



DISTRICT OF 100 MILE HOUSE

MINUTES OF THE COMMITTEE OF THE WHOLE MEETING OF THE MUNICIPAL COUNCIL HELD IN DISTRICT COUNCIL CHAMBERS

Tuesday November 18th, 2025, AT 12:00 PM

PRESENT:	Mayor	Maureen Pinkney
	Councillor	Donna Barnett
	Councillor	Jenni Guimond
	Councillor	Dave Mingo

STAFF: CAO	Dir. Of Community Services	Tammy Boulanger
	Dir. of Ec. Dev. & Planning	Todd Conway
	Dir. of Finance	Joanne Doddridge
	Fire Chief	Sheena Elias
		David Bissat

OTHERS:	(1)	MEDIA:
		(1)

	<p><u>CALL TO ORDER</u></p> <p>Mayor Pinkney called the Committee of the Whole meeting to order at 12:02 PM</p> <p>Mayor Pinkney acknowledged that this meeting is being held on Tsqescencúlecw.</p>
A	<p><u>APPROVAL OF AGENDA</u></p> <p>A1</p> <p>Res: 35/25</p> <p>Moved By: Councillor Barnett</p> <p>Seconded By: Councillor Mingo</p> <p>BE IT RESOLVED THAT the November 18th, 2025 Committee of the Whole agenda <u>be approved</u>.</p>
	CARRIED.

B	<u>INTRODUCTION OF LATE ITEMS</u>
C	<u>DELEGATIONS</u>
D	<u>UNFINISHED BUSINESS</u>
E	<u>CORRESPONDENCE</u>
F	<u>STAFF REPORTS</u>
Financial Impacts of Mill Closure	<p>F1</p> <p>Res: 36/25 Moved By: Councillor Mingo Seconded By: Councillor Barnett</p> <p>BE IT RESOLVED THAT the report from administration regarding the financial impacts of the West Fraser, 100 Mile Lumber permanent closure <u>be received.</u></p> <p style="text-align: center;">CARRIED</p>
2026 Operational Budget & Utility Review	<p>F2</p> <p>Res: 37/25 Moved By: Councillor Mingo Seconded By: Councillor Barnett</p> <p>BE IT RESOLVED THAT the memos from the Director of Finance regarding the proposed 2026 budget and Fees & Charges Amendment Bylaw <u>be received.</u></p> <p style="text-align: center;">CARRIED</p> <p>Director of Finance S. Elias presented the draft 2026 budget and proposed changes to the Fees & Charges Bylaw for Council's consideration. Key highlights included:</p> <ul style="list-style-type: none"> • Review of previously discussed Capital Plan • Review of BC Assessment preview roll and changes to property assessments • General levy would have a drop of \$85,230 if 2025 property tax rates were used • All of the District revenue including Grants In Lieu, Sales of Services, Transit Fares, permits and licencing were reviewed.

- Possible loss of WF lease
- Multiple grants are pending, and projects related to approved grants are underway
- Community works fund is limited at best with its apportionments as per population.
- Staff noted that Asset Management training for Council is now available and encouraged Council to complete. Ministry noted that training may be mandatory in the near future. Staff must report training completed by senior staff and Council.
- CRD agreements were reviewed, additional funding contribution of \$35,000. for the Martin Exeter Hall project will be received.
- Developer contribution and ICBC funding for the intersection of Cariboo Trail and Horse Lake Road
- Policy on CPI increase for Mayor & Council
- Public Reception & Grants for Assistance
- Community Hall – Net operation subsidy - \$26,000
- Election year expenses
- Fire Department – minimal changes, successful in training, ESS, and FireSmart grant funding.
- Fleet maintenance overruns due to engine re-build.
- Street Lighting – Council encouraged replacement of streets lights when possible to newer, more efficient LED
- Speedbump request on Dogwood Avenue
- Martin Exeter Hall Signage request
- Line Painting contract award
- Airport Operations – no substantial changes
- Vandalism was minimal with the damage to the Visitor Center outdoor washroom as the only major expenditure
- Planning – Tourism Task Force is very active and aggressively working at projects. Online business directory, and three mini tourism forum events.
- Parks & Recreation – No substantial changes. Staff continue to explore the option of watering soccer fields directly from Bridge Creek
- Campground Property – Final clean-up to be completed in spring
- Contributions to reserves continue to fall behind and are being depleted
- Sewer & Water budgets – largest change is attributable to the proposed increase in rates.
- Fees & Charges Amendment Bylaw will be brought forward to the Nov. 25th Council meeting for three readings.
- Additional item relating to Hazmat respond and Fire Department administrative cost recovery will be added to the amendment.

