



## **DISTRICT OF 100 MILE HOUSE**

### **MEETING HELD IN DISTRICT COUNCIL CHAMBERS Tuesday, December 9<sup>th</sup>, 2025, AT 5:30 PM**

PRESENT: Mayor Maureen Pinkney  
 Councillor Donna Barnett  
 Councillor Jenni Guimond  
 Councillor David Mingo  
 Councillor Marty Norgren (Teams)

STAFF: CAO T. Boulanger  
 Dir. of Community Services T. Conway  
 Dir. of Ec. Dev & Planning J. Doddridge

Other: (1) Media: (1)

<b>A</b>	<b><u>CALL TO ORDER</u></b>  Mayor Pinkney called the regular meeting to order at 5:30 PM  Mayor Pinkney acknowledged that this meeting is being held on Tsqescencúlecw.
<b>B</b>	<b><u>APPROVAL OF AGENDA</u></b>  <b>B1</b>  <b>Res: 284/25</b> Moved By: Councillor Barnett Seconded By: Councillor Mingo  <b>BE IT RESOLVED THAT</b> the December 9 <sup>th</sup> , 2025 Regular Council agenda <u>be approved as amended.</u>  <p style="text-align: center;"><b>CARRIED</b></p>
<b>C</b>	<b><u>INTRODUCTION OF LATE ITEMS AND FROM THE COMMITTEE OF THE WHOLE:</u></b>

<b>Late Items</b>	<p><b>C1</b></p> <p><b>Res: 285/25</b>  Moved By: Councillor Barnett  Seconded By: Councillor Mingo</p> <p><b>BE IT RESOLVED THAT</b> the following items are included in the agenda under Other Business:</p> <p><b>L1</b> – Grant Application - NDIR Rural &amp; Remote Employment Initiatives Fund – Labour Market Research Plans</p> <p><b>L2</b> – Grant Application – BCAAP Airport Perimeter Fencing Application</p> <p><b>L3</b> – Shipping Container – General Application &amp; Size Limitations</p> <p><b>L4</b> – First Street &amp; Birch Avenue Intersection</p> <p style="text-align: center;"><b>CARRIED</b></p>
<b>D</b>	<b><u>DELEGATIONS / PUBLIC HEARINGS:</u></b>
<b>E</b>	<b><u>MINUTES</u></b>
<b>COW – November 25<sup>th</sup>, 2025</b>	<p><b>E1</b></p> <p><b>Res: 286/25</b>  Moved By: Councillor Guimond  Seconded By: Councillor Barnett</p> <p><b>BE IT RESOLVED THAT</b> the minutes of the Committee of the Whole meeting of November 25<sup>th</sup>, 2025 <u>be adopted</u>.</p> <p style="text-align: center;"><b>CARRIED</b></p>

<p><b>Regular – November 25<sup>th</sup>, 2025</b></p>	<p><b>E2</b></p> <p><b>Res: 287/25</b>  Moved By: Councillor Mingo  Seconded By: Councillor Barnett</p> <p><b>BE IT RESOLVED THAT</b> the minutes of the Regular Council meeting of November 25<sup>th</sup>, 2025 <u>be adopted.</u></p> <p style="text-align: center;"><b>CARRIED</b></p>
<p><b>F</b></p>	<p><b><u>UNFINISHED BUSINESS:</u></b></p>
<p><b>G</b></p>	<p><b><u>MAYORS REPORT:</u></b></p>
	<p>Mayor Pinkney noted the following:</p> <ul style="list-style-type: none"> <li>➤ Mayor Pinkney completed an interview with CBC National which aired on December 8<sup>th</sup>. Since airing numerous emails have been received to donate to WF Employees appreciation dinner, economic development opportunities, etc.</li> <li>➤ Was interviewed for a documentary on the <i>Future of Forestry</i>.</li> <li>➤ Following up on meeting with Premiers office.</li> <li>➤ Meeting with Todd Doherty, MP. Submitting multiple letters to a variety of ministers.</li> <li>➤ CN Rail Task Force meeting – Group is working with NDIT and a consultant to complete a full review and feasibility study on rail continuance. Mayor Pinkney requested a letter of support for group project and funding application.</li> </ul> <p><b>Res: 289/25</b>  Moved By: Councillor Barnett  Seconded By: Councillor Mingo</p> <p><b>BE IT RESOLVED THAT</b> the District of 100 Mile House supports a funding request to Northern Development Initiative Trust for Cairnstone Planning to complete the Prince George to North Vancouver Railway Engagement and Assessment.</p> <p style="text-align: center;"><b>CARRIED</b></p> <p>Councillor Barnett noted the following:</p> <ul style="list-style-type: none"> <li>➤ Guns &amp; Hoses event this coming Friday, December 12<sup>th</sup></li> </ul>

