sprinkler protection equipment for the Structure Protection Unit cargo trailer; and further

**BE IT RESOLVED THAT** staff be directed to provide overall grant management.

**BACKGROUND INFORMATION / DISCUSSION:**

In 2022, the District secured grant funding to purchase a Structure Protection Unit (SPU) cargo trailer.

While 100 Mile Fire Rescue had some equipment for the trailer, there was an estimated \$130,500 of equipment still required. This project was divided into 3 phases.

Phase one has been completed this year due to the successful 2024 CEPF grant intake. The 2025 application is for phase 2 of the project with a value of \$30,000, 100% funded, if approved.



**OPTIONS:** N/A

**BUDGETARY IMPACT:**

The total cost of equipment acquisition for the three identified phases is estimated at \$130,500. Phase one has been successfully completed through grant funding received under the 2024 CEFP intake. The Community Emergency Preparedness Fund provides up to 100% of eligible costs, to a maximum of \$30,000, subject to approval. An application under the 2026 intake is anticipated to support phase three. In 2025 the maximum grant funding was reduced to \$30,000 from \$40,000, this will create the need for a forth phase.

**LEGISLATIVE CONSIDERATIONS (Applicable Policies and/or Bylaws):** N/A

**ATTACHMENTS:** LGPS – 2025 Community Emergency Preparedness Fund:  
2025 Volunteer & Composite Fire Departments Equipment & Training Application

Prepared By: S. Elias  
S. Elias, Director of Finance

Date: Oct 7/25

Reviewed By: D. Bissat  
D. Bissat, Fire Chief

Date: Oct 8/25

Reviewed By: T. Boulanger  
T. Boulanger, CAO

Date: Oct 10/25



# Community Emergency Preparedness Fund

## Volunteer and Composite Fire Departments

### Equipment and Training

### 2025 Application Worksheet

Please complete and return the worksheet with all required attachments by **October 31, 2025**. Applicants will be advised of the status of their application within 120 days of the application deadline.

All questions must be answered by typing directly in this form. **As all questions are reviewed and scored as part of the adjudication process, please do not leave any questions blank.**

For detailed instructions regarding application requirements, please refer to the 2025 Volunteer and Composite Fire Departments Equipment and Training Program and Application Guide.

If you have any questions, contact [cepf@ubcm.ca](mailto:cepf@ubcm.ca) or (604) 270-8226 ext. 220.

#### SECTION 1: Primary Applicant Information

First Nation, Local Government, or Fire Department Name:  
District of 100 Mile House

File Number\*: LGPS-12115

*\*Refer to the LGPS Online Application Form submission confirmation email.*

#### SECTION 2: Eligibility Requirements

**1. Location of Proposed Activities.** For the purpose of CEPF funding, fire halls must be a First Nation owned building or publicly owned building or owned by the primary applicant or a sub-applicant:

- ☐ Fire hall is a First Nations owned building (buildings owned by a Treaty First Nation or a First Nation band).
- ☒ Fire hall is a publicly owned building (buildings owned by a local government or public institution, such as health authority or school district).
- ☐ Fire hall is owned by the primary applicant or sub-applicant.

**2. Requirement to be Volunteer or Composite Fire Department.** For each eligible fire department that is included in this application, please provide the following information.

If multiple fire departments are included, please submit a separate summary document.

a) Name of each fire department: 100 Mile House Fire Rescue

b) Membership of each department(s): Volunteer ☐ Composite ☒

Please describe: 2 Full time management staff ( Fire Chief and Deputy Fire Chief) 26 Paid on call members.

c) Declared level of service of each department:

Exterior ☐ Interior ☐ Full Service ☒

Please describe: 100 Mile House Fire Rescue is a full-service composite fire department providing all-hazard emergency response, fire prevention, and public education services year-round. The department responds to structure fires, wildland-urban interface incidents, medical emergencies, and rescues while maintaining compliance with NFPA and BC Office of the Fire Commissioner training standards. In addition to emergency response, the department conducts fire inspections, supports local emergency planning, and delivers community safety programs. This full-service model ensures comprehensive protection for residents, businesses, and visitors across the District and surrounding regional areas.

☒ Copies or extracts of the available evidence of declared level of service are required to be submitted with the application.

*The BC Structure Firefighter Minimum Training Standards include the requirement for fire departments to declare their level of service. This applies to all local government, Treaty First Nation, and society-run fire departments. The training standards are not automatically applicable on federal reserve lands and, for the purpose of CEPF funding, non-Treaty First Nations are not required to declare their level of service if they are not prepared to do so. This will not impact the review or scoring of applications.*

### SECTION 3: Detailed Project Information

#### 3. Operating Budget(s).

a) Please indicate the annual operating budgets of each fire department included in this application.

\$784,010.00

b) Describe the extent to which the annual operating budget enables each fire department to purchase essential equipment and/or obtain training.

Line items are broken down to specific operational and equipment needs such as training courses for personnel, firefighting equipment, maintenance of apparatus, as well as fire hall administration functions.

**4. Proposed Activities to Support Response to Structure Fire.** What specific activities will be undertaken as part of the proposed project? Refer to Sections 4, 5, and 6 of the *Program and Application Guide* for eligibility.

a) Purchase of essential equipment to support response to Structure Fire, including installation of and training for eligible equipment.

b) Training to support response to structure fires. Where possible, please list specific courses.

Note: training is for fire department members only and not community members.

*Where applicable, the detailed budget is required to include a clear separation of proposed activities and costs related to structure fire and activities and costs related to interface fire.*

**5. Proposed Activities to Support Response to Interface Fire.** What specific activities will be undertaken as part of the proposed project? Refer to Sections 4, 5, and 6 of the *Program and Application Guide* for eligibility.

- a) Purchase of essential Interface Fire equipment, including installation of and training for eligible equipment.

The objective of this project is to acquire and install additional sprinkler protection equipment for the 100 Mile House Fire Rescue Structure Protection Unit (SPU) Trailer. This enhancement will expand the trailer's capacity to protect residential and commercial structures from wildfires, improving both operational effectiveness and firefighter safety. The SPU Trailer plays a critical role during wildfire events; however, it currently lacks sufficient sprinkler equipment to meet increasing demands. As wildfires continue to grow in frequency and intensity, addressing this shortfall is essential to ensure the department can deliver effective structure protection across the community.

- b) Cross-training to support response to interface fires. Where possible, please list specific courses.

*Note: training is for fire department members only and not community members.*

100 Mile House Fire Rescue provides cross-training to enhance response to interface fires. Members complete WSPP-WFF1 along with NFPA 1001 Firefighter I & II and ICS-100/200. This training ensures crews are proficient in both structural and wildland operations, supporting coordinated response and effective structure protection during interface incidents.

*Where applicable, the detailed budget is required to include a clear separation of proposed activities and costs related to structure fire and activities and costs related to interface fire.*

**6. Resiliency.** Describe how the proposed project will enable volunteer fire departments and composite fire departments to prepare for and respond to emergencies through training and the purchase of essential equipment.

This project will improve emergency preparedness and response by providing essential equipment and cross-training for volunteer and composite fire departments. Upgraded structure protection equipment and the course such as WSPP-WFF1 will enhance firefighter safety, interoperability, and effectiveness during wildland and interface emergencies.

**7. Physical and Mental Well-Being.** Describe the extent to which proposed training will specifically address the physical and mental wellbeing of eligible fire department staff and volunteers.

The proposed training supports the physical and mental well-being of firefighters by improving safety, confidence, and resilience during high-stress operations. Hands-on structure protection and interface training reduce physical risk through proper technique, equipment use, and situational awareness. Collaborative exercises also strengthen teamwork, peer support, and mental health by building trust and confidence in one another's abilities. These experiences enhance readiness while promoting a culture of safety, wellness, and long-term resilience among staff and volunteers.

**8. Partnerships and Transferability.** Describe the extent to which the proposed project will provide partnerships, transferability, or mutual aid to neighbouring jurisdictions.

The project strengthens partnerships and mutual aid by expanding shared structure protection and wildfire response capacity. Equipment and training will be transferable and deployable through existing agreements with neighboring CRD fire departments and the BC Wildfire Service, improving interoperability, efficiency, and regional resilience during emergencies.

**9. Additional Information.** Please share any other information you think may help support your submission.

100 Mile House Fire Rescue is a composite department made up primarily of dedicated Paid-On-Call firefighters who balance family, full-time employment, and their commitment to community service. This project supports their safety, training, and well-being while enhancing our ability to protect local homes and businesses. It also strengthens partnerships with neighboring Cariboo Regional District fire departments and the BC Wildfire Service, promoting shared readiness and mutual support during large-scale events. We are grateful for the opportunity to continue improving our service and regional resilience through this initiative.

#### SECTION 4: Required Attachments

The following separate attachments are required to be submitted as part of the application.

All applicants are required to submit:

- ☒ Evidence of declared service level (e.g. bylaw, resolution).
- ☒ Detailed budget:
  - Indicating the proposed expenditures from CEPF in alignment with the proposed activities outlined in the Application Worksheet (including a clear separation of proposed activities and costs related to structure fire and activities and costs related to interface fire).
  - Although additional funding or support is not required, any other grant funding or in-kind contributions must be identified.
  - Applicants are encouraged to use the LGPS Budget and Financial Summary Tool.

First Nation, local government, or improvement district applicants must submit:

- ☒ Band Council, Treaty First Nation, or local government resolution **OR** a letter of support from the Band Manager, CAO, or CFO for applications that request less than \$50,000 in funding. Resolutions and letters need to indicate support for the current proposed activities and willingness to provide overall grant management. All regional applications, or applications requesting more than \$50,000 in funding, will require resolutions to be submitted.

Legally incorporated society-run fire department applicants must submit:

- ☐ Board of Directors motion indicating support for the current proposed activities and willingness to provide overall grant management; and
- ☐ Current Certificate of Good Standing.

Regional project applicants are required to submit:

- ☐ Band Council, Treaty First Nation, or local government resolution from the primary applicant, indicating support for the current proposed activities and willingness to provide overall grant management; and,
- ☐ Band Council, Treaty First Nation, or local government resolution from each sub-applicant that clearly states their approval for the primary applicant to apply for, receive, and manage the grant funding on their behalf. Resolutions from sub-applicants must include this language.

**SECTION 5: Signature** This worksheet is required to be signed by an authorized representative of the applicant (i.e., staff member or elected official). Please note all application materials will be shared with the Province of BC.

I certify that: (1) to the best of my knowledge, all information is accurate, (2) the area covered by the proposed project is within the applicant's jurisdiction (or appropriate approvals are in place) and (3) we understand that this project may be subject to a compliance audit under the program.

Name:

Title:

Signature\*:

Date:

*\*A certified digital or original signature is required.*

**Documents should be submitted as Word, Excel, or PDF files.**

**Total file size for email attachments cannot exceed 20 MB.**

**All documents should be submitted to Local Government Program Services,  
Union of BC Municipalities by email: [cepf@ubcm.ca](mailto:cepf@ubcm.ca)**

**Please note "2025 Fire Departments" in the subject line.**

## Proposed Budget

<b>Name of Applicant</b>	District of 100 Mile House
<b>Funding Program/Stream</b>	CEPF- Volunteer and Composite Fire Departments Equipment
<b>Project Name/Application #</b>	Structural Protection Equipment - Phase 2

### BUDGET

*The budget is required to be submitted as part of the application package. For each proposed expense, provide a calculation that explains how the cost was determined. For example, for incremental staffing provide the wage and proposed number of hours; for the purchase of items, provide the quantity and unit price. Additional rows can be added as needed.*

Proposed Expenses	Calculation	Total Cost
Chain Saw Kit	1 @ \$ 1250.33 + pst	\$1,337.85
Hydrant Gate Valve Aluminum	2 @ \$ 287.76 + pst	\$615.81
Female to Female 2.5" Adapter	1 @ \$ 76.44 + pst	\$81.79
Male to Male 2.5" Adapter	1 @ \$ 53.60 + pst	\$57.35
Roof Top Butterfly Sprinklers	19 @ 287.76 + pst	\$5,850.16
Forestry Pump Spill Berm 48"x48"	2 @ 189.44 + pst	\$405.40
2.5" x 50' Hose Alum Coup Forestry	15 @ 280.00 + pst	\$4,494.00
1.5" x 100' Hose Alum Cou Weeping Forestry	10 @ 283.00 + pst	\$3,028.10
1.5" x 50' Hose Alum Cou Weeping Forestry	25 @ 168.81 + pst	\$4,515.67
3/4" x 50' Hose Econoline	40 @ 51.20 + pst	\$2,191.36
Sprinkler Caps	15 @ 2.48 + pst	\$39.80
3/4" Offset Sprinklers	5 134.06 + pst	\$717.22
3/4" Step Spike Sprinkler	5 @ \$134.06 + pst	\$717.22
1/2" Offset Sprinkler	12 @ \$ 101.05 + pst	\$1,297.48
1/2" Step Spike Sprinkler	10 @ \$ 101.05 + pst	\$1,081.24
Gutter Mount Sprinkler with 10 Fence Brackets	5 @ \$ 54.95 and 10 @ \$ 6.62+ pst	\$364.82
2.5" Water Thief and	6 @ \$ 254.59 + pst	\$1,634.47
Water Thief QC	31 @ \$ 29.50 + pst	\$978.52
2.5" to 1.5" Reducers	5 @ \$ 45.60 + pst	\$243.96
Wildfire Coulored Flaging Tapes	30 @ \$ 6.42 + pst	\$206.08
McLeod Tool 11"	1 @ \$ 289.99 + pst	310.2893

<b>Total:</b>	<b>\$30,168.59</b>
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# District of 100 Mile House

385 Birch Avenue, P.O. Box 340, 100 Mile House, British Columbia Canada V0K 2E0  
T: 250.395.2434 • F: 250.395.3625 • E: district@100milehouse.com

Council of the District of 100 Mile House, endorsed the following resolution on February 10<sup>th</sup>, 2015:

**Res: 2015 – 22/15**

Moved By: Councillor Fossum

Seconded By: Councillor Hadden

**WHEREAS THE** Province of British Columbia legislated that community governments must declare the level of service to be provided by their Fire Department; therefore

**BE IT RESOLVED THAT** the District of 100 Mile House council confirms that 100 Mile House Fire Rescue is a Full Service Department; and further

**BE IT RESOLVED THAT** staff be directed to amend Fire Services Bylaw No. 955, to reflect the level of service for fire suppression and that the Bylaw be brought back to Council for consideration.

CARRIED

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Tammy Boulanger  
Director of Corporate Admin



## Proposed Budget

Name of Applicant	District of 100 Mile House
Funding Program/Stream	CEPF- Volunteer and Composite Fire Departments Equipment
Project Name/Application #	Structural Protection Equipment - Phase 2

### BUDGET

The budget is required to be submitted as part of the application package. For each proposed expense, provide a calculation that explains how the cost was determined. For example, for incremental staffing provide the wage and proposed number of hours; for the purchase of items, provide the quantity and unit price. Additional rows can be added as needed.

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<b>Total:</b>		<b>\$30,168.59</b>
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District of  
100 MILE HOUSE

COUNCIL REPORT  
File No. 570-01

Regular Council Meeting  
October 14<sup>th</sup>, 2025

**REPORT DATE:** October 3<sup>rd</sup>, 2025  
**TITLE:** Strategic Priorities Fund Applications  
**PREPARED BY:** S. Elias / Director of Finance

**PURPOSE:** To provide Council with complete applications for the Strategic Priorities Fund

**RECOMMENDATION:** Recommended Resolution:

**BE IT RESOLVED THAT** the Strategic Priorities Fund completed applications from the Director of Finance be received.

**BACKGROUND INFORMATION / DISCUSSION:**

At the Regular Council Meeting held on September 9th, Council authorized the submission of two (2) applications under the Strategic Priorities Fund.

The applications have since been submitted, and complete copies are attached for Council's reference. Notification of successful applicants is anticipated in the summer of 2026.

**ATTACHMENTS:**

Strategic Priorities Fund applications – Water Treatment Plant  
Strategic Priorities Fund Application – Asset Management

**Prepared By:** S. Elias  
S. Elias, Director of Finance

**Date:** Oct 7/2025

**Reviewed By:** T. Boulanger  
T. Boulanger, CAO

**Date:** Oct 8, 2025

# 2025 - Capital Infrastructure Stream Application Form for the Strategic Priorities Fund

## 2025 Strategic Priorities Fund Capital Infrastructure Stream

### Application Form

**Deadline for submission: Friday, September 12, 2025**

**It is important that you save the data entered in this form.**

**Prior to submitting the application to UBCM please ensure you have uploaded all mandatory attachments to this form.**

**Please refer to the Program Guide (<https://www.ubcm.ca/funding-programs/canada-community-building-fund/strategic-priorities-fund>) for additional information on the funding program and the Strategic Priorities Fund How-To Guide (<https://www.ubcm.ca/funding-programs/canada-community-building-fund/strategic-priorities-fund>) for PIMS (<https://www.ubcm.ca/funding-programs/canada-community-building-fund/strategic-priorities-fund>) which will guide applicants on how to successfully submit an application form in PIMS.**

**For questions regarding the SPF program and eligibility please contact [ccbf@ubcm.ca](mailto:ccbf@ubcm.ca) or phone 250-356-0930**

**For technical assistance please contact [PIMS@ubcm.ca](mailto:PIMS@ubcm.ca) or phone 250-356-5133 during regular business hours.**

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#### SECTION 1 PROJECT INFORMATION

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##### **1. Project Title \***

Building Water Security: Bridge Creek Treatment Plant Renewal

##### **2. Project Category \***

Drinking Water

##### **3. Is this project the subject of a recent infrastructure grant application? \***

No

##### **4. Project Rationale: Provide a brief project rationale outlining why the project is needed and how the project meets that need. \***

The District's current groundwater supply has extremely high hardness and is corrosive, causing scaling, plumbing issues, and the need for residents to flush their taps regularly. These water quality concerns have led to widespread household use of water softeners and ongoing dissatisfaction within the community. The proposed Bridge Creek membrane water treatment plant will provide a lower-hardness, non-corrosive water source,

significantly improving water quality. By restoring Bridge Creek as the primary source and retaining the groundwater system as a backup, the project will ensure a safe, reliable, and resilient water supply that meets both current and future community needs.

For example, why the project is needed could be: current facility needs replacement due to age, condition, increased service demands, meeting regulatory requirements etc.

**5. Project Description: Provide a detailed list of the physical works and location of the project. \***

Construct a new water treatment plant in place of the former slow sand filter located at 385 Horse Lake Rd, 100 Mile House, BC. The project will involve the following scope of works:

- new engineered steel water treatment plant
- two (2) new low lift pumps in the existing raw water wetwell
- advanced coagulation providing approximately 30 minutes contact time
- three (3) ultra-filtration membrane trains providing 50% treatment redundancy
- treated water clearwell achieving 20 minutes contact time
- high lift pumping system
- civil, mechanical, electrical and controls systems

*For example:*

*Build a wastewater effluent pipeline and outfall at north end of 20 Mile Bridge at Highway 10, including:*

- 10km of force main;
- pumping system;
- outfall structure; and
- civil, mechanical and engineering works.

**6. Project Location \***

51.63631422894108, -121.29063611966313

Include physical address, GPS coordinates or start and end points.

**SECTION 2 REQUIRED DOCUMENTATION**

**Take a moment to attach the following documents to the application form.**

Prior to submitting the application to UBCM please ensure you have uploaded all mandatory attachments to this form. The maximum size per file upload is 20 MB.

*Please download and complete the Detailed Cost Estimate Template*

*(<https://www.ubcm.ca/funding-programs/canada-community-building-fund/strategic-priorities-fund>) and attach it at the bottom of this page. See the Strategic Priorities Fund How-To for PIMS*

*(<https://www.ubcm.ca/funding-programs/canada-community-building-fund/strategic-priorities-fund>)document for more information on how to upload files to your application form.*

If you are uploading large documents, please indicate in the application form what they are and where the reviewer should refer to find relevant information. It is preferred that only relevant information be uploaded.

If your resolution is not available at the time of application submission, please include the date it will be submitted by email in the required document notes below.

#### **7. Please attach the required documents \***

Detailed Cost Estimate Template

Maps and/or Drawings

Feasibility Study and/or Design Report

Board or Council Resolution Supporting the Application

#### **Notes for Submitted Documentation:**

The District of 100 Mile House has invested its own funding to advance the detailed design associated with the new water treatment plant. Detailed design drawings are included as attachments to this submission.

Attach any other relevant information that would assist in the technical review of the application (max 20 MB limit per document)

#### **8. How are you planning to secure all funds associated with this project? Provide evidence that funds have been secured or explain how and when funds will be secured. \***

The total project cost is estimated at \$18 million, which exceeds the \$7 million maximum contribution available through the Strategic Priorities Fund. The District will apply SPF funding toward eligible project costs and will secure the remaining balance through long term borrowing via a loan authorization bylaw. Borrowing will require approval of the electorate in accordance with the Local Government Act. The borrowing process will be initiated as soon as possible through the preparation of a borrowing bylaw. Elector approval is anticipated through an Alternative Approval Process or referendum prior to borrowing bylaw adoption.

For example: 3rd reading of borrowing bylaw; confirmation of other grants such as Community Works Funds; reserve funds, etc. Note that applications will not be considered until all funds have been secured for the project. UBCM will not consider cost overruns. Council and Board Resolutions supporting the application must clearly identify that the local government will consider any cost overruns to the project.

#### **CLASS COST ESTIMATE**

#### **9. Provide the class estimate A, B, C, D \***

Class A

#### **SECTION 3 PROJECT DETAILS**

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**9. Provide the year the cost estimate was determined? \***

2025

**9. How was the cost estimate determined? \***

The District has completed the detailed design for the new water treatment plant and prepared a Class A cost estimate ( $\pm 10\text{--}15\%$ ). The estimate was developed using multiple inputs:

Unit costs and benchmarks from similar recent water treatment projects in the region

Pricing obtained directly from prospective contractors and material suppliers

The project team's professional experience and judgement regarding the scope, complexity, and site-specific conditions

This approach ensures the estimate reflects current market conditions and the full scope of the planned works.

See program guide for examples of Cost Estimate Class.

**10. What contingency plans are in place for increases in project costs or if external contributions are less than anticipated? \***

The Class A cost estimate was prepared in 2025 dollars and includes an annual inflation factor of 5% to reflect the anticipated project completion by the end of 2028. A contingency allowance has also been incorporated to address unforeseen conditions or market variability. If project costs exceed the current estimate or if external contributions are less than anticipated, the District will adjust project scope where feasible and/or utilize borrowing—subject to Local Government Act requirements for elector approval. These measures ensure the project can be delivered without compromising its core objectives.

Note that SPF does not consider cost overruns

**11. Has the project started? \***

No

Project works which would otherwise be eligible, become ineligible if the project works have started prior to the date the project is included in a submitted SPF application. The project is deemed to have been started if a tender has been awarded or work has commenced.

**12a. Estimated project start date. \***

Oct 05, 2026

Use the calendar icon to the left of the field to select the date

**12b. Estimated construction start date. \***

Dec 15, 2028

Use the calendar icon to the left of the field to select the date

**13. Estimated project completion date. \*** SECTION 4 PROGRAM OBJECTIVES

Dec 15, 2028

Use the calendar icon to the left of the field  
to select the date

**14. Identify risks to meeting this timeline. \***

The primary risks to the October 2026 start date are delays in grant approval and the time required to secure elector approval for borrowing under the Local Government Act. Seasonal construction limitations, contractor availability, and potential supply chain delays for specialized equipment could also impact the schedule. Additional risks include permitting or regulatory review timelines. To mitigate these risks, the District will prepare a complete application, maintain close communication with UBCM, initiate the borrowing approval process immediately after grant confirmation, submit the design to the Interior Health Authority to expedite construction approvals, and complete the archaeological permitting process under the Heritage Act. A professional archaeologist has already been retained, and the Alteration Permit process is well underway. The District will also sequence work to maximize summer/fall construction windows, prequalify contractors, and order long-lead equipment early.

Please list all that are known and include your evaluation and proposed mitigation for each risk. (e.g. seasonal limitations to construction, detailed design work, public oppositions expected, referendum required, unconfirmed grants, siting not confirmed, environmental assessments, permitting, etc.)

**15. Is there the intent to submit a request for the use of own force labour and equipment for this project? \***

No

Please see program guide for how to submit a request for approval.

**16. Is this project a phase or component of a larger project? \***

No

**17. Have alternative options for the project been considered? \***

Yes

**17. If so, how were they compared or analyzed? Please Explain why the chosen option was selected.**

The District evaluated adding treatment processes to the existing groundwater supply to reduce hardness, including ion exchange, reverse osmosis, and lime softening. While each process has advantages, all presented significant challenges related to capital cost, operational complexity, efficiency, and waste stream management. The District's limited operations capacity means it can operate only a Level 2 facility; these alternative processes would require a Level 3 operator. In addition, the wells have limited yield, and processes such as reverse osmosis could produce waste streams of up to 40%, which the community sewer system could not accommodate. Given these constraints, restoring Bridge Creek as the primary supply through a new membrane water treatment plant was determined to be the most feasible, cost-effective, and operationally sustainable option.

## PROJECT FUNDING

*Ensure that the values entered here match those in the project record and the detailed cost estimate template.*

### **18. Estimated Total Project Costs \***

18,000,000

### **19. Strategic Priorities Funding Request \***

7,000,000

### **20. Borrowing**

8,500,000

### **21. Other Grants**

0

### **22. Other Contributions**

0

e.g. In-kind contributions, legal fees, tax rebates, other

### **23. Internal Contributions**

2,500,000

e.g. Reserves, DCCs, etc..

## SECTION 5 PROGRAM CRITERIA

***In order to be eligible a project must align with one or more of the Canada Community-Building Fund National Objectives of Productivity and Economic Growth, Cleaner Environment, or Strong Cities and Communities.***

***Answer the following questions for each national objective that is applicable to the project or phase that is the subject of this application, identifying both quantitative and qualitative benefits.***

### **24. Productivity and Economic Growth: Describe the measurable economic benefits of the project in the community.**

The project will increase the District's water system capacity and reliability, enabling the approval of new housing and commercial developments that are currently constrained by water supply concerns. This will directly support economic growth by increasing the level of service and allowing for community expansion. Construction of the new membrane water treatment plant is expected to generate an estimated 80+ person-years of employment for contractors, trades, and suppliers. In the longer term, the project will support additional permanent jobs through new housing, business growth, and expanded community services that rely on a secure water supply.

E.g. Number of existing or confirmed jobs; Increase in number of services/level of service.

### **25. Productivity and Economic Growth: Describe the non-measurable economic benefits of the project in the community.**

The project will improve water quality and reliability, creating long-term conditions that make the community more attractive for new residents, businesses, and investors. A secure, dual-source water supply will give developers confidence to pursue residential, commercial, and mixed-use projects, while also supporting potential expansions in tourism and hospitality by ensuring adequate service for accommodations, restaurants, and

recreation facilities. Enhanced water quality will reduce the need for in-home treatment systems, lowering household maintenance costs and improving overall quality of life—factors that indirectly strengthen the local economy. The project will also help position 100 Mile House as a regional leader in water security, making it more competitive in attracting both public and private sector investment.

e.g. Potential for future business/jobs, increasing tourism, services etc.

**26. Cleaner Environment: Describe the environmental benefits of the project.**

The new membrane water treatment plant will deliver cleaner, safer drinking water by effectively removing turbidity, pathogens, and organic matter from the Bridge Creek source. This will reduce the formation of harmful disinfection byproducts, improving both human and environmental health. By restoring surface water as the primary source, the project will reduce reliance on groundwater pumping, lowering energy consumption and associated greenhouse gas emissions. The dual-source system, supported by upstream storage on Bridge Creek, will enhance climate resilience by maintaining supply during drought conditions without over-extraction from the aquifer. In addition, improved water quality will reduce the community's dependence on in-home water softeners, decreasing the amount of salt discharged into the sewer system and downstream waterways.

E.g. Reduction in GHG emissions, cleaner water, cleaner air, climate change mitigation etc.

**27. Cleaner Environment: What environmentally sustainable considerations have been incorporated into the project?**

The project has been designed to align with the District's long-term water supply strategy by restoring Bridge Creek as the primary source while maintaining the existing groundwater wells as a fully redundant backup. This dual-source approach increases resilience to climate change impacts such as drought and low-flow periods, supported by an upstream storage license that allows for better management of seasonal water availability. The membrane treatment process provides high water quality with minimal chemical use and eliminates the need for in-home water softeners, reducing salt discharge to the environment. The plant's location on the existing treatment site minimizes land disturbance, avoids greenfield development, and leverages existing infrastructure to reduce construction footprint and resource use.

E.g. Integration, connections with long term planning, climate change adaptation etc.

**28. Strong Cities and Communities: Describe the community health, social, and cultural benefits of the project.**

The project will significantly improve community health by providing residents with safe, clean, and aesthetically pleasing drinking water. Lower hardness and reduced corrosivity will eliminate many household water quality issues, protecting plumbing, fixtures, and appliances, and removing the need for frequent flushing or in-home treatment. Reliable, high-quality water service will strengthen public confidence in the municipal water system, fostering community pride and cohesion. The dual-source supply, with full redundancy, ensures uninterrupted service even during drought or infrastructure maintenance, safeguarding public health and safety. By investing in this long-term solution, the District is

enhancing the overall livability of 100 Mile House, supporting an inclusive and resilient community where residents, businesses, and visitors can thrive.

E.g. Promoting inclusive and accessible communities, improved drinking water quality etc.

**29. Strong Cities and Communities: Describe how this project will advance the long-term goals and vision of the community as identified in applicable community plans.**

This project directly supports the long-term goals and vision outlined in the District of 100 Mile House Official Community Plan (OCP) Bylaw No. 1288, 2016 by ensuring the community has safe, reliable, and sustainable drinking water infrastructure.

**Safe and Reliable Water Supply:** The OCP commits to maintaining and monitoring community water system capacity, upgrading infrastructure to meet demand, and continuing to supply clean potable water that meets or exceeds provincial standards (Section 13.4 – Servicing and Infrastructure Objectives, pp. 47–48; Section 13.5 – Policies, pp. 48–51). By restoring Bridge Creek as the primary water source through a modern membrane treatment process, the project directly addresses long-standing water quality concerns, including hardness, corrosivity, and disinfection byproducts, while ensuring compliance with the Drinking Water Protection Act.

**Efficient Use of Existing Infrastructure:** The OCP emphasizes the effective use of existing public utilities and infrastructure (Section 2.2 – Community Goals, p. 14). By redeveloping the former Bridge Creek treatment plant site, the District avoids greenfield development, minimizes land disturbance, and leverages existing servicing connections, reducing overall project footprint and costs.

**Resilience and Redundancy:** The OCP highlights the importance of reliable infrastructure to protect public health and safety and adapt to changing conditions (Section 13.4 – Objectives, pp. 47–48). The project delivers a dual-source supply—surface water from Bridge Creek and groundwater from the existing wellfield—ensuring redundancy during drought, emergencies, or maintenance shutdowns.

**Environmental Stewardship:** The OCP supports conservation and efficient water use (Section 13.5 – Policies, pp. 48–51) and protecting surface and groundwater resources (Section 2.2 – Community Goals, p. 14). The new plant's treatment process will eliminate the need for widespread in-home softeners, reducing salt discharge to the sewer system and downstream environment. Reduced reliance on groundwater pumping will also lower energy use and greenhouse gas emissions.

In providing high-quality drinking water, increasing climate resilience, and optimizing existing public assets, this project delivers on multiple OCP objectives, advancing 100 Mile House's long-term vision for a healthy, sustainable, and thriving community.

Include a copy of the relevant sections of the community plan as supporting documentation. Identify relevant sections with page and paragraph numbers included.

## **SECTION 6 PROJECT PLANNING & BENEFITS**

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***In order to be eligible a project must meet at least one of the SPF Program Criteria: Large in Scale, Regional in Impact, or Innovative. Describe how the project subject to this application meets these criteria.***

**30. Large in Scale: Describe how the size, scale and/or benefits of the project is large in relation to the size of the community.**

The Bridge Creek Membrane Water Treatment Plant Renewal represents a major infrastructure investment for the District of 100 Mile House, with an estimated total project cost of \$17 million—nearly nine times the District's annual capital budget. For a community of only 1,928 residents, the scope and scale of this project are significant. In addition, the community functions as the commercial and service hub for the South Cariboo, meaning the water system also supports a larger day-time service population, including employees, students, visitors, and residents from surrounding rural areas who rely on District water while in town for work, education, healthcare, shopping, or recreation.

It will replace the community's primary water treatment facility, restore surface water as the main supply, and provide a fully redundant dual-source system capable of meeting current and future demand. The project addresses critical water quality and reliability issues that affect every resident, business, and institution in the community. Its benefits will be long-term, safeguarding public health, enabling housing growth, and supporting economic stability for decades to come.

**31. What is the population of community? (The community making the application.)**

1928

**32. What is the population that will be directly served by this project?**

3000

**33. Regional in Impact: Describe the degree to which this project supports interjurisdictional collaboration and coordination.**

The District of 100 Mile House is the primary commercial, service, and employment hub for the South Cariboo, providing essential services to surrounding unincorporated communities and rural areas. The municipal water system supplies safe drinking water not only to residents but also to key regional facilities, including schools, healthcare facilities, government offices, and businesses that serve a much wider catchment. By restoring Bridge Creek as the primary supply and maintaining the existing groundwater system as a fully redundant backup, the project ensures service continuity for these regional users. The project also aligns with regional water stewardship objectives identified in the South Cariboo Official Community Plan, supporting watershed protection and long-term water security for the broader area.



**34. Does this project involve partnerships?**

No

E.g. P3, NGO, inter-agency etc.

