



DISTRICT OF 100 MILE HOUSE

**AGENDA FOR THE REGULAR MEETING OF THE MUNICIPAL COUNCIL
TO BE HELD IN MUNICIPAL COUNCIL CHAMBERS
Tuesday, April 14th, 2026 at 5:30 PM**

A.	<u>CALL TO ORDER</u>
	Mayor to call the regular meeting to order at 5:30 PM and acknowledged that this meeting is being held on Tsq̓escencúfecw.
B.	<u>APPROVAL OF AGENDA:</u>
	B1 BE IT RESOLVED THAT the April 14 th , 2026 Regular Council agenda <u>be approved</u> .
C.	<u>INTRODUCTION OF LATE ITEMS AND FROM COMMITTEE OF THE WHOLE:</u>
D.	<u>DELEGATIONS / PUBLIC HEARING:</u>
Mr. Peter Scholz – Rail Line Advocate	D1 Mr. Scholz, from Cairnstone Planning, will be present to update Council on the rail line advocation progress.
Public Hearing – OCP & Zoning Bylaw	D2 – Public Hearing OPEN PUBLIC HEARING Mayor Pinkney to read the opening statement summary to call for verbal and written submissions regarding the proposed OCP Bylaw No. 1465, 2026 and Zoning Bylaw No. 1466, 2026

	<p>CLOSE PUBLIC HEARING</p> <p>Mayor Pinkney to read closing statement</p>
<p>Court of Revision</p>	<p>D3</p> <p>Director of Finance S. Elias to review the Court of Revision</p> <p>The purpose of the Court of Revision is to confirm the following: I02 – Sewer Frontage Tax I03 -Water Frontage Tax</p> <p>BE IT RESOLVED THAT the frontage tax rolls for Water and Sewer be confirmed.</p>
<p>Financial Plan Public Presentation</p>	<p>D4</p> <p>Pursuant to the Community Charter s.166 Council must undertake a process of public consultation with respect to its five (5) year financial plan.</p> <p>Director of Finance S. Elias shall present an overview of the 2025-2029 District of 100 Mile House Financial Plan.</p>
<p>E.</p>	<p><u>MINUTES:</u></p>
<p>Committee of the Whole - March 24th, 2026</p>	<p>E1</p> <p>BE IT RESOLVED THAT the minutes of the Committee of the Whole Council meeting of March 24th, 2026, be adopted.</p>
<p>Regular - March 24th, 2026</p>	<p>E2</p> <p>BE IT RESOLVED THAT the minutes of the Regular Council meeting of March 24th, 2026, <u>be adopted.</u></p>
<p>Committee of the Whole - March 31st, 2026</p>	<p>E3</p> <p>BE IT RESOLVED THAT the minutes of the Committee of the Whole Council meeting of March 31st, 2026, be adopted.</p>
<p>F.</p>	<p><u>UNFINISHED BUSINESS:</u></p>
<p>G.</p>	<p><u>MAYOR’S REPORT:</u></p>

H.	<u>CORRESPONDENCE:</u>
FYI Correspondence	H1 BE IT RESOLVED THAT the April 14 th , 2026 For Information Correspondence <u>be received.</u>
Signage	H2 BE IT RESOLVED THAT the correspondence date April 7 th , 2026 from Mr. Reimer regarding signage in the Sandhill Crescent subdivision be received. Further action at the discretion of Council
I.	<u>STAFF REPORTS:</u>
BC Transit Annual Operating Agreement	I1 BE IT RESOLVED THAT the Council of the District of 100 Mile House hereby authorizes Administration to execute the Annual Operating Agreement between the District and BC Transit.
FireSmart Monthly Report	I2 BE IT RESOLVED THAT the FireSmart March 2026 report be received
2026 Local Government Elections	I3 BE IT RESOLVED THAT the memo dated April 7 th , 2026 from Chief Election Officer S. Elias regarding the 2026 Local Government Elections be received.
J.	<u>BYLAWS:</u>
OCP Bylaw No. 1465, 2026	J1 BE IT RESOLVED THAT Official Community Plan Bylaw No. 1465, 2026 be given a Third reading, this 14 th day of April, 2026.

<p>Zoning Amendment Bylaw No. 1466, 2026</p>	<p>J2</p> <p>BE IT RESOLVED THAT Zoning Bylaw No. 1466, 2026 be given a third reading this 14th day of April, 2026.</p>
<p>OCP & Zoning Amendment Bylaw</p>	<p>J3</p> <p>BE IT RESOLVED THAT Official Community Plan Amendment Bylaw No. 1469, 2026 be read a first and second time this 14th day of April 2026.</p> <p>BE IT RESOLVED THAT Zoning Amendment Bylaw No. 1470, 2026 be read a first and second time this 14th day of April 2026.</p>
<p>Financial Plan Bylaw No. 1472, 2026</p>	<p>J4</p> <p>BE IT RESOLVED THAT the memo from administration regarding Financial Plan Bylaw 1472, 2026 be received; and further</p> <p>BE IT RESOLVED THAT Financial Plan Bylaw No. 1472, 2026 be given a first, second and third reading this 14th day of April 2026.</p>
<p>K.</p>	<p><u>VOUCHERS</u></p>
<p>Paid Vouchers (March 21st - April 9th, 2026) #31097 – 31114 & EFT’s</p>	<p>K1</p> <p>BE IT RESOLVED THAT the paid manual vouchers #31097 to 31114 and EFT’s totaling \$217,923.42 be received.</p>
<p>L.</p>	<p><u>OTHER BUSINESS:</u></p>
<p>M.</p>	<p><u>QUESTION PERIOD:</u></p> <p>Call for questions from the public about items relevant to the agenda.</p>

	<p><u>IN CAMERA SESSION:</u></p> <p>BE IT RESOLVED THAT, pursuant to Section 92 of the <i>Community Charter</i>, this meeting of the Council be closed to the public under Section 90 (1)(g), 90(1)(k) and 90(1)(c) of the Community Charter.</p>
<p>N.</p>	<p><u>ADJOURNMENT :</u></p> <p>BE IT RESOLVED THAT this April 14th, 2026, meeting of Council be adjourned: Time:</p>

1. Ask those present to sign and complete the attendance record sheet.
2. The Mayor/Acting Mayor call the Public Hearing to order.

This public hearing is being convened pursuant to Section 464 of the Local Government Act in order to consider the proposed OCP Bylaw No. 1465, 2026 and Zoning Bylaw No. 1466, 2026.

3. Read the ***“Protocol for Public Hearings”***.
4. Ask staff if any correspondence or petitions have been received. If YES, read submissions.
5. Call for comments from the public (allow enough time for comments)
6. Read the ***“Closing Statement”***

PROTOCOL FOR PUBLIC HEARINGS

As Chair of this public hearing, I would like to draw to your attention to the general rules of conduct tot which will apply throughout the public hearing:

1. All persons who believe their interest in the property is affected by the proposed amendment will be given a reasonable opportunity to be heard or to present written submissions on matters contained in the amendment that is the subject of the hearing.
2. Persons will only speak when identified by the Chair. Please clearly state your name at the beginning of you address.
3. All comments will be directed through the chair.
4. Direct and/or personal criticisms or comments will be discouraged.
5. Members of Council may, if they so wish, ask questions of you following your presentation.
6. If you wish to provide a written submission to be included in the record of the Public Hearing, you must hand in that submission to the Corporate Officer PRIOR to the close of the Public Hearing.
7. Once the Public Hearing has been adjourned, Council is not able to receive any further information from the public on that matter. Council may, without further notice, give whatever effect Council believes proper to the representations made at this Public Hearing.

CLOSING STATEMENT

Before closing this hearing I'm going to call three times for any further speakers on any of the matters contained in the proposed Bylaws.

For the First Time, is there anyone who wishes to make any further representations?

For the Second Time, is there anyone who wishes to make any further representations?

For the third and final time, is there anyone who wishes to make any further representations?

There being no further representations, I declare this public hearing closed.

Public Hearing Closed at **Time**



DISTRICT OF 100 MILE HOUSE

TO BE HELD IN DISTRICT COUNCIL CHAMBERS

TUESDAY, April 14th, 2026 AT 5:30 P.M.

The purpose of the Court of Revision is to confirm the following:

- **I02 – Sewer Frontage Tax**
- **I03 – Water Frontage Tax**

DISTRICT OF 100 MILE HOUSE

COURT OF REVISION

We hereby certify that the Court of Revision for the Sewer Frontage Tax, Water Frontage Tax Assessment Roll is correct as of April 14th, 2026.

Mayor M. Pinkney

Councillor D. Barnett

Councillor J. Guimond

Councillor D. Mingo

Councillor M. Norgren

Clerk



REPORT DATE: April 9th, 2026
TITLE: Court of Revision Summary
PREPARED BY: S.Elias, Director of Finance

PURPOSE:

The purpose of this Council report is to provide the 2026 frontage tax rolls for Water, and Sewer for confirmation.

RECOMMENDATION:

Recommended Resolution

BE IT RESOLVED THAT the frontage tax rolls for Water and Sewer be confirmed.

BACKGROUND INFORMATION / DISCUSSION:

During the course of 2025 the following property changes occurred resulting in frontage changes:

- The lot line was relocated between Lot 2 Plan KAP8751 and Lot A, Plan EPP147475 resulting in changes to frontages.
- A portion of Lot 1, Plan EPP86721 was subdivided and donated to the District of 100 Mile House for the new Bulk Water Station location resulting in reduced taxable frontage.

Letters informing the property owners of the changed water and sewer frontage charges were mailed on March 19th, 2026 giving the opportunity to submit any complaints in writing before April 8th, 2026.

No written complaints or appeals against the said rolls have been received to date.



OPTIONS: N/A

BUDGETARY IMPACT: N/A

LEGISLATIVE CONSIDERATIONS (Applicable Policies and/or Bylaws): N/A

ATTACHMENTS: Frontage Tax Property listings circulated.

Prepared By: S. Elias
S. Elias, Director of Finance

Date: April 9/26

Reviewed By: T. Boulanger
T. Boulanger, CAO

Date: Apr. 8/26



DISTRICT OF 100 MILE HOUSE

2026 - 2030 Financial Plan



Welcome

The Community Charter requires all Municipalities to adopt a financial plan on an annual basis.

This presentation is to provide a brief overview of the proposed financial plan and provide an opportunity for public consultation and comment.

The District welcomes input from all residents and taxpayers. Please submit your comments and questions to selias@100milehouse.com.



Mayor & Council



DISTRICT OF 100 MILE HOUSE

100 Mile House is a vibrant community set within a healthy natural environment, where people can thrive personally and economically.



REVENUES

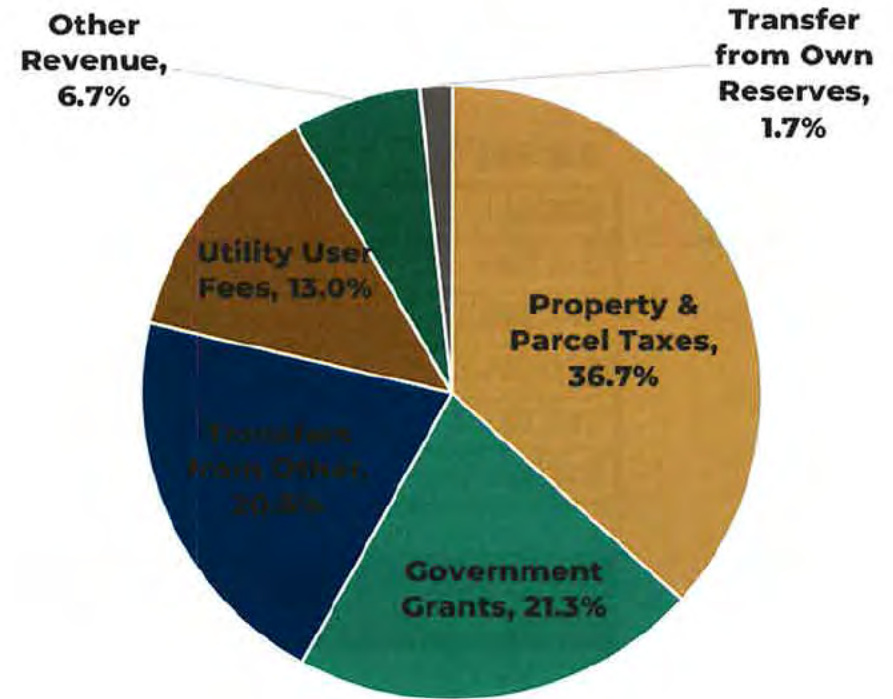
The following chart illustrates the proportion of total revenue to be raised from each funding source in 2026.

It is the policy of Council to approve property tax rates annually by considering changes in the assessment base, inflationary factors and economic conditions and costs of providing ongoing and new District services.

Revenue Distribution

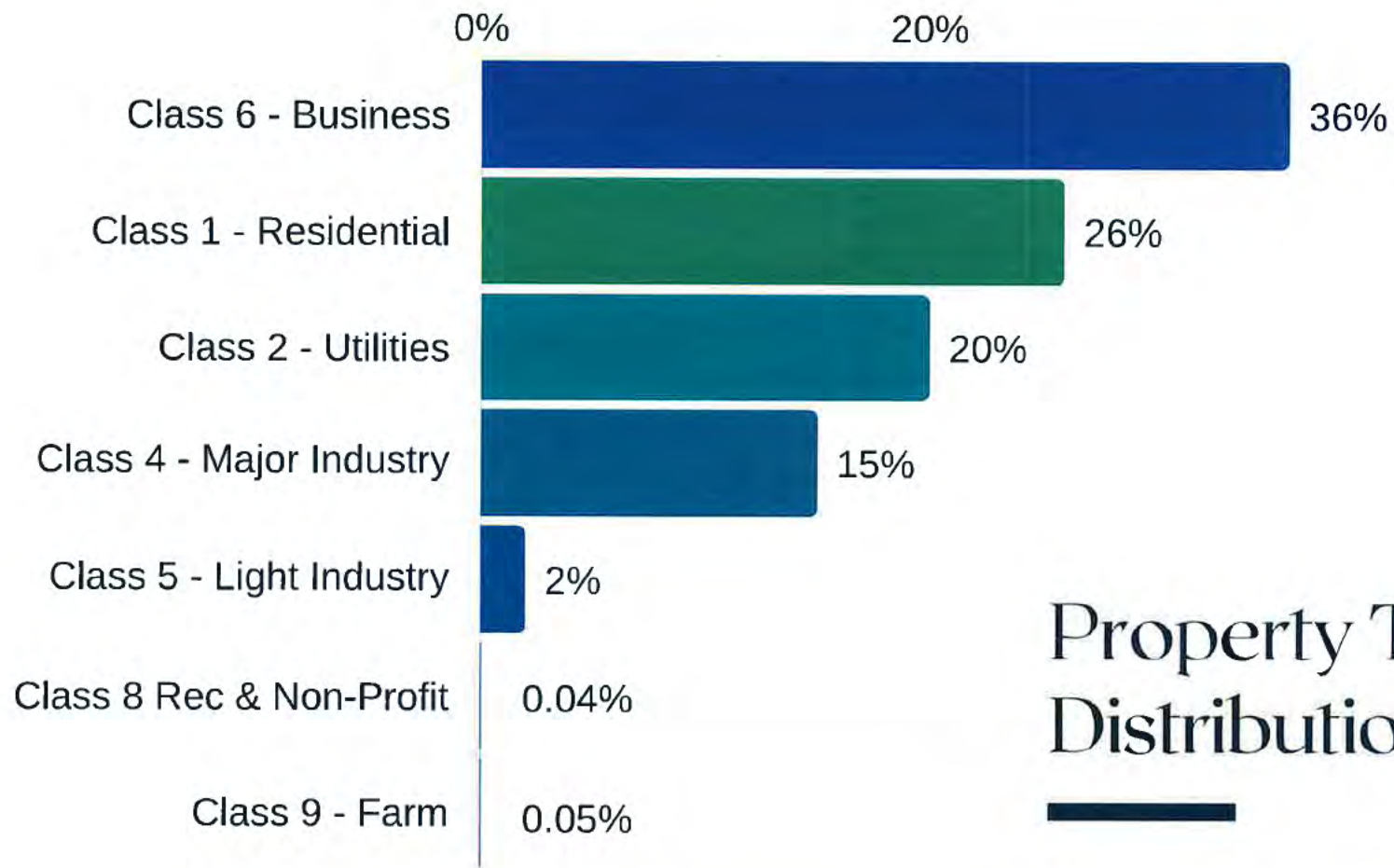
Revenue Distribution	% of Total Revenue	Dollar Value
Property & Parcel Taxes	36.7%	\$ 3,778,710
Government Grants	21.3%	2,192,695
Transfers from Other	20.6%	2,117,015
Utility User Fees	13.0%	1,335,145
Other Revenue	6.7%	689,110
Transfer from Own Reserves	1.7%	173,885
	100%	\$ 10,286,560

Revenue Distribution

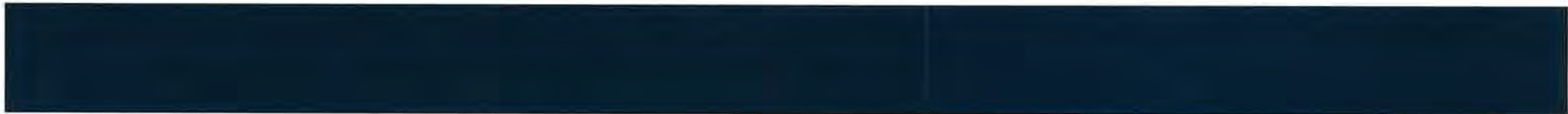


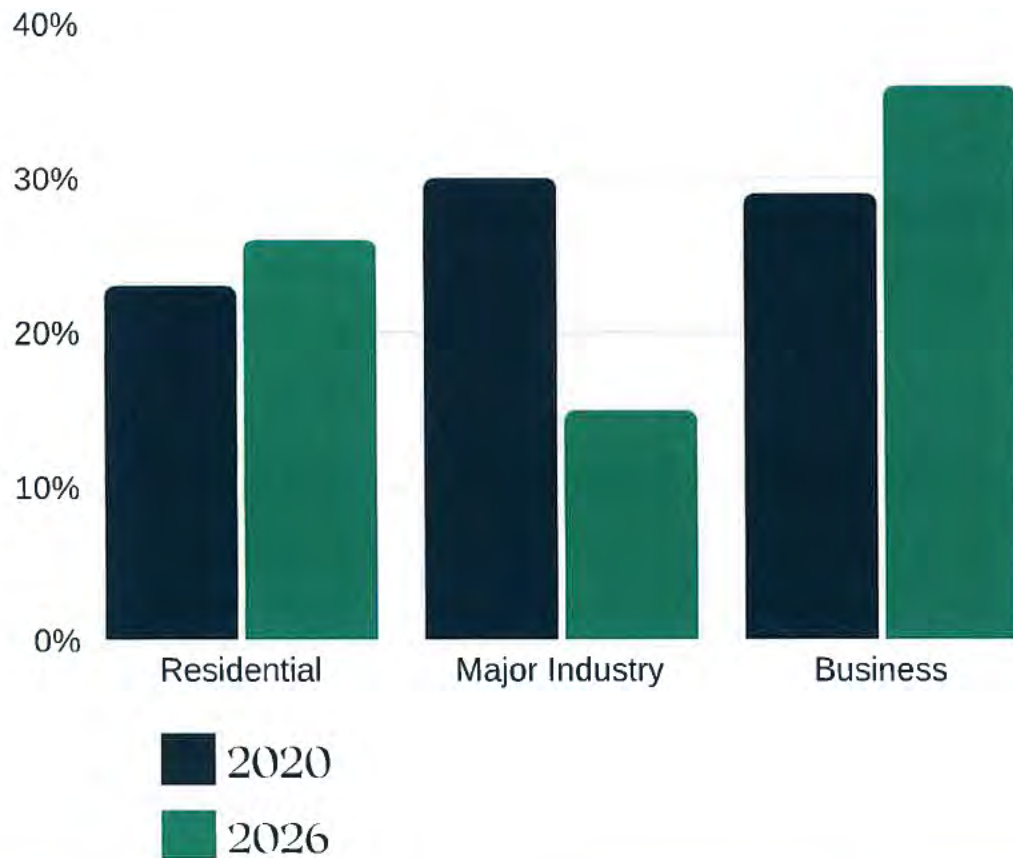
Distribution of Property Taxes by Assessment Class

Assessment Class	% of Total Collection	Collection Dollar Value
Class 1 - Residential	26%	881,004
Class 2 - Utilities	20%	673,333
Class 4 - Major Industry	15%	514,489
Class 5 - Light Industry	2%	57,191
Class 6 - Business	36%	1,210,474
Class 8 - Recreation & Non-Profit	0.04%	1,468
Class 9 - Farm	0.05%	1,567
	100%	\$ 3,339,526



Property Tax Distribution by Class





Distribution of Property Taxes Comparison 2020 - 2026

- This illustrates the reduction of Major industry collection values as a result of the shift in assessment values for 2026.