	<ul style="list-style-type: none"> <li>➤ December 10<sup>th</sup> Figure Skating event</li> <li>➤ December 20<sup>th</sup> WF appreciation event planning has received amazing support. Big thanks to businesses, residents and 100 Mile friends throughout the Province.</li> <li>➤ Helped the food bank distribute hampers, over 250 people registered.</li> <li>➤ Was also interviewed for the documentary on <i>Future of Forestry</i>.</li> </ul> <p>Councillor Guimond noted the following:</p> <ul style="list-style-type: none"> <li>➤ Wrapped up the toy drive and it was a big success in receiving donations of food and toys for CFEC and Loaves and Fishes. Estimated to be worth over \$15,000.</li> </ul>
<b>H</b>	<b><u>CORRESPONDENCE:</u></b>
<b>FYI Correspondence</b>	<p><b>H1</b></p> <p><b>Res: 290/25</b>  Moved By: Councillor Barnett  Seconded By: Councillor Mingo</p> <p><b>BE IT RESOLVED THAT</b> the For Information Correspondence List dated December 4<sup>th</sup>, 2025, be received; and further</p> <p><b>BE IT RESOLVED THAT</b> Council direct staff to send a letter to the Fireweed Circle, thanking them for their advocacy; and further that Council affirm that the Mayor and Council will not issue letters or statements on matters of global politics, as their focus remains on the delivery of local services.</p> <p style="text-align: center;"><b>CARRIED</b></p>
<b>I</b>	<b><u>STAFF REPORTS:</u></b>
<b>2026 Policy &amp; Procedure Manual</b>	<p><b>I1</b></p> <p><b>Res: 291/25</b>  Moved By: Councillor Barnett  Seconded By: Councillor Mingo</p> <p><b>BE IT RESOLVED THAT</b> the 2026 Policy &amp; Procedure Manual approval be deferred to the January 13<sup>th</sup>, 2026 Regular Council meeting.</p> <p style="text-align: center;"><b>CARRIED</b></p>

	<p>Council had the following concerns:</p> <ul style="list-style-type: none"> <li>➤ Number of Cannabis stores. Council discussed the current restrictions and if a reduction is warranted. Current policy of three (3) will continue to stand.</li> <li>➤ Would like to see a formal policy on social media/website content sharing.</li> <li>➤ CAO Review policy – Complexity &amp; Frequency</li> <li>➤ Liaison Policy to be discussed further in the new year</li> </ul>
<b>J</b>	<b><u>BYLAWS:</u></b>
<b>OCP &amp; Zoning Amendment Bylaw No. 1459 &amp; 1460, 2025</b>	<p><b>J1</b></p> <p><b>Res: 292/25</b>  Moved By: Councillor Barnett  Seconded By: Councillor Guimond</p> <p><b>BE IT RESOLVED THAT</b> the Official Community Plan Amendment Bylaw No. 1459, 2025 be adopted this 9<sup>th</sup> day of December, 2025; and further</p> <p><b>BE IT RESOLVED THAT</b> Zoning Amendment Bylaw No. 1460, 2025 be adopted this 9<sup>th</sup> day of December, 2025.</p> <p style="text-align: center;"><b>CARRIED</b></p>
<b>Financial Plan Amendment Bylaw No. 1461, 2025</b>	<p><b>J2</b></p> <p><b>Res: 293/25</b>  Moved By: Councillor Mingo  Seconded By: Councillor Barnett</p> <p><b>BE IT RESOLVED THAT</b> the Financial Plan Amendment Bylaw No. 1461, 2025 be adopted this 9<sup>th</sup> day of December, 2025.</p> <p style="text-align: center;"><b>CARRIED</b></p>