**35. Regional in Impact: Describe the degree the project benefits more than one community, is identified as regional priority, and/or is regional in scope.**

While the District of 100 Mile House is the direct owner and operator of the water system, its benefits extend well beyond municipal boundaries. The community serves as the commercial, healthcare, education, and government service centre for the South Cariboo, drawing daily visitors, workers, and service users from surrounding rural communities such as 108 Mile Ranch, 105 Mile, Forest Grove, Lone Butte, and other unincorporated areas. A secure, high-quality, and redundant water supply is critical to sustaining these regional services and supporting economic activity across the area. By ensuring uninterrupted water service to essential facilities—such as Cariboo Memorial Hospital's local services, regional schools, RCMP detachment, and businesses—the project safeguards public health, economic stability, and community resilience across the South Cariboo. This broad benefit makes it a regional infrastructure priority, consistent with both the District's OCP and the South Cariboo Official Community Plan's emphasis on protecting shared water resources.

**36. Innovation: Describe any innovative component(s) of the project.**

The Bridge Creek Membrane Water Treatment Plant incorporates a dual-source, fully redundant supply system that is uncommon for small communities in British Columbia. By integrating surface water from Bridge Creek with the existing groundwater wellfield, the District will be able to optimize source selection based on seasonal conditions, water quality, and operational efficiency—maximizing resilience and reliability. The plant will use a combination of coagulation and ultra-filtration membrane technology to address turbidity, pathogens, and organics in the surface water, producing high-quality treated water without the need for extensive chemical treatment. This process eliminates the widespread use of in-home softeners, reducing salt discharge into the environment, and introduces operational flexibility through automated process controls and real-time water quality monitoring. Rebuilding on the footprint of the former plant site to modern standards also demonstrates an innovative reuse of existing municipal infrastructure, minimizing land disturbance and capitalizing on existing servicing connections.

**37. Describe what research, planning, testing, technology, or methodology supports the approach that will be used, and the additional risks associated with using this innovation (include where it has been used, and the results).**

The proposed membrane treatment process and dual-source supply model are grounded in detailed engineering design, water quality assessments, and operational planning completed for the District in 2024–2025. The Class A design incorporates proven ultra-filtration membrane technology, which is widely used in British Columbia and across Canada for treating surface water with variable turbidity and organic content. Coagulation followed by membrane filtration has been successfully implemented in small and mid-sized communities such as the nearby Village of Clinton, producing consistently high-quality water and achieving regulatory compliance.

The dual-source strategy—combining Bridge Creek surface water with the existing groundwater wellfield—draws on findings from the District's Drought Study/Water Availability Assessment (2024), which recommended restoring Bridge Creek as the primary source while retaining the wells for redundancy. This approach provides operational flexibility, enabling the District to switch between sources based on seasonal hydrology, water quality, and operational needs.

#### Risks and Mitigation

While membrane systems require specialized maintenance and have higher energy requirements than conventional filtration, these risks are mitigated through comprehensive operator training, automated process controls, and remote monitoring capability. The technology's track record in comparable communities demonstrates its reliability and resiliency.

#### **38. Innovation: Describe the relative benefit of the innovative process, method or technology over existing practices.**

The new membrane water treatment process offers substantial advantages over the former slow sand filtration system and the District's current reliance on groundwater treatment. Slow sand filtration at the old Bridge Creek facility was inefficient during periods of high turbidity, could not effectively address disinfection byproducts caused by high total organic carbon, and provided limited operational flexibility. The existing groundwater system, while reliable in supply, produces extremely hard and corrosive water, leading to community dissatisfaction, plumbing damage, and widespread reliance on in-home softeners.

In contrast, the membrane filtration system will consistently produce high-quality water that is low in hardness, non-corrosive, and compliant with the Drinking Water Protection Act under all raw water conditions. Automated process controls and real-time monitoring will optimize performance, reduce operator workload, and allow proactive response to water quality changes. The dual-source configuration will provide operational resilience, reduce aquifer stress, and allow source selection based on efficiency, quality, and seasonal availability. Together, these benefits will improve public health, extend the life of community and household infrastructure, reduce environmental impacts from salt discharge, and ensure long-term water security—benefits that cannot be achieved through existing practices.

### **ASSET MANAGEMENT**

*For more information on asset management tools, resources and best practices, including the document *Asset Management for Sustainable Framework for BC*, please visit *Asset Management BC* (<https://www.assetmanagementbc.ca/framework/>)*

#### **39. How do you manage your infrastructure assets? Explain whether you have an asset management plan linked with a long-term financial plan, asset management policy, strategy, framework, and/or governance structure. \***

The District of 100 Mile House manages its infrastructure assets using a structured approach that integrates asset condition data, risk assessment, and financial planning. While the District does not yet have a single consolidated asset management plan

document, asset management principles are embedded in its governance and capital planning processes. The District maintains a complete asset inventory, updated and reviewed regularly, and uses this to inform a rolling five-year capital plan that is updated annually as part of the budget process.

Capital priorities are determined based on asset condition, risk of failure, service criticality, and coordination with other planned works. This process is linked directly to the District's long-term financial planning, ensuring that renewal, replacement, and upgrade projects are identified, costed, and timed to optimize lifecycle performance and minimize overall costs. Council reviews and approves the capital plan annually, providing governance oversight and ensuring alignment with community objectives, Official Community Plan policies, and available funding.

**40. Does your local government have a long-term financial plan? \***

Yes

**40. How long-term is your financial plan (in years)?**

5 years

**40. How does the financial plan relate to an Asset Management plan, Capital Works plan, Official Community Plan, and any other strategic community and corporate plans.**

The District's long-term financial planning is directly linked to its rolling five-year capital plan, which is informed by asset inventory data, condition assessments, and service level objectives. Capital works priorities identified through this process are incorporated into the annual budget and long-term financial plan to ensure sustainable funding for renewal, replacement, and upgrades.

This capital planning process is aligned with the District's Official Community Plan (OCP), which sets out policies for sustainable servicing, environmental stewardship, and infrastructure reliability. It also reflects broader strategic objectives, including maintaining safe and reliable drinking water, protecting public health, and supporting community growth. By integrating capital planning with financial forecasting, the District ensures that infrastructure investments are timed and scaled to meet current and future needs while remaining fiscally responsible.

**41. Describe how operation and maintenance will be funded over the lifecycle of the infrastructure subject to this application. \***

Operation and maintenance (O&M) of the new Bridge Creek Membrane Water Treatment Plant will be funded through the District's annual water utility budget, which is supported by user fees. These fees are reviewed annually by Council to ensure they reflect actual operating costs, inflationary adjustments, and long-term asset sustainability. The District's existing budget includes provisions for routine O&M, preventive maintenance, and lifecycle requirements at its existing Bridge Creek water plant. Since only one plant will be in operation at any given time, the District's O&M budgets will enable operations staff to maintain high quality water supply no matter which water treatment plant is in operation. This proactive funding approach ensures the plant will be operated and maintained to

regulatory standards for its full service life, while avoiding deferred maintenance and unplanned service disruptions.

**42. What proportion (%) of infrastructure replacement for this project will be funded through current financial revenues?**

0%

**For the Asset Class subject to this application:**

**43. Is there an asset inventory/registry? \***

Yes

**43. Is it complete?**

Yes

**43. What year was it completed?**

2025. The District actively updates and maintains its asset registries on an ongoing basis.

**44. Has a condition assessment been completed? \***

Yes

**44. What year was it completed?**

2020

**45. Is there an asset management plan? \***

Yes

**45. Is it complete?**

No

**46. Additional Comments for the Asset Management Questions 43-45 Listed Above:**

The District is seeking funding under the Capacity Building Stream to advance its asset management plan associated with its infrastructure. The District's staff have advanced been applying the principles of risk, criticality and condition into its capital planning processes. The development of an accurate single point of truth comprising a GIS registry is an important step toward developing a strong Asset Management Plan.

**47. What effects will the proposed project have on service levels and how will these be measured? \***

The project will significantly improve water quality and system reliability for all users in the District of 100 Mile House. Service level improvements will be measured through:

Water Quality Compliance: Consistent achievement of the Drinking Water Protection Act standards and Interior Health Authority requirements, including reduced turbidity,

elimination of disinfection byproduct exceedances, and improved bacteriological test results.

**Water Hardness and Corrosivity:** Reduction in raw water hardness and corrosivity, verified through regular water chemistry testing, resulting in decreased scaling, plumbing damage, and need for in-home softeners.

**Service Reliability:** Reduction in unplanned outages or service restrictions, tracked through operational records, due to the availability of a dual-source supply and improved treatment resilience during high turbidity events.

**Public Health and Satisfaction:** Increased resident satisfaction and reduced complaints related to taste, odour, and staining, tracked through customer feedback logs.

These measures will demonstrate that the project has elevated the community's drinking water service to a safe, reliable, and sustainable level, with benefits realized for every resident and business in the service area.

E.g. The water treatment plant upgrade will improve water quality—measured by the reduction in the number of boil water advisories, and improved levels of disinfection residuals and or by the number of residents with improved water quality and/or meet a provincial/federal standard.

**48. Describe the long-term financial plan in place for renewal or replacement of the asset subject to this application? \***

The District's long-term financial plan incorporates funding strategies to ensure the sustainable renewal and replacement of the new Bridge Creek Membrane Water Treatment Plant over its full lifecycle. Annual water utility budgets, supported by user fees, include allocations for routine operation, preventive maintenance, and capital reserves. The District's rolling five-year capital plan—reviewed and updated annually—identifies major lifecycle events such as membrane replacement, equipment overhauls, and control system upgrades, with projected costs and timelines built into the financial forecast. This integration of asset management and financial planning ensures that renewal activities are anticipated well in advance, funding is set aside accordingly, and the plant can continue to operate at optimal performance without unplanned service disruptions or emergency funding requirements.

## **COMMUNITY SERVICE DEMANDS**

*A community's demand for a service (existing or new) is a critical component in establishing the appropriate level of service. It is determined by various factors such as population growth, immigration/emigration, societal changes, changing demographics and changing community demands/expectations including the ability or desire to pay for the service.*

**49. Explain how community demands were used to identify the size and scope of project components and/or establish the appropriate service levels provided by the project. \***

The size and scope of the new Bridge Creek Membrane Water Treatment Plant were determined using current and projected water demand data, population trends, and seasonal usage patterns. Design capacity was established using an average per capita demand of 400 L/day/person, in accordance with industry standards and Interior Health Authority expectations, and applied to the full service population of 1,928 residents, plus allowance for the community's role as a regional service centre with a larger day-time population.

The plant design also incorporates capacity for moderate growth in housing and commercial development, as identified in the District's Official Community Plan and capital planning documents, while maintaining redundancy through the existing groundwater wellfield. Seasonal peak demand factors, drought conditions, and operational flexibility requirements were included to ensure the facility can consistently meet service levels without restrictions, even under challenging conditions. This approach ensures the infrastructure is right-sized for both current and future community needs, while remaining cost-effective to operate and maintain.

E.g. Drinking Water: For design of the water main the average per capita demand of 400 L/day/person was used to size the proposed main.

**50. How will this project enable, support or preserve housing supply, including affordable housing? \***

This project will directly support and preserve housing supply by providing the District of 100 Mile House with a safe, reliable, and redundant water system capable of meeting current and future demand. The new Bridge Creek Membrane Water Treatment Plant will increase system capacity and improve water quality, removing current constraints on residential development approvals caused by water supply concerns.

By restoring Bridge Creek as the primary source and retaining the groundwater wells as a fully operational backup, the District will ensure that sufficient potable water is available to serve both existing residents and new housing developments—including potential affordable housing projects—without compromising service levels. This infrastructure investment will give developers and the community confidence that growth can be supported sustainably, even during drought conditions or peak demand periods. In doing so, it secures the water supply foundation needed for long-term housing stability and expansion.

\* The investment in infrastructure which increases the capacity of communities to support, enable and preserve housing growth (e.g. increase capacity for wastewater system to support neighborhood expansion of xxx new housing units, or a drinking water project which increases the treatment capacity of a water treatment plant to accommodate population increases).

## **RESOURCE RECOVERY**

**51. Explain how resources are recovered and reused in this project. \***

The Bridge Creek Membrane Water Treatment Plant will be designed to maximize operational efficiency and resource recovery. The membrane filtration process is extremely efficient in comparison to other viable technologies such as reverse osmosis. This reduces

overall raw water demand from Bridge Creek and minimizes the volume of waste discharged to the environment. The project also reuses the existing treatment plant site and many associated service connections, preserving municipal land resources and avoiding the environmental impact of developing a new site. By optimizing water use and re-purposing existing infrastructure, the project supports long-term sustainability and responsible resource management.

E.g. Collection of biogas, heat, or reclaimed effluent/water

## **ENVIRONMENTAL PROTECTION**

### **52. What considerations have been or will be applied to protect the environment and/or reduce the demand on natural capital/resources? \***

The project incorporates several measures to protect the environment and reduce demand on natural resources. By reusing the existing Bridge Creek treatment plant site, the District avoids disturbing undeveloped land and minimizes construction-related habitat and cultural impacts. The membrane filtration system will be optimized for efficiency, reducing raw water withdrawals from Bridge Creek. Restoring surface water as the primary source will also allow the District to reduce groundwater pumping, easing pressure on the local aquifer. Improved water quality will eliminate the widespread use of in-home water softeners, significantly reducing salt discharges to the sewer system and downstream aquatic environments. Additionally, the dual-source supply—with upstream storage—supports sustainable water management, enabling withdrawals to be timed and balanced to protect aquatic habitat during low-flow periods.

E.g. Supporting water conservation, waste diversion, green building requirements, enhancing the natural areas.

## **CLIMATE RESILIENCE**

### **53. How has this project considered climate risk and what considerations (climate mitigation and/or adaptation) have been considered and integrated into this project to make it more climate resilient. \***

This project has been planned with both climate change mitigation and adaptation in mind. The Bridge Creek source is vulnerable to seasonal drought and reduced summer flows, while the existing groundwater source faces long-term aquifer sustainability concerns. To address these risks, the new water treatment plant is part of a dual-source strategy: Bridge Creek will serve as the primary supply, supported by an upstream storage license to buffer against low-flow periods, and the groundwater wells will remain in full operation as a redundant backup during extended droughts or emergencies.

Adaptation measures include designing the plant to maintain treatment performance under a wide range of raw water conditions, including high turbidity and increased organic matter that may occur with more intense storm events. Mitigation measures include reduced energy consumption through optimized pump and membrane operations, as well as lower greenhouse gas emissions by decreasing groundwater pumping and eliminating the need for widespread in-home water softening. Together, these strategies ensure the community can maintain safe, reliable drinking water service under changing climate conditions.



## OTHER CONSIDERATIONS

**54. What, if any, regulatory requirements, or standards apply to this project? How will the infrastructure and/or service provided by this project affect these requirements? \***

This project is subject to the Drinking Water Protection Act and Drinking Water Protection Regulation of British Columbia, as enforced by the Interior Health Authority. The new Bridge Creek Membrane Water Treatment Plant will also be designed and constructed in accordance with the Guidelines for Canadian Drinking Water Quality and relevant provincial engineering standards for potable water systems.

The former Bridge Creek facility used slow sand filtration, which did not consistently meet provincial treatment objectives during periods of high turbidity and was unable to fully address disinfection byproducts caused by high total organic carbon. The existing groundwater source, while treated for manganese, produces water that is extremely hard and corrosive, resulting in aesthetic and infrastructure concerns not addressed by current treatment.

The proposed membrane filtration system, combined with coagulation, will provide robust pathogen removal, turbidity control, and organic matter reduction, ensuring consistent compliance with provincial and federal standards under all raw water conditions. This upgrade will eliminate the risk of regulatory non-compliance related to turbidity, disinfection byproducts, and water chemistry, while meeting the Interior Health Authority's construction and operational approval requirements. The project will be submitted to Interior Health for construction permit approval to ensure full regulatory compliance before work begins.

Include how the current and proposed infrastructure or services differ in regulatory standards.

**55. Describe the key project benefits(s) that led the community to make this project a priority for application for funding. (Include the key reason(s) why this project is important to the community.) \***

The District of 100 Mile House has made the Bridge Creek Membrane Water Treatment Plant Renewal a top infrastructure priority because it addresses long-standing water quality, reliability, and resilience challenges that affect every resident, business, and institution in the community.

Key benefits include:

**Safe, High-Quality Drinking Water:** The new plant will resolve chronic issues with hardness, corrosivity, and disinfection byproducts, providing water that meets or exceeds provincial and federal standards under all conditions.

**System Reliability and Redundancy:** By restoring Bridge Creek as the primary source and retaining the groundwater wellfield as a fully functional backup, the District will secure a dual-source supply capable of maintaining service during droughts, emergencies, or maintenance shutdowns.

**Public Health and Infrastructure Protection:** Lower hardness and improved water

chemistry will reduce scaling, corrosion, and infrastructure damage in both the public distribution system and private plumbing.

**Environmental Benefits:** Reduced groundwater pumping and elimination of widespread in-home water softeners will protect aquifer sustainability and reduce salt discharge to the environment.

**Support for Growth and Housing Supply:** Increased system capacity and reliability will remove a critical constraint on new housing development, including potential affordable housing projects, and support the community's role as a regional service hub.

This project is a once-in-a-generation investment that will provide lasting health, economic, and environmental benefits, positioning 100 Mile House as one of the most water-secure communities in the region.

**It is important that you frequently save the data entered in this form.**

For technical assistance please contact [PIMS@ubcm.ca](mailto:PIMS@ubcm.ca) or phone 250-356-5133 during regular business hours.

Attachments

Workflow

#### Attachment

File Name	Updated On	Updated By	
100_Mile_House_-_Official_Communit... _FINAL_- _1_March_2016_0....	Aug 11, 2025	Boulanger, Tammy	
Support Letter District of OMH, Aug2025.pdf	Sep 09, 2025	Boulanger, Tammy	
Detailed-Cost- Estimate-Template- SPF- CapitalInfrastructure... 100 Mile WTP.xlsx	Sep 09, 2025	Boulanger, Tammy	
364-2001-SR1.pdf	Sep 10, 2025	Boulanger, Tammy	

364-2001-District of 100 Mile-WTP Design Report-September 2025.pdf	Sep 10, 2025	Boulanger, Tammy	
Resolution - SPF - WTP.pdf	Sep 11, 2025	Boulanger, Tammy	

1

15 items per page

1 - 6 of 6 items

Applicant Name:

District of 100 Mile House

Project Number: 11565

Project Title: Building Water Security: Bridge Creek Treatment Plant Renewal

Cost Estimate Developed By: TRUE Consulting

Date of Cost Estimate (DD-MM-YYYY): 2025-03-09

Cost Estimate Class - A,B,C,D (see guidance below): Class A

Optional: Phase of Project

(if phases identified as part of application):

Please Note: If the project can be phased and each phase can independently meet program outcomes and requirements, use the additional tab(s) to provide costs estimate for each phase identified in the application on an individual sheet. Only include the works and the associated costs of the stand-alone phase(s) on the new sheet(s). This should present a breakdown of overall project costs, with totals corresponding with the amounts in the Project Cost section of the Application Form.

ELIGIBLE COSTS				
	Description	Quantity	Per Unit Amount	Total Cost
<b>Design / Engineering</b>	Project Management			100,000.00
	Design/engineering			580,000.00
Design / Engineering Sub-Total:				\$680,000.00

<b>Construction / Materials</b>				
Items should reflect the major components in your project and align with the works described in the application without going into specific detail, add lines as necessary	General (Insurance and Bonding, Mobilization, and Demobilization)			327,750.00
	Site Demolition and Disposal			517,500.00
	Site Works and Water Treatment Plant Foundation			2,116,000.00
	Membrane Filtration Water Treatment Equipment			3,910,000.00
	Pre-Treatment/ Post-Treatment and Auxiliary Equipment			805,000.00
	Water Treatment Plant Building (Post-Disaster Design)			2,932,500.00
	Pre-Treatment Room			103,500.00
	Filtration Room			184,000.00
	Chemical Room			34,500.00
	Treated Water Pump Station			488,750.00
	Chlorine Contact Tank			78,200.00
	Pre-Treatment and Membrane Filtration System (Off-loading and Installation)			138,000.00
	Heating, Ventilation, Air Conditioning and Plumbing			747,500.00
	Sanitary Lift Station			437,000.00
	Electrical, SCADA and Controls			1,437,500.00
	Existing Raw Water Pump Station Upgrade			575,000.00
	Raw Water Site Piping			83,950.00
	Treated Water Site Piping			165,600.00
	Sanitary Site Piping			135,700.00
	Overflow and Drain Site Piping			58,650.00
	Off-Site Piping and Road Restoration			105,800.00
	Site Grading, Roadworks and Landscaping			96,850.00
	Lock Block Wall			63,250.00
	Exeter Water Treatment Plant Interconnection			77,500.00
Construction / Materials Sub-Total:				\$15,620,000.00

<b>Other Eligible Costs</b>				
Items could include communications, surveying, testing, consultation, environmental assessments etc.	archaeological assessment, monitoring, and reporting			350,000.00
Other Eligible Costs Sub-Total:				\$350,000.00

<b>Contingency</b>				
Contingency is generally reflective of the Class of Cost Estimate				1,350,000.00
Contingency Sub-Total:				\$1,350,000.00
<b>TOTAL ELIGIBLE COSTS:</b>				<b>\$18,000,000</b>

<b>INELIGIBLE COSTS</b>				
	Description	Quantity	Per Unit Amount	Total Cost
	Land Acquisition Cost			
	Legal Fees			
	Own Force Equipment and Employee costs			
	Direct or indirect operating or administrative costs			
	Tax rebate			
	Routine repair and maintenance costs			

	Description	Quantity	Per Unit Amount	Total Cost
Other				
TOTAL INELIGIBLE COSTS :				\$0
TOTAL PROJECT COSTS (Eligible + Ineligible) :				\$18,000,000
*Totals must match totals in the Project Costs section of the Application Form and Project Record.				

#### Cost Estimate Comments

Please add any information that you feel is relevant to your cost estimate

Cost Estimate Classes - definitions & assumptions [sourced from the Association of Professional Engineers and Geoscientists of British Columbia (APEGBC)]

Cost estimate class	Features & Uses	Suggested Contingency for Associated Class
Class A	Detailed estimate based on final drawings and specifications Used to evaluate tenders	±10-15%
Class B	Prepared after completing site investigations and studies, and after defining major systems Based on a project brief and preliminary design Used for project approvals and budgetary control	±15-25%
Class C	Prepared with limited site information and based on probable conditions Captures major cost elements Used to refine project definition and for preliminary approvals	±25-40%
Class D	Preliminary estimate based on little or no site information Represents the approximate magnitude of cost, based on broad requirements Used for preliminary discussion and long-term capital planning	±50%

August 19, 2025

Todd Conway, Director of Community Services/Chief Building Official  
District of 100 Mile House  
385 Birch Ave  
100 Mile House BC V0K 2E1

Sent via email: [tconway@100milehouse.com](mailto:tconway@100milehouse.com)

Dear Mr. Conway:

**RE: UBCM Strategic Priorities Fund for the District of 100 Mile House Community Water System**

This letter is provided to document Interior Health's full support for the District's of 100 Mile House application to the UBCM Strategic Priorities Fund. The reason for application is to construct a surface water treatment plant capable of providing potable water in agreement with the *Provincial Drinking Water Treatment Objectives for Surface Water Supplies*.

The District currently relies on groundwater sources. Most recently, they successfully completed wells rehabilitation project with a goal to ensure sufficient water supply. The District has become aware of elevated lead and copper levels in samples collected from the distribution system. Short term mitigation strategy did not generate planned outcome. A long-term strategy, as outlined in the water feasibility study, to re-establish a surface water treatment plant, was written with a goal to improve water quality and increase water system resiliency.

Addition of the surface water treatment plant will:

- Increase resiliency of water supply for the growing community
- Reduce public health threats associated with water corrosion and lead
- Increase public satisfaction with blended water as hardness and alkalinity decreases
- Reduce Manganese concentration below Aesthetic Objective

Interior Health would like to recognize and acknowledge the traditional, ancestral, and unceded territories of the Däkelh Dené, Ktunaxa, Nlaka'pamux, Secwépemc, St'át'imc, Syilx, and Tšilhqot'in Nations where we live, learn, collaborate and work together.

In preparation for this project, the District completed:

- Memorandum on Recommendations for Lead and Copper Control in distribution, January 2024 (Memorandum)
- Water feasibility study of transitioning back to a surface and ground water supply, August 2025 (Feasibility study)

The District, with a population of about 2,000, is the central hub of the South Cariboo and services a regional population of about 16,000. There is also a potential to supply water to some of the other regional small water systems who are located in the District's vicinity.

We are hoping that this grant will provide much needed financial support to ensure that the water system remains in full compliance with the Ministry of Health's Action Plan for Safe Drinking Water in British Columbia. The investment in surface water treatment will improve drinking water safety and support future growth in this community, and we encourage the District to take advantage of all available grants to aid in water system improvements.

Feel free to contact me directly if you have any questions.

Best regards,

*Diana Tesic-Nagalingam*

Diana Tesic-Nagalingam, CPHI(C)  
Specialist Environmental Health Officer

Interior Health would like to recognize and acknowledge the traditional, ancestral, and unceded territories of the Däkelh Dené, Ktunaxa, Nlaka'pamux, Secwépemc, St'át'imc, Syilx, and Tšilhqot'in Nations where we live, learn, collaborate and work together.



# 2025 - Capacity Building Stream Application Form for the Strategic Priorities Fund

## 2025 Strategic Priorities Fund Capacity Building Stream Application Form

**Deadline for submission: Friday, September 12, 2025**

**It is important that you save the data entered in this form.**

**Prior to submitting the application to UBCM please ensure you have uploaded all mandatory attachments to this form. Please refer to the Program Guide (<https://www.ubcm.ca/funding-programs/canada-community-building-fund/strategic-priorities-fund>) for additional information on the funding program and the Strategic Priorities Fund How-To Guide for PIMS (<https://www.ubcm.ca/funding-programs/canada-community-building-fund/strategic-priorities-fund>) which applicants can refer to on how to successfully submit an application form in PIMS.**

**For questions regarding the SPF program and eligibility please contact [ccbf@ubcm.ca](mailto:ccbf@ubcm.ca) or phone 250-356-0930**

**For technical assistance please contact [PIMS@ubcm.ca](mailto:PIMS@ubcm.ca) or phone 250-356-5133 during regular business hours.**

### SECTION 1 PROJECT INFORMATION

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**1. Project Title \***

100 Mile House Asset Management Plan and Infrastructure Renewal Strategy

**2. Project Category \***

Asset Management

**3. Has this project started? \***

No

Project works, which would otherwise be eligible, become ineligible if the project works have started prior to the date the project is included in a submitted SPF application. The project is deemed to have been started if a tender has been awarded or work has commenced.

### SECTION 2 PROJECT COSTS AND SOURCES OF FUNDING

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**4. Estimated Project Start Date \***

Oct 05, 2026

Select the calendar icon to the right to  
choose the correct date

**5. Estimated Project Completion Date \***

Oct 06, 2028

Select the calendar icon to the right to  
choose the correct date

**6. Project Rationale \***

The District of 100 Mile House's core water, sewer, and road infrastructure is critical to delivering safe, reliable services and supporting community growth. While the District has an Asset Management Policy, Strategy, and Framework, these are now 8–10 years old and not supported by a complete, integrated Asset Management Plan. Key technical data, including the sanitary sewer CCTV inspection (last done in 2019) and water model, are outdated, and the District has no sewer hydraulic model to guide capacity planning.

This project will update essential condition and capacity data, integrate it with road network information, and develop a comprehensive Asset Management Plan and Infrastructure Renewal Strategy. The plan will set clear service levels, identify renewal priorities, and establish a long-term funding strategy to close the infrastructure investment gap. This will enable evidence-based decisions, support housing growth, and ensure sustainable service delivery for current and future residents.

Provide a brief project rationale outlining why the project is important to the community.

**SECTION 3 PROJECT OUTCOMES AND OUTPUTS****SECTION 4 PROGRAM OBJECTIVES****SECTION 5 PROGRAM CRITERIA****SECTION 6 REQUIRED DOCUMENTATION**

## **7. Project Description/Abstract \***

The District of 100 Mile House will complete a comprehensive Asset Management Plan and Infrastructure Renewal Strategy to guide sustainable service delivery, growth readiness, and climate resilience. The project will:

Renew the sanitary sewer condition inventory through a complete CCTV inspection (last completed in 2019).

Develop the District's first sanitary sewer hydraulic model.

Update the existing water distribution model to reflect system changes, growth projections, and fire flow requirements.

Integrate updated water, sewer, and road condition/risk data into a single asset management framework.

Define service levels, set renewal priorities, and calculate the sustainable annual investment required to maintain them.

The final plan will include a 20+ year capital forecast, funding strategy, and actionable roadmap for renewal, upgrades, and new development, integrated with the District's long-term financial plan and strategic objectives.

Briefly describe the proposed activities. Please also attach a detailed work plan and budget, and terms of reference or consultant's proposal. If you are providing supplemental documentation, please provide the page number in the document that you refer to.

*Example:*

*Deliverables include:*

- a. A ICSP inclusive of new digital mapping which will be available to the community through a District website;*
- b. A District wide sustainability framework against which to measure and assess development proposals; and*
- c. Communications and engagement strategy.*

*Phase 2 will develop a Long-term Infrastructure and Asset Management Plan, including:*

- a. GIS infrastructure inventory,*
- b. Infrastructure replacement evaluation and schedule,*
- c. Some infrastructure conditional assessments and identification of capital works;*
- d. A review of operation and maintenance to ensure long-term infrastructure integrity;*
- e. Some long-range financial planning.*

**Note that the Strategic Priorities Fund does not consider cost overruns.**

## **8. Estimate Total Project Cost \***

\$375,000.00

**9. Strategic Priorities Funding Request**

\*

\$375,000.00

**10. Ineligible Costs**

\$0.00

**11. Borrowing**

\$0.00

**12. Other Grants**

0

**13. Other Local Government Contributions**

0

Eg. In-kind contributions, legal fees, tax rebates, other

**14. With reference to the field, provide any other information to support responses above.**

The District of 100 Mile House has taken important steps in asset management over the past decade, but lacks a complete, integrated Asset Management Plan. This project directly addresses that gap by combining updated condition data, hydraulic modelling, and long-term financial strategy into a single decision-making framework. The inclusion of the sewer CCTV re-inspection, new sewer model, and updated water model ensures the AMP will be based on accurate, current information.

Requesting 100% funding through the Capacity Building stream will allow the District to complete this critical work without diverting funds from other essential capital projects or operations. The budget represents a cost-effective approach for the project's scope. This investment will result in better-targeted renewal and upgrade projects, reduced long-term costs, improved housing readiness, and increased climate resilience — benefits that will serve the entire community for decades.

**15. Progress to Date: Summarize the progress to date related to asset management, integrated community sustainability planning, or long-term infrastructure planning within your community. \***

The District of 100 Mile House has established a solid foundation for asset management through the adoption of an Asset Management Policy (2015), Asset Management Strategy (2016), and Asset Management Framework (2016). A basic risk assessment based on asset condition and criticality has been completed, along with preliminary 20-year average annual investment estimates for the water and sewer systems.

In 2019, the District completed a comprehensive CCTV inspection of the sanitary sewer network, followed by targeted repairs and renewals. A detailed condition assessment of the road network has been completed, with required annual investment calculated to maintain the desired pavement condition index. While these steps have advanced asset management capacity, the work remains fragmented, with no integrated Asset Management Plan linking updated condition, risk, capacity, and financial strategies across all major asset classes.

**16. Process: What are the key steps/stages in completing the project? \***

The project will follow a structured, staged process:

1. Project Initiation: Confirm scope, finalize schedule, and select project team.
2. Data Collection: Complete sanitary sewer CCTV inspection and collect any supplemental field or operational data.
3. Modelling: Develop a sanitary sewer hydraulic model and update the water distribution model, including calibration and scenario testing for growth, peak flows, and fire flow requirements.
4. Integration: Combine updated utility data with existing road condition and risk information in the District's asset management framework.
5. Service Levels & Financial Analysis: Define service levels, update lifecycle costing, and calculate sustainable annual investment requirements for each asset class.
6. Draft Plan Development: Prepare the draft Asset Management Plan and Infrastructure Renewal Strategy, review with staff and Council, and incorporate feedback.
7. Final Plan Adoption: Finalize the plan, integrate it into the District's long-term financial plan, and seek Council adoption.

E.g. Public consultation, Research, Assessment, Training.

**17. Integration: In what ways does this project integrate with and/or align plans or activities? \***

This project directly aligns with the District of 100 Mile House's Asset Management Policy (2015), Asset Management Strategy (2016), and Asset Management Framework (2016), advancing them from foundational policy documents to a complete, integrated Asset Management Plan. It will also support the implementation of the Official Community Plan by ensuring water and sewer capacity is understood and available for planned residential and commercial growth.

The project will integrate with the District's long-term financial planning by providing updated lifecycle costs, sustainable funding targets, and renewal forecasts that can be embedded into the annual budget and capital plan. The updated utility models will also align with future infrastructure master planning, housing strategies, and climate adaptation measures, ensuring consistency across all strategic infrastructure and community planning activities.

**18. Intended Deliverables: What deliverables, outputs or products will result from this project? List any policies, practices, plans, or local government documents that will be developed or amended as a result of the project. \***

The following deliverables are expected to be produced through the completion of this project:

1. Comprehensive Asset Management Plan and Infrastructure Renewal Strategy: Council-adopted plan integrating updated water, sewer, and road asset data, renewal priorities, service levels, lifecycle costing, and a long-term funding strategy.
2. Updated Sanitary Sewer Condition Inventory: GIS-integrated dataset from full CCTV inspection with defect coding and condition ratings.

3. Sanitary Sewer Hydraulic Model: Calibrated model with capacity assessment, growth scenario analysis, and recommended upgrades.
4. Updated Water Distribution Model: Incorporating system changes, growth projections, and fire flow requirements.
5. 20+ Year Capital Forecast: Renewal and upgrade timing and costs for all major asset classes.
6. Sustainable Annual Investment Target: Funding requirement integrated into the District's financial plan to maintain service levels.