EXPENSES

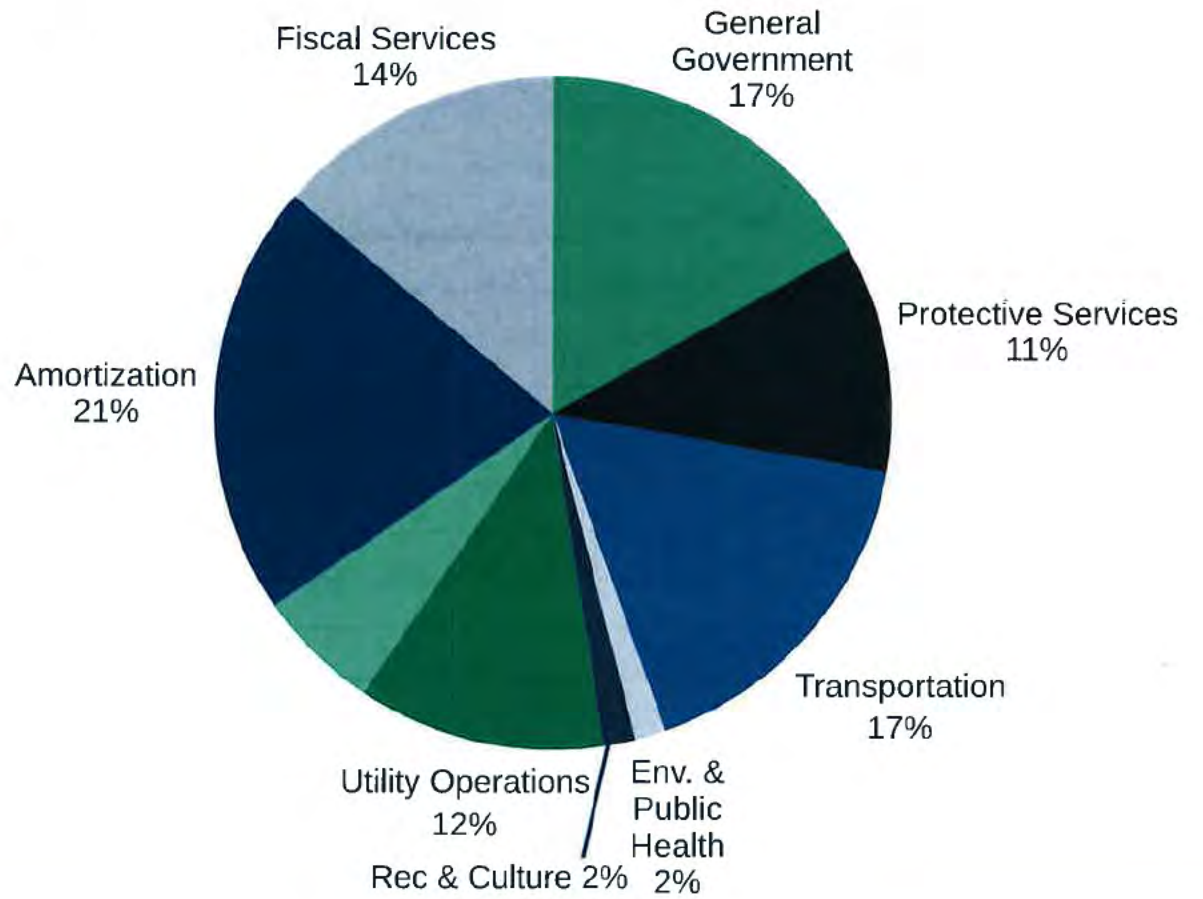
The following chart illustrates the proportion of total expenditures by function in 2026.

It is the policy of Council to limit the creation of long-term debt by seeking out and applying for grants whenever possible.

Expenditures by Function

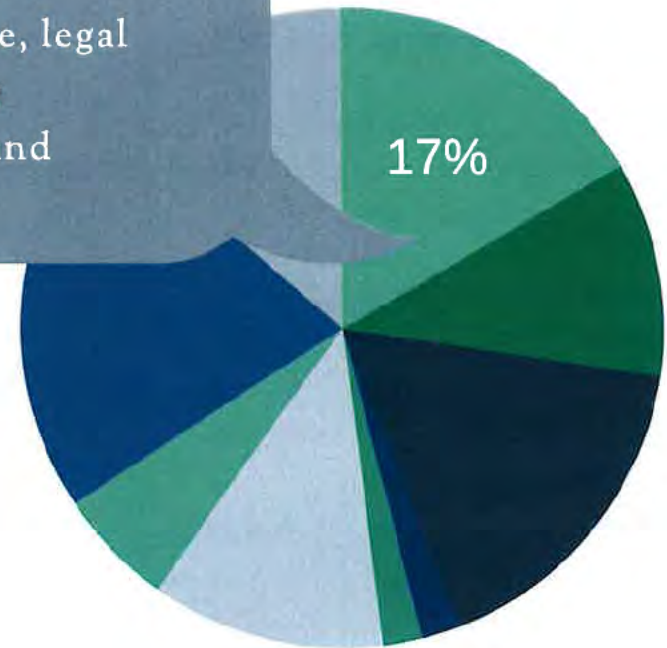
General Government	17%	\$1,737,900
Protective Services	11%	\$1,088,145
Transportation Services	17%	\$1,767,365
Environmental & Public Health	1.5%	\$167,415
Recreation & Culture	1.5%	\$172,680
Utility Operations	11.5%	\$1,187,280
Development & Planning	6%	\$627,315
Amortization	20.5%	\$2,117,015
Fiscal Services	14%	\$1,421,445
	100%	\$ 10,286,560

Expenditures by Function



General Government - \$1,737,900

- All administration, corporate and finance staff wages, including training and travel. Grants for Assistance, legal services, advertising, insurance, municipal building maintenance, Mayor & Council stipends, training and travel.

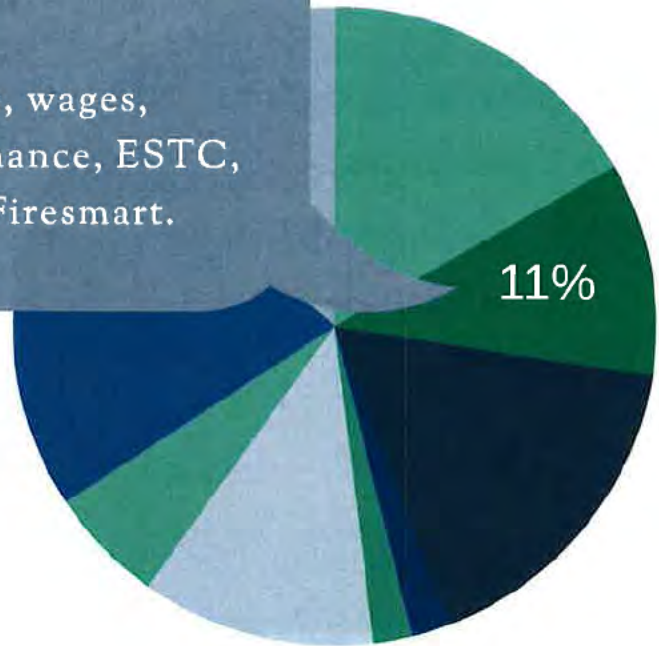


Expenditures by Function



Protective Services - \$1,088,145

- All items related to 100 Mile House Fire-Rescue, wages, benefits, volunteers, fleet and building maintenance, ESTC, ESS, Bylaw enforcement, Building inspection, Firesmart.

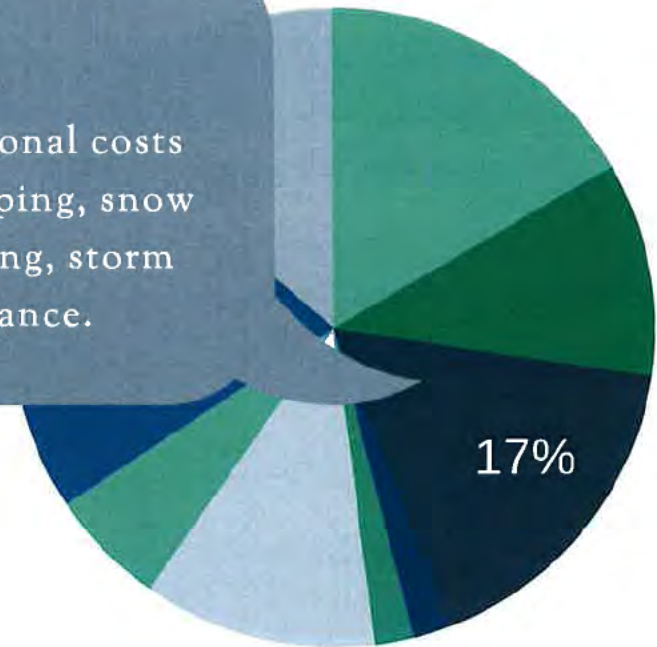


Expenditures by Function



Transportation Services - \$1,767,365

This function includes all wages, benefits and operational costs to the public works facility. Road maintenance, sweeping, snow clearing, sanding, sidewalks, boulevards, street lighting, storm sewer, airport, sani-station, transit and fleet maintenance.



Expenditures by Function



Recreation & Culture - \$172,680

Environmental & Public Health - \$167,415

- These vital functions cover the operations of all parks, playing fields, trails, cemetery services, recycling and garbage collection.

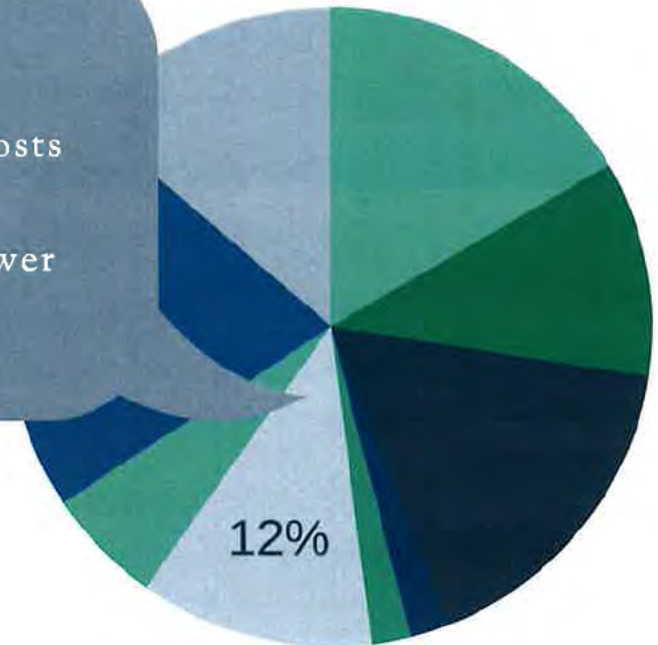
Expenditures by Function



2% / 2%

Utility Operations - \$1,187,280

This function includes all wages, benefits and operational costs for water and sewer services. This includes operation and maintenance of the Water Treatment Plant, Water lines, Sewer Lift stations, and Sewer lines.



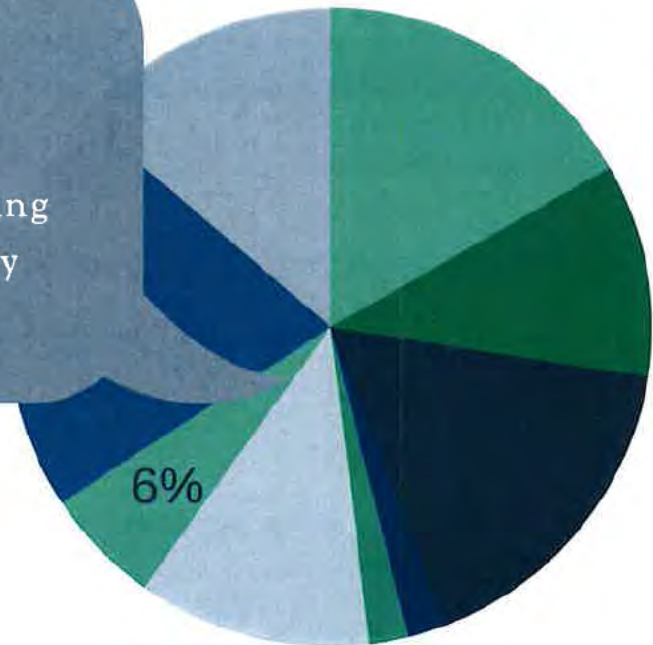
Expenditures by Function



Development & Planning - \$627,315

- Economic Development & Planning projects, wages, benefits, Woodlot and District Lots. Many of the planning and economic development project expenses are offset by third party funding (Provincial, NDIT)

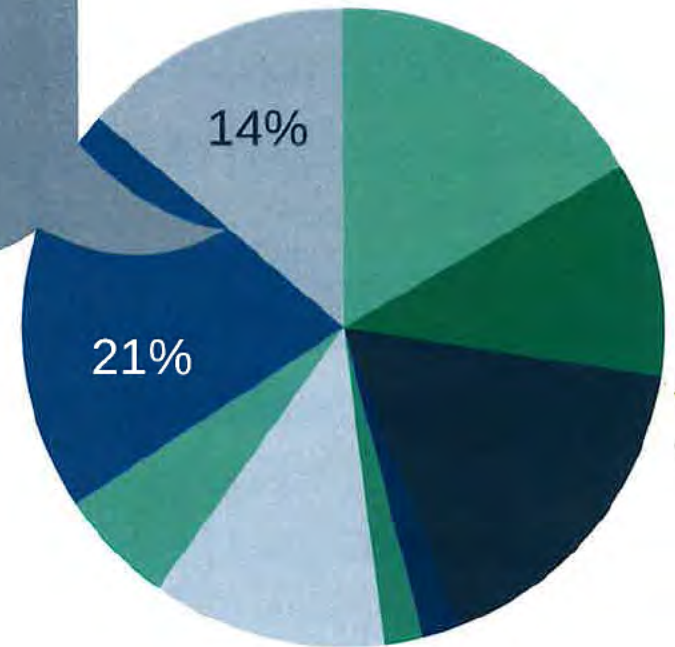
Expenditures by Function



Fiscal Services - \$1,421,445

Amortization - \$2,117,015

- Fiscal Services & Amortization are comprised of transfer to reserves, the recording of Tangible Capital Asset Depreciation and Asset Retirement Obligations in General, Water & Sewer Assets.



Expenditures by Function



Long Term Borrowing

THE DISTRICT OF 100 MILE HOUSE
CURRENTLY HAS NO DEBT.

2026 - 2030 CAPITAL

Current Capital projects are planned to be completed with grant funding, reserves and borrowing.

The long term capital plan is subject to change; grant funding applications can significantly impact possible projects.



ROADS, WATER & SEWER

2026

Horse Lake Bridge Completion - \$150,000. (Reserves)

Paving - various locations - \$800,000. (Reserves)

Intersection - Cariboo Trail & Horse Lake Road-
\$550,000. (315,000 -Reserves, 35,000 -ICBC,
200,000- Developer Funding)

Exeter Lift Station - \$2,100,000
(1,400,000 -Developer Funding / 700,000 -Reserves)

Water Treatment Plant Design and Demolition-
\$1,100,000 (Reserves)

Centennial Park Washroom Design - \$40,000
(10,000 -Grant, 30,000 -Reserves)

2027

Membrane Water Treatment Plant -
\$7,500,000 (\$500,000 Reserves, \$7,000,000 Grant
funding has been applied for)

99 Mile Water Tower - \$2,000,000 (grant funding
will be required)

Paving - \$500,000.

2028-2030

Membrane Water Treatment Plant -
\$10,000,000 (2,000,000 - Reserves, 8,000,000
Borrowing required)

Paving - \$500,000. each year

EQUIPMENT, BUILDING, & PARKS

2026

Equipment upgrades - (Reserves)

Snow Plow Replacement - \$500,000

Server Replacement - \$60,000

Buildings

Washdown Pad - \$75,000 (Reserves)

Lodge Floor - \$99,855 (56,950 - Grant, 5,000 - Contribution, 37,905 Reserves)

Community Hall Renovation Design - 140,000 (Grant)

MEH Heating Improvements - \$75,000

(45,000 Grant, 30,000 Reserves)

MEH Interior Renovation - \$100,000

(35,000 Grant, 35,000 CRD, 30,000 Reserves)

Airport

Airport fencing project - \$75,000

(45,000 Grant pending, 30,000 Reserves)

2027

Equipment upgrades - truck replacements,
large & small equipment
\$595,000.

Centennial Park Washrooms-
\$1,000,000
(grant funding will be required)

2028 - 2030

Equipment upgrades - truck
replacements, large & small equipment
\$1,552,000.

100 MILE FIRE-RESCUE

2026

Turn out gear - \$25,000 (Reserves)

SCBA Cylinders - \$10,000 (Reserves)

Battery Operated Hydraulic Ram-
\$33,000 (Reserves)

Unit 214 Stabalization Struts
\$13,000 (Reserves)

Air Quality Monitoring System
\$10,000 (Reserves)

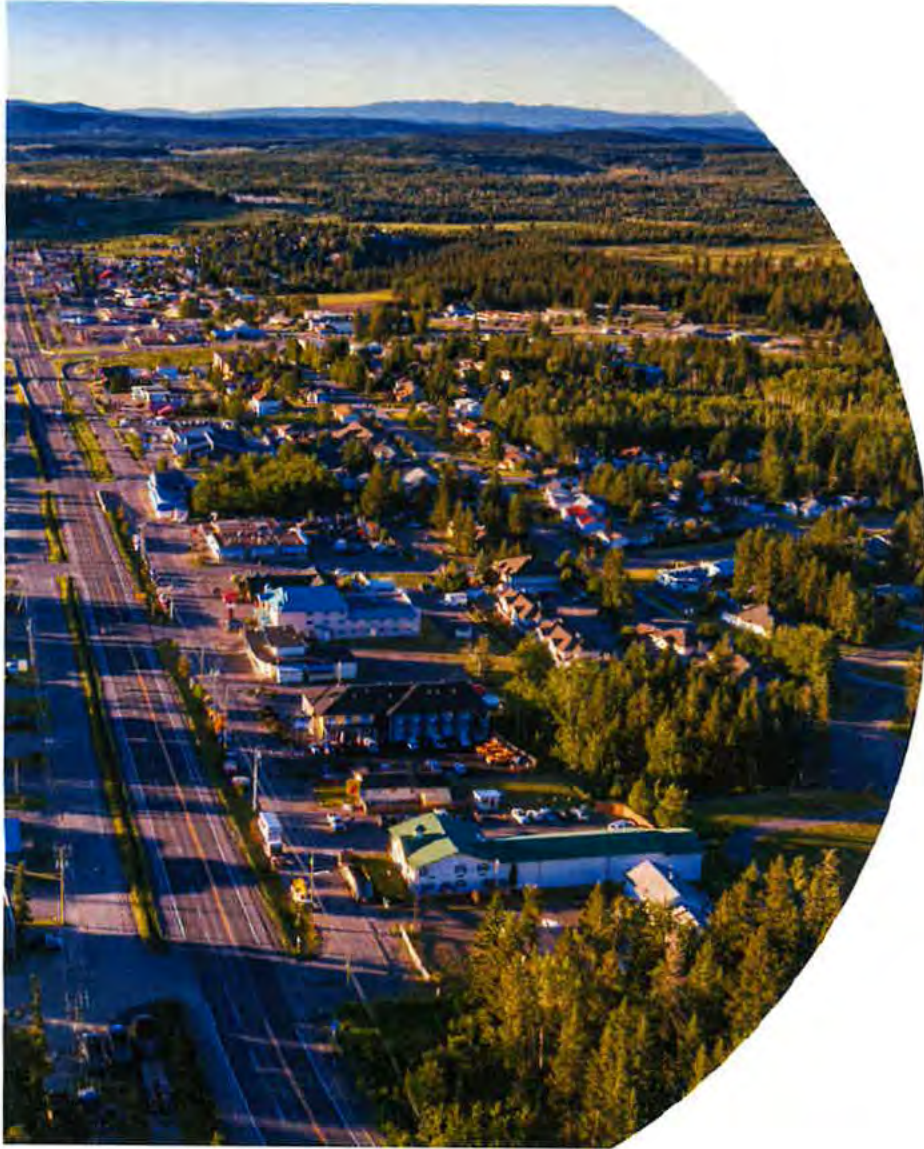
Quick attach Snowplow
\$13,000 (Reserves)

2027

Equipment upgrades \$255,000.

2028 - 2030

Fire apparatus replacement and
small equipment upgrades
\$920,000.



Contact Details

YOU CAN REACH US HERE

ADDRESS

#1-385 Birch Ave, PO Box 340
100 Mile House, BC
VoK 2E0

PHONE

(250) 395-2434

EMAIL

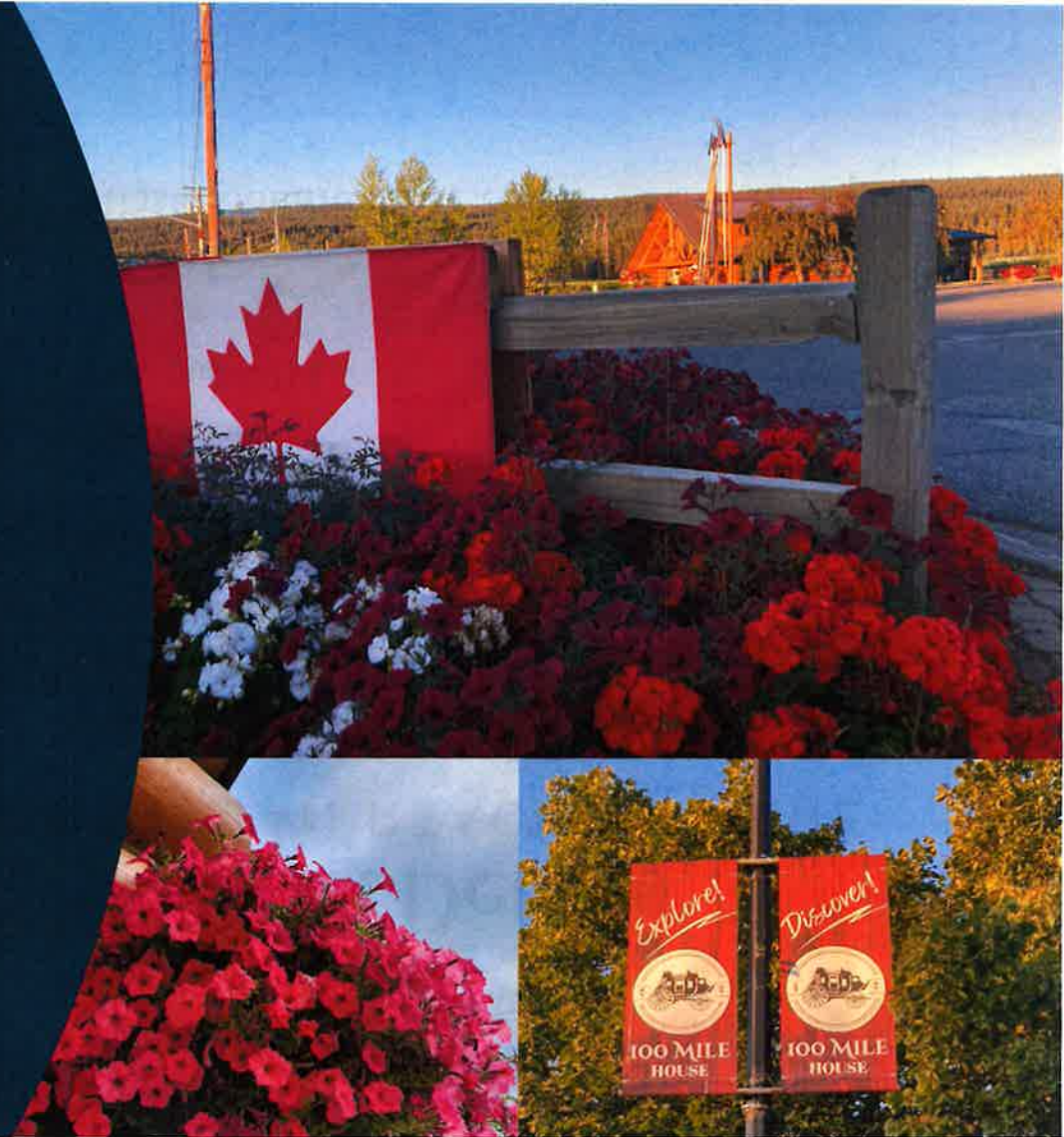
selias@100milehouse.com

THANK YOU!

