



DISTRICT OF 100 MILE HOUSE

**AGENDA FOR THE REGULAR MEETING OF THE MUNICIPAL COUNCIL
TO BE HELD IN MUNICIPAL COUNCIL CHAMBERS
Tuesday, June 9th, 2026 at 5:30 PM**

A.	<u>CALL TO ORDER</u>
	<p>Mayor to call the regular meeting to order at 5:30 PM. Acknowledgement that this meeting is being held on Tsq̓escencúfecw.</p> <p><i>Please be advised that this is an open public meeting. As such, members of the press or public may be capturing audio and video recordings or photos of our proceedings. By attending and participating, you acknowledge that your voice, image, and statements form part of the public record.</i></p>
B.	<u>APPROVAL OF AGENDA:</u>
	<p>B1</p> <p>BE IT RESOLVED THAT the June 9th, 2026 Regular Council agenda <u>be approved</u>.</p>
Annual Report Approval	<p>Council to report on activities for the year ended December 31st, 2025 and invite input from the general public pertaining to the content of the 2025 Annual Report</p> <hr/> <p>BE IT RESOLVED THAT the 2025 Annual Report be approved.</p>
C.	<u>INTRODUCTION OF LATE ITEMS AND FROM COMMITTEE OF THE WHOLE:</u>
D.	<u>DELEGATIONS / PUBLIC HEARING:</u>

Jennifer Houghton – Campaign Director for the New Forest Act	<p>D1</p> <p>Jennifer will be present to provide a brief presentation on the proposed New Forest Act Framework and its implications for forest management, watershed protection, and community resilience in British Columbia.</p>
Mayor Doug Holmes	<p>D2</p> <p>Mayor Doug Holmes from the District of Summerland will present a PowerPoint on the struggles of small municipalities and the Resort Municipality Initiative (RMI).</p>
E.	<p><u>MINUTES:</u></p>
Regular – May 26th, 2026	<p>E1</p> <p>BE IT RESOLVED THAT the minutes of the Regular Council meeting of May 26th, 2026 <u>be adopted</u>.</p>
F.	<p><u>UNFINISHED BUSINESS:</u></p>
G.	<p><u>MAYOR’S REPORT:</u></p>
H.	<p><u>CORRESPONDENCE:</u></p>
100 Mile Youth Initiative (Skatepark)	<p>H1</p> <p>BE IT RESOLVED THAT the correspondence dated May 27th, 2026 from the 100 Mile Youth Initiative regarding a letter of commitment be received.</p> <p style="text-align: center;"><i>Further action at the discretion of Council</i></p>
Burghley Crescent Closure Petition	<p>H2</p> <p>BE IT RESOLVED THAT the correspondence dated May 18th, 2026 from P. Harper regarding the closure of Burghley Crescent and the corresponding Council Report be received</p> <p style="text-align: center;"><i>Further action at the discretion of Council</i></p>

<p>Bylaw Report May 2026</p>	<p>H3 BE IT RESOLVED THAT the Bylaw report for the period of May 2026 be received.</p>
<p>FYI Correspondence</p>	<p>H4 BE IT RESOLVED THAT the June 3rd, 2026 For Information Correspondence be received</p>
<p>FireSmart Report May 2026</p>	<p>H5 BE IT RESOLVED THAT the FireSmart monthly report for the period of May 2026 <u>be received.</u></p>
<p>I.</p>	<p><u>STAFF REPORTS:</u></p>
<p>Local Government Climate Action Program (LGCAP)</p>	<p>I1 BE IT RESOLVED THAT the 2025 Local Government Climate Action Program report be received.</p>
<p>2026 Capital Plan Amendments</p>	<p>I2 BE IT RESOLVED THAT the memo from Finance regarding the 2026 Capital Amendment Considerations be received. <i>Further direction at the discretion of Council</i></p>
<p>J.</p>	<p><u>BYLAWS:</u></p>
<p>K.</p>	<p><u>VOUCHERS</u></p>
<p>Paid Vouchers (May 23rd – June 4th, 2026) #31159 – #31177 & EFTs</p>	<p>K1 BE IT RESOLVED THAT the paid manual vouchers #31159 to #31177 and EFT’s totaling \$133,936.01 <u>be received.</u></p>
<p>L.</p>	<p><u>OTHER BUSINESS:</u></p>

M.	<u>QUESTION PERIOD:</u> Call for questions from the public for items relevant to the agenda.
	<u>IN CAMERA SESSION:</u>
N.	<u>ADJOURNMENT :</u> BE IT RESOLVED THAT this June 9 th , 2026, meeting of Council be adjourned: Time:



PUBLIC NOTICE

May 29th, 2026

Municipal residents are advised that the District's 2025 Annual Report is available for public inspection at the Municipal Office located at #1-385 Birch Avenue, or on the District's web site under "Government & Bylaws" at www.100milehouse.com. The public will have an opportunity to make submissions and ask questions of Council at the Regular Public Council Meeting scheduled for Tuesday June 9th 2026 in the Municipal Council Chambers (Fourth Street entrance) commencing at 5:30 p.m.

Corporate Administration
district@100milehouse.com



New Forest Act Framework

Executive Summary

The New Forest Act is a proposed legislative framework to address long-term instability in British Columbia's forest sector by aligning forest management with the ecological limits of the land base and the economic needs of communities.

Purpose

The framework is designed to stabilize timber supply, restore watershed function, and support durable regional economies by shifting from volume-based management toward outcomes-based management grounded in ecological performance.

Forests are treated as critical public infrastructure—supporting water security, slope stability, biodiversity, and long-term fibre supply.

Context

BC's forest sector is experiencing increasing instability:

- Declining timber quality and accessibility
- Rising harvesting and transportation costs
- Reduced operable land base due to ecological and physical constraints
- Increasing impacts from wildfire, drought, and hydrological disruption

These conditions are not temporary. They reflect structural limits within the current management framework, which relies on projected volume targets that are increasingly difficult to achieve in practice.

Core Approach

The New Forest Act restructures forest management around a spatial and operational framework: **Protect – Restore – Harvest (PRH)**.



Protect

Primary forests and critical watershed areas are maintained to preserve ecological function, hydrological stability, and long-term system resilience.

Restore

Previously logged and degraded areas are managed for recovery of forest structure, hydrology, and ecological function, improving future productivity and reducing risk.

Harvest

Timber harvesting continues on previously disturbed lands using selection-based systems, continuous cover, and retention approaches—only where ecological thresholds allow.

Timber Supply Stability

The framework is designed to stabilize long-term timber supply by aligning harvest levels with verified ecological growth and site conditions, rather than forecasted volume targets based on increasingly constrained land base assumptions.

This reduces the risk of future supply shortfalls, mill closures, and cyclical economic disruption.

Governance and Implementation

The framework introduces a governance model that integrates ecological, economic, and regional considerations:

- Regional decision-making through Community Forest Boards
- Independent oversight and reporting through a Forester General
- Integration of scientific and Indigenous knowledge at the planning level
- Operational monitoring through local and regional structures

At the provincial level, legislation would consolidate and replace the current framework to align management with long-term outcomes.



Transition

The transition is designed to occur over a 1–5 year period:

- Existing harvesting rights conclude at renewal
- No requirement for tenure buy-backs
- Workforce transition supported through expansion of restoration, planning, monitoring, and value-added sectors

This approach enables a phased shift while maintaining operational continuity.

Economic Implications

The framework supports a shift from high-volume dependency toward:

- More stable, lower-variance timber supply
 - Increased value per cubic metre
 - Expanded employment in restoration, monitoring, and value-added processing
 - Regional log markets that improve allocation efficiency and local economic benefit
-

Summary

The New Forest Act outlines one approach to addressing long-term structural challenges in BC's forest sector.

It focuses on aligning management with ecological limits, improving the reliability of timber supply, and supporting more stable regional economies—while maintaining a working forest.

Download the full proposal and backgrounder at: <https://boundaryforest.org/the-new-forest-act-proposal/>

Email: boundaryforest@gmail.com

Website: www.boundaryforest.org

Agricultural Municipality Initiative



Mayor Doug Holmes, District of Summerland



Summerland, 2025:

- \$12.5m collected in property taxes (total)
 - \$660,000 from ALR lands (all classes)
 - » **\$64,437 from Class 9** (0.52% total)
- \$2.03m to service ALR properties (excluding water)
 - increase from \$1.63m in 2021

For every \$1 collected from ALR, costs \$3 to service

- ratio increasing as infrastructure costs increase

Resort Municipality Initiative (RMI)

- \$13m/yr to 14 resort towns
- helps pay for infrastructure and amenities for tourism (capital and operations)
- tourism puts strain on infrastructure beyond what local tax base can support

Agricultural Municipality Initiative (AMI)

- proposed

- 12 small municipalities with 2,000+ ha land in ALR
- need help to pay for infrastructure in rural areas
- farming puts strain on infrastructure beyond what our tax bases can support



Potential AMI muni's

Municipality	Pop. (2021)	Hectares total	Hectares in ALR	% of ha. in ALR
Central Saanich	17,989	4,508	2,980	66%
Coldstream	11,171	7,654	3,920	45%
100 Mile House	1,928	5,425	4,320	80%
Houston	3,052	7,071	3,640	51%
Kent	6,300	18,402	6,460	35%
Lake Country	15,817	12,330	4,770	39%
North Cowichan	31,990	19,244	6,250	33%
Pitt Meadows	21,892	8,008	6,920	86%
Salmon Arm	19,432	16,584	6,370	38%
Spallumcheen	5,307	26,357	14,370	55%
Summerland	12,042	6,713	2,010	31%
Vanderhoof	4,346	5,763	3,330	58%

Provincial response



- Three mayors met with Min. Popham (April 27)
- Supportive but no money
- Commitment to raise with Minister of Finance, meet group at UBCM

We need to keep working at it from our end!



Next steps for us

- Shift from Summerland's initiative to Group's
- Collate tax-vs-cost analysis from 12 municipalities
- Hire consultant to draft policy/funding formula
- Continue to advocate
 - Support received from BC Ag Council & BC Fruit Growers Assoc.
- UBCM meeting with Minister Popham
- Joint submission to Select Standing Committee on Finance budget consultation (2027)

Goal: to have program in place before next Prov election



Request(s) to you

- Conduct analysis of taxation received from ALR lands vs operational and capital maintenance costs
-
- Participate in UBCM meeting with Minister Popham
 - Advocate locally (MLA, farming community, others)
 - Contribute to policy draft
 - Participate in joint submission to Select Standing Committee on Finance budget consultation (2027)



Thank you!

Your formal support will strengthen our collective advocacy and help demonstrate to the Province the need to recognize the role of small municipalities in providing the infrastructure required to ensure the sustainability of agriculture.



E1

DISTRICT OF 100 MILE HOUSE

MEETING HELD IN DISTRICT COUNCIL CHAMBERS

Tuesday, May 26th, 2026, AT 5:30 PM

PRESENT: Mayor Maureen Pinkney
 Councillor Donna Barnett
 Councillor Jenni Guimond
 Councillor David Mingo
 Councillor Marty Norgren

STAFF: CAO, T. Boulanger
 Dir. of Community Services, T. Conway

Other: (25) Media: (1)

<p>A</p>	<p><u>CALL TO ORDER</u></p> <p>Mayor Pinkney called the regular meeting to order at 5:30 PM</p> <p>Mayor Pinkney acknowledged that this meeting is being held on Tsqescencúlcw.</p>
<p>B</p>	<p><u>APPROVAL OF AGENDA</u></p>
	<p>B1</p> <p>Res: 128/26 Moved By: Councillor Mingo Seconded By: Councillor Barnett</p> <p>BE IT RESOLVED THAT the May 26th, 2026 Regular Council agenda <u>be approved as amended</u> adding Mayor Pinkney’s NCLGA notes under G1 Mayors Report.</p> <p style="text-align: center;">CARRIED</p>
<p>C</p>	<p><u>INTRODUCTION OF LATE ITEMS AND FROM THE COMMITTEE OF THE WHOLE:</u></p>

D	<u>DELEGATIONS / PUBLIC HEARINGS:</u>
Caroline Slade – Dawson Road Maintenance Spring Update	<p>D1</p> <p>Caroline Slade, Dawson Road Maintenance Quality Manager was present to provide Council with a spring update on road maintenance in the Cariboo.</p> <p>Council was appreciative of the update and continuous engagement. Council had multiple inquiries, which included:</p> <ul style="list-style-type: none"> ➤ Brine usage ➤ Sweeping ➤ Capital project planning ➤ Pot holes and road maintenance ➤ Brushing
Victoria Walker	<p>D2</p> <p>Victoria Walker, representative of Spirit of 66 Project was present to provide Council with an overview of their proposal on healthcare workforce housing infrastructure stabilization.</p> <p>Council was appreciative of the advocacy and passion and encouraged the group to stay positive, passionate, and recommended presenting to the Cariboo Regional District Board of Directors and contact Tsqescen for possible partnerships.</p>
E	<u>MINUTES</u>
Special – May 12th, 2026	<p>E1</p> <p>Res: 129/26 Moved By: Councillor Guimond Seconded By: Councillor Mingo</p> <p>BE IT RESOLVED THAT the minutes of the Special Council meeting of May 12th, 2026 <u>be adopted.</u></p> <p style="text-align: center;">CARRIED</p>

<p>Regular – May 12th, 2026</p>	<p>E1</p> <p>Res: 130/26 Moved By: Councillor Mingo Seconded By: Councillor Norgren</p> <p>BE IT RESOLVED THAT the minutes of the Regular Council meeting of May 12th, 2026 <u>be adopted.</u></p> <p style="text-align: center;">CARRIED</p>
<p>COW – April 28th, 2026</p>	<p>E1</p> <p>Res: 131/26 Moved By: Councillor Barnett Seconded By: Councillor Norgren</p> <p>BE IT RESOLVED THAT the minutes of the COW meeting of April 28th, 2026 <u>be adopted.</u></p> <p style="text-align: center;">CARRIED</p>
<p>F</p>	<p><u>UNFINISHED BUSINESS:</u></p>
<p>G</p>	<p><u>MAYORS REPORT:</u></p>
	<p>Mayor Pinkney noted the following:</p> <ul style="list-style-type: none"> ➤ NCLGA – See additional notes added to Agenda and circulated to Council ➤ CN Rail advocacy coming together with the final proposal prepared for NDIT ➤ Meeting with resident on Fire Retardant concerns ➤ Economic Development Task Force interviews completed, first meeting to be scheduled shortly ➤ NMPT road show in 100 Mile House this week ➤ Meeting with Enbridge on future housing demands during project ➤ Was unable to attend the NSTQ assembly, but was very pleased to hear it was a success ➤ There are a variety of events happening this weekend! <p>Councillor Norgren noted the following:</p> <ul style="list-style-type: none"> ➤ NCLGA – All resolutions were completed, nurse practitioner advocacy had strong support ➤ Sporting events are a major contributor to the economy and

	<p>utilize an abundance of volunteers</p> <p>Councillor Mingo noted the following:</p> <ul style="list-style-type: none"> ➤ Don't miss your opportunity to attend the Lone Butte Gun Range Day on June 6th from 10:00 – 3:00 <p>Councillor Barnett noted the following:</p> <ul style="list-style-type: none"> ➤ NSTQ gathering was excellent ➤ 100 Mile Museum Society progressing ➤ Citizen of the year – get your nominations in! ➤ Thank you to the Free Press for the great article on the accessibility committee and supporting their efforts ➤ Parktacular Event on June 13th planning well underway! <p>Councillor Guimond noted the following:</p> <ul style="list-style-type: none"> ➤ Party in the Park ball tournament planning underway – multiple teams already registered for fast paced weekend
<p>H</p>	<p><u>CORRESPONDENCE:</u></p>
<p>City of Prince George UBCM Resolution Support</p>	<p>H1</p> <p>Res: 132/26 Moved By: Councillor Barnett Seconded By: Councillor Guimond</p> <p>WHEREAS the Province has indicated they will end the northern and rural homeowner benefit beginning in 2027 reducing the amount northern and rural communities are eligible for;</p> <p>AND WHEREAS there remains strong rationale for a higher grant value in northern and rural communities due to higher costs of heating and transportation regardless of the repeal of the consumer carbon tax</p> <p>THEREFORE BE IT RESOLVED THAT UBCM strongly urges the Province to explain and reserve the decision to reduce the Northern Rural Homeowners grant</p> <p style="text-align: center;">CARRIED</p> <p>Council noted the importance of educating taxpayers on the implications of the provincial decision to eliminate the Northern and Rural Grant portion.</p>

<p>PSO Grad Parade Street Closure</p>	<p>H2</p> <p>Res: 133/26 Moved By: Councillor Barnett Seconded By: Councillor Mingo</p> <p>BE IT RESOLVED THAT the memo from Administration dated May 11th, 2026 regarding the PSO Graduation Parade Route be received; and further</p> <p>BE IT RESOLVED THAT the Council of the District of 100 Mile House approve the PSO graduation parade route through the downtown core of 100 Mile House into Centennial Park on Saturday, June 20th 2026, between 1:00 pm and 2:00 pm; and further</p> <p>BE IT RESOLVED THAT the PSO Grad Committee be directed to work closely with the District of 100 Mile House Community Services Dept. to coordinate the event.</p> <p style="text-align: center;">CARRIED</p>
<p>I</p>	<p><u>STAFF REPORTS:</u></p>
<p>2025 Annual Report</p>	<p>I1</p> <p>Res: 134/26 Moved By: Councillor Barnett Seconded By: Councillor Mingo</p> <p>BE IT RESOLVED THAT The District of 100 Mile House 2025 Annual Report <u>be received</u> and advertised for public inspection.</p> <p style="text-align: center;">CARRIED</p>

<p>2025 SOFI Report</p>	<p>I2</p> <p>Res: 135/26 Moved By: Councillor Barnett Seconded By: Councillor Mingo</p> <p>BE IT RESOLVED THAT the Council Report dated May 19th, 2026 from the Director of Finance regarding the Statement of Financial Information be received; and further</p> <p>BE IT RESOLVED THAT the Statement of Financial Information of the fiscal year ending 2025 be approved and authorized for signature</p> <p style="text-align: center;">CARRIED</p>
<p>Asset Disposal</p>	<p>I3</p> <p>Res: 136/26 Moved By: Councillor Norgren Seconded By: Councillor Mingo</p> <p>BE IT RESOLVED THAT the Council Report dated May 20th, 2026 from the Director of Finance regarding asset disposal and the attached asset listing be received; and further</p> <p>BE IT RESOLVED THAT Finance be authorized to publicly advertise and dispose of the listed assets as per the provisions of the District of 100 Mile House Asset Disposal provisions under the Policy & Procedures Manual for the District</p> <p style="text-align: center;">CARRIED</p>

<p>Lodge Floor Structural Improvements</p>	<p>I4</p> <p>Res: 137/26 Moved By: Councillor Barnett Seconded By: Councillor Mingo</p> <p>BE IT RESOLVED THAT the report from Finance dated May 25th, 2026, regarding the Lodge Floor Structural Improvements project be received; and further</p> <p>BE IT RESOLVED THAT Council waive the Purchasing Policy requirement for a formal competitive process in favour of a direct award due to limited contractor availability.</p> <p>BE IT RESOLVED THAT Bittersweet Management Services Ltd. Be awarded the Lodge Floor Structural Improvements and related repairs portion of the Lodge project for \$60,940.00, plus applicable taxes</p> <p style="text-align: center;">CARRIED</p>
<p>J</p>	<p><u>BYLAWS:</u></p>
<p>K</p>	<p><u>GENERAL VOUCHERS:</u></p>
<p>Paid Vouchers May 7th – 22nd, 2026) #31131 – #31140 & EFTs</p>	<p>K1</p> <p>Res: 138/26 Moved By: Councillor Barnett Seconded By: Councillor Mingo</p> <p>BE IT RESOLVED THAT the paid manual vouchers #31141 to #31158 and EFT's totaling \$289,380.13 <u>be received.</u></p> <p style="text-align: center;">CARRIED</p>
<p>L</p>	<p><u>OTHER BUSINESS:</u></p>

Maria Roddick
100 Mile Youth Initiative
May 27th, 2026

To Mayor and Council,

I am writing to formally request a letter of commitment from Council regarding the proposed community skatepark project currently being explored for our area.