**19. Intended Outcomes: What are the intended benefits that will result from this project? Please describe in detail. \***

The following are the intended benefits that will result from this project:

1. Improved Decision-Making Capacity: Council and staff will have a single, integrated plan combining updated condition, risk, and capacity data for water, sewer, and road infrastructure, enabling evidence-based prioritization of renewal and upgrade projects.
  2. Financial Sustainability: The project will establish a sustainable annual investment target and a 20+ year capital forecast, reducing the risk of infrastructure deficits and allowing the District to phase in funding adjustments over time.
  3. Support for Housing and Growth: Updated utility models will identify available system capacity for infill and new development areas, ensuring infrastructure is ready to support housing supply, including affordable and diverse housing types.
  4. Reduced Long-Term Costs: Proactive renewal planning will minimize emergency repairs, extend asset lifespans, and optimize capital spending.
  5. Climate Resilience: The plan will incorporate strategies to address vulnerabilities from extreme weather and climate change, improving the resilience of core services.
  6. Regulatory Compliance and Risk Reduction: Updated sewer condition data and models will help prevent sanitary sewer overflows and ensure water system performance meets fire flow and drinking water requirements.
  7. Organizational Alignment: Asset management principles will be embedded into the District's budgeting, OCP implementation, and infrastructure master planning, ensuring consistent priorities across all departments.
- e.g. Improved awareness of asset management, reduction in long term operating costs, increased sustainability, enhancements in overall community health and safety, increased or improved environmental protection, enhanced economic benefits, identifying current and future housing needs of a municipality or community, etc.

**20. Implementation: Is there an anticipated implementation plan for the project? \***

Yes

**20. Please describe:**

The District will implement the project using a structured, phased approach over a two-year period starting in October 2026. Following grant award confirmation and Council approval, the District will establish its consulting team in collaboration with its professional engineer of record.

Implementation will begin with project initiation and scheduling, followed by the renewal of sanitary sewer CCTV inspections and associated data collection. The next stage will involve developing the sanitary sewer hydraulic model and updating the water distribution model, including calibration and scenario testing. Updated utility data will then be integrated with existing road condition and risk information to form a consolidated asset inventory.

The District and consultant team will work collaboratively to define service levels, perform lifecycle costing, and calculate sustainable annual investment requirements. Draft versions of the Asset Management Plan and Infrastructure Renewal Strategy will be prepared for staff and Council review, with final adoption targeted by September 2028.

**21. Capacity: Describe how you plan to provide the appropriate resources required to manage and deliver the project. Please describe in detail. \***

The District of 100 Mile House will manage the project using a combination of internal staff leadership and specialized external consulting services. The Chief Administrative Officer will provide overall project oversight, ensuring alignment with Council priorities, while the Public Works and Engineering team will act as the primary technical liaison, supplying existing asset data, operational insights, and review input at key stages.

The District's qualified consulting engineer of record has demonstrated experience in asset management planning, hydraulic modelling, and financial lifecycle analysis and will lead this project as the Prime Consultant. The consultant will lead and coordinate the technical work, including the sanitary sewer CCTV inspection, sewer hydraulic model development, water model update, and preparation of the integrated Asset Management Plan and Infrastructure Renewal Strategy.

District staff will participate in workshops and training sessions as part of the project, building internal capacity to maintain and update the models and asset management plan in future years. This blended approach will ensure high-quality technical outputs while strengthening the District's long-term ability to manage infrastructure proactively.

E.g. Internal staffing compliment, External consultant, Training and education, etc..

**22. Identify existing risks to the project: \***

**Financial Risk:** If full SPF funding is not awarded, the District may need to adjust the project scope or delivery schedule. This risk is mitigated by requesting 100% funding and structuring the scope into clear, scalable components that could be phased if required.

**Implementation Risk:** Seasonal constraints for CCTV inspections and field data collection



could delay certain activities. This will be mitigated by scheduling field work for the optimal spring/summer period and including contingency time in the schedule.

**Staffing Changes –** Turnover among District staff or consultant team members could impact continuity. Mitigation will include clear documentation of decisions, regular progress reporting, and defined points of contact on both the District and consultant teams.

**Meeting Timelines:** Delays in procurement or unforeseen technical challenges could affect the schedule. This will be addressed by beginning procurement immediately after funding confirmation, sequencing tasks efficiently, and allocating contingency time within the two-year delivery window.

E.g. Financial, Implementation, Staffing changes or Meeting timelines, etc.

**In order to be eligible a project must align with one or more of the Canada Community-Building Fund National Objectives of Productivity and Economic Growth, Cleaner Environment, or Strong Cities and Communities. Describe how these objectives will be met.**

**23. Productivity and Economic Growth: Describe how this project will consider economic growth in the community.**

This project will directly support economic growth by ensuring the District's water and sewer systems have the capacity and reliability to accommodate new residential, commercial, and industrial development. Updated hydraulic models will confirm available servicing capacity and identify necessary upgrades, allowing the District to proactively plan and budget for infrastructure improvements ahead of growth.

By integrating this technical information into a comprehensive Asset Management Plan and long-term financial strategy, the District will provide certainty to developers, reduce servicing delays, and support timely approval of new projects. Reliable core infrastructure is a critical foundation for attracting investment, enabling local business expansion, and maintaining the viability of development lands identified in the Official Community Plan. Over time, this proactive approach will reduce servicing bottlenecks, increase development readiness, and strengthen the community's economic base.

E.g. Jobs / Construction Infrastructure and Development / Tourism / Movement of Goods / Community Facilities / Economic Development Opportunities / Improvements in Connectivity (IT) / infrastructure needed to support community growth

**24. Cleaner Environment: Describe how this project will consider environmental benefits and impacts.**

This project will help protect the environment by improving the reliability, performance, and planning of the District's water and sewer systems. Updated sanitary sewer condition data and a new hydraulic model will allow the District to identify and address system deficiencies before they result in sanitary sewer overflows, infiltration and inflow problems, or untreated discharges to the environment.

By integrating climate resilience considerations into the Asset Management Plan, the

project will also identify infrastructure vulnerabilities to extreme weather events and recommend adaptation measures, such as targeted renewals or capacity upgrades, that reduce environmental risks. The plan will promote efficient asset renewal, reducing material waste, minimizing unnecessary excavation, and extending asset life. In addition, by optimizing the timing and scope of infrastructure upgrades, the District can reduce energy consumption, greenhouse gas emissions, and resource use associated with emergency repairs and inefficient operations.

E.g. Protect the Environment / Environmental Improvements / Meets Regulatory Requirements / Green Energy Creation, Distribution/ Reduction in Negative Environmental Effects or Volume thereof / Improved Service Levels / On Side Demand Management

**25. Strong Cities and Communities: Describe how this project will consider long-term goals and vision of the community.**

This project will strengthen the long-term sustainability, resilience, and livability of 100 Mile House by ensuring core water, sewer, and road infrastructure is planned, funded, and maintained to meet current and future needs. The Asset Management Plan and Infrastructure Renewal Strategy will define service levels, prioritize renewals, and align capital investment with the District's Official Community Plan and strategic goals.

Updated utility models will confirm system capacity for future housing areas, ensuring growth is supported by reliable and safe infrastructure. The plan will also address climate change resilience by identifying vulnerabilities and incorporating adaptation strategies, helping to protect public health and safety during extreme weather events. By embedding asset management into decision-making, the District will improve efficiency, ensure equitable access to essential services, and support the community's vision for a vibrant, healthy, and resilient future.

E.g. Public Health and Safety / Healthy Living / Resiliency / Climate change / Meets Regulatory Requirements / Cultural, Creative or Recreational Opportunities / Increased Efficiency, Accessibility to an Essential Core Service / Increases Resiliency to Climate Change / Identify current and future housing needs and plans

**In order to be eligible, a project must meet at least one of the program criteria of: Large in scale; Regional in impact; or Innovative. Please describe how you meet one or more of these criteria.**

**26. Large in scale: Describe how the project is considered large in scale and/or scope and will be integrated, relative to the size of the community, and provides benefits to large percentage of the population.**

For a community of approximately 1,930 residents, this project is large in both scope and impact. It encompasses all major municipal infrastructure systems — water, sewer, and roads — and integrates condition assessment, capacity modelling, and long-term financial planning into a single, comprehensive Asset Management Plan. The work will cover the entire service area, including assets that support the community's residential, commercial, institutional, and industrial sectors.

Because the project addresses core services relied upon by virtually every resident,

business, and community facility, its benefits will be realized by the entire population. The updated models and renewal strategy will ensure that infrastructure is able to meet future demands, maintain public health and safety, and support economic and housing growth. The scale and integration of the project relative to the size of the community make it a transformative initiative for 100 Mile House.

**27. Regional in impact: Describe how this project is identified as regional in impact, a regional priority or lead to regional collaboration.**

While the primary focus of this project is the District of 100 Mile House, its benefits will extend beyond municipal boundaries. The District serves as a commercial, service, and employment hub for the South Cariboo, with its water, sewer, and road infrastructure supporting businesses, institutions, and facilities that serve surrounding rural communities and visitors. Ensuring reliable, climate-resilient core services in 100 Mile House helps sustain the broader regional economy and supports the delivery of health, education, and emergency services that draw from across the region.

The project will also produce technical tools — such as updated hydraulic models and a long-term renewal strategy — that can inform coordination with regional and provincial agencies, including Interior Health, the Cariboo Regional District, and neighbouring communities. By proactively planning for growth, housing readiness, and infrastructure renewal, the District will help ensure that the South Cariboo region remains resilient, attractive for investment, and capable of supporting a diverse range of residents and industries.

**28. Contribution to Innovation: Describe any innovative research, planning, testing, technology, methodology or approaches that will be used, and how these innovative elements may be transferable to other jurisdictions.**

This project will integrate several innovative approaches to asset management and infrastructure planning. The District will combine updated physical condition data, hydraulic modelling, and long-term financial forecasting into a single, GIS-enabled Asset Management Plan. This integration will provide interactive mapping, scenario testing, and visual tools that enhance decision-making for Council, staff, and the public.

The sanitary sewer hydraulic model — the first for the District — will be built with open data standards and structured to allow easy updates, ensuring it remains a living tool for future planning. The project will also incorporate climate resilience and housing readiness analyses directly into the AMP, linking infrastructure investment decisions to community growth and adaptation strategies.

These methodologies, particularly the combination of condition data renewal, modelling, and lifecycle financial planning in a small-community context, are highly transferable to other jurisdictions with similar size, resources, and service delivery challenges. The project can serve as a model for rural and small urban municipalities seeking to implement modern asset management practices without the need for large-scale, urban-level resources.

Prior to submitting the application to UBCM please ensure you have uploaded all mandatory attachments to this form. The maximum size per file upload is 20 MB.

*If you are uploading large documents, please indicated in the application form what they are and where the reviewer should refer to find relevant information. It is preferred that only relevant information be uploaded.*

If your resolution is not available at the time of application submission, please include the date it will be submitted by email in the required document notes below.

## 29. Required Documents

Budget

## 30. Required Document Notes




**It is important that you save the data entered in this form.**

For technical assistance please contact [PIMS@ubcm.ca](mailto:PIMS@ubcm.ca) or phone 250-356-5133 during regular business hours.

Attachments

Workflow

### Attachment

File Name	Updated On	Updated By	
100_Mile_House_B...	Sep 05, 2025	Boulanger, Tammy	
100_Mile_House_...	Sep 05, 2025	Boulanger, Tammy	
100_Mile_House_T...	Sep 05, 2025	Boulanger, Tammy	

1

15

items per page

1 - 3 of 3 items

## District of 100 Mile House – Asset Management Plan and Infrastructure Renewal Strategy

### Project Budget

The following budget outlines the estimated costs to complete the Asset Management Plan and Infrastructure Renewal Strategy. The District of 100 Mile House is requesting 100% funding under the SPF Capacity Building stream to cover the total project cost of \$375,000.

Task / Category	Description	Estimated Cost (\$)
Project Initiation & Management	Project setup, coordination, reporting	10,000
Sanitary Sewer CCTV Inspection	Cleaning, inspection, defect coding, GIS upload	130,000
Sanitary Sewer Hydraulic Model	Development, calibration, growth and peak flow scenarios	60,000
Water Model Update	Update to reflect growth, system changes, fire flow requirements	45,000
Data Integration & Asset Inventory	Integration of sewer, water, and road data into GIS framework	40,000
Lifecycle & Financial Analysis	Service levels, lifecycle costing, sustainable funding strategy	40,000
Asset Management Plan & Renewal Strategy	Draft and final plan, Council adoption, long-term capital forecast	40,000
Training & Communication	Workshops for Council/staff, summary materials	10,000
	Total Project Budget	375,000

## **Terms of Reference**

Project Title: 100 Mile House Asset Management Plan and Infrastructure Renewal Strategy

### **1. Introduction**

The District of 100 Mile House is seeking consulting services to complete a comprehensive Asset Management Plan and Infrastructure Renewal Strategy. The purpose of this project is to integrate updated condition assessment data, hydraulic modelling, and long-term financial planning into a single, coordinated framework to guide sustainable service delivery, housing readiness, and climate resilience.

### **2. Objectives**

The objectives of this project are to:

- Update the sanitary sewer condition inventory through a complete CCTV inspection (last completed in 2019).
- Develop the District's first sanitary sewer hydraulic model.
- Update the existing water distribution model to reflect system changes, growth projections, and fire flow requirements.
- Integrate updated water, sewer, and road data into a single asset management framework.
- Define service levels, perform lifecycle costing, and calculate sustainable annual investment requirements.
- Deliver a Council-endorsed Asset Management Plan and Infrastructure Renewal Strategy aligned with the District's long-term financial plan and Official Community Plan.

### **3. Scope of Work**

The consultant will be responsible for the following tasks:

1. Project initiation, including kickoff meeting with District staff and Council.
2. Sanitary sewer CCTV inspection, cleaning, defect coding, and GIS integration.
3. Development of a sanitary sewer hydraulic model, calibration, and scenario testing.
4. Update of the existing water distribution model, including growth and fire flow scenarios.
5. Integration of updated sewer, water, and road condition/risk data into the District's asset inventory.
6. Definition of service levels, lifecycle costing, and financial strategy for sustainable renewal.
7. Preparation of a draft Asset Management Plan and Infrastructure Renewal Strategy for staff and Council review.
8. Finalization of the plan, including Council adoption and submission of required deliverables to SPF.

### **4. Deliverables**

The consultant will provide the following deliverables:

- Updated sanitary sewer CCTV dataset and condition ratings integrated with GIS.
- Calibrated sanitary sewer hydraulic model and assessment report.

- Updated water distribution model and capacity assessment.
- Integrated asset inventory and risk database covering water, sewer, and roads.
- Draft Asset Management Plan and Infrastructure Renewal Strategy.
- Final Council-adopted Asset Management Plan and submission package for SPF reporting requirements.
- Presentation and workshop materials for Council and staff.

## **5. Project Schedule**

The project is expected to commence in October 2026, following confirmation of grant funding and consultant selection. All deliverables must be completed within a two-year timeframe, with final submission by September 2028. Key milestones include project initiation, completion of CCTV inspections, modelling updates, draft plan preparation, and final plan adoption.

## **6. Roles and Responsibilities**

The District of 100 Mile House will provide overall project oversight, access to existing data, and coordination with Council. The consultant will be responsible for technical execution of the scope of work, preparation of deliverables, and facilitation of workshops and presentations. Regular progress meetings will be held to ensure alignment and timely delivery.



## Detailed Work Plan – 100 Mile House Asset Management Plan and Infrastructure Renewal Strategy

This work plan outlines the tasks, timelines, and deliverables for the District of 100 Mile House's proposed Asset Management Plan and Infrastructure Renewal Strategy, to be funded through the SPF Capacity Building stream. The plan integrates updated condition data, utility modelling, and long-term financial strategy into a comprehensive asset management framework.

Task #	Description of Activities	Timeline	Deliverables
1	Project initiation, procurement of consulting services, and kickoff meeting with staff and Council.	Oct-Dec 2026	Executed consultant contract, finalized project schedule, and kickoff meeting notes.
2	Sanitary sewer CCTV inspection of entire network (cleaning, inspection, defect coding, data upload to GIS).	Apr-Jun 2027	Updated sanitary sewer condition database and GIS mapping.
3	Development of sanitary sewer hydraulic model, calibration, and scenario testing for growth and peak flows.	Jun-Sep 2027	Calibrated sanitary sewer model with capacity assessment report.
4	Update water distribution model to reflect system changes, growth projections, and fire flow requirements.	Jul-Oct 2027	Updated water model with summary of system capacity and deficiencies.
5	Integrate updated water, sewer, and road condition/risk data into the asset management framework.	Oct-Dec 2027	Integrated GIS-based asset inventory and condition/risk database.
6	Define service levels, perform lifecycle costing, and calculate	Jan-Mar 2028	Service level definitions, 20+ year capital forecast, and funding strategy.

	sustainable annual funding requirements.		
7	Draft Asset Management Plan and Infrastructure Renewal Strategy; review with staff and Council.	Apr-Jun 2028	Draft plan for review, feedback log.
8	Finalize AMP and strategy; Council adoption and submission of final reports to SPF.	Jul-Sep 2028	Final Council-adopted Asset Management Plan and submission package to SPF.



# DISTRICT OF 100 Mile House

## **District of 100 Mile House – Bylaw Enforcement** **Monthly Progress Report**

Period: September, 2025

In September there were 3 Requests for Service:

- Unsightly yard
- Garbage and abandoned encampment in Centennial Park
- Complaint of smell from neighbour's property due to cats.

Other issues dealt with in September:

- Parking issues. Backwards, parked on grass, parked in no parking areas, parked on Marsh Trail, \*Ongoing\*
- Filling of containers and totes at Sani dump. \*Ongoing\*
- Commercial vehicle parking.
- Unsightly Lawn
- Unsightly commercial property (Garbage)
- Unsightly commercial property (Weeds/grass buildup)

Jamie Suggitt  
Bylaw Enforcement Officer  
District of 100 Mile House

**District of  
100 MILE HOUSE****COUNCIL REPORT  
File No. 570-01****Regular: October 14, 2025**

**REPORT DATE:** October 7<sup>th</sup>, 2025  
**TITLE:** 2025 Budget update  
**PREPARED BY:** S.Elias – Finance

**PURPOSE:**

The purpose of this report is to provide a third quarter update on the 2025 Fiscal Year.

**BACKGROUND INFORMATION:**

As Council approaches the 2026 budget discussions, staff have prepared an update on the 2025 operational budget. Attached for Council's information are the Income Statements for the General, Water, and Sewer Funds.

The following outlines notable revenue variances:

Account	Variance to Budget	Comments
2-1-517-00	+ \$85,078	Building Permit revenue for open permits as of Dec 31 will be deferred to 2026
2-1-717-00	-\$45,014	Unsuccessful application for Airport Fencing Project
	+\$20,000	SPARC BC Accessibility Funding
	-\$30,000	Reduced NDIT grant for MEH HVAC project
	+\$35,000	Addition to MEH HVAC project - \$35,000 CRD Contribution
	-\$49,225	Unsuccessful REDIP application for Lodge Floor Project (NDIT application submitted, if denied will be District funded)
	+\$11,968	Addition of Jr. Firesmart Coordinator grant funding
2-1-921-00	+\$8,056	Addition of BC Employer Training grant funding
	+\$67,000	Reserve Contribution to MEH HVAC Project
	+\$76,356	Reserve Contribution to Lodge Floor Project
	-\$30,009	Airport Fencing project contribution not required
	+\$14,000	100 Mile House Nordics danger tree removal



The following outlines notable expense variances:

Account	Variance to Budget	Comments
2-2-123-39	+\$11,968	Jr. Firesmart expenses
2-2-123-73	+\$14,000	100 Mile House Nordics danger tree removal
2-2-321-41	+\$6,458	Road salt – weather dependant
2-2-322-41	+\$6,922	Alder Ave Irrigation repairs
2-2-323-41	+\$9,661	Ice melt and railing on Birch sidewalk
2-2-253-41	+\$28,812	Required motor rebuild in Unit #207
2-2-295-03/07/35/41	No effect	Hired staff Bylaw Office instead of contract
2-2-391-41/69	+\$20,000	SPARC BC Accessibility grant expenses
2-2-393-41	+\$5,404	Vandalism of the Visitor Centre Bathroom doors
2-2-822-84	-\$75,023 + \$70,000 + \$76,356 -\$49,225	Unsuccessful application for Airport Fencing Project Changes to MEH HVAC Funding Changes to Lodge Floor Funding Unsuccessful application for Lodge Floor Project
6-2-444-41	+\$14,573	Fire Hydrant service (now budgeted every other year)

#### UPCOMING BUDGET SCHEDULE:

October 28 <sup>th</sup>	3:30pm 4:30pm	100 Mile Dev. Corp. 2026 DRAFT Operational Budget District 2026 DRAFT Capital Projects
November 18 <sup>th</sup>	12:00pm	District 2026 DRAFT Operational Budget Review of District 2025 Financial Plan Amendment
November 25 <sup>th</sup>	5:30	Three readings 2025 Financial Plan Amendment Bylaw
December 9 <sup>th</sup>	5:30	Adoption of 2025 Financial Plan Bylaw

Further budget meetings will follow in 2026, including:

- Updated Capital and Operational budgets along with property tax rate discussion.
- Public Financial Plan presentation

#### ATTACHMENTS:

District Income Statement to September 30<sup>th</sup>, 2025

Prepared By: S. Elias  
S. Elias, Director of Finance

Date: Oct 9/25

Reviewed By: T. Boulanger  
T. Boulanger, CAO

Date: Oct. 10/25

# DISTRICT OF 100 MILE HOUSE

## INCOME STATEMENT



GL5410

Date : Oct 08, 2025

Page : 4

Time : 2:59 pm

For Period Ending 30-Sep-2025

				2025	2025	VARIANCE
				BALANCE	BUDGET	YTD VS BUDGET
<b>GENERAL REVENUE FUND</b>	<b>CC1</b>	<b>CC2</b>	<b>CC3</b>			
2-1-921-00	TRANSFER FROM OTHER FUNDS			0.00	-5,477,110.00	-5,477,110
Total TRANSFERS FROM OWN FUNDS				0.00	-5,492,110.00	-5,492,110
<b>DEVELOPER CONTRIBUTIONS</b>						
2-1-810-00	DEVELOPER CONTRIBUTIONS			-200,000.00	0.00	200,000
Total DEVELOPER CONTRIBUTIONS				-200,000.00	0.00	200,000
<b>TRANSFER FROM EQUITY IN CAPITAL ASSETS</b>						
2-1-930-00	TRANSFER FROM EQUITY IN CAPITAL			0.00	-1,268,715.00	-1,268,715
Total TRANSFER FROM EQUITY IN CAPITAL				0.00	-1,268,715.00	-1,268,715
<b>COLLECTIONS FOR OTHERS</b>						
2-1-981-00	SCHOOL TAXES			-1,468,652.97	-1,372,100.00	96,553
2-1-983-00	CARIBOO REGIONAL DISTRICT			-867,100.07	-825,510.00	41,590
2-1-984-00	CARIBOO REGIONAL HOSPITAL DIST			-536,212.34	-504,280.00	31,932
2-1-985-00	B.C. ASSESSMENT AUTHORITY			-36,288.50	-33,700.00	2,589
2-1-986-00	MUNICIPAL FINANCE AUTHORITY			-148.61	-140.00	9
2-1-987-00	POLICE TAX COLLECTION			-189,296.49	-178,400.00	10,896
Total COLLECTIONS FOR OTHERS				-3,097,698.98	-2,914,130.00	183,569
<b>COUNCIL</b>						
2-2-111-02	MAYOR'S STIPEND			15,555.87	20,740.00	5,184
2-2-111-06	EMPLOYEE BENEFITS			1,072.75	1,250.00	177
2-2-111-21	TRAVEL & TRAINING			8,000.48	18,000.00	10,000
2-2-111-24	TELEPHONE			300.00	600.00	300
2-2-112-02	COUNCILLORS STIPEND			25,894.43	41,430.00	15,536
2-2-112-06	EMPLOYEE BENEFITS			1,219.01	1,800.00	581
2-2-112-21	TRAVEL & TRAINING			9,205.05	30,000.00	20,795
2-2-112-48	PUBLIC RECEPTION			3,225.25	10,000.00	6,775
Total COUNCIL				64,472.84	123,820.00	59,347
<b>ADMINISTRATION</b>						
2-2-121-01	SALARIES & WAGES			125,358.03	248,950.00	123,592
2-2-121-06	EMPLOYEE BENEFITS			35,100.25	69,705.00	34,605
2-2-121-21	TRAVEL & TRAINING			1,166.99	15,000.00	13,833
2-2-121-24	TELEPHONE			300.00	600.00	300
2-2-121-26	ADVERTISING			326.79	1,000.00	673
2-2-121-31	LEGAL SERVICES			5,170.60	4,500.00	-671
2-2-121-44	OFFICE EQUIPMENT			70,494.22	101,750.00	31,256
2-2-121-45	OFFICE EQUIPMENT ALLOCATED			-34,291.23	-57,230.00	-22,939

# DISTRICT OF 100 MILE HOUSE

## INCOME STATEMENT



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				2025	2025	VARIANCE
				BALANCE	BUDGET	YTD VS BUDGET
<b>GENERAL REVENUE FUND</b>	<b>CC1</b>	<b>CC2</b>	<b>CC3</b>			
2-1-550-00 RETURN ON INVESTMENTS				-311,764.04	-157,630.00	154,134
2-1-561-00 PENALTIES LEVIED ON TAXES				-33,157.86	-15,000.00	18,158
2-1-562-00 INTEREST ON TAXES				-5,977.20	-1,000.00	4,977
Total PENALTIES & INTEREST				-350,899.10	-173,630.00	177,269
<b>OTHER REVENUE FROM OWN SOURCES</b>						
2-1-593-00 MEMORY BENCHES & TREES				0.00	-3,000.00	-3,000
2-1-595-00 TRANSIT BOX FARES				-7,591.15	-9,500.00	-1,909
2-1-598-00 INTERIOR HEALTH-BOX FARES				-4,505.00	-6,300.00	-1,795
Total OTHER REVENUE FROM OWN SOURCES				-12,096.15	-18,800.00	-6,704
<b>PROVINCIAL GOVERNMENT</b>						
2-1-622-00 SMALL COMMUNITIES PROTECTION G				-389,000.00	-390,000.00	-1,000
Total PROVINCIAL GOVERNMENT				-389,000.00	-390,000.00	-1,000
<b>PROVINCIAL GOVERNMENT</b>						
2-1-713-00 PLANNING GRANTS				-25,326.73	-363,745.00	-338,418
2-1-714-00 STREET LIGHTING				-293.49	-380.00	-87
2-1-717-00 OTHER GRANTS				-264,136.85	-2,552,435.00	-2,288,298
2-1-719-00 GRANTS OUTSIDE ORGANIZATIONS				0.00	-20,000.00	-20,000
Total PROVINCIAL GOVERNMENT				-289,757.07	-2,936,560.00	-2,646,803
<b>REGIONAL &amp; OTHER GOVERNMENT TRANSFERS</b>						
2-1-850-00 COMMUNITY WORKS FUND AGREEME				-75,600.38	-151,200.00	-75,600
2-1-851-00 INTERIOR HEALTH TRANSIT				-112,931.26	-153,485.00	-40,554
Total REGIONAL & OTHER GOVERNMENT TRAN				-188,531.64	-304,685.00	-116,153
<b>TRANSFERS FROM CRD</b>						
2-1-861-00 CRD - FIRE PROTECTION AREA				-15,000.00	-290,500.00	-275,500
2-1-862-00 CRD - EMERGENCY SOCIAL SERVICES				-5,000.00	-5,000.00	0
2-1-865-00 CRD - BALLFIELDS				-15,000.00	-15,000.00	0
2-1-866-00 CRD - TRANSIT				-37,042.43	-78,730.00	-41,688
2-1-867-00 CRD - SANI STATION				-2,500.00	-2,500.00	0
2-1-868-00 CRD - RESIDENTIAL GARBAGE COLLE				-35,058.61	-49,060.00	-14,001
2-1-869-00 CRD - SOCCER FIELDS				-61,000.00	-61,000.00	0
2-1-870-00 CRD - CEMETERY				-5,000.00	-5,000.00	0
2-1-873-00 CRD - HIGHWAY RESCUE				-35,000.00	-35,000.00	0
Total TRANSFERS FROM CRD				-210,601.04	-541,790.00	-331,189
<b>TRANSFERS FROM OWN FUNDS</b>						
2-1-920-00 FROM GENERAL REVENUE FUND SUR				0.00	-15,000.00	-15,000



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				BALANCE	BUDGET	YTD VS BUDGET
<b>GENERAL REVENUE FUND</b>	<b>CC1</b>	<b>CC2</b>	<b>CC3</b>			
2-1-458-00	SCATTERING OF REMAINS			0.00	-100.00	-100
2-1-459-00	MEMORY WALL RESERVATION			-400.00	-400.00	0
2-1-460-00	MEMORY WALL ENGRAVING & PREPA			-717.50	-700.00	18
Total PUBLIC HEALTH				-27,992.50	-18,250.00	9,743
<b>ENVIRONMENTAL DEVELOPMENT</b>						
2-1-461-00	REZONING FEES			-7,000.00	-3,000.00	4,000
2-1-462-00	SUBDIVISION FEES			-1,500.00	-1,500.00	0
2-1-463-00	DEVELOPMENT PERMIT			-1,000.00	-400.00	600
2-1-464-00	DEVELOPMENT VARIANCE PERMIT			-1,200.00	-350.00	850
2-1-465-00	DEVELOPMENT COST CHARGE			-21,789.48	-4,090.00	17,699
2-1-466-00	AGRICULTURAL LAND COMMISSION			-750.00	-300.00	450
2-1-467-00	PARKLAND FEES			0.00	-1,000.00	-1,000
Total ENVIRONMENTAL DEVELOPMENT				-33,239.48	-10,640.00	22,599
<b>LICENCES &amp; PERMITS</b>						
2-1-510-00	LIQUOR / CANNABIS LICENSE			-2,000.00	-1,000.00	1,000
2-1-511-00	BUSINESS LICENCES			-40,600.00	-36,000.00	4,600
2-1-513-00	STORM SEWER INSTALLATION			-600.00	0.00	600
2-1-515-00	DONATIONS/CONTRIBUTIONS			-500.00	0.00	500
2-1-516-00	ANIMAL LICENCES			0.00	-50.00	-50
2-1-517-00	BUILDING PERMITS			-110,078.90	-25,000.00	85,079
2-1-519-00	OTHER			-9,575.81	-1,200.00	8,376
2-1-521-00	PROGRAM REGISTRATION			-1,812.51	-10,000.00	-8,187
2-1-522-00	PEP REVENUE			-24,176.60	-20,500.00	3,677
Total LICENCES & PERMITS				-189,343.82	-93,750.00	95,594
<b>RENTALS</b>						
2-1-530-00	RENTAL INCOME			-44,395.00	-44,395.00	0
2-1-533-00	DISTRICT LOT #963 - LEASES			-10,500.00	-10,500.00	0
2-1-536-00	COMMUNITY HALL RENTAL			-27,066.68	-20,000.00	7,067
2-1-537-00	PARK / AIRPORT / PARADES FEES			-175.00	-200.00	-25
2-1-539-00	CLASSROOM RENTAL			-10,200.00	-4,500.00	5,700
2-1-540-00	FACILITY RENTAL			-2,720.00	0.00	2,720
2-1-542-00	HANGAR FEES			-13,520.00	-13,520.00	0
Total RENTALS				-108,576.68	-93,115.00	15,462
<b>CONCESSIONS &amp; FRANCHISES</b>						
2-1-545-00	TERASEN GAS FRANCHISE			-45,778.52	-45,775.00	4
Total CONCESSIONS & FRANCHISES				-45,778.52	-45,775.00	4
<b>PENALTIES &amp; INTEREST</b>						

Revenue for open permits will be deferred to 2026.