<b>Fees &amp; Charges Bylaw Amendment No. 1462, 2025</b>	<p><b>J3</b></p> <p><b>Res: 294/25</b>  Moved By: Councillor Mingo  Seconded By: Councillor Barnett</p> <p><b>BE IT RESOLVED THAT</b> Council rescind third reading of Fees &amp; Charges Amendment Bylaw No. 1462, 2025 and further;</p> <p><b>BE IT RESOLVED THAT</b> Fees and Charges Amendment Bylaw No. 1462, 2025 be given a third reading, as amended, this 9<sup>th</sup> day of December 2025.</p> <p style="text-align: center;"><b>CARRIED</b></p>
<b>Sign Bylaw No. 1464, 2025</b>	<p><b>J4</b></p> <p><b>Res: 295/25</b>  Moved By: Councillor Barnett  Seconded By: Councillor Guimond</p> <p><b>BE IT RESOLVED THAT</b> the Sign Bylaw No. 1464, 2025 be amended to allow/permit animated signs along Horse Lake Road.</p> <p style="text-align: center;"><b>CARRIED</b></p> <p><b>BE IT RESOLVED THAT</b> Sign Bylaw No. 1464, 2025 be given a first, second and third reading as amended this 9<sup>th</sup> day of December, 2025.</p> <p style="text-align: center;"><b>CARRIED</b></p> <hr/> <ul style="list-style-type: none"> <li>➤ Owners of signs that are currently non-conforming/illegal will be notified and provided a reasonable time (1 year) to abide by the Bylaw.</li> <li>➤ Off-Premises signs at the 101 are un-sightly and non-conforming, Council would prefer to see an orderly structure.</li> <li>➤ Ensure Sign Bylaw information circulated during business licence process.</li> </ul> <p><b>Res: 296/25</b>  Moved By: Councillor Barnett  Seconded By: Councillor Mingo</p>

	<p><b>BE IT RESOLVED THAT</b> Council directs staff to work with the Ministry of Transportation and Transit, private property owner and businesses with signage on the feasibility of erecting a revenue generating advertising sign board on the corner of Highway 97 and Canim-Hendrix Lake Road.</p> <p style="text-align: center;"><b>CARRIED</b></p>
<b>K</b>	<b><u>GENERAL VOUCHERS:</u></b>
<p><b>Paid Vouchers (November 26<sup>th</sup> – December 4<sup>th</sup>) #30945 - 30967 &amp; EFTs</b></p>	<p><b>K1</b></p> <p><b>Res: 297/25</b>  Moved By: Councillor Mingo  Seconded By: Councillor Barnett</p> <p><b>BE IT RESOLVED THAT</b> the paid manual vouchers #30945 to #309674 and EFT's totalling <b>\$185,428.11</b> <u>be received</u>.</p> <p style="text-align: center;"><b>CARRIED</b></p>
<b>L</b>	<b><u>OTHER BUSINESS:</u></b>
<p><b>NDIT Rural &amp; Remote Employment Initiatives Fund Grant Application</b></p>	<p><b>L1</b></p> <p><b>Res: 298/25</b>  Moved By: Councillor Barnett  Seconded By: Councillor Mingo</p> <p><b>BE IT RESOLVED THAT</b> the Council of the District of 100 Mile House supports the submission of the Rural and Remote Employment Initiatives Fund – Labour Market Research Plan grant application to NDIT: and further</p> <p><b>BE IT RESOLVED THAT</b> Council commits to providing the required 10% municipal contribution of up to \$5,500. toward the project, should the application be successful.</p> <p style="text-align: center;"><b>CARRIED</b></p> <hr/> <p>General concerns included:</p> <ul style="list-style-type: none"> <li>➤ Lengthy project timeline</li> <li>➤ Staff capacity and resources</li> <li>➤ Collaboration and value to 100 Mile House</li> <li>➤ Resources spent acquiring information and data readily available through Work BC</li> <li>➤ Relevancy of data</li> </ul>

