



DISTRICT OF 100 MILE HOUSE

MEETING HELD IN DISTRICT COUNCIL CHAMBERS

Tuesday, October 28th, 2025, AT 5:30 PM

PRESENT: Mayor Maureen Pinkney
 Councillor Donna Barnett
 Councillor Jenni Guimond
 Councillor Dave Mingo
 Councillor Marty Norgren

STAFF: CAO T. Boulanger
 Dir. of Community Services T. Conway
 Dir. of Finance S. Elias
 Dir. of Ec. Dev & Planning J. Doddridge
 Fire Chief D. Bissat
 Firesmart Coordinator R. Dugaro

Other: (12) Media: (1)

A	<p><u>CALL TO ORDER</u></p> <p>Mayor Pinkney called the regular meeting to order at 5:30 PM</p> <p>Mayor Pinkney acknowledged that this meeting is being held on Tsqescencúłecw.</p>
B	<p><u>APPROVAL OF AGENDA</u></p>
	<p>B1</p> <p>Res: 239/25 Moved By: Councillor Barnett Seconded By: Councillor Mingo</p> <p>BE IT RESOLVED THAT the October 28th, 2025 Regular Council agenda <u>be approved as amended.</u></p> <p>CARRIED</p>

C	<u>INTRODUCTION OF LATE ITEMS AND FROM THE COMMITTEE OF THE WHOLE:</u>
D	<u>DELEGATIONS / PUBLIC HEARINGS:</u>
PASS Program – Community Futures Cariboo Chilcotin	D1 L. Walters, Succession Planning Coach from Community Futures Cariboo Chilcotin was unable to attend.
E	<u>MINUTES</u>
Special – October 14th, 2025	E1 Res: 240/25 Moved By: Councillor Mingo Seconded By: Councillor Barnett BE IT RESOLVED THAT the minutes of the Special Council meeting of October 14 th , 2025 <u>be adopted</u> . CARRIED
COW – October 14th, 2025	E2 Res: 241/25 Moved By: Councillor Guimond Seconded By: Councillor Mingo BE IT RESOLVED THAT the minutes of the Committee of the Whole Council meeting of October 14 th , 2025 <u>be adopted</u> . CARRIED
Regular – October 14th, 2025	E3 Res: 242/25 Moved By: Councillor Barnett Seconded By: Councillor Guimond BE IT RESOLVED THAT the minutes of the Regular Council meeting of October 14 th , 2025 <u>be adopted</u> .

	CARRIED
Special – October 20th, 2025	<p>E4</p> <p>Res: 243/25 Moved By: Councillor Barnett Seconded By: Councillor Mingo</p> <p>BE IT RESOLVED THAT the minutes of the Special Council meeting of October 20th, 2025 <u>be adopted</u>.</p> <p>CARRIED</p>
F	<u>UNFINISHED BUSINESS:</u>
G	<u>MAYORS REPORT:</u>
H	<u>CORRESPONDENCE:</u>
FYI Correspondence	<p>H1</p> <p>Res: 244/25 Moved By: Councillor Barnett Seconded By: Councillor Mingo</p> <p>BE IT RESOLVED THAT the For Information Correspondence List dated October 23rd, 2025 <u>be received</u>.</p> <p>CARRIED</p>
Remembrance Day parade street closure	<p>H2</p> <p>Res: 245/25 Moved By: Councillor Guimond Seconded By: Councillor Mingo</p> <p>BE IT RESOLVED THAT the memo from Administration dated October 24th, 2025 regarding the Remembrance Day parade be received; and further</p> <p>BE IT RESOLVED THAT the Council of the District of 100 Mile House approve the use of the Community Hall and the parade route road closure along Birch Avenue from First Street to Third Street on Tuesday, November 11th, between 10:00 am and 11:30 am; and further</p>