We value your comments and observations. We always welcome suggestions on how we can better serve our residents with the services we provide. Have an idea, suggestion or feedback, let us know!

If you don't reach out to the District your idea will never be heard. It is our responsibility as residents to be engaged in our community and the tax dollars at work.

Sheena Elias
Director of Finance





E1

DISTRICT OF 100 MILE HOUSE

MINUTES OF THE COMMITTEE OF THE WHOLE MEETING OF THE MUNICIPAL COUNCIL HELD IN DISTRICT COUNCIL CHAMBERS

Tuesday March 24th, 2026, AT 3:00 PM

PRESENT:	Mayor Councillor Councillor Councillor Councillor	Maureen Pinkney Donna Barnett Jenni Guimond Dave Mingo Marty Norgren
STAFF:	CAO Dir. Of Community Services Dir. of Ec. Dev. & Planning	Tammy Boulanger Todd Conway Joanne Doddridge
OTHERS:	(4) (1-Teams)	MEDIA: (1)

	<p><u>CALL TO ORDER</u></p> <p>Mayor Pinkney called the Committee of the Whole meeting to order at 3:00 PM</p> <p>Mayor Pinkney acknowledged that this meeting is being held on Tsq̓escencúfecw.</p>
A	<p><u>APPROVAL OF AGENDA</u></p>
	<p>A1</p> <p>Res: 07/26 Moved By: Councillor Mingo Seconded By: Councillor Barnett</p> <p>BE IT RESOLVED THAT the March 24th, 2026 Committee of the Whole agenda <u>be approved as amended.</u></p> <p style="text-align: right;">CARRIED.</p>
B	<p><u>INTRODUCTION OF LATE ITEMS</u></p>

C	<u>DELEGATIONS</u>
D	<u>UNFINISHED BUSINESS</u>
E	<u>CORRESPONDENCE</u>
F	<u>STAFF REPORTS</u>
OCP & Zoning Bylaw	<p>F1</p> <p>J. Doddridge, Director of Economic Development & Planning reviewed the listing of concerns on the final drafts of the OCP & Zoning Bylaw prepared for 2nd reading.</p> <p>The following items were confirmed with Council:</p> <ul style="list-style-type: none"> ✓ 7.5.1.4 – Airport Road will be amended to read Wrangler Way ✓ 10.5.2.4 – Backyard hens – The OCP is a vision document, and a further policy and Bylaw would require development for the consideration of backyard hens. Council’s initial concerns included: <ul style="list-style-type: none"> ○ Restricting the number of birds permitted ○ Prohibiting roosters ○ Ensuring good neighbourly conduct (odor, noise, etc.) ○ Public consultation ✓ 17.3.8 (i) – Large blank wall space – Although the purpose is to prevent large blank spaces that lack character Council would like to encourage more paint effects such as murals, public art and colour vs landscaping. If landscape material is included it should be FireSmart and drought tolerant to conserve water. ✓ Waste Disposal Bin Screening – Staff will bring the current regulations back to Council at a subsequent meeting for further discussion. ✓ 17.3.9 – Remove subsection (v) completely – Council does not deem necessary to create division in large parking areas. ✓ 17.4.8 – Remove subsection (i) and (iv) completely – Landscaping “buffer” areas or creating clear boundaries between parking and pedestrian areas would be common sense practice for architects ✓ 17.4.9 & 17.4.10 – Remove colour palette and all references thereto – Council would like to encourage artistic inspiration and create bright and inviting areas. <p><i>All amendments will be incorporated into 2nd reading of OCP Bylaw No. 1465, 2026 & Zoning Bylaw No. 1466, 2026.</i></p>

**Terms of Reference –
Economic
Development Task
Force**

F2

Res: 08/26

Moved By: Councillor Barnett

Seconded By: Councillor Norgren

BE IT RESOLVED THAT the Draft Terms of Reference for the proposed Economic Development Task Force be received; and further

BE IT RESOLVED THAT staff be directed to prepare the final Terms of Reference and Expression of Interest to be received for approval at a subsequent regular Council meeting.

CARRIED

The following points were clarified:

- ✓ The proposed Economic Development Task Force will be an advisory committee and all actions must be approved by Council.
- ✓ Voting will be by simple majority
- ✓ Variety of backgrounds to balance the committee
- ✓ No compensation
- ✓ Expression of Interest to be prepared and circulated to First Nations, business community and advertisement channels
- ✓ Committee could help businesses connect with appropriate resources including succession planning and transition
- ✓ Committee could participate in a variety of events – However all events and participation is strictly voluntary
- ✓ Committee will be supported by internal staff
- ✓ Committee will be focussed on actively seeking and attracting sectors in need and will replace previous campaigns like the business walks

<p>2026 Operational Budget & Property Tax Rates</p>	<p>F3</p> <p>S. Elias, Director of Finance was unable to attend meeting and the full Operational Budget and Tax Rate discussion will be re-scheduled for March 31st, 2026 @ 11:15 AM.</p> <p>2026 Operational Budget Items that were discussed included:</p> <ul style="list-style-type: none"> ✓ Chamber of Commerce request for financial support to complete office renovations. <ul style="list-style-type: none"> ○ Council is appreciative of the Chamber and the work they perform on behalf of the business community, however the space in use is heavily subsidised by taxpayers and Council cannot support their request at this time. <p>Res: 09/26 Moved By: Councillor Barnett Seconded By: Councillor Norgren</p> <p>BE IT RESOLVED THAT staff is directed to formally notify the Chamber of Commerce that their request for financial support towards their office renovations be declined.</p> <p style="text-align: center;">CARRIED</p> <ul style="list-style-type: none"> ✓ Hanging basket expenditures – 2026 Annuals, baskets and perennials have already been ordered and if Council wishes to see a reduction in this line item for 2027 the gardener must be instructed prior to placing the District’s order in the fall. ✓ Community Hall – Simple, minor upkeep and building maintenance should continue; however, no major expenditures or repairs should be undertaken at this time. (Dishwasher, etc.) Influenced by the possibility of a major renovation in the future if successful with grant funding. Due to the state of the kitchen, there should be no additional fee for its use at this time. ✓ Council remuneration Bylaw – considerations on Bylaw amendment and removal of CPI increase
<p>G</p>	<p><u>BYLAWS</u></p>

H	<u>OTHER BUSINESS</u>
	<p>Council discussed other items that included:</p> <ul style="list-style-type: none"> ➤ Governance & advocacy for Provincial assistance ➤ Meeting with Premier and follow up ➤ Interior Health, Hospital Closures, Nurse Practitioners and current fee structure ➤ University hardships ➤ Real Estate and senior government foreign investor policies ➤ Heritage Conservation Act & importance of engagement ➤ Archeological impacts ➤ Local area governance and community representation
I	<u>QUESTION PERIOD</u>
J	<p><u>ADJOURNMENT</u></p> <p>Res: 10/26 Moved By: Councillor Barnett Seconded By: Councillor Mingo</p> <p>BE IT RESOLVED THAT this Committee of the Whole meeting for March 24th, 2026 be adjourned at 5:25 PM</p> <p style="text-align: right;">CARRIED</p>
<p>I hereby certify these minutes to be correct.</p> <p>_____</p> <p>Mayor Corporate Officer</p>	

E2



DISTRICT OF 100 MILE HOUSE

**MEETING HELD IN DISTRICT COUNCIL CHAMBERS
Tuesday, March 24th, 2026, AT 5:30 PM**

PRESENT: Mayor Maureen Pinkney
Councillor Donna Barnett
Councillor Jenni Guimond
Councillor David Mingo
Councillor Marty Norgren

STAFF: CAO, T. Boulanger
Dir. of Community Services, T. Conway
Dir. Of Economic Development & Planning, J. Doddridge

Other: (6) Media: (1)

A	<p><u>CALL TO ORDER</u></p> <p>Mayor Pinkney called the regular meeting to order at 5:32 PM</p> <p>Mayor Pinkney acknowledged that this meeting is being held on Tsq'escencúfecw.</p>
B	<p><u>APPROVAL OF AGENDA</u></p> <p>B1</p> <p>Res: 67/26 Moved By: Councillor Barnett Seconded By: Councillor Mingo</p> <p>BE IT RESOLVED THAT the March 24th, 2026 Regular Council agenda <u>be approved.</u></p> <p style="text-align: center;">CARRIED</p>
C	<p><u>INTRODUCTION OF LATE ITEMS AND FROM THE COMMITTEE OF THE WHOLE:</u></p>

D	<u>DELEGATIONS / PUBLIC HEARINGS:</u>
Mr. J. McLean	<p>D1</p> <p>Mr. J. McLean presented to council his information towards an alternative transmission line route for the Yellowhead Copper Project.</p> <p>Council was thankful for Mr. McLean’s presentation and when the opportunity arises, they will engage Taseko on the alternatives they considered during their route development.</p>
E	<u>MINUTES</u>
Regular – March 10th, 2026	<p>E1</p> <p>Res: 68/26 Moved By: Councillor Guimond Seconded By: Councillor Mingo</p> <p>BE IT RESOLVED THAT the minutes of the Regular Council meeting of March 10th, 2026 <u>be adopted.</u></p> <p style="text-align: center;">CARRIED</p>
F	<u>UNFINISHED BUSINESS:</u>
G	<u>MAYORS REPORT:</u>
	<p>Mayor Pinkney noted the following:</p> <ul style="list-style-type: none"> ➤ CN Rail advocation work continues. <p>Councillor Barnett noted the following:</p> <ul style="list-style-type: none"> ➤ What’s Hoppening is Hoppening! April 4th at the Community Hall, Kids Karaoke, Contests and Games!
H	<u>CORRESPONDENCE:</u>

<p>FYI Correspondence</p>	<p>H1</p> <p>Res: 69/26 Moved By: Councillor Barnett Seconded By: Councillor Mingo</p> <p>BE IT RESOLVED THAT the March 24th, 2026 For Information Correspondence <u>be received</u></p> <p style="text-align: center;">CARRIED</p> <p>Council noted the Mr. T. Contracting sponsorship request and will all personally sponsor a T-Box together as a team.</p>
<p>Pride Society</p>	<p>H2</p> <p>Res: 70/26 Moved By: Councillor Barnett Seconded By: Councillor Norgren</p> <p>BE IT RESOLVED THAT the correspondence received March 10th, 2026 from the 100 Mile Pride Society regarding the Grants for Assistance re-allocation <u>be received</u>; and further</p> <p>BE IT RESOLVED THAT the Council of the District of 100 Mile House approves the waiver of the community hall and Centennial Park fees in the amount of \$355.00 for the pride event.</p> <p style="text-align: center;">CARRIED</p>

<p>Hot July Nights Street Closure</p>	<p>H3</p> <p>Res: 71/26 Moved By: Councillor Guimond Seconded By: Councillor Norgren</p> <p>BE IT RESOLVED THAT the correspondence dated March 18th, 2026 from the Hot July Nights Society <u>be received</u>; and further</p> <p>BE IT RESOLVED THAT Council of the District of 100 Mile House authorize the closure of Third Street from Birch Avenue to Cedar Avenue, Fourth Street from Birch Avenue to Cedar Avenue, Second Street from Birch Avenue to Highway 97 and Birch Avenue from First Street to Fifth Street between the hours of 5:00 AM and 5:00 PM on Sunday, July 19th, 2026.</p> <p style="text-align: center;">CARRIED</p>
<p>100 Mile Performing Arts – Missoula Children’s Theatre</p>	<p>H4</p> <p>Res: 72/26 Moved By: Councillor Mingo Seconded By: Councillor Barnett</p> <p>BE IT RESOLVED THAT the correspondence dated March 16th, 2026 from the 100 Mile Performing Arts Society regarding sponsorship of the Missoula Children’s Theatre <u>be received</u>.</p> <p>BE IT RESOLVED THAT Council decline the request at this time and direct staff to inform the 100 Mile Performing Arts Society of the Grants for Assistance for future sponsorship requests.</p> <p style="text-align: center;">CARRIED</p>

<p>Billy Barker Days</p>	<p>H5</p> <p>Res: 73/26 Moved By: Councillor Barnett Seconded By: Councillor Mingo</p> <p>BE IT RESOLVED THAT the correspondence received March 19th, 2026 from the Quesnel Billy Barker Days Society regarding an invitation to participate in the Billy Barker Days parade on July 18th, 2026 <u>be received</u>.</p> <p style="text-align: center;">CARRIED</p> <p><i>The Mayor was honoured with the invitation and will reply to the Society.</i></p>
<p>I</p>	<p><u>STAFF REPORTS:</u></p>
<p>Hearts for 100 Mile</p>	<p>I1</p> <p>Res: 74/26 Moved By: Councillor Barnett Seconded By: Councillor Guimond</p> <p>BE IT RESOLVED THAT the memo from Administration dated March 16th, 2026 regarding the Hearts for 100 Mile campaign <u>be received</u>; and further</p> <p>BE IT RESOLVED THAT Councillor Barnett will work with Mrs. Hamblin to implement the program and all funds raised will be contributed towards the 100 Mile House Museum/Lodge.</p> <p style="text-align: center;">CARRIED</p>
<p>J</p>	<p><u>BYLAWS:</u></p>
<p>Parks, Public Spaces and Community Facilities Bylaw No. 1467, 2026</p>	<p>J1</p> <p>Res: 75/26 Moved By: Councillor Mingo Seconded By: Councillor Barnett</p> <p>BE IT RESOLVED THAT the Parks, Public Spaces and Community Facilities Bylaw No. 1467, 2026 be adopted this 24th day of March 2026.</p> <p style="text-align: center;">CARRIED</p>

<p>Fees & Charges Amendment Bylaw No. 1468, 2026</p>	<p>J2</p> <p>Res: 76/26 Moved By: Councillor Mingo Seconded By: Councillor Norgren</p> <p>BE IT RESOLVED THAT Fees & Charges Amendment Bylaw No. 1468, 2026 be adopted this 24th day of March 2026.</p> <p style="text-align: center;">CARRIED</p>
<p>OCP Bylaw No. 1465, 2026</p>	<p>J3</p> <p>Res: 77/26 Moved By: Councillor Barnett Seconded By: Councillor Mingo</p> <p>BE IT RESOLVED THAT Council rescind second reading of Official Community Plan Amendment Bylaw No. 1465, 2026; and further</p> <p>BE IT RESOLVED THAT Official Community Plan Amendment Bylaw No. 1465, 2026 be given a second reading, as amended, this 24th day of March, 2026.</p> <p style="text-align: center;">CARRIED</p>
<p>Zoning Bylaw No. 1466, 2026</p>	<p>J3</p> <p>Res: 78/26 Moved By: Councillor Mingo Seconded By: Councillor Guimond</p> <p>BE IT RESOLVED THAT Council rescind second reading of Zoning Amendment Bylaw No. 1466, 2026; and further</p> <p>BE IT RESOLVED THAT Zoning Amendment Bylaw No. 1466, 2026 be given a second reading, as amended, this 24th day of March, 2026.</p> <p style="text-align: center;">CARRIED</p>
<p>K</p>	<p><u>GENERAL VOUCHERS:</u></p>

<p>Paid Vouchers (March 7th – 20th, 2026) #31082 - 31096 & EFTs</p>	<p>K1</p> <p>Res: 79/26 Moved By: Councillor Barnett Seconded By: Councillor Guimond</p> <p>BE IT RESOLVED THAT the paid manual vouchers #31082 to 31096 and EFT's totaling \$119,431.56 <u>be received.</u></p>
<p>L</p>	<p><u>OTHER BUSINESS:</u></p>
<p>M</p>	<p><u>QUESTION PERIOD:</u></p> <p>Call for questions from the public for items relevant to the agenda.</p>
	<p><u>IN CAMERA SESSION:</u></p>
<p>In Camera Session</p>	<p>Meeting Closed at 6:15 PM</p> <p>Res:80/26 Moved By: Councillor Guimond Seconded By: Councillor Norgren</p> <p>BE IT RESOLVED THAT, pursuant to Section 92 of the Community Charter, this meeting of the Council be closed to the public under Section 90 (1)(g) of the Community Charter.</p> <p style="text-align: center;">CARRIED</p>
<p>N</p>	<p><u>ADJOURNMENT:</u></p> <p>Res: 81/26 Moved By: Councillor Barnett Seconded By: Councillor Mingo</p> <p>BE IT RESOLVED THAT this March 24th, 2026, Regular meeting of Council be adjourned: 7:05 PM</p> <p style="text-align: center;">CARRIED</p>
	<p>I hereby certify these minutes to be correct.</p> <p>_____</p> <p>Mayor Corporate Officer</p>



E3

DISTRICT OF 100 MILE HOUSE

MINUTES OF THE COMMITTEE OF THE WHOLE MEETING OF THE MUNICIPAL COUNCIL HELD IN DISTRICT COUNCIL CHAMBERS

Tuesday March 31st, 2026, AT 11:15 AM

PRESENT:	Mayor	Maureen Pinkney
	Councillor	Donna Barnett
	Councillor	Jenni Guimond
	Councillor	Dave Mingo
	Councillor	Marty Norgren

STAFF:	CAO	Tammy Boulanger
	Dir. of Finance	S. Elias

(In attendance for a portion of the meeting)
 Dir. of Ec. Dev. & Planning Joanne Doddridge
 Finance Clerk C. Kruse

OTHERS:	(1)	MEDIA:	(0)
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	<p><u>CALL TO ORDER</u></p> <p>Mayor Pinkney called the Committee of the Whole meeting to order at 11:15 AM</p> <p>Mayor Pinkney acknowledged that this meeting is being held on Tsqescencúfecw.</p>
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A	<u>APPROVAL OF AGENDA</u>
	<p>A1</p> <p>Res: 11/26 Moved By: Councillor Barnett Seconded By: Councillor Guimond</p> <p>BE IT RESOLVED THAT the March 31st, 2026 Committee of the Whole agenda <u>be approved as amended.</u></p> <p style="text-align: center;">CARRIED</p>
B	<u>INTRODUCTION OF LATE ITEMS</u>
C	<u>DELEGATIONS</u>
D	<u>UNFINISHED BUSINESS</u>
E	<u>CORRESPONDENCE</u>
F	<u>STAFF REPORTS</u>
Terms of Reference – Economic Development Task Force	<p>F2</p> <p>Res: 12/26 Moved By: Councillor Barnett Seconded By: Councillor Mingo</p> <p>BE IT RESOLVED THAT that Terms of Reference and Expression of Interest for the Economic Development Task Force <u>be received;</u> and further</p> <p>BE IT RESOLVED THAT the Terms of Reference be amended to clarify meeting attendance expectations and extended absences may result in members being excused.</p> <p style="text-align: center;">CARRIED</p> <p>EOI shall be advertised and open until May 4th, 2026 and applications will be received by Council on May 12th, 2026.</p>

<p>2026 Operating Budget</p>	<p>F1</p> <p>S. Elias, Director of Finance presented the 2026 Operating Budget and Property Tax rate scenario for Councils consideration and discussion.</p> <p>Council provided the following direction:</p> <ul style="list-style-type: none"> • Incorporate a 5% mill rate increase to property tax collection • Proceed with implementing the ability to accept credit card payments – ensuring that all processing costs are born by the payee and not the District • Declined the request to incorporate planters by New Wave Docks at the community hall • Declined the request to financially support a joint election education workshop with the Cariboo Regional District; conversely will waive community hall rental fees. • Maintain previous years budget for fleet fuel • Reduce the planned installation of speed bumps on Dogwood to one (1) on the North End • Communicate 2027 HOG changes to property owners <p>Additionally, Council would like staff to report information regarding:</p> <ul style="list-style-type: none"> • Comparisons in Business Licence rates in neighbouring communities. • Number of licences issued to local vs external contractors • Prepare concepts of line painting at First & Birch • Inform Council of total engineering costs for all project in 2025 • Requested update on proposed soccer field creek irrigation project •
<p>G</p>	<p><u>BYLAWS</u></p>
<p>H</p>	<p><u>OTHER BUSINESS</u></p>
	<p>Council discussed other items that included:</p> <ul style="list-style-type: none"> ➤ Hearts for 100 Mile House <ul style="list-style-type: none"> ○ Councillor Barnett held a meeting with Mrs. Hamblin to discuss the direction of the campaign. Hearts for 100 Mile shall run from June to September with donations being accepted at the District of 100 Mile House office. All donations shall be for recreation & culture. Councillor Barnett is also considering T-Shirt sales and will bring information to Council at the next meeting.

I	<u>QUESTION PERIOD</u>
J	<u>ADJOURNMENT</u> Res: 13/26 Moved By: Councillor Mingo Seconded By: Councillor Guimond BE IT RESOLVED THAT this Committee of the Whole meeting for March 31 st , 2026 be adjourned at 1:25 PM CARRIED
I hereby certify these minutes to be correct. _____ Mayor _____ Corporate Officer	

FOR INFORMATION CORRESPONDENCE

H1



DISTRICT OF 100 MILE HOUSE

FOR INFORMATION CORRESPONDENCE – April 14th, 2026

- 100 Mile House Fire-Rescue – 70th Anniversary!
- Correspondence from the City of Williams Lake
 - RE: TRU Williams Lake Campus
- Correspondence from the District of McKenzie
 - RE: Support for Expansion for Medical Professional Services
- Correspondence from the Cariboo Regional District
 - RE: Emergency Department Closures at 100 Mile General Hospital

FOR INFORMATION CORRESPONDENCE

SATURDAY MAY 2, 2026



100 MILE HOUSE
FIRE-RESCUE
1956-2026

70th
Anniversary
Celebration

FIRE HALL OPEN HOUSE

10:00 AM-2:00 PM

1-385 Horse Lake Road

Wildfire Community Preparedness Day is a national campaign encouraging people everywhere to come together to take action to reduce wildfire risks. 100 Mile House Fire-Rescue is celebrating 70 years of service! Join us for an open house with FireSmart information, hall and fire truck tours, auto-ex demos, free BBQ, and more!