	<ul style="list-style-type: none"> <li>➤ Value in report and recommendations</li> <li>➤ Must have clear, actionable items in final report</li> </ul>
<b>BCAAP Grant Application – Airport Perimeter Fencing</b>	<p><b>L2</b></p> <p><b>Res: 299/25</b>  Moved By: Councillor Barnett  Seconded By: Councillor Mingo</p> <p><b>BE IT RESOLVED THAT</b> Council of the District of 100 Mile House supports the application to the BC Air Access Program Minor Project stream for the 100 Mile House Airport Perimeter Fencing Project for an estimated total project cost of \$74,592.92, the District's share being approximately \$29,837.17; and further</p> <p><b>BE IT RESOLVED THAT</b> the District's share of the project cost be allocated from the Municipal Infrastructure Reserve</p> <p style="text-align: center;"><b>CARRIED</b></p>
<b>Shipping Containers</b>	<p><b>L3</b></p> <p>Staff provided Council with a draft Shipping Container Application, including screening options, and the draft regulations from the proposed zoning bylaw.</p> <p>General concerns included:</p> <ul style="list-style-type: none"> <li>➤ 40FT Containers should be restricted to Industrial and Commercial properties only</li> <li>➤ 20FT containers should be restricted to the temporary residential contractors and institutional use</li> <li>➤ Screening options were agreeable – focus is on making the container look good and/or hidden</li> <li>➤ Referral process should include the Fire Department</li> </ul>
<b>First Street &amp; Birch Avenue</b>	<p><b>L4</b></p> <p><b>Res: 300/25</b>  Moved By: Councillor Barnett  Seconded By: Councillor Guimond</p> <p><b>BE IT RESOLVED THAT</b> Council directs staff to remove a portion of the rumble strips on the south side of Birch Avenue, install flexible guide posts on first street to indicate lane closure; and further</p>



	<p><b>BE IT RESOLVED THAT</b> additional paint treatments must be included with annual line painting program in spring 2026.</p> <p style="text-align: center;"><b>CARRIED</b></p> <p>General comments included:</p> <ul style="list-style-type: none"> <li>➤ Safety for District staff hand shoveling</li> <li>➤ Downtown access for larger vehicles</li> <li>➤ Turning radius</li> <li>➤ Parking</li> <li>➤ Intersection is working as the traffic engineer designed – causing traffic to slow and use the center of the intersection to turn</li> <li>➤ Public education (Lane removal, parking areas, rationale)</li> <li>➤ Public Notice requested to be prepared, and posted on media platforms to educate public on intersection.</li> </ul>
<b>M</b>	<p><b><u>QUESTION PERIOD:</u></b></p> <p>Call for questions from the public for items relevant to the agenda.</p>
	<p><b><u>IN CAMERA SESSION:</u></b></p>
<b>N</b>	<p><b><u>ADJOURNMENT:</u></b></p> <p><b>Res: 301/25</b>  Moved By: Councillor Barnett  Seconded By: Councillor Guimond</p> <p><b>BE IT RESOLVED THAT</b> this December 9<sup>th</sup>, 2025, Regular meeting of Council be adjourned: 7:25 PM</p> <p style="text-align: center;"><b>CARRIED</b></p>
	<p>I hereby certify these minutes to be correct.</p> <p>_____  Mayor</p> <p>_____  Corporate Officer</p>