	<p>BE IT RESOLVED THAT the Royal Canadian Legion be directed to work closely with the District of 100 Mile House Community Services Dept. to coordinate the event.</p> <p style="text-align: center;">CARRIED</p>
<p>Speed Bump Removal Request</p>	<p>H3</p> <p>Res: 246/25 Moved By: Councillor Barnett Seconded By: Councillor Mingo</p> <p>BE IT RESOLVED THAT the formal request to remove the speed bump installed on Sandhill Crescent <u>be received</u> and further;</p> <p>BE IT RESOLVED THAT the area surrounding the speed bump on Sandhill Crescent be monitored by staff and any findings reported to Council.</p> <p style="text-align: center;">1 Opposed / 4 In Favour CARRIED</p> <hr/> <p>Complainant was present and noted that the speed bump is ineffective, and trucks just drive over impeded. Suggested that property erosion is being caused by speed bump.</p> <p>Staff noted there are no stormwater concerns, and the speed bump is functional.</p> <p>Councils comments/discussion included:</p> <ul style="list-style-type: none"> ➤ questioned the request to remove and validity of drainage concerns. ➤ Road has a reverse crown and stormwater is diverted to catch basin. ➤ Size and scope of speed bump is not identical to others in 100 Mile, however, provides the same functionality ➤ Area to be monitored for a period, observing for any type of excessive erosion. ➤ Staff is requested to report any findings to Council. ➤ Staff monitoring is not a practical use of time.

<p>Chamber of Commerce request</p>	<p>H4</p> <p>Res: 247/25 Moved By: Councillor Barnett Seconded By: Councillor Mingo</p> <p>BE IT RESOLVED THAT the correspondence from the Chamber of Commerce requesting financial support for an office revamp <u>be received.</u></p> <p style="text-align: center;">CARRIED</p> <hr/> <p>Council comments/discussion included:</p> <ul style="list-style-type: none"> ➤ Chamber of Commerce location and best use of space. ➤ What are the full scope of plans and budget? ➤ What are the terms of the current lease? <hr/> <p>Res: 248/25 Moved By: Councillor Guimond Seconded By: Councillor Barnett</p> <p>BE IT RESOLVED THAT District of 100 Mile House staff work with the Chamber of Commerce to obtain a full report of Chamber operations, project scope of work accompanied by a detailed budget for office renovations and lease terms.</p> <p style="text-align: center;">CARRIED</p>
<p>I</p>	<p><u>STAFF REPORTS:</u></p>
<p>Development Variance Permit – 280 & 290 Industrial Rd.</p>	<p>I1</p> <p>Res: 249/25 Moved By: Councillor Barnett Seconded By: Councillor Mingo</p> <p>BE IT RESOLVED THAT Council of the District of 100 Mile House issue a Development variance Permit to 1318936 BC Ltd. for the properties located at 280 and 290 Industrial Road and legally described as Lot 3, Plan KAP53648, DL 4181, Lillooet District and Lot 4, Plan 32999, DL 4181, Lillooet District to vary Zoning Bylaw No. 1290, 2016 as follows:</p> <ul style="list-style-type: none"> • To vary the front parcel line for Proposed Lot 2 to be on the south side of the property facing Industrial Road; and • To vary the rear setback for Proposed Lot 2 from 6.0 metres to

	<p>3.0 metres to accommodate an existing industrial building</p> <p>In substantial accordance with the application as submitted on September 12th, 2025; and further</p> <p>BE IT RESOLVED THAT the Director of Economic Development & Planning duly executes the Permit.</p> <p>CARRIED</p>
Business Façade Improvement Program Grant	<p>I2</p> <p>Res: 250/25 Moved By: Councillor Mingo Seconded By: Councillor Barnett</p> <p>BE IT RESOLVED THAT Council of the District of 100 Mile House supports the application to Northern Development Initiative Trust for a grant up to \$20,000 for the 2026 Business Façade Improvement Program from the Cariboo-Chilcotin/Lillooet Regional Development Account.</p> <p>CARRIED</p>
CWRP - Final	<p>I3</p> <p>Res: 251/25 Moved By: Councillor Barnett Seconded By: Councillor Guimond</p> <p>BE IT RESOLVED THAT the District of 100 Mile House Council approve and endorse the Community Wildfire Resiliency Plan.</p> <p>CARRIED</p> <hr/> <p>Firesmart Coordinator R. Dugaro provided comment that the document has good recommendations for the District and now that this is complete and approved by Council it will provide opportunities for future funding.</p>