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				2025	2025	VARIANCE
				BALANCE	BUDGET	YTD VS BUDGET
GENERAL REVENUE FUND	CC1	CC2	CC3			
<b>PROPERTY TAXES</b>						
2-1-111-00 GENERAL AND DEBT LEVY				-3,037,547.14	-3,039,235.00	-1,688
Total PROPERTY TAXES				-3,037,547.14	-3,039,235.00	-1,688
<b>SPECIAL ASSESSMENTS</b>						
2-1-126-00 SEWER FRONTAGE TAX				-120,423.70	-119,415.00	1,009
2-1-128-00 WATER FRONTAGE TAX				-132,700.87	-131,730.00	971
Total SPECIAL ASSESSMENTS				-253,124.57	-251,145.00	1,980
<b>1% UTILITY TAX</b>						
2-1-196-00 TELUS				-8,452.08	-8,450.00	2
2-1-197-00 FORTIS GAS				-19,083.36	-19,080.00	3
2-1-198-00 B.C. HYDRO				-28,532.69	-28,530.00	3
2-1-199-00 SHAW CABLESYSTEMS				-6,231.00	-6,230.00	1
Total 1% UTILITY TAX				-62,299.13	-62,290.00	9
<b>GRANTS IN LIEU OF TAXES</b>						
2-1-210-00 FEDERAL GOVERNMENT				-30,198.73	-27,175.00	3,024
2-1-211-00 PROVINCIAL GOVERNMENT				-9,665.21	-33,100.00	-23,435
2-1-212-00 B.C. HYDRO				-42,077.33	-39,445.00	2,632
Total GRANTS IN LIEU OF TAXES				-81,941.27	-99,720.00	-17,779
<b>GENERAL GOVERNMENT</b>						
2-1-411-00 RECOVERABLE ADMINISTRATION				-210,030.81	-238,020.00	-27,989
2-1-412-00 COPIES/MAPS/PINS				-422.00	-150.00	272
2-1-413-00 TAX SEARCHES				-1,800.00	-2,000.00	-200
2-1-414-00 FIRE SEASON RECOVERY				-7,260.00	0.00	7,260
Total GENERAL GOVERNMENT				-219,512.81	-240,170.00	-20,657
<b>ENVIRONMENTAL HEALTH</b>						
2-1-443-00 GARBAGE/RECYCLING-MMBC				-21,581.72	-32,340.00	-10,758
2-1-449-00 DISCOUNTS TAKEN - UTILITIES				-60.54	0.00	61
Total ENVIRONMENTAL HEALTH				-21,642.26	-32,340.00	-10,698
<b>PUBLIC HEALTH</b>						
2-1-451-00 CEMETERY SPACE				-2,240.00	-5,000.00	-2,760
2-1-452-00 RESERVE OF CEMETERY SPACE				-710.00	-1,500.00	-790
2-1-453-00 OPENING AND CLOSING				-5,400.00	-6,000.00	-600
2-1-454-00 MEMORIAL INSTALLATION				-750.00	-1,250.00	-500
2-1-455-00 COLUMBARIUM NICHE				-16,760.00	-1,800.00	14,960
2-1-456-00 SALE OF GRAVE LINERS				-1,015.00	-1,500.00	-485

Remaining payment to come in November

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				2025	2025	VARIANCE
				BALANCE	BUDGET	YTD VS BUDGET
GENERAL REVENUE FUND	CC1	CC2	CC3			
Total ADMINISTRATION				203,625.65	384,275.00	180,649
<b>FINANCIAL MANAGEMENT</b>						
2-2-122-03 WAGES				151,385.16	222,090.00	70,705
2-2-122-07 EMPLOYEE BENEFITS				42,387.84	62,185.00	19,797
2-2-122-21 TRAVEL & TRAINING				7,338.53	12,000.00	4,661
2-2-122-24 TELEPHONE				300.00	600.00	300
2-2-122-26 ADVERTISING				341.23	1,500.00	1,159
2-2-122-29 AUDIT SERVICES				-8,148.75	38,000.00	46,149
2-2-122-44 OFFICE EQUIPMENT				17,460.48	28,615.00	11,155
Total FINANCIAL MANAGEMENT				211,064.49	364,990.00	153,926
<b>OTHER GENERAL GOVERNMENT</b>						
2-2-123-22 POSTAGE				6,408.34	8,000.00	1,592
2-2-123-24 TELEPHONE				1,200.66	2,500.00	1,299
2-2-123-25 ALARM CONTROL				1,102.05	1,650.00	548
2-2-123-26 ADVERTISING				0.00	2,500.00	2,500
2-2-123-27 PUBLICATIONS				416.67	500.00	83
2-2-123-28 MEMBERSHIP FEES				4,297.22	4,500.00	203
2-2-123-31 LEGAL SERVICES				0.00	5,000.00	5,000
2-2-123-36 INSURANCE				39,715.43	41,000.00	1,285
2-2-123-39 GRANTS: VARIOUS (DISTRICT'S)				170,094.36	315,480.00	145,386
2-2-123-46 GRANT ADMIN - OUTSIDE ORGANIZATI				10,012.04	20,000.00	9,988
2-2-123-61 OFFICE SUPPLIES				5,889.05	9,000.00	3,111
2-2-123-73 GRANT IN AID				31,292.36	42,410.00	11,118
Total OTHER GENERAL GOVERNMENT				270,428.18	452,540.00	182,112
<b>MUNICIPAL OFFICE</b>						
2-2-124-03 WAGES				272.22	1,100.00	828
2-2-124-07 EMPLOYEE BENEFITS				76.22	310.00	234
2-2-124-35 CONTRACT - JANITOR				10,125.00	13,500.00	3,375
2-2-124-41 PURCHASE MAINTENANCE				2,108.37	8,000.00	5,892
2-2-124-63 WATER				935.00	935.00	0
2-2-124-64 HEAT				1,798.85	2,500.00	701
2-2-124-65 HYDRO				4,372.86	6,000.00	1,627
2-2-124-67 SEWER				935.00	935.00	0
2-2-124-69 MISC MAINTENANCE PARTS				0.00	1,000.00	1,000
Total MUNICIPAL OFFICE				20,623.52	34,280.00	13,656
<b>COMMUNITY HALL</b>						
2-2-125-03 WAGES				4,347.20	7,035.00	2,688
2-2-125-07 EMPLOYEE BENEFITS				1,217.22	1,970.00	753
2-2-125-24 TELEPHONE (WI-FI)				1,907.28	2,500.00	593

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				BALANCE	BUDGET	YTD VS BUDGET
<b>GENERAL REVENUE FUND</b>	<b>CC1</b>	<b>CC2</b>	<b>CC3</b>			
2-2-125-35 CONTRACT SERVICES				8,569.42	11,000.00	2,431
2-2-125-37 ALL RISK INSURANCE				15,432.54	15,500.00	67
2-2-125-41 PURCHASE MAINTENANCE				2,972.61	3,500.00	527
2-2-125-63 WATER				990.00	990.00	0
2-2-125-64 HEAT				2,883.37	4,500.00	1,617
2-2-125-65 HYDRO				1,383.04	3,000.00	1,617
2-2-125-66 GARBAGE COLLECTION				683.67	1,000.00	316
2-2-125-67 SEWER				595.00	595.00	0
2-2-125-69 MISC MAINTENANCE PARTS				124.93	1,000.00	875
Total COMMUNITY HALL				41,106.28	52,590.00	11,484
<b>PARKSIDE BUILDING</b>						
2-2-126-03 WAGES				0.00	1,000.00	1,000
2-2-126-07 EMPLOYEE BENEFITS				1,217.22	280.00	-937
2-2-126-41 PURCHASE MAINTENANCE				0.00	2,000.00	2,000
Total PARKSIDE BUILDING				1,217.22	3,280.00	2,063
<b>FIRE ADMINISTRATION</b>						
2-2-241-03 WAGES				136,038.98	185,910.00	49,871
2-2-241-05 WAGES VOLUNTEER PAID ON CALL				118,891.00	150,000.00	31,109
2-2-241-07 EMPLOYEE BENEFITS				58,950.55	77,055.00	18,104
2-2-241-21 TRAVEL & TRAINING				7,348.49	12,000.00	4,652
2-2-241-24 TELEPHONE				4,706.62	6,000.00	1,293
2-2-241-25 ALARM SYSTEM				332.55	450.00	117
2-2-241-26 ADVERTISING				675.00	2,000.00	1,325
2-2-241-27 PUBLICATIONS				0.00	150.00	150
2-2-241-28 MEMBERSHIP FEES				319.00	1,000.00	681
2-2-241-31 LEGAL SERVICES				9,254.50	7,500.00	-1,755 Increased Legal fees for 2025
2-2-241-35 FIRE FIGHTING CONTRACT SERVICES				41,186.63	50,000.00	8,813
2-2-241-37 INSURANCE				14,096.72	13,000.00	-1,097
2-2-241-44 OFFICE EQUIPMENT				2,233.00	3,900.00	1,667
2-2-241-48 PUBLIC RECEPTION				496.04	500.00	4
2-2-241-61 OFFICE SUPPLIES				1,076.27	2,000.00	924
Total FIRE ADMINISTRATION				395,605.35	511,465.00	115,860
<b>FIRE INVESTIGATION &amp; PREVENTION</b>						
2-2-242-05 WAGES - PART TIME				6,399.00	5,000.00	-1,399
2-2-242-07 EMPLOYEE BENEFITS				887.88	600.00	-288
2-2-242-69 MISC MAINTENANCE PARTS				373.86	3,000.00	2,626
Total FIRE INVESTIGATION & PREVENTION				7,660.74	8,600.00	939
<b>FIRE FIGHTING FORCE</b>						
2-2-243-21 TRAVEL & TRAINING				22,511.86	30,000.00	7,488

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				2025	2025	VARIANCE
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<b>GENERAL REVENUE FUND</b>	<b>CC1</b>	<b>CC2</b>	<b>CC3</b>			
2-2-243-48 FF MEALS / PUBLIC RECEPTION				1,307.89	2,000.00	692
2-2-243-69 MISC MAINTENANCE PARTS				0.00	1,500.00	1,500
Total FIRE FIGHTING FORCE				23,819.75	33,500.00	9,680
<b>FIRE HALL</b>						
2-2-244-03 WAGES				260.22	1,000.00	740
2-2-244-07 EMPLOYEE BENEFITS				72.86	280.00	207
2-2-244-35 CONTRACT SERVICES				2,025.00	3,800.00	1,775
2-2-244-41 PURCHASE MAINTENANCE				7,696.76	11,000.00	3,303
2-2-244-62 JANITOR SUPPLIES				427.61	600.00	172
2-2-244-63 WATER				985.00	985.00	0
2-2-244-64 HEAT				4,685.71	7,000.00	2,314
2-2-244-65 HYDRO				3,334.86	6,000.00	2,665
2-2-244-66 GARBAGE COLLECTION				1,163.70	1,200.00	36
2-2-244-67 SEWER				475.00	475.00	0
2-2-244-69 MISC MAINTENANCE PARTS				2,297.43	1,500.00	-797
2-2-244-98 LICENCE FEES				383.08	1,150.00	767
Total FIRE HALL				23,807.23	34,990.00	11,183
<b>FIRE TRAINING CENTRE</b>						
2-2-245-03 WAGES				382.45	1,000.00	618
2-2-245-05 WAGES - PART TIME				586.00	5,000.00	4,414
2-2-245-07 EMPLOYEE BENEFITS				150.77	880.00	729
2-2-245-24 TELEPHONE				844.62	1,150.00	305
2-2-245-35 CONTRACT SERVICES				2,034.84	10,000.00	7,965
2-2-245-41 PURCHASE MAINTENANCE				4,795.19	4,000.00	-795
2-2-245-62 JANITOR SUPPLIES				289.08	250.00	-39
2-2-245-64 HEAT				1,895.15	2,600.00	705
2-2-245-65 HYDRO				423.92	550.00	126
2-2-245-69 MISC MAINTENANCE PARTS				4,709.10	4,000.00	-709
Total FIRE TRAINING CENTRE				16,111.12	29,430.00	13,319
<b>FIRE SUPPLIES</b>						
2-2-247-41 PURCHASE MAINTENANCE				6,750.80	8,500.00	1,749
2-2-247-43 COMMUNICATION EQUIPMENT				203.70	3,000.00	2,796
2-2-247-54 CHEMICAL SUPPLIES				267.50	2,000.00	1,733
2-2-247-55 UNIFORMS/COVERALLS				3,693.15	3,500.00	-193
2-2-247-56 PARTS, HOSES - FIRE DEPT.				628.29	3,000.00	2,372
2-2-247-57 BREATHING APPARATUS				2,255.10	3,000.00	745
2-2-247-58 TURNOUT GEAR				5,461.37	8,000.00	2,539
2-2-247-59 GENERAL SUPPLIES				2,741.69	5,000.00	2,258
2-2-247-71 SMALL TOOLS				1,101.53	3,000.00	1,898
Total FIRE SUPPLIES				23,103.13	39,000.00	15,897

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GENERAL REVENUE FUND	CC1	CC2	CC3			
<b>PROVINCIAL EMERGENCY PROGRAM</b>						
2-2-251-21 TRAVEL & TRAINING				0.00	2,000.00	2,000
2-2-251-26 ADVERTISING				0.00	250.00	250
2-2-251-28 MEMBERSHIP FEES				0.00	1,600.00	1,600
Total PROVINCIAL EMERGENCY PROGRAM				0.00	3,850.00	3,850
<b>EMERGENCY SUPPORT SERVICES</b>						
2-2-252-21 TRAVEL & TRAINING				15,319.77	32,655.00	17,335
2-2-252-24 ESS TELEPHONE				715.72	1,000.00	284
2-2-252-44 OFFICE EQUIPMENT				1,116.50	1,950.00	834
2-2-252-69 MISC MAINTENANCE PARTS				4,033.31	3,000.00	-1,033
Total EMERGENCY SUPPORT SERVICES				21,185.30	38,605.00	17,420
<b>FLEET MAINTENANCE</b>						
2-2-253-03 WAGES				4,605.46	12,945.00	8,340
2-2-253-07 EMPLOYEE BENEFITS				1,289.53	3,625.00	2,335
2-2-253-37 INSURANCE				13,564.00	13,000.00	-564
2-2-253-41 OPERATIONS/MAINTENANCE				49,945.83	31,000.00	-18,946
2-2-253-52 GAS/DIESEL				12,972.34	24,000.00	11,028
Total FLEET MAINTENANCE				82,377.16	84,570.00	2,193
<b>BUILDING INSPECTIONS</b>						
2-2-291-03 WAGES				21,820.80	29,055.00	7,234
2-2-291-07 EMPLOYEE BENEFITS				6,109.82	8,135.00	2,025
2-2-291-21 TRAVEL & TRAINING				401.53	2,000.00	1,598
2-2-291-24 TELEPHONE				162.58	280.00	117
2-2-291-28 MEMBERSHIP FEES				832.74	850.00	17
2-2-291-35 CONTRACT SERVICES				0.00	1,500.00	1,500
2-2-291-61 OFFICE SUPPLIES				36.59	500.00	463
Total BUILDING INSPECTIONS				29,364.06	42,320.00	12,956
<b>ANIMAL CONTROL</b>						
2-2-292-26 ADVERTISING				0.00	200.00	200
2-2-292-69 MISC MAINTENANCE PARTS				0.00	50.00	50
2-2-294-35 CONTRACT - ANIMAL HOSPITAL				0.00	150.00	150
Total ANIMAL CONTROL				0.00	400.00	400
<b>BYLAW ENFORCEMENT</b>						
2-2-295-03 WAGES				6,815.17	0.00	-6,815
2-2-295-07 EMPLOYEE BENEFITS				1,908.25	0.00	-1,908
2-2-295-24 TELEPHONE				840.91	1,250.00	409
2-2-295-26 ADVERTISING				0.00	250.00	250

Motor replacement in #207 - \$28,812.83

Hired staff bylaw officer in July instead of contract

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				BALANCE	BUDGET	YTD VS BUDGET
<b>GENERAL REVENUE FUND</b>	<b>CC1</b>	<b>CC2</b>	<b>CC3</b>			
2-2-295-31 LEGAL SERVICES				0.00	500.00	500
2-2-295-35 CONTRACT SERVICES				12,584.88	31,925.00	19,340
2-2-295-44 OFFICE EQUIPMENT				0.00	1,950.00	1,950
2-2-295-61 OFFICE SUPPLIES				39.69	200.00	160
2-2-295-69 MISC MAINTENANCE PARTS				1,694.02	300.00	-1,394
Total BYLAW ENFORCEMENT				23,882.92	36,375.00	12,492
<b>COMMUNITY SERVICE-ADMINISTRATION</b>						
2-2-311-01 SALARIES & WAGES				130,650.26	244,060.00	113,410
2-2-311-06 EMPLOYEE BENEFITS				362,450.38	547,775.00	185,325
2-2-311-07 EMPLOYEE BENEFITS ALLOCATED				-335,819.96	-479,435.00	-143,615
2-2-311-21 TRAVEL & TRAINING				6,681.27	7,500.00	819
2-2-311-24 TELEPHONE				3,134.36	4,100.00	966
2-2-311-26 ADVERTISING				652.32	2,000.00	1,348
2-2-311-28 MEMBERSHIP FEES				140.00	250.00	110
2-2-311-31 LEGAL SERVICES				0.00	2,000.00	2,000
2-2-311-32 ENGINEERING				1,260.50	4,000.00	2,740
2-2-311-35 CONTRACT SERVICES				105.00	500.00	395
2-2-311-37 INSURANCE				18,850.22	15,000.00	-3,850
2-2-311-44 OFFICE EQUIPMENT				11,682.97	17,655.00	5,972
2-2-311-48 PUBLIC RECEPTION				1,054.86	2,000.00	945
2-2-311-61 OFFICE SUPPLIES				293.36	2,000.00	1,707
2-2-311-69 MISC MAINTENANCE PARTS - SAFETY				1,902.28	2,500.00	598
2-2-311-98 LICENCE FEES				1,334.12	1,000.00	-334
Total COMMUNITY SERVICE-ADMINISTRATION				204,371.94	372,905.00	168,533
<b>COMMUNITY SERVICES BUILDING</b>						
2-2-315-03 WAGES				14,317.60	17,650.00	3,332
2-2-315-07 EMPLOYEE BENEFITS				4,008.93	4,940.00	931
2-2-315-35 CONTRACT SERVICES - JANITOR				8,325.00	11,100.00	2,775
2-2-315-41 PURCHASE MAINTENANCE				8,872.41	8,000.00	-872
2-2-315-55 UNIFORMS/COVERALLS				3,513.00	5,000.00	1,487
2-2-315-62 JANITOR SUPPLIES				0.00	1,000.00	1,000
2-2-315-63 WATER				520.00	520.00	0
2-2-315-64 HEAT				3,001.23	5,000.00	1,999
2-2-315-65 HYDRO				6,533.97	11,000.00	4,466
2-2-315-66 GARBAGE COLLECTION				2,980.10	4,000.00	1,020
2-2-315-67 SEWER				430.00	430.00	0
2-2-315-69 MISC MAINTENANCE PARTS				551.59	18,500.00	17,948
2-2-315-71 SMALL TOOLS				0.00	4,000.00	4,000
2-2-315-76 ALARM CONTROL				332.55	1,000.00	667
Total COMMUNITY SERVICES BUILDING				53,386.38	92,140.00	38,754
<b>COMMON SERVICES-OTHER</b>						
2-2-319-24 TELEPHONE				1,400.00	3,500.00	2,100



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				BALANCE	BUDGET	YTD VS BUDGET
GENERAL REVENUE FUND	CC1	CC2	CC3			
Total COMMON SERVICES-OTHER				1,400.00	3,500.00	2,100
<b>ROADWAY SURFACES</b>						
2-2-321-03 WAGES				17,673.83	20,000.00	2,326
2-2-321-07 EMPLOYEE BENEFITS				4,948.67	5,600.00	651
2-2-321-41 PURCHASE MAINTENANCE				31,458.03	25,000.00	-6,458
2-2-321-49 DUST STABILIZER				0.00	1,000.00	1,000
2-2-321-69 MISC MAINTENANCE PARTS				1,556.40	12,000.00	10,444
Total ROADWAY SURFACES				55,636.93	63,600.00	7,963
<b>BOULEVARDS &amp; SHOULDERS</b>						
2-2-322-03 WAGES				47,317.18	60,660.00	13,343
2-2-322-07 EMPLOYEE BENEFITS				13,248.81	16,985.00	3,736
2-2-322-41 PURCHASE MAINTENANCE				8,421.98	1,500.00	-6,922
2-2-322-63 WATER				495.00	495.00	0
2-2-322-69 MISC MAINTENANCE PARTS				16,207.59	20,000.00	3,792
Total BOULEVARDS & SHOULDERS				85,690.56	99,640.00	13,949
<b>SIDEWALKS</b>						
2-2-323-03 WAGES				1,029.09	13,230.00	12,201
2-2-323-07 EMPLOYEE BENEFITS				288.15	3,705.00	3,417
2-2-323-41 PURCHASE MAINTENANCE				11,661.36	2,000.00	-9,661
2-2-323-69 MISC MAINTENANCE PARTS				0.00	1,000.00	1,000
Total SIDEWALKS				12,978.60	19,935.00	6,956
<b>CULVERT INSTALLATIONS</b>						
2-2-324-03 WAGES				1,295.20	0.00	-1,295
2-2-324-07 EMPLOYEE BENEFITS				362.66	0.00	-363
Total CULVERT INSTALLATIONS				1,657.86	0.00	-1,658
<b>STREET LIGHTING</b>						
2-2-325-03 WAGES				758.92	550.00	-209
2-2-325-07 EMPLOYEE BENEFITS				212.50	155.00	-58
2-2-325-41 PURCHASE MAINTENANCE				5,987.99	10,000.00	4,012
2-2-325-65 HYDRO				21,022.77	38,000.00	16,977
2-2-325-69 MISC MAINTENANCE PARTS				270.00	2,500.00	2,230
Total STREET LIGHTING				28,252.18	51,205.00	22,953
<b>STREET SIGNS</b>						
2-2-326-03 WAGES				4,077.13	2,755.00	-1,322
2-2-326-07 EMPLOYEE BENEFITS				1,141.60	770.00	-372

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				BALANCE	BUDGET	YTD VS BUDGET
<b>GENERAL REVENUE FUND</b>	<b>CC1</b>	<b>CC2</b>	<b>CC3</b>			
2-2-326-69 MISC MAINTENANCE PARTS				1,397.48	5,000.00	3,603
Total STREET SIGNS				6,616.21	8,525.00	1,909
<b>MUNICIPAL PARKING LOTS-3RD&amp;5TH STREETS</b>						
2-2-327-03 WAGES				617.48	1,000.00	383
2-2-327-07 EMPLOYEE BENEFITS				172.89	280.00	107
Total MUNICIPAL PARKING LOTS-3RD&5TH S				790.35	1,280.00	490
<b>STORM SEWER &amp; DITCHES</b>						
2-2-328-03 WAGES				6,706.12	12,000.00	5,294
2-2-328-07 EMPLOYEE BENEFITS				1,877.71	3,360.00	1,482
2-2-328-41 PURCHASE MAINTENANCE				3,422.89	3,000.00	-423
2-2-328-69 MISC MAINTENANCE PARTS				0.00	2,000.00	2,000
Total STORM SEWER & DITCHES				12,006.72	20,360.00	8,353
<b>LANE MARKING</b>						
2-2-329-41 PURCHASE MAINTENANCE				51,847.92	57,000.00	5,152
Total LANE MARKING				51,847.92	57,000.00	5,152
<b>AIRPORT</b>						
2-2-331-03 WAGES				1,918.09	2,205.00	287
2-2-331-07 EMPLOYEE BENEFITS				537.07	620.00	83
2-2-331-35 CONTRACT SERVICES				17,590.00	19,745.00	2,155
2-2-331-37 LIABILITY INSURANCE				3,444.00	3,500.00	56
2-2-331-41 PURCHASE MAINTENANCE				10,235.00	10,000.00	-235
2-2-331-69 MISC MAINTENANCE PARTS				0.00	500.00	500
Total AIRPORT				33,724.16	36,570.00	2,846
<b>SANI STATION</b>						
2-2-332-03 WAGES				2,009.54	2,500.00	490
2-2-332-07 EMPLOYEE BENEFITS				562.67	700.00	137
2-2-332-63 WATER				825.00	825.00	0
Total SANI STATION				3,397.21	4,025.00	628
<b>SNOW &amp; ICE REMOVAL &amp; SANDING</b>						
2-2-341-03 WAGES				36,291.18	80,820.00	44,529
2-2-341-07 EMPLOYEE BENEFITS				10,161.53	22,630.00	12,468
2-2-341-26 ADVERTISING				0.00	400.00	400
2-2-341-35 CONTRACT SERVICES				0.00	30,000.00	30,000
2-2-341-41 PURCHASE MAINTENANCE				0.00	5,000.00	5,000
2-2-341-51 SAND AND GRAVEL				55,971.70	57,000.00	1,028

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				BALANCE	BUDGET	YTD VS BUDGET
GENERAL REVENUE FUND	CC1	CC2	CC3			
2-2-341-69 MISC MAINTENANCE PARTS				0.00	2,500.00	2,500
Total SNOW & ICE REMOVAL & SANDING				102,424.41	198,350.00	95,926
<b>STREET SWEEPING</b>						
2-2-342-03 WAGES				19,278.35	19,855.00	577
2-2-342-07 EMPLOYEE BENEFITS				5,397.94	5,560.00	162
Total STREET SWEEPING				24,676.29	25,415.00	739
<b>RAILWAY CROSSINGS</b>						
2-2-343-41 PURCHASE MAINTENANCE				9,684.00	10,000.00	316
Total RAILWAY CROSSINGS				9,684.00	10,000.00	316
<b>TRANSIT</b>						
2-2-351-35 CONTRACT SERVICES-Transit Bus #C9:				97,719.95	173,260.00	75,540
2-2-352-35 CONTRACT SERVICES-Transit Bus #206				96,035.42	153,490.00	57,455
Total TRANSIT				193,755.37	326,750.00	132,995
<b>CUSTOM WORK</b>						
2-2-391-03 WAGES				4,315.90	4,410.00	94
2-2-391-07 EMPLOYEE BENEFITS				1,208.45	1,235.00	27
2-2-391-41 PURCHASE MAINTENANCE				8,612.74	1,000.00	-7,613
2-2-391-69 MISC MAINTENANCE PARTS				8,651.99	750.00	-7,902
Total CUSTOM WORK				22,789.08	7,395.00	-15,394
<b>COMMUNITY EVENTS</b>						
2-2-392-03 COMMUNITY EVENTS WAGES				691.85	2,000.00	1,308
2-2-392-07 COMMUNITY EVENTS BENEFITS				193.72	560.00	366
2-2-392-35 CONTRACT SERVICES				2,803.00	6,500.00	3,697
2-2-392-41 PURCHASE MAINTENANCE				0.00	100.00	100
2-2-392-69 MISC MAINT PARTS				0.00	1,000.00	1,000
Total COMMUNITY EVENTS				3,688.57	10,160.00	6,471
<b>VANDALISM &amp; CLEAN-UP</b>						
2-2-393-03 WAGES				329.17	1,500.00	1,171
2-2-393-07 EMPLOYEE BENEFITS				92.17	420.00	328
2-2-393-35 CONTRACT SERVICES				0.00	1,500.00	1,500
2-2-393-41 PURCHASE MAINTENANCE				5,504.21	100.00	-5,404
2-2-393-69 MISC MAINTENANCE PARTS				0.00	500.00	500
Total VANDALISM & CLEAN-UP				5,925.55	4,020.00	-1,906

SPARCBC - Accessibility Grant

Visitor Centre Bathroom Doors

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<b>GENERAL REVENUE FUND</b>	<b>CC1</b>	<b>CC2</b>	<b>CC3</b>			
<b>FLEET MAINTENANCE</b>						
2-2-395-03	WAGES			45,823.31	73,355.00	27,532
2-2-395-07	EMPLOYEE BENEFITS			12,830.53	20,540.00	7,709
2-2-395-37	INSURANCE			24,695.00	27,000.00	2,305
2-2-395-41	OPERATIONS/MAINTENANCE			91,106.38	150,000.00	58,894
2-2-395-45	FLEET MAINTENANCE ALLOCATED			-42,460.74	-70,780.00	-28,319
2-2-395-52	GAS/DIESEL			50,528.16	83,000.00	32,472
Total FLEET MAINTENANCE				182,522.64	283,115.00	100,592
<b>GARBAGE COLLECTION</b>						
2-2-431-03	WAGES			23,368.15	17,130.00	-6,238
2-2-431-07	EMPLOYEE BENEFITS			6,543.08	4,795.00	-1,748
2-2-431-35	CONTRACT SERVICES			53,933.99	81,310.00	27,376
2-2-431-69	MISC MAINTENANCE PARTS			0.00	250.00	250
Total GARBAGE COLLECTION				83,845.22	103,485.00	19,640
<b>RECYCLING</b>						
2-2-433-03	WAGES			2,887.27	2,000.00	-887
2-2-433-07	EMPLOYEE BENEFITS			808.44	560.00	-248
2-2-433-35	CONTRACT SERVICES			0.00	1,000.00	1,000
Total RECYCLING				3,695.71	3,560.00	-136
<b>CEMETERY</b>						
2-2-511-03	WAGES			4,894.20	13,785.00	8,891
2-2-511-07	EMPLOYEE BENEFITS			1,370.38	3,860.00	2,490
2-2-511-63	WATER			945.00	945.00	0
2-2-511-69	MISC MAINTENANCE PARTS			833.62	2,500.00	1,666
2-2-512-03	WAGES			1,682.17	5,970.00	4,288
2-2-512-07	EMPLOYEE BENEFITS			471.01	1,670.00	1,199
2-2-512-41	PURCHASE MAINTENANCE			3,290.00	1,500.00	-1,790
2-2-512-69	MISC MAINTENANCE PARTS			0.00	2,500.00	2,500
2-2-513-03	WAGES			465.41	1,100.00	635
2-2-513-07	EMPLOYEE BENEFITS			130.31	310.00	180
2-2-513-69	MISC MAINTENANCE PARTS			254.70	5,000.00	4,745
Total CEMETERY				14,336.80	39,140.00	24,803
<b>PLANNING &amp; ZONING</b>						
2-2-610-03	WAGES			85,840.38	135,805.00	49,965
2-2-610-07	EMPLOYEE BENEFITS			24,035.31	38,025.00	13,990
2-2-610-21	TRAVEL & TRAINING			64.00	4,000.00	3,936
2-2-610-24	TELEPHONE			1,382.37	1,000.00	-382
2-2-610-26	ADVERTISING			419.74	2,500.00	2,080
2-2-610-27	PUBLICATIONS			2,444.00	2,500.00	56

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GENERAL REVENUE FUND	CC1	CC2	CC3			
2-2-610-28 MEMBERSHIP FEES				0.00	1,000.00	1,000
2-2-610-31 LEGAL SERVICES				0.00	5,000.00	5,000
2-2-610-32 ENGINEERING				76,535.91	244,155.00	167,619
2-2-610-44 OFFICE EQUIPMENT				12,246.87	20,440.00	8,193
Total PLANNING & ZONING				202,968.58	454,425.00	251,456
<b>WOODLOT LICENCE #577</b>						
2-2-640-03 WAGES				1,386.15	0.00	-1,386
2-2-640-07 EMPLOYEE BENEFITS				388.12	0.00	-388
2-2-640-21 TRAVEL & TRAINING				287.24	0.00	-287
2-2-640-35 CONTRACT SERVICES - LICENCE #577				13,425.84	36,030.00	22,604
Total WOODLOT LICENCE #577				15,487.35	36,030.00	20,543
<b>ECONOMIC DEVELOPMENT</b>						
2-2-651-03 WAGES				65,563.13	86,750.00	21,187
2-2-651-07 EMPLOYEE BENEFITS				18,357.68	24,290.00	5,932
2-2-651-35 DEV CORP FEE FOR SERVICE				0.00	73,005.00	73,005
2-2-651-73 SCMP CONTRIBUTION				25,000.00	25,000.00	0
Total ECONOMIC DEVELOPMENT				108,920.81	209,045.00	100,124
<b>PARK MAINTENANCE</b>						
2-2-711-03 WAGES				18,390.37	30,000.00	11,610
2-2-711-07 EMPLOYEE BENEFITS				5,149.30	8,400.00	3,251
2-2-711-28 MEMBERSHIP FEES				90.00	1,000.00	910
2-2-711-35 CONTRACT SERVICES				4,260.00	11,150.00	6,890
2-2-711-41 PURCHASE MAINTENANCE				21,371.93	16,000.00	-5,372
2-2-711-63 WATER				1,475.00	1,475.00	0
2-2-711-65 HYDRO				676.15	2,100.00	1,424
2-2-711-66 GARBAGE COLLECTION				188.20	500.00	312
2-2-711-69 MISC MAINTENANCE PARTS				696.81	5,000.00	4,303
2-2-711-71 SMALL TOOLS				0.00	500.00	500
Total PARK MAINTENANCE				52,297.76	76,125.00	23,827
<b>PARK DEVELOPMENT</b>						
2-2-712-03 WAGES				233.77	5,615.00	5,381
2-2-712-07 EMPLOYEE BENEFITS				65.46	1,570.00	1,505
2-2-712-35 CONTRACT SERVICES				0.00	10,000.00	10,000
2-2-712-69 MISC MAINTENANCE PARTS				0.00	2,500.00	2,500
Total PARK DEVELOPMENT				299.23	19,685.00	19,386
<b>MARSH</b>						
2-2-713-03 WAGES				4,093.05	3,850.00	-243

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<b>GENERAL REVENUE FUND</b>	<b>CC1</b>	<b>CC2</b>	<b>CC3</b>			
2-2-713-07 EMPLOYEE BENEFITS				1,146.05	1,080.00	-66
2-2-713-41 PURCHASE MAINTENANCE				0.00	2,000.00	2,000
2-2-713-63 WATER				380.00	380.00	0
2-2-713-69 MISC MAINTENANCE PARTS				0.00	3,000.00	3,000
Total MARSH				5,619.10	10,310.00	4,691
<b>CAMPSITE</b>						
2-2-714-03 WAGES				104.64	500.00	395
2-2-714-07 EMPLOYEE BENEFITS				29.30	140.00	111
2-2-714-65 HYDRO				202.70	0.00	-203
Total CAMPSITE				336.64	640.00	303
<b>CRD BALLFIELD</b>						
2-2-715-03 WAGES				13,184.07	18,855.00	5,671
2-2-715-07 EMPLOYEE BENEFITS				3,691.54	5,280.00	1,588
2-2-715-35 CONTRACT SERVICES				1,420.00	3,375.00	1,955
2-2-715-41 PURCHASE MAINTENANCE				5,883.55	2,500.00	-3,384
2-2-715-63 Water				2,842.50	1,440.00	-1,403
2-2-715-65 HYDRO				431.70	1,000.00	568
2-2-715-69 MISC MAINTENANCE PARTS				0.00	4,000.00	4,000
Total CRD BALLFIELD				27,453.36	36,450.00	8,997
<b>SKATEBOARD PARK</b>						
2-2-716-03 WAGES				62.35	1,000.00	938
2-2-716-07 EMPLOYEE BENEFITS				17.46	280.00	263
2-2-716-65 HYDRO				12.01	250.00	238
Total SKATEBOARD PARK				91.82	1,530.00	1,438
<b>SOCCER FIELDS</b>						
2-2-717-03 WAGES				16,068.79	23,365.00	7,296
2-2-717-07 EMPLOYEE BENEFITS				4,499.26	6,540.00	2,041
2-2-717-26 ADVERTISING				0.00	1,000.00	1,000
2-2-717-28 MEMBERSHIP FEES				0.00	300.00	300
2-2-717-31 LEGAL SERVICES				0.00	500.00	500
2-2-717-35 CONTRACT SERVICES				1,420.00	3,375.00	1,955
2-2-717-41 PURCHASE MAINTENANCE				12,479.09	12,500.00	21
2-2-717-63 WATER				1,402.50	2,805.00	1,403
Total SOCCER FIELDS				35,869.64	50,385.00	14,515
<b>INTEREST ON DEBT</b>						
2-2-811-77 INTEREST & BANK CHARGES				5,321.55	14,200.00	8,878