FireSmart and other associated Marks are trademarks of Canadian Interagency Forest Fire Centre (CIFFC)



March 26, 2026

File No. 0400-81

Thompson Rivers University (TRU) Board of Governors
c/o Dr. Airini, President & Vice-Chancellor, Matt Milovick, Vice-President Administration & Finance, Dancing Water Sandy, Board Member
805 TRU Way
Kamloops, BC V2C 0C8

Sent via email: president@tru.ca; airini@tru.ca; executiveofficet@tru.ca; mmilovick@tru.ca; dancing.water.sandy@wlfh.ca

To Whom It May Concern:

Re: Concerns Regarding Board Motion on Closure of Williams Lake Campus

It has come to the attention of City of Williams Lake Council that there will be a vote at the upcoming Thompson Rivers University (TRU) Board of Governors meeting regarding the future of the TRU Williams Lake Campus. This comes as a surprise to the City, as at the January 29, 2026 meeting with Mayor Rathor, City CAO Gary Muraca, Kim Dressler and Dr Airini, a commitment was made to bring together all impacted local government bodies and First Nations to brainstorm all potential options for keeping a post-secondary campus operating in Williams Lake, prior to any decision being made on a future closure. As such, we respectfully request clarification on the motion proposed for consideration at the Board's meeting.

City Council has, just this morning, taken a firm policy position on this matter (via a formal emergency email poll) to clarify that the City is strongly opposed to any closure of our local campus and that public consultation and consideration of other options/programs is an absolute necessity.

While we appreciate the unprecedented financial constraints that post-secondary institutions across the Province are facing due to declining enrollment, we feel that it is very important that the TRU Board of Governors fully appreciate the impact of a closure to the community of Williams Lake and the rural communities that this campus serves. We feel it is imperative to provide perspective from our community of the great loss that a closure such as this would cause.

- The academic futures of students from the Williams Lake area would be significantly disadvantaged by not having a local post-secondary institution. Opportunities to start in Williams Lake and later transfer to Kamloops Campus would have a detrimental impact to post-secondary planning and opportunities.
- The loss of shorter programs such as Healthcare Assistant, Human Service Work and Education Assistant means that we will lack the ability to locally train a skilled workforce.

.../2



FOR INFORMATION CORRESPONDENCE

- Signature programs like the Nursing Program and the Sustainable Ranching Program would eliminate student attraction opportunities.
- High school students would be disadvantaged compared to other communities without the option to take dual-credit opportunities such as those offered through TRU Start and Youth in Trades Training.
- Industry in Williams Lake will be impacted by the loss of locally offered Continuing Education programs such as FirstAid, H2S, and other necessary industry training requirements. The popular Saw-Filling program that draws people from around the province will leave industrial sites without training opportunities for employees.
- The loss of Continuing Education opportunities for Administration programs, FoodSafe and the many other technical training programs that are currently offered will leave local businesses at a severe disadvantage and negatively impact our local labour force.
- The closure of the campus would result in the loss of at least 30 full-time jobs. These are skills positions that will not be easily absorbed into the Williams Lake economy.
- A campus closure would eliminate a significant community hub that is rented by many different user groups throughout the year. It is an essential community space that would create a very significant ripple effect if no longer available.

These are just some of the impacts that we immediately see as very detrimental to the Williams Lake region and our ability to thrive as a community. Our local TRU campus provides services and opportunities integral to the day-to-day operations of the community, closure of which will have trickle down affects throughout the region.

Our concerns will be echoed by other regional partners, and we urgently request that community representatives be involved in discussions regarding the future of our campus. We also request that the Ministry of Post-Secondary Education and Future Skills be immediately brought into discussions about the impact of this potential campus closure. We will be further sharing our concerns, as outlined in this letter, with our regional partners.

City Williams Lake Council and the community will be available to find solutions and a path forward that works for not only the community of Williams Lake, but the larger Cariboo Region that will be negatively impacted by such decision.

We urge the TRU Board of Governors to carefully consider delaying a decision on this matter, and first conduct community engagement before any decisions are made, and to engage a local review committee in an effort to identify options for the existing TRU WL Campus with a long-term sustainable vision for the future, to which the City respectfully requests a seat. A delay in a vote on this matter should be considered to fully appreciate the community's position on a potential closure and the grave impacts to both the local and regional economy.

.../3



FOR INFORMATION CORRESPONDENCE

Your immediacy in response to this letter is appreciated, to help alleviate the immense concerns of Council and the community on this matter. We look forward to working together to find path forward.

Yours truly,



Mayor Surinderpal Rathor

cc: Baldev Pooni, TRU WL Campus Dean – Faculty of Trades & Technology and Williams Lake Campus (bpooni@tru.ca)
Kylie Thomas, TRU WL Campus & Regions Academic Director (kthomas@tru.ca)
Hon. David Eby, Office of the Premier (premier@gov.bc.ca)
Hon. Jessie Sunner, Ministry of Post-Secondary Education and Future Skills (PSFS.Minister@gov.bc.ca)
Hon. Lorne Doerkson, MLA Cariboo-Chilcotin (lorne.doerkson.mla@leg.bc.ca)



FOR INFORMATION CORRESPONDENCE



THE DISTRICT OF MACKENZIE

☎ 250-997-3221 info@districtofmackenzie.ca
☎ 250-997-5186 districtofmackenzie.ca

District of Mackenzie

The Council of the District of Mackenzie, at their Regular Meeting held on Monday, March 23, 2026, hereby resolved the following:

34160.
*Request for
Support -
District of
100 Mile
House*

MOVED by Councillor Wright

THAT the District of Mackenzie provide a letter of support for the District of 100 Mile House NCLGA resolution #2:

Expansion of Support for Medical Professional Services

WHEREAS there is significant and on-going shortages of healthcare professionals in the South Cariboo and across communities in Northern Central Local Government Association (NCLGA)

AND WHEREAS Efforts have been made in some healthcare professions, many other healthcare professions need attention for the overall wellbeing of residents in small, rural, and remote location;

THEREFORE BE IT RESOLVED THAT the NCLGA, in collaboration with the Union of British Columbia (UBCM), advocate to the Provincial Government for increased educational training seats in any appropriate college/university;

AND FURTHER BE IT RESOLVED THAT the NCLGA, in collaboration with the Union of British Columbia (UBCM), advocate to the Provincial Government look to reduce any barriers in accessing those training seats and create incentives to encourage healthcare professionals to practice in rural areas.

CARRIED

FOR INFORMATION CORRESPONDENCE



THE DISTRICT OF MACKENZIE

☎ 250-997-3221 info@districtofmackenzie.ca
☎ 250-997-5186 districtofmackenzie.ca

I hereby certify the foregoing as
a true copy of a resolution passed
by the Council of the District of
Mackenzie on the 23rd day of March 2026.

A handwritten signature in black ink, appearing to read "Emily Kaehn", is written over a horizontal line.

Emily Kaehn
Director of Corporate Services

FOR INFORMATION CORRESPONDENCE



building communities together

Tel: 250 392 3351
TF: 1 800 665 1636
Fax: 250 392 2812
Suite D, 180 North Third Avenue
Williams Lake, BC V2G 2A4
www.cariboord.bc.ca

Your Reference: Hospital
Our Reference:

April 8, 2026

VIA EMAIL: HLTH.Minister@gov.bc.ca

Honourable Josie Osborne, Minister of Health
PO Box 9048, STN Prov Govt
Victoria, BC V8W 9E2

Dear Minister Osborne:

Re: Emergency Department Closures at 100 Mile and District General Hospital

I am writing to follow up on our recent discussions regarding the increasing frequency of Emergency Department (ED) closures at the 100 Mile and District General Hospital. Between March 6 and April 6, 2026, the ED was closed 12 separate times. These closures have become more common in recent years, as Interior Health struggles to maintain consistent staffing, affecting not only patients seeking urgent care but also the morale and workload of our local health care team. Unfortunately, this challenge is shared by many rural communities across British Columbia, and in some urban centres as well.

The current staffing model for keeping EDs open requires both a physician and appropriate nursing coverage for each shift. In 100 Mile House, only about one-third of local physicians regularly cover ED shifts. Interior Health has made commendable efforts by sourcing locum physicians—particularly three dedicated doctors from Clearwater who travel regularly to fill gaps. However, this approach is neither reliable nor sustainable. Colleagues in Clearwater have indicated their community may soon be down to just two physicians by August, and 100 Mile House is also expected to lose doctors in the coming months, many of whom are completing their return-of-service commitments.

I believe several closures could have been prevented through more flexible staffing models. The LINK-ED pilot project which, as you are aware, combines in-person nursing care with virtual physician support, is already operating successfully in Clearwater, Lillooet, Nakusp, and Princeton. This blended model appears well-suited to 100 Mile House, and it is unclear why our hospital was not included in the initial pilot.

Another promising solution is expanding the role of Nurse Practitioners (NPs) in emergency settings. Our community is fortunate to have an established NP clinic in 100 Mile House. Recently, the clinic requested an increase of 0.5 FTE to extend operating hours, which would help reduce non-emergent visits to the hospital ED. The response approved only 0.3 FTE and required an entirely new contract rather than a simple extension. Two NPs who wish to remain in the community, one of whom is prepared to pursue additional training to work in the ED, may be forced to leave if suitable contracts cannot be secured.

FOR INFORMATION CORRESPONDENCE

- 2 -

The Cariboo Chilcotin Regional Hospital District is supported by strong local foundations in 100 Mile House, Williams Lake, and Quesnel. Generous community efforts, including the significant 2002 bequest from Elgin Lockridge to the South Cariboo Health Foundation that upgraded our Emergency Room, demonstrate residents' commitment to better health care. However, community fundraising cannot solve systemic staffing shortages. All three hospitals in our district rely heavily on locums and continue to operate on the edge of viability.

To ensure more reliable emergency services in rural British Columbia, it is essential that the Ministry of Health and health authorities implement proactive policies, compensation agreements, and expanded scopes of practice. Flexible models such as LINK-ED and greater integration of NPs would provide the tools needed to reduce closures and offer stability for patients, staff, and communities.

We formally request that the Ministry:

1. Immediately include the 100 Mile and District General Hospital in the LINK-ED pilot project; and
2. Prioritize the development of compensation agreements and expanded scope-of-practice guidelines for NPs to work in Emergency Departments, thereby enabling health authorities to adopt innovative and sustainable staffing solutions.

Thank you for your attention to this urgent matter and for your ongoing leadership on rural health care. I would welcome the opportunity to discuss these proposals further and am available at your convenience. Please feel free to contact me at 250-395-0841 or arichmond@cariboord.ca.

Sincerely,



Al Richmond
Chair

cc: MLA Lorne Doerkson, Cariboo-Chilcotin
MLA Sheldon Clare, Cariboo North
Sylvia Weir, CEO, Interior Health
Ciro Panessa, CEO, Northern Health
District of 100 Mile House Council
City of Williams Lake Council
City of Quesnel Council
District of Wells Council



RECEIVED
APR - 7 2026

H2

Alicia Vinje

From: no-reply@100milehouse.com on behalf of District of 100 Mile House <no-reply@100milehouse.com>
Sent: April 7, 2026 2:04 PM
To: Info District of 100 Mile
Subject: Webform submission from: Contact Us > Content rows

Submitted on Tue, 04/07/2026 - 14:03

Submitted by: Anonymous

Submitted values are:

First Name

Dave

Last Name

Reimer

S.22(1) Personal Information
S.22(1) Personal Information
S.22(1) Personal Information
S.22(1) Personal Information

What are you inquiring about?

General Inquiry

What kind of comment would you like to send?

Suggestion

Subject

Signage around Sandhill Cr.

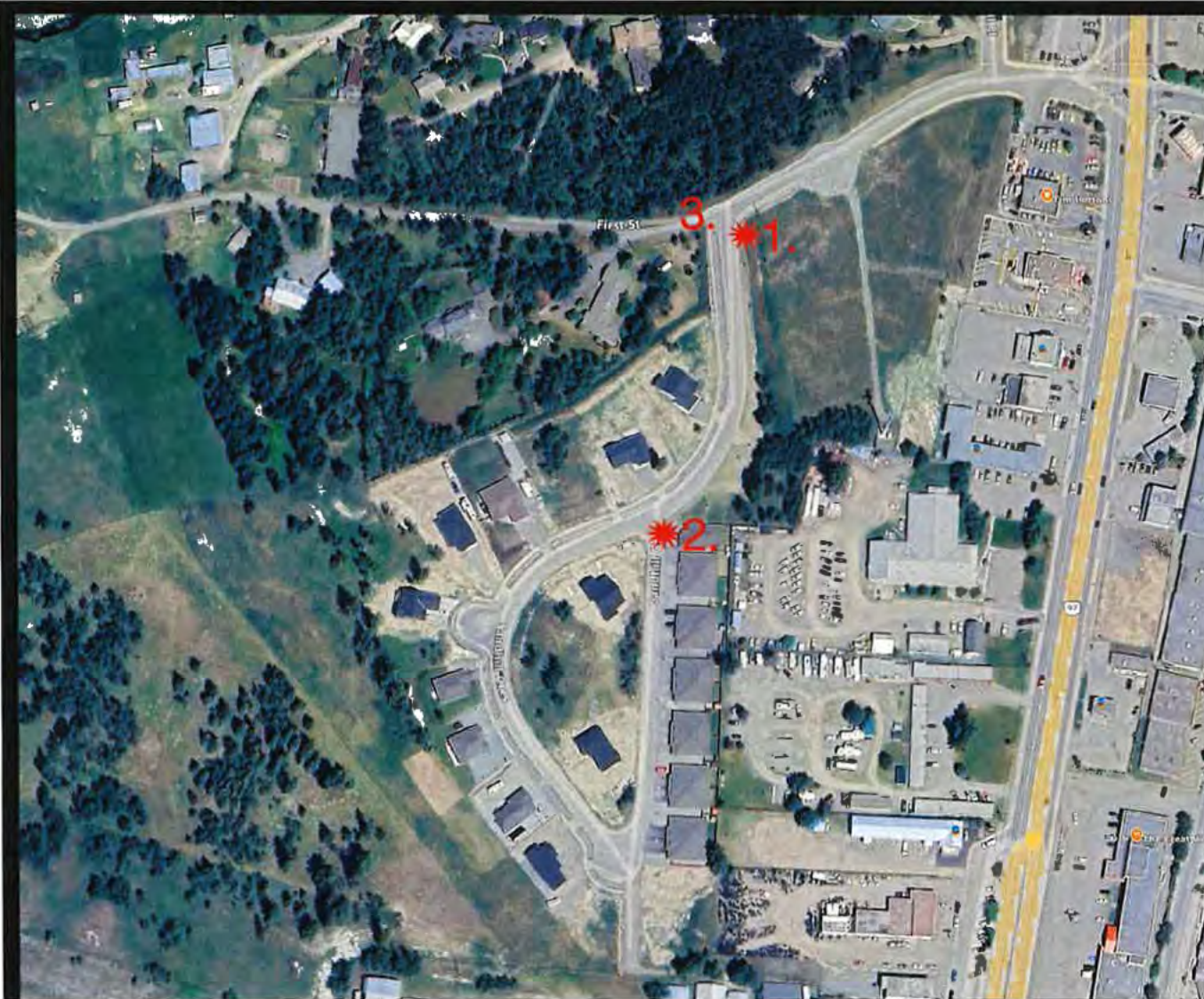
Message

See attached file

Upload a file

Screenshot 2026-04-07 at 2.01.21 pm.jpg [3]

S.22(1) Personal Information
S.22(1) Personal Information



I would like to see some changes made to signage in our subdivision. There are 24 residences on Sandhill Cr. and only 3 residences on First ave. It would make sense that the stop sign (#1) be removed and a stop sign put at #3. In the 3 years that I have lived on Sandhill Cr. I have only come across one car coming out from first Ave. Secondly why not have a yield sign at #2 instead of the present stop sign. I would appreciate if council would discuss this proposal and make the requested changes.

Dave Reimer #362 Sandhill Cr.



DISTRICT OF 100 MILE HOUSE

MEMO

Date: March 30th, 2026
To: Mayor & Council
From: T. Boulanger, Administration
Subject: BC Transit Annual Operating Agreement Renewal

Attached is the Annual Operating Agreement between the District and BC Transit.

The District works in partnership with BC Transit, Cariboo Regional District and Interior Health to fund transit services in and around the District of 100 Mile House. The Annual Operating Agreement is renewed on an annual basis, terms have not been amended and the fares are unchanged. A fare review is currently underway and the recommendations will be brought forward to Council prior to September. The resulting change to the net budgeted cost to the District will be immaterial.

Recommendation:

BE IT RESOLVED THAT the Council of the District of 100 Mile House hereby authorizes Administration to execute the Annual Operating Agreement between the District and BC Transit.



T. Boulanger, CAO



March 25, 2026

BY EMAIL: TBoulanger@100milehouse.com

Tammy Boulanger
Chief Administrative Officer
District of 100 Mile House
Box 340, #1-385 South Ave
100 Mile House, BC V0K 2E0

Dear Tammy,

Re: 2026-27 Annual Operating Agreement – District of 100 Mile House

As we provide you with your 2026-27 Annual Operating Agreement (AOA), we want to take the opportunity to update you on items reflected in your system budget and highlight key pieces of information for your consideration.

BC Transit's operating budget for the coming fiscal year reflects our current economic climate and was developed through a lens of sound financial management and with an effort to contain costs associated with the delivery of public transit services. The risks associated with fuel price volatility and general economic uncertainty will require ongoing monitoring and potential mitigation efforts as the year unfolds. While our operating budget of \$457.4M (\$195.1M in Provincial funding) will allow BC Transit to maintain core services around the province, it does not provide the opportunity for service expansion in the coming year. However, we continue to focus on ways to improve service delivery and look for operational efficiencies that will have a meaningful impact on our customers.

Your transit system continues to benefit from funding provided by the Province to compensate for foregone fare revenue in conjunction with the Free Transit for Children 12 and Under program. As a result of new systems being incorporated into the program, and through the introduction of a more simplified methodology to allocate revenue, you will see an adjustment to this revenue line in your 2026-27 budget. As the total amount of funding to support this program is fixed, the allocation for your individual system may change.

Finally, a reminder that the information contained in your Detailed AOA budget (which is distributed to you separately from your AOA) includes commercially confidential information from our operating company and is subject to protection afforded by the *Freedom of Information & Protection of Privacy Act*. Any reports to Council or Regional District Boards, or any discussions which may be made within the public realm must be limited to the line items showing Revenues, Total Operating Costs, Total Costs and Total Local Government's Share of

Costs. The schedules attached to your Annual Operating Agreement have been modified accordingly.

As required by the Provincial Operating Contribution Agreement, all AOAs must be signed and returned to BC Transit no later than June 30, 2026.

If you have any questions regarding your agreement or the associated budget, please contact me at your earliest convenience so I can provide you with any additional information that you require.

Sincerely,



Iris Brown
Government Relations Manager

Enclosed: 2026-27 Annual Operating Agreement – District of 100 Mile House

ANNUAL OPERATING AGREEMENT

between

District of 100 Mile House

and

British Columbia Transit

Effective
April 1, 2026

CONTENTS

SECTION 1: DEFINITIONS..... 3

SECTION 2: INCORPORATION OF SCHEDULES..... 3

SECTION 3: INCORPORATION OF TRANSIT SERVICE AGREEMENT..... 3

SECTION 4: TERM AND RENEWAL..... 4

SECTION 5: FREEDOM OF INFORMATION AND PROTECTION OF PRIVACY ACT..... 4

SECTION 6: SETTLEMENT OF DISPUTES 4

SECTION 7: MISCELLANEOUS PROVISIONS..... 4

SECTION 8: LOCAL CONTRIBUTIONS AND RESERVES 5

SECTION 9: GOVERNING LAW..... 6

SECTION 10: COUNTERPARTS..... 6

SECTION 11: NOTICES AND COMMUNICATIONS 7

SCHEDULE A: FARES..... 8

SCHEDULE B: SERVICE SPECIFICATIONS 9

SCHEDULE C: BUDGET 10

ANNUAL OPERATING AGREEMENT

April 1, 2026 – March 31, 2027

BETWEEN: **District of 100 Mile House**
(the "Municipality")

AND: **British Columbia Transit**
(the "Authority")

WHEREAS the Authority is authorized to contract for transit services for the purpose of providing and maintaining those services and facilities necessary for the establishment, maintenance and operation of a public passenger transportation system in the Transit Service Area;

WHEREAS the Municipality is authorized to enter into one or more agreements with the Authority for transit services in the Transit Service Area;

WHEREAS the parties hereto have entered into a Transit Service Agreement which sets out the general rights and responsibilities of the parties hereto;

WHEREAS the Municipality and the Authority are authorized to share in the costs for the provision of a Public Passenger Transportation System pursuant to the *British Columbia Transit Act*;

AND WHEREAS the parties hereto wish to enter into an Annual Operating Agreement which sets out, together with the Transit Service Agreement, the specific terms and conditions for the Public Passenger Transportation System for the upcoming term.

NOW THEREFORE THIS AGREEMENT WITNESSETH that in consideration of the premises and of the covenants hereinafter contained, the parties covenant and agree with each other as follows:

SECTION 1: DEFINITIONS

Unless agreed to otherwise in the Annual Operating Agreement, the definitions set out in the Transit Service Agreement shall apply to this Annual Operating Agreement including:

- a) "*Annual Operating Agreement*" shall mean this Annual Operating Agreement and any Annual Operating Agreement Amendments negotiated and entered into by the parties subsequent hereto;
- b) "*Transit Service Agreement*" shall mean the Transit Service Agreement between the parties to this Annual Operating Agreement, including any amendments made thereto;
- c) "*Incurred*" means an event or transaction has taken place for which an obligation to pay exists, even if an invoice has not been received, such that the underlying evidence indicates there is little or no discretion to avoid the obligation. The value of the obligation is to be calculated in accordance with recognized Canadian accounting standards.

SECTION 2: INCORPORATION OF SCHEDULES

All schedules to this agreement are incorporated into the agreement, and form part of the agreement.

SECTION 3: INCORPORATION OF TRANSIT SERVICE AGREEMENT

Upon execution, this Annual Operating Agreement shall be deemed integrated into the Transit Service Agreement and thereafter the Transit Service Agreement and Annual Operating Agreement shall be read together as a single integrated document and shall be deemed to be the Annual Operating Agreement for the purposes of the *British Columbia Transit Act*, as amended from time to time.

SECTION 4: TERM AND RENEWAL

- a) The parties agree that the effective date of this agreement is to be April 1, 2026, whether or not the agreements have been fully executed by the necessary parties. Once this agreement and the associated Transit Service Agreement are duly executed, this agreement will replace all provisions in the existing Transit Service Agreement and Master Operating Agreement with respect to the rights and obligations as between the Authority and the Municipality.
- b) Upon commencement in accordance with Section 4(a) of this agreement, the term of this agreement shall be to March 31, 2027, except as otherwise provided herein. It is acknowledged by the parties that in the event of termination or non-renewal of the Annual Operating Agreement, the Transit Service Agreement shall likewise be so terminated or not renewed, as the case may be.
- c) Either party may terminate this agreement as follows:
 - i. Cancellation by the Authority: In the event that the Authority decides to terminate this Agreement for any reason whatsoever, the Authority shall provide at least one hundred and eighty (180) days prior written notice. Such notice to be provided in accordance with Section 10.
 - ii. Cancellation by the Municipality: In the event that the Municipality decides to terminate this Transit Service Agreement for any reason whatsoever, and by extension the Annual Operating Agreement, the Municipality shall provide at least one hundred and eighty (180) days prior written notice. Such notice to be provided in accordance with Section 12.

