



DISTRICT OF 100 MILE HOUSE

**AGENDA FOR THE REGULAR MEETING OF THE MUNICIPAL COUNCIL
TO BE HELD IN MUNICIPAL COUNCIL CHAMBERS
Tuesday, July 14th, 2026 at 5:30 PM**

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| A. | <u>CALL TO ORDER</u> |
| | <p>Mayor to call the regular meeting to order at 5:30 PM. Acknowledgement that this meeting is being held on Tsq̓escencúfecw.</p> <p><i>Please be advised that this is an open public meeting. As such, members of the press or public may be capturing audio and video recordings or photos of our proceedings. By attending and participating, you acknowledge that your voice, image, and statements form part of the public record.</i></p> |
| B. | <u>APPROVAL OF AGENDA:</u> |
| | <p>B1</p> <p>BE IT RESOLVED THAT the July 14th, 2026 Regular Council agenda <u>be approved</u>.</p> |
| C. | <u>INTRODUCTION OF LATE ITEMS AND FROM COMMITTEE OF THE WHOLE:</u> |
| D. | <u>DELEGATIONS / PUBLIC HEARING:</u> |
| Rotary – Community Beautification | <p>D1</p> <p>100 Mile House Rotary representatives will be present to discuss their proposed community beautification project.</p> |
| E. | <u>MINUTES:</u> |

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| COW – June 23 rd , 2026 | E1 BE IT RESOLVED THAT the minutes of the Committee of the Whole meeting of June 23 rd , 2026 <u>be adopted</u> . |
| Regular – June 23 rd , 2026 | E2 BE IT RESOLVED THAT the minutes of the Regular Council meeting of June 23 rd , 2026 <u>be adopted</u> . |
| Special Regular – July 7 th , 2026 | E3 BE IT RESOLVED THAT the minutes of the Special Regular Council meeting of July 7 th , 2026 <u>be adopted</u> . |
| F. | <u>UNFINISHED BUSINESS:</u> |
| G. | <u>MAYOR’S REPORT:</u> |
| H. | <u>CORRESPONDENCE:</u> |
| FYI Correspondence | H1 BE IT RESOLVED THAT the July 14 th , 2026 For Information Correspondence be received. |
| I. | <u>STAFF REPORTS:</u> |
| 2026 Property Tax Collection | I1 BE IT RESOLVED THAT the 2026 Property Tax Collection report be received. |
| TUP – 5445 Little Fort Hwy Referral | I2 BE IT RESOLVED THAT the Temporary Use Permit referral for 5445 Little Fort Hwy be received |
| Bylaw Report June 2026 | I3 BE IT RESOLVED THAT the Bylaw report for the period of June 2026 be received |
| | I4 |

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| Horse Lake Road Multi-Use Pathway Award | BE IT RESOLVED THAT the Council of the District of 100 Mile House award the Horse Lake Road Multi Use Pathway to Bree Contracting Ltd. For the total quoted amount of \$310,411.50 inclusive of applicable taxes |
| Build Strong Communities Fund | I5 BE IT RESOLVED THAT Council of the District of 100 Mile House supports the submission of an application to the Build Strong Communities Fund – Local Impact Stream for the Horse Lake Road Multi-Use Pathway Project for the estimated total project cost of \$428,000., the District’s share being 50% or \$214,000. |
| Hillside Community Church Signage Plan | I6 BE IT RESOLVED THAT the Hillside Community Church signage plan be approved |
| FireSmart Report June 2026 | I7 BE IT RESOLVED THAT the FireSmart report for the period of June 2026 be received |
| J. | <u>BYLAWS:</u> |
| Officer Duties and Designations of Authority Bylaw No. 1476, 2026 | J1 BE IT RESOLVED THAT the Officers Duties and Designations of Authority Bylaw No. 1476, 2026 be read a first, second and third time this 14 th day of July 2026. |
| Business Licence Amendment Bylaw No. 1477, 2026 | J2 BE IT RESOLVED THAT Business Licence Amendment Bylaw No. 1477, 2026 be read a first, second and third time this 14 th day of July 2026. |
| Repeal Bylaw No. 1478, 2026 | J3 BE IT RESOLVED THAT Repeal Bylaw No. 1478, 2026 be read a first, second, and third time this 14 th day of July 2026. |
| K. | <u>VOUCHERS</u> |
| | K1 |

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| <p>Paid Vouchers (June 19th – July 10th, 2026) #31193 – #3 & EFTs</p> | <p>BE IT RESOLVED THAT the paid manual vouchers #31193 to #31204 and EFT’s totaling \$3,220,422.00 <u>be received.</u></p> |
| <p>L.</p> | <p><u>OTHER BUSINESS:</u></p> |
| <p>M.</p> | <p><u>QUESTION PERIOD:</u> Call for questions from the public for items relevant to the agenda.</p> |
| | <p><u>IN CAMERA SESSION:</u></p> |
| <p>In-Camera</p> | <p>BE IT RESOLVED THAT, pursuant to Sectio 92 of the Community Charter, this meeting of the Council be closed to the public under Section 90 (2)(b ii) of the Community Charter.</p> |
| <p>N.</p> | <p><u>ADJOURNMENT :</u> BE IT RESOLVED THAT this July 14th, 2026, meeting of Council be adjourned: Time:</p> |



100 Mile House Rotary
475 Birch Avenue
100 Mile House, BC V0K 2E0

D1

June 16, 2026

Mayor and Council
District of 100 Mile House
385 Birch Avenue
100 Mile House, BC

RECEIVED
JUN 16 2026

BY: Cassidy

Dear Mayor and Council,

On behalf of the Rotary Club of 100 Mile House, we are writing to express our interest in partnering with the District on a community beautification project for the public walkway located between 205 Birch Avenue and 217 Birch Avenue.

As we understand it, this walkway is owned by the District of 100 Mile House.

The Rotary Club is currently exploring a vision for transforming this underutilized area into an attractive community gathering space. Some of the ideas being considered include:

- Public art and murals
- Decorative lighting
- Planters and landscaping
- Public seating
- A games table for chess, checkers, cards, and other activities
- Painted ground features such as hopscotch and other family friendly elements

Our goal is to create a small but meaningful "third place" within the community, a space where people of all ages can spend time, enjoy their lunch, meet friends, take a break while shopping, or simply enjoy being downtown. We believe projects like this help create a more vibrant, welcoming, and attractive community while also enhancing the experience of visitors and tourists.

We have already discussed the concept with the owner of 205 Birch Avenue, who expressed enthusiasm and support for the project. We have also attempted to contact the owner of 217 Birch Avenue on multiple occasions but have not yet received a response.

At this stage, we would welcome the opportunity to meet with District staff and Council to discuss the project, better understand any requirements or approvals that may be necessary, and determine the next steps required to move the concept forward.

Thank you for your time and consideration. We look forward to discussing this opportunity with you.

Sincerely,

Rotary Club of 100 Mile House

E1



DISTRICT OF 100 MILE HOUSE

MINUTES OF THE COMMITTEE OF THE WHOLE MEETING OF THE MUNICIPAL COUNCIL HELD IN DISTRICT COUNCIL CHAMBERS

Tuesday June 23rd, 2026, AT 4:00 PM

PRESENT: Mayor Maureen Pinkney
 Councillor Donna Barnett
 Councillor Jenni Guimond
 Councillor Dave Mingo
 Councillor Marty Norgren

STAFF: CAO Tammy Boulanger
 Dir. of Ec. Dev. & Planning Joanne Doddridge
 Ec. Dev. Coordinator Yvonne Henshall

OTHERS: (4) MEDIA: (1 - Teams)

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| | <p><u>CALL TO ORDER</u></p> <p>Mayor Pinkney called the Committee of the Whole meeting to order at 4:00 PM</p> <p>Mayor Pinkney acknowledged that this meeting is being held on Tsq̓escencúłecw.</p> |
| A | <p><u>APPROVAL OF AGENDA</u></p> |
| | <p>A1</p> <p>Res: 16/26 Moved By: Councillor Barnett Seconded By: Councillor Mingo</p> <p>BE IT RESOLVED THAT the June 23rd, 2026 Committee of the Whole agenda <u>be approved</u>.</p> <p style="text-align: right;">CARRIED</p> |

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| B | <u>INTRODUCTION OF LATE ITEMS</u> |
| C | <u>DELEGATIONS</u> |
| D | <u>UNFINISHED BUSINESS</u> |
| E | <u>CORRESPONDENCE</u> |
| F | <u>STAFF REPORTS</u> |
| G | <u>BYLAWS</u> |
| H | <u>OTHER BUSINESS</u> |
| Economic Development | <p>H1</p> <p>Director of Planning and Economic Development J. Doddridge and newly appointed Economic Development Coordinator Y. Henshall facilitated a discussion regarding economic development and Council goals. Discussion highlights included:</p> <ul style="list-style-type: none"> ➤ Economic Development Strategy items have mostly been completed ➤ Shopping Survey that was previously completed was circulated ➤ Working with empty storefront owners, taking inventory and improving window displays was endorsed. Inventory of available spaces would also include what interior improvements are included, any options, pre-set ups and zoning. Inventory should include the entire community and not specific to Birch Avenue. ➤ Reduction of Birch Avenue vacancy rate, development of 101 area, continued advocacy for BC Rail and the importance to manufacturers were goals by Council. ➤ How to improve communications with business owner/operators and assist in making connections with resources (Community Futures / Venture Connect, Work BC). ➤ Business Walks were discussed, but not to be completed at this time. ➤ Economic Development Task Force – Mayor & Councillor Barnett working with volunteers ➤ Development status updates ➤ 100 Mie House is an affordable, friendly and welcoming community full of opportunity, outdoor recreation and great central location for transportation purposes ➤ Cariboo Its True campaign and target audience ➤ Tourism Task Force – business led initiatives |

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| | <ul style="list-style-type: none"> ➤ Wander the Cariboo ➤ Airport Fencing and parking along Wrangler Way concerns ➤ Airport future development ➤ Further park development (DL 4180 Development Concept) ➤ Visitor Center operating hours and staffing – Pursue pool of volunteers to be community ambassadors and take place of part-time employee. Operating hours could be less, but necessitate consistency to be reliable to the travelling public. |
| <p>Emergency Management Plan - DRAFT</p> | <p>H2</p> <p>Res: 17/26 Moved By: Councillor Barnett Seconded By: Councillor Mingo</p> <p>BE IT RESOLVED THAT the Draft Emergency Management Plan review be deferred to the next regularly scheduled COW meeting.</p> <p style="text-align: center;">CARRIED</p> |
| <p>I</p> | <p><u>QUESTION PERIOD</u></p> |
| <p>J</p> | <p><u>ADJOURNMENT</u></p> <p>Res: 18/26 Moved By: Councillor Barnett Seconded By: Councillor Mingo</p> <p>BE IT RESOLVED THAT this Committee of the Whole meeting for June 23rd, 2026 be adjourned at 5:12 PM</p> <p style="text-align: center;">CARRIED</p> |
| <p>I hereby certify these minutes to be correct.</p> <p>_____</p> <p>Mayor Corporate Officer</p> | |



E2

DISTRICT OF 100 MILE HOUSE

**MEETING HELD IN DISTRICT COUNCIL CHAMBERS
Tuesday, June 23rd, 2026, AT 5:30 PM**

PRESENT: Mayor Maureen Pinkney
 Councillor Donna Barnett
 Councillor Jenni Guimond
 Councillor David Mingo
 Councillor Marty Norgren

STAFF: CAO, T. Boulanger

Other: (1 | 1 Teams) Media: (1 - Teams)

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| <p>A</p> | <p><u>CALL TO ORDER</u></p> <p>Mayor Pinkney called the regular meeting to order at 5:30 PM</p> <p>Mayor Pinkney acknowledged that this meeting is being held on Tsq̓escencúlecw.</p> <p>Mayor Pinkney advised this is an open public meeting. As such, members of the press or public may be capturing audio and video recordings or photos of our proceedings. By attending and participating, you acknowledge that your voice, image, and statements form part of the public record</p> |
| <p>B</p> | <p><u>APPROVAL OF AGENDA</u></p> |
| | <p>B1</p> <p>Res: 155/26 Moved By: Councillor Barnett Seconded By: Councillor Guimond</p> <p>BE IT RESOLVED THAT the June 23rd, 2026 Regular Council agenda <u>be approved</u>.</p> <p style="text-align: center;">CARRIED</p> |

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| C | <u>INTRODUCTION OF LATE ITEMS AND FROM THE COMMITTEE OF THE WHOLE:</u> |
| D | <u>DELEGATIONS / PUBLIC HEARINGS:</u> |
| L. Eva | <p>D1</p> <p>Mr. Evan presented a brief presentation on the concept of an underground energy system utilizing rainwater for basic power generation.</p> |
| I. Gilfillan | <p>D2</p> <p>I. Gilfillan presented a brief presentation on ET Foam Homes, his concept for the future of housing in Canada.</p> |
| E | <u>MINUTES</u> |
| Regular – June 9 th , 2026 | <p>E1</p> <p>Res: 156/26 Moved By: Councillor Barnett Seconded By: Councillor Mingo</p> <p>BE IT RESOLVED THAT the minutes of the Regular Council meeting of June 9th, 2026 <u>be adopted.</u></p> <p style="text-align: center;">CARRIED</p> |
| F | <u>UNFINISHED BUSINESS:</u> |
| G | <u>MAYORS REPORT:</u> |
| | <p>Mayor Pinkney noted the following:</p> <ul style="list-style-type: none"> ➤ 60th Anniversary of the 100 Mile House Hospital Auxiliary was amazing, thank you to the volunteers over the years ➤ Farmers Market – attended with Councillor Barnett to engage community ➤ 2887 Rocky Mountain Ranger Cadets year end ceremony was wonderful ➤ Centennial Park Parktaacular event was a success ➤ Health Task Force moving forward with initiatives ➤ Field tour with Forestry Focus |

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| | <ul style="list-style-type: none"> ➤ CN Task Force working with stakeholders ➤ ORV Meeting was well attended <p>Councillor Mingo noted the following:</p> <ul style="list-style-type: none"> ➤ Ran the shuttle for the PSO grad class, great attendance <p>Councillor Guimond noted the following:</p> <ul style="list-style-type: none"> ➤ Attended the grad ceremonies, great to see a full arena <p>Councillor Barnett noted the following:</p> <ul style="list-style-type: none"> ➤ 60th anniversary of the auxiliary was a great opportunity to see old photos and celebrate memories ➤ 108 Heritage site hosted the BC Trappers Association AGM ➤ Hearts for 100 Mile awareness @ Parktacular was a success ➤ South Cariboo Health Foundation is cooking up burgers at Frescho on June 25th ➤ 108 Heritage Site Canada Day Celebration on July 1st ➤ Facilitated meeting with 99 Mile User Group ➤ Burghley Crescent is an on-going concern with residents <p>Council noted the concerns related to parking on Wrangler Way during the grad event and recommended future grad organizers have a parking attendant in place.</p> <p>The ORV Draft Bylaw was requested to be brought forward to a special COW meeting in July for further discussion prior to formal referrals.</p> <p>Watering restrictions to be reviewed and discussed at subsequent meeting.</p> |
| <p>H</p> | <p><u>CORRESPONDENCE:</u></p> |
| <p>FYI Correspondence</p> | <p>H1</p> <p>Res: 157/26 Moved By: Councillor Mingo Seconded By: Councillor Norgren</p> <p>BE IT RESOLVED THAT the June 23rd For Information Correspondence be received.</p> <p style="text-align: center;">CARRIED</p> |

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| <p>Rotary Club of 100 Mile House project</p> | <p>H2</p> <p>Res: 158/26 Moved By: Councillor Barnett Seconded By: Councillor Mingo</p> <p>BE IT RESOLVED THAT the correspondence dated June 16th, 2026 from the Rotary Club of 100 Mile House regarding a proposed beautification project be received; and further</p> <p>BE IT RESOLVED THAT the Council of the District of 100 Mile House approve of the concept and invite the Rotary Club of 100 Mile House to present their design to Council at a subsequent meeting.</p> <p style="text-align: center;">CARRIED</p> |
| <p>I</p> | <p><u>STAFF REPORTS:</u></p> |
| <p>J</p> | <p><u>BYLAWS:</u></p> |
| <p>K</p> | <p><u>GENERAL VOUCHERS:</u></p> |
| <p>Paid Vouchers June 5th – June 18th, 2026) #31178 – #31192 & EFTs</p> | <p>K1</p> <p>Res: 159/26 Moved By: Councillor Barnett Seconded By: Councillor Mingo</p> <p>BE IT RESOLVED THAT the paid manual vouchers #31178 to #31192 and EFT's totaling \$134,761.46 <u>be received.</u></p> <p style="text-align: center;">CARRIED</p> |
| <p>L</p> | <p><u>OTHER BUSINESS:</u></p> |
| <p>M</p> | <p><u>QUESTION PERIOD:</u></p> <p>Call for questions from the public for items relevant to the agenda.</p> |

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| | <p><u>IN CAMERA SESSION:</u></p> |
| In-Camera | <p>Meeting closed at: 6:55 PM</p> <p>Res: 160 /26 Moved By: Councillor Guimond Seconded By: Councillor Mingo</p> <p>BE IT RESOLVED THAT, pursuant to Section 92 of the Community Charter, this meeting of the Council be closed to the public under Section 90 (1)(c) of the Community Charter.</p> <p style="text-align: center;">CARRIED</p> <p>Regular meeting called back to order at 7:27 PM</p> |
| N | <p><u>ADJOURNMENT:</u></p> <p>Res: 161 /26 Moved By: Councillor Barnett Seconded By: Councillor Norgren</p> <p>BE IT RESOLVED THAT this June 23rd, 2026, Regular meeting of Council be adjourned: 7:28 PM</p> <p style="text-align: center;">CARRIED</p> |
| | <p>I hereby certify these minutes to be correct.</p> <p>_____</p> <p>Mayor</p> <p style="text-align: right;">_____</p> <p style="text-align: right;">Corporate Officer</p> |



E3

DISTRICT OF 100 MILE HOUSE

**SPECIAL MEETING HELD IN DISTRICT COUNCIL CHAMBERS
Tuesday, July 7th, 2026, AT 6:00 PM**

PRESENT: Mayor Maureen Pinkney
 Councillor Donna Barnett
 Councillor Jenni Guimond
 Councillor David Mingo
 Councillor Marty Norgren

STAFF: CAO, T. Boulanger

Other: (0)

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| A | <p><u>CALL TO ORDER</u></p> <p>Mayor Pinkney called the regular meeting to order at 6:10 PM</p> <p>Mayor Pinkney acknowledged that this meeting is being held on Tsq̓escencúlecw.</p> |
| B | <p><u>APPROVAL OF AGENDA</u></p> |
| | <p>B1</p> <p>Res: 162/26 Moved By: Councillor Barnett Seconded By: Councillor Guimond</p> <p><u>BE IT RESOLVED THAT</u> the July 7th, 2026 Special Regular Council agenda <u>be approved.</u></p> <p align="center">CARRIED</p> |
| C | <p><u>INTRODUCTION OF LATE ITEMS AND FROM THE COMMITTEE OF THE WHOLE:</u></p> |
| D | <p><u>DELEGATIONS / PUBLIC HEARINGS:</u></p> |

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| E | <u>MINUTES</u> |
| F | <u>UNFINISHED BUSINESS:</u> |
| G | <u>MAYORS REPORT:</u> |
| H | <u>CORRESPONDENCE:</u> |
| I | <u>STAFF REPORTS:</u> |
| J | <u>BYLAWS:</u> |
| K | <u>GENERAL VOUCHERS:</u> |
| L | <u>OTHER BUSINESS:</u> |
| M | <u>QUESTION PERIOD:</u> |
| | <u>IN CAMERA SESSION:</u> |
| In-Camera | <p>Meeting closed at: 6:10 PM</p> <p>Res: 163 /26 Moved By: Councillor Mingo Seconded By: Councillor Barnett</p> <p>BE IT RESOLVED THAT, pursuant to Section 92 of the Community Charter, this meeting of the Council be closed to the public under Section 90 (2)(b-ii) of the Community Charter.</p> <p style="text-align: center;">CARRIED</p> <p>Regular meeting called back to order at 7:30 PM</p> |



DISTRICT OF 100 MILE HOUSE

FOR INFORMATION CORRESPONDENCE – July 14th, 2026

- Cariboo Living Health Care Landing Program
- Correspondence from the City of Prince George
 - Northern-Rural Homeowners Grant
- NCLGA Connections Newsletter
- BC Communities in Bloom Newsletter – June & July 2026
- Correspondence from District of Oak Bay
 - LGCAP Funding

CARIBOO LIVING HEALTHCARE LANDING PROGRAM

Quarterly Update | Q1 2026

January 1 – March 31, 2026

Submitted by: Melissa LaPointe, Program Director

I. Executive Summary

Q1 2026 (January 1 – March 31) was a quarter of strong program delivery alongside significant investment in stabilizing our program infrastructure. The Cariboo Living Healthcare Landing Program supported 26 unique healthcare professionals across 40 accommodation stays in Williams Lake and 1 in 100 Mile House, while completing two new team hires, launching the updated program website, and presenting to both the CCRHD Board of Directors and 100 Mile House City Council.

Demand remained high. Nearly a quarter of all stays involved families with children, 17% involved pets, and the team coordinated 16 airport and vehicle logistics events across the quarter. Three accommodation requests could not be fulfilled due to capacity.

Internally, Q1 required significant investment in hiring, onboarding, financial systems, and team infrastructure. That work runs parallel to program delivery and is not always visible in the numbers. It is, however, foundational to the work this program is doing.

The program entered Q2 with a stronger team and a well-developed operational structure.

II. Program Delivery Snapshot

During Q1 2026, the Cariboo Living Healthcare Landing Program supported healthcare professionals in Williams Lake and 100 Mile House. All accommodation requests are coordinated through the program, including placements at the Osprey Nest property. Any Osprey Nest stays involving Interior Health executives are reported separately in the profession breakdown below.

| Metric | Q1 Count | Notes |
|--|----------|--------------------------|
| Total accommodation stays | 41 | Across all housing units |
| Total nights of accommodation provided | 285 | Across all 41 stays |
| Unique professionals served | 26 | Distinct individuals |
| New to program | 3 | First-time participants |

| Metric | Q1 Count | Notes |
|--|----------|---|
| Returning professionals | 23 | 89% of unique professionals served |
| Stays involving families with children | 10 | 24% of total stays |
| Stays involving pets | 7 | 17% of total stays |
| Airport and vehicle coordination events | 16 | Pickups, drop-offs, and rental key collections across 8 stays |
| Extended customer support required | 2 | Complaint resolution and high-needs coordination |
| Accommodation requests unable to fulfill | 3 | Capacity was not available |

Profession and Role Type Breakdown

The program was designed from the outset to support all healthcare professionals across the Cariboo Chilcotin region. Q1 reflects that mandate in practice, with professionals across ten distinct role types accessing the program.

| Profession / Role Type | Q1 Stays | Notes |
|-------------------------------|----------|--|
| Emergency / ER Locums | 12 | Most represented specialty; multiple frequent returners |
| OBGYN Locums | 5 | Includes multi-stay returners and family placements |
| Hospitalist Locums | 5 | Consistent demand across the quarter |
| GP Anesthetist Locums | 4 | Includes high-needs coordination stays |
| Internal Medicine Specialists | 3 | Includes one long-duration stay |
| General Surgeons | 2 | Includes one transportation-only assist |
| Paediatricians | 1 | Transportation-only assist; hotel pre-booked by referral partner |
| Long-Term Care Locums | 3 | Same professional, three separate Q1 stays |
| Medical Residents | 2 | Subsidised rates |
| Medical Students | 1 | Extended placement; weekly rate |
| Family Physicians (long-term) | 1 | Full-quarter placement through PRA program |
| Interior Health Executives | 12 | Coordinated through Osprey Nest; costs covered through IH |

III. Housing Management

The program managed twelve furnished housing units in Q1, including four units at the Osprey Nest. All accommodation requests, including Osprey Nest placements, are coordinated through the program.