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				BALANCE	BUDGET	YTD VS BUDGET
GENERAL REVENUE FUND	CC1	CC2	CC3			
Total INTEREST ON DEBT				5,321.55	14,200.00	8,878
<b>TRANSFER TO OWN FUNDS &amp; RESERVES</b>						
2-2-821-85	TRANSFER TO RESERVE ACCOUNTS			0.00	12,250.00	12,250
2-2-822-84	TRANSFER TO GENERAL CAPITAL FUN			0.00	7,762,225.00	7,762,225
2-2-824-84	TRANSFER TO SEWER REVENUE FUN			120,423.70	119,415.00	-1,009
2-2-826-84	TRANSFER TO WATER REVENUE FUNI			132,700.87	131,730.00	-971
2-2-827-84	TRANSFER TO EQUIPMENT RESERVE			15,521.85	214,900.00	199,378
2-2-828-84	TRANSFER TO OTHER RESERVES			62,087.44	573,705.00	511,618
Total TRANSFER TO OWN FUNDS & RESERVES				330,733.86	8,814,225.00	8,483,491
<b>TANGIBLE CAPITAL ASSETS</b>						
2-2-850-00	AMORTIZATION-GENERAL GOVERNME			0.00	19,935.00	19,935
2-2-851-00	AMORTIZATION-PROTECTIVE SERVICE			0.00	163,265.00	163,265
2-2-852-00	AMORTIZATION-TRANSPORTATION SE			0.00	956,925.00	956,925
2-2-854-00	AMORTIZATION - RECREATION & CUL			0.00	96,495.00	96,495
2-2-870-00	ACCRETION EXPENSE - BUILDING ASE			0.00	32,095.00	32,095
Total TANGIBLE CAPITAL ASSETS				0.00	1,268,715.00	1,268,715
<b>CONDITIONAL TRANSFERS</b>						
2-2-831-00	CARIBOO REGIONAL DISTRICT			867,684.00	825,510.00	-42,174
Total CONDITIONAL TRANSFERS				867,684.00	825,510.00	-42,174
<b>TRANSFER OF TAXES COLLECTED FOR OTHERS</b>						
2-2-881-00	SCHOOL TAXES			1,284,467.02	1,372,100.00	87,633
2-2-882-00	CARIBOO REGIONAL HOSPITAL DISTR			536,602.00	504,280.00	-32,322
2-2-883-00	MUNICIPAL FINANCE AUTHORITY			148.72	140.00	-9
2-2-884-00	B.C. ASSESSMENT			36,288.50	33,700.00	-2,589
2-2-886-00	POLICE TAXES			189,424.73	178,400.00	-11,025
Total TRANSFER OF TAXES COLLECTED FOR				2,046,930.97	2,088,620.00	41,689
Total GENERAL REVENUE FUND				-2,461,011.89	0.00	2,461,012



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SEWER REVENUE FUND	CC1	CC2	CC3			
USER FEES						
4-1-442-00	RESIDENTIAL USERS			-148,803.00	-295,785.00	-146,982
4-1-443-00	COMMERCIAL USERS			-121,605.45	-237,750.00	-116,145
4-1-444-00	CONNECTION FEES			-1,810.00	-1,810.00	0
4-1-448-00	SEWER - OWN USE			-2,435.00	-2,435.00	0
4-1-449-00	DISCOUNTS TAKEN - SEWER			15,849.64	26,675.00	10,825
Total USER FEES				-258,803.81	-511,105.00	-252,301
GRANTS						
4-1-725-00	GRANTS-OTHER			0.00	-750,760.00	-750,760
Total GRANTS				0.00	-750,760.00	-750,760
TRANSFER FROM OWN FUNDS						
4-1-912-00	TRANSFER FROM RESERVES			0.00	-1,724,240.00	-1,724,240
Total TRANSFER FROM OWN FUNDS				0.00	-1,724,240.00	-1,724,240
TRANSFER FROM GRF-FRONTAGE TAX						
4-1-921-00	TRANSFER FROM GRF - FRONTAGE TAX			-120,423.70	-119,415.00	1,009
Total TRANSFER FROM GRF-FRONTAGE TAX				-120,423.70	-119,415.00	1,009
CONTRIBUTIONS						
4-1-810-00	DEVELOPER CONTRIBUTIONS			0.00	-1,400,000.00	-1,400,000
Total CONTRIBUTIONS				0.00	-1,400,000.00	-1,400,000
TRANSFER FROM EQUITY						
4-1-930-00	TRANSFER FROM EQUITY IN CAPITAL			0.00	-173,530.00	-173,530
Total TRANSFER FROM EQUITY				0.00	-173,530.00	-173,530
ADMINISTRATION						
4-2-421-03	WAGES			21,420.00	30,000.00	8,580
4-2-421-07	EMPLOYEE BENEFITS			5,997.60	8,400.00	2,402
4-2-421-21	TRAVEL & TRAINING			2,911.73	2,500.00	-412
4-2-421-24	TELEPHONE			920.53	1,200.00	279
4-2-421-26	ADVERTISING			0.00	1,000.00	1,000
4-2-421-31	LEGAL SERVICES			0.00	1,000.00	1,000
4-2-421-32	ENGINEERING			5,854.38	5,000.00	-854
4-2-421-37	INSURANCE			8,231.00	9,300.00	1,069
4-2-421-44	FLEET MAINT. / OFFICE EQUIPMENT			22,905.16	38,290.00	15,385
4-2-421-46	ADMINISTRATION O/H			35,730.00	35,730.00	0
4-2-421-55	UNIFORMS/COVERALLS			959.02	1,500.00	541
4-2-421-61	OFFICE SUPPLIES			118.30	500.00	382

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				BALANCE	BUDGET	YTD VS BUDGET
<b>SEWER REVENUE FUND</b>	<b>CC1</b>	<b>CC2</b>	<b>CC3</b>			
4-2-421-88 PERMITS				0.00	1,000.00	1,000
4-2-421-98 LICENCE FEES				1,069.96	500.00	-570
Total ADMINISTRATION				106,117.68	135,920.00	29,802
<b>CONNECTIONS</b>						
4-2-422-03 WAGES				1,637.10	3,285.00	1,648
4-2-422-07 EMPLOYEE BENEFITS				458.39	920.00	462
4-2-422-41 PURCHASE MAINTENANCE				0.00	3,500.00	3,500
4-2-422-51 SAND AND GRAVEL				0.00	500.00	500
4-2-422-69 MISC MAINTENANCE PARTS				0.00	2,000.00	2,000
Total CONNECTIONS				2,095.49	10,205.00	8,110
<b>MAINS</b>						
4-2-423-03 WAGES				1,016.78	9,850.00	8,833
4-2-423-07 EMPLOYEE BENEFITS				284.70	2,755.00	2,470
4-2-423-41 PURCHASE MAINTENANCE				0.00	55,000.00	55,000
4-2-423-69 MISC MAINTENANCE PARTS				0.00	500.00	500
4-2-423-71 SMALL TOOLS				0.00	200.00	200
Total MAINS				1,301.48	68,305.00	67,004
<b>STEPHENSON LAKE</b>						
4-2-424-03 WAGES				18,025.92	21,000.00	2,974
4-2-424-07 EMPLOYEE BENEFITS				5,047.26	5,880.00	833
4-2-424-35 CONTRACT SERVICES				1,496.00	18,000.00	16,504
4-2-424-41 PURCHASE MAINTENANCE				1,692.73	6,000.00	4,307
4-2-424-51 SAND AND GRAVEL				0.00	250.00	250
4-2-424-65 HYDRO				14,971.84	27,000.00	12,028
4-2-424-69 MISC MAINTENANCE PARTS				0.00	2,000.00	2,000
4-2-424-76 ALARM CONTROL				0.00	1,000.00	1,000
Total STEPHENSON LAKE				41,233.75	81,130.00	39,896
<b>SPRAY IRRIGATION</b>						
4-2-426-03 WAGES				14.99	4,000.00	3,985
4-2-426-07 EMPLOYEE BENEFITS				4.20	1,120.00	1,116
4-2-426-35 CONTRACT SERVICES				0.00	1,000.00	1,000
4-2-426-41 PURCHASE MAINTENANCE				0.00	5,000.00	5,000
4-2-426-65 HYDRO				0.00	9,300.00	9,300
4-2-426-69 MISC MAINTENANCE PARTS				0.00	1,500.00	1,500
Total SPRAY IRRIGATION				19.19	21,920.00	21,901
<b>LIFT STATION - MAIN</b>						
4-2-427-03 WAGES				14,428.48	12,940.00	-1,488

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SEWER REVENUE FUND	CC1	CC2	CC3			
4-2-427-07	EMPLOYEE BENEFITS			4,039.97	3,625.00	-415
4-2-427-24	TELEPHONE			0.00	1,000.00	1,000
4-2-427-32	ENGINEERING			0.00	1,000.00	1,000
4-2-427-41	PURCHASE MAINTENANCE			7,657.54	13,000.00	5,342
4-2-427-52	GAS/DIESEL			0.00	450.00	450
4-2-427-53	OIL			0.00	200.00	200
4-2-427-65	HYDRO			4,592.66	8,500.00	3,907
4-2-427-69	MISC MAINTENANCE PARTS			0.00	1,500.00	1,500
Total LIFT STATION - MAIN				30,718.65	42,215.00	11,496
LIFT STATION - BLACKSTOCK						
4-2-428-03	WAGES			7,438.70	9,350.00	1,911
4-2-428-07	EMPLOYEE BENEFITS			2,082.84	2,620.00	537
4-2-428-41	PURCHASE MAINTENANCE			3,626.50	2,000.00	-1,627
4-2-428-52	GAS/DIESEL			0.00	200.00	200
4-2-428-65	HYDRO			1,119.61	1,800.00	680
4-2-428-69	MISC MAINTENANCE PARTS			0.00	80.00	80
Total LIFT STATION - BLACKSTOCK				14,267.65	16,050.00	1,782
LIFT STATION - LODGE						
4-2-429-03	WAGES			6,665.61	9,350.00	2,684
4-2-429-07	EMPLOYEE BENEFITS			1,866.37	2,620.00	754
4-2-429-41	PURCHASE MAINTENANCE			2,909.31	5,000.00	2,091
4-2-429-65	HYDRO			634.92	1,500.00	865
4-2-429-69	MISC MAINTENANCE PARTS			0.00	500.00	500
Total LIFT STATION - LODGE				12,076.21	18,970.00	6,894
LIFT STATION - WATERPARK						
4-2-430-03	WAGES			5,127.89	5,000.00	-128
4-2-430-07	EMPLOYEE BENEFITS			1,435.75	1,400.00	-36
4-2-430-41	PURCHASE MAINTENANCE			1,083.47	5,000.00	3,917
4-2-430-65	HYDRO			0.00	2,300.00	2,300
4-2-430-69	MISC MAINTENANCE PARTS			0.00	500.00	500
Total LIFT STATION - WATERPARK				7,646.91	14,200.00	6,553
LIFT STATION - HERON RIDGE						
4-2-431-03	WAGES			5,628.98	8,000.00	2,371
4-2-431-07	EMPLOYEE BENEFITS			1,576.11	2,240.00	664
4-2-431-41	PURCHASE MAINTENANCE			2,890.53	9,000.00	6,109
4-2-431-64	HEAT - LIFT STATION			373.00	500.00	127
4-2-431-65	HYDRO			439.74	900.00	460

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<b>SEWER REVENUE FUND</b>	<b>CC1</b>	<b>CC2</b>	<b>CC3</b>			
Total LIFT STATION - HERON RIDGE				10,908.36	20,640.00	9,732
<b>LIFT STATION - EXETER</b>						
4-2-432-03 WAGES				126.27	1,000.00	874
4-2-432-07 EMPLOYEE BENEFITS				35.36	280.00	245
4-2-432-41 PURCHASE MAINTENANCE				1,083.43	1,000.00	-83
4-2-432-65 HYDRO				0.00	500.00	500
4-2-432-69 MISC MAINTENANCE PARTS				0.00	500.00	500
Total LIFT STATION - EXETER				1,245.06	3,280.00	2,035
<b>TRANSFER TO SEWER RESERVE</b>						
4-2-821-85 TRANSFER TO OWN RESERVE ACCOU				0.00	197,685.00	197,685
Total TRANSFER TO SEWER RESERVE				0.00	197,685.00	197,685
<b>TRANSFER TO SEWER CAPITAL FUND</b>						
4-2-822-84 TRANSFER TO SEWER CAPITAL FUND				0.00	3,875,000.00	3,875,000
Total TRANSFER TO SEWER CAPITAL FUND				0.00	3,875,000.00	3,875,000
<b>TANGIBLE CAPITAL ASSETS</b>						
4-2-850-00 AMORTIZATION-SEWER SERVICES				0.00	173,530.00	173,530
Total TANGIBLE CAPITAL ASSETS				0.00	173,530.00	173,530
Total SEWER REVENUE FUND				-151,597.08	0.00	151,597

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<b>WATER REVENUE FUND</b>	<b>CC1</b>	<b>CC2</b>	<b>CC3</b>		
<b>USER FEES</b>					
6-1-441-00	RESIDENTIAL USERS		-221,601.63	-439,455.00	-217,853 3rd and 4th Quarter payments to receive
6-1-442-00	COMMERCIAL USERS		-125,148.49	-235,020.00	-109,872
6-1-444-00	CONNECTION FEES		-2,775.00	-2,835.00	-60
6-1-445-00	PRIVATE FIRE PROTECTIVE SERVICES		-4,289.60	-8,170.00	-3,880
6-1-446-00	SALE OF WATER		-23,198.88	-10,000.00	13,199
6-1-448-00	WATER - OWN USE		-12,345.00	-11,795.00	550
6-1-449-00	DISCOUNTS TAKEN - WATER		19,708.39	34,130.00	14,422
Total USER FEES			-369,650.21	-673,145.00	-303,495
<b>REVENUE SHARING GRANT</b>					
6-1-714-00	GRANT FUNDING		0.00	-97,285.00	-97,285
Total REVENUE SHARING GRANT			0.00	-97,285.00	-97,285
<b>TRANSFER FROM OWN FUNDS</b>					
6-1-912-00	TRANSFER FROM RESERVES		0.00	-1,100,000.00	-1,100,000
Total TRANSFER FROM OWN FUNDS			0.00	-1,100,000.00	-1,100,000
<b>TRANSFER FROM GRF-FRONTAGE TAX</b>					
6-1-922-00	GRF - FRONTAGE TAX		-132,700.87	-131,730.00	971
Total TRANSFER FROM GRF-FRONTAGE TAX			-132,700.87	-131,730.00	971
<b>TRANSFER FROM EQUITY</b>					
6-1-930-00	TRANSFER FROM EQUITY IN CAPITAL		0.00	-358,175.00	-358,175
Total TRANSFER FROM EQUITY			0.00	-358,175.00	-358,175
<b>WATER- ADMINISTRATION</b>					
6-2-410-03	WAGES		23,871.78	30,000.00	6,128
6-2-410-07	EMPLOYEE BENEFITS		6,684.10	8,400.00	1,716
6-2-410-21	TRAVEL & TRAINING		1,210.00	9,000.00	7,790
6-2-410-24	TELEPHONE		921.23	1,400.00	479
6-2-410-26	ADVERTISING		375.46	1,000.00	625
6-2-410-28	MEMBERSHIP FEES		400.00	450.00	50
6-2-410-31	LEGAL SERVICES		5,783.84	500.00	-5,284
6-2-410-32	ENGINEERING		0.00	5,000.00	5,000
6-2-410-35	CONTRACT SERVICES		0.00	20,000.00	20,000
6-2-410-37	INSURANCE		24,180.00	24,300.00	120
6-2-410-44	FLEET MAIN / OFFICE EQUIPMENT		22,905.16	38,290.00	15,385
6-2-410-46	ADMINISTRATION O/H		50,380.00	50,380.00	0
6-2-410-55	UNIFORMS/COVERALLS		2,037.64	2,500.00	462
6-2-410-61	OFFICE SUPPLIES		177.14	500.00	323
6-2-410-98	LICENCE FEES		3,517.46	3,500.00	-17

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WATER REVENUE FUND	CC1	CC2	CC3			
Total WATER- ADMINISTRATION				142,443.81	195,220.00	52,776
<b>WATER-TREATMENT</b>						
6-2-420-35 CONTRACT SERVICES				5,742.06	203,285.00	197,543
6-2-420-74 CHLORINE SUPPLIES				10,644.83	16,000.00	5,355
Total WATER-TREATMENT				16,386.89	219,285.00	202,898
<b>WATER-CONTROL STRUCTURE</b>						
6-2-430-03 WAGES				290.44	1,500.00	1,210
6-2-430-07 EMPLOYEE BENEFITS				81.32	420.00	339
6-2-430-41 PURCHASE MAINTENANCE				0.00	500.00	500
Total WATER-CONTROL STRUCTURE				371.76	2,420.00	2,048
<b>WATER TREATMENT PLANT (2018)</b>						
6-2-431-03 WAGES				55,557.21	49,180.00	-6,377
6-2-431-07 EMPLOYEE BENEFITS				15,556.02	13,770.00	-1,786
6-2-431-24 TELEPHONE				1,688.46	2,000.00	312
6-2-431-32 ENGINEERING				3,562.77	0.00	-3,563
6-2-431-35 CONTRACT SERVICES				17,772.04	25,000.00	7,228
6-2-431-41 PUCHASE MAINTENANCE				40,838.62	15,000.00	-25,839
6-2-431-63 WATER OWN USE				150.00	150.00	0
6-2-431-65 HYDRO				26,011.42	53,500.00	27,489
6-2-431-69 MISC MAINTENANCE PARTS				571.64	3,000.00	2,428
6-2-431-71 SMALL TOOLS				1,779.26	500.00	-1,279
6-2-431-76 ALARM CONTROL				332.55	750.00	417
Total WATER TREATMENT PLANT (2018)				163,819.99	162,850.00	-970
<b>WATER-MAINS MAINTENANCE</b>						
6-2-441-03 WAGES				5,613.49	24,000.00	18,387
6-2-441-07 EMPLOYEE BENEFITS				1,571.78	6,720.00	5,148
6-2-441-41 PURCHASE MAINTENANCE				3,379.08	18,000.00	14,621
6-2-441-69 MISC MAINTENANCE PARTS				0.00	3,500.00	3,500
Total WATER-MAINS MAINTENANCE				10,564.35	52,220.00	41,656
<b>WATER-SERVICE LINES MAINTENANCE</b>						
6-2-442-03 WAGES				22,907.29	19,000.00	-3,907
6-2-442-07 EMPLOYEE BENEFITS				6,414.04	5,320.00	-1,094
6-2-442-41 PURCHASE MAINTENANCE				16,516.92	20,000.00	3,483
6-2-442-69 MISC MAINTENANCE PARTS				1,773.13	3,000.00	1,227
Total WATER-SERVICE LINES MAINTENANCE				47,611.38	47,320.00	-291

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				2025	2025	VARIANCE
				BALANCE	BUDGET	YTD VS BUDGET
<b>WATER REVENUE FUND</b>	<b>CC1</b>	<b>CC2</b>	<b>CC3</b>			
<b>WATER-CONNECTIONS</b>						
6-2-443-03	WAGES			599.20	6,355.00	5,756
6-2-443-07	EMPLOYEE BENEFITS			167.78	1,780.00	1,612
6-2-443-69	MISC MAINTENANCE PARTS			2,362.80	1,000.00	-1,363
Total WATER-CONNECTIONS				3,129.78	9,135.00	6,005
<b>WATER-HYDRANTS</b>						
6-2-444-03	WAGES			1,603.22	3,840.00	2,237
6-2-444-07	EMPLOYEE BENEFITS			448.90	1,075.00	626
6-2-444-41	PURCHASE MAINTENANCE			19,572.58	5,000.00	-14,573
6-2-444-69	MISC MAINTENANCE PARTS			0.00	1,500.00	1,500
6-2-444-71	SMALL TOOLS			0.00	500.00	500
Total WATER-HYDRANTS				21,624.70	11,915.00	-9,710
<b>WATER-METER MAINTENANCE</b>						
6-2-445-03	WAGES			444.24	1,000.00	556
6-2-445-07	EMPLOYEE BENEFITS			124.39	280.00	156
6-2-445-69	MISC MAINTENANCE PARTS			0.00	10,000.00	10,000
6-2-445-71	SMALL TOOLS			0.00	150.00	150
Total WATER-METER MAINTENANCE				568.63	11,430.00	10,861
<b>WATER TOWERS</b>						
6-2-446-03	WAGES			5,556.70	2,750.00	-2,807
6-2-446-07	EMPLOYEE BENEFITS			1,555.88	770.00	-786
6-2-446-41	PURCHASE MAINTENANCE			1,622.53	2,500.00	877
6-2-446-65	HYDRO			461.19	2,000.00	1,539
6-2-446-69	MISC MAINTENANCE PARTS			0.00	500.00	500
Total WATER TOWERS				9,196.30	8,520.00	-676
<b>WATER-PUMPING</b>						
6-2-450-03	WAGES			12,112.92	19,000.00	6,887
6-2-450-07	EMPLOYEE BENEFITS			3,391.62	5,320.00	1,928
6-2-450-35	CONTRACT SERVICES			1,599.40	4,500.00	2,901
6-2-450-41	PURCHASE MAINTENANCE			4,689.96	5,000.00	310
6-2-450-63	WATER			140.00	140.00	0
6-2-450-65	HYDRO			11,829.41	25,000.00	13,171
6-2-450-69	MISC MAINTENANCE PARTS			0.00	5,000.00	5,000
6-2-450-71	SMALL TOOLS			0.00	50.00	50
6-2-450-76	ALARM CONTROL			332.55	2,000.00	1,667
Total WATER-PUMPING				34,095.86	66,010.00	31,914
<b>WATER - BULK WATER</b>						

-14,573 Fire Hydrant Maintenance - Budget every other year going forward



# DISTRICT OF 100 MILE HOUSE

## INCOME STATEMENT



GL5410

Date : Oct 08, 2025

Page : 24

Time : 2:59 pm

For Period Ending 30-Sep-2025

				2025	2025	VARIANCE
				BALANCE	BUDGET	YTD VS BUDGET
<b>WATER REVENUE FUND</b>	<b>CC1</b>	<b>CC2</b>	<b>CC3</b>			
6-2-451-24 TELEPHONE				142.31	600.00	458
6-2-451-35 CONTRACT SERVICES				1,152.11	1,000.00	-152
6-2-451-65 HYDRO				497.35	1,700.00	1,203
6-2-451-69 MISC MAINTENANCE PARTS				1,516.85	1,000.00	-517
Total WATER - BULK WATER				3,308.62	4,300.00	991
<b>WATER - 99 MILE WATER TOWER</b>						
6-2-452-03 Wages				1,298.44	2,750.00	1,452
6-2-452-07 EMPLOYEE BENEFITS				363.56	770.00	406
6-2-452-41 PURCHASE MAINTENANCE				1,516.85	0.00	-1,517
Total WATER - 99 MILE WATER TOWER				3,178.85	3,520.00	341
<b>WATER-BILLING</b>						
6-2-460-03 WAGES				727.60	2,715.00	1,987
6-2-460-07 EMPLOYEE BENEFITS				203.73	760.00	556
Total WATER-BILLING				931.33	3,475.00	2,544
<b>TRANSFER TO WATER RESERVE</b>						
6-2-821-85 TRANSFER TO RESERVE ACCOUNTS				0.00	204,540.00	204,540
Total TRANSFER TO WATER RESERVE				0.00	204,540.00	204,540
<b>TRANSFER TO WATER CAPITAL</b>						
6-2-822-84 TRANSFER TO WATER CAPITAL FUND				0.00	1,000,000.00	1,000,000
Total TRANSFER TO WATER CAPITAL				0.00	1,000,000.00	1,000,000
<b>TANGIBLE CAPITAL ASSETS</b>						
6-2-850-00 AMORTIZATION-WATER SERVICES				0.00	355,850.00	355,850
6-2-870-00 ACCRETION EXPENSE - WELL DECOM				0.00	2,325.00	2,325
Total TANGIBLE CAPITAL ASSETS				0.00	358,175.00	358,175
Total WATER REVENUE FUND				-45,118.83	0.00	45,119

DISTRICT OF 100 MILE HOUSE  
INCOME STATEMENT



For Period Ending 30-Sep-2025

				2025	2025	VARIANCE
				BALANCE	BUDGET	YTD VS BUDGET
WATER REVENUE FUND	CC1	CC2	CC3			
Total Surplus (-)/Deficit				-2,657,727.80	0.00	2,657,728

## DISTRICT OF 100 MILE HOUSE

### Bylaw No. 1456

---

Being a Bylaw to amend the District of 100 Mile Tax Exemption Bylaw No. 1424-2024

---

This bylaw may be cited for all purposes as “**District of 100 Mile House Tax Exemption Amendment Bylaw No. 1456-2025.**”

The Council of the District of 100 Mile House in open meeting assembled enacts as follows:

- 1) That the District of 100 Mile House Tax Exemption Bylaw No. 1424-2024 is hereby amended as follows:

- (a) By adding Section 1 (g).

Lot 1, Plan KAP 29403, District Lot 32, Lillooet Land District

Specifically, that portion of the building as outlined in Schedule “C” attached to and forming part of this bylaw.

Civic Address : 438 Birch Avenue

Owner: New Wine Deliverance and Healing Fellowship

**Folio : 557-00295.480**

- (b) By adding Section 3 (g).

Lot 14, Plan KAP8930, District Lot 32, Lillooet Land District

Civic Address: 370 Cedar Avenue

Owner: Cedar Crest Society for Community Living

**Folio: 557-00084.000**

- (c) By repealing Section 5.

- (d) Schedule “B” be repealed and replaced with Schedule “B” attached to and forming part of this bylaw

READ A FIRST, SECOND AND THIRD TIME this 9<sup>th</sup> day of September, 2025.

ADOPTED this 14<sup>th</sup> day of October, 2025.

---

Mayor

---

Corporate Administrator

DISTRICT OF 100 MILE HOUSEBylaw No. 1457

A bylaw to amend the District of 100 Mile House Official Community Plan  
Bylaw No. 1288, 2016

---

This bylaw may be cited for all purposes as ***“Official Community Plan Amendment Bylaw No. 1457, 2025.”***

The Council of the District of 100 Mile House, in open meeting assembled, enacts as follows:

- (1) That District of 100 Mile House Official Community Plan Bylaw No. 1288, 2016 is hereby amended as follows:
  - a. Amend Schedule B: Land Use District Wide and Main Community Inset to change the designation of Lot 14, Plan EPP103994, DL 2139, Lillooet District, located at 358 Sandhill Crescent from Medium Density Residential to **High Density Residential**.

READ A FIRST AND SECOND TIME this 9<sup>th</sup> day of September, 2025.

POSTED on WEBSITE this 6<sup>th</sup> day of October 2025.

DISTRIBUTED by EMAIL SUBSCRIPTION SERVICE this 6<sup>th</sup> day of October 2025.

PUBLIC HEARING held this 14<sup>th</sup> day of October 2025.

READ A THIRD TIME this 14<sup>th</sup> day of October 2025.

RECEIVED MINISTRY OF TRANSPORTATION AND INFRASTRUCTURE APPROVAL

This \_\_\_\_ day of \_\_\_\_, 2025. \_\_\_\_\_  
Ministry of Transportation and Infrastructure

ADOPTED this \_\_\_\_ day of \_\_\_\_, 2025.

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Corporate Officer

DISTRICT OF 100 MILE HOUSEBylaw No. 1458

A bylaw to amend the District of 100 Mile House Zoning Bylaw No. 1290, 2016

---

This bylaw may be cited for all purposes as ***"Zoning Amendment Bylaw No. 1458, 2025"***.

The Council of the District of 100 Mile House, in open meeting assembled, enacts as follows:

- (1) That District of 100 Mile House Zoning Bylaw No. 1290, 2016 is hereby amended by adding Comprehensive Development Zone 3 (CD-3), attached to and forming part of this bylaw.
- (2) That District of 100 Mile House Zoning Bylaw No. 1290, 2016 is hereby amended for Lot 14, Plan EPP103994, DL 2139, Lillooet District, located at 358 Sandhill Crescent to be rezoned from Residential Medium Density Zone (R-4) to **Comprehensive Development Zone (CD-3)**;
- (3) That consequential map changes be made to Schedule 2 Zoning Bylaw Map District Wide and Main Community Inset.

READ A FIRST AND SECOND TIME this 9<sup>th</sup> day of September 2025.

POSTED on WEBSITE this 6<sup>th</sup> day of October 2025.

DISTRIBUTED by EMAIL SUBSCRIPTION SERVICE this 6<sup>th</sup> day of October 2025.

PUBLIC HEARING held this 14<sup>th</sup> day of October 2025.

READ A THIRD TIME this 14<sup>th</sup> day of October 2025.

RECEIVED MINISTRY OF TRANSPORTATION AND INFRASTRUCTURE APPROVAL

this \_\_\_\_ day of \_\_\_\_, 2025. \_\_\_\_\_  
Ministry of Transportation and Infrastructure

ADOPTED this \_\_\_\_ day of \_\_\_\_, 2025.

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Corporate Officer



**District of  
100 MILE HOUSE**

**COUNCIL REPORT  
File No. 570-01**

**Regular Meeting  
Oct. 14, 2025**

---

**REPORT DATE:** Oct. 2, 2025

**TITLE:** 350 Aspen St – OCP & Zoning Application

**PREPARED BY:** J. Doddridge, Director Economic Development & Planning

---

**PURPOSE:** To present a joint OCP and Zoning amendment application to Council for consideration

**RECOMMENDATION:** Recommended Resolution:

BE IT RESOLVED THAT Official Community Plan Amendment Bylaw No. 1459, 2025 be read a first and second time this 14<sup>th</sup> day of October, 2025;

BE IT RESOLVED THAT Zoning Amendment Bylaw No. 1460, 2025 be read a first and second time this 14<sup>th</sup> day of October, 2025.

#### **BACKGROUND INFORMATION / DISCUSSION:**

Attached is a joint Official Community Plan (OCP) and Zoning amendment application from Tess Kisilevich of Vesta Consultants for the Provincial Rental Housing Corporation. The application requests changes to the District of 100 Mile House OCP and Zoning Bylaws to allow for construction of a multi-unit, high density, affordable residential development on a portion of the property located at Lot 1, Plan 21238, DL 31, Lillooet District also known as 350 Aspen St. A subject property map is also attached.

#### **PLANNING CONSIDERATIONS AND IMPACTS**

##### **Official Community Plan**

The (OCP) provides guidance on future land use decisions. The subject property is currently designated both Public Use and Institutional and Commercial Vehicle Oriented in the OCP (see attached map snippet). The area under application comprises the



westerly portion of land which is commercially designated at present and the application seeks to redesignate it to high density residential.

Development Permit Areas (DPAs) are enabled in the OCP. While the NEW OCP Bylaw will be drafted to require Development Permits for apartment buildings, the current OCP Bylaw does not contain DPA provisions for high density residential developments. Therefore, given the state of transition of the OCP, staff considers that this development, if approved, will be exempt from requiring a Development Permit.

## **Zoning**

350 Aspen Street is also split zoned (see attached map snippet). The easterly portion is zoned P-1 Institutional Zone, while the westerly portion (under application) is zoned C-4 Shopping Centre Commercial Zone. It is not clear how this split zoning came to be, but C-4 Zoning does not comply with the Shopping Centre zoning in nearly every respect.

In addition, the proposed residential development does not meet conventional regulations in the District's High Density Residential Zone. Therefore, a specialized Comprehensive Development (CD-4) Zone is being requested.

Comprehensive development (CD) zones may be used to enable site-specific land uses and regulations where existing zones are inappropriate or inadequate and would require many variances to make them work. CD zones are used for unique developments that have unique development features, allowing for uses and regulations beyond those found in traditional zones.

Historically, the District of 100 Mile House has not used CD zones extensively. The only CD zone presently in place is the CD-1 Zone for the Martin Exeter Hall / 100 Mile Lodge property. Findlay Meats was the only other CD zone, which has recently been rezoned for residential purposes, and even more recently, a CD-3 zone is in progress for a property in the Sandhill Crescent area to allow for a seniors housing development.

## **Unique Development Features**

The proposal includes a 4-storey design, which if approved would be the first 4-storey building in town. Proposed setbacks are reduced from those typically found in residential zones and parking requirements are similarly reduced. Indoor and outdoor amenity space, landscaping and fencing are being provided for.

The subject property is partially developed already. Existing buildings on the site include Pioneer Haven and the Senior's Rental Housing townhomes. The property's unusual shape and orientation create adjacencies to a wide variety of other uses, including: the



elementary school, sani-station, vacant land, Coach House Mall, Central GM, parkland along the creek, apartments, and Aspen Street, Birch Avenue, and Exeter Station Road corner. Nearby are also ranch lands, single family, duplex, and townhouses. As such, a new high-density residential building will contribute to the mixed-use character of the area.

## **Referrals**

The application has been referred to municipal departments and other agencies with an interest in the property. Not all agencies have returned comments yet, but any that are received will be brought to the Council meeting. Comments received to date are copied below.

**Fire Department** - *The Fire Department has no problem with this OCP/Zoning Amendment application at this time, as long as it is built as per plan, with sprinklers.*

**Building Inspection / Community Services** –

**Ministry of Transportation** -

Note: Ministry approval is required for all zoning amendments within 800m of a controlled access highway.