SECTION 5: FREEDOM OF INFORMATION AND PROTECTION OF PRIVACY ACT

This Agreement and the parties hereto are subject to the provisions of the *Freedom of Information and Protection of Privacy Act* (FOIPPA). Any information developed in the performance of this Agreement, or any personal information obtained, collected, or stored pursuant to this Agreement, including database information, shall be deemed confidential and subject to the provisions of FOIPPA including the handling, storage, access and security of such information. Confidential information shall not be disclosed to any third party except as expressly permitted by the Authority or pursuant to the requirements of FOIPPA.

SECTION 6: SETTLEMENT OF DISPUTES

In the event of any dispute arising between or among the parties as to their respective rights and obligations under this Agreement, or in the event of a breach of this Agreement, the parties agree to use their best efforts to find resolution through a mediated settlement. However, in the event that mediation is not successful in finding a resolution satisfactory to all parties involved, any party shall be entitled to give to the other notice of such dispute and to request arbitration thereof, and the parties may, with respect to the particular matter then in dispute, agree to submit the same to a single arbitrator in accordance with the applicable statutes of the Province of British Columbia.

SECTION 7: MISCELLANEOUS PROVISIONS

- a) Amendment: This agreement may only be amended in writing as signed by the Municipality and the Authority and specifying the effective date of the amendment.
- b) Assignment: This Agreement shall not be assignable without prior written consent of the parties.
- c) Enurement: This Agreement shall be binding upon and inure to the benefit of the parties hereto and their respective successors.
- d) The parties agree that this agreement is in substantial compliance with all relevant legislative requirements to establish the rights and obligations of the parties as set out in the *British Columbia Transit Act*.

- e) BC Transit acknowledges receipt of a copy of the Community Transit Partnership Agreement between the Municipality and the Cariboo Regional District (the "Partner") effective October 10, 2023, and the Community Transit Partnership Agreement between the Municipality and Interior Health (the "Partner") effective November 2, 2026. BC Transit hereby provides written consent for the Municipality to enter into the Community Transit Partnership Agreement provided, however, that:
- i. In the event the Partner provides one year's notice of its intention to terminate the Community Transit Partnership Agreement, the Municipality will immediately notify the Authority in writing of such termination;
 - ii. In the event the Partner provides the Municipality with a payment in lieu of providing notice of termination pursuant to Section 4 of the Community Transit Partnership Agreement, the Municipality will immediately forward to BC Transit the full amount of such payment, without set-off whatsoever; and,
 - iii. In the event the Partner provides the Municipality with payment in accordance with the subsection above, and the Municipality fails or neglects to forward such payment to the Authority, the Authority shall have the right to include such amount in its monthly invoice to the Municipality for immediate payment by the Municipality.

SECTION 8: LOCAL CONTRIBUTIONS AND RESERVES

British Columbia Transit service is provided using a cost-sharing model. Where any transit-related contributions are received and/or third-party revenues are earned that are in excess of expenses, the Authority is required to hold these excess funds in a reserve account for use against transit-related expenditures in future years. When unanticipated expenditures occur that were not included in the budget and cannot be covered by reserves, the Authority will seek to recover these based on the cost-sharing ratios between the Municipality and the Authority.

Eligible Operating Expenses

The Authority will invoice the Municipality and collect on monthly invoices based on incurred eligible operating expenses to provide Transit Service. Eligible operating expenses are comprised of the following costs of providing Public Passenger Transportation Systems:

- a) *For Conventional Transit Service:*
 - i. the operating costs for providing Conventional Transit Service excluding interest and amortization;
 - ii. the amount of any operating lease costs of BC Transit for Conventional Transit Services;
 - iii. the amount of the municipal administration charge not exceeding 2% of the direct operating costs payable under an Annual Operating Agreement;
 - iv. an amount of the annual operating costs of the authority not exceeding those costs payable under an Annual Operating Agreement;
- b) *For Custom Transit Service:*
 - i. the operating costs for providing Custom Transit Service excluding interest and amortization, but including the amount paid by the Authority to redeem taxi saver coupons issued under the Taxi Saver Program after deducting from that amount the amount realized from the sale of those coupons;
 - ii. the amount of any operating lease costs of the Authority for Custom Transit Service;
 - iii. the amount of the municipal administration charge not exceeding 2% of the direct operating costs payable under an Annual Operating Agreement; and,
 - iv. an amount of the annual operating costs of the authority not exceeding those costs payable under an Annual Operating Agreement;
- c) Eligible operating expenses exclude the costs of providing third-party 100%-funded services.

- d) Annual operating costs of the Authority are operations, maintenance and administration costs that are for the shared benefit of all transit systems operated by the Authority. These costs are allocated to each transit system on a pro rata basis, based on the nature of the costs.

Lease Fees

The Authority will invoice the Municipality and collect on monthly invoices for lease fees on tangible capital assets owned by the Authority that are used in the provision of transit service. Lease fees are comprised of the following:

- a) The Municipality's fee for use of the asset, including for the costs of acquisition, construction, development and betterment of the asset and the costs of installing the asset at the location and condition necessary for its intended use;
- b) Debt financing and risk-related charges or costs payable on assets;
- c) Payment into a reserve fund for preventative maintenance and major repair of assets owned or leased by the authority;
- d) Amounts sufficient for the Authority to recover all other costs relating to the asset, including, but not limited to taxes and administrative charges.

Where lease fees are received that exceed actual asset-related expenses in any given period, these will be placed in a pooled reserve. This reserve will be used to offset against future lease fees as outlined above.

Reserve Funds

The Authority will establish the following for each transit system to record the contributions that have been received but not yet earned as follows:

- a. **Local Transit Fund:** Contributions by the Municipality towards eligible operating expenses that have been received but not matched with a Provincial share contribution will be deferred in the Local Transit Fund.
 - i. Any expenditure of monies from the Local Transit Fund will:
 - 1. only be credited towards the Municipality's share of expenses for the transit system for which it was collected.
 - 2. be applied to reduce Municipal invoices at the discretion of the Municipality as agreed to under the Annual Operating Agreement or amendments as required.
 - ii. The Local Transit Fund may be used towards lease fees.
 - iii. The Authority will provide a quarterly statement of account of the Local Transit Fund balance including contributions, amounts utilized and interest earned.

SECTION 9: GOVERNING LAW

This agreement is governed by, and shall be construed in accordance with, the laws of the Province of British Columbia, with respect to those matters within provincial jurisdiction, and in accordance with the laws of Canada with respect to those matters within the jurisdiction of the Government of Canada.

SECTION 10: COUNTERPARTS

This contract and any amendment hereto may be executed in counterparts, each of which shall be deemed to be an original and all of which shall be considered to be one and the same contract. A signed facsimile or PDF copy of this contract, or any amendment, shall be effective and valid proof of execution and delivery.

SECTION 11: NOTICES AND COMMUNICATIONS

All notices, claims and communications required or permitted to be given hereunder shall be in writing and shall be sufficiently given if personally delivered to a designated officer of the parties hereto to whom it is addressed where an electronic signed document is emailed to the parties or if mailed by prepaid registered mail to the Authority at:

British Columbia Transit
c/o Executive Assistant, Strategy, Planning and Public Affairs
PO Box 9861
520 Gorge Road East
Victoria, BC V8W 9T5

and to the Municipality at:

District of 100 Mile House
Box 340, #1-385 South Ave
100 Mile House, BC V0K 2E0

and, if so mailed, shall be deemed to have been received five (5) days following the date of such mailing.
IN WITNESS WHEREOF, the parties have hereunto set their hand this _____ day of _____, 2026.

District of 100 Mile House

British Columbia Transit

Vice President, Strategy, Planning and Public Affairs

Vice President, Finance and Chief Financial Officer

SCHEDULE A: FARES

Fare Zones:

- Zone 1: Travel within the Corporate Boundaries of 100 Mile House.
- Zone 2: Travel within specified areas of the Cariboo Regional District between 100 Mile House and 103 Mile and 108 Mile.
- Zone 3: Travel within specified areas of the Cariboo Regional District to and from Lac La Hache.

Fares:

Conventional Transit Service:

Effective as of April 1, 2025

TYPE	ZONE 1	ZONE 2	ZONE 3	NOTES
a) Adult				
Cash Fare	\$1.50	\$2.00		
10 Tickets	\$13.50	\$18.00		
Monthly Pass	\$35.00			
On Request	\$1.75	\$2.25	\$2.75	An attendant is free
b) Senior 65+ and Student, Aged 13 to Grade 12*				
Cash Fare	\$1.25	\$1.75		
10 Tickets	\$11.25	\$15.75		
Monthly Pass	\$28.00			
On Request	\$1.75	\$2.25	\$2.50	An attendant is free
c) Child, 12 and under				
All Transit	Free			

*Reduced fare for persons 65 years or over with valid I.D. and for students in full-time attendance to Grade 12, with valid Student I.D.

- d) BC Bus Pass valid for the current calendar year and available through the Government of British Columbia BC Bus Pass Program. BC Bus Pass is not valid on Health Connections service.
- e) CNIB Pass available from the local office of the CNIB.
- f) BC Transit Employee Bus Pass

Health Connections:

ROUTE	FARE
Williams Lake/Kamloops	\$5.00
100 Mile House/Williams Lake	\$5.00
Children 12 and under – All Routes	Free



March 31, 2026

District of 100 Mile House FireSmart Program Monthly Report

In March of 2026, the main activities of the FireSmart Coordinator were work towards the FireSmart Projects selected to be completed in 2026, the Seniors Rebate Program and the Live Fire Training burn with BC Wildfire. As well, the FireSmart Coordinator began planning and preparing for 2026 public educational events, the first of which took place at the Creekside Seniors Centre for a fraud awareness event.

Some definitive outcomes from March are an approved budget and burn plan from UBCM for training burn and the delivery of the first public educational event.

The FireSmart Coordinator did not complete any training for certificates in March.

The next steps of the FireSmart Program will be undertaking the live fire training with BC Wildfire, attending the Wildfire Resiliency Conference in Victoria, obtaining a Wildfire Mitigation Specialist ticket delivered by the CRD FireSmart Coordinator towards providing FireSmart assessments in the community, and beginning regular education events, including the South Cariboo Farmer's Market.

Some key activities undertaken by the FireSmart Coordinator in March:

- Site visits to critical infrastructure
- Seniors Fraud Event booth at Creekside Seniors Centre
- Area FireSmart Coordinators meeting in Williams Lake
- First meeting with Tsqescen FireSmart Coordinator
- Preparation for Wildfire Preparedness Day open house
- Seniors Program pre-planing
- Liasing with BC Wildfire to plan live fire training burns
- Approval of training burn plan and budget from UBCM

Prepared by Ryan Dugaro
FireSmart Coordinator





DISTRICT OF 100 MILE HOUSE

MEMO

Date: April 7, 2026
To: Mayor & Council
From: Administration
Subject: 2026 Local Government Elections

PURPOSE:

October 17th, 2026 is the date for the Local Government Elections. This memo is intended to give Council the opportunity to review the active election bylaw for the District of 100 Mile House.

DISCUSSION:

Bylaw 1391 General Local Government Election bylaw was updated in 2022 prior to the last election. Updates at that time were to continue using the provincial voters list, remove special voting opportunities in favor of mail ballot voting, continue with one advanced voting opportunity and allow mail ballot voting for all electors.

There have been no legislated updates requiring a bylaw amendment. There have been a few small changes to legislation that will be in effect for the 2026 election. The circular from the Ministry outlining the changes has been attached for Council's information.

CONCLUSION:

Should Council desire any changes, direction would be in order.

Respectfully submitted,


Sheena Elias, D/CO

Reviewed by,


Tammy Boulanger, CAO

DISTRICT OF 100 MILE HOUSE

BYLAW NO. 1391

A bylaw to provide for the determination of various procedures for the conduct of local government elections and other voting.

The Council of the District of 100 Mile House, in open meeting assembled, enacts as follows:

1. CITATION

This Bylaw may be cited for all purposes as "**General Local Government Election Bylaw No.1391, 2022**".

2. ADVANCE VOTING OPPORTUNITIES

In accordance with Section 107 of the *Local Government Act*, advance voting opportunities must be held for an election by voting, as follows:

- a) one on the 10th day before general voting day, and
- b) as provided by Section 107(2) of the *Local Government Act*, the advance voting opportunity required by Section 107(1)(b) of the Act will not be held.

3. ADDITIONAL ADVANCE VOTING OPPORTUNITIES

The chief election officer may:

- a) establish additional voting opportunities to be held in advance of general voting day; and
- b) designate the voting places and set the voting hours for these voting opportunities.

4. ADDITIONAL GENERAL VOTING OPPORTUNITIES

The chief election officer may designate the voting places and set the voting hours within the limits set out in the *Local Government Act* for additional general voting opportunities

5. ELECTOR REGISTRATION

The most current available Provincial list of voters prepared under the Election Act shall form the register of resident electors and shall become the register of electors on the 52nd day prior to general voting day for such elections and submissions to the electors.

6. MAIL BALLOT VOTING

6.1 Subject to Section 110 and any regulation under Section 168 of the *Local Government Act*, voting by mail ballot and elector registration by mail in conjunction with mail ballot voting are hereby authorized.

6.2 Application Procedure

- a) A person wishing to vote by mail ballot shall apply by giving their name and address to the chief election officer or his/her designate for such purposes, during the period commencing on the first business day following the closure of the nomination period and ending at 4:00 pm on the Thursday two days before general voting day.
- b) Upon receipt of a request for a mail ballot, the chief election officer or his/her designate shall, between the time when the ballots are ready and 4:00 pm on the Thursday two days before general voting day:
 - i. make available to the applicant, a mail ballot package as specified in Section 110(7& 8) of the *Local Government Act*.
 - ii. immediately record and, upon request, make available for inspection:
 - the name and address of the person to whom the mail ballot package was issued; and
 - "new elector", if that person is not on the register of electors.

6.3 Voting Procedure

- a) To vote using a mail ballot, the elector shall mark the ballot in accordance with the instructions contained in the mail ballot package provided by the chief election officer.
- b) After marking the ballot, the elector shall:
 - i. place the ballot in the secrecy envelope provided and seal the secrecy envelope;
 - ii. place the secrecy envelope in the certification envelope, and complete and sign the certification printed on such envelope, and then seal the certification envelope;
 - iii. place the certification envelope, together with a completed elector registration application, if required, in the outer envelope, and then seal the outer envelope; and
 - iv. mail, or have delivered, the outer envelope and its contents to the chief election officer at the address specified so that it is received no later than the close of voting on general voting day.

6.4 Ballot acceptance or rejection

- a) Upon receipt of the outer envelope and its contents, the chief election officer or his/her designate shall immediately record the date of such receipt and shall then open the outer envelope and remove and examine the certification envelope and the completed elector registration application, if applicable, and if satisfied as to:
 - i. the identity and entitlement to vote of the elector whose ballot is enclosed; and
 - ii. the completeness of the certification; and
 - iii. the fulfilment of the requirements of Section 70 of the *Local Government Act* in the case of a person who is registering as a new elector;

the chief election officer or designate shall mark the certification envelope as "accepted" and shall retain in his/her custody all such certification envelopes in order to deal with any challenges made in accordance with Part 6.5 of this bylaw.

- b) The unopened certification envelopes shall remain in the custody of the chief election officer or his/her designate until general election day, at which time the certification envelopes containing the secrecy envelopes shall be opened in the presence of at least one other person, including any scrutineers present.
- c) On general voting day, the chief election officer or his/her designate, and in the presence of at least one other person and any scrutineers present, the secrecy envelopes shall be opened and the ballots contained therein placed in a ballot box to be counted in accordance with the provisions of the *Local Government Act*. Where such secrecy envelopes were received from persons whose right to vote using a mail ballot has not been challenged, or where such challenge has been resolved and the challenged person permitted to vote.
- d) Where:
 - i. upon receipt of an outer envelope, the chief election officer is not satisfied as to the identity of the elector whose ballot is enclosed; or
 - ii. in the case of a person required to complete an application for registration as an elector, such application has not been completed in accordance with Section 70 of the *Local Government Act*; or

- iii. the outer envelope is received by the chief election officer or his/her designate after the close of voting on general voting day,

the certification envelope shall remain unopened, and the chief election officer shall mark such envelope as "rejected", and shall note the reasons therefore, and the ballot contained therein shall not be counted in the election.

- e) Any certification envelopes and their contents rejected in accordance with Part 6.4(f) of the bylaw shall remain unopened and shall be subject to the provisions of the *Local Government Act* with regard to their destruction.

6.5 Challenge of Elector

- a) A person who qualifies under section 126 of the *Local Government Act* may challenge the right of a person to vote by mail on the grounds set out in section 126 of the *Local Government Act* up until 4:00 pm on the Thursday two days before general voting day.

6.6 Electors name already used

- a) If, upon receiving a request for a mail ballot, the chief election officer determines that another person has voted or has already been issued a mail ballot in the elector's name, the chief election officer shall comply with section 127 of the *Local Government Act*.

6.7 Replacement of spoiled ballot

- a) If an elector unintentionally spoils a mail ballot before returning it to the chief election officer, the elector may request a replacement ballot by:
 - i. advising the chief election officer of the ballot spoilage; and
 - ii. mailing or otherwise delivering by any appropriate means, the spoiled ballot package in its entirety to the chief election officer.
- b) Upon receipt of the spoiled ballot package, the chief election officer shall, record such fact, and proceed in accordance with Part 6.3 of this bylaw.

7. ORDER OF NAMES ON BALLOT

The order of names of candidates on the ballot will be determined by lot in accordance with section 117 of the *Local Government Act*.

8. NUMBER OF SCRUTINEERS AT VOTING PLACES

As authorized under section 120(2)(d) of the *Local Government Act*, the number of scrutineers for each candidate that may attend at an election is one scrutineer for each ballot box in use.

9. RESOLUTION OF TIE VOTE AFTER JUDICIAL RECOUNT

In the event of a tie vote after a judicial recount, the tie vote will be resolved by conducting a lot in accordance with section 151 of the *Local Government Act*.

10. REPEAL

That Election Bylaw No.1048-2006, Mail Ballot Authorization and Procedure Bylaw No. 1136-2008, and Provincial Voters List Adoption Bylaw No. 976-2005, are hereby repealed.

READ A FIRST TIME this 10th day of May, 2022.

READ A SECOND TIME this 10th day of May, 2022.

READ A THIRD TIME this 10th day of May, 2022.

ADOPTED this 14th day of June, 2022.

Mayor

Corporate Officer



May 30, 2025

CLIFF: 188602

To: All Local Government Chief Administrative Officers and Corporate Officers

Re: Miscellaneous Statutes Amendments Act (Bill 13)

As you may be aware, on May 13, 2025, Bill 13 was passed in the Legislature. The Bill amends various sections in the *Local Government Act*, *Vancouver Charter*, and *Local Elections Campaign Financing Act*, with consequential amendments to the *Islands Trust Act* and *School Act*, as those acts relate to local elections. The Bill also amends the *Wildfire Act*, *Greater Vancouver Sewerage and Drainage District Act*, *Housing Supply Act*, *Professional Governance Act*, and the *Wildlife Act*.

The purpose of this circular is to provide an overview of the changes made to legislation regarding local government elections. **These amendments will not come into effect until the 2026 general local elections.** This means any by-elections or assent votes that occur prior to the 2026 general local elections will not be affected.

We encourage local governments to review the amendments and consider how they will incorporate the changes into local government business and general local election planning for 2026.

Submitting Nomination Documents

Candidates will now be allowed to submit their nomination documents to the Chief Election Officer in-person, by mail, by fax, or by email, as long as it is received by the end of the nomination period. As part of this amendment, the requirement for an "original" copy is repealed.

Candidate Endorsement Documents

As a means to streamline the candidate endorsement process, elector organizations will no longer be required to submit separate candidate endorsement documents. Instead, candidate endorsement will be included with the candidate nomination documents and will require signed consent statements for the endorsement by the candidate and the authorized principal officer on behalf of the elector organization.

Endorsement documents received by local governments from elector organizations and candidates prior to the 2026 general local elections must be retained by the local government for five years. For example, endorsement documents received in the 2022 general local elections must still be retained until 2027.

Name of Elector Organization on the Ballot

Prior to changing an elector organization's name on a ballot to a shorter name, abbreviation or acronym than what is on register of elector organizations, the Chief Election Officer must first consult with both the authorized principal official of the elector organization and the BC chief electoral officer (Elections BC).

The elector organization must also file a notice of the Chief Election Officer's use of the shorter name, abbreviation, or acronym with Elections BC as soon as practicable. If an elector organization fails to provide this notice to Elections BC within 60 days of the change, the elector organization may be suspended as per the rules under the *Local Elections Campaign Financing Act*.

Candidate Privacy

Several changes have been made to election publishing requirements to better protect candidates' personal information, such as their telephone number or address, including a requirement to redact this information in public notices and nomination documents published online. The name of the jurisdiction where the candidate resides will be included in public notices and in online nomination documents.

As a result of changes to the *Local Elections Campaign Financing Act*, Elections BC will also be required to redact or delete candidate personal information when making candidate financial disclosure statements and related supplementary reports available to the public both online and in person. The personal telephone numbers, mailing addresses, and residential addresses of candidates will no longer be publicly disclosed by Elections BC.

Electors may view unredacted nomination documents at the local government office, however, an elector must sign a declaration that they will not use the information included in them except for purposes of the *Local Government Act*, *Vancouver Charter*, or *Local Elections Campaign Financing Act*.

Mail Ballot Voting

There have been several amendments to the rules regarding mail ballot voting, including:

- Mail ballot voting packages can now include secrecy sleeves or other types of secrecy enclosures, rather than just secrecy envelopes, for more efficient processing and counting after the close of voting. The type of secrecy enclosure is at the discretion of the Chief Election Officer.
- Chief Election Officers may now specify authorized drop-off locations where electors may return mail ballots, as another option to having an elector return the ballot via mail to the Chief Election Officer at the local government office. If a Chief Election Officer decides to use this authority, they must include the location and office hours for each authorized drop-off location in the notice of an opportunity to vote by mail.
- An outdated reference to “entitled to vote by mail” was removed as it is no longer applicable as a result of legislative changes made in 2021.