Occupancy rate and turnover count are reported together. Occupancy measures how many nights a unit was in use. Turnover count measures how many separate stays occurred. Both matter, as a unit with seven turnovers in a quarter requires substantially more coordination, cleaning, and preparation than a unit with one long-term placement at the same occupancy level.

| Unit | Nights Available | Nights Occupied | Occupancy % | Turnovers | Notes |
|--------------------|------------------|-----------------|-------------|-----------|---|
| 4th Ave | 90 | 90 | 100% | 1 | Full-quarter long-term placement of family physician. |
| 5th Ave | 90 | 31 | 34% | 5 | 5 separate stays. |
| Mellish | 90 | 37 | 41% | 4 | Includes one 13-night family placement with mid-stay relocation. |
| Signal Point Upper | 90 | 31 | 34% | 6 | Requested specifically by multiple returning professionals. |
| Signal Point Lower | 90 | 46 | 51% | 4 | Two long-duration stays accounted for 27 of 46 nights. |
| Gibbon | 90 | 42 | 47% | 7 | Highest turnover. Majority of stays involved families with children and pets. |
| Johnson | 90 | 24 | 27% | 5 | Proximity to hospital is the primary draw. |
| 12th Ave | 44* | 13 | 30%* | 2 | *Available from February 15 only. |
| Osprey 201 | 90 | 28 | 31% | 4 | Includes one extended medical resident placement. |
| Osprey 202 | 90 | 75 | 83% | 3+ | Includes one long-term physician placement of 10 weeks. |
| Osprey 203 | 90 | 54 | 60% | 4 | One professional, four separate stays. |
| Osprey 204 | 90 | 29 | 32% | 4 | Returning professional, four stays. |

Notes:

- Gibbon Street had the highest number of turnovers at 7, with the majority of stays involving families with children and pets.
- 12th Avenue came into our inventory as of February 15th 2026. Its occupancy percentage reflects 44 available nights, not 90.
- Three accommodation requests could not be fulfilled in Q1 due to capacity.

Osprey Nest

All accommodation requests are routed through the program. When availability or professional preference points to an Osprey Nest unit, the placement is made there. Interior Health executives who stay at the Osprey Nest are coordinated through the same process, with costs covered through Interior Health directly. In Q1, the program coordinated 13 Osprey stays totalling approximately 136 nights. Coordination costs are recovered through the Osprey Nest billing arrangement with the Interior Health Clinical Operations Team.

IV. Financial Snapshot

Program expenditures in Q1 remained aligned with approved activities and within the contracted annual budget.

The program's furnished accommodation portfolio generated over \$53,000 in rental revenue in Q1, offset by the direct costs of operating those units including unit rent, cleaning, supplies, and maintenance. The housing operation is a cost-recovery model that supports accommodation delivery beyond what contract funding alone covers.

V. Partnerships & Community Engagement

In February, the program delivered presentations on 2025 Activities & Outcomes and 2026 Operational Priorities to the CCRHD Board and to 100 Mile House City Council.

Interior Health remained the primary reimbursement partner in Q1. The majority of professionals were referred through Interior Health pathways, with accommodation costs reimbursed through IH processes.

The Rural Locum Program was an active funding partner, covering accommodation costs directly for multiple stays. In one instance, the Rural Locum Program pre-booked a hotel for a returning professional before contacting us, resulting in a missed housing placement for a pediatrician that would prefer to stay in one of our homes. Building a clearer direct referral pathway with Rural Locum Program coordinators is a Q2 priority.

Collaboration continued with CIRD and regional partners on student and resident placements.

VI. Program Developments & Milestones

Brand Identity and Website

The Cariboo Living brand identity was completed in Q1, including a professionally designed logo and full brand kit. The program website was updated and launched with the new branding, including a newsletter subscriber sign-up. Housing request forms and welcome questionnaires were also made available to community and referral partners, allowing them to send a direct link to our website to incoming health professionals. This standardizes the information we collect at intake and reduces the administrative burden on referral partners.

Two New Team Members

Two new team members joined the program in Q1. A 100 Mile House Community Liaison was hired in March to support the Southern Cariboo. An Outreach and Communications Coordinator was hired in Q1 to support the program across both regions. She is based in Forest Grove, which means the program now has two team members with a presence in the South Cariboo. These are meaningful additions to a team that has been running lean and covering two communities.

Financial Systems

The Program Director is participating in a six-month small business financial management program. A focused period of work in February and March led to improvements in cost allocation, P&L reporting, and financial workflows, including closer collaboration with the bookkeeper on program-specific tracking.

Operational Preparation

March included dedicated time to complete bookkeeping and billing, clarify team responsibilities, and ensure the team had what they needed to manage delivery independently. This was intentional groundwork for the months ahead.

VII. Key Themes

Service Complexity Over Occupancy Rates

Occupancy rate is one measure of housing activity, but it does not capture the full picture of what program delivery actually involves. For example, a professional traveling with a partner, three young children and two dogs requires a different level of coordination and post-stay cleaning than a solo locum on a standard booking. In Q1, 10 stays involved families with children, 7 involved pets, and the team managed 16 airport and vehicle coordination events. These details matter because they reflect where the time and effort actually go.

Demand Exceeds Capacity

Three accommodation requests were not fulfilled in Q1. Two professionals received transportation support only because no housing was available. One missed booking happened because a referral partner secured a hotel before contacting the program.

The Full Scope of the Mandate

This program was designed to support all healthcare professionals across the Cariboo Chilcotin, not only physicians. Q1 reflects that scope: 10 distinct role types accessed the program, from emergency locums and OBGYN specialists to medical residents and long-term care locums. What the data continues to show is that the need is broad, the demand is consistent, and the range of professionals who rely on this program for a successful placement continues to grow.

The Cost of Building a Team

Hiring and onboarding takes significant time and resources. HR coordination, training, performance check-ins, invoice review, and ongoing performance coaching are all part of managing a contractor team. This work is not fully represented in the current contract structure and is absorbed by both the program and by the parent company. As the team grows, so will the investment required to support it.

VIII. Priorities for Q2 2026

- Complete onboarding of the Outreach & Communications Coordinator and begin program-wide communications work, including the social media channels and program newsletter.
- Complete onboarding of the 100 Mile Community Liaison and build our community presence in the South Cariboo, following up on relationships established at the February City Council presentation.
- Establish a direct referral pathway with the Rural Locum Program to prevent missed bookings.
- Implement stays-based tracking across all units, replacing occupancy rate as the primary housing metric.
- Launch the Cariboo Living social media channels to the general public, in conjunction with our program newsletter
- Advance planning for the Wine & Cheese event, confirmed for Q3 2026.

Cariboo Living Healthcare Landing Program | Q1 2026 Quarterly Update



OFFICE OF THE MAYOR

1100 Patricia Blvd. | Prince George, BC, Canada V2L 3V9

p: 250.561.7600 | www.princegeorge.ca

Northern & Rural Governments in
British Columbia

Transmitted via email

June 23, 2026

RE: City of Prince George requesting support for the Northern-Rural Homeowners Grant

Dear Colleagues,

On behalf of Prince George City Council, thank you to the many local governments that have supported our request for the Province to reconsider its decision to end the Northern-Rural Homeowner Benefit.

Background

As outlined in our April 28 letter, the homeowner grant offered by the Government of British Columbia helps reduce the amount of property tax residents pay each year on their principal residence. The grant is available to homeowners who pay property taxes either to a municipality or directly to the Province if they live in a rural area.

The current regular grant amount is **\$570** for properties in the Capital, Metro Vancouver, and Fraser Valley Regional Districts. For all other areas of the province, the grant amount is **\$770**. Effective for the 2027 and subsequent taxation years, the additional **\$200** Northern and Rural Homeowner Benefit will be repealed.

Why this matters

Repealing this benefit will have a disproportionate impact on northern and rural communities, where residents and municipalities face persistent cost pressures—including higher transportation costs, longer supply chains, increased heating expenses, and limited access to services—that are not experienced to the same extent in southern urban centres.

Maintaining regional recognition within provincial programs remains essential to supporting affordability and fairness for northern and rural residents.

Requested action

We appreciate the responses and support received to date. UBCM has confirmed that it will not add local governments as additional sponsors after the submission deadline. If two local governments submit very similar or identical resolutions, UBCM will advance one for consideration and place the other in the Referred Resolutions section of the Resolutions Book, with each resolution cross-referenced in the Committee Comments.


Although additional co-sponsors can no longer be added, we believe a strong, united voice against this planned provincial change remains important.

We ask northern and rural local governments affected by this decision to support the UBCM

resolution at the September 2026 convention by speaking at the Pro Mic and voting in favour of the resolution. We also welcome additional support letters from municipalities so that the City may leverage these during future advocacy (such as Minister meetings at UBCM).

We also encourage direct advocacy with your local MLAs to reinforce the importance of maintaining fair and regionally responsive provincial programs.

Respectfully,

A handwritten signature in black ink, appearing to read 'Simon Yu', with a long, sweeping flourish extending to the right.

Simon Yu
Mayor
City of Prince George

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NCLGA

Representing over 240 elected officials in over 42 local and First Nation governments.

Established in 1955, the NCLGA is a non-profit, non-partisan association comprised of local government elected officials in North Central BC.



A Message from the President

Kyle MacDonald, NCLGA President

As I step into my new role as President, I want to sincerely thank our members for the confidence you have placed in me. It is an honour to serve you, and I look forward to working alongside our Executive, Board of Directors, and members over the coming year.

Our recent Annual General Meeting (AGM) in Prince George was an excellent example of what makes NCLGA such a strong organization. Thank you to our co-hosts: the City of Prince George, the Regional District of Fraser-Fort George, and Lheidli T'enneh First Nation, who helped create a successful event that brought together local government leaders from across our vast and diverse region.

One of the themes that resonated throughout the conference was the importance of relationships. NCLGA represents communities that span a significant portion of British Columbia, from regional centres to rural, remote, and Indigenous communities. While our priorities may differ, we are strongest when we come together with a common purpose and a shared voice, and by strengthening relationships between member communities, First Nations, industry partners, and the many organizations that contribute to the success of our region.

Strong relationships with the Provincial Government and our local Members of the Legislative Assembly (MLA) are equally important. Whether discussing healthcare, housing, transportation, public safety, emergency management, or workforce development, local governments bring practical experience that can help shape better policy outcomes.

Our region is also on the doorstep of significant opportunities through major resource, energy,

transportation, and infrastructure projects. While these projects have the potential to create jobs and strengthen communities, their success depends on community readiness with housing, healthcare services, workforce capacity, and supporting infrastructure needed to accommodate growth. NCLGA has an important role to play in advocating for timely decisions, coordinated planning, and investments.

Over the coming year, NCLGA will continue to strengthen its reputation as a respected and influential voice for local government, building on the significant progress made in recent years. Our resolutions process remains one of the most important tools we have. We will continue to strengthen engagement with ministries, MLAs, and decision-makers to ensure the resolutions adopted by our membership are not only heard but actively considered as government develops policies and programs.

By working together, strengthening relationships, and speaking with a united voice, NCLGA can continue to grow its influence and deliver meaningful results for our members. I look forward to working with all of you as we continue building a stronger North and Central British Columbia.

Thank you for your continued engagement, your commitment to your communities, and your commitment to NCLGA.

Kyle MacDonald, NCLGA President

Kyle MacDonald has served on the NCLGA Board for the past two years. Kyle is a first-term Councillor with the City of Dawson Creek. Read more about Kyle here: [Board of Director Bios](#)

Highlights of the 2026 NCLGA AGM and Convention

The 2026 NCLGA Annual General Meeting (AGM) and Convention was co-hosted with the [City of Prince George](#), the [Lheidli T'enneh First Nation](#), and the [Regional District of Fraser-Fort George](#), and was held in Prince George, BC, on May 20-22, 2026.

The 2026 AGM brought together local government leaders, First Nations representatives, government partners, and stakeholders, under the convention theme *"Walking Together: Honouring Relationships, Leading Change"*.

A total of 249 registered participants included delegates, sponsors, speakers, staff, and elected officials from across the North Central region of BC.



Highlights of the 2026 NCLGA AGM and Convention (continued)



Photo credit: Nathan Silver

Key outcomes included:

- Adoption of 44 member resolutions addressing issues of regional and provincial significance
- Election of the 2026-2027 Board of Directors
- Continued collaboration among communities committed to advancing solutions for northern and central British Columbia.

Key highlights included:

- Tour of the Public Safety Operations Building and Prince George Emergency Support Services Reception Centre, Ancient Forest Interpretive Centre Experience, and Prince George Energy Leadership Tour
- Concurrent Sessions on Mental Health Supports for Youth, Agriculture, Tourism in Northern BC, Stream and River Corridor Restoration, Recreation and Sport in Northern BC, and the Indigenous Diversion Centre
- An optional event hosted by the Co-Hosts “Party in the Plaza”, which offered a variety of food trucks, local artisans, and entertainment
- A keynote speech by Dr. Daniel Sims, University of Northern British Columbia, on the topic of “Səpanè: Good Relations in the Wake of the Cowichan Case”
- A range of plenary and panel sessions
- Presentations from Minister Brittny Anderson, and Interim Leader of the Opposition Trevor Halford
- Host Community Updates.



Photo credit: Jesse Wright



Photo credit: Sandra Moore



2026 Community Leadership and Lifetime Achievement Awards

The 2026 Community Leadership and Lifetime Achievement Awards were presented in recognition and celebration of individuals and communities who have demonstrated exceptional leadership and dedication to their communities in advancing local and regional priorities.

Community Leadership Awards for Social Responsibility – City of Fort St. John

- The City of Fort St. John was recognized for the community leadership demonstrated through the City's response to housing and emergency shelter challenges, guided by the Council's Response Committee on Housing and Emergency Shelter (CRCHES).
- The City was also recognized for its 2025 Northern Cyber Defence Conference, the initiative of which exemplifies the City's dedication to transparency, strengthening the local economy, and fostering a community support network.

Community Leadership Award for Economic Development – City of Fort St. John

- The City of Fort St. John was recognized for its outstanding commitment to creating effective and vibrant Public Art initiatives throughout the community.

Lifetime Achievement Awards

- **Councillor Mario Feldhoff, District of Kitimat** - Councillor Feldhoff was honoured for his long record of public service from his start in 1997 to still continuing in 2026. Throughout his tenure, Councillor Feldhoff has worked with Council colleagues, District staff, regional governments, and community organizations. He is known for being prepared, practical, and focused on the long-term needs of the community. His service reflects a sustained commitment to effective local government and to the residents of Kitimat.

- **Mayor Joan Atkinson, District of Mackenzie** - Mayor Atkinson was honoured for her two decades of elected public service in Mackenzie. She has represented Mackenzie with passion and hard work and is one of the strongest advocates for the community. Mayor Atkinson has played a meaningful role in shaping not only her own community, but the broader region. Mayor Atkinson's leadership has been grounded in a clear understanding of the realities facing northern and resource-based communities, and a commitment to ensuring those voices are heard.
- **Councillor Trevor Bolin, City of Fort St. John** - Councillor Bolin was honoured for nearly 20 years of distinguished service as a local elected official and his lasting impact on the City of Fort St. John. Through his tenure on City Council, Councillor Bolin has demonstrated exceptional leadership, integrity, and an unwavering commitment to the long-term wellbeing of his community. Councillor Bolin's contributions have had a lasting influence on Fort St. John's growth, resilience, and quality of life.
- **Councillor Frank Wray, Town of Smithers** - Councillor Wray was first elected in 2008 to Town Council and was appointed as Alternate Director to Regional District of Bulkley-Nechako in 2014 and has shown consistent dedication and professionalism. Councillor Wray was honoured for his leadership and thoughtful approach, which support strong decision-making and good governance.
- **Mayor Travous Quibell, District of Hudson's Hope** - Mayor Quibell was honoured for his unwavering dedication to the District of Hudson's Hope and his exceptional leadership, which has profoundly impacted the community over the past two decades. Through proactive communication, advocacy, and direct involvement in community initiatives, his lifelong commitment speaks volumes about his character and the deep connection he shares with the people of Hudson's Hope.

Walking Together
Honouring Relationships,
Leading Change



New Board of Directors for 2026-2027

The 2026-2027 NCLGA Board of Directors are:

- President: Kyle MacDonald, Councillor, City of Dawson Creek
- 1st Vice-President: Tony Zabinsky, Councillor, City of Fort St. John
- 2nd Vice-President: Jesse Wright, Councillor, District of Mackenzie
- Past President: Gladys Atrill, Mayor, Town of Smithers
- Director at Large: Julia Nelson, Councillor, District of Chetwynd
- Director at Large: Ron Polillo, Councillor, City of Prince George
- Director at Large: Melanie Woods, Councillor, Village of Gitlaxt'aamiks
- Appointed Regional Representative: Barry Cunningham, Director, North Coast Regional District
- Appointed Regional Representative: Eric de Vries, Director, Cariboo Regional District
- Appointed Regional Representative: Brenda Enax, Director, Northern Rockies Regional Municipality
- Appointed Regional Representative: Leonard Hiebert, Vice-Chair, Peace River Regional District
- Appointed Regional Representative: Jerrilyn Kirk, Director, Regional District of Fraser-Fort George
- Appointed Regional Representative: Julie Maitland, Director, Regional District of Kitimat Stikine
- Appointed Regional Representative: Judy Greenaway, Director, Regional District of Bulkley Nechako

NCLGA Advocacy and Activities

Mental Health and Addictions Accord

The Mental Health and Addictions Accord signatories met virtually on April 23, 2026, to share updates and discuss opportunities for joint advocacy strategies. The meeting also included panel discussions by Councillor Kristy Bjarnason, Village of Burns Lake, and Councillor Gerry Leibel, District of Kitimat, on the intersections between their work as elected officials and their work in their communities.

Two advocacy opportunities were furthered:

- Co-sponsorship for NCLGA Resolution R12: Following a call for co-sponsorship, the City of Dawson Creek's Resolution R12. "Improved Access to Publicly Funded Mental Health Services" was supported by a total of 19 co-sponsors, and endorsed by membership at the 2026 AGM.
- Joint Advocacy Letter: The City of Dawson Creek shared an advocacy letter for joint advocacy participation by Signatories. All members interested in endorsing the letter were asked to contact the City of Dawson Creek, so they can integrate the members into their advocacy letter.

The next virtual Accord Signatories meeting will be held on *July 29, 2026, from 12:00 – 1:00 p.m.*

The Board will be discussing strategies to transition NCLGA out of the lead facilitation role into a support role moving into 2027-2028, as part of the legacy of the Mental Health and Addiction Symposiums held in 2024 and 2025.

To learn more on the Accord purpose and vision, visit nclga.ca/accord.

NCLGA Advocacy and Resolutions

The 2026 Resolutions adopted by membership at the 2026 AGM in Prince George now form the foundation of the NCLGA's advocacy efforts for the coming year. Resolutions adopted at the NCLGA AGM are uploaded to the NCLGA website, with any resolution decisions from the UBCM Convention, and BC and federal government responses to UBCM and/or NCLGA regarding the resolutions recorded and updated on an ongoing basis. Please visit [2026 Resolutions](#).

Advocacy Priorities for 2026-2027

Working with members, partner organizations, and senior governments, NCLGA will advance the priorities identified through the resolutions process and ongoing member engagement. Transportation infrastructure and connectivity continue to be recurring concerns across our region and will remain a significant advocacy priority. Reliable transportation networks are essential to economic development, public safety, healthcare access, trade, and community well-being.

The Board will also continue to advocate on a broad range of issues identified by members, including:

- Healthcare access and workforce challenges
- Housing availability and affordability
- Economic development and community prosperity
- Emergency preparedness and disaster resilience
- Public safety and community well-being.

▶ **Search Resolutions by Topic, Year, or Sponsor:**
[Resolutions Search](#)



Mayors and Chairs and Indigenous Leaders Forum

Coming August 2026, date and time tbd

The NCLGA is working to establish an annual Mayors and Chairs and Indigenous Leaders Advocacy Forum to be held in advance of the UBCM Convention. The Forum will provide an opportunity for local government leaders to discuss emerging issues, identify shared priorities, and help shape the NCLGA's advocacy agenda and engagement with provincial and federal decision-makers.



NCLGA Board meeting held on July 4, 2026

Directors Corner

Past President Gladys Atrill, Mayor, Town of Smithers

Since our AGM and conference in Prince George I have happily slipped into the role of Past President. I spent time with current President Kyle MacDonald and First Vice-President Tony Zabinsky at the Federation of Canadian Municipalities (FCM) annual conference in the City of Edmonton.

FCM has been a favourite event for me during my time on Council and the Edmonton conference was no exception. Highlights for me include hearing from Federal Government members at length versus the soundbites of newsreels. The Minister of Canada-US Trade, Dominic LeBlanc, provided a no-nonsense review of where Canada sits in its ongoing negotiation with the United States. He did not pull punches, and at the same time offered hope that Canada will both attain an agreement with the US while broadening its trade horizons.

By far, my favourite presentation was from Zita Cobb, co-founder of Shorefast and the Fogo Island Inn in Newfoundland and Labrador. Hers is a story of returning to one's home, driven to make it a better place. The Fogo Island story is uplifting and speaks directly to local leaders, as we are also working to make our communities better. To learn more, please visit [Shorefast](#) and [Fogo Island Inn](#).

Director Barry Cunningham, Councillor, City of Prince Rupert

Prince Rupert's port economy has seen a flurry of activity over the past few years, with over \$3 billion in recent investments. From the expansion of existing terminals to new rail to container export facilities, to Indigenous led logistics projects, the community is on the move. Prince Rupert and Port Edward have also recently come to a 10-year settlement agreement with the Port Authority over Payments in Lieu of Taxes, providing a more stable revenue environment for years to come.

At the same time, our municipality is making major investments in upgrading failing infrastructure, with support from higher levels of Government. That includes ~\$200 million into our water and sewer distribution system. We are also upgrading community amenities. We have recently completed a new RCMP detachment, upgraded our historic rail station to house a brewery, and are planning for future renewal at our community waterfront. There is a lot on the horizon for Rupert. To learn more, please visit princerupert.ca.

Member Webinars and Resources

Update on Webinars

The most recent webinar was “Advancing Community-led Energy Initiatives in Northern British Columbia” held on April 15, 2026, presented by Dr. Sinead Earley, Co-Primary Investigator, UNBC, and Aleah Jordan, Community Coordinator, ACET initiative, University of Victoria. The webinar provided updates on the [Northern Regional Energy Dialogues](#) research project, shared findings to date to explore pathways forward for climate action and energy transition policies in BC.

Please join us at our Next Webinar:

“Strategizing for Ministers Meetings”
August 27, 2026 from 12:00 - 1:00 p.m.

Speakers: Shirley Bond, former Provincial Cabinet Minister, MLA and Leader of the Official Opposition, and Aileen Machell, Former Deputy Chief of Staff for Premier Eby.



Who should attend: NCLGA, AVICC, SILGA, LMLGA, AKBLG membership.

Co-hosted in partnership with the Association of Vancouver Island and Coastal Communities (AVICC), Southern Interior Local Government Association (SILGA), Lower Mainland Local Government Association (LMLGA), and Association of Kootenay Boundary Local Governments (AKBLG).

This webinar will provide timely information to local elected government officials on how to best prepare and strategize in advance of Ministers Meetings at UBCM. Participants will learn principles and practical strategies to prioritize and align their ask with current government and Minister priorities. They will learn how to effectively focus and shape their presentations, to best communicate their ask and get to a “yes” from Ministers. Participants will have opportunity to ask questions during a Q&A portion of the webinar.

[Please Register here.](#)



Spirit of the North: Because Every Family Deserves Care Close to Home

No family should have to leave their community to receive life-saving healthcare. Yet every day across Northern BC, parents, grandparents, children, friends, and neighbours travel hundreds of kilometres for specialized care, often during the most difficult moments of their lives. The Spirit of the North Healthcare Foundation’s It’s About Time campaign is about changing that.

By raising \$55 million for advanced equipment, innovative technology, and specialized programs within the new Acute Care Tower, they are helping build a future where more Northerners receive the care they need, closer to home. From expanding cardiac services and improving mental health and surgical care to strengthening outreach and regional programs, this campaign will improve healthcare access for communities across Northern BC.

For more information, please visit [Spirit of the North](#).

Local Government Leadership Academy – Elected Officials Seminar Series

The LGLA Elected Officials Seminar Series (LGLA EOS) takes place every four years following the local government general election. The LGLA EOS for the NCLGA region will be held on *January 27-29, 2027*, at the Coast Prince George Hotel, in Prince George, BC.



The seminar series is designed to deepen elected officials and senior staff understanding of the local government system, and best practices for civic leadership. The 2026/2027 EOS agenda will include presentations, keynotes, mentorship panels, and networking opportunities that build upon local and regional orientation sessions for Councils and Boards.