As part of the next stage of project development, the Rotary Club has requested a letter of commitment to provide confirmation that Town Council supports the project in principle before considering involvement and potential partnership opportunities. A letter from Council would help demonstrate municipal support for the concept and provide reassurance that the project aligns with broader community recreation goals.

At this stage, the project remains in the exploratory and partnership-building phase, and community collaboration will be essential moving forward. A letter of commitment from Council would be tremendously valuable in helping advance discussions with potential partners and supporters. Specifically, I am requesting that Council provide a letter indicating its support for the skatepark project in principle and its willingness to continue exploring the project collaboratively with community partners as development progresses.

Thank you for your time and consideration of this request. I appreciate Council's ongoing support for community recreation initiatives and would be grateful for the opportunity to continue moving this project forward with the District's support.

Sincerely,

Maria Roddick



**District of
100 MILE HOUSE**

**COUNCIL REPORT
File No. 570-01**

**Regular Meeting
June 9th, 2026**

REPORT DATE: May 29th, 2026
TITLE: Petition to partially close lane
PREPARED BY: T. Boulanger, Administration

PURPOSE: To provide information and obtain Council decision on the request received to close a portion of the lane at the rear of the Red Rock Grill and Montane Forestry properties at the intersecting laneway.

RECOMMENDATION: Recommended Resolution:

BE IT RESOLVED THAT the Council Report dated May 29th, 2026 from administration regarding the closure of the lane be received.

Further action at the discretion of Council

BACKGROUND INFORMATION / DISCUSSION:

A local resident, who resides on Cariboo Trail initiated a petition requesting the closure of the lane at the rear of the Red Rock Grill and Montane Forestry properties at the intersecting laneway due to increasing safety concerns within their neighbourhood.

The lane had been closed off in previous years; however, no documentation was located explaining why the barricades were removed.

Under Parking and Traffic Bylaw No. 1193 this lane is classified as follows due to its narrow width.

"Lane" – means a public thoroughfare or way having a width of less than 8 (8) meters (26 Feet) which affords only a secondary means of access to a lot at the side or rear.



As such, the lane is not intended for general two-way traffic flow. Rather, it is intended for local traffic only. In addition, partially closing the lane where requested would not eliminate access to any of the residential or commercial properties in the area.

The petition was circulated to staff for review and comment:

- ✓ Fire Chief had no operational concerns with the access being closed at this location, as emergency access and hydrant coverage are available from both Alder and Cariboo Trail. However, there is an additional access point to the alley located behind the car wash which may continue to create traffic concerns for the adjacent residents if not addresses as part of the overall traffic flow considerations.
- ✓ Director of Community Services had no objections to this request.
- ✓ Director of Economic Development and Planning had no objection to closing the lane where indicated; however, it was noted that the closure may increase traffic movements along Cariboo Trail.

OPTIONS:

- Grant the closure request and direct Staff to barricade the lane at the intersecting lane.
- Deny the closure request and take no action.

BUDGETARY IMPACT:

N/A

LEGISLATIVE CONSIDERATIONS (Applicable Policies and/or Bylaws): N/A

ATTACHMENTS:

Petition received May 18th, 2026 to close the lane
Map illustrating area and point of closure

Prepared By: _____
T. Boulanger, CAO

Date: _____

Reviewed By: _____
T. Conway, Dir Community Services

Date: _____

May 18, 2026 – page1

To: 100 Mile House Mayor and Council members

Subject: Petition to Partially Block the Back Alley between 712 - 716 Cariboo Trail, 100 Mile House, BC

Dear Mayor and Council members:

We are writing this petition to partially block the usage of the back alley situation between 712 and 714 Cariboo Trail. The requested blockage (with cement barrier or similar barrier) would be at the stop sign that intersects the area at the parking lot of 712 Cariboo Trail, the parking lot of Red Rock restaurant and Montane Consultant Ltd (on Alder Ave and 712 Alder Ave respectively).

The issue arise due to:

- The existence of young children, seniors and pedestrians using the back alley to play or walk
- The substantial increase in traffic in the back alley especially with new McDonald opening and other business getting to be busier with the good weather.
- The consistent traffic flow passing by due to proximity to business like, but not limited to : McDonalds, Exeter Valley truck and Car Wash, Carwen Ltd, Red Rock restaurant, Montane Forest Consultant Ltd, Cariboo Plant ranch, Integra Tire and Auto centre and etc.
- The back alley is used by commercial vehicles, commercial trucks, trucks and other 'regular' vehicles passing through
- The back alley is used as a short cut, or a place for U- turns even though there are Alder Ave and Horse Lake Road which are the main roads for the general public in the area
- Vehicles driving too fast around the corner

The concern of the residents:

- The safety of small children, the residents and pedestrians in this stretch of the back alley is deemed paramount and needs to be addressed by the Mayor and council members. This is especially true because their safety is compromised with the increase and constant flow of traffic on the back alley. There are 6 young children that live on this particular stretch of the back alley.
- This is a narrow back alley with some residence being 25.5 feet from their door steps to the back alley lane. This is not a road and this is not a street.
- Alder Ave and Horse lake Road are intended roads that accommodate commercial and 'normal' traffic. Our particular back alley is designated to accommodate the need of the nearby residents only. The zoning for this particular stretch of back alley is characterized by a mix of residential low density (for residents on 714 and 716 Cariboo Trail) and residential medium density (for residents of the 5 townhouses on 712 Cariboo Trail). This stretch of the back alley should not be an alternate route for Alder Ave and Horse Lake Road drivers.

Below is the signature of the residents that are directly affected by the unsafe traffic flow in our section of the back alley. Also please see the layout of the back alley in relation to the residences and business. Furthermore, we ask that you would notify us regarding your decision to partially block the back alley at the stop sign as requested by the residents of the affected stretch of the back alley.

Thank you for your consideration and time.

S.22(1) Personal Information

Paula Harper, # 4 712 Cariboo Tail Box 2315, 100 Mile House, BC, V0K 2E0

To: 100 Mile House Mayor and Council members

Subject: Petition to Partially Block the Back Alley between 712 - 716 Cariboo Trail, 100 Mile House, BC

Signature of the residents on the stretch of the back alley directly affected by the increase flow of traffic:

Name	Address	Phone Number	Signature
Ricky Churcher	712-5 Cariboo Trail	S.22(1)	Personal Information
Bryce Unrau	3-712 Cariboo Trail	S.22(1)	Personal Information
Elena Unrau	3-712 Cariboo Trail	S.22(1)	Personal Information
B. Salter	2-712 Cariboo Trail	S.22(1)	Personal Information
T. Hilstad	1-712 Cariboo Trail	S.22(1)	Personal Information
J. Dahl	714 Cariboo Trail	S.22(1)	Personal Information
S. Labinsky	714 Cariboo Trail	S.22(1)	Personal Information
Paula Harper	4-712 Cariboo Trail	S.22(1)	Personal Information
Debra Morrison	716 Cariboo Trail	S.22(1)	Personal Information

Please note that this signed petition represents 100 percent of all the residents residing on the particular stretch of the back alley affected by the traffic flow.

To: 100 Mile House Mayor and Council members

Subject: Petition to Partially Block the Back Alley between 712 - 716 Cariboo Trail, 100 Mile House, BC

The diagram shows the back alley in relation to the requested block on the back alley, the residents directly affected and the business in the proximity.



- Places Directly Affected by increased traffic (712-716 Cariboo Trail)
- Business nearby
- Roads
- Proposed Block
- stop sign



DISTRICT OF
100 Mile House

District of 100 Mile House – Bylaw Enforcement
Monthly Progress Report

Period: May, 2026

In May there was 6 Requests for Service:

- Complaint about a dog “At large”(Third occurrence).
- Complaint about garbage issues on/around residential property. x 3 different addresses
- Complaint about an overfilled multi tenant residential bin creating a spread of garbage.
- Calls about a bear in area

Other issues dealt with in May:

- Parking issues. Backwards, parked on grass, parked in no parking areas, parking against signage.
Ongoing, parked on Wrangler Way.
- Dealt with a “New” driver who drove over grass in Centennial Park.
- Report of a RV camping in town.
- Trash on commercial properties.
- General patrols of town and park areas.

Jamie Suggitt
Bylaw Enforcement Officer
District of 100 Mile House

**DISTRICT OF 100 MILE HOUSE****FOR INFORMATION CORRESPONDENCE – June 9th, 2026**

- 100 Mile Accessibility Committee Meeting Minutes:
 - March 19th, 2026
- South Cariboo Joint Committee Minutes
 - March 2nd, 2026
 - April 13th, 2026
- Correspondence from the District of Central Saanich
 - Request for dedicated provincial funding to support municipalities that achieve provincially mandated housing targets
 - BC Local Government Climate Action Program (LGCAP)
- Correspondence from the City of Dawson Creek
 - Request for an independent expert led review of universal mental health care in British Columbia
- Correspondence from the City of Abbotsford
 - Provincial Sales Tax Exemption
- FESBC Presentation
 - Supporting Cariboo Communities Through Forest Enhancement
- Correspondence from BCAA
 - BCAA Fireweed Pin information

FOR INFORMATION CORRESPONDENCE



100 MILE HOUSE ACCESSIBILITY COMMITTEE

MINUTES OF THE ACCESSIBILITY COMMITTEE MEETING

Thursday, March 19th, 2026, AT 11:00 AM

PRESENT: Donna Barnett
 Mike Dewing
 Mathew Perera
 Ben Vinje
 Lori Fry
 Kristin Buxton
 Michael McMurray
 Kim Irvine (Teams)

ABSENT: Elliesia Parkins
 Brian Brown – Resigned from Committee

District Staff: T. Boulanger Media: (0) Other: (0)

	<p><u>CALL TO ORDER</u></p> <p>Chair D. Barnett called the meeting to order at 11:12 AM.</p>
	<p><u>APPROVAL OF AGENDA</u></p>
<p>Approval of the Agenda</p>	<p>Moved By: M. Dewing Seconded By: K. Buxton</p> <p>That the March 19th, 2026, Accessibility Committee meeting agenda be approved.</p> <p style="text-align: center;">CARRIED</p>
	<p><u>MINUTES</u></p>
<p>Minutes – January 15th, 2026</p>	<p>Moved By: L. Fry Seconded By: M. Dewing</p> <p>That the minutes from the January 15th, 2026, meeting be approved as received.</p> <p style="text-align: center;">CARRIED</p>

FOR INFORMATION CORRESPONDENCE

	<u>UNFINISHED BUSINESS</u>
Helmet Parade	D. Barnett will discuss with M. Dewing post meeting
SD	Donna and Tammy will visit the school in person to follow up
RBC Buster Grant	Grant was submitted – Should be informed on results by May 2026
Snow Clearing	Improvement noted in curb cut maintenance – If any problems are noted please contact the District office.
	<u>NEW BUSINESS</u>
Follow Up Items	<p>Broken picnic table in Centennial Park near waterpark – follow up on this repair.</p> <p>The Committee would like to invite J. Dickerson, Manager of the South Cariboo Recreation Centre to attend the next Accessibility meeting to provide an update on the items previously identified.</p>
Sunflower Lanyards	Pricing will be acquired and brought back to committee for consideration.
Business Thanks	<p>Thanking businesses for being accessible aware was endorsed by Council.</p> <p>Ideas / Concepts of appreciation for businesses will be brought back to the committee for consideration.</p>
Duck Race Day	The duck race day is June 13 th (11:00 AM – 3:00 PM) and the accessibility committee could consider attending. All ideas are welcome!
	<u>CORRESPONDENCE</u>

FOR INFORMATION CORRESPONDENCE

	<p><u>ADJOURNMENT</u></p> <p>Moved By: K. Buxton Seconded By: M. Dewing</p> <p style="text-align: center;">CARRIED</p> <p>That the Committee meeting is adjourned at 11:50 PM.</p>
	<p>Next meeting – May 21st, 2026</p>



**CARIBOO REGIONAL DISTRICT
SOUTH CARIBOO JOINT COMMITTEE MINUTES**

March 2, 2026

12:00 p.m.

District of 100 Mile House Council Chambers

385 Birch Avenue

100 Mile House, BC

PRESENT: Co-Chair M. Wagner, Director A. Richmond, Director E. de Vries, Co-Chair M. Pinkney, Councillor D. Barnett, Councillor J. Guimond, Councillor D. Mingo, Councillor M. Norgren

STAFF: M. Daly, Chief Administrative Officer, D. Campbell, Manager of Community Services, Cariboo Regional District, T. Boulanger, CAO, District of 100 Mile House, J. Dickerson, Manager of Recreation Services, District of 100 Mile House, T. Conway, Director of Community Services, District of 100 Mile House

1. CALL TO ORDER - By Co-Chair M. Pinkney

1.1 Adoption of Agenda

SCJ.2026-03-01

That the agenda be adopted as presented.

By Consensus

2. ADOPTION OF MINUTES

2.1 Minutes of the South Cariboo Joint Committee Meeting - February 9, 2026

SCJ.2026-03-02

That the minutes of the South Cariboo Joint Committee meeting, held February 9, 2026, be adopted.

FOR INFORMATION CORRESPONDENCE

By Consensus

4. DISCUSSION ITEMS

4.3 Dog Park

SCJ.2026-03-03

That staff investigate the cost to relocate the dog park from the South Cariboo Recreation Centre property to the former municipal campground area off Horse Lake Road.

By Consensus

4.4 Action Page as a Standing Item on Future Agendas

SCJ.2026-03-04

That an Action Page be created and added to future agendas to help track resolutions from the South Cariboo Joint Committee.

By Consensus

5. ADJOURNMENT

SCJ.2026-03-05

That the meeting of the South Cariboo Joint Committee be adjourned at 12:55 p.m., March 2, 2026.

By Consensus

Co-Chair



**CARIBOO REGIONAL DISTRICT
SOUTH CARIBOO JOINT COMMITTEE MINUTES**

April 13, 2026

12:00 p.m.

**District of 100 Mile House Council Chambers
385 Birch Avenue
100 Mile House, BC**

- PRESENT:** Co-Chair M. Wagner, Director A. Richmond, Director E. de Vries, Co-Chair M. Pinkney, Councillor D. Barnett, Councillor J. Guimond, Councillor D. Mingo
- ABSENT:** Councillor M. Norgren
- STAFF:** D. Campbell, Manager of Community Services, Cariboo Regional District, T. Boulanger, CAO, District of 100 Mile House, J. Dickerson, Manager of Recreation Services, District of 100 Mile House, T. Conway, Director of Community Services, District of 100 Mile House

1. CALL TO ORDER - By Co-Chair Wagner

1.1 Adoption of Agenda

SCJ.2026-04-01

That the agenda be adopted as presented.

Carried

2. ADOPTION OF MINUTES

2.1 Minutes of the South Cariboo Joint Committee Meeting - March 2, 2026

SCJ.2026-04-02

That the minutes of the South Cariboo Joint Committee meeting, held March 2, 2026, be adopted.

FOR INFORMATION CORRESPONDENCE

Carried

5. ACTION ITEMS

5.1 Proposal for Construction of Soccer Field Gate

SCJ.2026-04-03

That staff bring back, to the next South Cariboo Joint Committee meeting, the estimated cost of a metal gate at the entrance of the 100 Mile soccer fields to be considered for inclusion as part of the 2026 South Cariboo Recreation capital plan.

Carried

5.2 Lumberman's Ballpark Bleachers

SCJ.2026-04-04

That staff bring back, to the next South Cariboo Joint Committee meeting, an estimated cost for the proposed locally-fabricated, five-tier ball field bleachers, including concrete pads, as required to proceed for completion in 2026.

Carried

7. ACTION PAGE

SCJ.2026-04-05

That items 2 and 5 be removed from the Action Page as presented at the South Cariboo Joint Committee meeting on April 13, 2026.

Carried

8. ADJOURNMENT

SCJ.2026-04-06

That the meeting of the South Cariboo Joint Committee be adjourned at 12:58 p.m., April 13, 2026.

Carried



FOR INFORMATION CORRESPONDENCE

The Corporation of the
District of Central Saanich

May 21, 2026

Honourable Christine Boyle, Minister of Housing and Municipal Affairs
Parliament Buildings Victoria, BC V8V 1X4
Via email: HMA.minister@gov.bc.ca

The Honourable Brenda Bailey, Minister of Finance
PO Box 9048 Stn Prov Govt, Victoria, BC V8W 9E2
Via email: FIN.Minister@gov.bc.ca

Dear Ministers Boyle and Bailey,

RE: Request for Dedicated Provincial Funding to Support Municipalities That Achieve Provincially Mandated Housing Targets

On behalf of the Council of the District of Central Saanich, I am writing to acknowledge the Province of British Columbia's leadership in addressing the housing crisis through the establishment of mandatory housing targets for local governments. We share the Province's commitment to increasing housing supply and supporting complete, livable communities across British Columbia.

The District of Central Saanich has proactively responded to provincial housing initiatives and requirements. Council and staff have undertaken significant planning, policy, and regulatory work to facilitate increased housing supply, including substantive housing-related land use policy changes, zoning bylaw amendments, and updates to our Official Community Plan. These actions required considerable municipal resources and reflect Council's strong commitment to meeting, and in several cases exceeding, our provincially mandated housing targets.