Marking the Ballot

Electors can now mark the ballot to clearly indicate the candidate or candidates for whom they wish to vote for, in accordance with the instructions provided for the voting opportunity. This means election officials will no longer be required to evaluate whether the mark used to indicate the voter’s choice is a “cross” or a “tick” and placed in a particular location on the ballot when assessing the ballot for acceptance. Ballots that clearly indicate a choice for a candidate or candidates must now be accepted.

Municipal Appointments Due to Insufficient Candidates

Amendments to section 100 of the *Local Government Act* have clarified that appointments made due to insufficient candidates only apply to municipal councils and neighbourhood constituencies. The requirement that an appointee must be a resident of the municipality or neighbourhood constituency has also been expanded to include neighbouring jurisdictions (i.e., jurisdictions that border the municipality, including electoral areas, other municipalities, treaty lands, or other neighbourhood constituencies within a municipality, as applicable).

As was already set out in legislation, where there are insufficient candidates for a regional district electoral area or Islands Trust local trust area, the term of office of the incumbent continues. The incumbent may resign if they do not want to continue holding office, which would trigger a by-election.

Representation Continuity for Electoral Areas and Local Trust Areas After an Invalid Election

New sections have been added to the *Local Government Act* that will provide regional district boards the authority to temporarily appoint an acting electoral area director in the event that:

- the court declares an office vacant due to an invalid election or because the elected candidate is not qualified to hold office; or
- the elected candidate affected by an application to challenge the validity of the election or their qualifications to hold office renounces their claim to the office.

The declaration of vacancy triggers a by-election under section 54 of the *Local Government Act*. The temporary appointment option allows for continued representation of an electoral area from the time when the vacancy occurs until the successor takes office following the by-election.

As part of these new provisions, an acting electoral area director will also be required to appoint an acting alternate director within 50 days, who will hold the office of the alternate director until the electoral area director successor takes office.

This amendment also applies to the *Islands Trust Act* and provides the Islands Trust Council with the same power to temporarily appoint up to two acting local trustees. For clarity, these new provisions do not create an alternate local trustee office.

Other administrative changes

- Boards of education will be required to pass a bylaw to identify the places that are to be public notice posting places. This ensures they can fulfill the applicable public notice requirements for trustee elections.
- More explicit language was added to the Minister's order- and regulation-making authority to clarify that the Minister may make orders related to an irregularity or procedural error in the administration or conduct of an election or assent voting, and that both orders and regulations can have retroactive effect.
- The status of an elected candidate impacted by a court application regarding the validity of the person's election has been clarified under section 157 of the *Local Government Act* and section 119 of the *Vancouver Charter*.
- It has been clarified that an alternate director ceases to hold office if their appointing electoral area director ceases to hold office due to a court declaration of an invalid election or that the candidate was not qualified to hold office, another candidate is declared elected, or the electoral area director renounces their claim to office under section 153 of the *Local Government Act*.

If you have questions regarding the amendments related to local elections legislation, please contact our Governance and Structure Branch by phone at: 250-387-4020 or by email at: LGGovernance@gov.bc.ca.

This circular is provided for information only and should not be considered legal advice or a substitute for legal advice.

Updated resources will be available on our [website](#) closer to the 2026 general local elections.

Yours truly,



Tara Faganello
Assistant Deputy Minister
Local Government Division
Ministry of Housing and Municipal Affairs

2026 GENERAL LOCAL ELECTION KEY DATES		
ACTION OR DEADLINE	ACT/S.#	DATE
Start of Election Period	LECFA: s.10(1)(a)(i)	January 1, 2026
Candidate B.C. Residency Deadline	LGA: s.81(1)(c)	March 10, 2026
Elector Residency Deadline	LGA: s.65(1)(c) & s.66(1)(d)	April 16, 2026
Election Bylaw Adoption Deadline	LGA: s.56(2)(a)	July 6, 2026
Start of Pre-Campaign Period	LECFA: s. 10(1.1)(a)	July 20, 2026
Start of Period for Notice of End of Advance Elector Registration	LGA: s.50, 71(5)	July 27, 2026
Start of Period for Notice of List of Registered Electors	LGA: s.77(6)	August 4, 2026
Start of Period for Notice of Nominations	LGA: s.85(1)	August 4, 2026
Election Bylaw Adoption Deadline – Board of Education	SA: s.45(6)	August 4, 2026
End of Period for Notice of Close of Advance Elector Registration	LGA: s.71(5)	August 18, 2026
End of Period for Notice of Nominations	LGA: s.85(1)	August 25, 2026
End of Period for Notice of List of Registered Electors	LGA: s.85(1) & s.77(6)	August 25, 2026
End of Advance Elector Registration	LGA: s.71(4)	August 25, 2026
Adoption of Provincial Voters List	LGA: s.76	August 26, 2026
Start of Nomination Period	LGA: s.84(1)	September 1, 2026
Start of Challenge to Nomination and Endorsement Period	LGA: s.91	September 1, 2026
Start of Inspection of List of Registered Electors Period	LGA: s.77(3)	September 1, 2026
Start of Objections to Elector Registration Period	LGA: s.79(2)	September 1, 2026
Start of Period for Notice of Required Advance Voting	LGA: s.107(5)	September 8, 2026
End of Nomination Period	LGA: s.84(1)	September 11, 2026
Declaration of Candidates	LGA: s.97(1) & s.97(2)	September 11, 2026
End of Period of Objections to Elector Registrations	LGA: s.79(2)	September 11, 2026
End of Extended Nomination Period	LGA: s.97(2)	September 14, 2026
End of Challenge to Nomination and Endorsement Period	LGA: s.91	September 15, 2026
Non-Resident Property Elector Local Ownership Deadline	LGA: s.66(1)(e)	September 16, 2026
Start of Period for Notice of Election	LGA: s.99(1)	September 17, 2026
Court Decision on Challenge of Nomination	LGA: s.91(9)	September 18, 2026

2026 GENERAL LOCAL ELECTION KEY DATES		
ACTION OR DEADLINE	ACT/S.#	DATE
Candidate Nomination Withdrawal Deadline	LGA: s.101(1)	September 18, 2026
Elector Organization Endorsement Withdrawal Deadline	LGA s. 95	September 18, 2026
End of Pre-Campaign Period	LECFA: s. 10(1.1)(b)	September 18, 2026
End of Election Period (12:00 Midnight)	LECFA: s.10(1)(b)	September 18, 2026
Start of Campaign Period (12:01 am)	LECFA: s.10(2)	September 19, 2026
Declaration of Election by Voting or Acclamation	LGA: s.98(2) & s.98(3)	September 21, 2026
End of Period for Notice of Required Advance Voting	LGA: s.107(5)	September 30, 2026
Required Advance Voting Opportunity	LGA: s.107(1)	October 7, 2026
End of Period for Notice of Election	LGA: s.99(1)	October 9, 2026
General Voting Day	LGA: s.52	October 17, 2026
Mail Ballot Voting Deadline	LGA: s.110(9)	October 17, 2026
Announcement of Preliminary Election Results	LGA: s.144(1)	October 17, 2026
End of Period for Inspection of List of Electors	LGA: s.77(3)	October 17, 2026
End of Campaign Period	LECFA: s.10(1) and (2)	October 17, 2026
Start of Advance Registration for Next Election	LGA: s.71(4)	October 19, 2026
Last Day for Chief Election Officer to Submit Election Report (Acclamation)	LGA: s.158(1)	October 20, 2026
Last Day for Declaration of Official Election Results by Voting	LGA: s.146(1)	October 21, 2026
Start of Period to Apply for Judicial Recount	LGA: s.148(3)	October 21, 2026
Start of Public Inspection of Voting Day Materials	LGA: s.160(3)	October 21, 2026
End of Period to Apply for Judicial Recount	LGA: s.148(3)	October 26, 2026
Start of Period to Make Oath of Office	LGA: s.147(1)	October 27, 2026
Deadline for Completion of Judicial Recount	LGA: s.149(1)	October 30, 2026
First Day to Hold Runoff Election	LGA s.152(4)	October 31, 2026
Start of Period to Hold First Council Meeting	CC: s.124(2)(g)	November 1, 2026
End of Period to Hold First Council Meeting	CC: s.124(2)(g)	November 10, 2026
Last Day for Chief Election Officer to Submit Election Report (Voting)*	LGA: s.158(1)	November 19, 2026
End of Period for Public Inspection of Nomination Documents*	LGA: s.89(7)	November 20, 2026
End of Public Inspection of Voting Day Materials*	LGA: s.160(3)	November 20, 2026

2026 GENERAL LOCAL ELECTION KEY DATES		
ACTION OR DEADLINE	ACT/S.#	DATE
End of Period for Application to the Supreme Court to Invalidate Election*	LGA: s.153(3)	November 20 2026
End of Period to Make Oath of Office (Voting* & Acclamation)	LGA: s.202(1)(a) & (b); CC: s.120(1)(a) & (b)	December 4, 2026
Start of Period to Destroy Election Material*	LGA: s.160(8)	December 17, 2026
End of Period for Runoff Election	LGA: s.152(5)	December 19, 2026
End of Period to File Campaign Financing Disclosure Statement with Elections BC	LECFA: s.47(1), s.56 & s.90	January 15, 2027
Start of Period for Late Filing of Campaign Financing Disclosure Statement with Elections BC (with late filing fee)	LECFA: s.47(2) & s.56	January 16, 2027
End of Period for Late Filing of Campaign Financing Disclosure Statement with Elections BC (with late filing fee)	LECFA: s.47(2) & s.56	February 16, 2027

*Deadline depends on when official election results declared

Acronyms:

- a) CC – means *Community Charter*
- b) LGA – means *Local Government Act*
- c) LECFA – means *Local Elections Campaign Financing Act*
- d) SA – means *School Act*

Note: These key dates are taken from the LGMA 2026 BC Local Elections Calendar. This circular does not substitute for legal advice.

DISTRICT OF 100 MILE HOUSE
OFFICIAL COMMUNITY PLAN BYLAW NO. 1465, 2026

A bylaw to establish a new Official Community Plan

This Bylaw may be cited for all purposes as “**District of 100 Mile House Official Community Plan Bylaw No. 1465, 2026**”.

The Council of the District of 100 Mile House, in open meeting assembled, enacts as follows:

1. That the following schedule attached hereto is hereby made part of this bylaw and adopted as the District of 100 Mile House Official Community Plan Bylaw No. 1465, 2026:
 - a. “Schedule A” : Official Community Plan Bylaw - The purpose of this Bylaw is to establish a new Official Community Plan for the District of 100 Mile House.
2. District of 100 Mile House Official Community Plan Bylaw No. 1288, 2016 and amendments thereto are hereby repealed in their entirety.

READ A FIRST and SECOND TIME this 13th day of January, 2026.

SECOND READING RESCINDED this 24th day of March, 2026.

NEW SECOND READING GIVEN this 24th day of March, 2026.

POSTED on WEBSITE this 2nd day of April, 2026.

DISTRIBUTED by EMAIL SUBSCRIPTION SERVICE this 6th day of April, 2026.

PUBLIC HEARING HELD this 14th day of April, 2026.

READ A THIRD TIME this 14th day of April, 2026.

RECEIVED MINISTRY OF TRANSPORTATION AND TRANSIT APPROVAL this ____ day of _____, 2026.

Ministry of Transportation and Transit

ADOPTED this ____ day of _____, 2026.

Mayor

Corporate Officer

DISTRICT OF 100 MILE HOUSE ZONING BYLAW NO. 1466, 2026

A bylaw to establish New Zoning Regulations within the District of 100 Mile House

This Bylaw may be cited for all purposes as “**District of 100 Mile House Zoning Bylaw No. 1466, 2026.**”

The Council of the District of 100 Mile House, in open meeting assembled, enacts as follows:

- (1) That the following schedules attached hereto are hereby made part of this bylaw and adopted as the District of 100 Mile House Zoning Bylaw No. 1466, 2026:
 - a. Schedule 1: (Zoning Bylaw Text)
 - b. Schedule 2: (Zoning Bylaw Map – District Wide and Main Community Inset)

- (2) That District of 100 Mile House Zoning Bylaw No. 1290, 2016, and all amendments thereto, is hereby repealed.

READ A FIRST and SECOND TIME this 13th day of January, 2026.

SECOND READING RESCINDED this 24th day of March, 2026

NEW SECOND READING GIVEN this 24th day of March, 2026.

POSTED on WEBSITE this 2nd day of April, 2026.

DISTRIBUTED by EMAIL SUBSCRIPTION SERVICE this 6th day of April, 2026.

PUBLIC HEARING HELD this 14th day of April, 2026.

READ A THIRD TIME this 14th day of April, 2026.

RECEIVED MINISTRY OF TRANSPORTATION AND TRANSIT APPROVAL this

_____ day of _____, 2026. _____
Ministry of Transportation & Transit

ADOPTED this _____ day of _____, 2026.

Mayor

Corporate Officer



**District of
100 MILE HOUSE**

**COUNCIL REPORT
File No. 570-01**

**Regular Meeting
Apr. 14, 2026**

REPORT DATE: Mar. 27, 2026

TITLE: 490 Cedar Ave – OCP & Zoning Amendment Application

PREPARED BY: J. Doddridge, Director Economic Development & Planning

PURPOSE: To present a joint Official Community Plan and Zoning amendment application to Council for consideration

RECOMMENDATION: Recommended Resolution:

BE IT RESOLVED THAT Official Community Plan Amendment Bylaw No. 1469, 2026 be read a first and second time this 14th day of April, 2026.

BE IT RESOLVED THAT Zoning Amendment Bylaw No. 1470, 2026 be read a first and second time this 14th day of April, 2026.

BACKGROUND INFORMATION / DISCUSSION:

Attached is an Official Community Plan (OCP) and Zoning amendment application from Karen Zabaraz. The application requests changes to the District of 100 Mile House bylaws to allow for residential uses again on the property.

The subject property is located at 490 Cedar Ave, legally known as Lot 7, Plan 12074, DL 32, Lillooet District. A subject property map is attached.

This property has undergone several OCP and Zoning changes over the years.

- Zoning Bylaw 22, 1967 – Residential Multiple (RM) Zone
- Zoning Bylaw 383, 1985 – Medium Density Multi-Family Residential (R-4) Zone
- Zoning Bylaw 514, 1990 – Residential Medium Density (R-4) Zone
- Zoning Bylaw 801, 1999 – Residential High Density (R-6) Zone & High Density OCP
- Zoning Amendment Bylaw 1268, 2014 – Central Business District (C-1) Zone
- OCP Amendment Bylaw 1267, 2014 – Redesignated to CBD and DP Areas
- CBD DP issued in 2014 for exterior renovations and construction of an addition
- Now seeking Low Density Zoning and OCP designation



The property has also had various uses in the past, including office, residential, and combined residential-commercial.

Surrounding land uses

- Several apartment buildings along Cedar Ave (R-5)
- Some commercial and office uses (C-1)
- Post office (P-1)
- Library (P-1)
- Green building (C-1)
- Parking lots and vacant lots
- Former Junior High site, now development imminent (P-1)
- Cedar Crest (C-1)
- Daycare centre (P-1)
- Parkside Art Gallery (P-1)
- Hospital (P-1)
- Creekside Centre (P-1)
- Birch Ave & Fifth Street commercial (C-1)

There are few single-family homes in a one block radius of this property. The nearest low-density residential use cluster (R-1 and R-2) begins one block away to the north at Cedar and Dogwood Ave.

Despite the surrounding institutional, commercial and high-density housing, the building on the subject property is clearly suited for low density residential use.

Most recently, the building on the property was used as a residential unit upstairs, with a commercial space downstairs. While the commercial space has not been used for some time, there is no formal suite in the basement either. The rezoning would allow for a legal suite to be constructed in the basement, under Building Permit, should the current or future owner wish to do that.

Planning Considerations and Impacts

Official Community Plan

The Official Community Plan (OCP) provides guidance on future land use decisions. The subject property is designated Commercial Central Business District in the OCP. It is also in a Central Business District Development Permit Area.



The application seeks to amend the designation of the land to Low Density Residential. Should the amendment be successful, removal of the property from a DP area will also be required.

The proposal meets many of the residential policies in the OCP. Replacing residential capacity, even a single unit at a time, is a step toward meeting the housing targets outlined by the Housing Needs Assessment.

Zoning

The subject property is in the Central Business District Commercial Zone (C-1). The application seeks to change the zoning to Residential Low Density Zone (R-1). R-1 allows for a single family home with a secondary suite.

Specific Use Regulations were added in 2014 to accommodate the setbacks needed for the rezoning at that time. Those setbacks no longer apply, so the Specific Use Regulation should be removed. A new Specific Use Regulation will be required, because upon rezoning, the buildings on the property will not meet the rear setback distance for R-1.

Referrals

The application has been referred to municipal departments and other agencies with an interest in the property. Comments received to date are copied below.

Building Inspection / Community Services –

Fire Department – The Fire Department has no issues with this referral for an OCP & Zoning Bylaw Amendment as long as the addresses for both units are clearly displayed together and visible from Cedar Ave.

Ministry of Transportation & Transit – The Ministry has no concerns.

BUDGETARY IMPACT: N/A

LEGISLATIVE CONSIDERATIONS (Applicable Policies and/or Bylaws): N/A

ATTACHMENTS:

- Joint OCP & Zoning Amendment application
- Subject property map
- Certificate of building location



- Amending Bylaws
- Current (C-1) zoning and proposed (R-1) zoning

PROCESS & TIMELINE:

This application will fall in between the old OCP & Zoning Bylaw (1288 & 1290) and the new OCP & Zoning Bylaw (1465 & 1466). The application was submitted under the old bylaws, currently being considered for replacement. By the time this application returns to Council for approval, the new OCP and Zoning Bylaws will be in place (should all proceed as scheduled).

Therefore, the amendment bylaws associated with this application have been written so they amend the NEW bylaws. They would be written the same way regardless of which set of bylaws they're amending, just the references to the parent bylaws are affected. No non-conformities would be created in either case.

If for any reason the new OCP and Zoning Bylaw are not adopted, these amending bylaws for 490 Cedar Ave would revert to the old bylaws.

Should Council concur, the following process and timeline are in order:

- | | |
|---|----------------|
| • 1 st and 2 nd Reading | April 14, 2026 |
| • Notify adjacent property owners (within 60m radius) | April 17, 2026 |
| • Posting on District website | April 20, 2026 |
| • Distribution to District subscription service | April 20, 2026 |
| • Public Hearing | April 28, 2026 |
| • 3 rd Reading | April 28, 2026 |
| • Adoption | May 12, 2026 |

Prepared By: J. Doddridge
J. Doddridge, Dir Ec Dev & Planning

Date: Apr. 1 / 26

Reviewed By: T. Boulanger
T. Boulanger, CAO

Date: Apr. 1 - 26

DISTRICT OF 100 MILE HOUSE
Box 340
100 MILE HOUSE, BC
V0K 2E0

Feb 24, 2026

DEAR JOANNE

RE: 490 CEDAR AVE, 100 MILE HOUSE

I'D LIKE TO REVISE MY ZONING APPLICATION FOR THE
ABOVE PROPERTY FROM R2 TO R1 RESIDENTIAL.

THANK YOU

S.22(1) Personal Information
S.22(1) Personal Information
S.22(1) Personal Information

KAREN ZABARAS

S.22(1) Personal Information

RECEIVED
FEB 24 2026

BY: _____

RECEIVED
NOV 19 2025

BY: [Signature]

#1-385 Birch Avenue, PO Box 340
100 Mile House, BC, V0K 2E0
250-395-2434
district@100milehouse.com



DISTRICT OF
100 Mile House

LAND USE APPLICATION

Reference to Land Use Application Procedure and Fees Bylaw No. 1258

Official Community Plan
Zoning Amendment
Board of Variance

Development Permit
Development Variance Permit

**Applicants are advised to consult with the District of 100 Mile House staff
before submitting an application.**

****This application will not be accepted unless it is complete, and the required fee(s) and plans are attached****

APPLICATION TYPE	
Check appropriate box(s)	
<input type="checkbox"/> Development Permit	Fee \$ _____
<input type="checkbox"/> Development Variance Permit	Fee \$ _____
<input checked="" type="checkbox"/> Zoning Bylaw Amendment	Fee \$ <u>1000⁰⁰</u>
<input type="checkbox"/> Official Community Plan Bylaw Amendment	Fee \$ _____
<input checked="" type="checkbox"/> Joint Zoning and Official Community Plan Bylaw Amendment	Fee \$ <u>★</u>
<input type="checkbox"/> Board of Variance	Fee \$ _____
Total Fee \$ <u>1000⁰⁰</u>	

PROPERTY INFORMATION

Legal Description of Property(s): LOT 7, PL KAP 12074, DL 32, LLD PID: 009-465-162
Civic Address of Property(s): 490 CEDAR AVE, 100 MILE HOUSE, BC
Size of Property(s): 13,202 ft² BC Assessment Roll No.: 00275-000
Current Zoning: C1 Current OCP Designation: COMMERCIAL CENTRAL B.D.
Proposed Zoning: R2 Proposed OCP Designation: (MEDIUM) DENSITY LOW

FOR OFFICE USE ONLY	
Application Fee Paid: \$ <u>1000⁰⁰</u>	Receipt Number: <u>105075</u>
Received by: <u>[Signature]</u>	Date: <u>Nov. 19/25</u>

INFORMATION FORM

APPLICANT/AGENT	OWNER(S)
Name: <u>KAREN ZABARAS</u>	Name: <u>KAREN ZABARAS</u>
Mailing Address: _____ _____	Mailing Address: _____ _____
Postal Code: _____	Postal Code: _____
Phone Numbers: (Bus): _____ (Home): _____ (Fax): _____	Phone Numbers: (Bus): _____ (Home): _____ (Fax): _____
E-mail: _____	E-mail: _____

If the applicant is not the registered owner, complete the owner information and have the property owner(s) sign the application form. Note also the owner requirement in Attachment H.

As owner(s) of the land described in this application, I/we hereby authorize _____ to act as applicant in regard to this land development application.

Signature: _____ Signature: _____

Date: _____ Date: _____

I have attached the required documentation as noted on the Application Submission Checklist, along with the required application fee and hereby agree to submit further information deemed necessary for processing this application. Furthermore, I hereby acknowledge that any fees paid are non-refundable except as noted on the fee schedule, if applicable.

I also certify that the information contained herein is correct to the best of my knowledge and belief. I understand **this application, including any plans submitted, is public information**. I authorize reproduction of any plans/reports for the purposes of application processing and reporting.