For more information, please visit [LGLA EOS](#).

Board Meetings

NCLGA Board Meetings

2026/27 Board Meeting Dates may change following the fall election.

- November 27-28, 2026 (virtual)
- January 8-9, 2027 (in person)

Member Webinars

Joint Member Webinar

August 27, 2026, 12:00 – 1:00 p.m.

Co-hosted with AVICC, SILGA, LMLGA, AKBLG

“Strategizing for Ministers Meetings”

Presenters: Shirley Bond, Aileen Machell

[Register here.](#)

Member Webinar

November 18, 2026, 12:00 – 1:00 p.m.

“Resources and Services to Promote Accessible Organizations: Disability Alliance BC”

Presenters: Roberta McDonald and Anna-Maria Wijesinghe, Disability Alliance BC

[Register here.](#)

Other Meetings and Events

UBCM Annual Convention

September 14-18, 2026

Vancouver, BC

More information at: [UBCM 2026 Convention.](#)

BC Natural Resources Forum

January 19-21, 2027

Prince George, BC

More information at: [BC Natural Resources Forum.](#)

Board Strategy Sessions

UBCM Strategy Session

September 11, 2026 (virtual) 12:00 – 1:30 p.m.

Natural Resources Forum Strategy Session

January 15, 2027 (virtual) 12:00 – 1:30 p.m.

CONTACT US

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admin@nclga.ca

www.nclga.ca

NCLGA Newsletter Contributions

We encourage our members to contribute content for the newsletter to bjohnson@nclga.ca. We welcome your submission ideas, including:

- Member Spotlight and Success Stories: highlighting achievements and activities of our member communities
- Upcoming Events, Resources, Webinar topics, and presenters.

Growing Together GREAT PLACES

B.C. COMMUNITIES IN BLOOM NEWSLETTER

- Evaluation & Consult Tours Begin and Photo Reminders
- Looking Good – Kelowna
- Harrison Hot Springs – My Community
- Cervia Città Giardino – an Italian Event
- Youth in Action – Bert Pulles Memorial Award Nomination Form



Specimen Trees Wholesale Nurseries

Equinox Environmental Products

Scotts Canada

Gardens BC
BC Council of Garden Clubs



Mailing Address:
4451 212-Street, Langley, V3A 7Z8
(604) 576-6506

[Facebook](#) [BC CiB](#) [Privacy Policy](#)

Coordinator Catherine Kennedy
catherine.bccib@gmail.com

Evaluations and Consultations are Happening Now

Good luck to all our community participants.

Sun Peaks - June 22nd (Complete)

Hope - July 7th

Kelowna - July 7th

Montrose - July 7th

Fruitvale - July 8th

Harrison Hot Springs - July 9th

Friends – Non-Evaluated:

100 Mile House

Chase

Lake Errock Community Association

Qualicum Beach

Sicamous

Berwick Qualicum Beach Retirement

Rotary Club of Cumberland



British Columbia
Communities in Bloom

LOOKING GOOD!

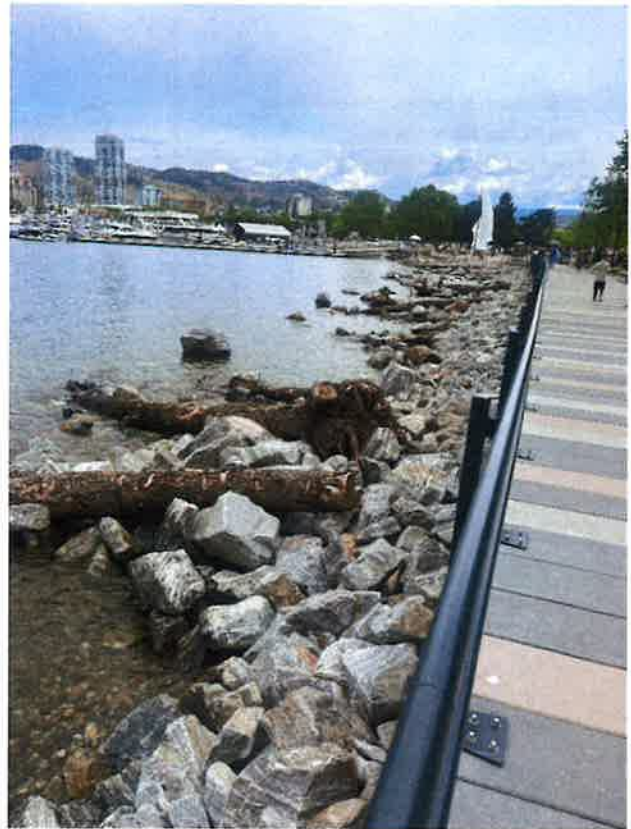
BC Communities in Bloom Ambassador's are proud of our communities. The purpose is

City Park Waterfront Walkway

BC Communities in Bloom Board Member (and Ambassador) Heather Doheny attended the ribbon cutting ceremony on May 15 to celebrate the opening of phase 3 of City Park upgrades....It's an amazing (New and Improved) LAKESIDE pathway with separation between the stunning walking path and the path for cyclists. There are new benches, lighting and landscaping as well as improved access to the water.

The project also includes shoreline protection where large boulders and logs have been placed along with native plants. These are expected to reduce erosion, flooding, and improve water quality and fish habitat. All of this completed on time and right before the May long weekend and just a few days ahead of the start of the Memorial Cup. This is a fantastic upgrade to be so proud of. Be sure to check it out when in Kelowna.

Featuring CiB Criteria: Community Appearance, Environmental Action, Heritage Conservation, Tree Management, Landscape Areas, Plant and Floral Displays, Community Involvement.



My Community Photo Feature:

This recently upgraded garden outside of the Village's Memorial Hall at 290 Esplanade Avenue includes a charming wooden pathway markers, new FireSmart plantings and two benches to take in the picturesque views as people enjoy the beachfront of Harrison Lake. With newly laid grass and the Canadian flag as a focal point. This area offers a place of reflection for those who love the hustle and bustle of Harrison in the summertime.



She was honoured to be invited to create a peace theme garden space in Cervia, Italy to commemorate the 80th anniversary of Cervia’s liberation and the sacrifice of our Canadian troops.

More information:

[Cervia City Garden 2026: flower show and installations](#)

From 27 May to 30 September 2026, Cervia once again enchants visitors with the 54th edition of Cervia City Garden, one of Europe’s most important events dedicated to landscape architecture. Together with Milano Marittima, Pinarella and Tagliata, the town is transformed into an open-air museum, where nature, art and civic engagement come together in a unique and immersive experience.

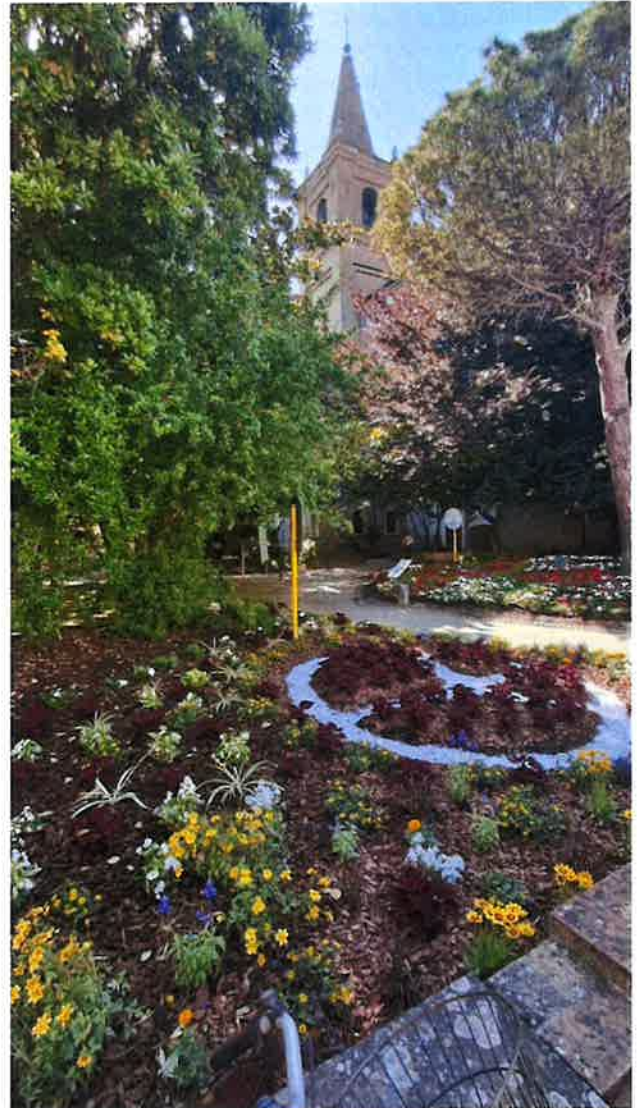
Launched in 1972 under the name Maggio in Fiore, the event was conceived with the aim of preserving and enhancing urban green spaces and natural heritage. Over time, it has grown to become an international benchmark for landscape art.

Today, Cervia Città Giardino stands as a model of excellence, making the area even more welcoming and picturesque every year, thanks to the care taken with the green spaces and the creativity of the floral displays.

The 2026 edition is dedicated to the 80th anniversary of the Italian Republic and explores a profound and timely theme: “Flowers of freedom, roots of hope”.

A message that reflects the founding values of democracy – peace, freedom, friendship and brotherhood – transforming them into natural settings rich in meaning. The blossoming city thus becomes a metaphor for rebirth and renewed relationships between people and nations.

Annually, Communities in Bloom participants are invited to join in this Italian floral program.





British Columbia
Communities in Bloom

BC Communities in Bloom Board of Directors is once again honoring a dear friend. Bert Pulles was a champion for the value and benefits of the Communities in Bloom program. He was a board member for many years. Bert was proud to live in Mission and volunteered his time and talents whenever possible. His proudest achievement was his work with students in creating a district wide Mission Schools Garden Program.

This is an award to acknowledge the contribution of young people in our communities.

- Garden Project or Food Production – state the purpose or who benefits.
- Environmental Action Initiative or Event – feature the key benefit.
- Beautification Efforts or Civic Pride – what is being enhanced the community.
- Youth Community Service - profile initiative, uniqueness, quality.



Submit an Entry with up to 3 photos and a 250-word summary.

- All entries will receive recognition and a frameable certificate
- Will be featured in the BC CiB Growing Together Newsletter.
- Photos must be applicable to the project submitted.
- One Nomination per project accepted for Youth 18 or younger (Youth Club, Group, or School)
- Two entries will be selected (by a three-person panel) to receive \$250 prize money.



| | | |
|--|-------|------------------|
| Club, Group or School Name | | |
| Location of Project or Date of Event | | |
| Nominator | Phone | Email (required) |
| Project Leader | Phone | Email (required) |
| Youth(s) Name (Optional) | | |
| Submit 3 of your best photos with full rights in high resolution (a minimum of 300dpi at print size or a minimum weight of 800kb). These photos will be used by BC Communities in Bloom in our Provincial 'Growing Together' Newsletter. | | |
| | | |
| | | |
| | | |
| | | |
| | | |
| Email form: catherine.bccib@gmail.com or Mail: BC Communities in Bloom, 4451 212 St. Langley, BC V3A 7Z8 www.bccib.ca | | |
| To be recognized in this year's BC CiB Provincial Awards PowerPoint, please enter | | |

See last year's entries in the [November Newsletter](#).



THE CORPORATION OF THE DISTRICT OF OAK BAY
MUNICIPAL HALL – 2167 OAK BAY AVENUE – VICTORIA, BC V8R 1G2
PHONE 250-598-3311 FAX 250-598-9108 WEBSITE www.oakbay.ca

OFFICE OF THE MAYOR

Via email: ECS.Minister@gov.bc.ca

June 30, 2026

Honourable Adrian Dix, MLA
Ministry of Energy and Climate Solutions
PO Box 9060 Stn Prov Govt
Victoria, BC V8W 9E2

Dear Minister Dix:

Re: Local Government Climate Action Program (LGCAP) Funding

At the Oak Bay Council Meeting held June 8, 2026, Council resolved:

That Council direct the Mayor to send a letter to the Province and local MLAs outlining the need for continued Local Government Climate Action Program funding and share this letter with the Capital Regional District Board of Directors and other BC municipal elected officials.

For more than a decade, the Province has supported local climate initiatives through grant funding to communities across British Columbia. The Local Government Climate Action Program (LGCAP), the current form of this support, provides local governments and Modern Treaty Nations with funding, guidance, and direct support to implement effective climate actions across B.C.

This funding supports timely local climate action that reduces greenhouse gas (GHG) emissions, prepares communities for the impacts of a changing climate and creates new opportunities for people in the clean economy.

Eligible expenditures can include, but are not limited to:

- Investments to improve energy efficiency and investing in climate infrastructure
- Matching funds to leverage funding from the federal government or other parties
- Staffing and contracts
- Risk assessments, communications and engagement

These funds have been a critical and reliable funding source of support that the District and most other local governments have relied on to implement climate solutions, support staff expertise, deliver programs, and leverage additional grant funding from other organizations.

In February 2026, the Provincial Government released the 2026/27–2028/29 Service Plan for the Ministry of Energy and Climate Solutions. The plan does not include funding for the continuation of the Local Government Climate Action Program (LGCAP); however, to date, no final decision or direction has been communicated publicly by the Province.

Oak Bay Council would like to advocate for the continued funding of LGCAP and its inclusion in the 2026/27- 2028/29 Service Plan as the loss of Provincial LGCAP funding would be detrimental to the District's ability (and the ability of all local governments) to continue developing and implementing our climate action program.

Thank you for your time and consideration and we look forward to your response.

Sincerely,



Kevin Murdoch, Mayor
District of Oak Bay

- c. *Hon. Diana Gibson, MLA Oak Bay-Gordon Head*
- Hon. Grace Lore, MLA Victoria-Beacon Hill*
- Hon. Lana Popham, MLA Saanich South*
- Hon. Nina Krieger, MLA Victoria-Swan Lake*
- Hon. Ravi Parmar, MLA Langford-Highlands*
- Darlene Rotchford, MLA Esquimalt-Colwood*
- Rob Botterell, MLA Saanich North and the Islands*
- Capital Regional Board of Directors*
- BC Municipalities – Elected Officials*



**District of
100 MILE HOUSE**

**COUNCIL REPORT
File No. 570-01**

Regular – July 14th, 2026

REPORT DATE: July 8th, 2026
TITLE: 2026 Property Tax Collection Report
PREPARED BY: S.Elias, Director of Finance

PURPOSE:

To provide Council with the tax collection values for 2026.

RECOMMENDATION:

Recommended Resolution

BE IT RESOLVED THAT the 2026 Property Tax Collection report be received.

BACKGROUND INFORMATION / DISCUSSION:

The data below represents the 2026 tax levy and collections as of **July 2nd, 2026**. Levies represent all municipal, education and any other third-party collections the District is mandated to levy. Penalties of \$36,121.56. were applied to the current outstanding amount as of July 2nd, 2026.

| | Current (2026) | Arrears (2025) | Delinquent (2024) | Total |
|--|---------------------------|---------------------------|------------------------------|------------------------|
| Levied & O/S | \$ 6,976,061.35 | \$ 172,806.73 | \$ 22,016.86 | \$ 7,170,884.94 |
| Collected | \$ 6,542,383.99 | \$ 61,829.82 | \$ 12,955.71 | \$ 6,617,169.49 |
| O/S at July 2/26 (Penalty Included) | \$ 433,677.36 | \$ 110,976.94 | \$ 9,061.15 | \$ 553,715.45 |
| Total Collection | 92.5% | | | |



There was a total of 533 homeowner grants claimed to date (33% regular & 67% senior/additional). Current year collections by the penalty date (92.5%) are equal to the percentage collected by the due date in 2025.

OPTIONS: N/A

BUDGETARY IMPACT: N/A

LEGISLATIVE CONSIDERATIONS (Applicable Policies and/or Bylaws): N/A

ATTACHMENTS: N/A

Prepared By: S. Elias
S. Elias, Director of Finance

Date: July 8/26

Reviewed By: T. Boulanger
T. Boulanger, CAO

Date: July 8, 26



District of
100 MILE HOUSE

COUNCIL REPORT
File No. 570-01

Regular Council Meeting
July 14, 2026

REPORT DATE: June 25, 2026

TITLE: TUP – 5445 Little Fort Hwy 24 Referral

PREPARED BY: J. Doddridge, Director Economic Development & Planning

PURPOSE: To seek Council’s response to the Temporary Use Permit (TUP)

RECOMMENDATION: Recommended Resolution: At Council’s discretion

BACKGROUND INFORMATION / DISCUSSION:

This referral is from the Cariboo Regional District. It seeks comments for a Temporary Use Permit to accommodate a temporary RV park that would serve as a work camp for the Enbridge Sunrise Pipeline expansion project.

The property, owned by Douglas Webster, is located at the junction of Cariboo Hwy 97 and Hwy 24. It is not within or directly adjacent to the Community Forest.

LEGISLATIVE CONSIDERATIONS (Applicable Policies and/or Bylaws): N/A

OPTIONS: Council may provide comments regarding the application, due by July 24, 2026, which staff will then return to the Cariboo Regional District.

ATTACHMENTS: Referral Package with map

Prepared By: J. Doddridge
J. Doddridge, Dir Ec Dev & Planning

Date: June 25/26

Reviewed By: T. Boulanger
T. Boulanger, CAO

Date: June 25/26

File: 3070-20/20260038

June 24, 2026

VIA EMAIL

Dear Stakeholder:

Re: Temporary Use Permit – Lot B, District Lot 7443, Lillooet District, Plan 32415 – PID: 003-467-198
- Civic Address: 5445 Little Fort Hwy 24

Please be advised that the Cariboo Regional District has received an application for a Temporary Use Permit on the above-noted property from Douglas Webster. An information package is attached.

The maximum duration of the permit under application is three years; however legislation can permit an extension for up to three additional years.

If you have any objections to this application, please notify Olivia Richardson, Planning Officer I, in writing, at planning@cariboord.ca, prior to .

Respectfully,

S.22(1) Personal Information
S.22(1) Personal Information
S.22(1) Personal Information
S.22(1) Personal Information

Leasa Williamson
Development Services Clerk

LW

Attachment

building communities together



Planning Application Referral Sheet

Application Type: Temporary Use Permit

File Number: 3070-20/20260038

Electoral Area: G

Date of Referral: June 24, 2026

Date of Application: June 08, 2026

Property Owner's Name(s): Douglas Webster

SECTION 1: Property Summary

Legal Description(s): Lot B, District Lot 7443, Lillooet District, Plan 32415

Property Size(s): 7.38 ha. (18.24 ac.)

Area of Application: 7.38 ha. (18.24 ac.)

Location: 5445 Little Fort Hwy 24

Current Designation:

Acreage Residential

Min. Lot Size Permitted:

4 ha. (9.88 ac.)

Current Zoning:

Acreage Reserve (RA 2)

Min. Lot Size Permitted:

4 ha. (9.88 ac.)

Proposal: The applicant is proposing a temporary RV park that will serve as a work camp for the Enbridge Sunrise pipeline expansion. The applicant is proposing 66 RV spaces with water and sewerage services provided to each RV by a truck. Each RV site is proposed to be 23 m by 6 m.

The applicant is proposing a 15 m (49.21 ft.) setback distance from the front lot line, exterior lot line, and the unnamed waterbody. A 3 m (9.84 ft) setback is proposed from the rear lot line.

Two swales are proposed that run east-west on the property to help manage water run off. Where the swales cross proposed driveways culvert will be added.

Two access points are proposed one on Hwy 24 and another on 94 Mile Frontage Road.

Existing Buildings: none

Proposed Buildings: none

Road Name: 94 Mile Frontage Rd Hwy 24

Road Type: Paved

Within the influence of a Controlled Access Highway: Cariboo HWY 97

Services Available: none

Within the confines of the Agricultural Land Reserve: No

Required to comply with the Shoreland Management Policy: Yes - Riparian and Septic

Name of Lake/Contributing River: unnamed waterbody

Lake Classification: High

Within Development Permit Area: Yes

Development Permit Area Name: Aquatic Habitat Development Permit Area

Adjoining Properties: (Source: B.C.A.A.)

| | Land Use: | Lot Sizes: |
|-----------|------------------------------|----------------------|
| (a) North | industrial (vacant) | (179.87 ac.) |
| (b) South | vacant more than 2 acres | (37.53 ac.) |
| (c) East | motel | 5.77 ha. (14.25 ac.) |
| | single family dwelling | 8.38 ha. (20.71 ac.) |
| (d) West | industrial (vacant) | 3.20 ha. (7.91 ac.) |
| | Automobile paint shop garage | 0.87 ha. (2.16 ac.) |