**Telus** –

**BC Hydro** –

**BUDGETARY IMPACT:** N/A

**LEGISLATIVE CONSIDERATIONS (Applicable Policies and/or Bylaws):** N/A

## **ATTACHMENTS:**

- Joint OCP & Zoning Amendment application
- Subject property map
- OCP map view
- Zoning map view
- OCP Bylaw 1459
- Zoning Bylaw 1460






## PROCESS & TIMELINE:

Should Council concur, the following process and timeline are in order:

- |   |               |
|---|---------------|
| • 1 <sup>st</sup> and 2 <sup>nd</sup> Reading         | Oct. 14, 2025 |
| • Notify adjacent property owners (within 60m radius) | Oct. 31, 2025 |
| • Posting on District website                         | Nov. 3, 2025  |
| • Distribution to District subscription service       | Nov. 3, 2025  |
| • Public Hearing (Special Meeting Date)               | Nov. 12, 2025 |
| • 3 <sup>rd</sup> Reading                             | Nov. 25, 2025 |
| • Adoption  | Dec. 9, 2025  |

Prepared By:   
J. Doddridge, Dir Ec Dev & Planning

Date: Oct. 3/25

Reviewed By:   
T. Boulanger, CAO

Date: Oct. 3/25



DISTRICT OF  
**100 Mile House**

#1-385 Birch Avenue, PO Box 340  
100 Mile House, BC, V0K 2E0  
250-395-2434  
district@100milehouse.com

## LAND USE APPLICATION

Reference to Land Use Application Procedure and Fees Bylaw No. 1258

Official Community Plan  
Zoning Amendment  
Board of Variance

Development Permit  
Development Variance Permit

***Applicants are advised to consult with the District of 100 Mile House staff  
before submitting an application.***

**\*\*This application will not be accepted unless it is complete, and the required fee(s) and plans are attached\*\***

### APPLICATION TYPE

Check appropriate box(s)

- |   |        |                    |
|---|--------|--------------------|
| <input type="checkbox"/> Development Permit                                       | Fee \$ | _____              |
| <input type="checkbox"/> Development Variance Permit                              | Fee \$ | _____              |
| <input checked="" type="checkbox"/> Zoning Bylaw Amendment                        | Fee \$ | 1,000.00           |
| <input checked="" type="checkbox"/> Official Community Plan Bylaw Amendment       | Fee \$ | _____              |
| <input type="checkbox"/> Joint Zoning and Official Community Plan Bylaw Amendment | Fee \$ | _____              |
| <input type="checkbox"/> Board of Variance  | Fee \$ | _____              |
| <b>Total Fee</b>  |        | <b>\$ 1,000.00</b> |

### PROPERTY INFORMATION

Legal Description of Property(s): LOT 1 PLAN KAP21238 DISTRICT LOT 31 LILLOOET LAND DISTRICT

Civic Address of Property(s): 350 Aspen St 100 Mile House

Size of Property(s): 2,096.4 m2 BC Assessment Roll No.: 24-557-00174.801

Current Zoning: C-4 Shopping Center Commercial Zone Current OCP Designation: Commercial Vehicle Oriented

Proposed Zoning: CD-4 Proposed OCP Designation: High density residential

### FOR OFFICE USE ONLY

Application Fee Paid: \$ 1000.00

Receipt Number: 104549

Received by: [Signature]

Date: Sept. 16/25

## INFORMATION FORM

APPLICANT/AGENT	OWNER(S)
Name: <u>Tess Kisilevich</u>	Name: <u>PROVINCIAL RENTAL HOUSING CORPORATION</u>
Mailing Address: <u>607-1215 St. Paul St</u> <u>Kelowna, BC</u>	Mailing Address: <u>601 - 4555 KINGSWAY BURNABY, BC</u>
Postal Code: <u>V1Y 2C7</u>	Postal Code: <u>V5H 4V8</u>
Phone Numbers: (Bus): <u>403-714-7919</u>	Phone Numbers: (Bus): _____
(Home): _____	(Home): _____
(Fax): _____	(Fax): _____
E-mail: <u>tess@vestaconsultants.ca</u>	E-mail: _____

If the applicant is not the registered owner, complete the owner information and have the property owner(s) sign the application form. Note also the owner requirement in Attachment H.

As owner(s) of the land described in this application, I/we hereby authorize Tess Kisilevich to act as applicant in regard to this land development application.

Signature: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: September 8, 2025

Date: September 5, 2025

I have attached the required documentation as noted on the Application Submission Checklist, along with the required application fee and hereby agree to submit further information deemed necessary for processing this application. Furthermore, I hereby acknowledge that any fees paid are non-refundable except as noted on the fee schedule, if applicable.

I also certify that the information contained herein is correct to the best of my knowledge and belief. I understand **this application, including any plans submitted, is public information**. I authorize reproduction of any plans/reports for the purposes of application processing and reporting.

Signature: \_\_\_\_\_

Date: August 28, 2025

I/We Tess Kisilevich agree to allow the agents of the District of 100  
(Applicant's Name)

Mile House to enter onto the subject property to inspect the land and buildings.

**A copy of a State Title of Certificate, or a copy of a Certificate of Indefeasible Title, dated no more than thirty (30) days prior to submission of the application must accompany the application as a proof of ownership.**

**DESCRIPTION OF EXISTING LAND USE: (use separate sheet if necessary)**

The subject property at 350 Aspen Street is partially developed with residential uses and partially vacant. On the eastern portion of the site (zoned P-1 – Institutional) there are two existing four-plex residential buildings as well as a one-storey seniors' apartment building. These buildings provide institutional and residential housing functions consistent with the P-1 zoning.

The west portion of the site (zoned C-4 – Shopping Centre Commercial) is currently vacant land.

**DESCRIPTION OF PROPOSED DEVELOPMENT/USE/BYLAWS CHANGE:**  
(use separate sheet if necessary)

See attachment "100 Mile House - Rezoning Rationale"

Services Currently Existing or Readily Available to the Property (check applicable area)

Services	Currently Existing		Readily Available*	
	YES	NO	YES	NO
Road Access	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Water Supply	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sewage Disposal	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Hydro	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Telephone	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
School Bus Service	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**NOTE:**\*Readily available means existing services can be easily extended to the subject property.

**Proposed Water Supply Method**

City

**Proposed Sewage Disposal Method**

Sewer

**Approximate Commencement Date of Proposed Project**

Fall 2026

**Reasons in Support of Application**

Reasons and comments in support of the application (use separate sheet if necessary)

See attachment "100 Mile House - Rezoning Rationale"

**Maps and Drawings:**

The following maps and drawings must accompany the application:

1. A dimensional Sketch Plan drawn to scale showing the parcel(s) or part of the parcel(s) and the location of existing buildings, structures and uses.

Minimum size required: 11 x 17 (ledger size)

2. A dimensional Site Plan drawn to scale showing the proposed use, buildings and structures, elevations, highway access etc.

Minimum size required: 11 x 17 (ledger size)

3. A Contour Map (Plan) drawn to scale with contour interval of up to no more than 10 metres, if warranted by the topographic condition (of the subject site).

Required: Yes ☐ No ☒

**FOR OFFICE USE ONLY**

- |  |   |
|--|---|
| <input checked="" type="checkbox"/> Application Form Complete                        | <input checked="" type="checkbox"/> Dimensioned Sketch Plan Submitted           |
| <input checked="" type="checkbox"/> Application Fee Received                         | <input checked="" type="checkbox"/> Dimensioned Site Development Plan Submitted |
| <input checked="" type="checkbox"/> Certificate of Title Received                    | <input type="checkbox"/> Contour Map Submitted                                  |
| <input checked="" type="checkbox"/> Authorization of Owner Submitted (if applicable) | <input type="checkbox"/> Other studies/Reports Submitted (if applicable)        |
| <input checked="" type="checkbox"/> Contaminated Sites Declaration Form              | <i>✓ Architectural Drawings</i>   |

### DEVELOPMENT APPLICATION SUBMISSION CHECKLIST

DEVELOPMENT APPLICATION TYPE	REQUIRED ATTACHMENTS*
Official Community Plan Amendment	A, B, C, H
Zoning/Bylaw Amendment	A, B, C, D, E, H
Development Permit	A, B, C, D, E, F, H
Development Variance Permit	A, B, C, D, E, H
Board of Variance	A, B, C, D, E, H

\* Required attachments as described in the Development Application Attachment Information Table that forms part of this application form. Also note that all applications may be subject to 'G'

### DEVELOPMENT APPLICATION ATTACHMENT INFORMATION

ATTACHMENT	DETAILS
<b>A. STATE TITLE OF CERTIFICATE</b>	A copy of the title, issued not more than 30 days prior to the application date, for any parcel of land subject to the application and a copy of all non-financial charges (i.e. restrictive covenants, easements and right-of-ways, etc.) registered on the subject property(s). A copy of the title and the related documents can be obtained from a registry agent ( <a href="http://www.bcapra.org">www.bcapra.org</a> ), real property lawyer, notary public, land surveyor, or by signing up for a myLTSA account at <a href="http://www.ltsa.ca">www.ltsa.ca</a> .
<b>B. AGENT AUTHORIZATION</b>	Written consent of <b>all</b> property owners, with one or more owners appointing an applicant to act as agent for all purposes associated with the application.
<b>C. APPLICATION FEE</b>	An application fee as set out in Schedule A of Land Use and Development Application Procedures and Fees Bylaw No. 1258, 2013 shall accompany the application.
<b>D. SITE PLAN</b>	<p>Site plan of the proposed development drawn to scale and showing dimensions. The site plan must include:</p> <ul style="list-style-type: none"> <li>○ The civic address and full legal description of the property;</li> <li>○ Lot dimensions</li> <li>○ Existing or required rights-of-way or easements; the name and extent of roads and lanes adjacent to the property, showing the traveled portion of the roads and lanes scaled from the property line to the edge of pavement;</li> <li>○ Location and dimensions (including setbacks) of existing and proposed buildings and structures on the site (a recent survey plan is preferable)</li> <li>○ Location of existing wells or other water sources on property.</li> <li>○ Location of any existing or proposed septic fields</li> <li>○ Location of any watercourses, steep banks or slopes on or adjacent to the property</li> <li>○ Location of any existing community services of sanitary sewer, water, storm drainage and rights-of-way on the site or adjacent to the site</li> <li>○ Location of ditches, fire hydrants, fire department connections, gas lines, kiosks, hydro and telecommunications poles</li> </ul> <p>Submission must include one small scale (8/12" X 11") copy of the proposed site plan.</p>



ATTACHMENT	DETAILS
<b>E. DEVELOPMENT PLANS</b>	<ul style="list-style-type: none"> <li>○ Detailed drawings of the proposed development, including building sections, elevations and floor plans proposed for the site. Development Permit applications must include information regarding building form and character (i.e. exterior finish)</li> <li>○ A project summary sheet outlining gross site area, density and number of dwelling units, site coverage, heights, setbacks, off-street parking (required and actual), off-street loading (required and actual) and other relevant data</li> <li>○ Location and width of existing or proposed access (es) to the property, driveways, maneuvering aisles and parking layout</li> </ul>
<b>F. LANDSCAPE PLAN</b>	<ul style="list-style-type: none"> <li>○ Site plan draw to scale and showing dimensions, including any existing or proposed screening, landscaping and fencing</li> <li>○ Cost estimate prepared by a Landscape Architect or other persons approved by the Planning Department including a breakdown of plant cost, site preparation, material and labour costs.</li> </ul>
<b>G. ADDITIONAL INFORMATION THAT MAY BE REQUIRED</b>	<ul style="list-style-type: none"> <li>○ Contour plan showing land contours before and after lot grading for the subject property and the adjacent properties</li> <li>○ Geotechnical analysis</li> <li>○ Survey certificate to identify the location of existing buildings/structures or watercourses, top of banks of other physical features</li> <li>○ Location of existing or proposed refuse enclosures, refuse and recycling bins</li> <li>○ Architectural rendering drawing which depicts the design, finish and colour of proposed buildings, landscaping detail and signage location. Renderings must not be embellished with unrelated details such as vehicles, wildlife, mountain, etc.</li> <li>○ Signage plans for free standing and fascia canopy or projecting signs, including the location, dimensions, height, materials and total sign area for each sign</li> </ul>
<b>H. CONTAMINATED SITES DECLARATION</b>	<ul style="list-style-type: none"> <li>○ Completed Contaminated Sites Declaration Form.</li> <li>○ Upon review, staff will inform applicant if Site Disclosure Statement is required. If so, a fee of \$100 must accompany the Site Disclosure Statement.</li> </ul> <p>*As per the Environmental Management Act 2003, as amended and effective as of February 1, 2021.</p>



## Proposed Development & Reasons in Support of Application – 100 Mile House

### Description of Proposed Development

The proposal is for a new **four-storey, 22-unit affordable housing apartment building** at **350 Aspen Street, 100 Mile House, BC**, to be developed in partnership with **BC Housing** and operated by the **Canadian Mental Health Association (CMHA) South Cariboo**. This project will provide safe, stable, and affordable housing options for families, directly addressing a critical shortage in the community.

The development will include:

- A mix of one-, two-, and three-bedroom apartment units.
- Indoor amenity areas, including a multipurpose room, and staff offices.
- Outdoor amenity space with secure landscaped areas, seating, and perimeter fencing.
- A fully accessible design, with at least 20% adaptable/accessible units in accordance with BC Housing standards.

A new **Comprehensive Development (CD) Zone** is proposed to enable this project. The CD zoning will ensure that the affordable housing and amenity uses are permitted without requiring variances, providing clarity and certainty for the project's delivery.

### Parking

Under the District of 100 Mile House Zoning Bylaw, this building type would typically require **31 off-street parking stalls**. The project proposes **11 stalls**, an appropriate number for this type of affordable housing. This reflects CMHA's operational model and tenant profile, where residents are **not expected to own or operate vehicles**. Instead, residents will primarily walk, cycle, or access community services. The site's central location, within walking distance of **Birch Avenue and its shopping centre**, further reduces reliance on private vehicles.

### Height and Density

The proposed building has a height of **16.2 m (four stories)**. While this is taller than other multi-family developments in 100 Mile House, it is the only viable way to provide the **required density of 22 units** on this property. The site has clear physical limits: its shape and overall size constrain the building footprint, and once essential elements such as amenity areas, outdoor space, and parking are accommodated, the remaining buildable area is insufficient to achieve the necessary density at a lower height.

To meet **BC Housing and CMHA-South Cariboo's housing goals**, the project had to build upward rather than outward. The design addresses potential concerns about scale by using peaked roofs, articulated massing, and familiar residential forms that reduce visual impact. This approach ensures that, despite being larger than what has previously been built in 100 Mile House, the building remains compatible with its surroundings and continues to feel like a place of residence rather than an institution.

---

## Reasons in Support of Application

### 1. Addresses a Critical Community Housing Need

100 Mile House faces an urgent shortage of affordable housing. This **BC Housing project** creates 22 new homes that directly respond to that need, providing stability, safety, and dignity for residents who require housing with supports.

### 2. Alignment with BC Housing and CMHA's Mandate

The proposal fully aligns with BC Housing's design and sustainability requirements, including Step Code 3 performance, accessibility targets, and provision of indoor/outdoor amenity space. CMHA-South Cariboo, as the operator, brings extensive experience in affordable housing, ensuring residents receive the necessary services for long-term success.

### 3. Justified Parking Approach

The reduced parking supply (11 stalls vs. 31 required) is consistent with the affordable housing model and the expected tenant population. By right-sizing parking, the project avoids unnecessary paved areas, reduces development costs, and supports sustainable transportation. The central location close to Birch Avenue services reinforces this approach.

### 4. Community-Compatible Design

The building's design intentionally uses **familiar peaked roof forms, residential proportions, and warm materiality** to soften its presence. Even at four storeys, the project is scaled to feel like a welcoming place of residence, not an institution, ensuring compatibility with its neighbourhood context.

### 5. Efficient and Sustainable Development

As a **BC Housing project**, this development ensures public investment delivers maximum benefit. By using underutilized land in a serviced area, the project optimizes land efficiency, reduces infrastructure impacts, and supports compact community growth. The proposed **16.2 m height** and **22-unit density** strike the right balance between housing delivery, design excellence, and sustainable development principles.

**\*DRAFT\* Comprehensive Development 4 (CD-4)**

**1.1.1 Purpose:**

The purpose of this zone is to provide affordable high density multi-unit housing.

**1.1.2 Principal Permitted Uses:**

- a. apartment;

**1.1.3 Accessory Permitted Uses:**

- a. accessory buildings and structures;

**1.1.4 Application:**

- a. This zone applies to LOT 1 DISTRICT LOT 31 LILLOOET DISTRICT PLAN 21238 (350 Aspen Street, 100 Mile House BC)

**1.1.5 Minimum Parcel Area:**

The minimum parcel area is 1,600 square metres.

**1.1.6 Minimum Parcel Width:**

The minimum parcel width is 30 metres.

**1.1.7 Minimum Setbacks:**

The principal building(s) must be 3.5 metres from the front and exterior side parcel line; 2.0 metres from the rear parcel line; and 2.0 metres from an interior side parcel line; and

Accessory buildings or structures must be 4.0 metres from a front parcel line; 2.0 metres from an interior side parcel line; 3.5 metres from the rear parcel line; and 3.5 metres from an exterior side parcel line.

**1.1.8 Maximum Height:**

- a. 16.5 metres for principal buildings (not to exceed 4 stories); and
- b. 5 metres for accessory buildings and structures.

1.1.9 Maximum Density:

- a) The maximum density is 110 dwelling units per hectare; and

1.1.10 Minimum Floor Area:

- b) The minimum floor area for a dwelling unit in an apartment is 52 square metres for a one bedroom, 71 square metres for a two bedroom and 88 square metres for a three bedroom.

1.1.11 Maximum Site Coverage:

The maximum building site coverage is 40%, and the maximum site coverage for all buildings, driveways, and parking areas is 70%.

1.1.12 Off-Street Parking and Loading:

Despite the offsite parking and loading requirements in Section 5.0 of this Bylaw, the following parking and loading will apply:

- a. 0.5 parking stalls per unit, regardless of the number of bedrooms in the unit.

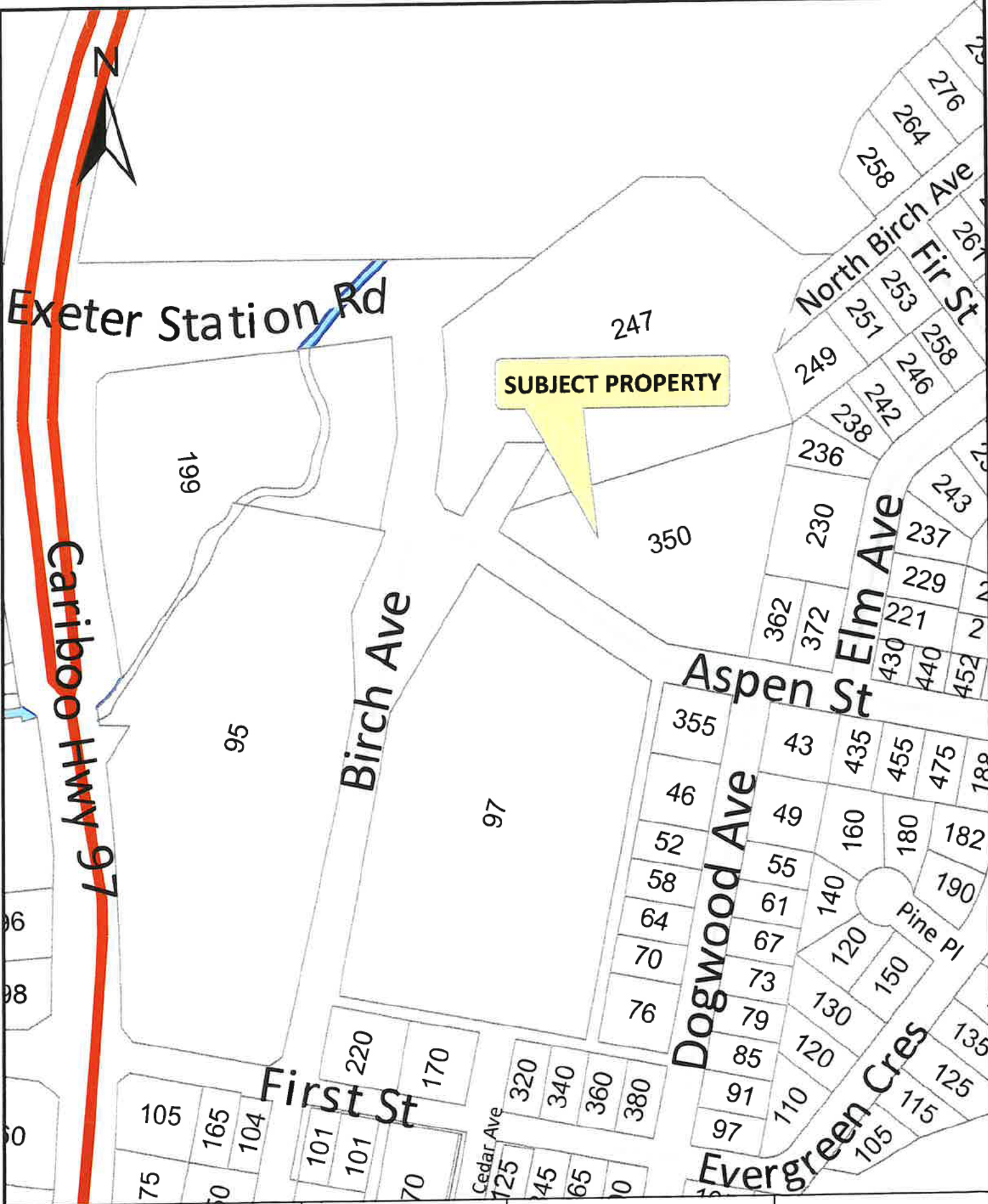
1.1.13 General Regulations:

- a. General regulations, where applicable must be followed in accordance with the provisions of Section 4.0 of this Bylaw.

1.1.14 Specific use regulations:

Despite the general regulations, Total amenity area to be:

- a. 125m<sup>2</sup> of outdoor shared amenity space
- b. 80m<sup>2</sup> of indoor shared amenity space



100 Mile House

— Cariboo Hwy 97

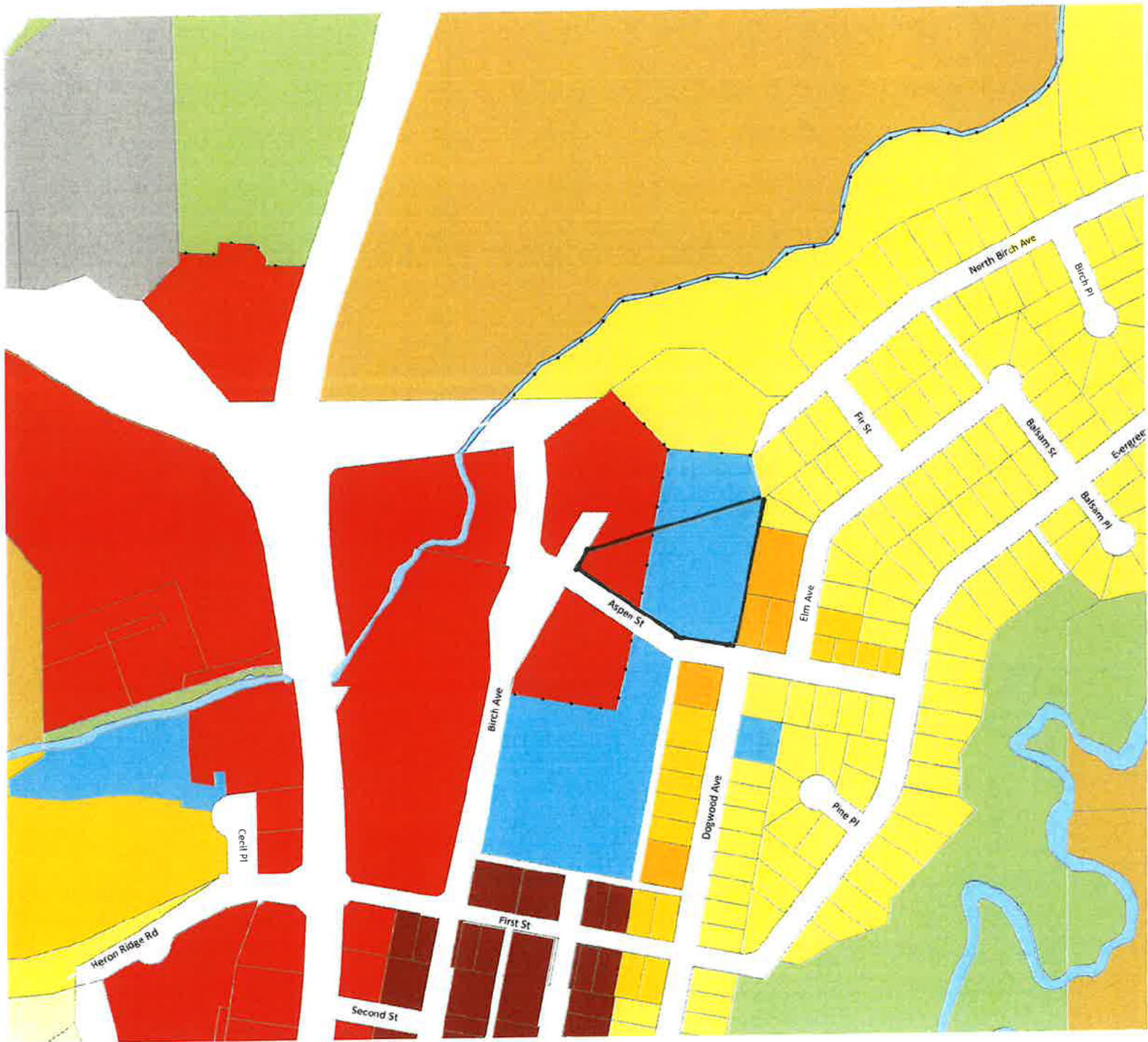
SUBJECT PROPERTY



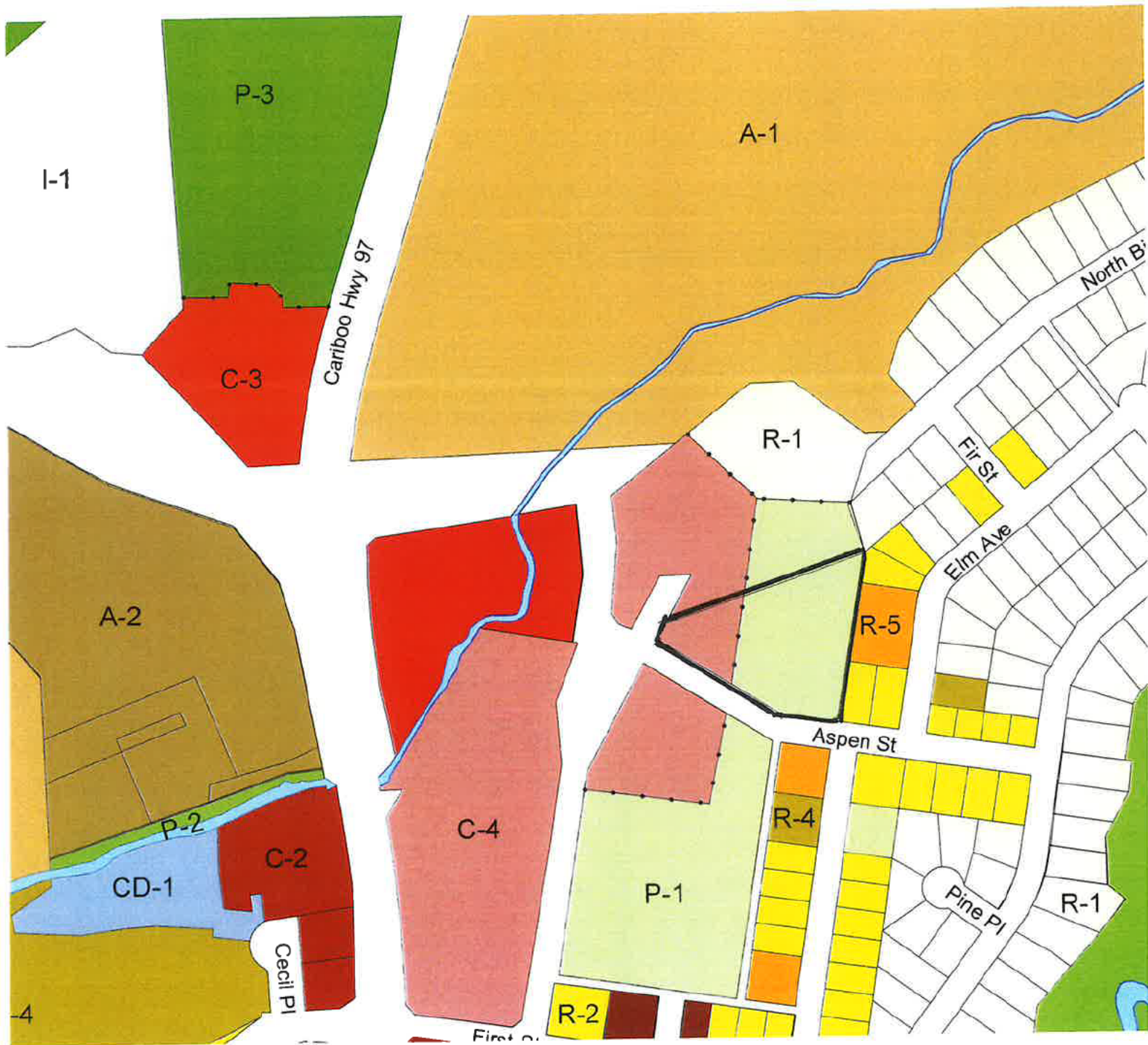
Date: Sept. 2025



# CURRENT OCP



# CURRENT ZONING



**DISTRICT OF 100 MILE HOUSE**

**Bylaw No. 1459**

A bylaw to amend the District of 100 Mile House Official Community Plan  
Bylaw No. 1288, 2016

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This bylaw may be cited for all purposes as ***"Official Community Plan Amendment Bylaw No. 1459, 2025."***

The Council of the District of 100 Mile House, in open meeting assembled, enacts as follows:

- (1) That District of 100 Mile House Official Community Plan Bylaw No. 1288, 2016 is hereby amended as follows:
  - a. Amend Schedule B: Land Use District Wide and Main Community Inset to change the designation of that part of Lot 1, Plan 21238, DL 31, Lillooet District, and located at 350 Aspen Street, as shown in heavy black outline on attached Schedule A, from Commercial Vehicle Oriented to **High Density Residential**.

READ A FIRST AND SECOND TIME this 14th day of October, 2025.

POSTED on WEBSITE this \_\_\_\_ day of \_\_\_\_, 2025.

DISTRIBUTED by EMAIL SUBSCRIPTION SERVICE this \_\_\_\_ day of \_\_\_\_, 2025.

PUBLIC HEARING held this \_\_\_\_ day of \_\_\_\_, 2025.

READ A THIRD TIME this \_\_\_\_ day of \_\_\_\_, 2025.

RECEIVED MINISTRY OF TRANSPORTATION AND INFRASTRUCTURE APPROVAL

this \_\_\_\_ day of \_\_\_\_, 2025. \_\_\_\_\_  
Ministry of Transportation and Infrastructure

ADOPTED this \_\_\_\_ day of \_\_\_\_, 2025.