While Central Saanich is proud of its progress, the rapid pace and scale of housing delivery required to meet provincial targets generates corresponding growth-related pressures on municipal operations, neighbourhood livability, and community infrastructure. Increased development activity places added demands on staff capacity, traffic and transportation systems, water, sewer, stormwater, and utility infrastructure, as well as parks, recreation facilities, and other public amenities that support a high quality of life.

Local governments that demonstrate leadership and compliance with provincial housing mandates play a critical role in achieving shared provincial objectives. To that end, Council respectfully requests that the Province establish a dedicated funding stream for municipalities that have successfully implemented housing-enabling policy and regulatory changes and achieved or exceeded their housing targets. Such a program would recognize municipal leadership, incentivize continued housing creation, and ensure communities have the tools necessary to manage growth responsibly.

Specifically, the District of Central Saanich urges the Province to consider funding that may be allocated to:

- Municipal operational capacity, including staffing and systems required to manage increased development activity and service demands;
- Neighbourhood infrastructure improvements, such as traffic calming initiatives, pedestrian safety enhancements, and active transportation infrastructure;
- Civil infrastructure upgrades, including water, sewer, stormwater, and utility capacity expansions required to support additional housing; and
- Public amenities, including parks, recreation facilities, community spaces, and other infrastructure that contributes to complete, livable, and resilient neighbourhoods.

Central Saanich has demonstrated strong alignment with provincial housing objectives through timely policy implementation and regulatory reform. However, without dedicated growth-related funding, municipalities risk falling behind in delivering the infrastructure and services needed to support the very housing supply the Province seeks to accelerate.

We would welcome the opportunity to work collaboratively with the Province to further refine this approach and to share Central Saanich's experience as a community that has embraced housing reform. Council also intends to share this correspondence with the Union of British Columbia Municipalities and neighbouring local governments to support broader regional and provincial advocacy on this matter.

Thank you for your continued partnership and leadership in addressing British Columbia's housing challenges. We look forward to your consideration of this request and to ongoing collaboration to support sustainable growth and livable communities. Should you have any further questions please do not hesitate to contact our Director of Planning and Building Services, at Jarret.Matanowitsch@csaanich.ca.

Sincerely,

Mayor Ryan Windsor

cc: Union of British Columbia Municipalities (UBCM)



FOR INFORMATION CORRESPONDENCE

The Corporation of the District of Saanich | Mayor's Office
770 Vernon Avenue Victoria BC V8X 2W7 | T 250-475-5510 | www.saanich.ca

VIA EMAIL
May 19, 2026

The Honourable David Eby, Premier
The Honourable Adrian Dix, Minister of Energy and Climate
The Honourable Kelly Greene, Minister of Emergency Management and Climate Readiness
The Honourable Christine Boyle, Minister of Housing and Municipal Affairs
The Honourable Brenda Bailey, Minister of Finance

Email: Premier@gov.bc.ca, ECS.Minister@gov.bc.ca, EMCR.Minister@gov.bc.ca,
HMA.Minister@gov.bc.ca, FIN.Minister@gov.bc.ca

Dear Premier Eby, Minister Dix, Minister Greene, Minister Boyle, and Minister Bailey:

RE: BC Local Government Climate Action Program (LGCAP) – Funding Continuation

On May 11, 2026, Saanich Council passed the following motion:

That Council direct the Mayor to send a letter to the Province and Local MLA's, as per the draft provided, outlining the need for continued Local Government Climate Action Program (LGCAP) funding and share this letter with the Capital Regional District Board of Directors, other BC municipal elected officials and Chief Administrative Officers.

On behalf of Saanich Council, I'm respectfully requesting your consideration for the need for the Province to continue to fund the Local Government Climate Action Program (LGCAP). In February 2026, the Provincial Government released the 2026/27–2028/29 Service Plan for the Ministry of Energy and Climate Solutions. The plan does not appear to include funding for the renewal of the LGCAP. As long-standing local government partners of the Province, we are concerned that the implications of allowing this funding to lapse may not be fully understood.

For more than 15 years, the Province has provided consistent annual climate action funding to local governments, recognizing our essential role in meeting provincial greenhouse gas (GHG) reduction targets and climate adaptation goals. LGCAP and its predecessor, the Climate Action Revenue Incentive Program (CARIP), have provided a critical and reliable source of dedicated funding that enables municipalities to resource staff capacity, support community climate initiatives, deliver key GHG reduction and adaptation programs, and leverage other utility funding and provincial and federal grants. Many of these initiatives directly support the goals of the CleanBC Roadmap and the Climate Preparedness & Adaptation Strategy.

This funding arrangement and the projects and programs enabled have led to a nearly 50% reduction in Saanich's corporate GHG emissions and a nearly 20% reduction in Saanich's community-wide GHG emissions from our 2007 baseline. We have realized significant transportation mode shifts, from 17% of trips taken by transit and active transportation in 2011, to 26% today; we have seen over 2,300 Saanich households replace their fossil fuel heating systems with heat pumps to deliver efficient heating and protective cooling; we have completed

FOR INFORMATION CORRESPONDENCE

comprehensive climate risk assessments of Saanich infrastructure to ensure we are planning and investing effectively for the climate changes ahead. Provincial investments in local government action have been working, but there is more to do. Local government partners have valuable insights that should inform the next iteration of this successful program.

Municipal budgets are under significant pressure to fund core services and respond to the increasingly costly impacts of accelerating climate changes, including devastating floods, wildfires, and extreme heat. Removing dedicated Provincial climate action funding will create a shortfall that cannot be replaced without significant impacts to local taxpayers. While we appreciate the various climate-related grants currently available through the Province, these programs are competitive, time-limited, and often difficult to access due to requirements for matching funds and the staff capacity needed to prepare and manage applications and implement projects. They have also been reduced in recent years. LGCAP has been the stable foundation that allows local governments to pursue these opportunities. Without it, many municipalities will be unable to apply for competitive grants or deliver community-focused climate programming that supports provincial objectives.

Over the last three years Saanich received approximately \$1.1 million from LGCAP, which staff successfully leveraged to secure approximately **\$1.0 million in additional external grant funding** (this excludes other major grants for capital projects such as corporate building retrofits and EV charging infrastructure which are in the \$multiple millions). This has contributed to a wide range of climate programs and projects that benefit Saanich residents and community including:

- Corporate and Community Climate Risk Assessments
- Community emissions inventories
- Strata Energy Advisor Program
- Top-up incentives for EV Ready Plans and retrofits in MURBs
- Climate Plan Update
- Fleet E Bike Program
- Tillicum Green Infrastructure Project
- Energy & Carbon Emissions reporting
- Gorge Coastal Flood Adaptation Strategy
- One Planet Saanich
- School climate education programs
- Rental Apartment Retrofit Accelerator
- Zero Waste initiatives
- Oil removal policy review

Local governments are on the front lines of planning for and responding to climate impacts and have direct or indirect influence over more than half of B.C.'s GHG emissions. The Province cannot meet its CleanBC targets, achieve its climate adaptation goals and protect BC residents from the increasing impacts of climate change without strong, resourced municipal partners.

LGCAP funding is essential to ensuring that local governments can continue to deliver climate action and prepare for climate impacts at the scale required.

Despite our long-standing partnership, local governments, including Saanich, were not consulted on the decision to cease funding for LGCAP. To staff's knowledge, no local government was engaged prior to the release of the Service Plan. While several months of LGCAP funding remains from the pre-payment for the 2026/27 year, many climate actions are multi-year projects, most external grants take months or years to determine, and many local governments fund staff using LGCAP, so work is already underway to prepare for the 2027-28 year and beyond based upon continued LGCAP funding. Certainty related to consistent, continuous funding is paramount.

FOR INFORMATION CORRESPONDENCE

As we collectively work to build a stronger, more sustainable Province, Council requests that the Province confirm their commitment to consistent, continuous LGCAP funding and we look forward to further collaboration on climate action and preparedness.

Sincerely,



Dean Murdock
Mayor

cc:

Hon. Nina Krieger, MLA Victoria Swan Lake <Nina.Krieger.MLA@leg.bc.ca>
Hon. Diana Gibson, MLA Oak Bay Gordon Head <Diana.Gibson.MLA@leg.bc.ca>
Hon. Lana Popham, MLA Saanich South <Lana.Popham.MLA@leg.bc.ca>
Saanich Council <council@saanich.ca>
CRD Board of Directors <crdboard@crd.bc.ca>
All BC Municipalities

FOR INFORMATION CORRESPONDENCE

From: Bettina Johnson <bjohnson@nclga.ca>
Sent: Tuesday, May 12, 2026 9:42 AM
Cc: Sandra Moore; Janice Anderson; Cathy Tubb
Subject: Opportunity for Joint Advocacy participation - Request for an Independent Expert Led Review of Universal Mental Health Care in British Columbia
Attachments: Joint Advocacy Letter-Request for MH Review-Dawson Creek.docx

To NCLGA Members and Accord Signatories,

In addition to the co-sponsorship opportunity for NCLGA Resolution R12: Improved Access to Publicly Funded Mental Health Services, the City of Dawson Creek has circulated a joint advocacy letter for immediate consideration and endorsement by all Accord Signatories and NCLGA members.

The attached letter, titled *Request for an Independent Expert-Led Review of Universal Mental Health Care in British Columbia*, calls for a review to examine the feasibility and design of universal, publicly funded mental health care in British Columbia.

While Resolution R12 focuses on improving access to publicly funded mental health services, the advocacy letter seeks to advance broader discussion and analysis regarding a universal mental health care model in BC.

At the Accord Signatory meeting held on April 23, 2026, participants recommended that the letter be endorsed by all Accord Signatories and circulated to the broader NCLGA membership for consideration.

- Organizations wishing to endorse the joint advocacy letter are asked to *please contact Cathy Tubb at the City of Dawson Creek by June 12, 2026, at ctubb@dawsoncreek.ca*. Confirmation of support may be provided by email or certified letter submitted electronically.

Kind regards,

Bettina Johnson
Communications Support
North Central Local Government Association



www.nclga.ca
ph 250-299-7220



FOR INFORMATION CORRESPONDENCE

the City of
Dawson Creek
BRITISH COLUMBIA
"the Capital of the Peace"

[Date]

Honourable [Name]
Minister of Health
Government of British Columbia
[Address]

Re: Request for an Independent Expert Led Review of Universal Mental Health Care in British Columbia

Dear Minister [Name],

This request is being brought forward in the wake of the February 10, 2026 tragedy in Tumbler Ridge, where nine lives were lost and several others were injured in one of the deadliest school shootings in Canadian history.

This devastating event has prompted renewed reflection on mental health supports, early intervention pathways, and system coordination across British Columbia.

As communities grieve, we also share a responsibility to strengthen preventive mental health systems to help reduce the likelihood of future tragedies.

In light of these concerns, we respectfully request that the Province initiate an independent, expert led review to examine the feasibility and design of universal, publicly funded mental health care in British Columbia.

Communities across British Columbia continue to face substantial barriers to accessing timely mental health care, including limited clinical capacity, long wait times, fragmented service pathways, and reliance on private insurance or out of pocket payment for counselling and psychological services. These barriers delay early intervention and create inequities in care.

When accessible mental health supports are unavailable, pressures shift downstream to emergency services, policing, community safety systems, homelessness response, and other municipal services. Local governments throughout the province are increasingly managing the visible impacts of upstream health system gaps.

Such a review would provide:

- Clear, evidence based options for implementing universal mental health care administered through the public health system, including access to counselling and psychological services without eligibility barriers or session limits.
- An examination of implementation considerations, including affordability and long term sustainability.



FOR INFORMATION CORRESPONDENCE

the City of
Dawson Creek
BRITISH COLUMBIA
"the Capital of the Peace"

- Targeted analysis of rural, remote, and northern communities, alongside consideration of system pressures in urban centres across the province.
- Recommendations for integrating Indigenous led healing approaches and culturally safe care within a universal framework.

This request is not a proposal for immediate program implementation or a predetermined funding commitment. Rather, it seeks an independent, evidence informed review to support thoughtful provincial discussion and future policy consideration.

We believe that undertaking such a review would contribute meaningfully to long term system sustainability and equitable access for all British Columbians, regardless of geography or socioeconomic status.

We affirm our willingness to participate constructively by offering community context, local insights, and collaborative support throughout the review process.

Thank you for your attention to this important matter. We look forward to continued dialogue and would welcome the opportunity to meet with you to discuss next steps.

Sincerely,

<Participating Accord signatories and NCLGA members>

May 8, 2026

File: 0530-003/0400-30

Via email - FIN.Minister@gov.bc.ca

The Honourable Brenda Bailey
Minister of Finance
Province of British Columbia

Dear Minister Bailey:

Re: Provincial Sales Tax Expansion

The City of Abbotsford has received a copy of your April 30, 2026 response to the Village of Zeballos regarding the expansion of the Provincial Sales Tax (PST). We appreciate your explanation of the Government of BC's rationale, including the goal of broadening the tax base to better reflect the modern, service-oriented economy.

On behalf of Abbotsford City Council, I am writing to respectfully reinforce concerns raised by local governments across British Columbia regarding the application of PST to professional and related services, and to request further consideration of measures that would mitigate the impacts on municipalities.

As reflected in the City of Abbotsford's proposed 2026 UBCM resolution, local governments already face substantial fiscal pressures, including infrastructure renewal, climate adaptation, and housing delivery, with limited revenue tools available. Applying PST to required professional services represents an internal cost shift within the public sector that constrains the ability of local governments to effectively deliver provincially mandated and essential community services. Professional services are crucial for municipal infrastructure delivery, regulatory compliance, and long-term capital planning.

While we acknowledge that the tax will apply to only a portion of certain service costs, the cumulative financial impact on local governments remains significant and creates upward pressure on project budgets and property taxation without improving service outcomes.

We also note the province's reference to broader tax policy alignment across jurisdictions and measures taken to reduce costs for businesses and local governments. While these measures are appreciated, they do not directly offset the specific and immediate financial impacts of the PST expansion on municipal capital and operating budgets.

Consistent with Abbotsford's UBCM resolution and the concerns raised by other communities such as the Village of Zeballos, we respectfully request that the province consider one of the following approaches:

1. Exempt local governments from the application of PST on professional and related services;
or
2. Implement a rebate or offset mechanism, similar to the GST model, to avoid intergovernmental cost downloading and mitigate impacts on affordability and infrastructure delivery.

We believe these approaches would maintain the broader tax objectives while recognizing the distinct role of local governments as public service providers operating within constrained fiscal frameworks.

The City of Abbotsford values its strong partnership with the Government of BC and remains committed to working collaboratively on solutions that support sustainable infrastructure investment, housing delivery, and community well-being. We would welcome the opportunity to engage further with you and your ministry to explore options that address these concerns.

Thank you for your consideration.

Sincerely,



Ross Siemens
Mayor

c. Hon. Christine Boyle, Minister of Housing and Municipal Affairs
Bruce Banman, MLA Abbotsford South
Harman Bhangu, MLA Langley - Abbotsford
Reann Gasper, MLA Abbotsford-Mission
Heather Maahs, MLA Chilliwack North
Korky Neufeld, MLA Abbotsford West
Union of British Columbia Municipalities
British Columbia Regional Districts
Council members
Peter Sparanese, City Manager

SUPPORTING CARIBOO COMMUNITIES THROUGH FOREST ENHANCEMENT

Forest Enhancement Society of BC Update
to the Cariboo Regional District

May 29, 2026





PURPOSE TODAY

- Provide an update on impacts in the Cariboo
- Share outcomes and regional benefits
- Discuss future opportunities

Tree planting. Photo credit: Central Chilcotin Rehabilitation





CRD POLICY RESOLUTION

Whereas the Forest Enhancement Society of BC is committed to supporting projects that reduce greenhouse gases, protect communities from wildfire, improve wildlife habitat and create jobs; And whereas uncertainty in funding and resource availability is limiting the Society's ability to plan, support and complete long-term projects that would benefit British Columbia: Therefore be it resolved that the UBCM lobby the provincial government for long-term sustainable funding for the Forest Enhancement Society of BC.



Fibre utilization, Williams Lake. Photo credit: Central Chilcotin Rehabilitation

FOR INFORMATION CORRESPONDENCE



Three primary project categories:

- Wildfire risk reduction
- Fibre recovery and utilization
- Ecosystem/habitat restoration

As of March 31, 2026:

\$160M of funding spent in the Cariboo supporting 122 Projects

- 8 led by an Indigenous proponent
- 77 with Indigenous participation/benefit
- 25 projects funded with 5 communities and 4 community forests



Wildfire risk reduction project in 100 Mile. Photo credit: FESBC



REGIONAL MAP



FESBC-funded projects in the region that have received funding for this fiscal year:

- Palmer Lake
- Quesnel
- Williams Lake
- 100 Mile

Photo credit: BC Government





KEY OUTCOMES

- Community Safety
- Economic Impacts
- Environmental Benefits
- Reconciliation & Partnerships



Tree planting in Pressy Lake. Photo credit-Central Chilcotin Rehabilitation





PRIORITIES AND OPPORTUNITIES

- Strategic wildfire risk reduction
- Prioritizing areas for treatment and improving permitting
- New tools and the skilled workers to operate them
- Certainty of funding and opportunity to support investment

Williams Lake. Photo credit: Globe and Mail





WHY STABLE FUNDING STILL MATTERS

- Long-term forestry challenges require long-term investment.
- Stable funding allows: Multi-year planning, Workforce retention, Larger landscape-level projects, Stronger partnerships, Better value for public investment

Wildfire risk reduction thinning in Williams Lake. Photo credit: FESBC



FOR INFORMATION CORRESPONDENCE

THANK YOU



Subscribe to FESBC's monthly newsletter



Subject: FW: An Invitation to Champion Wildfire Resilience in 100 Mile House – BCAA Fireweed Pin Campaign

Subject: An Invitation to Champion Wildfire Resilience in 100 Mile House – BCAA Fireweed Pin Campaign

Dear Mayor Maureen Pinkney,

We know that as Mayor of 100 Mile House, you've stood at the forefront of your community's response to devastating wildfires. You've witnessed the profound impact these events have had, and your leadership has been critical in fostering resilience and guiding recovery efforts.

We are reaching out to **invite you to champion the BCAA Fireweed Pin campaign**, an important initiative that raises funds for wildfire resilience in British Columbia.

The BCAA Fireweed Pin, beautifully designed by **Charlene Johnny**, a Coast Salish Artist of the Quw'utsun Tribes, features fireweed – one the first plants to grow in areas previously burned by wildfires. By wearing this pin as a powerful symbol of resilience and renewal, you demonstrate solidarity with your residents and all British Columbians affected by wildfires.