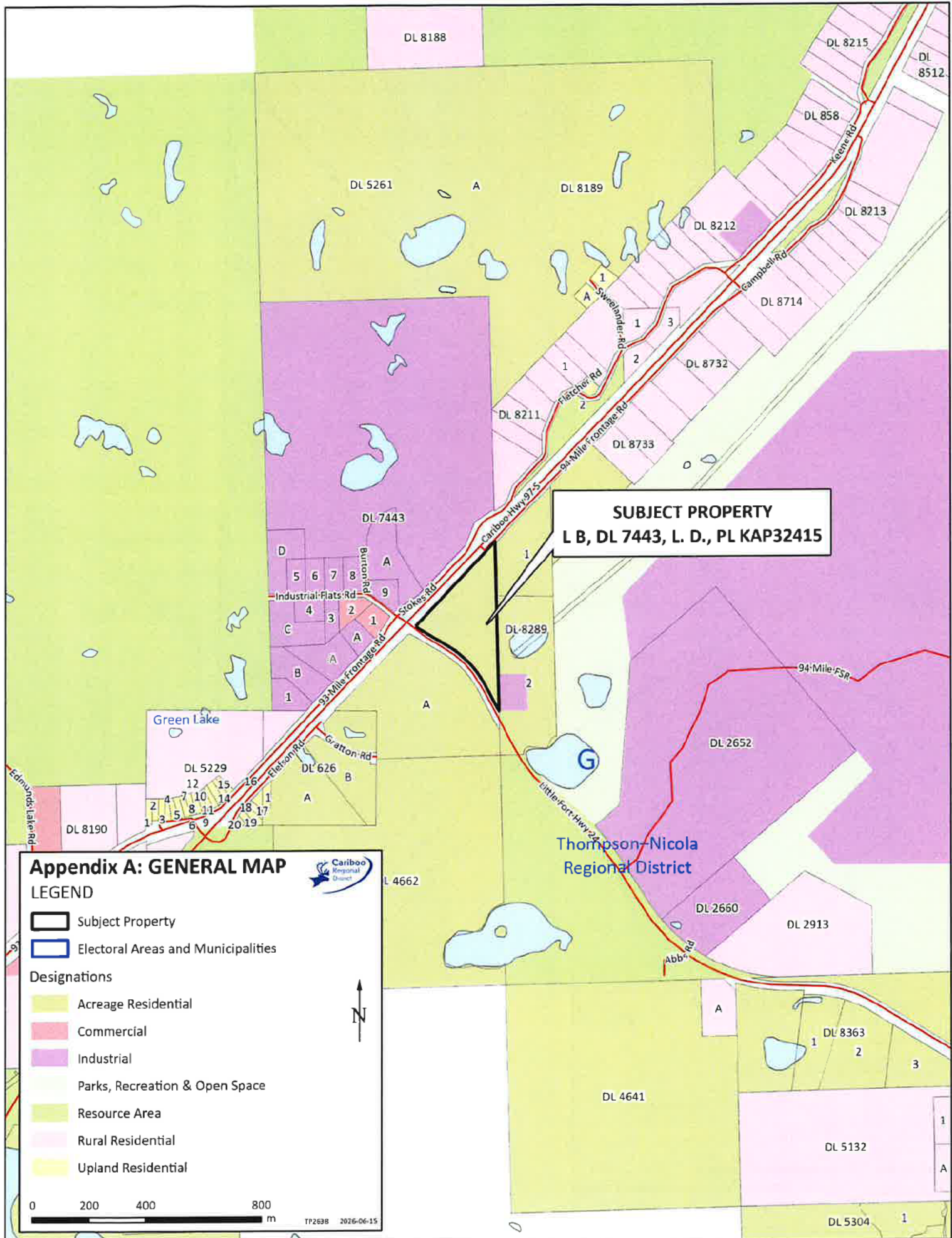
ATTACHMENTS

Appendix A: General Map

Appendix B: Specific Map

Appendix C: Orthographic Map

Other: Applicant's Supporting Documents



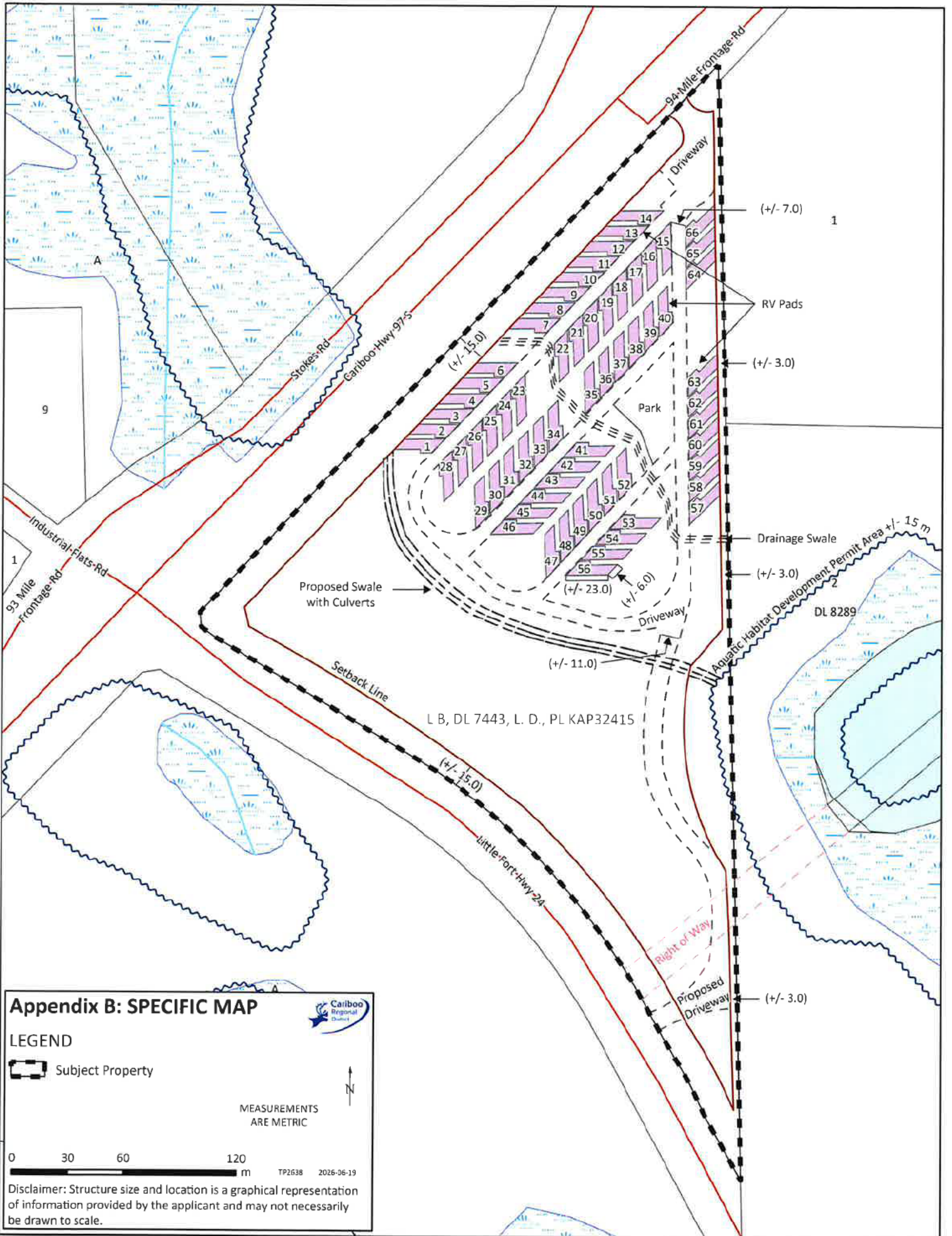
SUBJECT PROPERTY
L B, DL 7443, L. D., PL KAP32415

Appendix A: GENERAL MAP
LEGEND




-  Subject Property
-  Electoral Areas and Municipalities
- Designations**
-  Acreage Residential
-  Commercial
-  Industrial
-  Parks, Recreation & Open Space
-  Resource Area
-  Rural Residential
-  Upland Residential





Appendix B: SPECIFIC MAP

LEGEND

 Subject Property



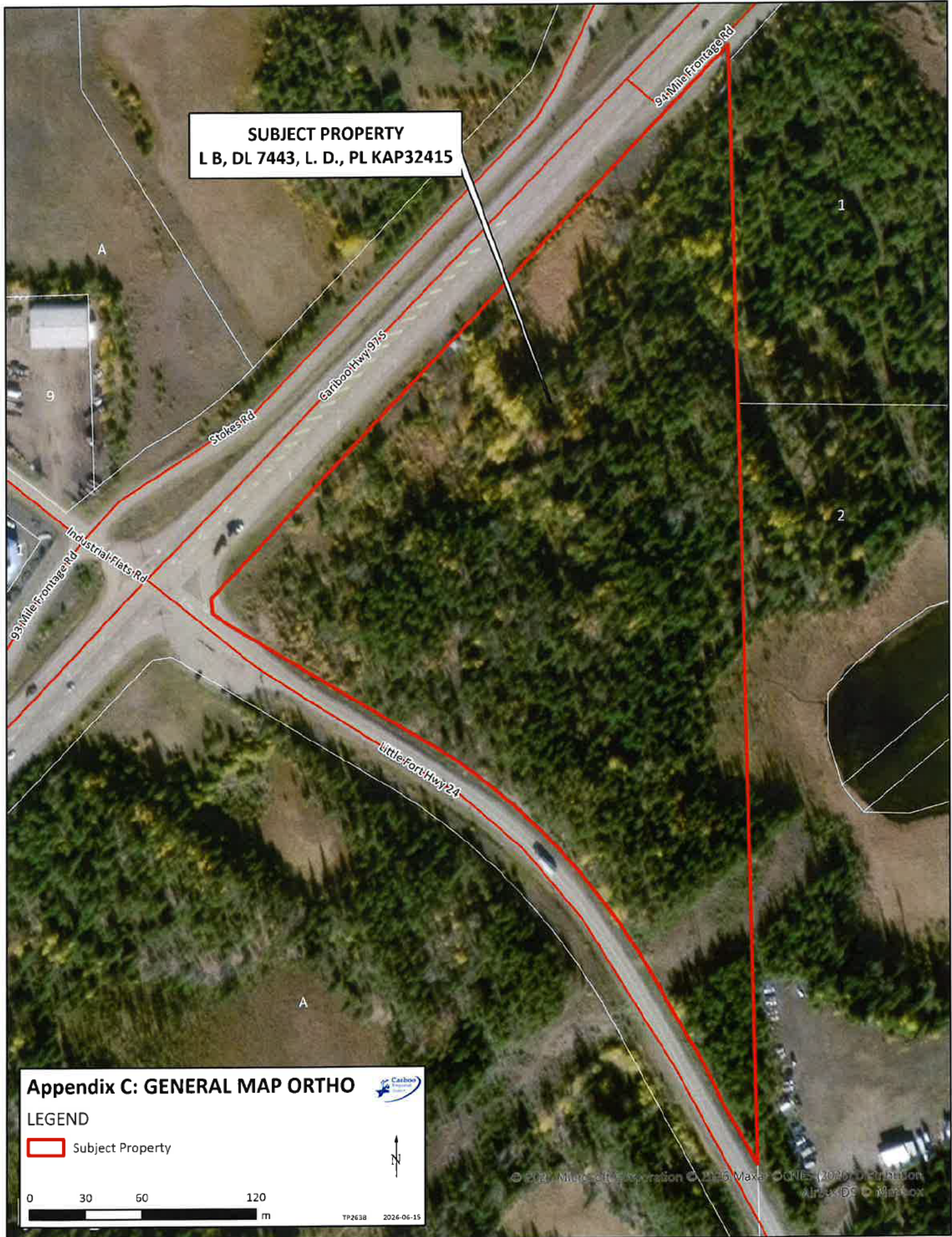
MEASUREMENTS
ARE METRIC



TP2638 2026-06-19


Disclaimer: Structure size and location is a graphical representation of information provided by the applicant and may not necessarily be drawn to scale.


SUBJECT PROPERTY
L B, DL 7443, L. D., PL KAP32415



Appendix C: GENERAL MAP ORTHO

LEGEND

 Subject Property



0 30 60 120
m

TP2638 2026-06-15

© 2021 Microsoft Corporation © 2015 Maxar © CNES (2020) Distribution
Aerial DS Maxar

Describe the existing use of the subject property and all buildings: _____

LADD ONLY

Describe the proposed use of the subject property and all buildings: _____

TUP FOR 66 UNIT RV PARK

Describe the reasons in support for the application: _____

TO BE CONSTRUCTED IN ORDER
TO SUPPLY ACCOMMODATIONS FOR THE SUNRISE EXPANSION
PROJECT (ENBRIDGE). CURRENT SHORTAGE IN AREA.

Provide a general description of vegetation cover (i.e. treed, grassland, forage crop etc.): _____

TREES

Provide general geographical information (i.e. existing lakes, streams, physical features etc.): _____

NONE

Services Currently Existing or Readily Available to the Property (check applicable area)

* Readily Available means existing services can be easily extended to the subject property.

| Services | Currently Existing? | | Readily Available?* | |
|------------------------|--------------------------|--------------------------|-------------------------------------|--------------------------|
| | Yes | No | Yes | No |
| Hydro | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Telephone | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Community Water System | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Community Sewer System | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Sewage Disposal System | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Well | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Other (please specify) | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

SCALED DRAWING PACKAGE

WE HEREBY CERTIFY THAT THE MEASUREMENTS OF THE SURVEY LOCATIONS SHOWN ON THIS DRAWING WERE MADE BY A LICENSED SURVEYOR IN THE STATE OF NORTH CAROLINA AND THAT THE MEASUREMENTS WERE MADE IN ACCORDANCE WITH THE NORTH CAROLINA SURVEYING ACT AND THE RULES AND REGULATIONS OF THE BOARD OF SURVEYING AND MAPPING.

THE INFORMATION ON THIS DRAWING WAS OBTAINED FROM THE SURVEYOR'S FIELD BOOKS AND THE MEASUREMENTS WERE MADE IN ACCORDANCE WITH THE NORTH CAROLINA SURVEYING ACT AND THE RULES AND REGULATIONS OF THE BOARD OF SURVEYING AND MAPPING.

ALL DISTANCES ARE IN METERS AND DECIMAL THEREOF UNLESS OTHERWISE INDICATED. DISTANCES ARE DERIVED FROM A FIELD SURVEY CONDUCTED ON AUGUST 1, 2024.

THIS DRAWING IS SUBJECT TO THE PROVISIONS OF THE NORTH CAROLINA SURVEYING ACT AND THE RULES AND REGULATIONS OF THE BOARD OF SURVEYING AND MAPPING.

DATE OF THIS DRAWING: AUGUST 1, 2024

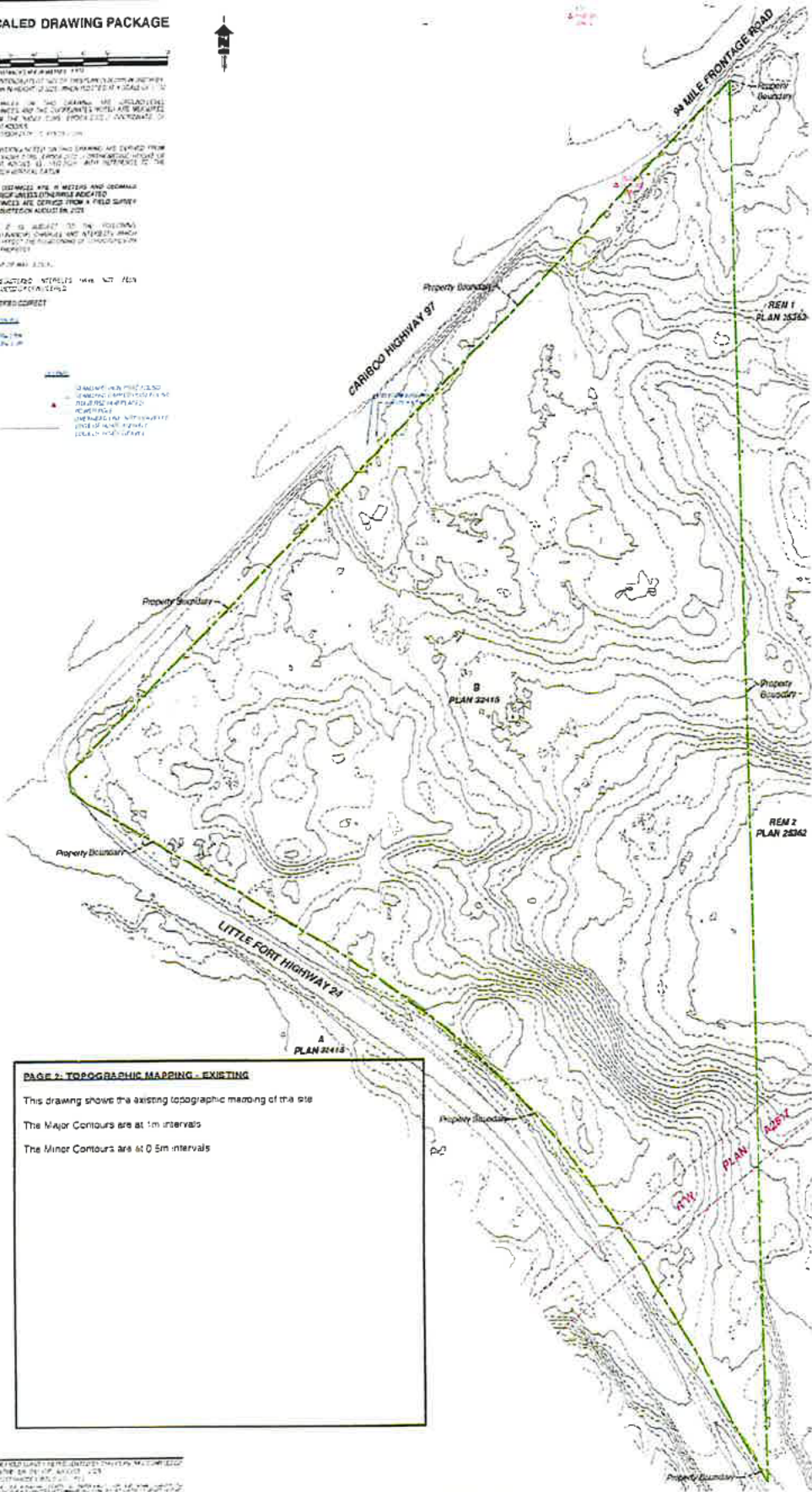
MEASUREMENTS WERE MADE BY THE SURVEYOR ON AUGUST 1, 2024.

CONTRAPTION CORRECT

SCALE: 1" = 40 METERS

DATE: 08/01/2024

BY: [Signature]



PAGE 2: TOPOGRAPHIC MAPPING - EXISTING

This drawing shows the existing topographic mapping of the site.

The Major Contours are at 1m intervals

The Minor Contours are at 0.5m intervals

DRAWING/SITE PLAN PREPARATION BY:



673 Little Fort Hwy. 24
130 Mile House, NC 28040
Drawings Prepared by: NDV

SURVEYING BY:



1111 Little Fort Hwy. 24
130 Mile House, NC 28040
Tel: 704.885.1811 | Fax: 704.885.1812
www.true-land.com

SCALED DRAWING PACKAGE



ALL DISTANCES ARE IN METERS AND DECIMALS THEREOF UNLESS OTHERWISE NOTED. DISTANCES ARE DERIVED FROM A FIELD SURVEY CONDUCTED ON AUGUST 14, 2024.

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PAGE 3: PHYSICAL CHARACTERISTICS AND CONSTRAINTS - EXISTING

This drawing shows the location of the main physical characteristics and constraints of the property

- On the south portion of the property there is an area with a significant slope as evidenced by the topographic contours and outlined in red. The area has been specifically avoided for any proposed development including subdivision lots or roadways.
- On the neighbouring property to the East, there is a small lake. Surrounding that lake there is an Aquatic Habitat Development Permit Area - 15m setback.
- On the south portion of the property there is a BC Hydro Right-of-Way.

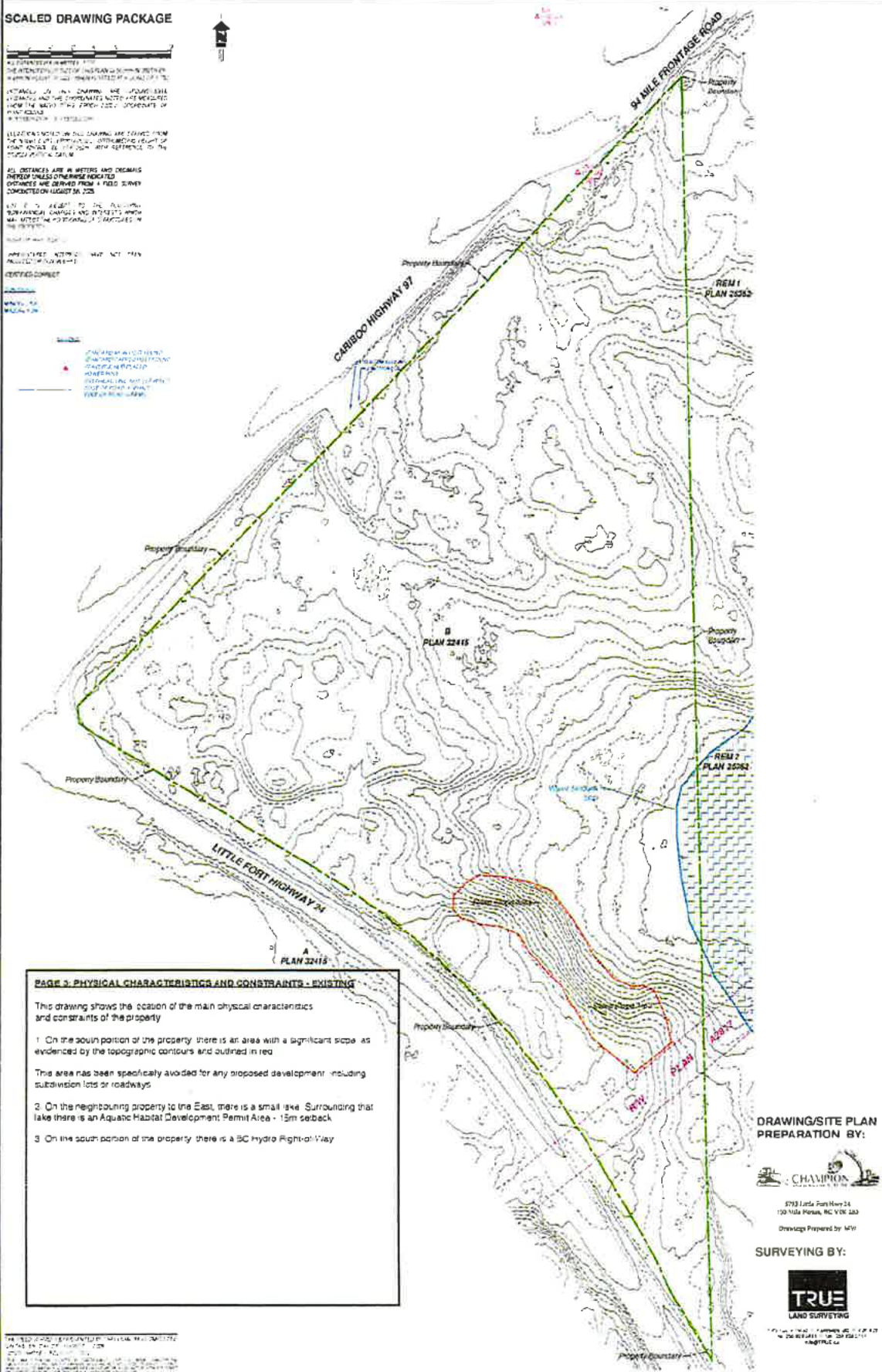
DATE: 2024-08-14
 DRAWN BY: [Name]
 CHECKED BY: [Name]
 PROJECT NO: 24-001

SCALE: 1:1000
 SHEET NO: 3 OF 3

PROPERTY NO: 5445 LITTLE FORT HWY 24

PROJECT TITLE: TEMPORARY USE PERMIT APPLICATION

DATE: 2024-08-14



DRAWING/SITE PLAN PREPARATION BY:
 CHAMPION SURVEYING

5793 Little Fort Hwy 24
 100 Mile House, BC V0C 1A0
 Drawings Prepared by MTR

SURVEYING BY:



TRUE LAND SURVEYING

1700 - 14th Avenue SW, Unit 110
 Vancouver, BC V6C 1K7
 604-271-1111
 www.true.ca

SCALED DRAWING PACKAGE

THIS DRAWING IS A SCALE DRAWING OF THE PROPOSED DEVELOPMENT. THE DISTANCES AND SETBACKS SHOWN ARE BASED ON THE INFORMATION PROVIDED BY THE APPLICANT AND THE INFORMATION OBTAINED FROM THE FIELD SURVEY. THE APPLICANT IS RESPONSIBLE FOR THE ACCURACY OF THE INFORMATION PROVIDED. THE DISTANCES AND SETBACKS SHOWN ARE NOT TO BE USED AS A BASIS FOR ANY OTHER PURPOSES.

ALL DISTANCES ARE IN METERS AND EXCEPT WHERE SHOWN OTHERWISE, DISTANCES ARE GIVEN FROM A FIELD SURVEY CONDUCTED ON AUGUST 28, 2023.

THE DISTANCES AND SETBACKS SHOWN ARE NOT TO BE USED AS A BASIS FOR ANY OTHER PURPOSES.

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PAGE 4: SETBACK DISTANCES FOR FUTURE DEVELOPMENT - PROPOSED

Proposed setbacks as evidenced on this drawing

- 1 We will maintain a 15m setback for any development or tree removal from the property line along both Highways 24 and 97 to maintain the existing privacy and reduce highway noise for RV users
- 2 We will maintain a 10m setback from Hydro Poles
- 3 We will maintain a 15m setback from the Aquatic Habitat Development Permit Area

THE DISTANCES AND SETBACKS SHOWN ARE NOT TO BE USED AS A BASIS FOR ANY OTHER PURPOSES.



DRAWING/SITE PLAN PREPARATION BY:

CHAMPION

2783 Little Fort Hwy St
100 Mile House, BC V3V 5B3

Drawings Prepared by: MW

SURVEYING BY:

TRUE
LAND SURVEYING

2783 Little Fort Hwy St
100 Mile House, BC V3V 5B3

SCALED DRAWING PACKAGE

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PAGE 5: ROADWAYS, HIGHWAY ACCESS, ON-SITE DRAINAGE - PROPOSED

Roadways

1. Roadways will be bi-directional at the entrances, and one-way within the RV subdivision areas.
2. Roadways will be a minimum of 7m wide to allow for easy passage for large RV's and Camper Trailers.
3. The main entrance will be on the north side, with access off of the 94 Mile Frontage Road, where there will be an area for temporary parking during guest registration, etc.

Highway/Roadway Access

1. We are proposing a new highway access off of Little Fort Hwy 24, just south of the BC Hydro ROW.
2. We are proposing a new access off of the 94 Mile Frontage Road, on the north side of the property.

On-Site Drainage

1. During site re-grading, swales will be built-in to allow proper water drainage following the existing drainage pattern on the property.
2. Where swales will cross roadways, culverts will be installed.
3. Along the entire North-East side of the property, a swale will be constructed to ensure that surface drainage is managed on-site and not directed onto adjacent neighbouring properties.

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PAGE 5: ROADWAYS, HIGHWAY ACCESS, ON-SITE DRAINAGE - PROPOSED

DRAWING/SITE PLAN PREPARATION BY:

CHAMPTON SURVEYING

1791 Little Fort Hwy 24
109 Mile Kanan, BC V3K 2E2

Drawings Prepared by: STW

SURVEYING BY:

TRUE LAND SURVEYING

1791 Little Fort Hwy 24
109 Mile Kanan, BC V3K 2E2

SCALED DRAWING PACKAGE

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PAGE 6: RV PARK SUBDIVISION LAYOUT - PROPOSED

Rv sites will be constructed to allow for easy access and parking, as well as ample space for picnic tables, barbecues, etc.