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Corporate Officer



OCP Amendment Bylaw 1459, 2025  
SCHEDULE A

N

350 Aspen Street

247

350

258

260

Fir St

253

251

249

258

242

Elm Av

236

238

243

230

237

229

362

372

221

430

440

452

Aspen St

355

43

435

455

475

97

46

49

50

50

50



DISTRICT OF  
100 Mile House

0 12.5 25 50  
Meters

File #3360  
350 Aspen

Date: October 2025

# BC HOUSING - 100 MILE HOUSE

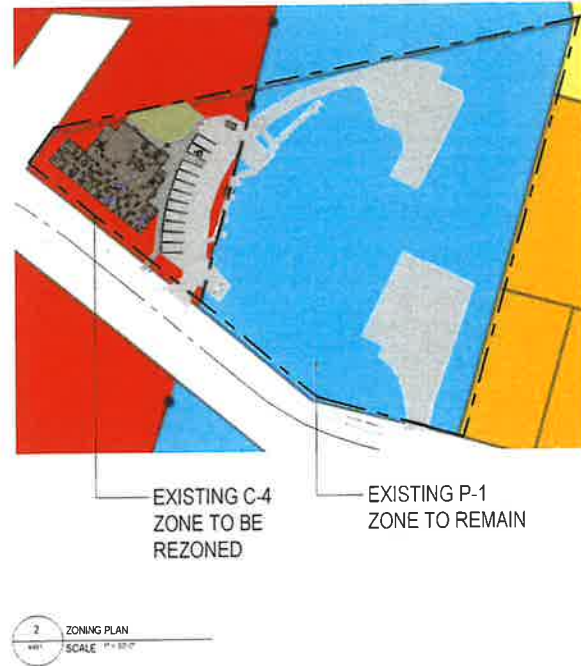
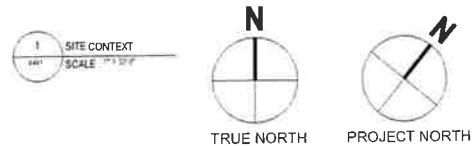
## ARCHITECTURAL

- A.01 TITLE SHEET
- A.02 SITE CONTEXT AND ZONING
- A.03 SITE PLAN
- A.04 FLOOR PLANS
- A.05 UNIT PLANS
- A.06 ELEVATIONS
- A.07 BUILDING SECTIONS
- A.08 3D VIEWS
- A.09 RENDERINGS





DATE: 2025/08/25  
BY: [Signature]  
PROJECT: 25017  
DRAWING: A.02



PROPERTY INFORMATION					
CIVIL ADDRESS:	350 ASPEN STREET 100 MILE HOUSE B C				
LEGAL ADDRESS:	LOT 1 DISTRICT LOT 31 LILLOOET DISTRICT PLAN 21238				
PROPERTY IDENTIFICATION NUMBER (PID):	N/A				
CURRENT ZONING:	C-4				
PROPOSED ZONING:	CD				
LOT AREA (PORTION CONTAINING C-4 ZONING):	2 096.4 m² (SI)	22 567 ft² (IMP)			
BUILDING INFORMATION					
NUMBER OF NEW BUILDINGS:	1				
BUILDING FOOTPRINT:	571.4m² (SI)	6 150m² (IMP)			
TOTAL GROSS FLOOR AREA (GFA):	2 041.4m² (SI)	21 975 ft² (IMP)			
MAIN FLOOR	571.4m² (SI)	6 150ft² (IMP)			
FLOOR 2 - 4	490.0m²/FL = 1 470.0m² (SI)	5 275/FL. ft² = 15 825ft² (IMP)			
NUMBER OF STOREYS	4				
ZONING ANALYSIS					
JURISDICTION	DISTRICT OF 100 MILE HOUSE BYLAW 1290				
PRINCIPLE USES:	APARTMENTS				
ACCESSORY USES:	N/A				
SUBDIVISION REGULATIONS:	REQUIRED	PROVIDED			
MIN. SITE WIDTH:	30.0 m	63.0 m			
MIN SITE AREA:	1 600 m²	2 096.4m²			
DEVELOPMENT REGULATIONS:	REQUIRED	PROVIDED			
MAX DENSITY (110 DWELLING UNITS / HECTARE)	22 UNITS	22 UNITS			
MAX BUILDING HEIGHT	16.5m	16.2m			
MAX BUILDING SITE COVERAGE (40%)	838.9m²	510.9m²			
MAX SITE COVERAGE (HARD SURFACE 70%)	1 467.5m²	1 345.8m²			
SETBACKS	REQUIRED	PROVIDED			
FRONT YARD (SOUTH):	4.0m	4.0m			
REAR YARD (NORTH):	2.0m	2.0m			
EXTERIOR SIDE YARD (WEST):	3.5m	3.5m			
INTERIOR SIDE YARD (EAST):	N/A	N/A			
LANDSCAPE BUFFERS:	REQUIRED	PROVIDED			
FRONT YARD (NORTH):	N/A	N/A			
REAR YARD (SOUTH):	N/A	N/A			
SIDE YARD (EAST):	N/A	N/A			
SIDE YARD (WEST):	N/A	N/A			
OTHER REGULATIONS	REQUIRED	PROVIDED			
SEISMIC REQUIREMENT FROM BYLAW / GEOTECH:	Za 1 Zv 1 v = 0.05 SITE DESIGNATION: Xc PEAK GROUND ACCELERATION 0.105g				
SNOW LOAD REQUIREMENT FROM BYLAW	2.4 kPa S. 0.3 kPa S.				
PARKING CALCULATION					
	WIDTH	LENGTH	HEIGHT	REQUIRED	PROPOSED
REGULAR RESIDENTIAL STALLS	2.8 m	6.5 m	2.0 m		
1 BEDROOM UNIT (1.25 PER X 11)				13.75	
2/3 BEDROOM UNIT (1.5 PER X 11)				16.50	
TOTAL PARKING STALLS				11	11
HANDICAP STALLS	4.3 m	6.5 m	2.3 m	1	1
				REQUIRED	PROVIDED
VISITOR STALLS (22 UNITS / 7)	0			0	
LOADING STALLS	N/A			N/A	
BIKE STALLS	N/A			4	
UNIT SIZE					
UNIT TYPES	REQUIRED			PROVIDED	
1 BEDROOM UNITS	52m²			52m² 11 UNITS	
2 BEDROOM UNITS	71m²			71m² 7 UNITS	
3 BEDROOM UNITS	88m²			88m² 4 UNITS	
TOTAL DWELLING UNITS	N/A			22	
MIN AMENITY SPACE	INDOOR = OUTDOOR = TOTAL =		60m² 125m² 205m²	INDOOR = OUTDOOR = TOTAL =	
				80m² 125m² 205m²	





	EXISTING BUILDING
	NEW BUILDING
	CONCRETE SLAB
	ASPHALT PAVING
	LANDSCAPING
	WATER POINT
	CATCH BASIN
	FLOOR DRAIN
	MAIN HOLE
	FIRE DEPARTMENT CONNECTION
	HOSE BIB
	FIRE HYDRANT



LEGAL DESCRIPTION

LOT 1 DISTRICT LOT 71, LULLWOOD DISTRICT, PLAN 21232

MUNICIPAL ADDRESS

350 ASPEN STREET, 100 MILE HOUSE B.C.

BUILDING CODE SYNOPSIS

PROJECT DESCRIPTION

NEW CONSTRUCTION OF A MULTIFAMILY RESIDENTIAL BUILDING

GOVERNING CODE

2018 BC BUILDING CODE PART 1

AUTHORITY HAVING JURISDICTION

DISTRICT OF 100 MILE HOUSE

DEVELOPMENT PERMIT REQUIRED

☐ NO☒ YES - "OP HOUSE"

MAJOR OCCUPANCY(S) (1.1)

C. RESIDENTIAL OCCUPANCY

SUBSIDIARY OCCUPANCY(S) (2.1.1)

N/A

OCCUPANCY SEPARATIONS (1.1)

N/A

RENEWALS

☒ NO☐ YES

TOTAL GROSS FLOOR AREA (GFA)

2,000 sqm (30)

MAIN FLOOR FLOOR 2, 4

575 sqm (10)

400 (2nd Fl.) + 1,675 (3rd Fl.)

BUILDING AREA FOOTPRINT

571 sqm

HIGH BUILDING (1.1.12.1)

☒ NO☐ YES

BUILDING HEIGHT

9.7 m

MEZZANINE(S) (2.1.1)

☒ NO☐ YES

INTERCONNECTED FLOORS (2.1.1)

☒ NO☐ YES

NUMBER OF STOREYS (2.1.1)

- ABOVE GRADE + 1 STOREYS - BELOW GRADE - 0

SPRINKLER SYSTEM (2.2.1.1)

☐ YES☒ NO

BUILDING CLASSIFICATION (2.2.20 - 2.2.21)

22.21.0 (GROUP C) UP TO 4 STOREYS, SPRINKLERED

NUMBER OF STREETS (2.2.10)

2 STREETS

NUMBER OF ACCESS ROUTES (2.2.1)

1 ROUTE

FIRE RESPONSE TIME + 1 MIN

☐ NO☒ YES - "CHECK LIMITING DISTANCE" (TBL 2.2.1.1.1)

DISTANCE TO FIRE HYDRANT (2.2.1)

- 40m FROM HYDRANT TO FDC

STANDPIPE REQUIRED (2.2.1)

☐ NO☒ YES

FIRE ALARM REQUIRED (2.2.1)

☐ NO☒ YES

FIRE DETECTORS REQUIRED (2.2.1.1)

☐ NO☒ YES

SMOKE DETECTORS REQUIRED (2.2.1.1)

☐ NO☒ YES

CO DETECTORS REQUIRED (2.2.1)

☐ NO☒ YES

MANUAL STATION REQUIRED (2.2.1.1)

☐ NO☒ YES

EXIT SIGNS REQUIRED (2.2.1.1)

☐ NO☒ YES

ACCESSIBILITY PROVISIONS (3.1)

☐ NO☒ YES

FIRE RESISTANCE RATINGS

FLOORS

1HR FR (2.2.1)

MEZZANINE

1HR FR (2.2.1)

ROOF

NOT REQUIRED (2.2.1)

LOAD BEARING WALLS / STRUCTURE

1HR FR (2.2.1)

SEPARATION OF SUITES

1HR FR (2.2.1)

PUBLIC CORRIDOR

1HR FR (2.2.1)

MECHANICAL ROOMS

1HR FR (2.2.1)

ELECTRICAL ROOMS

1HR FR (2.2.1)

SANITARY ROOMS

1HR FR (2.2.1)

COMBUSTIBLE REFUSE STORAGE

1HR FR (2.2.1)

VERTICAL TRANSPORTATION (ELEVATOR)

1HR FR (2.2.1)

VERTICAL SERVICE SPACE

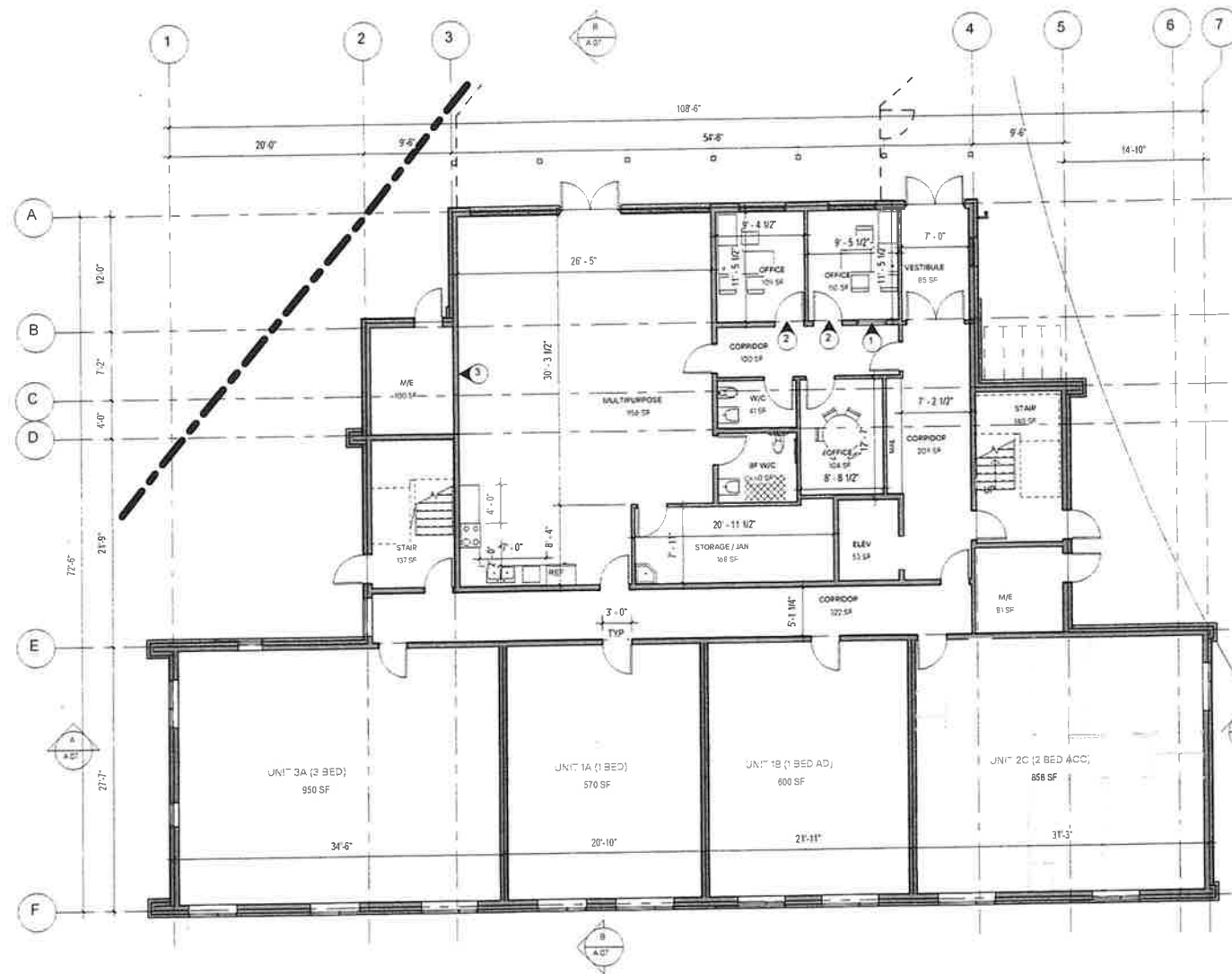
1HR FR (2.2.1)

HORIZONTAL SERVICE SPACE

1HR FR (2.2.1)

EXTERIOR WALL CONSTRUCTION (BASED ON 2.2.1.1 TABLES)

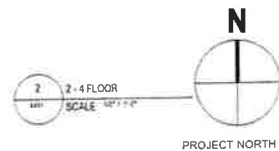
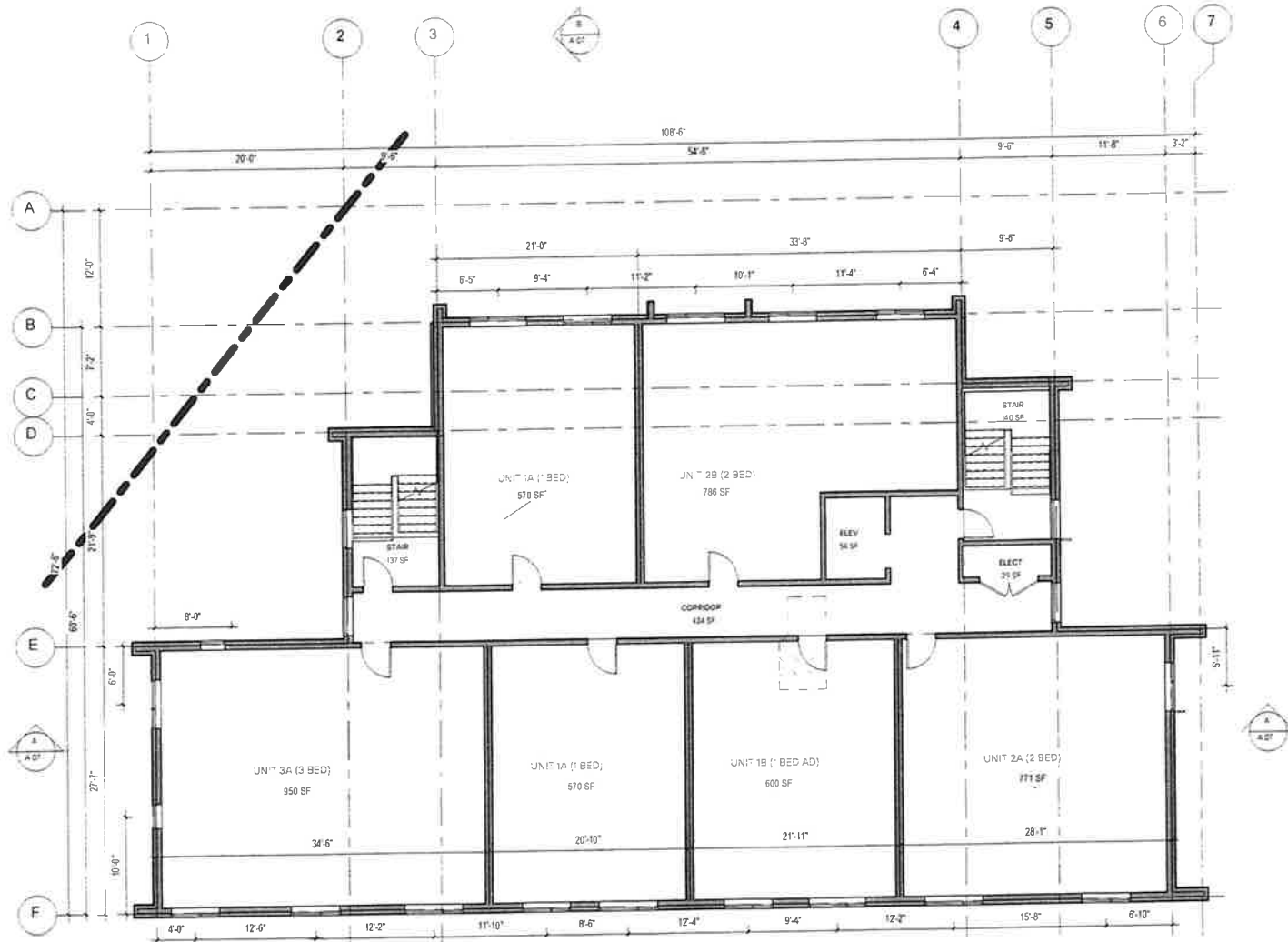
BUILDING ELEVATION	SOUTH	EAST	SOUTH	WEST 1	WEST 2
EXPOSED BUILDING FACE	62.2 m	61.8 m	110.8 m	35.9 m	27.8 m
LIMITING DISTANCE PROVIDED/REQUIRED	1.5m (average)	1.5m	1.5m	2m	4m
AREA OF UNPROTECTED OPENINGS PROVIDED	NA	NA	NA	0m	3.4m
% OF UNPROTECTED OPENINGS PROVIDED	NA	NA	NA	0%	12%
% OF UNPROTECTED OPENINGS ALLOWED	100%	100%	100%	24%	75%
MUFGRAV REQUIRED WALL RATING	NO RE	NO RE	NO RE	15M RE	15M RE
TYPE OF CONSTRUCTION REQUIRED	NO RE	NO RE	NO RE	NO RE	NO RE
TYPE OF CLADDING REQUIRED	NO RE	NO RE	NO RE	NO RE	NO RE



1 MAIN FLOOR  
SCALE: 1/8" = 1'-0"

#### CONSTRUCTION NOTES

- 1 LOUVER TRANSOM WINDOW
- 2 SOLID CORE WOOD DOOR WITH MALL SLOT
- 3 WALL MOUNTED TV



2 2-4 FLOOR  
SCALE: 1/8" = 1'-0"

#### UNIT COUNT

	1 BED	1BED(AD)	2 BED	2BED(AC)	3 BED	TOTAL
MAIN FLOOR:	1	1	0	1	1	4
SECOND FLOOR:	2	1	2	0	1	6
THIRD FLOOR:	2	1	2	0	1	6
FOURTH FLOOR:	2	1	2	0	1	6
TOTAL	7	4	6	1	4	22

**MQN**  
ARCHITECTS



#### FLOOR PLANS

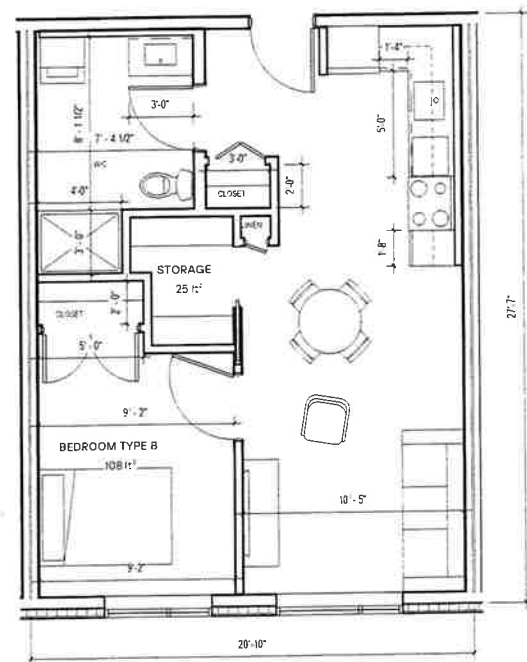
BC HOUSING - 100 MILE HOUSE  
DISTRICT OF 100 MILE HOUSE

ISSUED FOR OCP AMENDMENT AND REZONING  
ON 2025/08/25

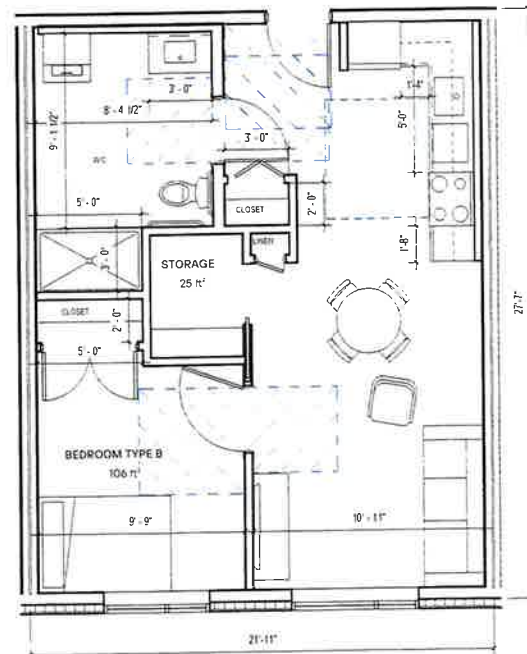
DRAWING: **A.04**

PROJECT: 25017  
SCALE: As indicated

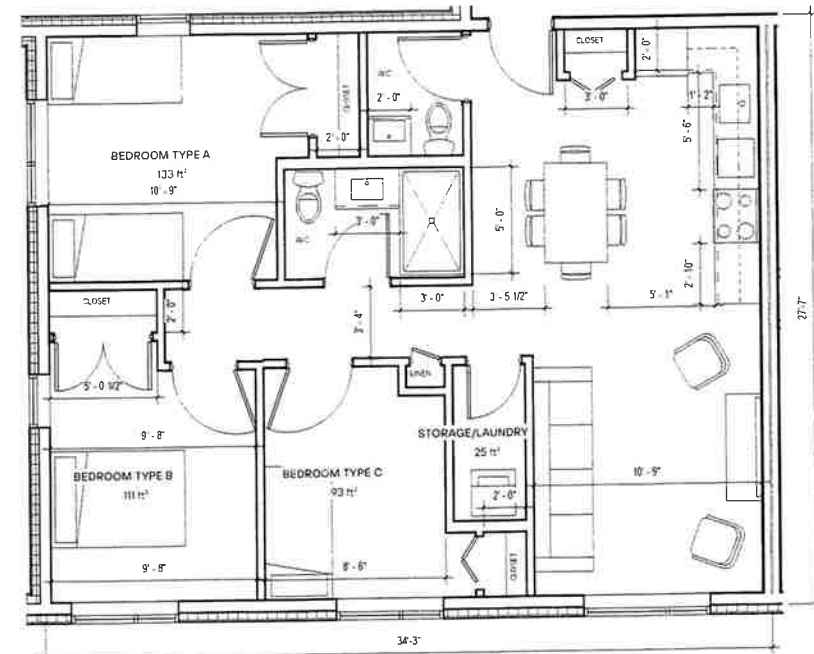




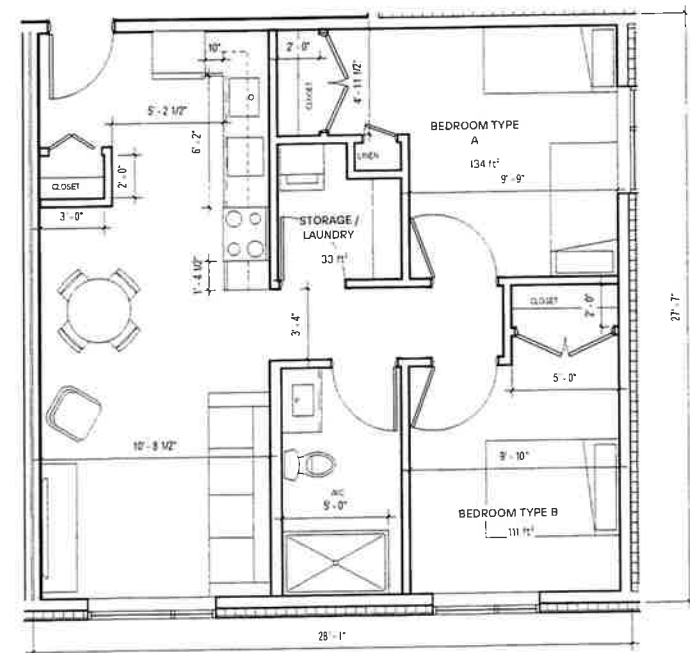
1 UNIT 1A - 1 BEDROOM  
SCALE 1/8" = 1'-0"



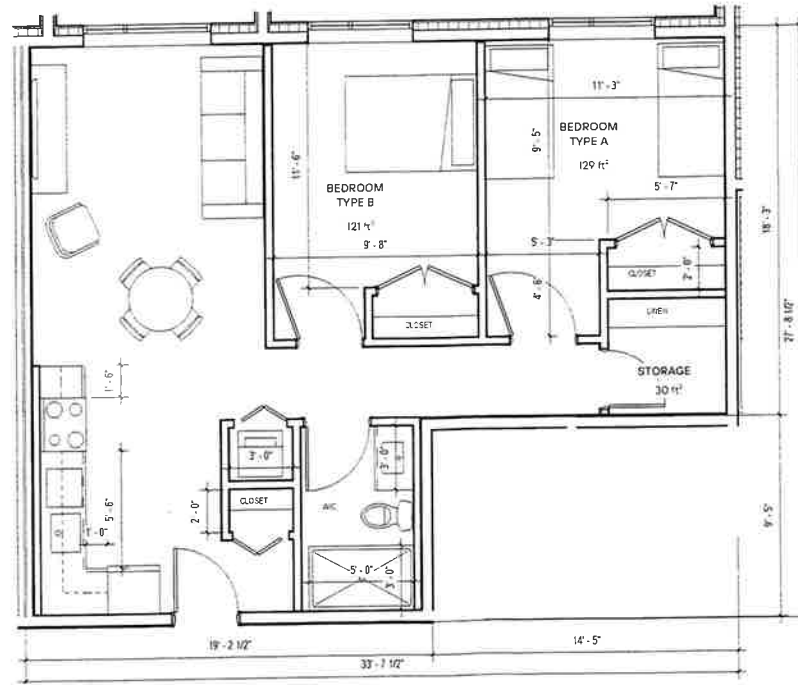
2 UNIT 1B - 1 BEDROOM ADAPTABLE  
SCALE 1/8" = 1'-0"



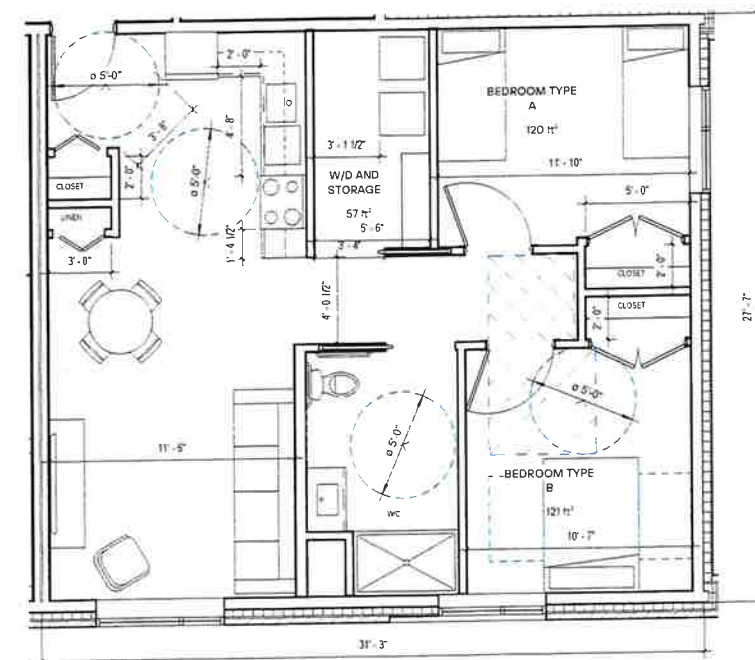
3 UNIT 3A - 3 BEDROOM  
SCALE 1/8" = 1'-0"



4 UNIT 2A - 2 BEDROOM  
SCALE 1/8" = 1'-0"



5 UNIT 2B - 2 BEDROOM  
SCALE 1/8" = 1'-0"



6 UNIT 2C - 2 BEDROOM ACCESSIBLE  
SCALE 1/8" = 1'-0"





# ELEVATIONS

BC HOUSING - 100 MILE HOUSE  
DISTRICT OF 100 MILE HOUSE

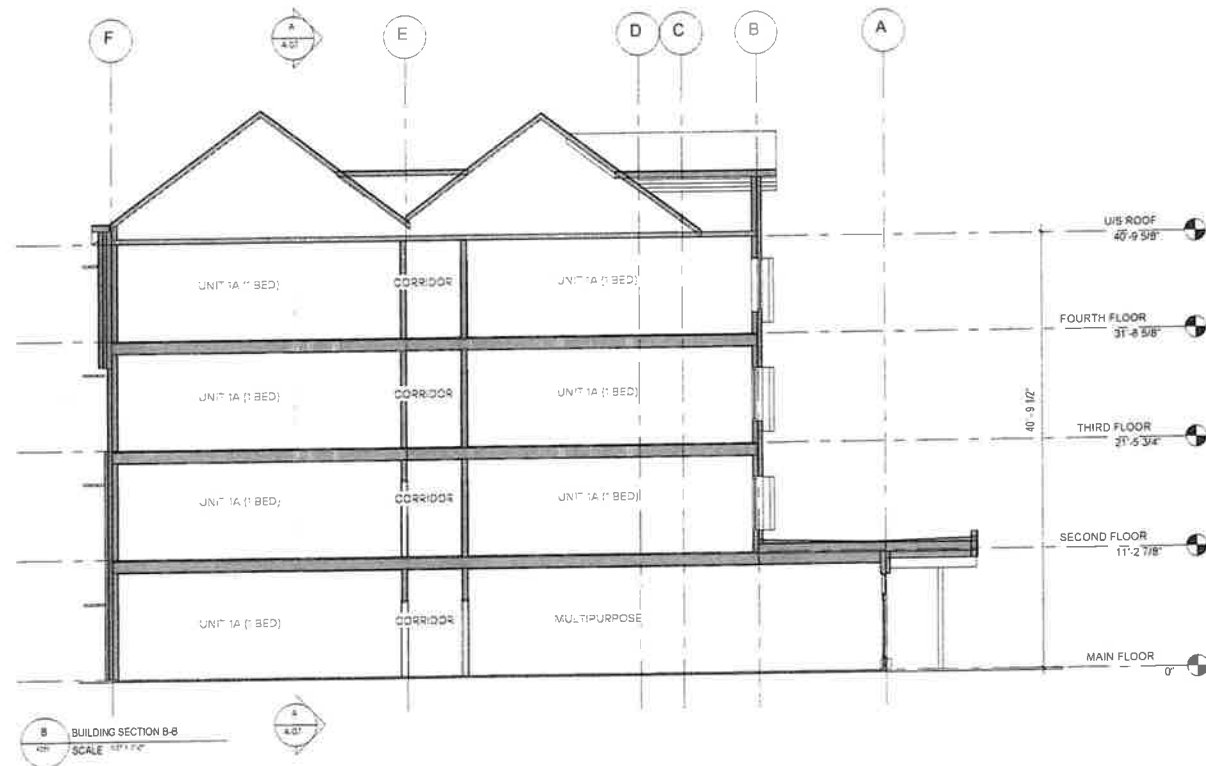
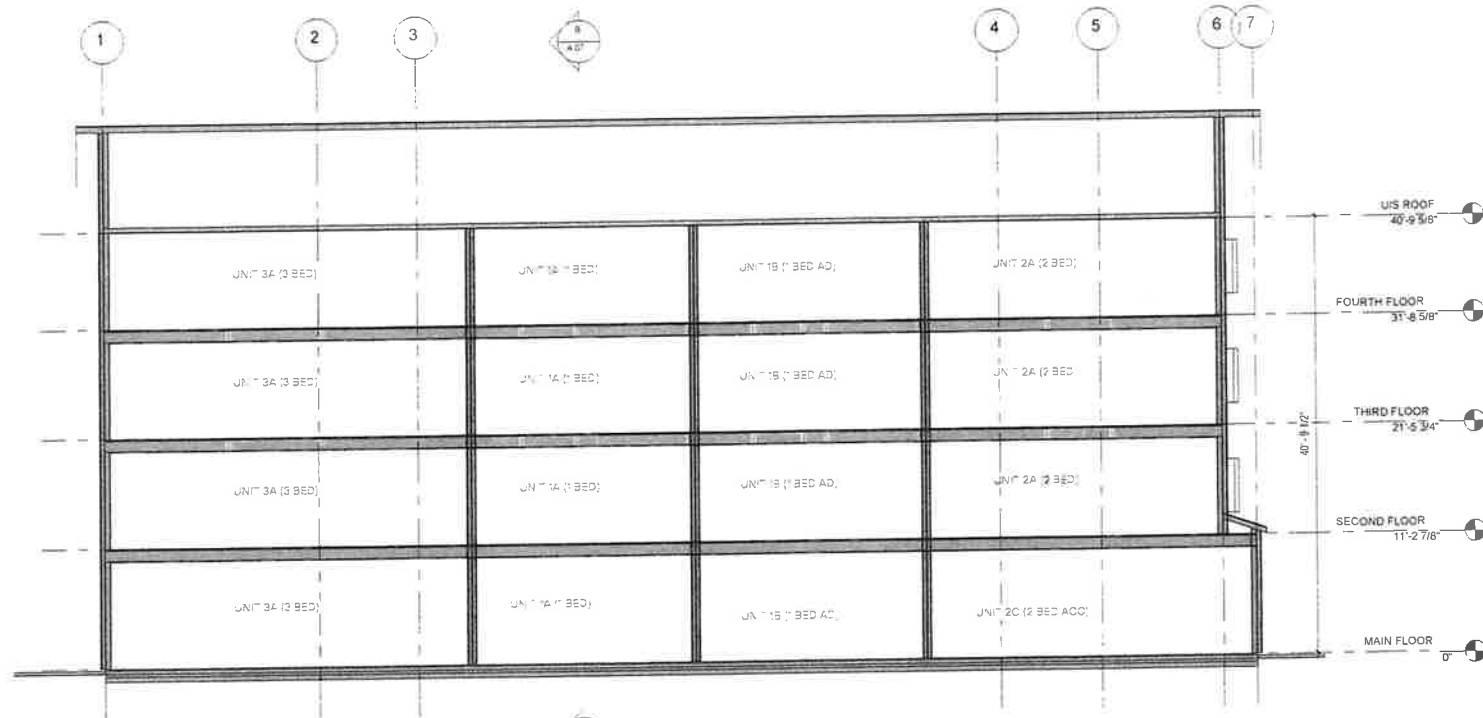
ISSUED FOR OCP AMENDMENT AND REZONING  
ON 2025/08/25

DRAWING: A.06

PROJECT: 25017  
SCALE: 1/8" = 1'-0"