Signature: _____ Date: NOV 19, 2025

I/We KAREN ZABARAS agree to allow the agents of the District of 100 Mile House to enter onto the subject property to inspect the land and buildings.
(Applicant's Name)

A copy of a State Title of Certificate, or a copy of a Certificate of Indefeasible Title, dated no more than thirty (30) days prior to submission of the application must accompany the application as a proof of ownership.

DESCRIPTION OF EXISTING LAND USE: (use separate sheet if necessary)

- RESIDENTIAL ON UPPER FLOOR & HALF OF LOWER FLOOR
- COMMERCIAL UNIT IN THE OTHER HALF OF LOWER FLOOR
- CONTAINS ONE LARGE ROOM, FOYER AND A HANDICAP WASHROOM.

DESCRIPTION OF PROPOSED DEVELOPMENT/USE/BYLAW CHANGE:

(use separate sheet if necessary)

- RESIDENTIAL
 - ONE SUITE ON THE UPPER FLOOR
 - ONE SUITE ON THE LOWER FLOOR
- STREET PARKING AND A LARGE PARKING SPACE IN THE BACK OF THE HOUSE

Services Currently Existing or Readily Available to the Property (check applicable area)

Services	Currently Existing		Readily Available*	
	YES	NO	YES	NO
Road Access	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Water Supply	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sewage Disposal	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Hydro	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Telephone	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
School Bus Service	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

NOTE:*Readily available means existing services can be easily extended to the subject property.

Proposed Water Supply Method

DISTRICT OF 100 MILE HOUSE

Proposed Sewage Disposal Method

DISTRICT OF 100 MILE HOUSE

Approximate Commencement Date of Proposed Project

Reasons in Support of Application

Reasons and comments in support of the application (use separate sheet if necessary)

- HOUSING IS NEEDED IN 100 MILE HOUSE
- THE WAY THE BUILDING IS CONSTRUCTED, IT WOULD GET GREATER USE IF IT HAD TWO SEPARATE DWELLING UNITS, ONE ON EACH FLOOR RATHER THAN ONE DWELLING AND A SMALL COMMERCIAL UNIT
- THE PROPERTY IS DIFFICULT TO SELL BEING ZONED COMMERCIAL AS A COMMERCIAL MORTGAGE + COMMERCIAL INSURANCE ARE REQUIRED. NOT ONLY ARE THESE DIFFICULT TO GET, THEY ARE EXTREMELY EXPENSIVE.

Maps and Drawings:

The following maps and drawings must accompany the application:

- Yes ✓ ①. A dimensional Sketch Plan drawn to scale showing the parcel(s) or part of the parcel(s) and the location of existing buildings, structures and uses.

Minimum size required: 11 x 17 (ledger size)

2. A dimensional Site Plan drawn to scale showing the proposed use, buildings and structures, elevations, highway access etc.

Minimum size required: 11 x 17 (ledger size)

3. A Contour Map (Plan) drawn to scale with contour interval of up to no more than 10 metres, if warranted by the topographic condition (of the subject site).

Required: Yes No

FOR OFFICE USE ONLY

- | | |
|--|---|
| <input checked="" type="checkbox"/> Application Form Complete | <input checked="" type="checkbox"/> Dimensioned Sketch Plan Submitted |
| <input checked="" type="checkbox"/> Application Fee Received | <input type="checkbox"/> Dimensioned Site Development Plan Submitted |
| <input checked="" type="checkbox"/> Certificate of Title Received | <input type="checkbox"/> Contour Map Submitted |
| <input checked="" type="checkbox"/> Authorization of Owner Submitted (if applicable) | <input checked="" type="checkbox"/> Other studies/Reports Submitted (if applicable) |
| <input checked="" type="checkbox"/> Contaminated Sites Declaration Form | |

490 CEDAR AVE
100 MILE HOUSE, BC

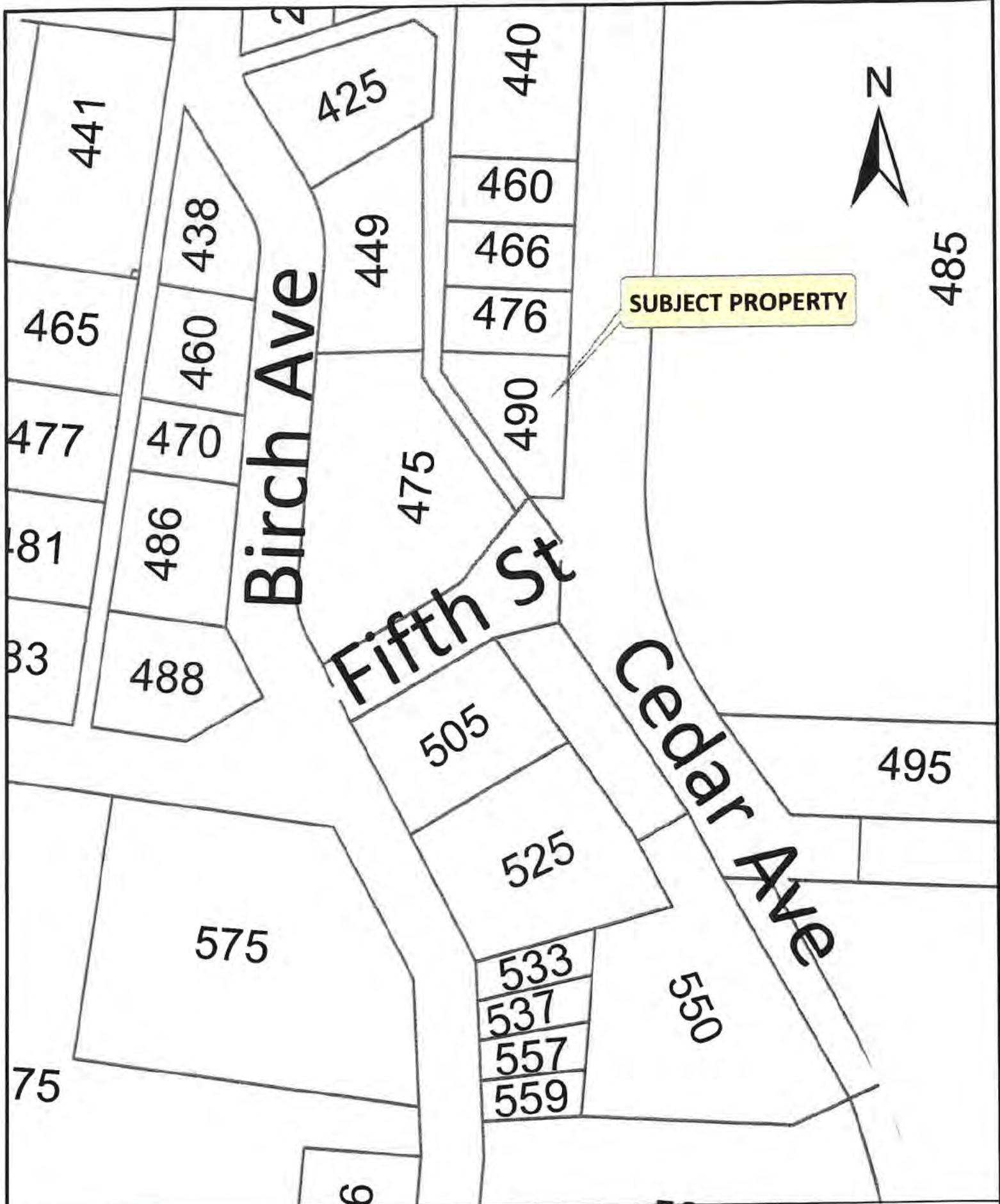
LOT 7, PLKAP12074, DL 32 LLD
PID - 009 - 465 - 162



490 CEDAR AVE
100 MILE HOUSE, BC

LOT 7, PL XAP12074, DL32, LLD
PID - 009 - 465 - 162





100 Mile House

— Cariboo Hwy 97

SUBJECT PROPERTY

0 5 10 20 Meters

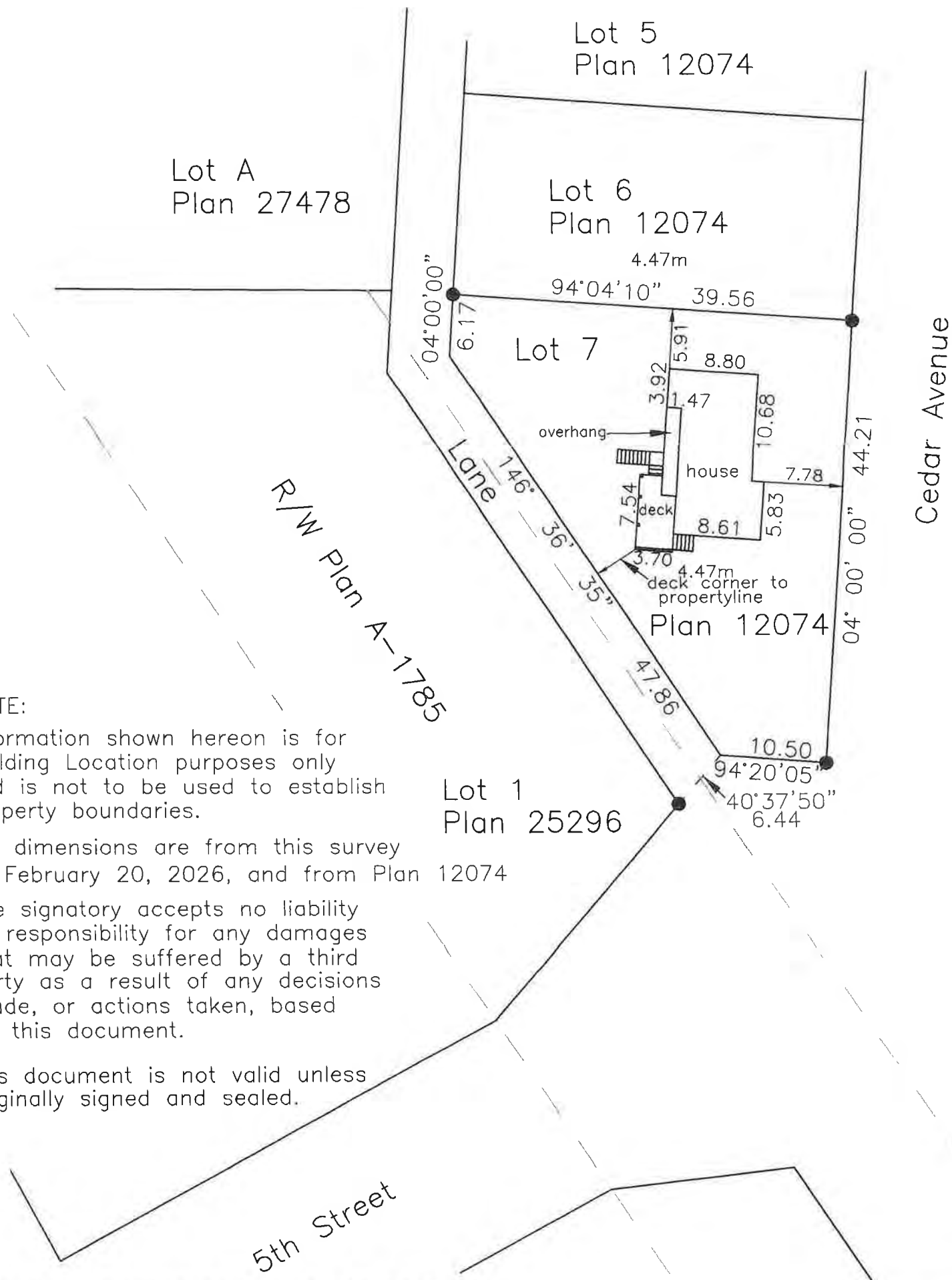
Date: November 2025

B.C. Land Surveyor's Certificate of Location
of Building Lot 7, Plan 12074
District Lot 32, Lillooet District.

Civic Address: 490 Cedar Avenue, 100 Mile House.



All distances are horizontal ground distances
are in metres and decimals thereof.
Bearings are astronomic, derived from Plan 12074
● denotes standard iron post found (OIP)



NOTE:
Information shown hereon is for Building Location purposes only and is not to be used to establish property boundaries.
Lot dimensions are from this survey of February 20, 2026, and from Plan 12074
The signatory accepts no liability or responsibility for any damages that may be suffered by a third party as a result of any decisions made, or actions taken, based on this document.
This document is not valid unless originally signed and sealed.

This building location certificate has been prepared in accordance with the manual of standard practice and is certified correct this 23th day of February, 2026.

© COPYRIGHT
Copyrighted February 23, 2026
by
Michael Kidston Land Surveying Ltd.
B.C. Land Surveyor
100 Mile House, B.C.
File: MK-2421-BLC



SECTION 10.0 COMMERCIAL ZONES

10.1 Central Business District Commercial Zone (C-1)

10.1.1 Purpose:

The purpose of this zone is to accommodate the commercial core of the District of 100 Mile House within a defined area.

10.1.2 Principal Permitted Uses:

- a) apartment;
- b) assembly use;
- c) cannabis retail sales;
- d) care centre;
- e) civic use;
- f) club or lodge;
- g) commercial recreation;
- h) educational institution;
- i) farmers market;
- j) financial institution;
- k) funeral home;
- l) health care office;
- m) health and fitness facility;
- n) household repair services;
- o) liquor store;
- p) office;
- q) parking lot;
- r) personal service establishment;

Bylaw No. 1348

Bylaw No. 1327



- s) pet services;
- t) restaurant; and
- u) retail sales.

10.1.3 Accessory Permitted Uses:

- a) accessory buildings and structures; and
- b) home occupation, accessory to an apartment use.

10.1.4 Minimum Parcel Area:

The minimum parcel area is 465 square metres.

10.1.5 Minimum Parcel Width:

The minimum parcel width is 15 metres.

10.1.6 Minimum Setbacks:

- a) All buildings in this zone may have a zero setback to the parcel line; and
- b) Despite Section 10.1.6(a), where a development is adjacent a low density residential zone, a setback of 3 metres or one half the height of the building to a maximum of 6 metres to the side parcel line, whichever is greater, must be provided.

10.1.7 Maximum Height:

The maximum height is 12 metres for all buildings and structures.

10.1.8 Maximum Density:

The maximum density is a floor area ratio of 2.0.

10.1.9 Minimum Floor Area:

The minimum floor area for a dwelling unit in an apartment is 50 square metres for a bachelor unit, plus 11 square metres for each additional bedroom in the unit.

10.1.10 Maximum Site Coverage:

The maximum site coverage is 80% of the parcel area for all buildings and structures.



10.1.11 Off-Street Parking and Loading:

Off-street parking and loading must be in accordance with the provisions of Section 5.0 of this Bylaw.

10.1.12 General Regulations:

General regulations, where applicable must be followed in accordance with the provisions of Section 4.0 of this Bylaw.

10.1.13 Specific Use Regulations:

- a) An apartment must be located above a ground floor commercial retail, office, service, restaurant, assembly, civic, educational, club or lodge use;
- b) Apartment units must provide 7 square metres per bachelor unit; 12 square metres per one bedroom unit; and 18 square metres per each two or more bedroom units of amenity area;
- c) Apartment units must provide access to the street from a separate access from the commercial or other permitted uses;
- d) A liquor primary use is permitted in conjunction with a commercial recreation use;
- e) Despite Section 10.1.6, the setbacks for Lot 7, Plan 12074, District Lot 32, Lillooet District shall be 6 metres to a front parcel line, 5.8 metres to a rear parcel line, 2 metres to an interior side parcel line and 4.5 metres to an exterior side parcel line; and
- f) Despite Section 10.1.13(a), one 84 m² apartment may be located on the ground floor for Lot 1, Plan 13141, District Lot 32, Lillooet District, with a known civic address of 355 Birch Avenue.
- g) Despite section 10.1.2 (t), a care centre may be located only on C-1 zoned parcels that border directly onto Cedar Avenue.

Bylaw No. 1327



Bylaw No. 1331

h) Despite section 10.1.6, the setbacks for all buildings and structures for Lot 14, Plan 8930, District Lot 32, Lillooet District shall be: 4 metres to a front parcel line, 7.5 metres to a rear parcel line, 2 metres to an interior side parcel line, and 4.5 metres to an exterior side parcel line.

Bylaw No. 1348

i) Despite section 10.1.2, cannabis retail sales may be located only on C-1 zoned parcels that front directly onto Birch Avenue, between First Street and Fifth Street, and located on the ground floor.

9.3 Residential Low Density Zone (R-1)

9.3.1 Purpose:

The purpose of this zone is to provide areas for low density residential housing.

9.3.2 Principal Permitted Use, limited to:

- a) single detached dwelling.

9.3.3 Accessory Permitted Uses, limited to:

- a) accessory buildings and structures;
- b) bed and breakfast;
- c) child care – in home;
- d) home occupation; and
- e) secondary suite.

9.3.4 Minimum Parcel Area:

9.3.5 The minimum parcel area is 600 square metres.

9.3.6 Minimum Parcel Width:

9.3.7 The minimum parcel width is 16 metres.

9.3.8 Minimum setbacks:

- a) The principal dwelling must be 6 metres from a front parcel line; 7.5 metres from a rear parcel line; 2 metres from an interior side parcel line; and 3.0 metres to an exterior side parcel line; and
- b) Accessory buildings or structures must be 6 metres from a front parcel line; 1.5 metres from an interior side parcel line; 1.0 metre from the rear parcel line; and 3.0 metres from an exterior side parcel line.

9.3.9 Maximum Height:

- a) 10 metres for the principal dwelling; and
- b) 5 metres for accessory buildings or structures.

9.3.10 Minimum Floor Area:

- a) The minimum floor area for the principal dwelling is 85 square metres.



- 9.3.11 Minimum Building Width for a principal dwelling:
- a) The minimum building width for a principal dwelling is 6 metres.
- 9.3.12 Maximum Site Coverage:
- a) The maximum site coverage for all buildings and structures is 40% of the parcel area.
- 9.3.13 Off-Street Parking and Loading:
- a) Off-street parking and loading must be in accordance with the provisions of Section 6.0 of this Bylaw.
- 9.3.14 General Regulations:
- a) General regulations, where applicable, must be followed in accordance with the provisions of Section 5.0 of this Bylaw.
- 9.3.15 Specific Use Regulations:
- a) Not applicable.

DISTRICT OF 100 MILE HOUSE

Bylaw No. 1469

A bylaw to amend the District of 100 Mile House Official Community Plan
Bylaw No. 1465, 2026

This bylaw may be cited for all purposes as ***“Official Community Plan Amendment Bylaw No. 1469, 2026.”***

The Council of the District of 100 Mile House, in open meeting assembled, enacts as follows:

- (1) That District of 100 Mile House Official Community Plan Bylaw No. 1465, 2026 is hereby amended as follows:
 - a. Amend Schedule B: Land Use Map to change the designation of Lot 7, Plan 12074, DL 32, Lillooet District, located at 490 Cedar Avenue from Commercial Central Business District to **Low Density Residential**.
 - b. Amend Schedule G: Development Permit Areas Map to remove Lot 7, Plan 12074, DL 32, Lillooet District, located at 490 Cedar Avenue from the Central Business District Development Permit Area.

READ A FIRST AND SECOND TIME this ____ day of _____, 2026.

POSTED on WEBSITE this ____ day of _____, 2026.

DISTRIBUTED by EMAIL SUBSCRIPTION SERVICE this ____ day of _____, 2026.

PUBLIC HEARING held this ____ day of _____, 2026.

READ A THIRD TIME this ____ day of _____, 2026.

RECEIVED MINISTRY OF TRANSPORTATION AND INFRASTRUCTURE APPROVAL

this ____ day of _____, 2026. _____
Ministry of Transportation and Infrastructure

ADOPTED this ____ day of _____, 2026.

Mayor

Corporate Officer

DISTRICT OF 100 MILE HOUSE

Bylaw No. 1470

A bylaw to amend the District of 100 Mile House Zoning Bylaw No. 1466, 2026

This bylaw may be cited for all purposes as **“Zoning Amendment Bylaw No. 1470, 2026”**.

The Council of the District of 100 Mile House, in open meeting assembled, enacts as follows:

- (1) That District of 100 Mile House Zoning Bylaw No. 1466, 2026 is hereby amended as follows:
- a. That Lot 7, Plan 12074, DL 32, Lillooet District, located at 490 Cedar Avenue be rezoned from Central Business District Commercial Zone (C-1) to **Residential Low Density Zone (R-1)**;
 - b. That Specific Use Regulation 11.1.12 d) be deleted;
 - c. That Specific Use Regulation 9.3.15 be added to read: Despite section 9.3.8 a) the rear setback for principal buildings and structures on Lot 7, Plan 12074, DL 32, Lillooet District, located at 490 Cedar Avenue shall be 4.47 metres to a rear parcel line;
 - d. That consequential map changes be made to Schedule 2 Zoning Bylaw Map District Wide and Main Community Inset.

READ A FIRST AND SECOND TIME this ____ day of _____, 2026.

POSTED on WEBSITE this ____ day of _____, 2026.

DISTRIBUTED by EMAIL SUBSCRIPTION SERVICE this ____ day of _____, 2026.

PUBLIC HEARING held this ____ day of _____, 2026.

READ A THIRD TIME this ____ day of _____, 2026.

RECEIVED MINISTRY OF TRANSPORTATION AND INFRASTRUCTURE APPROVAL

this ____ day of _____, 2026. _____
Ministry of Transportation and Infrastructure

ADOPTED this ____ day of _____, 2026.

Mayor

Corporate Officer



**District of
100 MILE HOUSE**

**COUNCIL REPORT
File No. 570-01**

Regular: Apr.14.2026

REPORT DATE: April 2, 2026
TITLE: Financial Plan Bylaw 1472-2026
PREPARED BY: S.Elias – Director of Finance

PURPOSE:

This memo provides a broad overview of the 2026-2030 financial plan, any material changes from previous year's budget and identification of capital projects.

The District of 100 Mile House has three funds: General Fund, Sewer Fund and Water fund, each has a balanced budget for both operations and capital expenditures.

RECOMMENDATION:

Recommended Resolution

BE IT RESOLVED THAT the memo from Administration regarding Financial Plan Bylaw 1472-2026 be received, and

BE IT RESOLVED THAT Financial Plan Bylaw 1472-2026 be read a first, second and third time this 14th day of April 2026.

BACKGROUND INFORMATION:

Section 165 of the Community Charter requires each municipality in British Columbia adopt a five-(5) year financial plan, updated and approved annually. The plan must include the following:

Objectives and Policies related to:

- Funding sources
- Distribution of property taxes by assessment class
- The use of Permissive Tax Exemptions



Proposed expenditures indicating:

- Interest & Principal payments on municipal debt
- Amounts required for Capital purposes
- Deficiencies from previous years, if applicable
- Other purposes

Proposed funding sources indicating:

- Revenue from property and parcel taxes
- Fees & charges
- Other sources
- Proceeds from borrowing

Proposed transfers to or between funds and the total of proposed expenditures and transfers to other funds for a year must not exceed the total of the proposed funding sources and transfers from other funds for the year.