The standard site will be angle parking and constructed with a gravel base.

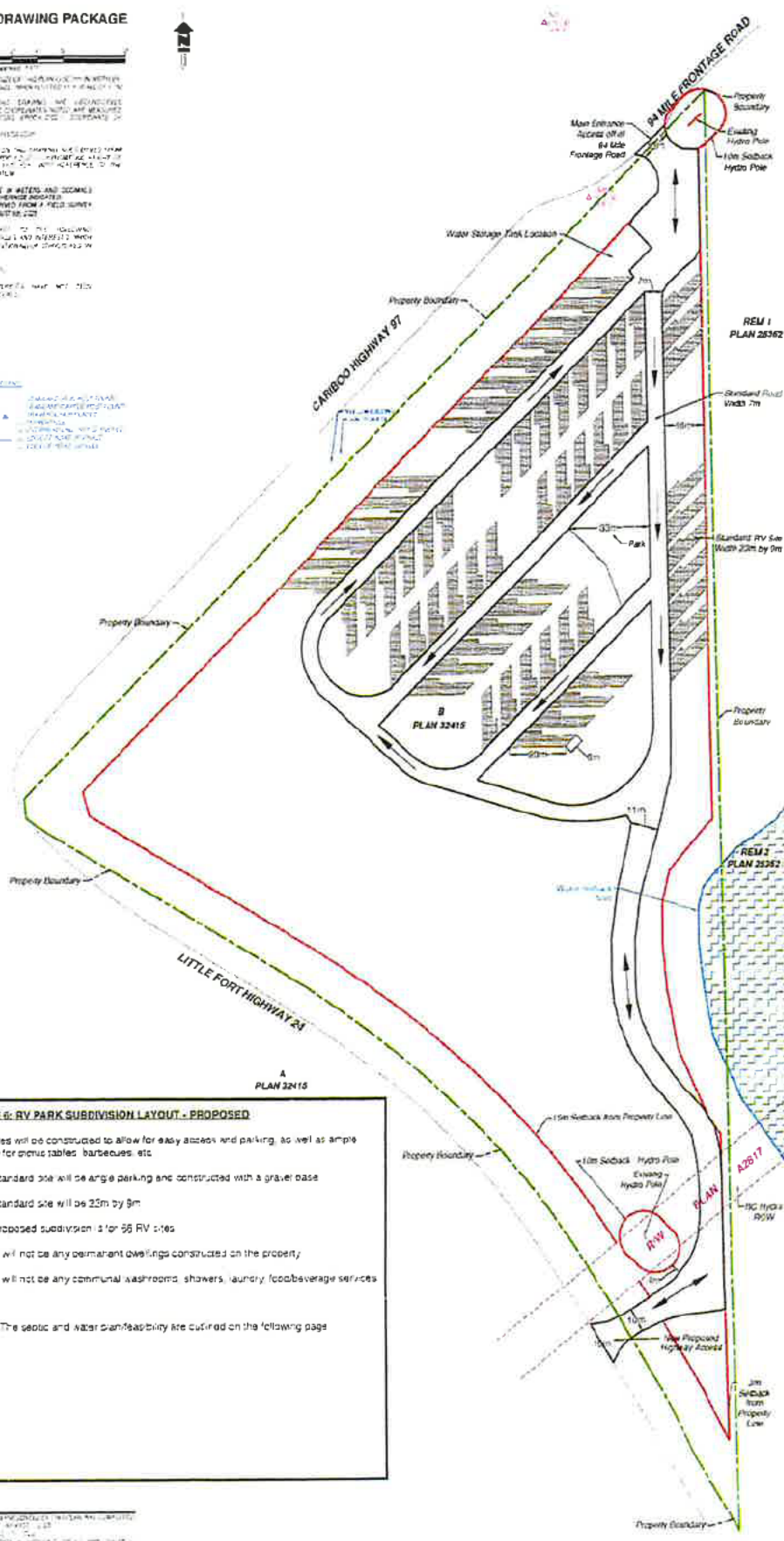
The standard site will be 22m by 9m.

The proposed subdivision is for 56 RV sites.

There will not be any permanent dwellings constructed on the property.

There will not be any communal washrooms, showers, laundry, food/beverage services.

Note: The septic and water plan/feasibility are outlined on the following page.



DRAWING/SITE PLAN PREPARATION BY:

CHAVIRON

3753 Little Fort Hwy 24
100 400 Housa, BC V2C 2B2

Drawn by: JMW

SURVEYING BY:

TRUE
LAND SURVEYING

3753 Little Fort Hwy 24
100 400 Housa, BC V2C 2B2

SCALED DRAWING PACKAGE

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PAGE 7: COMPLETE DRAWING - SUMMARY OF ABOVE - PROPOSED

The intention of this page is to function as a single complete drawing, consolidating all of the information dimensions, setbacks layouts, etc. on the previous pages.

Septic Plan:
We have an agreement in place with Paterson Septic and Hydrovac Services in 100 Mile House, for managing the septic requirements from the proposed 66 RV sites on the property.

As required, they will dispatch a truck and operator to the property. They will hook up to each trailer holding tank individually and remove both the gray and black water from each RV/Trailer.

Paterson have the required adaptor to be able to pump directly out of each trailer.

Water Plan/Feasibility:
We are currently considering 2 options for potable water. We are working with different consultants, including the Senior Hydrogeologist from Western Water Associates in Vernon, BC to decide the best option and to design the water infrastructure system.

- On-Site Cistern: We have been working with Paterson Septic, who can deliver water to holding tanks on the property, as needed.
- On-site Well: We have been working with Western Water and RCE Water Well Drilling to project Water Well Feasibility. Both consultants have agreed that there is a very high chance of success with a water well on the property that could support the requirements of 66 RV Units.

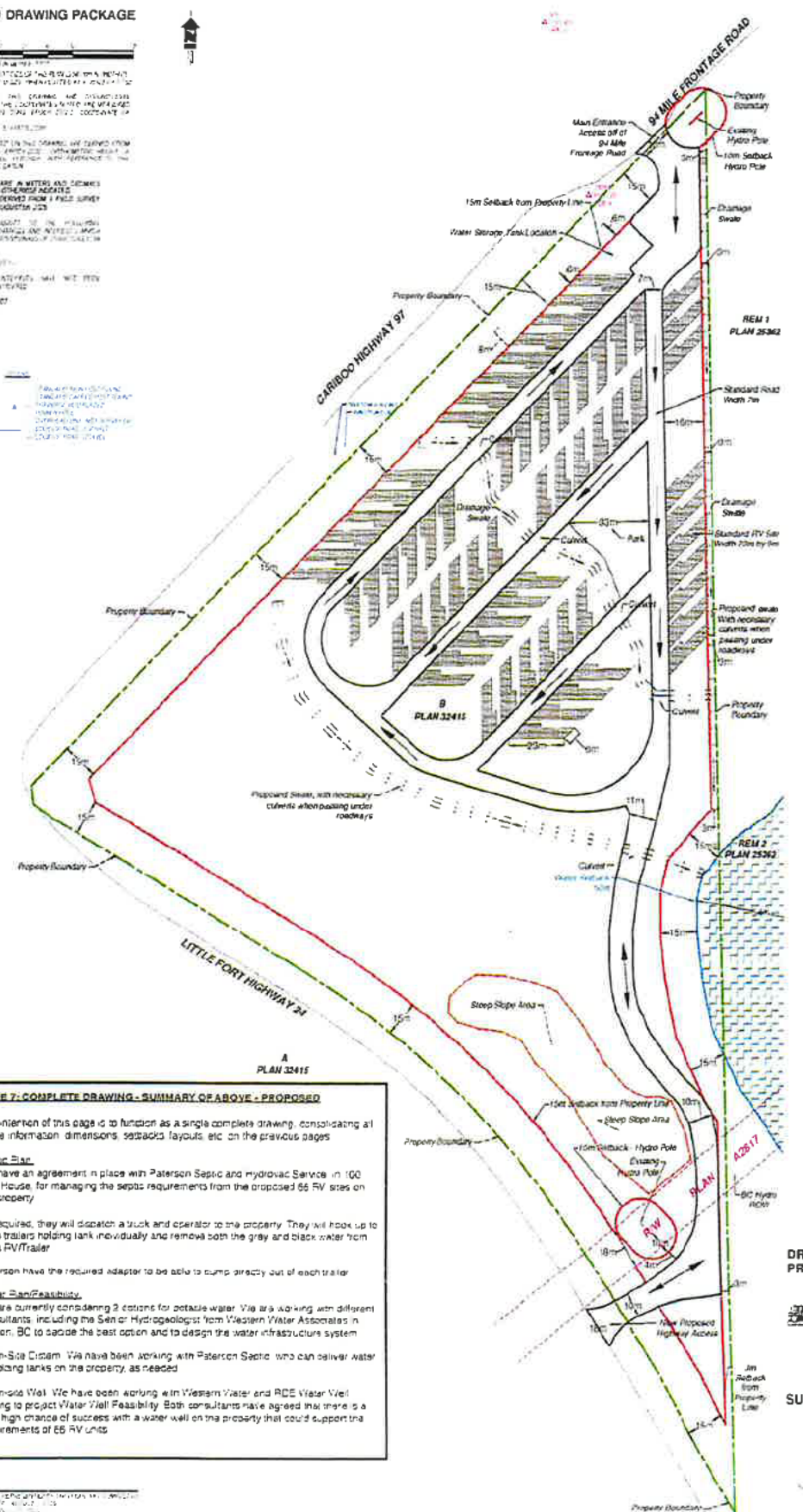
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DRAWING/SITE PLAN PREPARATION BY:

CHAMPION
SURVEYING LTD.

8791 Little Fort Hwy 24
100 Mile House, BC V0C 2A2

Drawings Prepared by: JTM

SURVEYING BY:

TRUE
LAND SURVEYING

8791 Little Fort Hwy 24
100 Mile House, BC V0C 2A2

Drawings Prepared by: JTM



DISTRICT OF
100 Mile House

District of 100 Mile House – Bylaw Enforcement
Monthly Progress Report

Period: June, 2026

In June there were 6 Requests for Service:

- Complaint about dogs barking.
- Complaint about garbage issues on/around residential property.
- Complaints about RV parked in town in residential zone.
- Complaint about an overfilled multi tenant residential bin creating a spread of garbage.
- Calls about a person building a shelter in park.
- Complaint of a neighbours trees encroaching on their property.

Other issues dealt with in June:

- Parking issues. Backwards, parked on grass, parked in no parking areas, parking against signage. *Ongoing*, parked on Wrangler Way.
- Report of a RV camping in town.
- Trash on commercial properties.
- General patrols of town and park areas.

Jamie Suggitt
Bylaw Enforcement Officer
District of 100 Mile House



**District of
100 MILE HOUSE**

**COUNCIL REPORT
File No. 570-01**

Regular Council – July 14th, 2026

REPORT DATE: July 10th, 2026
TITLE: Horse Lake Road Multi Use Pathway Award
PREPARED BY: T. Boulanger, Administration

PURPOSE:

The purpose of this Council report is to provide information on the tender submissions received for the Horse Lake Road Multi Use Pathway project and to recommend the award of the contract.

RECOMMENDATION:

Recommended Resolution

BE IT RESOLVED THAT the Council of the District of 100 Mile House award the Horse Lake Road Multi Use Pathway to Bree Contracting Ltd. for the total quoted amount of \$310,411.50 inclusive of applicable taxes.

BACKGROUND INFORMATION / DISCUSSION:

District of 100 Mile House Council directed staff to prioritize the construction of a multi-use pathway extending from the sidewalk in front of the 100 Mile House District Hospital to Uptown Plaza (530 Horse Lake Road).

A 2026 capital plan amendment to fund the project was approved by Council at its June 9th, 2026 meeting. The project was subsequently posted on BC bid, with a tender closing date of July 9th, 2026. Construction is expected to be completed by October 31st, 2026.

Three submissions received were found to follow the criteria outlined in the tender package.



The submissions received were as follows:

| Submission | Tender Price (incl taxes) |
|------------------------|---------------------------|
| Bree Contracting Ltd. | \$ 310,411.50 |
| Sparq Industries | \$ 453,080.25 |
| Arrow Project Services | \$ 640,342.50 |

OPTIONS:

Council may choose to award contract to one of the other alternate bids.

BUDGETARY IMPACT:

The approved capital budget for the Horse Lake Road Multi-Use pathway is \$428,000.00. which includes funding for construction, engineering services, and project contingency.

Staff are currently exploring grant funding opportunities through the Build Strong Communities Fund and ICBC to help offset project costs and reduce the project's reliance on the Municipal Infrastructure Reserve and Community Works Fund.


LEGISLATIVE CONSIDERATIONS (Applicable Policies and/or Bylaws): N/A


ATTACHMENTS:

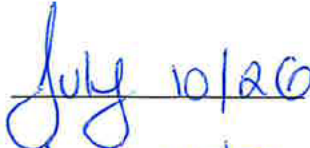
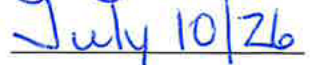
Council Report dated June 9th, 2026 – Capital Plan Amendment and Project approval

Horse Lake Road Multi-Use Pathway Drawings

COW Minutes dated October 28th, 2025

Prepared By: 
 F. Boulianger, CAO

Reviewed By: 
 T. Conway

Date: 
 Date: 



**District of
100 MILE HOUSE**

**COUNCIL REPORT
File No. 570-01**

Regular: June 9, 2026

REPORT DATE: June 3, 2026
TITLE: 2026 Capital Amendments for Consideration
PREPARED BY: S.Elias – Director of Finance

PURPOSE:

To present Council with capital projects for consideration as amendments to the 2026 Capital Plan.

RECOMMENDATION:

Recommended Resolution

BE IT RESOLVED THAT the memo from Finance regarding the 2026 Capital Amendment Considerations be received.

"Further direction at the discretion of Council"

BACKGROUND INFORMATION:

At its meeting on May 12, Council adopted the 2026 Financial Plan, including the 2026 Capital Plan.

Since the Financial Plan was adopted, the following capital amendments have been identified for Council's consideration/discussion:

Projects for consideration/amendment:

- G5 – Horse Lake Road Multi-Use Pathway
- WA2 – VT SCADA Upgrades
- WA3 – High Zone Booster Station Upgrade

Projects for discussion only:

- OT2 - Community Hall Design
- OT5 - Airport Fencing Project



Reserve Impact:

All available funds in the water utility reserve would be required for this project. The water reserve fund has seen high pressure in recent years primarily due to the age of the District's infrastructure and water quality concerns.

OT1 – Community Hall Design

The Community Hall Design project is now complete and finished under budget by \$68,000. The funder (REDIP) has indicated a preference that the remaining funds be reallocated. Staff have met with the funder to discuss potential uses for the balance.

Possible Reallocation Options:

- Airport Fencing and Weather Camera Installation
- Planning and preliminary service installation for the Campground property

OT5 – Airport Fencing

The BC Air Access application for the airport fencing project was not successful. Staff can plan to apply again during the next intake.

BUDGETARY IMPACT: Proceeding with any of the projects up for consideration will have budgetary impacts as indicated on the respective attachments.

POLICY IMPLICATION:

Purchasing Policy – Consideration required for each project
Capital Plan – future amendment in the fall will be required

ATTACHMENTS:

Project Substantiation Sheets

- G5 – Horse Lake Road Multi-Use Pathway
- WA2 – SCADA Upgrades
- WA3 – High Zone Booster Station Upgrade

Prepared By: S. Elias
S.Elias, Director of Finance

Date: June 4/2016

Reviewed By: T. Boujanger
T. Boujanger, CAO

Date: June 4/2016



DISCUSSION / ANALYSIS:

G5 – Horse Lake Road Multi-Use Pathway

During the 2026 Capital Plan discussions, Council directed staff to prepare a project-ready package for a multi-use pathway along Horse Lake Road, in front of the former campground to the commercial complex east of the Horse Lake Bridge.

The design and Class B cost estimate were not available in time for the 2026 Capital Plan and are now being presented for Council's consideration.

The attached project substantiation sheet provides a summary of the project, including the Class B estimate and civil drawings.

The estimated project budget is \$428,000. As currently proposed, the project would be funded from the Municipal Infrastructure Reserve.

Funding Considerations:

- One option is to apply the remainder of the District's Growing Communities Fund to this project instead of the annual paving program.
- This would help ensure the Growing Communities Fund is fully used by the 2028 deadline.
- If this approach is used, Municipal Infrastructure Reserve funds would instead be required for the paving program to replace the allocated grant funding.

Reserve Impact:

The Municipal Infrastructure Reserve is under significant pressure, as it funds roads, sidewalks, and municipal building projects. Should the pathway project proceed, the reserve's estimated remaining balance at the end of 2026 would be \$1,000,000.

WA2 – VT SCADA Upgrades

As Council is aware the current dialer experienced failure at the end of May, as a result of the failure this project is currently underway to ensure reliable communications for our water and sewer utilities.

WA-3 – High Zone Booster Station Upgrade

The nearly 50-year-old High Zone Booster Station is increasingly difficult and expensive to repair due to scarce replacement parts. The attached proposal outlines critical infrastructure upgrades to correct current deficiencies and prevent future operational failures. This project is currently estimated at \$500,000 and is in the preliminary stages of planning.

Project Title: Horse Lake Road Multit-Use Pathway

Department: Community Services – Infrastructure

Date: June 3, 2026

| Fiscal Year: | Prior | 2026 | 2027 | 2028 | 2029 | 2030 | Future |
|---------------------------|--------------|-------------|-------------|-------------|-------------|-------------|---------------|
| Capital Costs: (Budgeted) | | 428,000 | | | | | |
| O&M Costs: | | | | | | | |

BACKGROUND (WHY)

During the 2026 Capital Plan discussions, Council directed staff to prepare a project-ready package for a multi-use pathway along Horse Lake Road, in front of the former campground to the commercial complex east of the Horse Lake Bridge.

The asphalt pathway would serve as a connection to the sidewalks and pathways currently in place.

SCOPE OF WORK (WHAT/ WHERE)

** Refer to TRUE estimate and civil drawings attached for technical specifications.

- Tender package preparation and award
- Planned project completion - 2026

CAPITAL REQUIREMENTS (HOW MUCH/WHEN)

Year: 2026 Municipal Infrastructure Reserve \$428,000

ATTACHMENTS

TRUE Class "B" Estimate
TRUE Civil Project Drawings

PREPARED BY: _____



T. Conway, Director of Community Services

DATE: June 4/26.

REVIEWED BY: _____



S.Elias, Director of Finance

DATE: June 4/26



**District of 100 Mile House
 Horse Lake Road Multi-Use Pathway
 Class B Cost Estimate**

| ITEM | DESCRIPTION | UNIT | EST. QUANT. | UNIT PRICE | TOTAL PAYMENT |
|--|--|----------------|-------------|-------------|---------------------|
| PART 1.0 - GENERAL REQUIREMENTS | | | | | |
| 1.1 | Supply and install project signs | LS | 1 | \$2,000.00 | \$2,000.00 |
| 1.2 | Maintain and submit to Contract Administrator Project Record Documents | LS | 1 | \$5,000.00 | \$5,000.00 |
| 1.3 | Traffic Control | LS | 1 | \$10,000.00 | \$10,000.00 |
| Subtotal Part 1.0 | | | | | \$17,000.00 |
| PART 2.0 - EARTHWORK | | | | | |
| 2.1 | Preserve Existing Trees | ea. | 3 | \$500.00 | \$1,500.00 |
| 2.2 | Topsoil stripping and off-site disposal (approximate 300mm depth) | m ³ | 1100 | \$35.00 | \$38,500.00 |
| 2.3 | Common Excavation - On site reuse | m ³ | 115 | \$25.00 | \$2,875.00 |
| 2.4 | Import Fill - 75mm minus Pit Run Gravel for embankment | m ³ | 590 | \$90.00 | \$53,100.00 |
| 2.5 | Subgrade preparation | m ² | 1460 | \$3.00 | \$4,380.00 |
| Subtotal Part 2.0 | | | | | \$100,355.00 |
| PART 3.0 - ROAD AND SITE IMPROVEMENTS | | | | | |
| 3.1 | Supply and place 300mm of 75mm minus Select Granular Sub-base | m ² | 1460 | \$35.00 | \$51,100.00 |
| 3.2 | Supply and place 100mm of 19mm minus Granular Base | m ² | 1460 | \$15.00 | \$21,900.00 |
| 3.3 | Supply and place 19mm minus Granular Base Shouldering Gravel (0.3m Width - 50mm thickness) | m ² | 245 | \$15.00 | \$3,675.00 |
| 3.4 | Supply and place hot-mix asphalt pavement - 50mm lift - UC #1 | m ² | 1220 | \$40.00 | \$48,800.00 |
| 3.5 | Permanent painted pavement markings - as shown on Contract Drawings | LS | 1 | \$5,000.00 | \$5,000.00 |
| 3.6 | Hydroseeding exposed slopes | m ² | 2185 | \$5.00 | \$10,925.00 |
| Subtotal Part 3.0 | | | | | \$141,400.00 |
| PART 4.0 - UTILITIES | | | | | |
| 4.1 | 300Ø PVC Storm Drainage Pipe | l.m. | 23 | \$500.00 | \$11,500.00 |
| 4.2 | Supply and Install 1050Ø Storm Manhole as per MMCD STD DWG S1 | ea. | 2 | \$8,500.00 | \$17,000.00 |
| 4.3 | Remove and Replace existing service pole | LS | 1 | \$10,000.00 | \$10,000.00 |
| Subtotal Part 4.0 | | | | | \$38,500.00 |

SUMMARY

| | |
|---|---------------------|
| Subtotal Part 1.0 - General Requirements | \$17,000.00 |
| Subtotal Part 2.0 - Earthwork | \$100,355.00 |
| Subtotal Part 3.0 - Road and Site Improvements | \$141,400.00 |
| Subtotal Part 4.0 - Utilities | \$38,500.00 |
| Subtotal Parts 1.0 to 4.0 | \$297,255.00 |
| Contingency Allowance | \$25,000.00 |
| GST (5% of Subtotal and Contingency Allowance) | \$16,112.75 |
| Total Estimate | \$338,367.75 |

Prepared by: Dave Underwood, P. Eng

Councils general concerns, questions and comments:

- The closure of West Fraser loss will be a substantial blow to our taxation revenue and our community
- Grant In Lieu properties and assessment – Council requested staff prepare a comparison and reach out to BC Assessment for clarification on valuation.
- Class 02 assessment – Other municipalities are feeling the impacts of the reduction in assessment and are advocating for further discussions
- Residents cannot continue to bear the burden of additional taxation as we continue to lose industrial revenue. Businesses are suffering and the District needs to attract more business.
- Council had no requests to revise the capital plan and to move forward with the engineering and costing of the pathway from Horse Lake Road bridge to connect to the pathway leaving Forest Ridge Road.
- Transit Advertising – Council questioned why the District doesn't promote the advertising availability inside of the transit buses?
- Transit Fare Review – Staff has confirmed with BC Transit that we are in the queue for a full fare review. Council questioned the comparison of 100 Mile transit rates to other small transit operations.
- Council would like the stipend policy of CPI increases to remain in place – no changes at this time.
- Training and travel line item is sufficient – no changes

- Public Reception – Council noted the 2011 resolution relating to staff x-mas appreciation is outdated and believed it should be updated.