100% of the proceeds from the BCAA Fireweed Pin will directly support impactful wildfire resilience and recovery efforts through two key organizations:

- **First Nations' Emergency Services Society of British Columbia (FNESS BC):** Supporting First Nations communities before, during, and after wildfires through wildfire mitigation work, training, emergency response and recovery support.
- **Canadian Mental Health Association of British Columbia (CMHA BC):** Improving access to mental health supports specifically for people impacted by wildfires—from preparation and coping to recovery and rebuilding.

Pins are available for \$5 from all BCAA Service Locations and Auto Service Centres, as well as Kal Tire and London Drugs stores while quantities last. Pins are also available through a special promotion online and through select Rogers stores in BC (as a gift with purchase).

Arriving soon: Complimentary BCAA Fireweed Pins

A complimentary BCAA Fireweed Pin campaign kit will arrive soon in the mail, containing pins for you and your council/staff.

Thank you for considering this opportunity to champion wildfire resilience for your community and for communities across BC. Your support significantly contributes to raising essential funds and awareness for these critical initiatives.

To learn more about the campaign and BCAA's commitment to wildfire recovery, please visit bcaa.com/OursToProtect and follow **#BCAAFireweedPin** and **#BCAAOursToProtect** on social media.

If you have any questions, please contact communityimpact@bcaa.com.

Best regards,

Kristen Olvet (She/Her/Hers)
Senior Consultant

Burson

1 604 657 1292
580 Hornby Street, Floor 6
Vancouver, BC, V6C 2E7
Canada
bursonglobal.com/locations/canada



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May 29, 2026

District of 100 Mile House FireSmart Program Monthly Report

In May of 2026, the main activities of the FireSmart Coordinator were community engagement through the Education Program with PSO, the Library Program, the Plant Program, and educational events in the community and with community groups, including attending the South Cariboo Farmer's Market in partnership with the Cariboo Regional District FireSmart Coordinator.

As well, the FireSmart Coordinator also completed some trainings for certificates, primarily the Emergency Operations Centre Essentials course delivered by the Justice Institute of BC via a facilitator in 100 Mile House.

The next steps of the FireSmart Program will be the completion of the Wildfire Mitigation Specialist Course, June 1-3, which will allow the Coordinator to begin home assessments for residents of 100 Mile House. This will be an important new phase for the FireSmart program and unlocks additional eligible activities. Further presentations to community groups are also scheduled.

Some key activities undertaken by the FireSmart Coordinator in May:

- Completion of the EOC Essentials course
- Delivery of the Library Program in 100 Mile House (2 presentations and resource support)
- Continuation of the PSO Education Program (2 events with the students)
- South Cariboo Farmer's Market (2 visits)
- Completion of the FireSmart Canada "Learning to Live with Wildfire" course
- Contact with the Cariboo Plant Ranch to support the Plant Program

Prepared by Ryan Dugaro, FireSmart Coordinator



**District of
100 MILE HOUSE**

**COUNCIL REPORT
File No. 570-01**

**Regular Council Meeting
June 9, 2026**

REPORT DATE: June 3, 2025
TITLE: Local Government Climate Action Program (LGCAP)
PREPARED BY: J. Doddridge, Director of Economic Development & Planning

PURPOSE: To provide information and make the LGCAP 2025 Report publicly available.

RECOMMENDATION:

Recommended Resolution

BE IT RESOLVED THAT the 2025 Local Government Climate Action Program report be received.

BACKGROUND INFORMATION / DISCUSSION:

Attached is the District’s report of Climate Actions completed in 2025, which was submitted to the Province on June 3, 2026. We are required to submit the report showing how the funding was used and post the report publicly (District website).

In 2025 \$87,888.38 of LGCAP funding was spent on theatre lighting upgrades and starting the hydronic heat control project at Martin Exeter Hall.

No action from Council is required at this time.

OPTIONS: N/A

BUDGETARY IMPACT: N/A as LGCAP funding was used for the upgrades.



LEGISLATIVE CONSIDERATIONS (Applicable Policies and/or Bylaws): N/A

ATTACHMENTS:

LGCAP 2025 Report

Prepared By: J. Doddridge
J. Doddridge, Dir Ec Dev & Planning

Date: June 3/26

Reviewed By: T. Boulanger
T. Boulanger, CAO

Date: June 3/26

LGCAP 2025

The Survey

Question 1: How many full time equivalent (FTE) staff work on climate action in your organization? *

Include only staff who have climate action as part of their job duties. Estimate FTE(s) in decimal format (0.00) by reporting the portion of time spent on climate work.

For example, say your community had:

Climate Coordinator: 100% time = 1.0 FTE

Planner II: 50% time = 0.5 FTE

Engineering Technologist: 25% time = 0.25 FTE

Facilities Manager: 10% time = 0.1 FTE

Total (what you would enter below) = 1.85 If there are no staff dedicated to working on climate action, that's 0% time, please enter 0.0.

0.25

Question 2: Does your local government or Nation have a community-wide climate action plan or other guiding document(s)? *

Yes

No

Please select the type of plan(s) from the list.*

In the textbox, indicate the date the plan was adopted/approved in format YYYY-MM. If you don't remember the month, you can enter "01" for January.

Integrated climate plan (addressing mitigation, adaptation and/or energy use)

Integrated climate plan (addressing mitigation and adaptation)

Integrated climate plan (addressing mitigation and energy)

Integrated climate plan (addressing adaptation and energy)

Standalone mitigation plan

Standalone adaptation plan

Standalone energy-related plan

Don't know

Please include a link to the document or webpage if available.

If not, please select one or more options from the list.*

No, but we are currently undertaking one and it will be completed in the next two years.

No, we are not intending to undertake one due to lack of financial capacity.

No, we are not intending to undertake one due to lack of expertise or technical capacity.

Question 3: Does your local government or Nation have a corporate climate action plan or other guiding document(s)? *

Yes

No

Please select the type of plan(s) from the list.*

In the textbox, indicate the date the plan was adopted/approved in format YYYY-MM. If you don't remember the month, you can enter "01" for January.

Integrated climate plan (addressing mitigation, adaptation and/or energy use)

Integrated climate plan (addressing mitigation and adaptation)

Integrated climate plan (addressing mitigation and energy)

Integrated climate plan (addressing adaptation and energy)

Standalone mitigation plan

Standalone adaptation plan

Standalone energy-related plan

2013-02

Don't know

Please include a link to the document or webpage if available.

If not, please select one or more options from the list.*

No, but we are currently undertaking one and it will be completed in the next two years.

No, we are not intending to undertake one due to lack of financial capacity.

No, we are not intending to undertake one due to lack of expertise or technical capacity.

Question 4: Please select up to 3 challenges impeding the advancement of climate action in your community.*

Lack of jurisdiction

Lack of staff capacity or expertise

Lack of financial resources

Lack of data or information

Lack of provincial or federal government support or collaboration

Competing priorities

Other (please specify):

Question 5: For the 2025 calendar year, has your local government or Nation measured and reported associated traditional services GHG emissions?*

If your local government or Nation is only reporting traditional services inventory through this LGCAP survey, please select "Yes".

Yes

No, but for a past year. (Please enter most recent year completed: YYYY)

No

If your local government or Nation measured 2025 traditional services GHG emissions, please report the GHG emissions from services delivered directly (in tonnes of carbon dioxide equivalent) from scope 1 and 2 sources.*

For determining which emission sources are in scope, please refer to the LGCAP Traditional Services Boundaries and Scope Guidance. Format: Up to two decimal places and no commas (e.g. 1250.47)

If your local government or Nation measured 2025 traditional services GHG emissions, please report the GHG emissions from contracted services (in tonnes of carbon dioxide equivalent) from scope 1 and scope 2 sources.*

For determining which emission sources are in scope, please refer to the LGCAP Traditional Services Boundaries and Scope Guidance. Format: Up to two decimal places and no commas (e.g. 1250.47)

If your local government or Nation measured 2025 traditional services GHG emissions, please report the total GHG emissions from both directly delivered and contracted services (in tonnes of carbon dioxide equivalent) from scope 1 and scope 2 sources.*

For determining which emission sources are in scope, please refer to the LGCAP Traditional Services Boundaries and Scope Guidance. This would be the sum of the two questions above.
Format: Up to two decimal places and no commas (e.g. 1250.47)

Optional: If your local government or Nation estimated fuel consumption and emissions from contracted services (because you were unable to obtain fuel consumption data directly from all contractors), please report the average percentage you applied to all contracts that was associated with fuel consumption (calculated from a sample of contracts and entered in the Contracted Services Emissions Calculator in the field 'Fuel % cost of overall contracted service cost').

This information will allow us to modify our Contracted Services Emissions Calculator to provide default percentages for small, medium and large communities.

Format: Numbers, no percentage sign (e.g. 45)

If your local government or Nation measured 2025 traditional services GHG emissions, please report what protocol you used to measure emissions.*

- LGCAP methodology (our guidance documents such as the BC Best Practices Methodology for Quantifying GHG Emissions and the LGCAP Traditional Services Boundaries and Scope Guidance)
- CDP
- Greenhouse Gas Protocol
- Other (please specify):

Optional: Please indicate how many tonnes of CO₂e are associated with facilities.

Format: Up to two decimal places and no commas (e.g. 1250.47)

Optional: Please indicate how many tonnes of CO₂e are associated with mobile sources.

Format: Up to two decimal places and no commas (e.g. 1250.47)

Please provide the link to the public report if available.

Optional

If not, please select all that apply.*

- No, due to lack of staff and technical capacity.
- No, due to lack of financial resources.
- No, due to lack of awareness regarding which GHG accounting tools are available.
- No, traditional services emissions are measured but not reported.
- Measurement is in-progress.
- Traditional services inventory is not developed annually.

Optional: Please provide any further comments you wish to share on traditional services emissions measurement and reporting here (e.g. system or approach used to measure traditional services emissions).

(!) Question 6: For the 2025 calendar year, have community-wide GHG emissions been measured for your local government or Nation (including on your behalf by your regional district)?*

- Yes/In-progress
- No, but for a past year
- No

What is the reporting year for your most recent inventory of community-wide emissions?*

Format: numerical YYYY

What is the interval for reporting community-wide emissions?*

Format: open-text (e.g. every 6 months, every 5 years...)

For the most recent year your local government or Nation measured community-wide GHG emissions, please report your community-wide on-road transportation sector emissions in tonnes of CO2e.*

Format: Up to two decimal places and no commas (e.g. 1250.47)

For the most recent year your local government or Nation measured community-wide GHG emissions, please report your community-wide buildings sector emissions in tonnes of CO2e.*

Format: Up to two decimal places and no commas (e.g. 1250.47)

For the most recent year your local government or Nation measured community-wide GHG emissions, please report your community-wide municipal solid waste sector emissions in tonnes of CO2e.*

Format: Up to two decimal places and no commas (e.g. 1250.47)

For the most recent year your local government or Nation measured community-wide GHG emissions, please report the total for the on-road transportation, buildings, and solid waste sectors.*

This would be the sum of the three questions above.

Please note: No commas are to be used in numerical fields.

What is the reporting year for your most recent inventory of community-wide emissions?*

Format: numerical YYYY

What is the interval for reporting community-wide emissions?*

Format: open-text (e.g. every 6 months, every 5 years...)

For the most recent year your local government or Nation measured community-wide GHG emissions, please report your community-wide on-road transportation sector emissions in tonnes of CO2e.*

Format: Up to two decimal places and no commas (e.g. 1250.47)

For the most recent year your local government or Nation measured community-wide GHG emissions, please report your community-wide buildings sector emissions in tonnes of CO2e.*

Format: Up to two decimal places and no commas (e.g. 1250.47)

For the most recent year your local government or Nation measured community-wide GHG emissions, please report your community-wide municipal solid waste sector emissions in tonnes of CO2e.*

Format: Up to two decimal places and no commas (e.g. 1250.47)

For the most recent year your local government or Nation measured community-wide GHG emissions, please report the total for the on-road transportation, buildings, and solid waste sectors.*

This would be the sum of the three questions above.

Please note: No commas are to be used in numerical fields.

If your local government or Nation is measuring community-wide emissions, please report the protocol(s) being used to measure emissions.*

- Global Protocol for Community-Scale Greenhouse Gas Emissions Inventories (GPC)
- GCoM Common Reporting Framework (CRF)
- 2006 IPCC Guidelines for National Greenhouse Gas Inventories
- U.S. Community Protocol for Accounting and Reporting of Greenhouse Gas Emissions (ICLEI USA)
- Regional specific methodology (CEEI)
- Jurisdiction specific methodology
- Other (please specify):

If your local government or Nation is measuring community-wide emissions, please report the protocol(s) being used to measure emissions.*

- Global Protocol for Community-Scale Greenhouse Gas Emissions Inventories (GPC)
- GCoM Common Reporting Framework (CRF)
- 2006 IPCC Guidelines for National Greenhouse Gas Inventories
- U.S. Community Protocol for Accounting and Reporting of Greenhouse Gas Emissions (ICLEI USA)
- Regional specific methodology (CEEI)
- Jurisdiction specific methodology
- Other (please specify):

For the most recent year available, did your community use raw data from the Community Energy and Emissions Inventory initiative to calculate community-wide emissions?*

- Yes
- No
- Not sure

For the most recent year available, did your community use raw data from the Community Energy and Emissions Inventory initiative to calculate community-wide emissions?*

- Yes
- No
- Not sure

If not, please select all that apply from the list.*

- No, community GHG emissions were not reported because the 2024 Provincial Community Energy and Emissions Inventory data has not been released.
- No, we do not measure and report community-wide emissions data due to lack of financial capacity.
- No, we do not measure and report community-wide emissions data due to lack of staff and technical capacity.
- No, we do not measure and report community-wide emissions annually. (Please indicate most recent year completed: YYYY)

Question 7: Currently, the Province's legislated GHG emission reduction targets are 40% by 2030, 60% by 2040 and 80% by 2050, relative to 2007. Please state your local government or Nation's target(s).*

Please ensure your response reflects your community's most recent OCP or RGS update. Please enter "0" if no targets or baseline are established for the years given in the table.

	Reduction Percentage (format: e.g., 40)	Baseline Year (format: e.g., 2007)
2030	0	0
2040	0	0
2050	0	0

If your local government or Nation's targets don't conform to the target years noted above, please enter them here.
Format e.g.: target 2035 50% baseline 2010, target 2060 70% baseline 2010, ...

Question 8: Does your local government or Nation have net-zero or carbon-neutral emissions target(s)?*

For the purposes of our reporting, we're only asking about net-zero and carbon neutrality, but acknowledge that there are a variety of corporate targets.

Net-zero refers to a jurisdiction or organization achieving a balance between greenhouse gas emissions produced and removed from the atmosphere (e.g. planting trees or using carbon capture technologies)

Carbon neutral refers to an organization reducing emissions as much as practicable and then offsetting the remainder by purchasing offsets or other similar mechanisms. Please select all that apply.

- Yes: Community-wide net-zero target
- Yes: Corporate carbon neutrality
- Yes: Corporate net-zero target

No

Question 9: Please select up to three supporting indicators that would be most valuable to your local government or Nation to advance climate action.*

Previously, the Province reported these indicators through the Community Energy and Emissions Inventory initiative. The Province could prioritize publishing these indicators again in the future.

- Housing type: Private dwellings by structural type
- Floor area: Average floor area by building category and era
- Residential density: Population and dwelling units per square land area (km²)
- Commute by mode: Employed labour force by mode of commute
- Greenspace: Land area that is parks and protected greenspace
- Walk score: Proximity to services
- Proximity to transit: Persons, dwelling units and employment within walking distance of a transit stop/line
- Other (please specify):
having a 3rd party collect the supporting indicators would be helpful.

Optional: Please provide any further comments you wish to share on community-wide emissions measurement and reporting here.

Question 10: Please indicate all climate initiatives your local government or Nation had in-progress, ongoing or completed in the 2025 calendar year related to the buildings sector.*

This should not be limited to what your LGCAP funding supported.

- Corporate
- Community
- Not applicable

Corporate buildings policies, programs and actions*

- Highest efficiency standards for new space and water heating equipment
- B.C. Energy Step Code adoption (Step 4 or higher)
- Zero Carbon Step Code adoption
- Efficiency upgrades/retrofits
- Requirement to use mass timber in new buildings
- Requirement to measure embodied carbon
- Other (please specify):

Please enter the step for Part 3 buildings (Energy Step Code).

Optional. Format: Open-text

Please enter the step for Part 9 buildings (Energy Step Code).

Optional. Format: Open-text

Please enter the Emissions Level required for Part 3 buildings (Zero Carbon Step Code).

Optional. Format: Open-text

Please enter the Emissions Level required for Part 9 buildings (Zero Carbon Step Code).

Optional. Format: Open-text

Community-wide buildings policies, programs and actions*

- Topping up Provincial energy efficiency incentive programs
- Bylaw changes to facilitate heat pump installations or electrical upgrades (please explain):
- B.C. Energy Step Code adoption (Step 4 or higher)
- Zero Carbon Step Code adoption
- Requirement to use mass timber in new buildings
- Requirement to measure embodied carbon
- Other (please specify):

Please enter the step for Part 3 buildings (Energy Step Code).

Optional. Format: Open-text

Please enter the step for Part 9 buildings (Energy Step Code).

Optional. Format: Open-text

Please enter the Emissions Level required for Part 3 buildings (Zero Carbon Step Code).

Optional. Format: Open-text

Please enter the Emissions Level required for Part 9 buildings (Zero Carbon Step Code).

Optional. Format: Open-text

Please enter the Emissions Level required for Part 3 buildings (Zero Carbon Step Code).

Optional. Format: Open-text

Please enter the Emissions Level required for Part 9 buildings (Zero Carbon Step Code).

Optional. Format: Open-text

Please highlight one or more project(s) that were in-progress, ongoing or completed in the 2025 calendar year related to buildings.*

Please enter NA if your community reported no buildings initiatives ongoing, completed or in-progress for 2025.

Responses must include at least two complete sentences to be considered for highlighting on the Local Government Climate Action Highlights webpage, providing sufficient detail for us to clearly understand the initiative (what, when, where, and why). Please refer to the Local Government Climate Action Success Stories submission form for guidance on how to complete the highlights section.

We completed the Theatre Lighting Upgrade project in Martin Exeter Hall, our premier performing arts facility. This upgrade modernized the lighting controls and switched all lighting to low consumption LED lighting.

We have started the hydronic heat control project also in Martin Exeter Hall. This project will automate the heating controls to prevent spikes and over-usage of heat when not required.