If actual expenditures and transfer to other funds for a year exceed actual revenues and transfers from other funds for the year, the resulting deficiency must be included in the next year's financial plan as an expenditure in that year.

Members of the public are provided an opportunity to address Council to discuss the proposed plan. A financial plan may be amended by bylaw at any time.

DISCUSSION / ANALYSIS:

General Fund – Revenues

- The general & debt levy (municipal tax collection) is based on a 5% mill rate increase for 2026 and for planning purposes collections have been estimated at 2%/2%/2%/2% increases for the 2027-2030 years respectively.
- Return on investments (Bank interest, MFA bond and money market funds) Interest rates can be unpredictable and are budgeted low to account for declining interest rates.
- The "Small Communities Grant" is budgeted at \$389,000 for the next 5 years, these funds are used to offset current year operating expenses.
- The Community Works funding (Gas Tax Contribution) is determined by the UBCM Federal Gas Tax Agreement Allocation Schedule. These funds are to be used for the eligible projects identified within the funding program or transferred at the year end to the reserve fund.



General Fund – Expenditures

- As per the collective agreement all union wages are subject to a 4% increase in 2026. The current collective agreement expires December 31st, 2029. Future increases included in the collective agreement are 2027 – 3%, 2028 – 2%, 2029 – 4.5%.
- Total employer benefit expense has lowered to the rate of 26%.
- Heat, Insurance, water and sewer charges are increased 5% each year.
- Hydro increases at 5% each year.
- Information Technology continues to see increases each year to provide the required level of cyber security.

Sewer & Water Fund

- Sewer & water frontage taxes are increased annually at 5% as per the current frontage tax bylaws that expires on December 31st, 2027.
- Water & Sewer rates were reviewed and updated for 2026 as included in Fees & Charges Bylaw amendment 1468.
- Annual increases of 5% to Water and Sewer user fees are included in the Financial plan for planning purposes.

Debt Principal Payments:

- The District of 100 Mile House currently has no debt.



Capital:

The long-term capital plan is subject to change; grant funding applications can significantly impact possible projects. Discussions on the replacement of major pieces of equipment and projects will always be brought forward to Council during these budget discussions.

Community Service

- Fleet Upgrade – Snow Plow replacement

Fire Dept

- Small Equipment & Turn Out Gear

Municipal Office

- Server Replacement

Community Service, Fire Department and Municipal Office items are funded through the machinery and equipment reserve.

Infrastructure

- Horse Lake Bridge
- Paving Projects / Multiple Sites
- Intersection – Cariboo Trail and Horse Lake Road
- Property Upgrade – Fire Department Washdown Pad
- Airport Fencing

Utility Infrastructure

- Exeter Lift Station (brought forward from 2024)
- Centennial Park Washroom Design
- Membrane WTP Design and Demolition

Buildings

- Martin Exeter Hall Heating Improvements
- Community Hall Renovation design
- Martin Exeter Hall Interior Renovation
- Lodge Floor project

Infrastructure, Utility and Buildings projects are funded through a combination of reserve funding, grants and contributions.

Prior to the adoption of the 2026-2030 Financial Plan Bylaw, an opportunity for public consultation is required. A public presentation of the Financial Plan bylaw is scheduled during the Regular Council meeting on April 14th, 2026 beginning at 5:30pm.



Capital 2027 – 2030:

Multiple items are proposed for the 2027 – 2030 fiscal years, as previously noted the long-term capital plan is subject to change with funding a major contributing factor.

Grant funding, reserves and contractor availability during construction season can all have an impact on the final plan. The long-term plan includes the following:

- CS fleet upgrades
- FD fleet upgrades
- IT upgrades
- Paving projects
- Park and recreation infrastructure
- Water infrastructure upgrades
- Sewer infrastructure upgrades

The District is constantly on the lookout for third party funding programs that support major capital projects. It is essential that the District continues to balance the provision of services to meet the community needs while at the same time maintaining and replacing aging infrastructure and equipment with an eye to minimizing the need to enter long-term borrowing commitments.

ALTERNATIVES:

1. That the Bylaw be read a first, second and third time.
2. That Council direct staff to make edits to the bylaw.

ATTACHMENTS:

District of 100 Mile House Financial Plan Bylaw No. 1472-2026

Prepared By: S. Elias
S. Elias, Director of Finance

Date: April 8/26

Reviewed By: T. Boulanger
T. Boulanger, CAO

Date: April 8/26

**DISTRICT OF 100 MILE HOUSE
Bylaw No. 1472, 2026**

A bylaw to adopt the 2026 to 2030 Financial Plan.

The Council of the District of 100 Mile House in open meeting assembled, hereby enacts as follows:

TITLE

1. This bylaw may be cited for all purposes as "**District of 100 Mile House 2026 Financial Plan Bylaw No. 1472, 2026**".

ENACTMENT

2. THAT, the Five-Year Financial Plan hereto annexed and marked as Schedule "A" and Schedule "B" is hereby approved and authorized and shall be in full force and effect from January 1, 2026 until amended, repealed or replaced.

READ A FIRST, SECOND AND THIRD TIME this 14th day of April, 2026

ADOPTED this day of , 2026

Mayor

Corporate Officer

DISTRICT OF 100 MILE HOUSE
2026 Financial Plan Bylaw No. 1472, 2026
Schedule "A"

REVENUES	2026	2027	2028	2029	2030
Taxes & Grants In Lieu	\$ 3,778,710	\$ 3,858,680	\$ 3,940,645	\$ 4,024,670	\$ 4,110,810
Utility Rates	1,335,145	1,401,660	1,471,520	1,544,860	1,621,875
Sales of Services	337,600	329,000	335,000	341,285	347,880
Government Grants	2,192,695	1,471,265	1,271,855	1,272,450	1,273,050
Contributions & DCC	4,090	4,090	4,090	4,090	4,090
Other Revenue	347,420	347,420	347,420	347,420	347,420
Transfer from Reserves	173,885	46,760	46,760	46,760	46,760
Transfer from Other	2,117,015	2,094,435	1,863,495	1,829,500	1,815,790
	\$ 10,286,560	\$ 9,553,310	\$ 9,280,785	\$ 9,411,035	\$ 9,567,675

EXPENDITURES	2026	2027	2028	2029	2030
General Government	\$ 1,737,900	\$ 1,166,865	\$ 1,193,905	\$ 1,225,955	\$ 1,255,585
Protective Services	1,088,145	1,090,590	905,130	925,000	931,775
Transportation Services	1,767,365	1,758,455	1,790,970	1,838,965	1,863,385
Environmental & Public Health	167,415	158,660	160,730	163,685	164,425
Recreation & Culture	172,680	175,910	179,495	184,410	185,980
Utility Operations	1,187,280	1,085,755	1,107,905	1,146,940	1,157,960
Development & Planning	627,315	489,765	501,230	508,375	510,945
Interest & Bank Charges	14,200	14,200	14,200	14,200	14,200
Principal Debt Payment	-	-	-	-	-
Amortization	2,117,015	2,094,435	1,863,495	1,829,500	1,815,790
Transfer to Capital Reserve	508,820	592,755	654,305	703,145	784,400
Transfer to Equipment Reserve	214,900	214,900	214,900	214,900	214,900
Transfer to Other Reserves	683,525	711,020	694,520	655,960	668,330
	\$ 10,286,560	\$ 9,553,310	\$ 9,280,785	\$ 9,411,035	\$ 9,567,675

	\$ -	\$ -	\$ -	\$ -	\$ -
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CAPITAL	2026	2027	2028	2029	2030
Capital Expenditure	5,968,855	11,850,000	10,951,000	1,294,000	1,727,000
Transfer from Operating Surplus	7,940	-	54,000	-	-
Transfer from Reserves	3,961,905	1,850,000	2,897,000	1,294,000	1,727,000
Grant Funding	399,010	10,000,000	-	-	-
Developer Contributions	1,600,000				
Borrowing			8,000,000		
	\$ -	\$ -	\$ -	\$ -	\$ -

**DISTRICT OF 100 MILE HOUSE
2026 Financial Plan Bylaw No. 1472, 2026
Schedule "B"**

STATEMENT OF OBJECTIVES & POLICIES

In accordance with the Sec 165 (3.1) of the *Community Charter*, the Council of the District of 100 Mile House must set out objectives and policies of the municipality in relation to the following:

- a) The proportion of total revenue that is proposed to come from each of the funding sources;
- b) The distribution of property taxes among the property classes; and
- c) The use of permissive tax exemptions.

FUNDING SOURCES

The table below shows the proportion of total revenue to be raised from each funding source in 2026. Property taxes, which provide a stable and consistent source of funding, are the primary source of revenue for the District, while Government grants and transfers from other and reserves, (which will fluctuate year to year) are second highest for planned funding sources.

Revenue Distribution	% of Total Revenue	Dollar Value
Property & Parcel Taxes	36.7%	\$ 3,778,710
Government Grants	21.3%	2,192,695
Transfers from Other	20.6%	2,117,015
Utility User Fees	13.0%	1,335,145
Other Revenue	6.7%	689,110
Transfer from Own Reserves	1.7%	173,885
	100%	\$ 10,286,560

Objectives

- To adequately maintain core municipal services exclusive of alternative local government funding programs.
- That the cost of living increases reduce the net worth of municipal taxation dollars.
- To review user fees and charges on an ongoing basis.

DISTRICT OF 100 MILE HOUSE
2026 Financial Plan Bylaw No. 1472, 2026
Schedule "B"

Policies

- Utility user fees have been established and if needed, will be adjusted to ensure that these funds are self-liquidating.
 - Other revenues, including franchise fees will be considered as general revenue in the financial plan and any restrictions placed on these revenues will be determined annually.
 - The District will ensure that all government transfers are used in accordance with the terms and conditions attached to the funding and that all reporting requirements are met. Unconditional government transfers will be considered as general revenue in the financial plan. The District will continue to apply for grant funding to support projects and initiatives.
 - The District will initiate partnerships and other measures that will diversify revenues in order to provide services and opportunities to the community that may have not otherwise been possible.
-

DISTRICT OF 100 MILE HOUSE
2026 Financial Plan Bylaw No. 1472, 2026
Schedule “B”

DISTRIBUTION OF PROPERTY TAXES

The projected distribution of property tax values included in the financial plan among the property classes for 2026 is as follows:

Assessment Class	% of Total Collection	Collection Dollar Value
Class 1 - Residential	26%	881,004
Class 2 - Utilities	20%	673,333
Class 4 - Major Industry	15%	514,489
Class 5 - Light Industry	2%	57,191
Class 6 - Business	36%	1,210,474
Class 8 - Recreation & Non-Profit	0.04%	1,468
Class 9 - Farm	0.05%	1,567
	100%	\$ 3,339,526

Objectives

- To have stable taxation rates and that Council give consideration to cost of living increase for all classes.
- To have user fees that cover the cost of the service and reduce the burden on the entire tax base.
- Continue to encourage economic development initiatives designed to attract more investment in the community to expand the tax base.

Policy

- It is the policy of Council to approve Municipal property tax rates annually by considering changes in the assessment base, inflationary factors and economic conditions and costs of providing ongoing and new District services.

DISTRICT OF 100 MILE HOUSE
2026 Financial Plan Bylaw No. 1472, 2026
Schedule "B"

PERMISSIVE TAX EXEMPTIONS

Objectives

- To exempt certain parcels of land in the District of 100 Mile House from taxation as provided by Section 220 and 224 of the Community Charter, Chapter 26.

Policy

- To continue to provide permissive exemptions to include religious institutions, not for profit societies and service organizations that the District feels are a benefit to the community. Historically these exemptions have been granted at 100% of taxes payable.
-

DISTRICT OF 100 MILE HOUSE
2026 Financial Plan Bylaw No. 1472, 2026
Schedule "B"

SURPLUS AND RESERVES

It is in the best interest of the District of 100 Mile House to maintain healthy and functional surplus accounts and reserve funds in order to ensure long term financial sustainability.

Objectives

- Capital funding provided through the annual process will be adequate to maintain the District's capital assets and infrastructure and provide for the replenishment of capital assets.
- Establish and maintain reserves to provide stability to municipal operations and ensure the District can meet both current fiscal requirements and future obligations.
- Strive to increase the sum of the balances of the reserve funds and unappropriated surplus accounts.

Policies

- To establish a target of operational surplus in the General Fund in the amount of twenty percent (20%), of the total revenues to a maximum of \$500,000, in a given fiscal year. Any accumulated surplus which exceeds this amount shall be allocated to capital reserves.
 - To establish a target of operational surplus in each of the Sewer and Water funds in the amount of twenty percent (20%) of the total revenues from sales of sewer and water services in a given fiscal year and any accumulated surplus which exceeds these amounts shall be allocated to the Utility Infrastructure Reserve Fund.
 - To increase the following reserves annually from revenues in accordance with the annual approved budget:
 - Municipal Infrastructure Reserve Fund
 - Mobile Equipment Replacement Reserve Fund
 - Emergency Equipment Replacement Reserve Fund
 - Computer System Reserve Fund
-

DISTRICT OF 100 MILE HOUSE
2026 Financial Plan Bylaw No. 1472, 2026
Schedule “B”

DEBT MANAGEMENT

Proceeds from borrowing will be used within the guidelines of the bylaw established to borrow the funds. The maximum amount of accumulated borrowings will be in accordance with the regulations outlined in the Community Charter.

Objectives

- Maintain the long-term debt servicing liability at a manageable level.

Policies

- Limit the creation of long-term debt to the financing of large infrastructure and economic development projects.
- Minimize debt costs by seeking out and applying for provincial and federal government grants whenever possible.

The objectives and policies as stated above are broad in nature to assist Council in their decision-making process. Rate capping and ratio limitations on property tax were intentionally excluded so as not to restrict Council's ability to make future decisions.

Cheque Register-Summary-Bank



K1

Supplier : 079850 To ZZ9950
 Pay Date : 21-Mar-2026 To 09-Apr-2026
 Bank : 0099 - CASH CLEARING/SUSPENSE "BANK" To 6 - 100

Seq : Cheque No. Status : All
 Medium : M=Manual C=Computer E=EFT-PA
 Print Signature Block : No

Cheque #	Cheque Date	Supplier	Supplier Name	Status	Batch	Medium	Amount
31097	24-Mar-2026	ICBC50	ICBC	Issued	121	C	41,093.00
31098	30-Mar-2026	1MDE50	100 MILE DEVELOPMENT CORPORATION	Issued	137	C	855.23
31099	30-Mar-2026	AMRI50	AMRIZE CANADA INC	Issued	137	C	11,411.86
31100	30-Mar-2026	ARCP50	ARCADIS PROFESSIONAL SERVICES (CANAL	Issued	137	C	10,743.18
31101	30-Mar-2026	BARD50	BARNETT, DONNA	Issued	137	C	299.99
31102	30-Mar-2026	CAME50	CAMEO PLUMBING LTD	Issued	137	C	265.26
31103	30-Mar-2026	CINT50	CINTAS CANADA LIMITED	Issued	137	C	520.14
31104	30-Mar-2026	CITQ50	CITY OF QUESNEL	Issued	137	C	2,000.00
31105	30-Mar-2026	FINN50	FINNING	Issued	137	C	37.86
31106	30-Mar-2026	INTR50	INTER-MTN TESTING LTD	Issued	137	C	2,813.48
31107	30-Mar-2026	MILH50	MILE HIGH PARTY RENTAL INC	Issued	137	C	525.00
31108	30-Mar-2026	MINI50	MINISTER OF FINANCE	Issued	137	C	214.85
31109	30-Mar-2026	NESS50	NESST SOCIETY	Issued	137	C	1,625.00
31110	30-Mar-2026	PERF50	PERFORMANCE ALL TERRAIN & RENTALS LT	Issued	137	C	503.95
31111	30-Mar-2026	SAVE50	SAVE ON FOODS	Issued	137	C	39.95
31112	30-Mar-2026	SCHF50	SCHLUTER, FRANK	Issued	137	C	500.00
31113	30-Mar-2026	WARE50	WARREN, EMILY	Issued	137	C	535.00
31114	30-Mar-2026	FIVS50	FIVE STAR PERMITS	Issued	139	C	500.00
05107-0001	26-Mar-2026	ADTS50	ADT CANADA INC	Issued	122	E	193.99
05108-0001	26-Mar-2026	TELU50	TELUS COMMUNICATIONS COMPANY	Issued	123	E	17.01
05109-0001	26-Mar-2026	BCHY50	BC HYDRO & POWER AUTHORITY	Issued	124	E	14,701.15
05110-0001	26-Mar-2026	BCHY50	BC HYDRO & POWER AUTHORITY	Issued	125	E	294.15
05111-0001	26-Mar-2026	FORT50	FORTIS BC - NATURAL GAS	Issued	126	E	2,932.38
05112-0001	26-Mar-2026	BCHY50	BC HYDRO & POWER AUTHORITY	Issued	127	E	54.71
05113-0001	26-Mar-2026	SHAW50	SHAW CABLE	Issued	128	E	395.14
05114-0001	26-Mar-2026	BCLA50	BC LAND TITLE & SURVEY	Issued	129	E	250.00
05115-0001	26-Mar-2026	SHAW50	SHAW CABLE	Issued	130	E	286.67
05116-0001	26-Mar-2026	SHAW50	SHAW CABLE	Issued	131	E	362.66
05117-0001	26-Mar-2026	RECE50	RECEIVER GENERAL OF CANADA	Issued	132	E	8,606.36
05118-0001	26-Mar-2026	RECE50	RECEIVER GENERAL OF CANADA	Issued	133	E	19,428.15
05119-0001	27-Mar-2026	PENS50	PENSION CORPORATION	Issued	134	E	11,230.19
05120-0001	26-Mar-2026	FRCO50	FOUR RIVERS CO-OPERATIVE	Issued	136	E	18.14
05121-0001	30-Mar-2026	1MFI50	100 MILE FIREMEN'S SOCIETY	Issued	138	T	1,900.00
05121-0002	30-Mar-2026	OMPS50	100 MILE PRIDE SOCIETY	Issued	138	T	355.00
05121-0003	30-Mar-2026	ACEC50	ACE COURIER SERVICES	Issued	138	T	453.01
05121-0004	30-Mar-2026	BCOE50	BC ONE CALL	Issued	138	T	87.55
05121-0005	30-Mar-2026	CARN50	CARO ANALYTICAL SERVICES	Issued	138	T	608.58
05121-0006	30-Mar-2026	CENU50	CENTURY HARDWARE LTD	Issued	138	T	117.88
05121-0007	30-Mar-2026	FIRT50	FIRST TRUCK CENTRE INC	Issued	138	T	3,424.97
05121-0008	30-Mar-2026	LONE50	FRASER VALLEY BUILDING SUPPLIES INC	Issued	138	T	31.34
05121-0009	30-Mar-2026	GART50	GARTH'S ELECTRIC CO LTD - INC NO. 248102	Issued	138	T	3,497.10
05121-0010	30-Mar-2026	INNO50	INNOV8 DIGITAL SOLUTIONS	Issued	138	T	64.85
05121-0011	30-Mar-2026	INTU50	INTERNATIONAL UNION OF OPERATING ENG	Issued	138	T	612.02
05121-0012	30-Mar-2026	JMHY50	JM HYDROVAC	Issued	138	T	544.00
05121-0013	30-Mar-2026	KALT50	KAL TIRE	Issued	138	T	1,698.25
05121-0014	30-Mar-2026	MUNC50	MUNICIPAL INSURANCE ASSOCIATION OF BF	Issued	138	T	1,000.00
05121-0015	30-Mar-2026	NORM50	NORTHERN COMPUTER	Issued	138	T	67.20
05121-0016	30-Mar-2026	PATE50	PATERSON SEPTIC SERVICE	Issued	138	T	252.00
05121-0017	30-Mar-2026	PERS50	PERFECT SOLUTIONS LTD	Issued	138	T	1,600.48
05121-0018	30-Mar-2026	REGC50	REGENCY CHRYSLER	Issued	138	T	180.10
05121-0019	30-Mar-2026	SHAS50	SHAWS ENTERPRISES LTD	Issued	138	T	252.00
05121-0020	30-Mar-2026	SMIT50	SMITTY'S JANITORIAL SERVICES (1993)	Issued	138	T	2,388.75
05121-0021	30-Mar-2026	TRUE50	TRUE CONSULTING GROUP	Issued	138	T	29,441.62
05121-0022	30-Mar-2026	WILL50	WILLIAMS LAKE WATER FACTORY	Issued	138	T	62.50

DISTRICT OF 100 MILE HOUSE
Cheque Register-Summary-Bank



AP5090

Page : 2

Date : Apr 09, 2026

Time : 10:57 am

Supplier : 079850 To ZZ9950
 Pay Date : 21-Mar-2026 To 09-Apr-2026
 Bank : 0099 - CASH CLEARING/SUSPENSE "BANK" To 6 - 100

Seq : Cheque No. Status : All
 Medium : M=Manual C=Computer E=EFT-PA
 Print Signature Block : No

Cheque #	Cheque Date	Supplier	Supplier Name	Status	Batch	Medium	Amount	
Bank : 4 ROYAL BANK - CURRENT ACCOUNT								
05121-0023	30-Mar-2026	WURT50	WURTH CANADA LTD	Issued	138	T	884.35	
05122-0001	01-Apr-2026	MANU50	MANULIFE FINANCIAL	Issued	142	E	7,140.44	
05123-0001	08-Apr-2026	SHAW50	SHAW CABLE	Issued	143	E	134.35	
05124-0001	08-Apr-2026	SHAW50	SHAW CABLE	Issued	144	E	173.60	
05125-0001	08-Apr-2026	SHAW50	SHAW CABLE	Issued	145	E	218.40	
05126-0001	08-Apr-2026	FRCO50	FOUR RIVERS CO-OPERATIVE	Issued	146	E	8,428.90	
05127-0001	25-Mar-2026	WORK50	WORKERS' COMPENSATION BOARD	Issued	147	E	18,798.90	
05131-0001	08-Apr-2026	BLAK50	BLACK PRESS GROUP LTD	Issued	151	E	250.83	
Total Computer Paid :		74,483.75	Total EFT PAP :		93,916.12	Total Paid :		217,923.42
Total Manually Paid :		0.00	Total EFT File :		49,523.55			

62 Total No. Of Cheque(s) ...

CAPITAL: \$ 40,184.80