**MQRN**  
ARCHITECTS





ROOF ASSEMBLIES				
TYPE	SECTION	DESCRIPTION	FRR	STC
F1a		TYPICAL FLAT U/S ROOF ASSEMBLY - INSULATED, MEMBRANE ASPHALT SHINGLES UNDERLAYMENT 7/16" OSB SHEATHING DISPERSED WOOD ROOF TRUSSES (REFER TO STRUCTURAL) BLOW-IN INSULATION VAPOR BARRIER 5/8" GYPSUM BOARD VENT 8" DIA.	NA	NA
F1b		TYPICAL FLAT U/S ROOF ASSEMBLY - INSULATED 2 PL 1/2" OSB ROOFING MEMBRANE UNDERLAYER PROTECTION BOARD 1" INSULATION (R10) STAGGERED ALL JOINTS VAPOR BARRIER PLYWOOD SHEATHING (REFER TO STRUCTURAL) WOOD ROOF TRUSSES (REFER TO STRUCTURAL) 5/8" GYPSUM BOARD	NA	NA

FLOOR ASSEMBLIES				
TYPE	SECTION	DESCRIPTION	FRR	STC
F1c		TYPICAL U/S FLOOR ASSEMBLY - INSULATED URETHANE BASED WEARING COATING & WATERPROOFING CRACKING AND POKING AREA ONLY REINFORCED CONCRETE SLAB ON GRADE (REFER TO STRUCTURAL) 1/4" POLY VAPOR BARRIER COMPACTED FILL (REFER TO GEOTECHNICAL AND STRUCTURAL) NOTE: PROVIDE RIGID INSULATION FOR FIRST 4" AROUND PERIMETER OF HEATED SPACE	NA	NA
F1d		TYPICAL WOOD FRAMED FLOOR IN CONCRETE SLAB 1" OSB SHEATHING (REFER TO STRUCTURAL) WOOD FLOOR JOISTS (REFER TO STRUCTURAL) BATT INSULATION (R10) CAVITY 2x4 RESIST CHANNELS (2x4 @ 16" OC MAX) 2 LAYERS 5/8" TYPE X GYPSUM BOARD	NA	NA

EXTERIOR WALL ASSEMBLIES				
TYPE	PLAN	DESCRIPTION	FRR	STC
E1a		TYPICAL WOOD STUD WALL - BRICK VENEER BRICK VENEER CLADDING W/ BRICK MOCHES 1" AIRSPACE CONTINUOUS RIGID INSULATION 5/8" AIR BARRIER MEMBRANE PLYWOOD SHEATHING (REFER TO STRUCTURAL) WOOD STUD FRAMING (REFER TO STRUCTURAL) BATT INSULATION 5/8" POLY VAPOR BARRIER 5/8" GYPSUM BOARD	NA	NA
E1b		TYPICAL WOOD STUD WALL - WOOD SILL CLADDING HORIZONTAL, VERTICAL CLADDING 1/2" x 2" PT PL WOOD STRAPPING CONTINUOUS RIGID INSULATION 5/8" AIR BARRIER MEMBRANE PLYWOOD SHEATHING (REFER TO STRUCTURAL) WOOD STUD FRAMING (REFER TO STRUCTURAL) BATT INSULATION 5/8" POLY VAPOR BARRIER 5/8" GYPSUM BOARD	NA	NA

INTERIOR PARTITION ASSEMBLIES				
TYPE	PLAN	DESCRIPTION	FRR	STC
P1a		<p><u>TYPICAL 1/2" WOOD STUD PARTITION, INSULATED, GYPSUM ON BOTH SIDES (SEPARATION OF 1/2" AIR SPACE)</u></p> <p>5/8" TYPE "X" GYPSUM BOARD            1 1/2" STAGGERED WOOD STUDS STAGGERED ON 5 1/2" PLATE            REFER TO STRUCTURAL            ACOUSTIC BATT INSULATION            PL WOOD (REFER TO STRUCTURAL)            2 LAYERS 5/8" TYPE "X" GYPSUM BOARD</p>	1-00	45
P2a		<p><u>TYPICAL 1/2" WOOD STUD PARTITION, INSULATED TO 1/2" AIR SPACE (SEPARATION OF 1/2" AIR SPACE)</u></p> <p>5/8" TYPE "X" GYPSUM BOARD            PL WOOD SPLICING REFER TO STRUCTURAL            1 1/2" WOOD STUD FRAMING (REFER TO STRUCTURAL)            ACOUSTIC BATT INSULATION            1" AIR SPACE            ACOUSTIC BATT INSULATION            1 1/2" WOOD STUD FRAMING (REFER TO STRUCTURAL)            PL WOOD SPLICING REFER TO STRUCTURAL            5/8" TYPE "X" GYPSUM BOARD</p> <p><u>NOTE:</u>            NO REDUCTION IN 1" AIRSPACE WIDTH OR ANY BRIDGING ACROSS THIS AIRSPACE</p>	1-00	50
P3a		<p><u>TYPICAL 1 1/2" WOOD STUD PARTITION</u></p> <p>5/8" GYPSUM BOARD            1 1/2" WOOD STUD FRAMING (REFER TO STRUCTURAL)            ACOUSTIC BATT INSULATION            5/8" GYPSUM BOARD</p>	100	50A
P4a		<p><u>TYPICAL 1 1/2" WOOD STUD PARTITION, FIRE SEPARATION OF 1/2" AIR SPACE</u></p> <p>5/8" TYPE "X" GYPSUM BOARD            1 1/2" WOOD STUD FRAMING (REFER TO STRUCTURAL)            ACOUSTIC BATT INSULATION            5/8" TYPE "X" GYPSUM BOARD</p>	45-100	100
P5a		<p><u>TYPICAL 1 1/2" WOOD STUD PARTITION, FIRE SEPARATION OF 1/2" AIR SPACE</u></p> <p>5/8" TYPE "X" GYPSUM BOARD            1 1/2" WOOD STUD FRAMING (REFER TO STRUCTURAL)            ACOUSTIC BATT INSULATION            5/8" TYPE "X" GYPSUM BOARD</p>	1-00	50A
P6a		<p><u>TYPICAL 1 1/2" WOOD STUD PARTITION, INSULATED</u></p> <p>1 1/2" WOOD STUD FRAMING (REFER TO STRUCTURAL)            5/8" GYPSUM BOARD</p>	100	100
P7a		<p><u>TYPICAL 1 1/2" WOOD STUD PARTITION</u></p> <p>5/8" GYPSUM BOARD            1 1/2" WOOD STUD FRAMING (REFER TO STRUCTURAL)            ACOUSTIC BATT INSULATION            5/8" GYPSUM BOARD</p>	100	50A
P8a		<p><u>TYPICAL 1 1/2" WOOD STUD PARTITION, FIRE SEPARATION OF 1/2" AIR SPACE</u></p> <p>5/8" GYPSUM BOARD            1 1/2" WOOD STUD (REFER TO STRUCTURAL)            ACOUSTIC BATT INSULATION            5/8" GYPSUM BOARD</p>	45-100	

## BUILDING SECTIONS

BC HOUSING - 100 MILE HOUSE  
DISTRICT OF 100 MILE HOUSE

ISSUED FOR OCP AMENDMENT AND REZONING  
ON 2025/08/25

DRAWING: **A.07**

PROJECT: 25017  
SCALE: As indicated

**MQN**  
ARCHITECTS







1 VIEW 1 - COLOUR  
SCALE



2 VIEW 2 - COLOUR  
SCALE





**MCN**  
ARCHITECTS



# RENDERINGS

BC HOUSING - 100 MILE HOUSE  
DISTRICT OF 100 MILE HOUSE

ISSUED FOR OCP AMENDMENT AND REZONING  
ON 2025/08/25

DRAWING: A.09

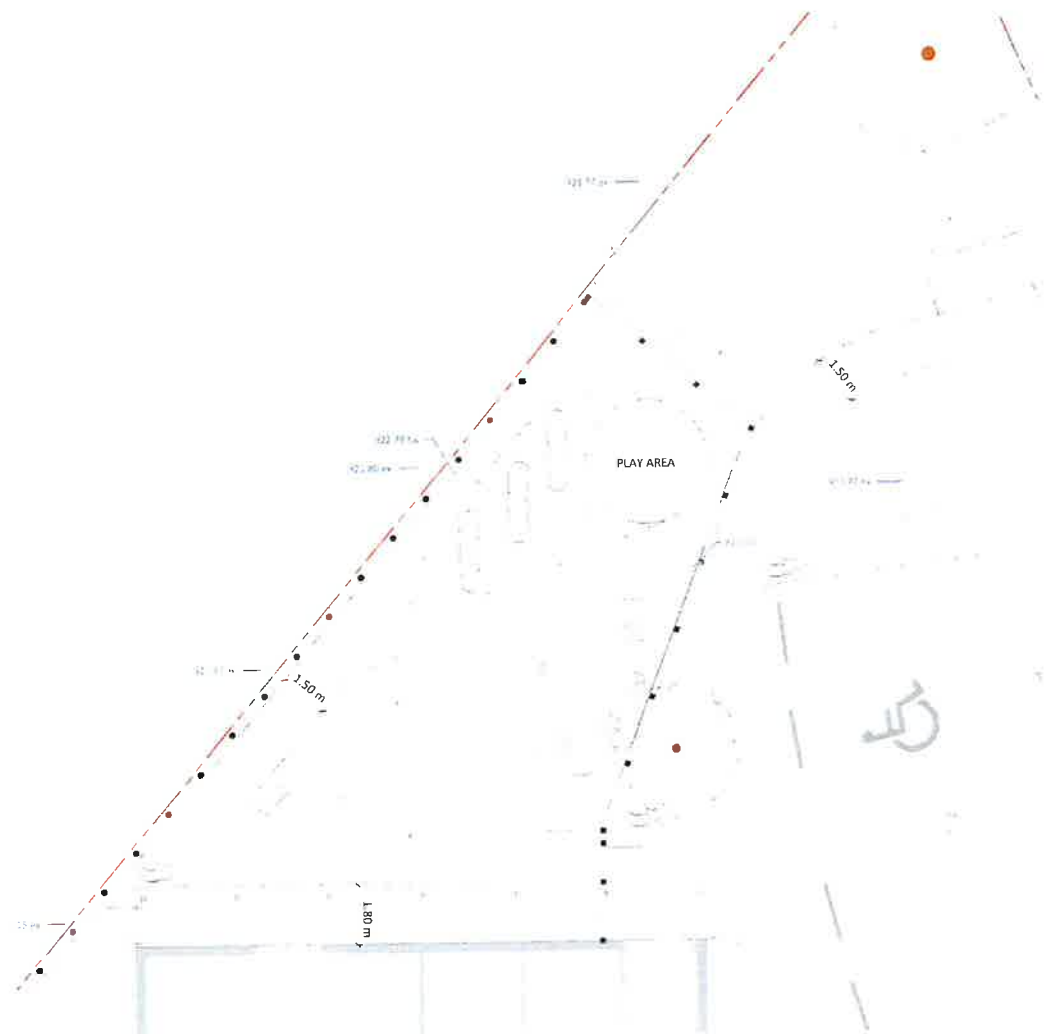
PROJECT: 25017  
SCALE:



LEGEND

- PROPOSED TREE
- ORNAMENTAL PLANTING  
SHRUBS, GRASSES + PERENNIALS
- GRAVEL MULCH  
MAINTENANCE EDGE
- C.I.P. CONCRETE SIDEWALK  
FINISH: BROOM, COLOUR: NATURAL  
JOINTING: SAWCUT
- FLAGSTONE SURFACING
- SOD LAWN
- BIKE RACK
- PRIVACY FENCE  
HT: 6'
- FENCE AT RETAINING WALL  
HT: 4'
- BENCH

PRECEDENT IMAGES



1 AMENITY SPACE  
L1.0 1:100



2 LANDSCAPE SITE PLAN  
L1.0 1:150

Revision

Schematic design	09/19	02
Preliminary review	09/18	01
DESCRIPTION	DATE	NO.

PROJECT  
Pioneer Haven  
350 Aspen Street  
100 Mile House BC

SHEET TITLE  
Preliminary  
Landscape

DESIGNED BY Sarah Enns  
PROJECT NUMBER 25008  
DATE September 2025  
NORTH SCALE  
1:150  
PAGE  
24" x 36"

SHEET NUMBER

L-1.0

**DISTRICT OF 100 MILE HOUSE**

**Bylaw No. 1460**

A bylaw to amend the District of 100 Mile House Zoning Bylaw No. 1290, 2016

---

This bylaw may be cited for all purposes as ***"Zoning Amendment Bylaw No. 1460, 2025"***.

The Council of the District of 100 Mile House, in open meeting assembled, enacts as follows:

- (1) That District of 100 Mile House Zoning Bylaw No. 1290, 2016 is hereby amended by adding Comprehensive Development Zone 4 (CD-4), attached to and forming part of this bylaw as Schedule A;
- (2) That District of 100 Mile House Zoning Bylaw No. 1290, 2016 is hereby amended for that part of Lot 1, Plan 21238, DL 31, Lillooet District, and located at 350 Aspen Street, as shown in heavy black outline on attached Schedule B, from Shopping Centre Commercial Zone (C-4) to **Comprehensive Development Zone (CD-4)**;
- (3) That consequential map changes be made to Schedule 2 Zoning Bylaw Map District Wide and Main Community Inset.

READ A FIRST AND SECOND TIME this 14<sup>th</sup> day of October, 2025.

POSTED on WEBSITE this \_\_\_\_\_ day of \_\_\_\_\_, 2025.

DISTRIBUTED by EMAIL SUBSCRIPTION SERVICE this \_\_\_\_\_ day of \_\_\_\_\_, 2025.

PUBLIC HEARING held this \_\_\_\_\_ day of \_\_\_\_\_, 2025.

READ A THIRD TIME this \_\_\_\_\_ day of \_\_\_\_\_, 2025.

RECEIVED MINISTRY OF TRANSPORTATION AND INFRASTRUCTURE APPROVAL

this \_\_\_\_\_ day of \_\_\_\_\_, 2025. \_\_\_\_\_  
Ministry of Transportation and Infrastructure

ADOPTED this \_\_\_\_\_ day of \_\_\_\_\_, 2025.

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Corporate Officer

**Comprehensive Development 4 (CD-4)**

**1.1.1 Purpose:**

The purpose of this zone is to provide affordable high density multi-unit housing.

**1.1.2 Principal Permitted Uses:**

- a. apartment;

**1.1.3 Accessory Permitted Uses:**

- a. accessory buildings and structures;

**1.1.4 Application:**

- a. This zone applies to LOT 1 DISTRICT LOT 31 LILLOOET DISTRICT PLAN 21238 (350 Aspen Street, 100 Mile House BC)

**1.1.5 Minimum Parcel Area:**

The minimum parcel area is 1,600 square metres.

**1.1.6 Minimum Parcel Width:**

The minimum parcel width is 30 metres.

**1.1.7 Minimum Setbacks:**

The principal building(s) must be 3.5 metres from the front and exterior side parcel line; 2.0 metres from the rear parcel line; and 2.0 metres from an interior side parcel line; and

Accessory buildings or structures must be 4.0 metres from a front parcel line; 2.0 metres from an interior side parcel line; 3.5 metres from the rear parcel line; and 3.5 metres from an exterior side parcel line.

**1.1.8 Maximum Height:**

- a. 16.5 metres for principal buildings (not to exceed 4 stories); and
- b. 5 metres for accessory buildings and structures.

**1.1.9 Maximum Density:**

- a) The maximum density is 110 dwelling units per hectare; and

**1.1.10 Minimum Floor Area:**

- b) The minimum floor area for a dwelling unit in an apartment is 52 square metres for a one bedroom, 71 square metres for a two bedroom and 88 square metres for a three bedroom.

**1.1.11 Maximum Site Coverage:**

The maximum building site coverage is 40%, and the maximum site coverage for all buildings, driveways, and parking areas is 70%.

**1.1.12 Off-Street Parking and Loading:**

Despite the offsite parking and loading requirements in Section 5.0 of this Bylaw, the following parking and loading will apply:

- a. 0.5 parking stalls per unit, regardless of the number of bedrooms in the unit.

**1.1.13 General Regulations:**

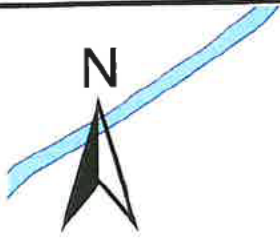
- a. General regulations, where applicable must be followed in accordance with the provisions of Section 4.0 of this Bylaw.

**1.1.14 Specific use regulations:**

Despite the general regulations, Total amenity area to be:

- a. 125m<sup>2</sup> of outdoor shared amenity space
- b. 80m<sup>2</sup> of indoor shared amenity space

Zoning Amendment Bylaw 1460, 2025  
SCHEDULE B



350 Aspen Street

247

258

261

Fir St

253

251

249

246

258

238

242

Elm Av

236

243

230

237

350

229

362

372

221

430

440

452

Aspen St

355

43

435

455

475

97

46

49

50

30

10



DISTRICT OF  
100 Mile House

0 12.5 25 50  
Meters

File #3360  
350 Aspen

Date: October 2025



**DISTRICT OF 100 MILE HOUSE**  
**Cheque Register-Summary-Bank**



AP5090

Date : Oct 07, 2025

Page

Time

**K1**

Supplier : 079850 To ZZ9950  
 Pay Date : 01-Sep-2025 To 30-Sep-2025  
 Bank : 0099 - CASH CLEARING/SUSPENSE "BANK" To 6 - 10(

Seq : Cheque No. Status : All  
 Medium : M=Manual C=Computer E=EFT-PA

Cheque #	Cheque Date	Supplier	Supplier Name	Status	Batch	Medium	Amount
30835	02-Sep-2025	BABA50	BABOULAS, ADAM	Issued	394	C	354.82
30836	02-Sep-2025	BJSD50	BJ'S DONUTS & EATERY	Issued	394	C	901.80
30837	02-Sep-2025	BRAN50	BRANDT TRACTOR LTD	Issued	394	C	132.91
30838	02-Sep-2025	BREE50	BREE CONTRACTING LTD	Issued	394	C	2,500.00
30839	02-Sep-2025	CACI50	CARIBOO CHILCOTIN REGIONAL HOSPITAL C	Issued	394	C	500.00
30840	02-Sep-2025	CAME50	CAMEO PLUMBING LTD	Issued	394	C	6,015.32
30841	02-Sep-2025	CANA50	CANADIAN MENTAL HEALTH ASSOCIATION	Issued	394	C	1,000.00
30842	02-Sep-2025	CINT50	CINTAS CANADA LIMITED	Issued	394	C	565.79
30843	02-Sep-2025	DERS50	DEREK SMALLEY CONTRACTING	Issued	394	C	2,500.00
30844	02-Sep-2025	EXCO50	PACIFIC BENDING INC	Issued	394	C	7,875.00
30845	02-Sep-2025	FRES50	FRESHCO #8943 / 1225288 BC LTD	Issued	394	C	52.43
30846	02-Sep-2025	GILO50	GILLINGHAM, ORRIN	Issued	394	C	500.00
30847	02-Sep-2025	MCLE50	MCELHANNEY LTD	Issued	394	C	6,847.84
30848	02-Sep-2025	MINI50	MINISTER OF FINANCE	Issued	394	C	978.71
30849	02-Sep-2025	NEWE50	NEW ERA FALLING & FORESTRY LTD	Issued	394	C	861.95
30850	02-Sep-2025	REMAX50	REMAX100	Issued	394	C	4,000.00
30851	02-Sep-2025	SCMO50	SOUTH CARIBOO MOTOR SPORTS LTD	Issued	394	C	23.52
30852	02-Sep-2025	TASC50	TASCO SUPPLIES LTD	Issued	394	C	2,050.30
30853	02-Sep-2025	ULIN50	ULINE CANADA CORPORATION	Issued	394	C	632.73
30854	02-Sep-2025	UNIT50	UNITED CONCRETE & GRAVEL LTD	Issued	394	C	776.16
30855	15-Sep-2025	CAME50	CAMEO PLUMBING LTD	Issued	425	C	57.64
30856	15-Sep-2025	CINT50	CINTAS CANADA LIMITED	Issued	425	C	852.69
30857	15-Sep-2025	COQR50	COQUITLAM RIDGE CONSTRUCTORS LTD	Issued	425	C	824,844.72 —
30858	15-Sep-2025	FRES50	FRESHCO #8943 / 1225288 BC LTD	Issued	425	C	40.07
30859	15-Sep-2025	JONE50	JONES, LIZ	Issued	425	C	131.04
30860	15-Sep-2025	KWJE50	KJW ENGINEERING LTD	Issued	425	C	1,732.50
30861	15-Sep-2025	LONE50	FRASER VALLEY BUILDING SUPPLIES INC	Issued	425	C	73.90
30862	15-Sep-2025	PLEW50	PLEWES, LYNN	Issued	425	C	133.92
30863	15-Sep-2025	QUAU50	QUADRA UTILITY LOCATING LIMITED	Issued	425	C	1,274.70
30864	15-Sep-2025	SPAB50	SPARREBOOM, BOB	Issued	425	C	200.00
30865	15-Sep-2025	TASC50	TASCO SUPPLIES LTD	Issued	425	C	177.99
30866	15-Sep-2025	TEAR50	TERRA ARCHAEOLOGY	Issued	425	C	205,581.86 —
30867	15-Sep-2025	EXEC50	EXETER COUNTRY TIRE	Issued	427	C	46.48
30868	15-Sep-2025	PLEW50	PLEWES, LYNN	Issued	427	C	137.38
30869	15-Sep-2025	UNIT50	UNITED CONCRETE & GRAVEL LTD	Issued	429	C	58,587.20
30870	15-Sep-2025	L&AD50	L & A DEVELOPMENT CORP - INC NO. 85455	Issued	430	C	905.00
04864-0001	02-Sep-2025	93MI50	93 MILE AGGREGATES	Issued	396	T	224.00
04864-0002	02-Sep-2025	ABRC50	ABRAMS, COLE	Issued	396	T	250.00
04864-0003	02-Sep-2025	ACEC50	ACE COURIER SERVICES	Issued	396	T	178.45
04864-0004	02-Sep-2025	BCTR50	BC TRANSIT	Issued	396	T	25,405.57
04864-0005	02-Sep-2025	CARN50	CARO ANALYTICAL SERVICES	Issued	396	T	685.13
04864-0006	02-Sep-2025	CENU50	CENTURY HARDWARE LTD	Issued	396	T	2,367.77
04864-0007	02-Sep-2025	DODJ50	DODDRIDGE, JOANNE	Issued	396	T	275.00
04864-0008	02-Sep-2025	DONA50	DONAHUE AIRFIELD SERVICES	Issued	396	T	12,321.75
04864-0009	02-Sep-2025	FIRT50	FIRST TRUCK CENTRE INC	Issued	396	T	175.82
04864-0010	02-Sep-2025	G7IR50	G7 Industrial Repairs & REBUILDS	Issued	396	T	10,811.85
04864-0011	02-Sep-2025	HERA50	HERITAGE SIGNWORKS	Issued	396	T	65.53
04864-0012	02-Sep-2025	HICA20	HICKS, ASHLEY L	Issued	396	T	1,200.00
04864-0013	02-Sep-2025	INLA50	INLAND KENWORTH PARTNERSHIP	Issued	396	T	108.09
04864-0014	02-Sep-2025	INNO50	INNOV8 DIGITAL SOLUTIONS	Issued	396	T	77.52
04864-0015	02-Sep-2025	INTO50	INTERIOR LOCKSMITH	Issued	396	T	319.13
04864-0016	02-Sep-2025	INTU50	INTERNATIONAL UNION OF OPERATING ENG	Issued	396	T	676.89
04864-0017	02-Sep-2025	JAYC50	JAYCO PLUMBING	Issued	396	T	149.66
04864-0018	02-Sep-2025	KAMO50	KAMLOOPS COMMUNICATIONS INC	Issued	396	T	196.57

## DISTRICT OF 100 MILE HOUSE

## Cheque Register-Summary-Bank



AP5090

Page : 2

Date : Oct 07, 2025

Time : 2:18 pm

Supplier : 079850 To ZZ9950  
 Pay Date : 01-Sep-2025 To 30-Sep-2025  
 Bank : 0099 - CASH CLEARING/SUSPENSE "BANK" To 6 - 10C

Seq : Cheque No. Status : All  
 Medium : M=Manual C=Computer E=EFT-PA

Cheque #	Cheque Date	Supplier	Supplier Name	Status	Batch	Medium	Amount
<b>Bank : 4 ROYAL BANK - CURRENT ACCOUNT</b>							
04864-0019	02-Sep-2025	PARA50	LASZLO RETI	Issued	396	T	190.00
04864-0020	02-Sep-2025	MACO50	MACON CONSTRUCTION LTD	Issued	396	T	1,500.00
04864-0021	02-Sep-2025	NAPA50	NAPA AUTO PARTS - 100 MILE HOUSE	Issued	396	T	2,098.79
04864-0022	02-Sep-2025	PERS50	PERFECT SOLUTIONS LTD	Issued	396	T	833.85
04864-0023	02-Sep-2025	REGC50	REGENCY CHRYSLER	Issued	396	T	329.85
04864-0024	02-Sep-2025	SMIT50	SMITTY'S JANITORIAL SERVICES (1993)	Issued	396	T	2,388.75
04864-0025	02-Sep-2025	SOUT50	SOUTHERN IRRIGATION	Issued	396	T	554.40
04864-0026	02-Sep-2025	SUNN50	SUNNY GREEN ENVIRONMENTAL (1265813 B	Issued	396	T	2,480.94
04864-0027	02-Sep-2025	SUNR50	SUNRISE FORD SALES LTD	Issued	396	T	152.31
04864-0028	02-Sep-2025	TRUE50	TRUE CONSULTING GROUP	Issued	396	T	108,710.92
04864-0029	02-Sep-2025	WESW50	WESTERN WATER ASSOCIATES LTD	Issued	396	T	5,444.37
04864-0030	02-Sep-2025	WHOL50	WHOLESALE FIRE & RESCUE LTD	Issued	396	T	102.14
04864-0031	02-Sep-2025	WILL50	WILLIAMS LAKE WATER FACTORY	Issued	396	T	125.00
04865-0001	04-Sep-2025	BCHY50	BC HYDRO & POWER AUTHORITY	Issued	399	E	107.70
04866-0001	04-Sep-2025	SHAW50	SHAW CABLE	Issued	400	E	265.39
04867-0001	04-Sep-2025	SHAW50	SHAW CABLE	Issued	401	E	323.46
04868-0001	04-Sep-2025	SHAW50	SHAW CABLE	Issued	402	E	125.39
04869-0001	04-Sep-2025	SHAW50	SHAW CABLE	Issued	403	E	162.40
04870-0001	04-Sep-2025	SHAW50	SHAW CABLE	Issued	404	E	218.40
04871-0001	04-Sep-2025	FRCO50	FOUR RIVERS CO-OPERATIVE	Issued	405	E	129.02
04872-0001	04-Sep-2025	FRCO50	FOUR RIVERS CO-OPERATIVE	Issued	406	E	37.97
04873-0001	04-Sep-2025	FRCO50	FOUR RIVERS CO-OPERATIVE	Issued	407	E	6,511.30
04874-0001	08-Sep-2025	ROYL50	ROYAL BANK VISA	Issued	408	E	2,376.06
04875-0001	08-Sep-2025	ROYL50	ROYAL BANK VISA	Issued	409	E	1,840.44
04876-0001	12-Sep-2025	PENS50	PENSION CORPORATION	Issued	410	E	9,802.34
04877-0001	12-Sep-2025	RECE50	RECEIVER GENERAL OF CANADA	Issued	411	E	15,726.33
04878-0001	12-Sep-2025	RECE50	RECEIVER GENERAL OF CANADA	Issued	412	E	2,695.69
04879-0001	01-Sep-2025	CLIF50	CANADA LIFE	Issued	413	E	7,670.30
04880-0001	30-Sep-2025	FORT50	FORTIS BC - NATURAL GAS	Issued	414	E	46.47
04881-0001	10-Sep-2025	BLAK50	BLACK PRESS GROUP LTD	Issued	415	E	311.48
04882-0001	10-Sep-2025	TELM50	TELUS MOBILITY CELLULAR INC	Issued	416	E	607.12
04883-0001	11-Sep-2025	FRCO50	FOUR RIVERS CO-OPERATIVE	Issued	417	E	212.80
04884-0001	11-Sep-2025	FORT50	FORTIS BC - NATURAL GAS	Issued	418	E	430.85
04885-0001	11-Sep-2025	ROYL50	ROYAL BANK VISA	Issued	419	E	5,026.62
04886-0001	11-Sep-2025	ROYL50	ROYAL BANK VISA	Issued	420	E	5,109.77
04837-0001	11-Sep-2025	PITN50	PITNEY BOWES GLOBAL CREDIT SERVICES	Cancelled	421	E	-433.40
04887-0001	12-Sep-2025	SHAW50	SHAW CABLE	Issued	422	E	395.14
04888-0001	12-Sep-2025	BCHY50	BC HYDRO & POWER AUTHORITY	Issued	423	E	95.12
04889-0001	15-Sep-2025	1MTC50	100 MILE TRAFFIC CONTROL	Issued	428	T	738.54
04889-0002	15-Sep-2025	ABCC50	ABC WEblink	Issued	428	T	367.37
04889-0003	15-Sep-2025	ACEC50	ACE COURIER SERVICES	Issued	428	T	145.32
04889-0004	15-Sep-2025	CARN50	CARO ANALYTICAL SERVICES	Issued	428	T	396.90
04889-0005	15-Sep-2025	CENU50	CENTURY HARDWARE LTD	Issued	428	T	20.14
04889-0006	15-Sep-2025	CLEA50	CLEARTECH INDUSTRIES INC	Issued	428	T	784.30
04889-0007	15-Sep-2025	CONW50	CONWAY, TODD M	Issued	428	T	126.56
04889-0008	15-Sep-2025	E36050	ENVIRONMENTAL 360 SOLUTIONS CENTRAL	Issued	428	T	7,818.08
04889-0009	15-Sep-2025	EXEV50	EXETER VALLEY TRUCK & CAR WASH	Issued	428	T	5,000.00
04889-0010	15-Sep-2025	FULT50	FULTON & COMPANY	Issued	428	T	4,801.67
04889-0011	15-Sep-2025	GART50	GARTH'S ELECTRIC CO LTD - INC NO. 248102	Issued	428	T	1,134.00
04889-0012	15-Sep-2025	INNO50	INNOV8 DIGITAL SOLUTIONS	Issued	428	T	283.75
04889-0013	15-Sep-2025	INTO50	INTERIOR LOCKSMITH	Issued	428	T	158.76
04889-0014	15-Sep-2025	INTU50	INTERNATIONAL UNION OF OPERATING ENG	Issued	428	T	552.70
04889-0015	15-Sep-2025	JAYC50	JAYCO PLUMBING	Issued	428	T	238.21

## DISTRICT OF 100 MILE HOUSE

## Cheque Register-Summary-Bank



AP5090

Page : 3

Date : Oct 07, 2025

Time : 2:18 pm

Supplier : 079850 To ZZ9950  
 Pay Date : 01-Sep-2025 To 30-Sep-2025  
 Bank : 0099 - CASH CLEARING/SUSPENSE "BANK" To 6 - 100

Seq : Cheque No. Status : All  
 Medium : M=Manual C=Computer E=EFT-PA

Cheque #	Cheque Date	Supplier	Supplier Name	Status	Batch	Medium	Amount	
Bank : 4	ROYAL BANK - CURRENT ACCOUNT							
04889-0016	15-Sep-2025	LGEL50	LG ELECTRIC LTD	Issued	428	T	124.40	
04889-0017	15-Sep-2025	NAPA50	NAPAAUTO PARTS - 100 MILE HOUSE	Issued	428	T	927.87	
04889-0018	15-Sep-2025	NORM50	NORTHERN COMPUTER	Issued	428	T	3,207.25	
04889-0019	15-Sep-2025	PATE50	PATERSON SEPTIC SERVICE	Issued	428	T	336.00	
04889-0020	15-Sep-2025	ROCY50	ROCKY MOUNTAIN PHOENIX	Issued	428	T	24,554.25	
04889-0021	15-Sep-2025	SMIT50	SMITTY'S JANITORIAL SERVICES (1993)	Issued	428	T	598.50	
04889-0022	15-Sep-2025	SUNR50	SUNRISE FORD SALES LTD	Issued	428	T	200.47	
04889-0023	15-Sep-2025	TRUE50	TRUE CONSULTING GROUP	Issued	428	T	4,943.14	
04889-0024	15-Sep-2025	TSUN50	TSUNAMI SOLUTIONS LTD.	Issued	428	T	78.12	
04889-0025	15-Sep-2025	LAWT50	TYRELL LAW FORESTRY CONSULTING	Issued	428	T	1,278.90	
04889-0026	15-Sep-2025	VINF50	VINCENZI, FLORI	Issued	428	T	211.45	
04889-0027	15-Sep-2025	WESR50	WESTERRA EQUIPMENT LP	Issued	428	T	792.07	
04890-0001	26-Sep-2025	PENS50	PENSION CORPORATION	Issued	431	E	9,901.92	
04891-0001	26-Sep-2025	RECE50	RECEIVER GENERAL OF CANADA	Issued	432	E	11,325.34	
04892-0001	26-Sep-2025	RECE50	RECEIVER GENERAL OF CANADA	Issued	433	E	14,683.29	
04893-0001	23-Sep-2025	ADTS50	ADT CANADA INC	Issued	434	E	193.99	
04894-0001	23-Sep-2025	TELU50	TELUS COMMUNICATIONS COMPANY	Issued	435	E	17.01	
04895-0001	23-Sep-2025	PITW50	PITNEYWORKS	Issued	436	E	861.00	
04896-0001	23-Sep-2025	BCLA50	BC LAND TITLE & SURVEY	Issued	437	E	250.00	
04897-0001	26-Sep-2025	SHAW50	SHAW CABLE	Issued	438	E	265.39	
04898-0001	26-Sep-2025	SHAW50	SHAW CABLE	Issued	439	E	323.46	
Total Computer Paid :		1,133,846.37	Total EFT PAP :		97,615.56	Total Paid :		1,471,680.70
Total Manually Paid :		0.00	Total EFT File :		240,218.77			

128 Total No. Of Cheque(s) ...

**CAPITAL:**
**\$1,163,691.75**