Question 11: Please indicate all climate initiatives your local government or Nation had in-progress, ongoing or completed in the 2025 calendar year related to the transportation sector.*

This should not be limited to what your LGCAP funding supported.

- Corporate
- Community
- Not applicable

Corporate transportation policies, programs and actions*

- Programs to increase high-occupancy (2 or more people) vehicle trips (i.e. carpooling)
- Established personal (passenger) transportation target goals, and measures to reach them, in annual reports – may include target goals for vehicle kilometre reduction, mode share for active transportation and zero-emission vehicles
- Established commercial transportation target goals, and measures to reach them, in annual reports – may include target goals for vehicle kilometre reduction, mode share for energy efficient commercial transportation and zero-emission vehicles

- Implemented zero-emission vehicle first procurement policy for all local government on and off-road vehicles purchases
- Implemented a zero-emission vehicle preference or requirement for contracted work from a service provider
- Active transportation infrastructure investments
- Active transportation education and encouragement programs
- Expanded micromobility access, bylaws and/or infrastructure (e.g. introduced or expanded bike/e-bike/e-scooter sharing programs, built new bike/scooter lanes, updated bylaws for use of bikes/scooters)
- Installation of secure bike parking (i.e. bike valet)
- Electric vehicle charging studies/planning
- Electric vehicle charging infrastructure investments
- Electric vehicle purchases and electric equipment/machinery purchases (i.e. electric zambonis)
- Required new and/or existing gasoline and card lock fuel stations to include zero-emission vehicle infrastructure development
- Other (please specify): _____

Community-wide transportation policies, programs and actions*

- Programs to increase high-occupancy (2 or more people) vehicle trips (i.e. carpooling)
- Improving or expanding public transportation
- Mode shift targets for passenger and/or commercial transportation (shifting from private vehicles to sustainable modes like walking, cycling and public transit) in Official Community Plan, Regional Growth Strategy or other guiding documents
- Established personal (passenger) transportation target goals, and measures to reach them, in annual reports – may include target goals for vehicle kilometre reduction, mode share for active transportation and zero-emission vehicles
- Established commercial transportation target goals, and measures to reach them, in annual reports – may include target goals for vehicle kilometre reduction, mode share for energy efficient commercial transportation and zero-emission vehicles
- Bylaws updated to prioritize energy efficient transportation hierarchy (i.e. pedestrians first)
- Revising existing bylaws or implementing new ones to support active transportation
- Active transportation planning
- Active transportation infrastructure investments
- Active transportation education and encouragement programs
- Expanded micromobility access, bylaws and/or infrastructure (e.g. introduced or expanded bike/e-bike/e-scooter sharing programs, built new bike/scooter lanes, updated bylaws for bikes/scooter uses)
- Bylaws that reduce or eliminate off street parking requirements
- Implement pedestrian plazas, car-free streets (temporary or permanent) or limited-access automobile streets
- Installation of secure public bike parking (i.e. bike valet)
- Neighbourhood or community-wide speed limit reductions
- Electric vehicle charging studies/planning
- Mandatory EV infrastructure in new construction
- Established electric vehicle charging ready bylaws
- Electric vehicle charging infrastructure investments
- Streamlined hydrogen fueling station permitting process
- Required new and/or existing gasoline and card lock fuel stations to include zero-emission vehicle infrastructure development
- Other (please specify): _____

Please highlight one or more project(s) that were in-progress, ongoing or completed in the 2025 calendar year related to transportation.*

Please enter NA if your community reported no transportation initiatives ongoing, completed or in-progress for 2025.

Responses must include at least two complete sentences to be considered for highlighting on the Local Government Climate Action Highlights webpage, providing sufficient detail for us to clearly understand the initiative (what, when, where, and why). Please refer to the Local Government Climate Action Success Stories submission form for guidance on how to complete the highlights section.

N/A

Question 12: Please indicate all other climate initiatives (excluding buildings, transportation, and adaptation and resilience) your local government or Nation had in-progress, ongoing or completed in the 2025 calendar year related to community-wide and corporate action. *

This section includes initiatives such as land-use planning, renewable energy projects, waste diversion, etc. This should not be limited to what your LGCAP funding supported.

- Corporate
- Community
- Not applicable

Corporate climate policies, programs and actions*

- Circular economy or zero waste strategy
- Sustainable procurement policy
- Renewable energy investments (e.g. district energy, waste heat recovery, biomass)
- Supporting green/blue carbon sequestration
- Developing compliance carbon offset projects
- Developing voluntary carbon offset projects
- Other (please specify):

Community-wide climate policies, programs and actions*

- Complete, compact communities
- Organics diversion
- Circular economy or zero waste strategy
- Renewable energy investments (e.g. district energy, waste heat recovery, biomass)
- Supporting green/blue carbon sequestration
- Climate engagement
- Other (please specify):

Complete, Compact Communities - Please select all that apply.*

See Complete Communities Guide and Program for supports advancing identified community goals through the creation of more complete, compact and energy efficient communities.

- Rezoning
- Small-scale multi-unit housing (e.g. duplex, triplex, fourplex, rowhouse)
- Density bonuses
- Infill development
- Urban containment boundaries
- Official Community Plans
- Regional Growth Strategies
- Community Development Plans

Please highlight one or more project(s) that were in-progress, ongoing or completed in the 2025 calendar year related to community-wide or corporate action.*

Please enter NA if your community reported no community-wide or corporate initiatives ongoing, completed or in-progress for 2025.

Responses must include at least two complete sentences to be considered for highlighting on the Local Government Climate Action Highlights webpage, providing sufficient detail for us to clearly understand the initiative (what, when, where, and why). Please refer to the Local Government Climate Action Success Stories submission form for guidance on how to complete the highlights section.

N/A

Question 13: Please indicate all initiatives your local government or Nation had completed, ongoing or in-progress in the 2025 calendar year to adapt to and build resilience to climate impacts.*

This should not be limited to what your LGCAP funding supported.

- Corporate
- Community
- Not applicable

Corporate resilience and adaptation policies, programs and actions*

- Undertaking or completing a risk assessment at the asset or project level
- Undertaking or completing a Hazard Risk Vulnerability Assessment (HRVA) at the asset or project level
- Addressing current and future climate risks through plans, adaptation measure implementation, programs, service delivery, asset management and/or other functions
- Collaboration with other communities on resilience planning/initiatives
- Monitoring climate risks or impacts (floods, wildfire, etc.)
- Providing training (adaptation and mitigation skills)
- Creation of policy/procedures to affect change (climate considerations into decision-making processes)
- Creating data systems to support climate action
- Utilizing natural assets/nature-based solutions
- Developing emergency/hazard response plans
- Developing business continuity or similar plan(s)
- Other (please specify): _____

Community-wide resilience and adaptation policies, programs and actions*

- Undertaking or completing a risk assessment at the community level
- Undertaking or completing a Hazard Risk Vulnerability Assessment (HRVA) at the community level
- Addressing current and future climate risks through plans, adaptation measure implementation, programs, service delivery, asset management and/or other functions
- Collaboration with other communities on resilience planning/initiatives
- Hydro climatological data collection
- Monitoring climate risks or impacts (floods, wildfire, etc.)
- Public engagement on climate risks and actions
- Providing training (adaptation and mitigation skills)
- Creation of policy/procedures to affect change (climate considerations into decision-making processes)
- Creating data systems to support climate action
- Developing or acquiring hazard or climate risk mapping (e.g., floodplains), data or similar information
- Utilizing natural assets/nature-based solutions
- Developing emergency/hazard response plans
- Other (please specify): _____

Please highlight one or more climate adaptation project(s) that were completed, ongoing or in-progress in the 2025 calendar year to reduce risk and increase resilience.*

Please enter NA if your community reported no initiatives to reduce risk and increase resilience that were ongoing, completed or in-progress for 2025.

Responses must include at least two complete sentences to be considered for the Local Government Climate Action Highlights webpage, providing sufficient detail for us to clearly understand the initiative (what, when, where, and why). Please refer to the submission form for guidance on how to complete the highlights section. The Ministry of Emergency Management and Climate Readiness may use these on ClimateReadyBC.

N/A

Question 14 a): Has a climate risk and vulnerability or similar assessment been undertaken for your local government or Nation?*

Please select all that apply.

If completed, please provide the year of completion in the textbox (YYYY).

Yes at the community level

Yes at the asset or project level

No

If available, please provide a link to the document:

If not, please select one or more options from the list.*

No, but we are currently undertaking one and it will be complete in the next two years.

No, we are not intending to undertake due to lack of financial capacity.

No, we are not intending to undertake due to lack of staff and technical capacity.

No, we are waiting for directions from the Provincial Government before undertaking an assessment.

Question 14 b): Are you integrating climate risk into asset management, budgeting and climate action plans?*

Yes, in asset management

Yes, in budgeting

Yes, in climate action plans

No

(!) Question 15 a): Please select the most significant climate hazards faced by your community and please specify the associated adaptation measures completed or in-progress in the 2025 calendar year, if any.*

i.e. for extreme heat: cooling stations.

If entering a hazard under "Other", please write the hazard and related measure(s) in the textbox.

Textbox limit: 998 characters

Extreme heat

coordinating cooling stations

Extreme cold, snow and/or ice

Drought

Little Bridge Creek Drought Study

Wildfire

emergency preparedness

Wildfire smoke

Overland/riverine flooding

Coastal flooding and/or storm surge events

Wind, rain, and/or other storm events

Landslides

- Not applicable/no hazards
- Not sure
- Other (please specify both the hazard and adaptation measure):

**(!) Question 15 b): Please select the impacts your community experienced in the 2025 calendar year related to the hazards above.*
Select all that apply**

- Heat-related illness
- Respiratory impacts (e.g., reduced air quality, smoke exposure)
- Evacuations or displacement of residents
- Damage to roads, bridges, or transportation networks
- Damage to water, wastewater, or stormwater systems
- Water shortages or restrictions
- Impacts to drinking water quality
- Power outages or electrical system strain
- Damage to buildings or critical facilities
- Service disruptions (e.g. transit, waste collection, recreation facilities)
- Increased operating costs for response and recovery
- Increased erosion or slope instability
- Biodiversity loss or ecosystem stress
- Negative impacts to local businesses or tourism
- Insurance losses or increased premiums
- Cultural impacts (e.g., threats to identities, languages, and livelihoods)
- No significant impacts
- Not sure
- Other (please specify):

Question 16: What information do you need to know to be able to plan effectively for the future of your community, with respect to the hazards and impacts identified in Question 15?*

Please select one or more of what you consider the most valuable types of information for planning.

- Local knowledge
- Localized climate modelling and projected scenarios
- Assessment of potential community impacts
- Assessment of community vulnerabilities
- Risk assessment of hazards
- Mapping of climate change impacts and hazards
- Demographic information
- Projected development
- Adaptation planning information
- Technical expertise to implement solutions
- Community/partner engagement and support
- Information on partnership opportunities
- Examples of actions taken by other communities
- Not sure
- Other (please specify):

Question 17: Please indicate all initiatives your local government or Nation had completed, ongoing or in-progress in the 2025 calendar year related to working with neighbouring communities.*

Please select all that apply.

- Collaborating on preparing, reviewing or revising a climate or natural hazard risk assessment
- Collaborating on preparing, reviewing or revising an emergency management and/or hazard response plans
- Entering into agreements related to emergency management planning and/or multijurisdictional emergency management organization (this option excludes mutual aid agreements such as fire protection services)
- Collaborating on data collection, mapping or monitoring climate risks
- Collaborating on providing emergency management training and/or conducting training exercises to major emergency event
- Not applicable

(!) Question 18: Has your local government or Nation completed a natural asset inventory (an assessment of natural resources like forests, wetlands, and waterways for their ecosystem services and value)?*

- Yes
- In progress
- No

What types of natural assets were inventoried?

Select all that apply.

- Wetlands
- Rivers, streams, lakes, and riparian areas
- Forests and urban forest
- Grasslands, meadows, and agricultural lands
- Coastal ecosystems (estuaries, beaches, eelgrass, kelp, etc.)
- Parks and natural areas / urban green space
- Other (please specify):

Is your local government or Nation actively managing your natural assets based on this inventory?

- Yes
- Planning to start soon
- No

If your local government or Nation is not actively managing natural assets, what are the primary reasons?

Please select all that apply.

- Not required/mandated
- Lack of capacity (staff, expertise, etc.)
- Lack of understanding of the benefits
- Lack of funding
- Not a current priority for council, directors, or leadership
- Cross-jurisdictional challenges (natural assets existing outside your jurisdictional boundary)
- Other (please specify):

What types of natural assets are being inventoried?

Select all that apply.

- Wetlands
- Rivers, streams, lakes, and riparian areas

- Forests and urban forest
- Grasslands, meadows, and agricultural lands
- Coastal ecosystems (estuaries, beaches, eelgrass, kelp, etc.)
- Parks and natural areas / urban green space
- Other (please specify): _____

If no, what are the primary barriers preventing your local government or Nation from completing a natural asset inventory?
Please select all that apply.

- Lack of awareness
- Lack of funding
- Lack of capacity (staff, expertise, etc.)
- Not a current priority for council, directors, or leadership
- Other (please specify): _____

(!) Question 19: How does your local government or Nation ensure equitable access to and distribution of climate action opportunities and benefits?*

Please select all that apply.

- By collecting and analyzing disaggregated and/or spatial data to inform the design and/or monitor the implementation of climate actions
- By partnering with other organizations (such as health authorities, social service agencies, or Indigenous leadership bodies)
- By collecting disaggregated or spatial data on the impacts of climate actions
- By engaging with equity seeking groups/frontline communities most impacted by climate change
- By designing and/or implementing climate actions that address the needs of equity seeking groups/frontline communities most impacted by climate change
- By undertaking wider benefits and/or equity assessments for its climate actions
- By working to ensure climate actions align with UNDRIP and/or national laws pertaining to Indigenous rights
- No but the community is preparing to incorporate measures over the next year
- No but the community is preparing to incorporate measures over the next two years
- No and the community is not intending to incorporate measures
- Not sure if equity is being integrated into our climate action work

Optional: Please highlight a climate initiative completed or in-progress in the 2025 calendar year that promotes equity and inclusion.

Responses must include at least two complete sentences to be considered for highlighting on the Local Government Climate Action Highlights webpage, providing sufficient detail for us to clearly understand the initiative (what, when, where, and why). Please refer to the Local Government Climate Action Success Stories submission form for guidance on how to complete the highlights section.

N/A

Question 20: In the previous calendar year (2025), how did your local government or Nation spend or commit to spend its remaining LGCAP funding received in the March 2024 3-year lump sum?

Based on our records for your community, these funds total: \$167,254. This is the amount of your March 2024 3-year lump sum that was reported on hold in the LGCAP 2024 survey, if any.*

Instructions:

Please ensure the amount(s) entered below equals the dollar amount displayed above.

Please select all that apply and indicate the total dollar value associated with each initiative.

Please select "funds on hold" for any funding that was not spent or committed to be spent during the 2025 calendar year.

For the purposes of this question, "committed to be spent" refers to having officially allocated funding for specific projects with certainty, even if it has not yet been spent.

You can see what your community has previously reported for LGCAP funding in the LGCAP Raw Survey Data.

Format: no dollar sign, no comma and up to two decimal places.

- Corporate
- Community
- Funds on hold

79365.62

Not applicable (Amount flagged in the question is \$0 as all funds were reported as spent in the LGCAP 2024 survey)

Corporate Initiatives

- Buildings initiatives
- Transportation initiatives
- Resilience and adaptation initiatives
- Other corporate-wide initiatives

Corporate buildings policies, programs and actions*

Textbox format: no dollar sign and up to two decimal points (i.e. 2500 or 657.25).

- Highest efficiency standards for new space and water heating equipment
- B.C. Energy Step Code adoption (Step 4 or higher)
- Zero Carbon Step Code adoption
- Efficiency upgrades/retrofits
87888.38
- Requirement to use mass timber in buildings construction
- Requirement to measure embodied carbon
- Other

Please use this textbox to enter the initiative(s) the "other" funding amount above has gone towards:

Corporate transportation policies, programs and actions*

Textbox format: no dollar sign and up to two decimal points (i.e. 2500 or 657.25).

- Programs to increase high-occupancy (2 or more people) vehicle trips (i.e. carpooling)
- Established personal (passenger) transportation target goals, and measures to reach them, in annual reports – may include target goals for vehicle kilometre reduction, mode share for active transportation and zero-emission vehicles
- Established commercial transportation target goals, and measures to reach them, in annual reports – may include target goals for vehicle kilometre reduction, mode share for energy efficient commercial transportation and zero-emission vehicles
- Implemented zero-emission vehicle first procurement policy for all local government on and off-road vehicles purchases
- Implemented a zero-emission vehicle preference or requirement for contracted work from a service provider
- Active transportation infrastructure investments
- Active transportation education and encouragement programs
- Expanded micromobility access, bylaws and/or infrastructure (e.g. introduced or expanded bike/e-bike/e-scooter sharing programs, built new bike/scooter lanes, updated bylaws for use of bikes/scooters)
- Installation of secure bike parking (i.e. bike valet)
- Electric vehicle charging studies/planning

- Electric vehicle charging infrastructure investments
- Electric vehicle purchases and electric equipment/machinery purchases (i.e. electric zambonis)
- Required new and/or existing gasoline and card lock fuel stations to include zero-emission vehicle infrastructure development
- Other

Please use this textbox to enter the initiative(s) the "other" funding amount above has gone towards:

Corporate resilience and adaptation policies, programs and actions*

Textbox format: no dollar sign and up to two decimal points (i.e. 2500 or 657.25).

- Undertaking or completing a risk assessment at the asset or project level
- Undertaking or completing a Hazard Risk Vulnerability Assessment (HRVA) at the asset or project level
- Addressing current and future climate risks through plans, adaptation measure implementation, programs, service delivery, asset management and/or other functions
- Collaboration with other communities on resilience planning/initiatives
- Monitoring climate risks or impacts (floods, wildfire, etc.)
- Providing training (adaptation and mitigation skills)
- Creation of policy/procedures to affect change (climate considerations into decision-making processes)
- Creating data systems to support climate action
- Utilizing natural assets/nature-based solutions
- Developing emergency/hazard response plans
- Other

Please use this textbox to enter the initiative(s) the "other" funding amount above has gone towards:

Corporate climate policies, programs and actions*

Textbox format: no dollar sign and up to two decimal points (i.e. 2500 or 657.25).