Res: 38/25

Moved By: Councillor Barnett

Seconded By: Councillor Mingo

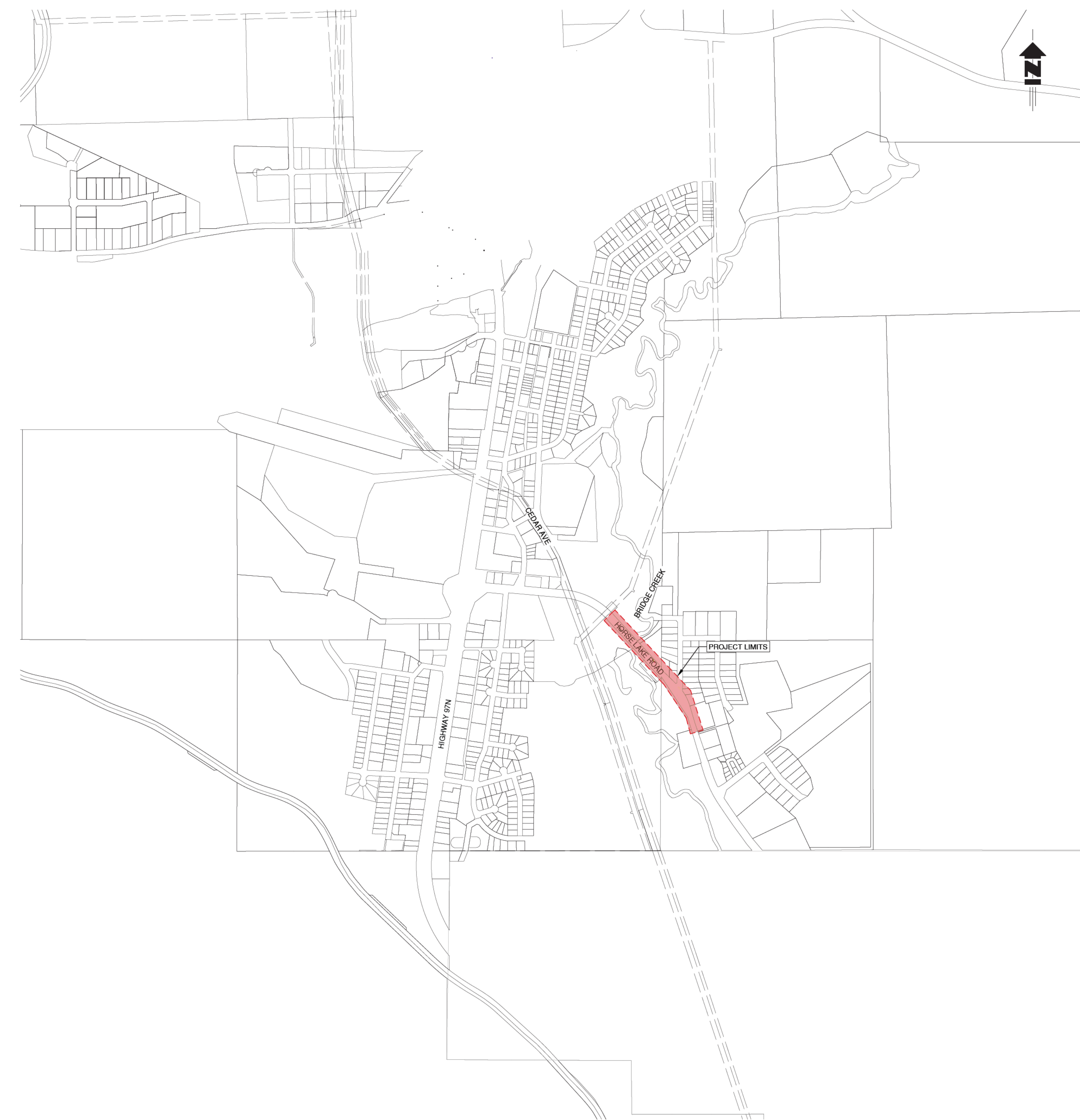
BE IT RESOLVED THAT that Council of the District of 100 Mile House direct staff to include, in the budget annually, an expenditure for a \$50.00 gift card for each employee.

CARRIED

Councils general concerns, questions and comments Cont.:

DISTRICT OF 100 MILE HOUSE HORSE LAKE ROAD MULTI-USE PATHWAY

| DRAWING LIST | | |
|--------------|--|----------|
| DRAWING NO. | DRAWING TITLE | REVISION |
| TITLE SHEET | | |
| 00 | TITLE PAGE, LOCATION PLAN AND DRAWING LIST | 3 |
| CIVIL | | |
| 01 | SITE PLAN, GENERAL NOTES AND TYPICAL SECTIONS | 3 |
| 02 | HORSE LAKE ROAD - PLAN AND PROFILE STA. 1+001.00 - STA. 1+090.00 | 3 |
| 03 | HORSE LAKE ROAD - PLAN AND PROFILE STA. 2+005.89 - STA. 2+190.00 | 3 |
| 04 | HORSE LAKE ROAD - PLAN AND PROFILE STA. 2+190.00 - STA. 2+327.09 | 3 |
| 05 | HORSE LAKE ROAD - CROSS SECTIONS | 3 |



LOCATION PLAN
1:10000



TRUE PROJECT NO.: 364-2071
DRAWING NO.: 00

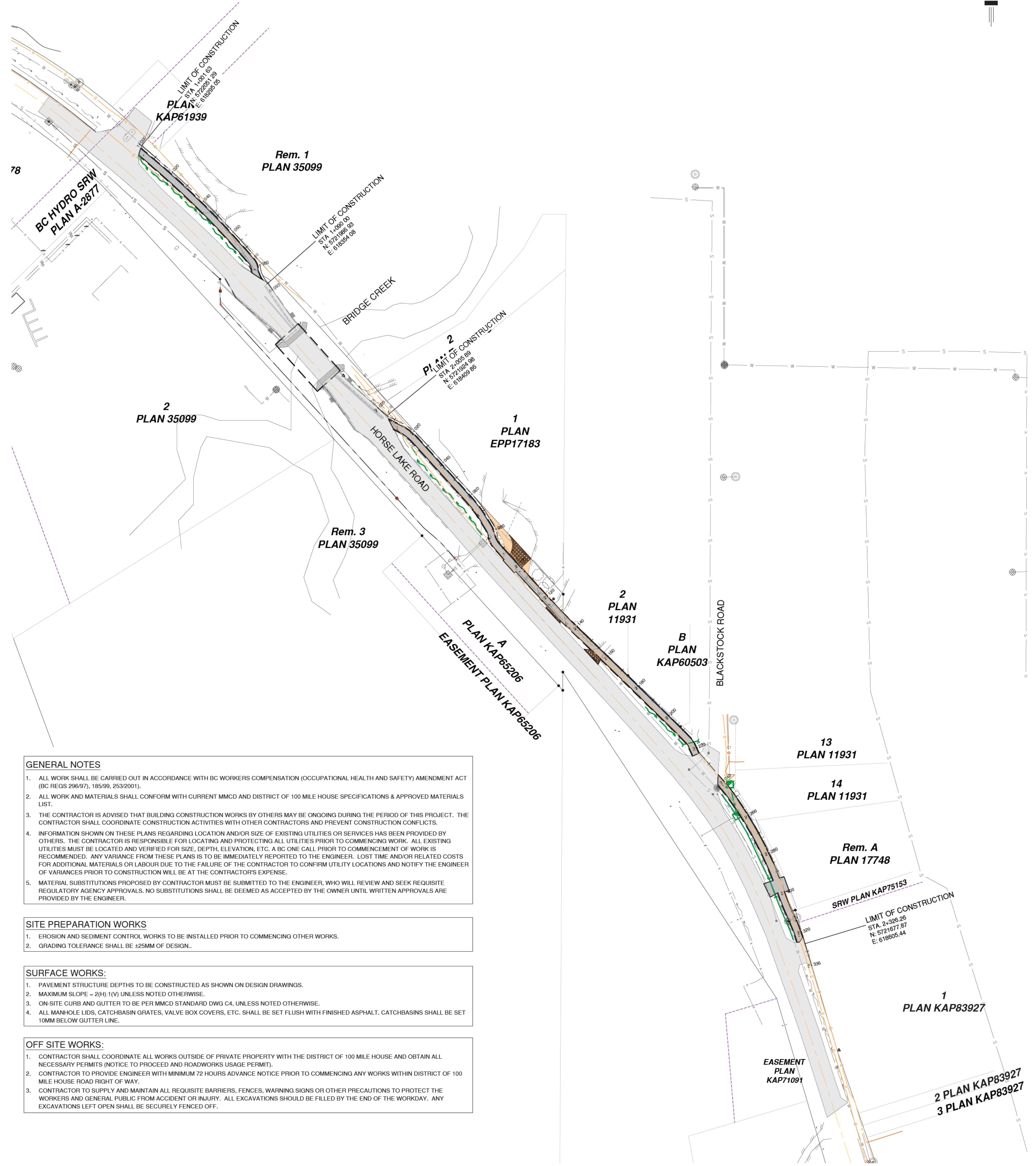
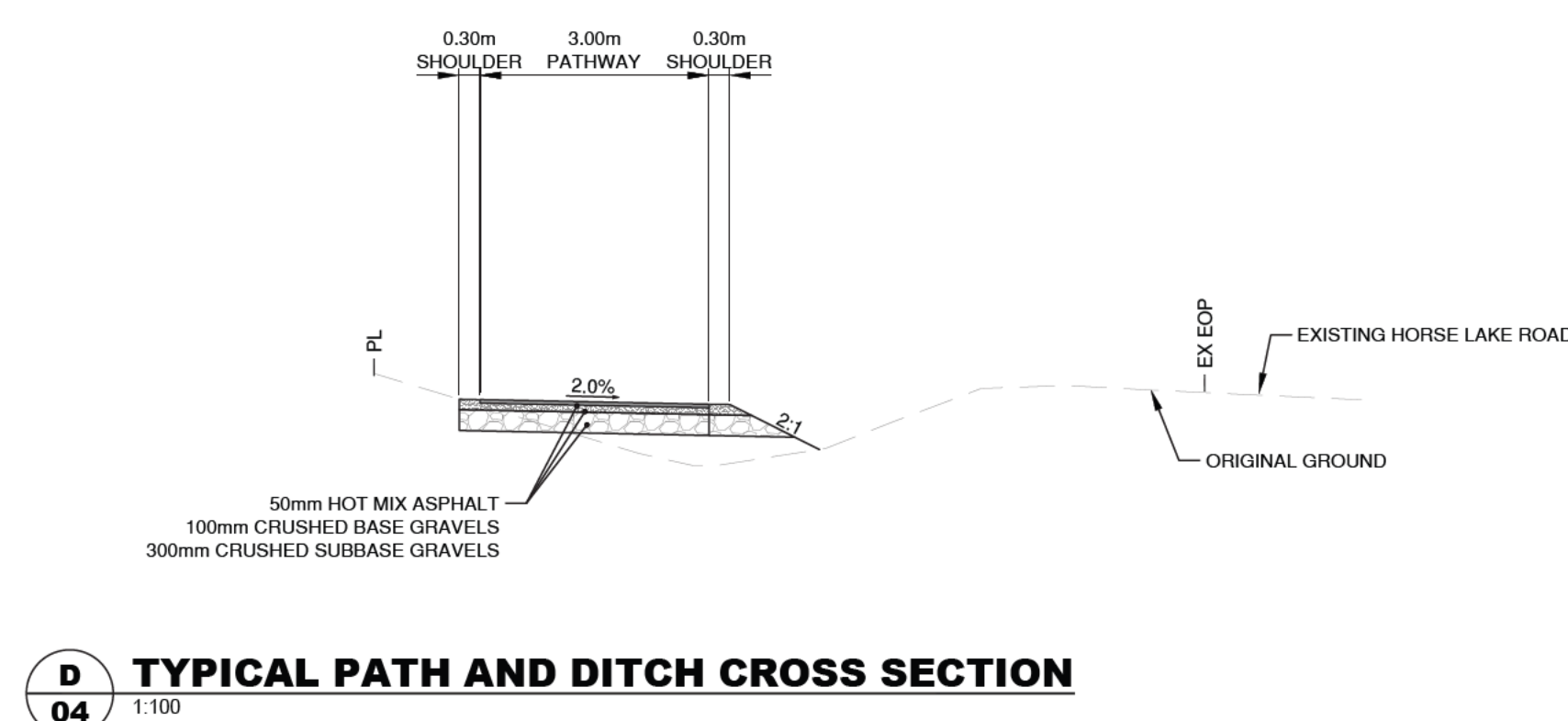
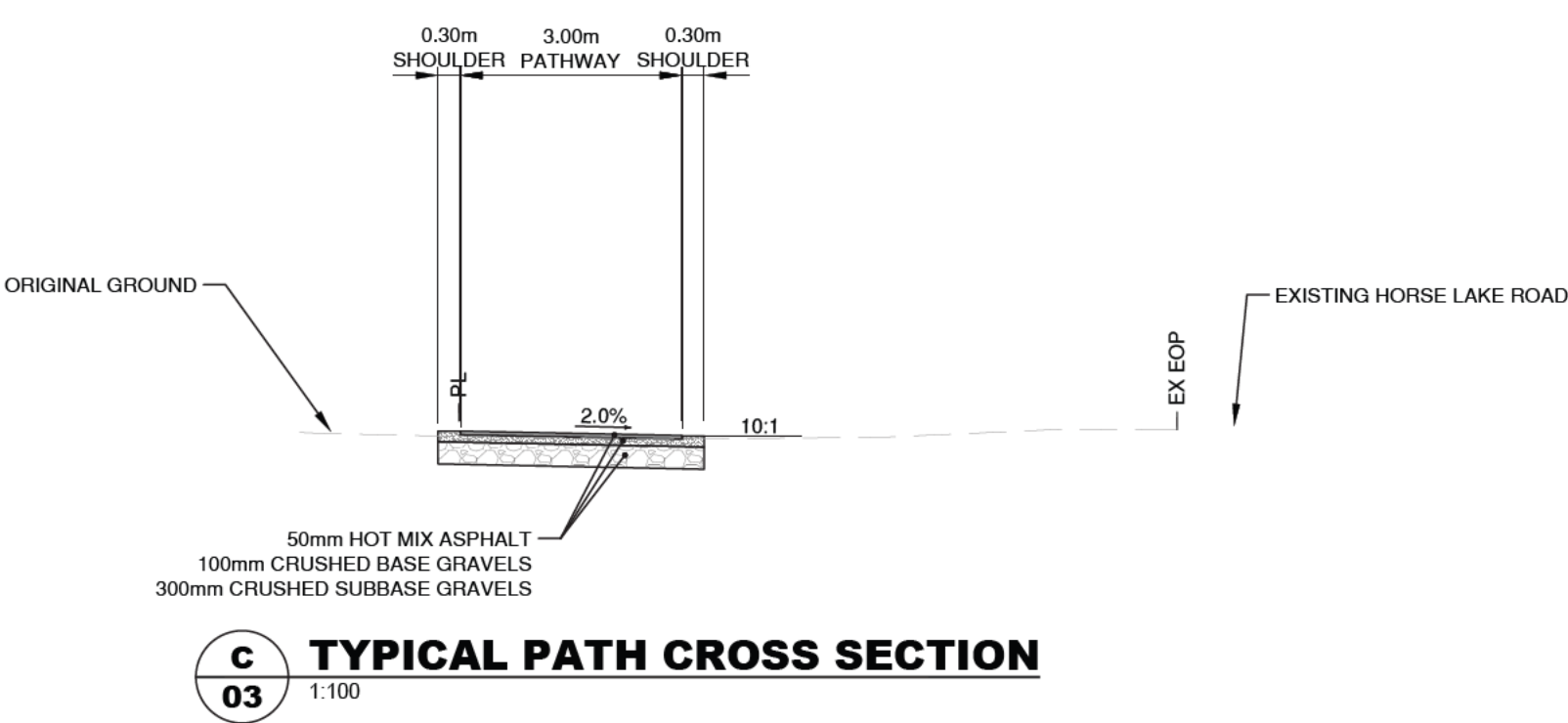
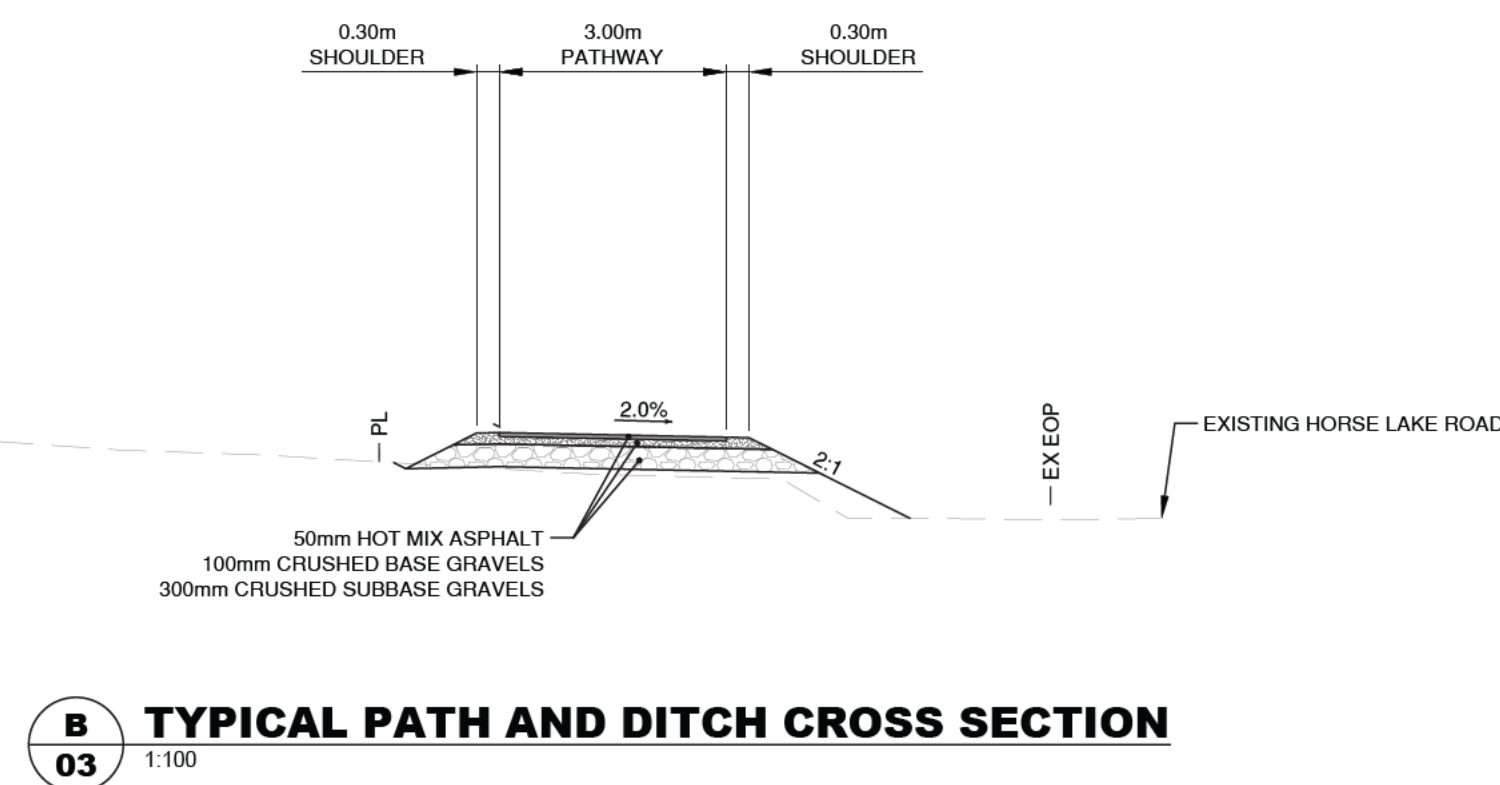
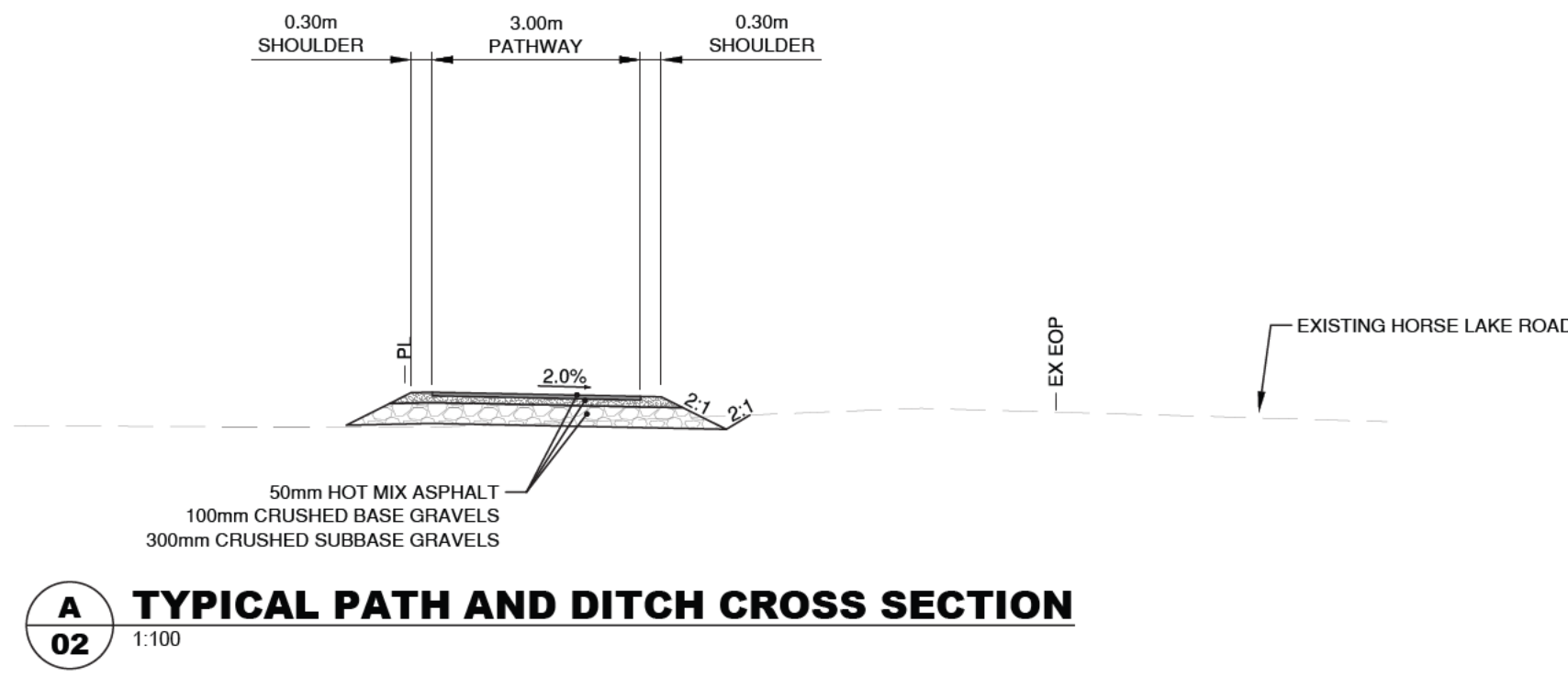


100 Mile House

ISSUED FOR TENDER
ISSUE DATE: JUNE 2026
SET REVISION: SR3

FILE: 100MILEHOUSE\364-2071\100 Mile House\2026\Design\SR3\100MILEHOUSE-2026-06-27.dwg

Rem. A
AN 14958



GENERAL NOTES

1. ALL WORK SHALL BE CARRIED OUT IN ACCORDANCE WITH BC WORKERS COMPENSATION (OCCUPATIONAL HEALTH AND SAFETY) AMENDMENT ACT (BC REGS 29697, 185/99, 253/2001).
2. ALL WORK AND MATERIALS SHALL CONFORM WITH CURRENT MMCD AND DISTRICT OF 100 MILE HOUSE SPECIFICATIONS & APPROVED MATERIALS LIST.
3. THE CONTRACTOR IS ADVISED THAT BUILDING CONSTRUCTION WORKS BY OTHERS MAY BE ONGOING DURING THE PERIOD OF THIS PROJECT. THE CONTRACTOR SHALL COORDINATE CONSTRUCTION ACTIVITIES WITH OTHER CONTRACTORS AND PREVENT CONSTRUCTION CONFLICTS.
4. INFORMATION SHOWN ON THESE PLANS REGARDING LOCATION AND/OR SIZE OF EXISTING UTILITIES OR SERVICES HAS BEEN PROVIDED BY OTHERS. THE CONTRACTOR IS RESPONSIBLE FOR LOCATING AND PROTECTING ALL UTILITIES PRIOR TO COMMENCING WORK. ALL EXISTING UTILITIES MUST BE LOCATED AND VERIFIED FOR SIZE, DEPTH, ELEVATION, ETC. A BC ONE CALL PRIOR TO COMMENCEMENT OF WORK IS RECOMMENDED. ANY VARIANCE FROM THESE PLANS IS TO BE IMMEDIATELY REPORTED TO THE ENGINEER. LOST TIME AND/OR RELATED COSTS FOR ADDITIONAL MATERIALS OR LABOUR DUE TO THE FAILURE OF THE CONTRACTOR TO CONFIRM UTILITY LOCATIONS AND NOTIFY THE ENGINEER OF VARIANCES PRIOR TO CONSTRUCTION WILL BE AT THE CONTRACTOR'S EXPENSE.
5. MATERIAL SUBSTITUTIONS PROPOSED BY CONTRACTOR MUST BE SUBMITTED TO THE ENGINEER, WHO WILL REVIEW AND SEEK REQUISITE REGULATORY AGENCY APPROVALS. NO SUBSTITUTIONS SHALL BE DEEMED AS ACCEPTED BY THE OWNER UNTIL WRITTEN APPROVALS ARE PROVIDED BY THE ENGINEER.