<p>Winter Abrasive Sand Tender Award</p>	<p>I4</p> <p>Res: 252/25 Moved By: Councillor Mingo Seconded By: Councillor Barnett</p> <p>BE IT RESOLVED THAT the report from Finance dated October 22nd, 2025 regarding the supply of Winter Abrasive Sand / Liquid Chloride Mix (Three Year Term) be received; and further</p> <p>BE IT RESOLVED THAT the Tender to supply the works as detailed in Tender 2025-007 be awarded to United Concrete & Gravel Ltd. for the stated total price of \$185,291.90 (Three Year Term) plus applicable taxes.</p> <p style="text-align: center;">CARRIED</p>
<p>Line Painting Tender Award</p>	<p>I5</p> <p>Res: 253/25 Moved By: Councillor Barnett Seconded By: Councillor Guimond</p> <p>BE IT RESOLVED THAT the report from Finance dated October 22nd, 2025 regarding the 2025-005 and 2025-006 line painting tenders be received; and further</p> <p>BE IT RESOLVED THAT the Tender to supply the works as detailed in Tender 2025-005 be awarded to Aardvark Pavement Marking Services for the stated total price of \$63,960.30 (Three Year Term) plus applicable taxes; and further</p> <p>BE IT RESOLVED THAT the Tender to supply the works as detailed in Tender 2025-006 be awarded to Aardvark Pavement Marking Services for the stated price of \$91,910.04 (Three Year Term) plus applicable taxes</p> <p style="text-align: center;">CARRIED</p>
<p>J</p>	<p><u>BYLAWS:</u></p>

<p>OCP & Zoning Amendment Bylaw No. 1457 & 1458, 2025</p>	<p>J1</p> <p>Res: 254/25 Moved By: Councillor Barnett Seconded By: Councillor Mingo</p> <p>BE IT RESOLVED THAT Official Community Plan Amendment Bylaw No. 1457, 2025, as amended, be read a third time this 28th day of October, 2025; and further</p> <p>BE IT RESOLVED THAT Zoning Amendment Bylaw No. 1458, 2025 be read a third time this 28th day of October, 2025.</p> <p style="text-align: center;">CARRIED</p> <hr/> <p>Council discussed the multiple concerns brought forward and the potential benefits a facility of this scope would bring to the community. The differences between the current zoning and the proposed CD Zone were reviewed.</p> <p>Council agreed to the proposed amendment to Section 13.3 12 B increasing the site coverage to 81.6% to accommodate additional parking spaces (5).</p> <p>Council agreed that the two spaces at the North entrance are not mandatory at this time, however, should parking become problematic and the need is identified the proponent must install.</p> <p>Parking lot lighting and designated parking signs must be installed.</p>
<p>K</p>	<p><u>GENERAL VOUCHERS:</u></p>
<p>Paid Vouchers (October 1st – 23rd) #30871 - 30897 & EFTs</p>	<p>K1</p> <p>Res: 255/25 Moved By: Councillor Mingo Seconded By: Councillor Barnett</p> <p>BE IT RESOLVED THAT the paid manual vouchers #30871 to 30897 and EFT's totaling \$1,113,964.51 <u>be received.</u></p>
<p>L</p>	<p><u>OTHER BUSINESS:</u></p>
<p>M</p>	<p><u>QUESTION PERIOD:</u></p>

	Call for questions from the public for items relevant to the agenda.
	<u>IN CAMERA SESSION:</u>
In Camera (Late Item)	<p>Res: 256/25 Moved By: Councillor Barnett Seconded By: Councillor Guimond</p> <p>BE IT RESOLVED THAT, pursuant to Section 92 of the <i>Community Charter</i>, this meeting of the Council be closed to the public under Section 90 (1)(c) of the Community Charter.</p> <p style="text-align: center;">CARRIED</p> <p>Regular meeting called back to order at: 6:40 PM</p>
N	<p><u>ADJOURNMENT:</u></p> <p>Res: 257/25 Moved By: Councillor Barnett Seconded By: Councillor Norgren</p> <p>BE IT RESOLVED THAT this October 28th, 2025, Regular meeting of Council be adjourned: 6:40 PM</p> <p style="text-align: center;">CARRIED</p>
	<p>I hereby certify these minutes to be correct.</p> <p>_____ Mayor</p> <p>_____ Corporate Officer</p>