- Staffing
- Energy study
- Climate study
- Traditional services emissions reporting
- Asset management
- Climate finance planning

- Leveraging funds from other sources/ grant stacking
- Circular economy or zero waste strategy
- Sustainable procurement policy
- Renewable energy investments (e.g. district energy, waste heat recovery, biomass)
- Supporting green/blue carbon sequestration
- Developing compliance carbon offset projects
- Developing voluntary carbon offset projects
- Other

Please use this textbox to enter the initiative(s) the "other" funding amount above has gone towards:

Community-wide Initiatives

- Buildings initiatives
- Transportation initiatives
- Resilience and adaptation initiatives
- Other community-wide initiatives

Community-wide buildings policies, programs and actions*

Textbox format: no dollar sign and up to two decimal points (i.e. 2500 or 657.25).

- Topping up Provincial energy efficiency incentive programs
- B.C. Energy Step Code adoption (Step 4 or higher)
- Zero Carbon Step Code adoption
- Requirement to use mass timber in buildings construction
- Requirement to measure embodied carbon
- Other

Please use this textbox to enter the initiative(s) the "other" funding amount above has gone towards:

Community-wide transportation policies, programs and actions*

Textbox format: no dollar sign and up to two decimal points (i.e. 2500 or 657.25).

- Programs to increase high-occupancy (2 or more people) vehicle trips (i.e. carpooling)
- Improving or expanding public transportation
- Mode shift targets for passenger and/or commercial transportation (shifting from private vehicles to sustainable modes like walking, cycling and public transit) in Official Community Plan, Regional Growth Strategy or other guiding documents
- Established personal (passenger) transportation target goals, and measures to reach them, in annual reports – may include target goals for vehicle kilometre reduction, mode share for active transportation and zero-emission vehicles

- Established commercial transportation target goals, and measures to reach them, in annual reports – may include target goals for vehicle kilometre reduction, mode share for energy efficient commercial transportation and zero-emission vehicles
- Bylaws updated to prioritize energy efficient transportation hierarchy (i.e. pedestrians first)
- Revising existing bylaws or implementing new ones to support active transportation
- Active transportation planning
- Active transportation infrastructure investments
- Active transportation education and encouragement programs
- Expanded micromobility access, bylaws and/or infrastructure (e.g. introduced or expanded bike/e-bike/e-scooter sharing programs, built new bike/scooter lanes, updated bylaws for use of bikes/scooters)
- Bylaws that reduce or eliminate off street parking requirements
- Implement pedestrian plazas, car-free streets (temporary or permanent) or limited-access automobile streets
- Installation of public secure bike parking (i.e. bike valet)
- Neighbourhood or community-wide speed limit reductions
- Electric vehicle charging studies/planning
- Mandatory EV infrastructure in new construction
- Established electric vehicle charging ready bylaws
- Electric vehicle charging infrastructure investments
- Streamlined hydrogen fueling station permitting process
- Required new and/or existing gasoline and card lock fuel stations to include zero-emission vehicle infrastructure development
- Other

Please use this textbox to enter the initiative(s) the "other" funding amount above has gone towards:

Community-wide resilience and adaptation policies, programs and actions*

Textbox format: no dollar sign and up to two decimal points (i.e. 2500 or 657.25).

- Undertaking or completing a risk assessment at the community level
- Undertaking or completing a Hazard Risk Vulnerability Assessment (HRVA) at the community level
- Addressing current and future climate risks through plans, adaptation measure implementation, programs, service delivery, asset management and/or other functions
- Collaboration with other communities on resilience planning/initiatives

Hydroclimatological data collection

Monitoring climate risks or impacts (floods, wildfire, etc.)

Public engagement on climate risks and actions

Creation of policy/procedures to affect change (climate considerations into decision-making processes)

Creating data systems to support climate action

Developing or acquiring hazard or climate risk mapping (e.g., floodplains), data or similar information

Utilizing natural assets/nature-based solutions

Developing emergency/hazard response plans

Other

Please use this textbox to enter the initiative(s) the "other" funding amount above has gone towards:

Community-wide climate policies, programs and actions*

Textbox format: no dollar sign and up to two decimal points (i.e. 2500 or 657.25).

Climate engagement

Climate study

Energy study

Asset management

Topping up programs/incentives

Complete, compact communities (see drop-down)

Organics diversion

Circular economy or zero waste strategy

Renewable energy investments (e.g. district energy, waste heat recovery, biomass)

Supporting green/blue carbon sequestration

Other

Please use this textbox to enter the initiative(s) the "other" funding amount above has gone towards:

Complete, compact communities*

Textbox format: no dollar sign and up to two decimal points (i.e. 2500 or 657.25).

Rezoning

Small-scale multi-unit housing (e.g. duplex, triplex, fourplex, rowhouse)

- Density bonuses
- Infill development
- Urban containment boundaries
- Official Community Plans
- Regional Growth Strategies
- Community Development Plans

(!) Funds on hold - How will funds be allocated?

- No decision has been made.
- If a decision has been made, please enter the project(s) and the amount of funding that will go towards each (if known):

To expand upon your selection(s), please highlight the initiative(s) your local government or Nation's LGCAP funding received in March 2024 has been spent on or committed towards in the 2025 calendar year.*

Please provide specifics on your selections made above such as the kind of technology used, the scale/scope, the building/location, or the expected impact (i.e. the make and model of an EV, the kilometres of a bike lane built...).

Responses must include at least two complete sentences to be considered for highlighting on the Local Government Climate Action Highlights webpage, providing sufficient detail for us to clearly understand the initiative (what, when, where, and why). Please refer to the Local Government Climate Action Success Stories submission form for guidance on how to complete the highlights section.

Our lighting project converted decades-old theatre lighting to LED technology.

Question 21 a): What is your internal decision criteria for spending LGCAP dollars?*

Projects are designed and quoted by the Community Services Department, generally discussed during budget planning and large projects are then brought to Council for approval.

Question 21 b): Does your local government or Nation use a formal framework to apply a climate lens on infrastructure planning and decision-making?*

This could include the Provincial preliminary GHG assessment guidance, the Federal climate lens guidance, or another climate lens framework.

- Yes
- No

Question 22 a): In the previous calendar year (2025), how much additional external funding for climate action were you able to acquire by leveraging your 2024 LGCAP funds? This could include matching grants as well as private investment.*

Format: no dollar sign, no comma, and up to two decimal places

0

Question 22 b): Please list the funding programs leveraged and associated funders (i.e. Investing in Canada Infrastructure Program, Canada/Province).*

Please enter "NA" if no funds were leveraged.

N/A

Question 23 a): What is the value of the Program's continuity for your community or Nation, and how does it support other priority initiatives for your local government or Nation (e.g., affordability, housing, safer communities/public safety, emergency preparedness and response, economic growth and good jobs, protecting critical services people rely on)?

Optional

These projects are vital for our capital asset upgrade program. We couldn't complete these essential upgrades without the LGCAP funding. User groups are grateful for the simpler technology.

(!) Question 23 b): Which provincial priorities does the LGCAP help advance in your community?

Optional. Select all the apply.

- Protecting critical services people rely on
- Infrastructure resilience

- Emergency preparedness and disaster risk reduction
- Housing
- Energy efficiency in buildings
- Community health and well-being
- Economic stability and good local jobs
- Affordability
- Reconciliation efforts
- Safer communities and public safety
- Protecting the natural environment and ecosystems
- Supporting vulnerable populations
- Other (please specify): _____

(!) Question 23 c): On a scale of 1 to 5, how important is LGCAP funding to your community's ability to advance the provincial priorities identified above?

Optional

Not important Moderately important Essential
4

(!) Question 23 d): Which of the following tangible outcomes has your community directly experienced as a result of LGCAP-supported initiatives, if any?

Optional. Select all that apply:

- Improved resilience of infrastructure or community assets
- Reduced long-term infrastructure, maintenance, or asset management costs
- Improved emergency preparedness or response capacity
- Support for housing-related planning or policy development
- Energy cost savings for the local government and/or community
- Improved natural asset management (e.g., wetlands, forests, shorelines)
- Economic development or local employment opportunities
- Biodiversity or ecosystem benefits
- Improved air quality or public health outcomes
- Advanced reconciliation efforts
- Improved relationship with the Province
- Improved decision-making or integration of climate considerations into planning and operations
- Too early to see tangible outcomes
- Other (please specify): _____
- None of the above

(!) Question 23 e): On a scale of 1 to 5, to what extent has LGCAP funding helped your community move work forward sooner, or enabled work that would not have happened without the funding?

Optional

Not at all To a moderate extent To a very large extent
4

Please note on posting the survey publicly:

- All information from the required questions must be included.
- Optional questions and responses can be omitted. The Province will use the information from optional questions for internal purposes only.
- When posting the survey publicly, the design / format of the form can be changed.

Attested by (first name, last name)*

Sheena Elias

Professional title*

Director of Finance

Local government or Modern Treaty Nation*

District of 100 Mile House

Date*

2026-06-03

Attestor signature*

Please note: File upload e-signatures are not enabled as uploaded files do not appear on the final report.

If you require a redo for the digitally-drawn signature, please click the trash can. If that doesn't work, please submit your survey then contact us at LGCAP@gov.bc.ca.

A handwritten signature in black ink, reading "S. Elias". The signature is written in a cursive, slightly stylized font. The "S" is large and prominent, followed by a period and the name "Elias".

2026-06-03 09:39:00 Pacific Daylight Time



**District of
100 MILE HOUSE**

**COUNCIL REPORT
File No. 570-01**

Regular: June 9, 2026

REPORT DATE: June 3, 2026
TITLE: 2026 Capital Amendments for Consideration
PREPARED BY: S.Elias – Director of Finance

PURPOSE:

To present Council with capital projects for consideration as amendments to the 2026 Capital Plan.

RECOMMENDATION:

Recommended Resolution

BE IT RESOLVED THAT the memo from Finance regarding the 2026 Capital Amendment Considerations be received.

“Further direction at the discretion of Council”

BACKGROUND INFORMATION:

At its meeting on May 12, Council adopted the 2026 Financial Plan, including the 2026 Capital Plan.

Since the Financial Plan was adopted, the following capital amendments have been identified for Council’s consideration/discussion:

Projects for consideration/amendment:

- G5 – Horse Lake Road Multi-Use Pathway
- WA2 – VT SCADA Upgrades
- WA3 – High Zone Booster Station Upgrade

Projects for discussion only:

- OT2 - Community Hall Design
- OT5 - Airport Fencing Project



Reserve Impact:

All available funds in the water utility reserve would be required for this project. The water reserve fund has seen high pressure in recent years primarily due to the age of the District's infrastructure and water quality concerns.

OT1 – Community Hall Design

The Community Hall Design project is now complete and finished under budget by \$68,000. The funder (REDIP) has indicated a preference that the remaining funds be reallocated. Staff have met with the funder to discuss potential uses for the balance.

Possible Reallocation Options:

- Airport Fencing and Weather Camera Installation
- Planning and preliminary service installation for the Campground property

OT5 – Airport Fencing

The BC Air Access application for the airport fencing project was not successful. Staff can plan to apply again during the next intake.

BUDGETARY IMPACT: Proceeding with any of the projects up for consideration will have budgetary impacts as indicated on the respective attachments.

POLICY IMPLICATION:

Purchasing Policy – Consideration required for each project
Capital Plan – future amendment in the fall will be required

ATTACHMENTS:

Project Substantiation Sheets

- G5 – Horse Lake Road Multi-Use Pathway
- WA2 – SCADA Upgrades
- WA3 – High Zone Booster Station Upgrade

Prepared By: S. Elias
S.Elias, Director of Finance

Date: June 4/26.

Reviewed By: T. Boulanger
T. Boulanger, CAO

Date: June 4-2020.



DISCUSSION / ANALYSIS:

G5 – Horse Lake Road Multi-Use Pathway

During the 2026 Capital Plan discussions, Council directed staff to prepare a project-ready package for a multi-use pathway along Horse Lake Road, in front of the former campground to the commercial complex east of the Horse Lake Bridge.

The design and Class B cost estimate were not available in time for the 2026 Capital Plan and are now being presented for Council's consideration.

The attached project substantiation sheet provides a summary of the project, including the Class B estimate and civil drawings.

The estimated project budget is \$428,000. As currently proposed, the project would be funded from the Municipal Infrastructure Reserve.

Funding Considerations:

- One option is to apply the remainder of the District's Growing Communities Fund to this project instead of the annual paving program.
- This would help ensure the Growing Communities Fund is fully used by the 2028 deadline.
- If this approach is used, Municipal Infrastructure Reserve funds would instead be required for the paving program to replace the allocated grant funding.

Reserve Impact:

The Municipal Infrastructure Reserve is under significant pressure, as it funds roads, sidewalks, and municipal building projects. Should the pathway project proceed, the reserve's estimated remaining balance at the end of 2026 would be \$1,000,000.

WA2 – VT SCADA Upgrades

As Council is aware the current dialer experienced failure at the end of May, as a result of the failure this project is currently underway to ensure reliable communications for our water and sewer utilities.

WA-3 – High Zone Booster Station Upgrade

The nearly 50-year-old High Zone Booster Station is increasingly difficult and expensive to repair due to scarce replacement parts. The attached proposal outlines critical infrastructure upgrades to correct current deficiencies and prevent future operational failures. This project is currently estimated at \$500,000 and is in the preliminary stages of planning.

Project Title: Horse Lake Road Mult-Use Pathway

Department: Community Services – Infrastructure

Date: June 3, 2026

Fiscal Year:	Prior	2026	2027	2028	2029	2030	Future
Capital Costs: (Budgeted)		428,000					
O&M Costs:							

BACKGROUND (WHY)

During the 2026 Capital Plan discussions, Council directed staff to prepare a project-ready package for a multi-use pathway along Horse Lake Road, in front of the former campground to the commercial complex east of the Horse Lake Bridge.

The asphalt pathway would serve as a connection to the sidewalks and pathways currently in place.

SCOPE OF WORK (WHAT/ WHERE)

** Refer to TRUE estimate and civil drawings attached for technical specifications.


- Tender package preparation and award
- Planned project completion - 2026

CAPITAL REQUIREMENTS (HOW MUCH/WHEN)

Year: 2026 Municipal Infrastructure Reserve \$428,000

ATTACHMENTS

TRUE Class “B” Estimate
TRUE Civil Project Drawings

PREPARED BY: 
T. Conway, Director of Community Services

DATE: June 4/26.

REVIEWED BY: 
S.Elias, Director of Finance

DATE: June 4/26



**District of 100 Mile House
 Horse Lake Road Multi-Use Pathway
 Class B Cost Estimate**

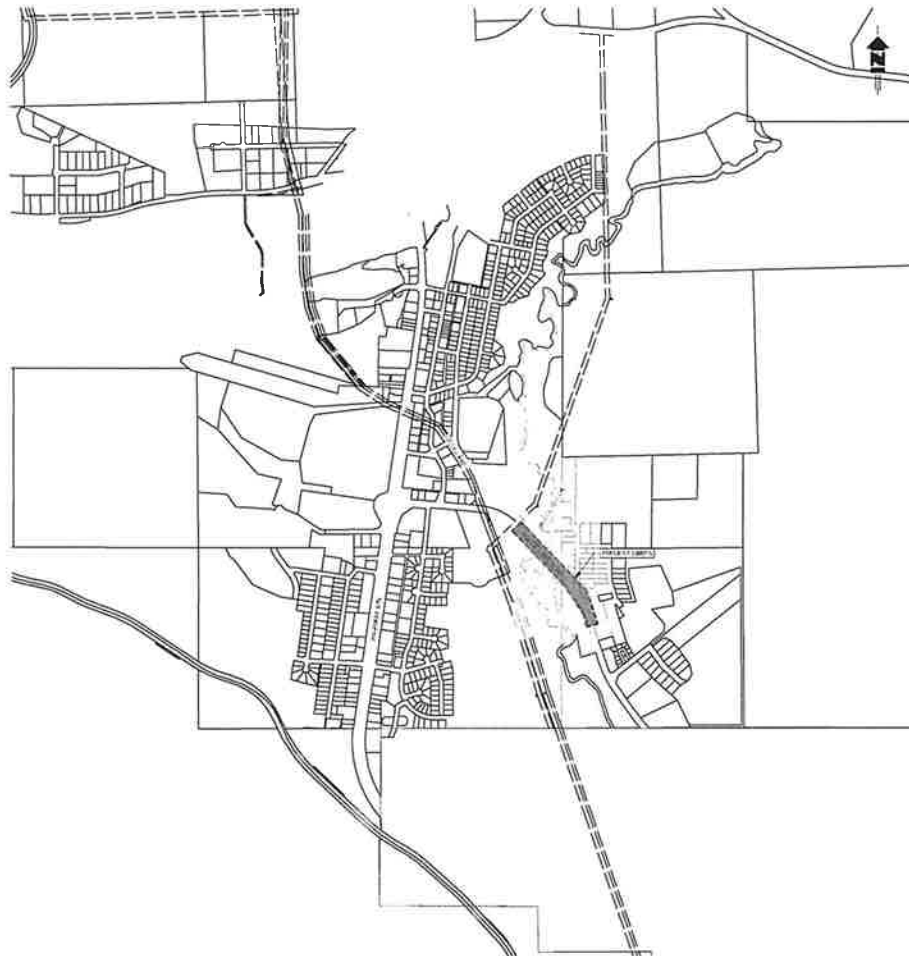
ITEM	DESCRIPTION	UNIT	EST. QUANT.	UNIT PRICE	TOTAL PAYMENT
PART 1.0 - GENERAL REQUIREMENTS					
1.1	Supply and install project signs	LS	1	\$2,000.00	\$2,000.00
1.2	Maintain and submit to Contract Administrator Project Record Documents	LS	1	\$5,000.00	\$5,000.00
1.3	Traffic Control	LS	1	\$10,000.00	\$10,000.00
Subtotal Part 1.0					\$17,000.00
PART 2.0 - EARTHWORK					
2.1	Preserve Existing Trees	ea.	3	\$500.00	\$1,500.00
2.2	Topsoil stripping and off-site disposal (approximate 300mm depth)	m ³	1100	\$35.00	\$38,500.00
2.3	Common Excavation - On site reuse	m ³	115	\$25.00	\$2,875.00
2.4	Import Fill - 75mm minus Pit Run Gravel for embankment	m ³	590	\$90.00	\$53,100.00
2.5	Subgrade preparation	m ²	1460	\$3.00	\$4,380.00
Subtotal Part 2.0					\$100,355.00
PART 3.0 - ROAD AND SITE IMPROVEMENTS					
3.1	Supply and place 300mm of 75mm minus Select Granular Sub-base	m ²	1460	\$35.00	\$51,100.00
3.2	Supply and place 100mm of 19mm minus Granular Base	m ²	1460	\$15.00	\$21,900.00
3.3	Supply and place 19mm minus Granular Base Shouldering Gravel (0.3m Width - 50mm thickness)	m ²	245	\$15.00	\$3,675.00
3.4	Supply and place hot-mix asphalt pavement - 50mm lift - UC #1	m ²	1220	\$40.00	\$48,800.00
3.5	Permanent painted pavement markings - as shown on Contract Drawings	LS	1	\$5,000.00	\$5,000.00
3.6	Hydroseeding exposed slopes	m ²	2185	\$5.00	\$10,925.00
Subtotal Part 3.0					\$141,400.00
PART 4.0 - UTILITIES					
4.1	300Ø PVC Storm Drainage Pipe	l.m.	23	\$500.00	\$11,500.00
4.2	Supply and Install 1050Ø Storm Manhole as per MMCD STD DWG S1	ea.	2	\$8,500.00	\$17,000.00
4.3	Remove and Replace existing service pole	LS	1	\$10,000.00	\$10,000.00
Subtotal Part 4.0					\$38,500.00