SITE PREPARATION WORKS

1. EROSION AND SEDIMENT CONTROL WORKS TO BE INSTALLED PRIOR TO COMMENCING OTHER WORKS.
2. GRADING TOLERANCE SHALL BE ±25MM OF DESIGN.

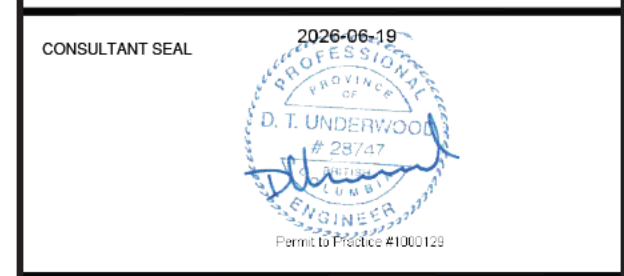
SURFACE WORKS:

1. PAVEMENT STRUCTURE DEPTHS TO BE CONSTRUCTED AS SHOWN ON DESIGN DRAWINGS.
2. MAXIMUM SLOPE = 2(H):1(V) UNLESS NOTED OTHERWISE.
3. ON-SITE CURB AND GUTTER TO BE PER MMCD STANDARD DWG C4, UNLESS NOTED OTHERWISE.
4. ALL MANHOLE LIDS, CATCHBASIN GRATES, VALVE BOX COVERS, ETC. SHALL BE SET FLUSH WITH FINISHED ASPHALT. CATCHBASINS SHALL BE SET 10MM BELOW GUTTER LINE.

OFF SITE WORKS:

1. CONTRACTOR SHALL COORDINATE ALL WORKS OUTSIDE OF PRIVATE PROPERTY WITH THE DISTRICT OF 100 MILE HOUSE AND OBTAIN ALL NECESSARY PERMITS (NOTICE TO PROCEED AND ROADWORKS USAGE PERMIT).
2. CONTRACTOR TO PROVIDE ENGINEER WITH MINIMUM 72 HOURS ADVANCE NOTICE PRIOR TO COMMENCING ANY WORKS WITHIN DISTRICT OF 100 MILE HOUSE ROAD RIGHT OF WAY.
3. CONTRACTOR TO SUPPLY AND MAINTAIN ALL REQUISITE BARRIERS, FENCES, WARNING SIGNS OR OTHER PRECAUTIONS TO PROTECT THE WORKERS AND GENERAL PUBLIC FROM ACCIDENT OR INJURY. ALL EXCAVATIONS SHOULD BE FILLED BY THE END OF THE WORKDAY. ANY EXCAVATIONS LEFT OPEN SHALL BE SECURELY FENCED OFF.

| No. | DATE | DESCRIPTION | BY | APP'D |
|-----|-----------|--------------------------|----|-------|
| 03 | JUNE 2026 | ISSUED FOR TENDER | DM | DU |
| 02 | JUNE 2026 | ISSUED FOR CLIENT REVIEW | DM | DU |
| 01 | MAY 2026 | ISSUED FOR CLIENT REVIEW | DM | DU |



TRUE CONSULTING

2089 Falcon Road ■ Kamloops BC ■ V2C 4J2
tel 250.828.0881 ■ info@true.ca

100 Mile House

HORSE LAKE ROAD MULTI-USE PATHWAY

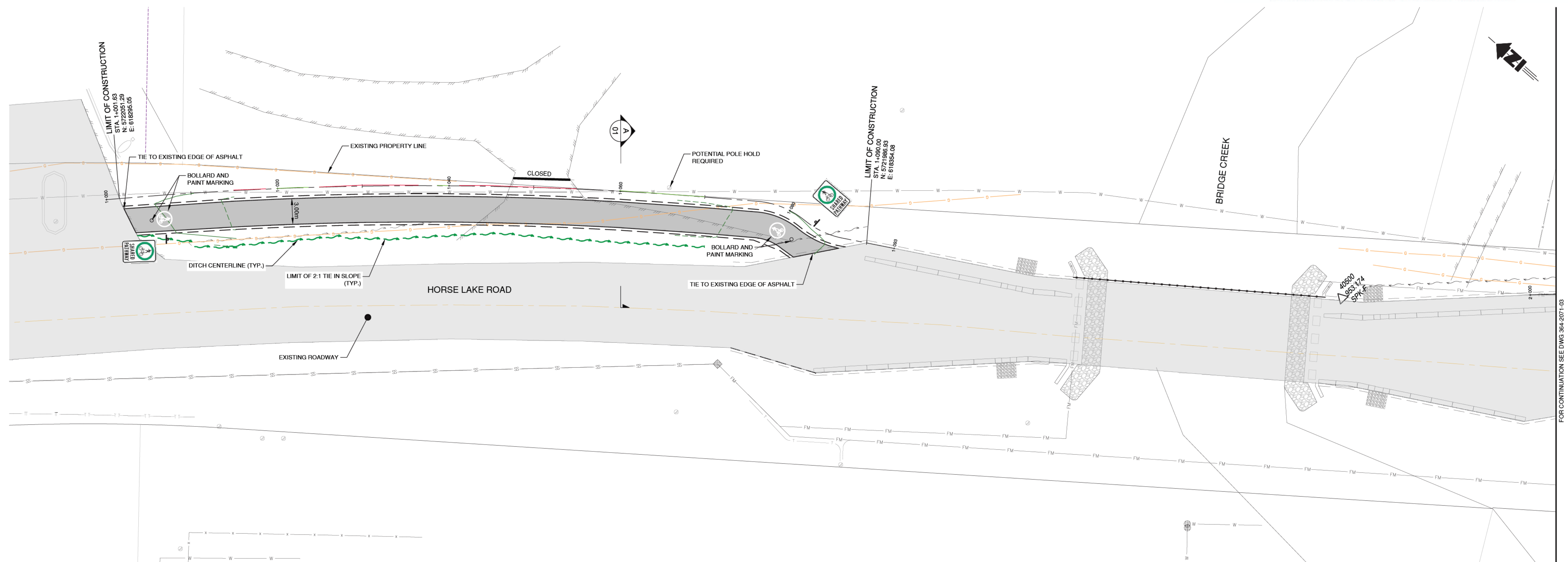
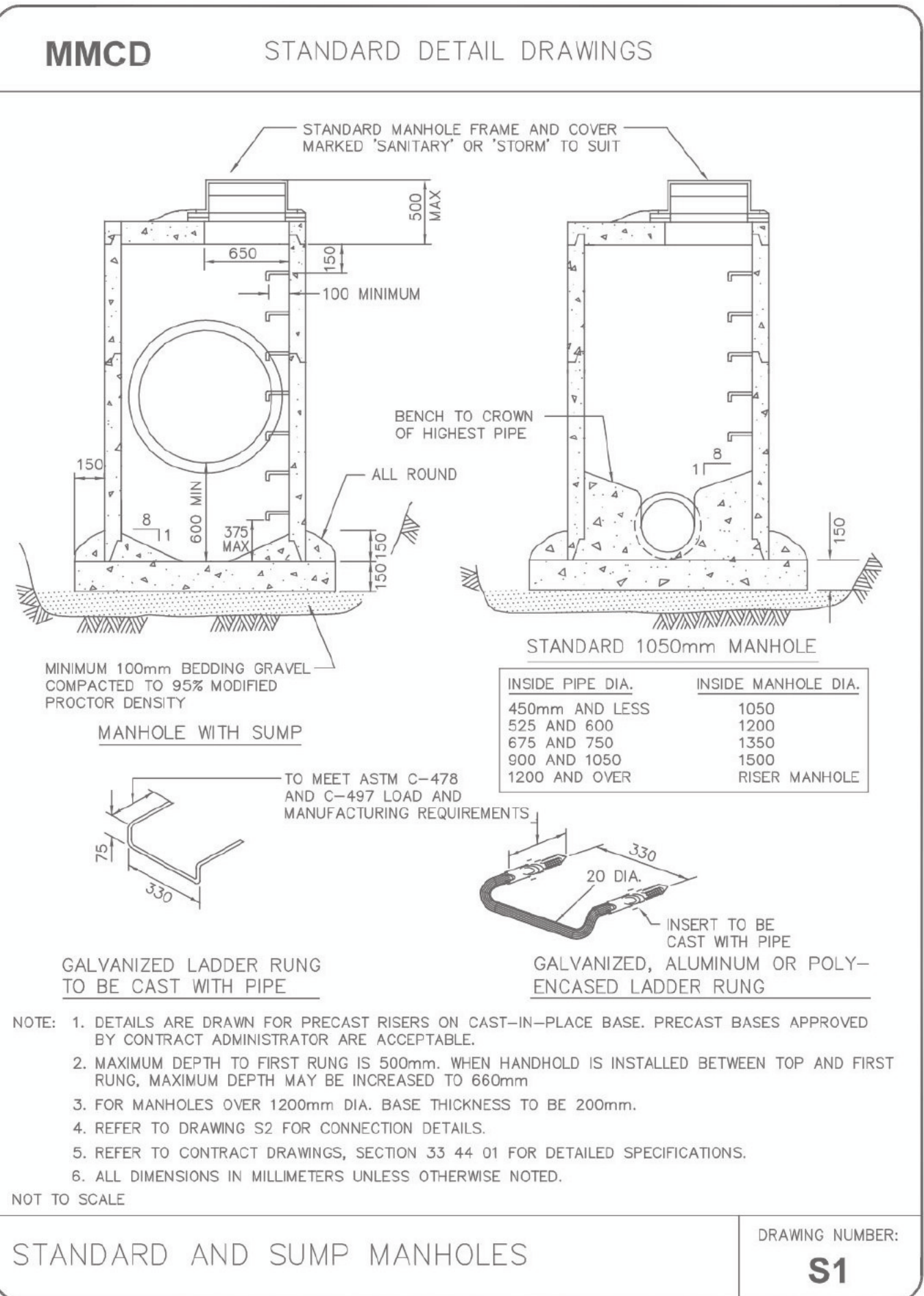
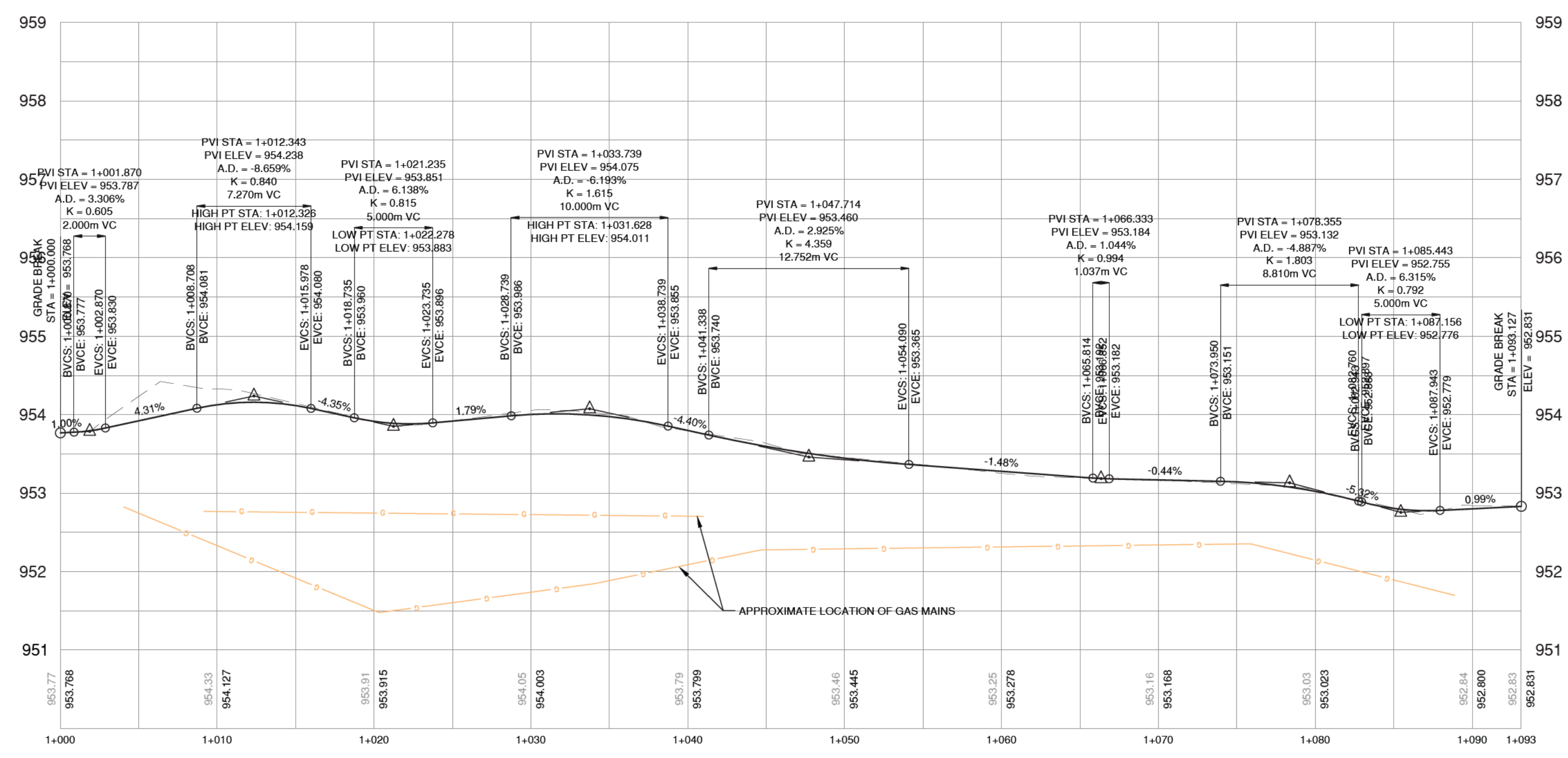
HORSE LAKE ROAD

SITE PLAN GENERAL NOTES TYPICAL SECTIONS

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DESIGN BY DU
DRAWN BY DM
DATE MAY 2026
PROJECT REFERENCE No. 364-2071
DRAWING No. 364-2071-01

SHEET 1 OF 5
ISSUE-REV 3



DISTANCES ON THIS DRAWING ARE GROUND LEVEL DISTANCES AND THE COORDINATES NOTED ARE MEASURED FROM THE NAD83 CSRS (EPOCH 2002.0) COORDINATE OF POINT #500 (N. 572187.355 M E. 818452.427 M) ELEVATIONS NOTED ON THIS DRAWING ARE DERIVED FROM THE NAD83 CSRS (EPOCH 2002.0) ORTHOMETRIC HEIGHT OF POINT #500 (EL. 956.247 M) WITH REFERENCE TO THE CGVD28 VERTICAL DATUM

LEGEND

| EXISTING | PROPOSED | DESCRIPTION |
|----------|----------|-----------------------|
| | | ASPHALT ROAD |
| | | GRAVEL ROAD |
| | | SANITARY MAIN |
| | | SANITARY FORCEMAIN |
| | | SANITARY MANHOLE |
| | | SERVICE & IC |
| | | STORM MAIN |
| | | STORM DITCH |
| | | STORM CULVERT |
| | | SERVICE & IC |
| | | CS - STD & SIDE INLET |
| | | DRYWELL |
| | | WATER MAIN |
| | | SERVICE & CURB STOP |
| | | VALVE |
| | | STANDPIPE |
| | | HYDRANT |
| | | GAS |
| | | POWER |
| | | TEL |
| | | CABLE |
| | | STLIGHT CONDUIT |
| | | POLE & ANCHOR |
| | | STREET LIGHT |
| | | CONTROL MONUMENT |
| | | IRON POST |
| | | TRAVERSE HUB |

| No. | DATE | DESCRIPTION | BY | APP |
|-----|-----------|--------------------------|----|-----|
| 03 | JUNE 2026 | ISSUED FOR TENDER | DM | DU |
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| 01 | MAY 2026 | ISSUED FOR CLIENT REVIEW | DM | DU |

ISSUES / REVISIONS

CONSULTANT SEAL

2026-06-19

D. T. UNDERWOOD

2017

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100 Mile House

HORSE LAKE ROAD MULTI-USE PATHWAY

HORSE LAKE ROAD PLAN AND PROFILE

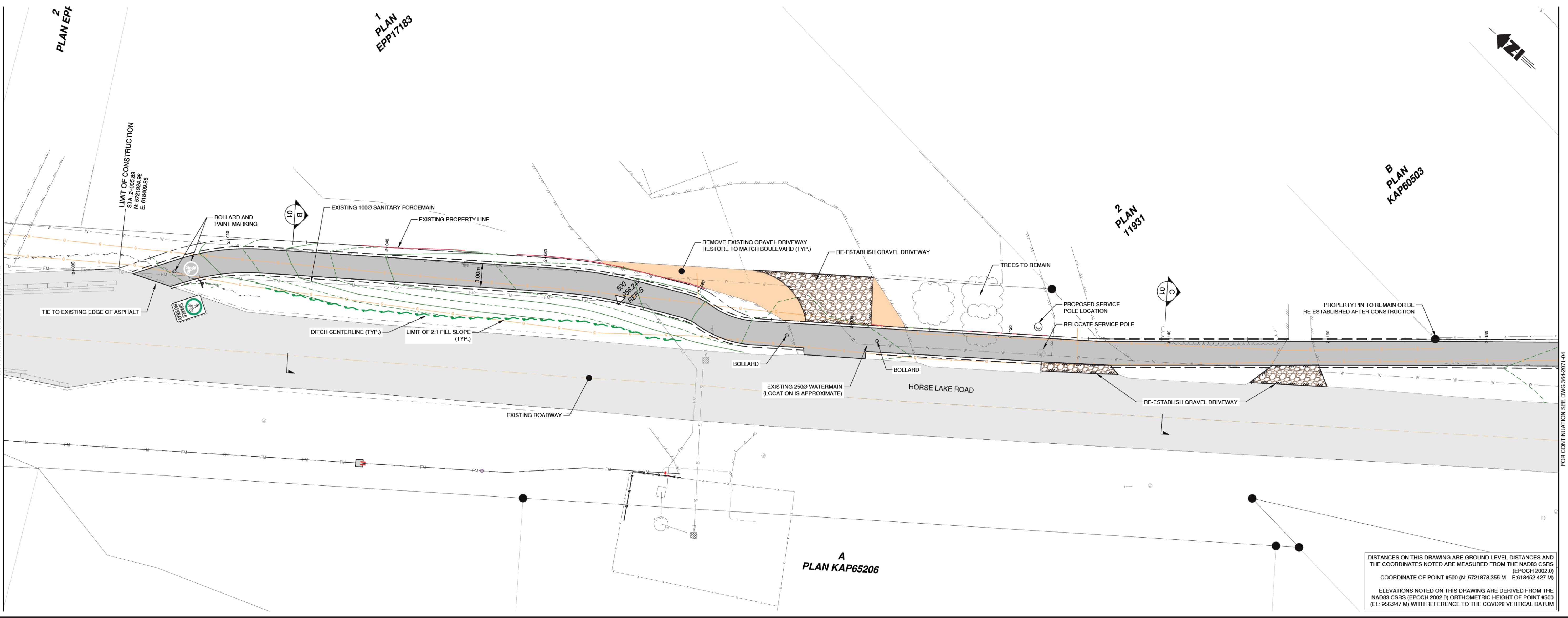
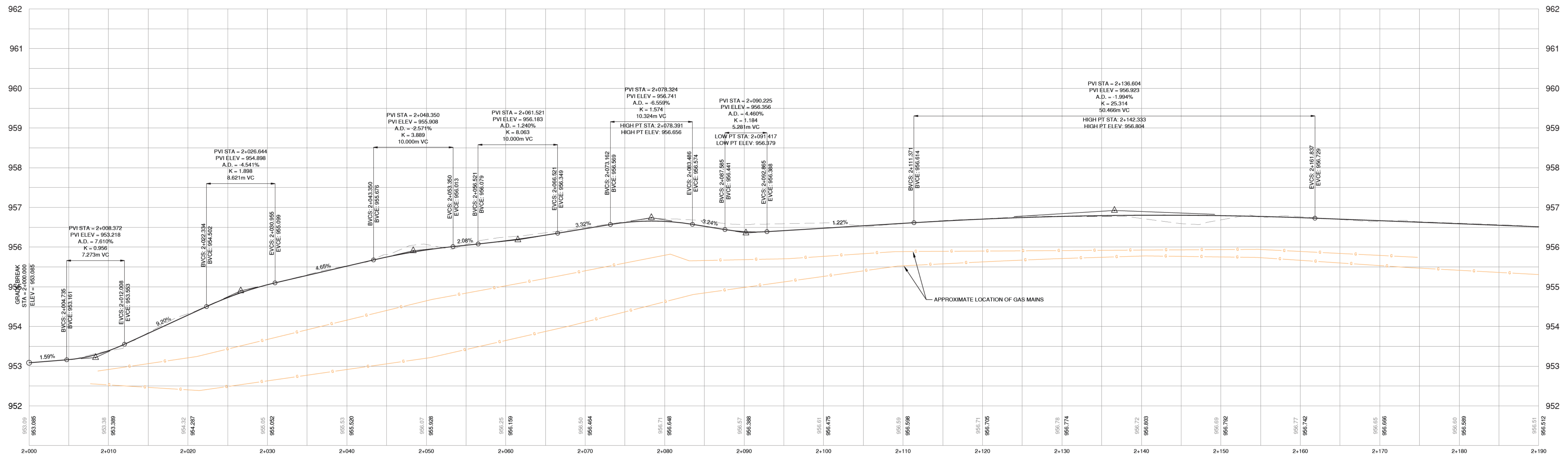
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| DRAWN BY | DM |
| DATE | MAY 2026 |
| PROJECT REFERENCE No. | 364-2071 |

DRAWING No. **364-2071-02**

SHEET 2 OF 5

ISSUE REV **3**



| EXISTING | PROPOSED | DESCRIPTION |
|----------|----------|--------------------------------|
| | | ASPHALT ROAD |
| | | GRAVEL ROAD |
| | | SANITARY MAIN |
| | | SANITARY FORCEMAIN |
| | | SANITARY MANHOLE |
| | | SERVICE & IC |
| | | STORM MAIN |
| | | STORM DITCH |
| | | SERVICE & IC |
| | | STORM MANHOLE |
| | | CS - STD & SIDE INLET |
| | | DRYWELL |
| | | WATER MAIN SERVICE & CURB STOP |
| | | VALVE |
| | | STANDPIPE |
| | | HYDRANT |
| | | GAS |
| | | POWER |
| | | TEL |
| | | CABLE |
| | | ST LIGHT CONDUIT |
| | | POLE & ANCHOR |
| | | STREET LIGHT |
| | | CONTROL MONUMENT |
| | | IRON POST |
| | | TRAVERSE HUB |

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|-----|-----------|--------------------------|----|-------|
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| 02 | JUNE 2026 | ISSUED FOR CLIENT REVIEW | DM | DU |
| 01 | MAY 2026 | ISSUED FOR CLIENT REVIEW | DM | DU |

| ISSUES / REVISIONS | | |
|--------------------|--|------------|
| CONSULTANT SEAL | | 2026-06-19 |

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100 Mile House
HORSE LAKE ROAD MULTI-USE PATHWAY

HORSE LAKE ROAD
PLAN AND PROFILE
 STA. 2+005.89 - STA. 2+190.00

SCALE: H - 1:250, V - 1:50
 DESIGN BY: DU
 DRAWN BY: DM
 DATE: MAY 2026
 PROJECT REFERENCE No.: 364-2071
 DRAWING No.: 364-2071-03
 SHEET: 3 OF 5
 ISSUE-REV: 3

DISTANCES ON THIS DRAWING ARE GROUND-LEVEL DISTANCES AND THE COORDINATES NOTED ARE MEASURED FROM THE NAD83 CSRS (EPOCH 2002.0) COORDINATE OF POINT #500 (N. 5721878.355 M E. 618452.427 M). ELEVATIONS NOTED ON THIS DRAWING ARE DERIVED FROM THE NAD83 CSRS (EPOCH 2002.0) ORTHOMETRIC HEIGHT OF POINT #500 (EL. 956.247 M) WITH REFERENCE TO THE CGVD28 VERTICAL DATUM.