Councils general concerns, questions and comments:

- The closure of West Fraser loss will be a substantial blow to our taxation revenue and our community
- Grant In Lieu properties and assessment – Council requested staff prepare a comparison and reach out to BC Assessment for clarification on valuation.
- Class 02 assessment – Other municipalities are feeling the impacts of the reduction in assessment and are advocating for further discussions
- Residents cannot continue to bear the burden of additional taxation as we continue to lose industrial revenue. Businesses are suffering and the District needs to attract more business.
- Council had no requests to revise the capital plan and to move forward with the engineering and costing of the pathway from Horse Lake Road bridge to connect to the pathway leaving Forest Ridge Road.
- Transit Advertising – Council questioned why the District doesn't promote the advertising availability inside of the transit buses?
- Transit Fare Review – Staff has confirmed with BC Transit that we are in the queue for a full fare review. Council questioned the comparison of 100 Mile transit rates to other small transit operations.
- Council would like the stipend policy of CPI increases to remain in place – no changes at this time.
- Training and travel line item is sufficient – no changes
- Public Reception – Council noted the 2011 resolution relating to staff x-mas appreciation is outdated and believed it should be updated.

Res: 38/25

Moved By: Councillor Barnett

Seconded By: Councillor Mingo

BE IT RESOLVED THAT that Council of the District of 100 Mile House direct staff to include, in the budget annually, an expenditure for a \$50.00 gift card for each employee.

CARRIED

Councils general concerns, questions and comments Cont.:

	<ul style="list-style-type: none"> ➤ Grants for Assistance - No Change - Council prefers the option to have discretionary funding throughout the year to support special requests. ➤ No change to community hall rental rates. All rates charged should have GST added vs included. ➤ Mile-O-Music accessibility music area – Council directed the District gardener to utilize the pavers in public works yard to complete the project vs other options provided at this time ➤ Council was thankful to the Fire Department members for their dedicated service and noted the membership in attendance at the remembrance day ceremonies. ➤ Downtown Birch Avenue trees are disruptive to infrastructure and businesses, council requested an estimate of their removal and a downtown revitalization. ➤ Council approved and directed staff to install two (2) speedbumps on Dogwood Avenue ➤ Council denied a request for additional signage at Martin Exeter Hall and will re-visit once the lodge has been established as a museum ➤ Council would like to advocate to the CRD for contributions to the municipal airport. Mayor Pinkney will request the item be brought forward to the South Cariboo Joint Committee. ➤ Campground Property – No direction at this time, bigger conversation to be had at a further Joint Committee meeting. ➤ Water & Sewer Rates – Council supports an increase to the water and sewer utility rates as per the draft fees & charges amendment bylaw. One change requested – the addition of service stations to the rate classes. ➤ Council noted the increasing burden on taxpayers and thanked staff for the preparation of the 2026 draft budget and utility rates.
G	<u>BYLAWS</u>
H	<u>OTHER BUSINESS</u>
I	<u>QUESTION PERIOD</u>

J	<p><u>ADJOURNMENT</u></p> <p>Res: 39/25 Moved By: Councillor Barnett Seconded By: Councillor Mingo</p> <p>BE IT RESOLVED THAT this Committee of the Whole meeting for November 18th, 2025 be adjourned at 2:15 PM</p> <p>CARRIED</p>
<hr/> Mayor	<hr/> Corporate Officer