SUMMARY

Subtotal Part 1.0 - General Requirements	\$17,000.00
Subtotal Part 2.0 - Earthwork	\$100,355.00
Subtotal Part 3.0 - Road and Site Improvements	\$141,400.00
Subtotal Part 4.0 - Utilities	\$38,500.00
Subtotal Parts 1.0 to 4.0	\$297,255.00
Contingency Allowance	\$25,000.00
GST (5% of Subtotal and Contingency Allowance)	\$16,112.75
Total Estimate	\$338,367.75

Prepared by: Dave Underwood, P. Eng

DISTRICT OF 100 MILE HOUSE HORSE LAKE ROAD MULTI-USE PATHWAY



LOCATION PLAN
1:1000

DRAWING LIST

DRAWING NO.	DRAWING TITLE	REVISION
TITLE SHEET		
00	TITLE SHEET	1
CIVIL		
01	GENERAL NOTES AND SPECIFICATIONS	1
02	GENERAL NOTES AND SPECIFICATIONS	1
03	GENERAL NOTES AND SPECIFICATIONS	1
04	GENERAL NOTES AND SPECIFICATIONS	1
05	GENERAL NOTES AND SPECIFICATIONS	1

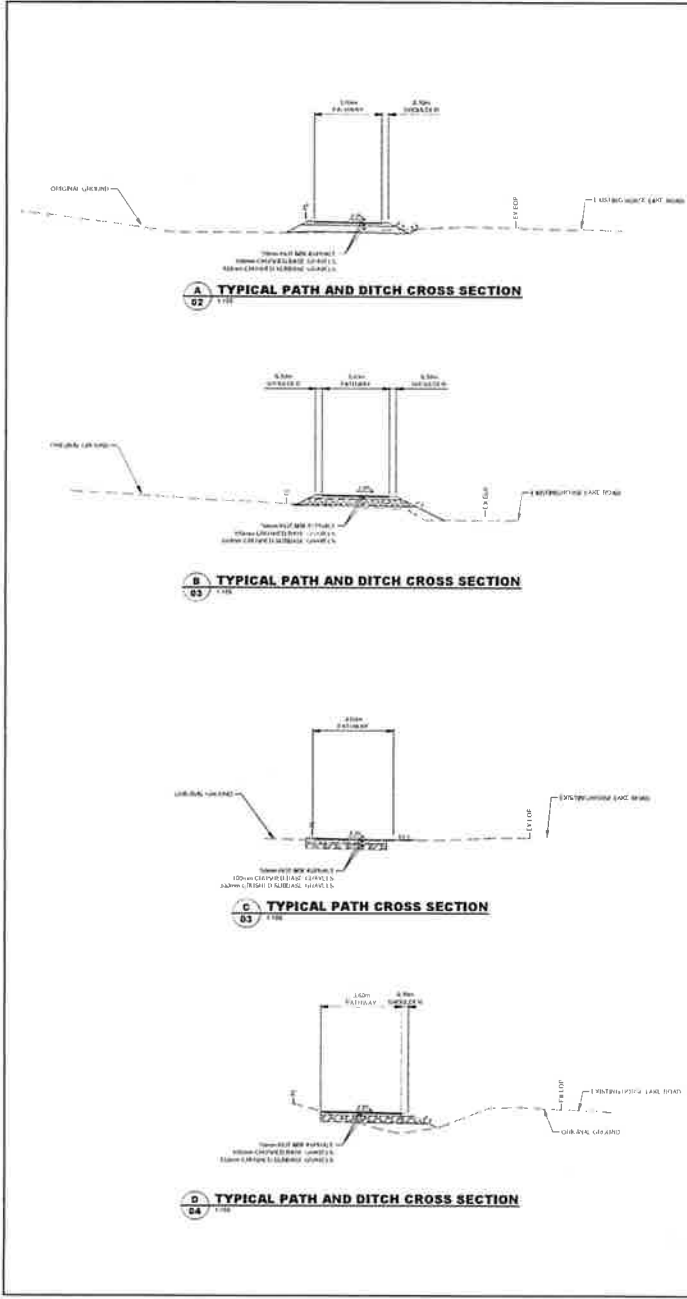


TRUE PROJECT NO. 204-2011
DRAWING NO. 02

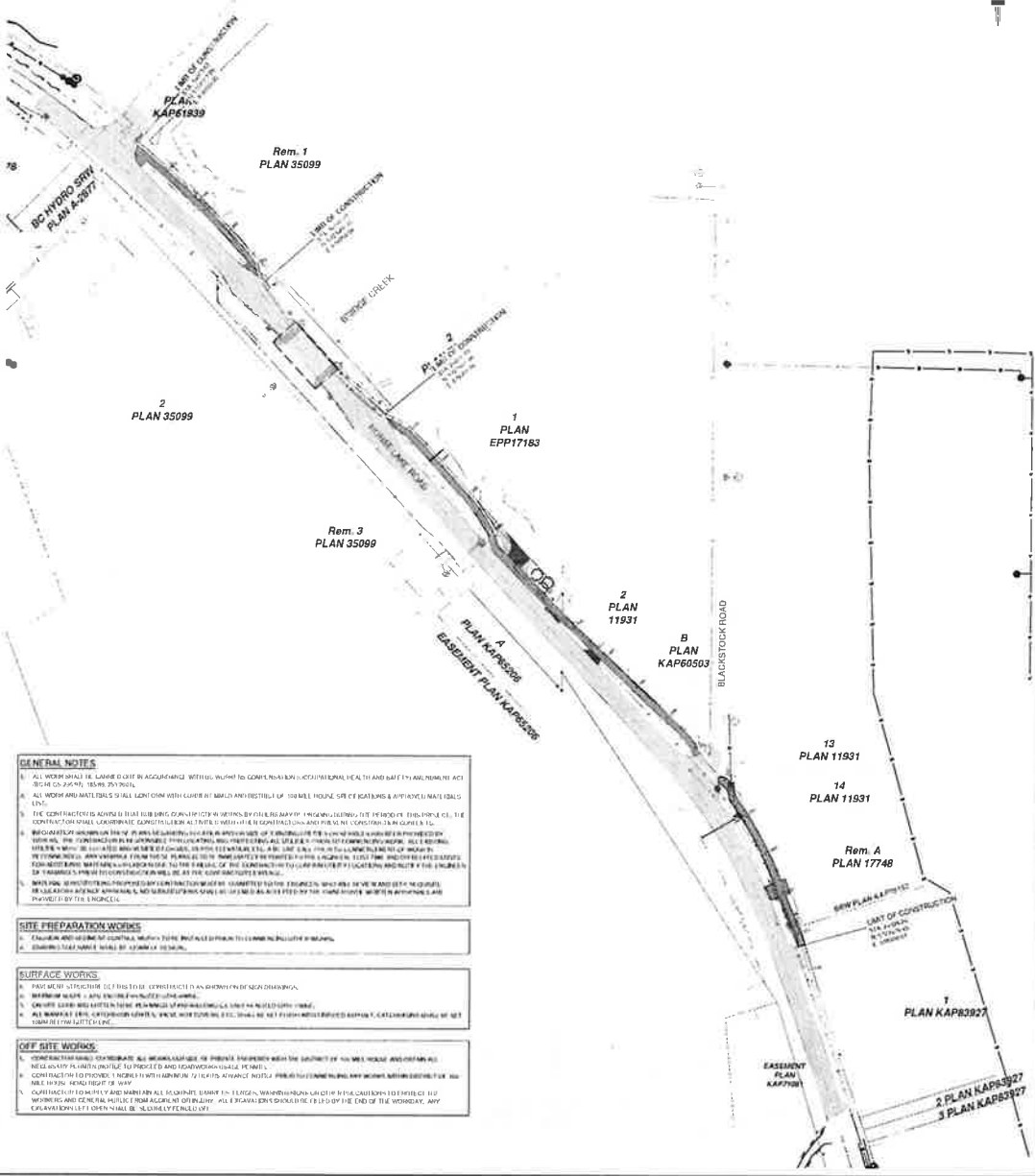


100 Mile House

ISSUED FOR THE REVIEW OF
LOCAL BOARD - 2016-07-21
NOT FOR CONSTRUCTION



Rem. A
AN 14958



- GENERAL NOTES**
- ALL WORK SHALL BE LAID OUT IN ACCORDANCE WITH THE RIGHT TO CONSTRUCTION OCCUPATIONAL HEALTH AND SAFETY REGULATIONS ACT (RCSA) CHAPTER 18B, 18B.01-18B.03.
 - ALL WORK AND MATERIALS SHALL COMPLY WITH CODES BY APPLICABLE DISTRICT OF THE WELL HOUSE SITE OF RECORDS AND APPLICABLE MATERIALS LIST.
 - THE CONTRACTOR SHALL MAINTAIN ACCESS TO ALL UTILITIES UNDER THE EASEMENT AND SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS.
 - ALL UTILITIES SHALL BE MAINTAINED AT ALL TIMES AND SHALL NOT BE DAMAGED OR DISRUPTED BY THE CONSTRUCTION OF THE PATHWAY. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND SHALL MAINTAIN ACCESS TO ALL UTILITIES UNDER THE EASEMENT AND SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS.
 - ALL UTILITIES SHALL BE MAINTAINED AT ALL TIMES AND SHALL NOT BE DAMAGED OR DISRUPTED BY THE CONSTRUCTION OF THE PATHWAY. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND SHALL MAINTAIN ACCESS TO ALL UTILITIES UNDER THE EASEMENT AND SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS.
 - ALL UTILITIES SHALL BE MAINTAINED AT ALL TIMES AND SHALL NOT BE DAMAGED OR DISRUPTED BY THE CONSTRUCTION OF THE PATHWAY. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND SHALL MAINTAIN ACCESS TO ALL UTILITIES UNDER THE EASEMENT AND SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS.
- SITE PREPARATION WORKS**
- EXCAVATION AND LAYOUT OF UTILITIES SHALL BE COMPLETED PRIOR TO COMMENCEMENT OF CONSTRUCTION.
 - CONTRACTOR SHALL MAINTAIN ACCESS TO ALL UTILITIES UNDER THE EASEMENT AND SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS.
- SURFACE WORKS**
- PAVEMENT STRUCTURE SHALL BE CONSTRUCTED AS SHOWN IN THE DRAWINGS.
 - CONTRACTOR SHALL MAINTAIN ACCESS TO ALL UTILITIES UNDER THE EASEMENT AND SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS.
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 - CONTRACTOR SHALL MAINTAIN ACCESS TO ALL UTILITIES UNDER THE EASEMENT AND SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS.
- OFF SITE WORKS**
- CONTRACTOR SHALL MAINTAIN ACCESS TO ALL UTILITIES UNDER THE EASEMENT AND SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS.
 - CONTRACTOR SHALL MAINTAIN ACCESS TO ALL UTILITIES UNDER THE EASEMENT AND SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS.
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 - CONTRACTOR SHALL MAINTAIN ACCESS TO ALL UTILITIES UNDER THE EASEMENT AND SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS.

NO.	DATE	ISSUE/REVISIONS
01		
02		
03		
04		

TRUE CONSULTING

100 Mile House • Martinsburg, WV • 26101
PH: 304.271.0001 • WWW.TRUECONSULTING.COM

100 Mile House

HORSE LAKE ROAD MULTI-USE PATHWAY

HORSE LAKE ROAD SITE PLAN GENERAL NOTES TYPICAL SECTIONS

DATE: MAY 2024
SCALE: 1" = 40'-0"
DRAWN BY: [Name]
CHECKED BY: [Name]
DATE: MAY 2024
PROJECT: [Name]

364-2071-01

1 of 5
SHEET 1

Project Title: VT Scada Upgrade (Supervisory Control And Data Acquisition)

Department: Community Services – Infrastructure

Date: June 2, 2026

Fiscal Year:	Prior	2026	2027	2028	2029	2030	Future
Capital Costs: (Budgeted)		\$25,115					
O&M Costs:							

BACKGROUND (WHY)

The District of 100 Mile House currently relies on the Barnett ProTalk alarm dialler for trouble alarms in the water and wastewater systems. When an alarm is triggered, the operator on call receives a text message or voice call and must acknowledge the alarm, connect through the VPN, and open Cmore to investigate the issue. This process is used to determine the level of concern and the appropriate response.

- The current alarm system is approximately eight years old and is beginning to fail.
- Operators have experienced frequent phantom alarms, as well as a recent full system failure in which no alarms were sent.
- Fortunately, the recent failure occurred shortly before the workday began. If it had happened after hours, the community reservoirs could have run out of water.
- There also appears to be an ongoing compatibility issue involving certain cell providers or phone manufacturers.
- At present, only one District operator is able to log in and access system information.

The District is also using a basic version of VTScada, which currently allows operators at the water treatment plant to view trend graphs for water and sewer processes.

The upgraded VTScada system will send text and voice alarms and allow all operators to log in and monitor the status of the water and sewer infrastructure from a mobile device or personal computer. Alarms will be transmitted through the Shaw modem, while a separate Barnett ProTalk dialler using cellular data will remain in place as a secondary backup.

SCOPE OF WORK (WHAT/ WHERE)

The scope of VTScada by Exceeding Electrical Engineering includes:

- Application for add-on licence
- SCADA screens development (including alarm tag integration) for:
 - Water Treatment Plant
 - High Zone Booster Station
 - Stephenson Blower Station
 - Five sewer lift stations

The scope of work may be amended to include:

- Programming of the current HMI to support the new installations through Exceed

CAPITAL REQUIREMENTS (HOW MUCH/WHEN)

Year 2026:	Utility Infrastructure Reserve	\$25,115
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ADDITIONAL ITEMS TO CONSIDER:

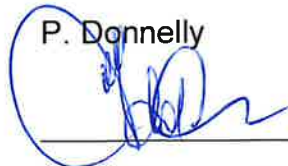
- There will likely be yearly renewals for licensing for both alarm systems
- VTScada has a \$50 monthly charge for VOIP Alarm Notification Service

ATTACHMENTS

Exceed Electrical Engineering Project Proposal

PREPARED BY: _____

DATE: _____

P. Donnelly


REVIEWED BY: _____

DATE: June 4/26

Todd Conway, Director of Community Services

REVIEWED BY: _____

DATE: June 4/26

Sheena Elias, Director of Finance



EXCEED
ELECTRICAL ENGINEERING

**PROFESSIONAL
ENGINEERING SERVICES
PROPOSAL**

100 MILE HOUSE VTSCADA UPGRADE

VTSCADA UPGRADE – UTILITIES WATER & WASTEWATER



DISTRICT OF
100 Mile House

OVERVIEW

Exceed Electrical Engineering Ltd. (“Exceed”) is pleased to support the District of 100 Mile House in upgrading their VTSCADA system, currently used for their water and wastewater treatment centers. Currently, District of 100 Mile House implements VTScada for Historian, using a 5,000-tag development runtime license. It is currently hosted locally. Exceed recommends upgrading the current VTScada system to integrate alarm notifications, and custom screens to provide operators with up-to-date information on the water and wastewater systems.

This proposal offers two options: one that only integrates alarm notifications, and another that includes alarm notifications along with the development of VTScada screens for the WTP, High Zone Booster, Blower Building, and all five lift stations.

SCOPE

This proposal includes a scope of work for Exceed Electrical Engineering Ltd that provides for:

OPTION A:

- Alarm notification configuration for the current VTScada system.

OPTION B:

- Alarm notification configuration for the current VTScada system.
- Development of VTScada Screens for each site, including:
 - 5x Lift Stations
 - Water Treatment Plant
 - Blower Building
 - High Zone Booster

FEE PROPOSAL

The following table details the pricing for delivery of the services outlined in this proposal. Prices below are valid for 30 days from the date of the proposal.

Description	Qty	Unit	Total	Comment
Materials				
Alarm Notification addon License	1		\$2,995	Fee estimate
	Subtotal (Option A and Option B)		\$2,995	
Engineering Services				
Option A				
Alarm Configuration	1		\$1,360	Fixed fee
Alarm Tag Integration	1		\$5,400	
	Subtotal (Option A)		\$6,760	
Option B				
SCADA Screens Development (includes alarm tag integration)				
- WTP	1		\$6,800	Fixed fee
- High zone Booster	1		\$2,720	Fixed Fee
- Blower Building	1		\$2,720	Fixed Fee
- 5 Lift Stations	1		\$6,800	Fixed Fee
On-site SCADA Training				
- 1 person on-site for 1 day including travel			\$1,720	Fixed fee
- Operator training				
Alarm Notification Configuration	1		\$1,360	Fixed fee
	Subtotal (Option B)		\$22,120	
Option A Total (Alarm configuration only)			\$9,755	
Option B Total (Alarm configuration and screen development)			\$25,115	

Fee estimates are subject to change if project requirements are changed or costs for materials change before a contract is executed.

All fixed price costs include incidentals and employee expenses including personal vehicle mileage at the rate of \$0.75 per kilometer. All mileage is calculated from the Exceed office in Kamloops, BC.

ONGOING FEES

The following table lists the monthly/annual fees the District will be responsible for.

Ongoing Fees *				
VOIP Alarm Notification Service (Both Option A and B)	1		\$50	Monthly

(*) Ongoing fees may be paid for one or more years up front if the District so desires.

CONCLUSION

We look forward to working with District of 100 Mile House on Radio System Upgrades.

If you have any questions on this proposal, feel free to contact us at your convenience by email at the addresses below. We will be in touch with you to arrange a follow-up conversation on the proposal.

Thank you for your consideration,



Malkolm Alburquenque, P.Eng.
Engineering Manager
C: 250 819 9463
E: malkolm@exceedeng.com



Brendan Ford, EIT
Electrical EIT
C: 250-214-6671
E: Brendan@exceedeng.com

ACCEPTANCE

Per:

District of 100 Mile House



Authorized Signatory Name

Per:

Exceed Electrical Engineering Ltd.

Authorized Signatory Name

Signature

Date

Signature

Date

Purchase Order Number (if required)

ADDITIONAL INFORMATION REQUIRED

Please provide the following details for accounting purposes:

Name:

Title:

Email:

Phone #:

TERMS & CONDITIONS

Exceed Electrical Engineering Ltd. (Exceed) standard terms and conditions shall apply to this work. Invoicing will be monthly and payment is due immediately. The rates and pricing in this proposal are valid for 30 days.

These are the terms and conditions under which Exceed will provide services to you.

Warranty

Exceed warrants that its engineering and field services specified in the contract shall reflect the normal and accepted practice within the industry for such work. All parts, components, and software supplied in the course of such work shall carry the specific warranty related to it or extended to Exceed by its supplier.

Exceed shall not be responsible for the acts or omissions of your employees, contractors, subcontractors or agents. Exceed shall not be liable for any loss, injury, or damage to persons or property caused in whole or in part by the negligence or fault of you or your employees, contractors, agents, or their employees.

This constitutes the only warranty of Exceed and no other warranty or condition, statutory or otherwise, shall be implied and in no event shall the total liability of Exceed surpass the total amount paid for work under this contract.

Force Majeure

Exceed shall not be responsible or liable for any loss, damage, detention or delay caused by war, invasion, insurrection, riot, the order of any civil or military authority, or by fire, flood, weather or other acts of the elements, breakdown, lockouts, strikes or labour disputes, or, without limitation of the foregoing, any other cause beyond the reasonable control of Exceed.

Limitation of Liability

Notwithstanding any other provision in this contract or any applicable statutory provisions, the cumulative liability of Exceed to you for all claims relating to the work and any services rendered hereunder whether by Exceed's employees, consultants, or agents, in contract, tort, or otherwise, shall not exceed the unit price of the defective work or of the work subject to late completion, paid by you to Exceed within the prior year for the work. In no event shall either party be liable to the other for any special, indirect, or consequential damages, even if such party has been advised of the possibility of such potential loss or damage. The foregoing limitation of liability and exclusion of certain damages shall apply regardless of the success or effectiveness of other remedies.

Ownership and Use of Documents

All documents, including drawings, plans, models, designs, specifications, reports, photographs, computer software, surveys, calculations and other data, including computer print-outs (the "Documents") used in connection with the work, and prepared by or on behalf of Exceed, are instruments of service for the execution of the work and as such are the property of Exceed, whether the work is executed or not, and Exceed reserves the copyright therein and in the work executed therefrom, and they are not to be used on any other work without the prior written agreement and remuneration of Exceed. You are entitled to a copy of the Documents for record and maintenance purposes, but only in connection with the work. In the event that the Documents are used by you for purposes other than in connection with the work, or if the said documents and models have been amended, altered or revised in any manner whatsoever without receiving Exceed's prior written consent, Exceed does not warrant the fitness of same for any use, and you agree to indemnify, hold harmless and defend Exceed from and against all claims, demands, losses, damages, liability and costs (including costs between solicitor and own client) associated with any such use.

Your payment of Exceed's fee pursuant to this agreement shall be condition precedent to your right to the use of the Documents for all purposes in connection with the work or under this agreement.

Overdue Payment

You agree to pay to Exceed interest at the rate of one percent (1%) per month. Interest accumulates from the date of Exceed's invoice. When Exceed receives payment toward an invoice on or before the payment due date, the accumulated interest is waived. Notwithstanding the agreed terms of payment for services (i.e. net 30 days), interest invoices are due upon receipt.



PROFESSIONAL ENGINEERING SERVICES PROPOSAL

Sheena Elias

From: Tammy Boulanger
Sent: May 26, 2026 12:32 PM
To: Sheena Elias
Subject: RE: VTScada Quote

I will let them know informally and then we can include it in the Capital Plan amendment.



100 Mile House

Tammy Boulanger

Chief Administrative Officer
District of 100 Mile House

(250) 395-2434 | tboulanger@100milehouse.com
100milehouse.com

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From: Sheena Elias <SElias@100milehouse.com>
Sent: Tuesday, May 26, 2026 9:09 AM
To: Tammy Boulanger <TBoulanger@100milehouse.com>
Subject: RE: VTScada Quote

Thank you. A couple questions.

- Will you be letting Council know about this informally or do we need to take to Council and have a resolution to include as an amendment in the Capital plan?
- Is the total project value the \$25,115 or are there any other expenses or contingency required?

Water Utility Reserve for funding coded to 5-3-464-##. Sound good?



100 Mile House

Sheena Elias

Director of Finance
District of 100 Mile House

(250) 395-2434 | selias@100milehouse.com
100milehouse.com

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From: Tammy Boulanger <TBoulanger@100milehouse.com>
Sent: May 26, 2026 7:38 AM
To: Sheena Elias <SElias@100milehouse.com>
Subject: FW: VTScada Quote

Hi Shena – Here is the signed version



100 Mile House

Tammy Boulanger
Chief Administrative Officer
District of 100 Mile House

(250) 395-2434 | tboulanger@100milehouse.com
100milehouse.com

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Project Title: High Zone Booster Station
Department: Community Services – Infrastructure
Date: June 2, 2026

Fiscal Year:	Prior	2026	2027	2028	2029	2030	Future
Capital Costs: (Budgeted)		\$500,000					
O&M Costs:							

BACKGROUND (WHY)

The High Zone Booster Station has been in service since 1978/1979. It was originally designed with two split-case pumps supplying water to the 99 Mile reservoir, with a third pump added later.

Current condition and cost considerations

- Only the two original pumps are currently operational.
- The third pump is out of service due to catastrophic failure of the suction and discharge impellers.
- This pump was already replaced once approximately five years ago.
- The estimated cost to repair the current pump is \$91,104, while a new replacement pump of the same model would cost \$68,750.

Given the age of the original pumps, ongoing maintenance challenges, and limited parts availability, replacing all pumps is the recommended option. Replacing the failed pump with the same model is not expected to provide a longer service life than the previous installation. Issues with the suction and discharge piping may also be contributing to the shortened lifespan and will be addressed as part of the new pump installation.

SCOPE OF WORK (WHAT/ WHERE)

The scope of pump replacement includes the following physical works:

- Installation of a 3 Pump Distribution Skid
- Installation of new discharge piping and modification on suction piping
- Installation of Variable Frequency Drives for each pump
- Installation of new flow meter
- Automatic Transfer switch for power outages (Generator)
- Surge Anticipator Valve

The scope of work may be amended to include:

- Programming of our current HMI to run the new installations through Exceed

ADDITIONAL ITEMS TO CONSIDER:

The new pumps will be a modern design.

- Power consumption will drop with the Variable Frequency Drives as they will slowly speed up as pumps start
- The flow rate will be adjustable to help maintain better reservoir level.
- Reduced maintenance requirements.
- The addition of an automatic transfer switch will help eliminate any downtime of pumping station in the case of a power outage. Currently the system must rely on an operator being available to respond to start the generator and transfer the power to the pumping station.

CAPITAL REQUIREMENTS (HOW MUCH/WHEN)

Year 2026: Utility Infrastructure Reserve \$500,000

ATTACHMENTS

3 Pump Skid Picture and Diagram.

PREPARED BY: _____

DATE: _____

P. Donnelly and J. Rislund

REVIEWED BY: _____

DATE: June 4/26.

Todd Conway, Director of Com. Services

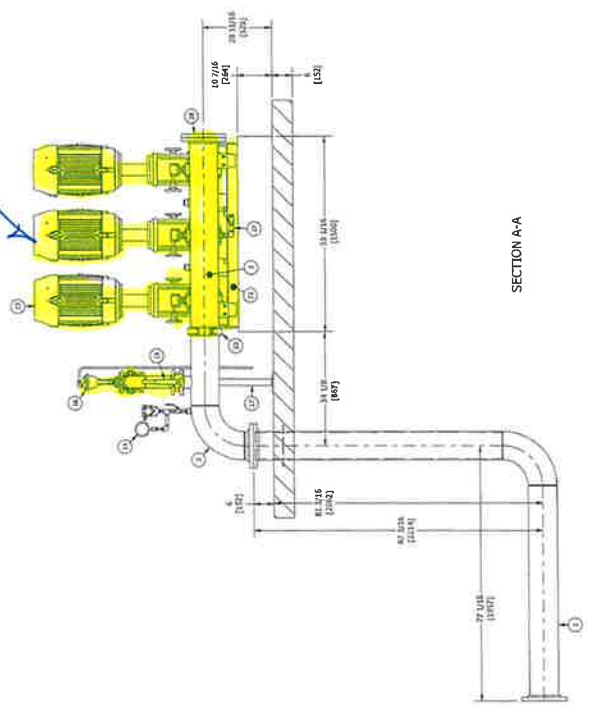
REVIEWED BY: _____

DATE: June 4/26

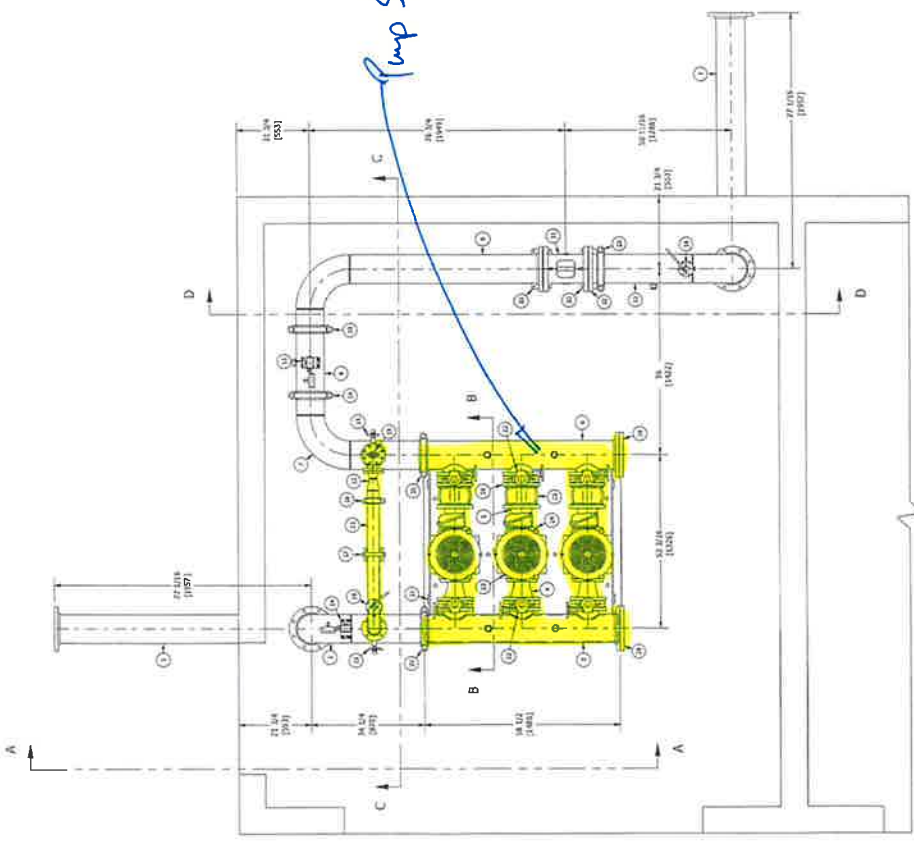
Sheena Elias, Director of Finance



Pump Skid



Pump Skid



DISTRICT OF 100 MILE HOUSE
Cheque Register-Summary-Bank



AP5090

Page : 1

Date : Jun 04, 2026

Time

K1

Supplier : 079850 To ZZ9950
 Pay Date : 23-May-2026 To 04-Jun-2026
 Bank : 0099 - CASH CLEARING/SUSPENSE "BANK" To 6 - 100

Seq : Cheque No. Status : A
 Medium : M=Manual C=Computer E=EFT-PA
 Print Signature Block : No

Cheque #	Cheque Date	Supplier	Supplier Name	Status	Batch	Medium	Amount
31159	29-May-2026	1MFE50	100 MILE FEED & RANCH SUPPLY LTD	Issued	218	C	78.29
31160	29-May-2026	BOWC50	BOWETT, CHARLES A	Issued	218	C	268.64
31161	29-May-2026	CINT50	CINTAS CANADA LIMITED	Issued	218	C	199.78
31162	29-May-2026	ECLF50	ECL FIBERGLASS MANUFACTURING LTD	Issued	218	C	7,630.35
31163	29-May-2026	EXEC50	EXETER COUNTRY TIRE	Issued	218	C	283.76
31164	29-May-2026	FLER50	FLETCHER, RAYMOND	Issued	218	C	1,782.17
31165	29-May-2026	FRES50	FRESHCO #8943 / 1225288 BC LTD	Issued	218	C	77.54
31166	29-May-2026	GUIR50	GUIMOND, RYAN MICHAEL	Issued	218	C	402.96
31167	29-May-2026	HOMT50	HOMETOWN TOWING	Issued	218	C	294.00
31168	29-May-2026	L&AD50	L & A DEVELOPMENT CORP - INC NO. 85455	Issued	218	C	500.00
31169	29-May-2026	MINI50	MINISTER OF FINANCE	Issued	218	C	171.26
31170	29-May-2026	MOBJ50	MOBBS, JESSICA	Issued	218	C	537.28
31171	29-May-2026	NLFS50	NORTH LIFE FIRE & SAFETY	Issued	218	C	472.50
31172	29-May-2026	SAVE50	SAVE ON FOODS	Issued	218	C	73.31
31173	29-May-2026	SCMO50	SOUTH CARIBOO MOTOR SPORTS LTD	Issued	218	C	195.99
31174	29-May-2026	SCTT50	SOUTH CARIBOO TRACK & TRAIL ASSOCIATI	Issued	218	C	750.00
31175	29-May-2026	SITK50	SITKA LOG HOMES INC	Issued	218	C	8,715.00
31176	29-May-2026	UPKB50	UPLANDS KITCHEN AND BATH	Issued	218	C	500.00
31177	29-May-2026	WILR50	WILLICK, RICHARD D AND WILLICK, CARLINA	Issued	218	C	671.84
05153-0001	27-May-2026	PITN50	PITNEY BOWES GLOBAL CREDIT SERVICES	Issued	178	E	433.40
05183-0001	28-May-2026	BCHY50	BC HYDRO & POWER AUTHORITY	Issued	213	E	312.69
05184-0001	28-May-2026	PITW50	PITNEYWORKS	Issued	214	E	279.35
05185-0001	28-May-2026	SHAW50	SHAW CABLE	Issued	215	E	286.67
05186-0001	28-May-2026	SHAW50	SHAW CABLE	Issued	216	E	362.66
05187-0001	29-May-2026	93MI50	93 MILE AGGREGATES	Issued	217	T	3,891.30
05187-0002	29-May-2026	ACEC50	ACE COURIER SERVICES	Issued	217	T	411.09
05187-0003	29-May-2026	IRLT50	BOSCH TRUCK GROUP INC	Issued	217	T	457.93
05187-0004	29-May-2026	BROG50	BROGAN FIRE AND SAFETY	Issued	217	T	9,975.00
05187-0005	29-May-2026	CARN50	CARO ANALYTICAL SERVICES	Issued	217	T	497.60
05187-0006	29-May-2026	CENU50	CENTURY HARDWARE LTD	Issued	217	T	43.07
05187-0007	29-May-2026	CLEA50	CLEARTECH INDUSTRIES INC	Issued	217	T	1,308.27
05187-0008	29-May-2026	DONA50	DONAHUE AIRFIELD SERVICES	Issued	217	T	1,575.00
05187-0009	29-May-2026	EXEE50	EXCEED ELECTRICAL ENGINEERING	Issued	217	T	3,088.93
05187-0010	29-May-2026	GART50	GARTH'S ELECTRIC CO LTD - INC NO. 248102	Issued	217	T	6,012.02
05187-0011	29-May-2026	HICA20	HICKS, ASHLEY L	Issued	217	T	1,250.00
05187-0012	29-May-2026	INNO50	INNOV8 DIGITAL SOLUTIONS	Issued	217	T	1,131.70
05187-0013	29-May-2026	INTU50	INTERNATIONAL UNION OF OPERATING ENG	Issued	217	T	652.56
05187-0014	29-May-2026	LGEL50	LG ELECTRIC LTD	Issued	217	T	2,299.13
05187-0015	29-May-2026	MUNC50	MUNICIPAL INSURANCE ASSOCIATION OF BF	Issued	217	T	24,430.00
05187-0016	29-May-2026	PATE50	PATERSON SEPTIC SERVICE	Issued	217	T	336.00
05187-0017	29-May-2026	PRAR50	PRAIRIECOAST EQUIPMENT	Issued	217	T	317.00
05187-0018	29-May-2026	SHAS50	SHAWS ENTERPRISES LTD	Issued	217	T	167.45
05187-0019	29-May-2026	SHEN50	SHERINE INDUSTRIES LTD	Issued	217	T	238.15
05187-0020	29-May-2026	SMIT50	SMITTY'S JANITORIAL SERVICES (1993)	Issued	217	T	2,388.75
05187-0021	29-May-2026	SOUT50	SOUTHERN IRRIGATION	Issued	217	T	2,248.93
05187-0022	29-May-2026	TERR50	TERRALINK CANADA	Issued	217	T	6,542.18
05187-0023	29-May-2026	TRUE50	TRUE CONSULTING GROUP	Issued	217	T	35,572.53
05187-0024	29-May-2026	UNIT50	UNITED CONCRETE & GRAVEL LTD	Issued	217	T	1,202.88
05187-0025	29-May-2026	WESW50	WESTERN WATER ASSOCIATES LTD	Issued	217	T	1,833.20
05187-0026	29-May-2026	WILL50	WILLIAMS LAKE WATER FACTORY	Issued	217	T	91.00
05187-0027	29-May-2026	WURT50	WURTH CANADA LTD	Issued	217	T	694.90

DISTRICT OF 100 MILE HOUSE
Cheque Register-Summary-Bank



AP5090

Page : 2

Date : Jun 04, 2026

Time : 9:22 am

Supplier : 079850 To ZZ9950
Pay Date : 23-May-2026 To 04-Jun-2026
Bank : 0099 - CASH CLEARING/SUSPENSE "BANK" To 6 - 100

Seq : Cheque No. Status : All
Medium : M=Manual C=Computer E=EFT-PA
Print Signature Block : No

Cheque #	Cheque Date	Supplier	Supplier Name	Status	Batch	Medium	Amount
Bank : 4	ROYAL BANK - CURRENT ACCOUNT						

Total Computer Paid :	23,604.67	Total EFT PAP :	1,674.77	Total Paid :	133,936.01
Total Manually Paid :	0.00	Total EFT File :	108,656.57		

51 Total No. Of Cheque(s) ...