| LEGEND | | |
|----------|----------|-----------------------|
| EXISTING | PROPOSED | DESCRIPTION |
| | | ASPHALT ROAD |
| | | GRAVEL ROAD |
| | | SANITARY MAIN |
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| | | STORM DITCH |
| | | STORM CULVERT |
| | | SERVICE & IC |
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| | | CB - STD & SIDE INLET |
| | | DRYWELL |
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| | | STANDPIPE |
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| | | CABLE |
| | | ST LIGHT CONDUIT |
| | | POLE & ANCHOR |
| | | STREET LIGHT |
| | | CONTROL MONUMENT |
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| | | TRAVERSE HUB |

| No. | DATE | DESCRIPTION | BY | APP'D |
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| ISSUES / REVISIONS | |
|--------------------|--|
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| | |

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100 Mile House

HORSE LAKE ROAD MULTI-USE PATHWAY

HORSE LAKE ROAD CROSS SECTIONS

SCALE 0 1:200 10

DESIGN BY DU

DRAWN BY DM

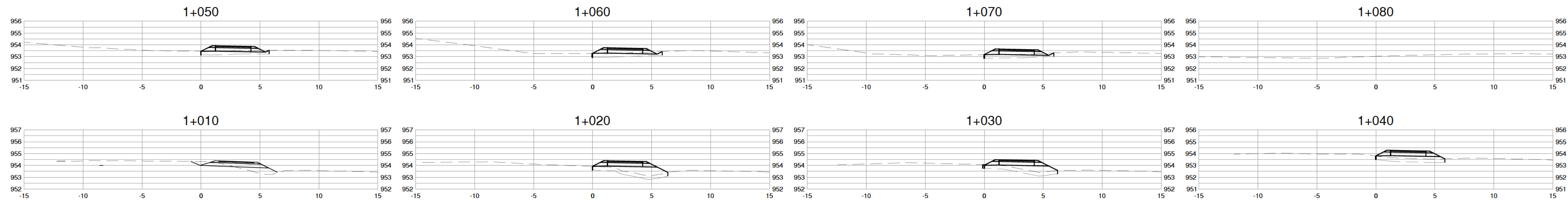
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PROJECT REFERENCE No. 364-2071

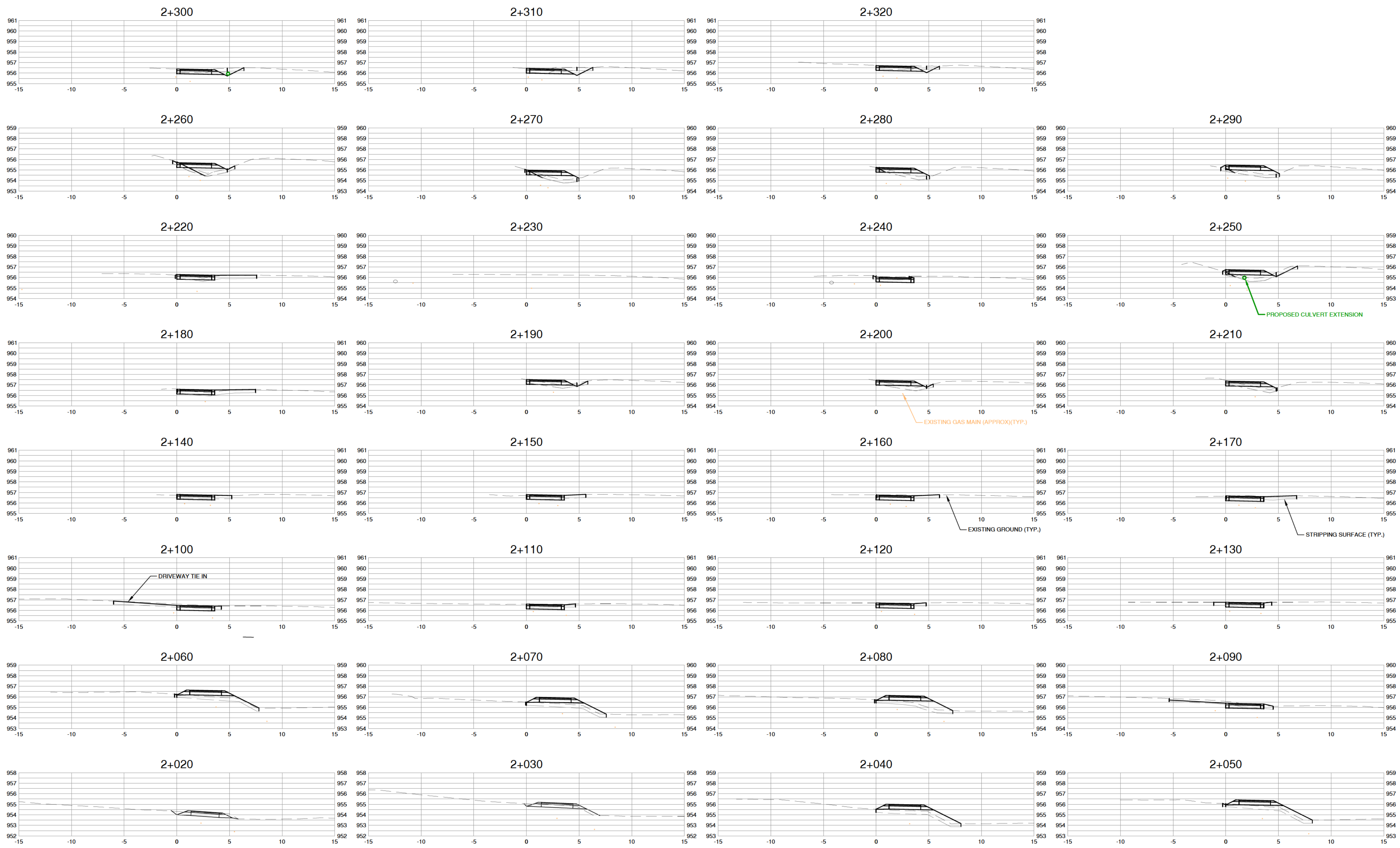
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SHEET 5 OF 5

ISSUE-REV 3



NORTH OF BRIDGE CREEK SECTIONS



SOUTH OF BRIDGE CREEK SECTIONS

| | |
|-----------------------------------|--|
| | <p>The demolition of the old water treatment plant would begin in the next step towards the full replacement.</p> <p>The completed 2026 capital plan will return to Council for approval in the spring.</p> |
| Recess – 5:20 PM – 6:43 PM | A recess was taken to accommodate the regularly scheduled Council meeting at 5:30 PM and reconvened at 6:43 PM. |
| 2026 Capital Plan – Cont. | <p>F1</p> <p>2026 Paving location was discussed, Council noted areas that need attention included Evergreen, Industrial, Aspen, Elm.</p> <p>Director of Community Services T. Conway noted that it is best practice to replace aging infrastructure prior to paving and this can substantially increase paving project costs. In addition to the North End of 100 Mile House other roads identified included Exeter Road and Canim Hendrix Road.</p> <p>Council discussed the Horse Lake Bridge improvements and the works that were associated with the Horse Lake Road Rehabilitation project including creating a pathway from the Bridge to Blackstock Road which Council deemed necessary for pedestrians. Council would like to see this project brought forward and directed staff to compile information and bring back to Council for further consideration.</p> <p>Director of Finance S. Elias reviewed the reserve contributions and the depletion of reserves as the rate of replenishments is drastically less than expenditures.</p> |
| G | <u>BYLAWS</u> |
| H | <u>OTHER BUSINESS</u> |



**District of
100 MILE HOUSE**

**COUNCIL REPORT
File No. 570-01**

**Regular Council Meeting
July 14, 2026**

REPORT DATE: July 6, 2026

TITLE: Build Strong Communities Fund – Local Impact Stream – Horse Lake Road Multi-Use Pathway

PREPARED BY: J. Doddridge, Director Economic Development & Planning

PURPOSE: To obtain Council endorsement of the grant submission

RECOMMENDATION: Recommended Resolution:

BE IT RESOLVED THAT Council of the District of 100 Mile House supports the submission of an application to the Build Strong Communities Fund – Local Impact Stream for the Horse Lake Road Multi-Use Pathway Project for the estimated total project cost of \$428,000, the District’s share being 50% or \$214,000.

BACKGROUND INFORMATION / DISCUSSION:

During the capital budget meetings, Council authorized the full amount of funding for the Horse Lake Road Multi-Use Pathway Project. The funds were allocated from a combination of the Growing Communities Fund Reserve and the Municipal Infrastructure Reserve.

Another funding opportunity has just opened that may cover 50% of the project cost. This funding is the Build Strong Communities Fund – Local Impact Stream. It allows for project costs retroactive to April 2026. The multi-use pathway project is currently out for tender, so should be eligible in this regard.

There is some urgency to prepare and submit an application as the funder is accepting and adjudicating applications as they come in. So while the deadline to apply is in September, it is advantageous for an application to be submitted as soon as possible. For this reason, and to meet Council meeting schedules and accommodate annual



vacations, the application has not yet been finalized and therefore cannot be appended to this report.

If Council wishes to see the application, staff can bring it back to Council when it has been completed.

OPTIONS: Proceed with submitting the application; or delay an application.

BUDGETARY IMPACT: The funding would cover 50% of the project costs. It should be noted that staff has also found funding through ICBC's Road Improvement Program and secured a commitment from ICBC to contribute \$35,000, bringing the District's share of the project down to \$ 179,000.

LEGISLATIVE CONSIDERATIONS (Applicable Policies and/or Bylaws): N/A

ATTACHMENTS: N/A

Prepared By: J. Doddridge
J. Doddridge, Dir Ec Dev & Planning

Date: July 6/26

Reviewed By: T. Boulanger
T. Boulanger, CAO

Date: July 6th/26



District of
100 MILE HOUSE

COUNCIL REPORT
File No. 570-01

Regular Council Meeting
July 14, 2026

REPORT DATE: July 6, 2026
TITLE: Hillside Community Church – Signage Plan
PREPARED BY: J. Doddridge, Director Economic Development & Planning

PURPOSE: To seek Council’s approval of temporary signage for Hillside Community Church

RECOMMENDATION: Recommended Resolution: At Council’s discretion

BACKGROUND INFORMATION / DISCUSSION:

The temporary signage being requested by Hillside Community Church can be considered a Special Event sign, which requires approval of Council.

LEGISLATIVE CONSIDERATIONS (Applicable Policies and/or Bylaws):

Sign Bylaw 1464

OPTIONS: N/A

ATTACHMENTS: Hillside Community Church request dated July 3, 2026
Excerpts from District Sign Bylaw 1464


Prepared By: J. Doddridge
J. Doddridge, Dir Ec Dev & Planning

Date: July 6/26

Reviewed By: T. Boulanger
T. Boulanger, CAO

Date: July 6th/26



RECEIVED
JUL 03 2026
BY: 

July 3, 2026

Mayor and Council
District of 100 Mile House
385 Birch Avenue
100 Mile House, BC V0K 2E0

Re: Request for Temporary Portable Directional Signage for Hillside Community Church

Dear Mayor and Members of Council,

On behalf of Hillside Community Church, I respectfully submit the attached proposal requesting permission to place a temporary portable A-Frame directional sign on Sunday mornings while our church facility is undergoing restoration and renovation following fire damage.

For many years, Hillside Community Church has served residents of 100 Mile House and the surrounding area through worship services, pastoral care, youth and family ministries, community outreach, and volunteer service. During the renovation period, our congregation has been meeting at alternate locations, primarily Martin Exeter Hall and, on occasion, the 100 Mile House Community Hall.

Because many attendees and visitors continue to associate our services with our regular church property, temporary directional signage would greatly assist in directing people to the correct meeting location each Sunday. The proposed sign is modest in size, portable, professionally maintained, and intended solely for wayfinding and public information purposes.

We respectfully request Council's approval to place a 24-inch by 36-inch portable A-Frame sign adjacent to the entrance of the Red Coach Inn parking lot along the Highway 97 frontage between 8:00 a.m. and 12:00 p.m. on Sunday mornings. We

also request permission to place the same sign near the entrance to the 100 Mile House Community Hall on Sundays when services are held there.

We are committed to ensuring that the sign does not obstruct traffic visibility, pedestrian access, accessibility routes, or public safety requirements, and that it is promptly removed following each service.

Thank you for your consideration of this request. We appreciate Council's ongoing service to our community and would be pleased to answer any questions or provide additional information if required.

Respectfully submitted,

S.22(1) Personal Information
S.22(1) Personal Information
S.22(1) Personal Information
S.22(1) Personal Information
S.22(1) Personal Information

Pastor Clint Lange

Lead Pastor

Hillside Community Church

550 Exeter Truck Route

100 Mile House, BC V0K 2E0

(250) 395-2452

ATTACHMENT "A"

Proposal to the District of 100 Mile House Council

Request for Permission to Place Temporary Portable A-Frame Directional Signage

Submitted by: Hillside Community Church
550 Exeter Truck Route
100 Mile House, BC V0K 2E0

Purpose

Hillside Community Church respectfully requests permission from the District of 100 Mile House Council to place a temporary portable A-Frame sandwich board sign to assist residents and visitors in locating our Sunday morning worship services while our church facility undergoes repairs and renovations following fire damage to our regular facility

Background

As a result of ongoing restoration work at our regular church facility, Hillside Community Church has temporarily relocated its Sunday morning services to alternate locations within the community. During this period, services are being held at either:

- Martin Exeter Hall; or
- 100 Mile House Community Hall.

Both locations host our Sunday morning worship service beginning at 10:00 a.m.

Because our congregation and visitors are accustomed to attending services at our regular church property, temporary directional signage is necessary to help guide attendees to the correct meeting location and to inform members of the public of our continued presence and ministry within the community.

Request

Hillside Community Church requests permission to place a portable A-Frame sandwich board sign measuring 24 inches by 36 inches (approximately 0.864 square metres) at the following locations:

- 1. Highway 97 Frontage Near the Red Coach Inn Entrance**

Permission is requested to place the sign adjacent to the entrance of the Red Coach Inn parking lot along the Highway 97 frontage on Sunday mornings between 8:00 a.m. and 12:00 p.m.

The sign would provide simple directional information indicating the location of the Hillside Community Church worship service being held that day and the service start time of 10:00 a.m.

Proposed Dates in 2026:

July 19, 26: August 2,9,16,23,30: September 6: November 1,8,15,22,29: December 6,13,20,24,27

2. 100 Mile House Community Hall

On Sundays when services are scheduled at the Community Hall, permission is requested to place the same portable sign near the public entrance doors of the facility.

This signage would help inform passing motorists and pedestrians that Hillside Community Church is meeting at that location and would provide the service time.

Proposed Dates in 2026:

September 13,27: October 4,11,18,25

Sign Characteristics

The proposed sign would:

- Be a portable A-Frame sandwich board style sign.
- Measure approximately 24" x 36" (0.864 m²).
- Display only basic directional and informational content.
- Be placed on Sunday mornings prior to the service and removed immediately following the service.
- Not obstruct pedestrian traffic, vehicle sightlines, accessibility routes, or public safety requirements.
- Be maintained in a clean and professional appearance at all times.



Community Benefit

Hillside Community Church has served the residents of 100 Mile House and the surrounding area for many years through worship services, community outreach, family ministries, pastoral care, and volunteer service. Temporary signage will help ensure continuity of these services during the renovation period and assist community members, visitors, and newcomers in locating our temporary meeting locations.

Requested Approval

Hillside Community Church respectfully requests that Council approve the temporary placement of the described portable A-Frame sign at the locations identified above for the duration of the church's renovation and restoration period, or until the congregation returns to its regular facility.

Conclusion

We appreciate Council's consideration of this request and would be pleased to provide any additional information or attend a Council meeting if further discussion would be helpful.

Respectfully submitted,

S.22(1) Personal Information
S.22(1) Personal Information
S.22(1) Personal Information
S.22(1) Personal Information
S.22(1) Personal Information

Pastor Clint Lange
Lead Pastor
Hillside Community Church

2.0 Definitions

A

abandoned sign

means a sign that no longer identifies or advertises a business, product, service, or activity conducted on the property where the sign is located.

animated sign

means a digital sign that shows motion or changing images, like videos, moving graphics, or scrolling text.

approved signage plan

means a coordinated plan that establishes consistent design, placement, and standards for all signs on a site or for a special event.

awning

means a roof-like structure made of fabric, canvas, or rigid materials that projects from and is fully supported by the exterior wall of a building.

awning sign

means a sign painted or affixed flat to the surface of an awning.



B

banner sign

means a temporary sign of non-rigid material, such as cloth, canvas, or vinyl mounted to a pole.

billboard sign

means a freestanding sign with a sign area exceeding 2 m² which has off-premises advertising.

Building Inspector

means the municipal official duly appointed by Council from time to time to administer the Building Bylaw of the District.

building directory sign

means a sign that lists the names and locations of persons or businesses on the premises and has no other advertising matter.

building identification sign

means a sign that is limited to the name, address or number of a building, institution, or person, or a description of an activity in the building or institution or the occupation of the person.

business

means carrying on a commercial or industrial undertaking of any kind or nature or the providing of professional, personal or other services for the purpose of gain or profit.

business frontage

means the length of the building parallel to the property line, limited to the suite which is leased or owned by the business. In the case of a corner lot, the business has two (2) business frontages.

Bylaw Enforcement Officer

means any person appointed by Council, or under any applicable enactment, to enforce this Bylaw.

4.0 General Regulations

4.1 Sign Lighting

- 4.1.1 A business frontage shall have a maximum of 2 externally illuminated signs, or a maximum of 1 internally (back-lit) illuminated signs, except for:
1. Illuminated signs are not permitted for Home-based business signs.
 2. Motor vehicle sales centres are permitted two (2) additional illuminated signs.
- 4.1.2 All sign lighting shall be designed to illuminate the sign face area only.
- 4.1.3 The design and installation of the lighting shall ensure no element of the light connection is visible to a pedestrian.
- 4.1.4 An illuminated sign must not cause glare that creates a nuisance for surrounding properties or roadways, or shine/reflect light onto nearby residential properties.



External illumination



Internal illumination

4.2 Approved Signage Plan

- 4.2.1 An approved signage plan is required as part of a development permit or sign permit application for any of the following types of development:
1. Multi-tenant building/developments;
 2. Major redevelopment of a building;
 3. Major exterior alteration of a building façade.
- 4.2.2 An approved signage plan must include coloured plans that identify:
1. Location, type and number of all proposed and existing signs;
 2. The type of illumination;
 3. The proposed sign area and height;
- 4.2.3 For special event signs, an approved signage plan must be submitted to the District annually for approval. The plan must show the location, type, area, height, and number of special event signs.

4.3 Number of Signs

- 4.3.1 Each business is permitted a maximum number of signs as noted in Table 4.3.1 subject to the following conditions:
1. Exempt signs as listed in Subsection 1.2 and drive-through menu board signs do not count toward the maximum allowable signs;
 2. If a sign advertises multiple tenants, each advertised tenant is counted as one (1) sign toward the total number allowed for the property;
 3. If an approved signage plan is in place for a multi-tenant building, all signs on the property must comply with the approved signage plan, even if the Bylaw permits more signs than the plan.

S

sign area

means the total area within the outer edge of the frame or border of a [sign](#), except that where a [sign](#) has no frame or border, the [sign area](#) is determined by the total area of the rectangle that encloses the [copy](#) area.

sign face

means the surface of a [sign](#) on which [copy](#) is displayed.

sign permit

means the permission or authorization required by this Bylaw and issued by the [Delegated Authority](#) to perform work regulated by this Bylaw.

special district area

means specific properties in areas of the [District](#) as described in Section 3.0 - Special District Areas, and identified in Schedule A of this Bylaw.

special event sign

means a [temporary sign](#) that advertises sporting events, community events, charitable campaigns, farmers market, arts and cultural events, or other events endorsed by the [District](#). [Community services signs](#) are not [special event signs](#).

T

temporary sign

means a [sign](#) which is not in a permanently [installed](#) or affixed position, advertising a product or an activity on a limited basis as specified in applicable sections of this Bylaw.

W

window sign

means any [sign](#) or graphic placed on or near a window and visible from the exterior, intended to identify a [business](#) or advertise goods or services. It does not include merchandise displays, [temporary signs](#), or seasonal/decorative artwork that meets coverage limits.

6.8 Special Event Sign

1. May advertise sporting events, community causes, charitable fund-raising campaigns, farmers market, or arts and cultural events;
2. The maximum sign area shall be 1.0 m²;
3. Shall not be erected for more than 30 days per calendar year;
4. Shall not be displayed longer than 14 consecutive days;
5. Shall be removed within 24 hours of the end of the event or campaign;
6. May be placed on private or public property only with the written permission of the property owner or the District;
7. Prior to installation, an approved signage plan shall be submitted to the District for Council approval, including: pre-approved locations, dates, location, sign copy, sign area and height. Approved signage plans shall be renewed annually, at no charge to the applicant.

Requires an
Approved Signage
Plan



6.9 Real Estate Sign

1. Shall only be displayed during the required advertising period and shall be removed within 30 days of contract completion;
2. For residential properties:
 - a. Maximum sign area: 1.5 m² ;
 - b. Maximum of one (1) real estate sign per frontage.
3. For commercial properties:
 - a. Maximum sign area: 3.0 m² or 4'x8';
 - b. For properties larger than 0.25 ha, a maximum of two (2) real estate signs are permitted.
 - c. For properties smaller than 0.25 ha, a maximum of one (1) real estate sign is permitted.





June 30, 2026

District of 100 Mile House FireSmart Program Monthly Report

In June of 2026, the most significant activity of the FireSmart Coordinator was completion of the Wildfire Mitigation Specialist course, which allows for home assessments to be completed by the FireSmart Coordinator. Promotion of this service also began with poster distribution via Facebook and the South Cariboo Farmer's Market.

As well, the FireSmart Coordinator also delivered multiple educational events, including work with students from PSO, two events in Centennial Park, two presentations to Cedar Crest, and one presentation at the Canadian Mental Health Association. The second 2026 Community FireSmart and Resiliency Committee meeting was held June 9th.

The next step of the FireSmart Program will be to deliver home assessments to homeowners within the District of 100 Mile House, which will allow them to identify ignition risks on their individual properties.

Some key activities undertaken by the FireSmart Coordinator in June:

- Completion of the Wildfire Mitigation Specialist Course
- Completion of the Engine Boss Awareness Course
- Continuation of the PSO Education Program (1 events with the students)
- South Cariboo Farmer's Market (1 visit)
- Two presentations delivered to Cedar Crest
- One presentation delivered to CMHA
- 2026 CFRC Meeting 2

Prepared by Ryan Dugaro, FireSmart Coordinator

DISTRICT OF 100 MILE HOUSE

Officers Duties and Designation of Authority Bylaw No. 1476. 2026

A Bylaw to provide for the appointment of Officers and delegation of authority.

WHEREAS the Council of the District of 100 Mile House must, by bylaw, under section 146 of the *Community Charter*, establish officer positions in relation to the powers, duties and functions of the corporate officer and the financial officer;

AND WHEREAS the Council of the District of 100 Mile House may, by bylaw, under section 146 of the *Community Charter*, establish other officer positions, including in relation to the powers, duties and functions of the Chief Administrative Officer;

AND WHEREAS the Council of the District of 100 Mile House, may by bylaw, under section 154 of the *Community Charter*, enact a bylaw to delegate certain powers, duties and functions of Council, to an officer or employee of the District;

AND WHEREAS the Council of the District of 100 Mile House has deemed it desirable to delegate to its officers and authorized designates, the powers, duties and functions under the *Community Charter* and the *Local Government Act* as set out in this Bylaw.

NOW THEREFORE the Council of the District of 100 Mile House in open meeting assembled enacts as follows:

1. TITLE

This Bylaw may be cited for all purposes as the "**District of 100 Mile House Appointment of Officers and Delegation of Authority Bylaw No. 1476, 2026.**"

2. OFFICERS

2.1 The following positions are established as officers of the District of 100 Mile House for the purpose of the *Community Charter*;

- a) Chief Administrative Officer
 - (i) Is a statutory officer under section 147 of the *Community Charter*;
 - (ii) Reports to Council; and
 - (iii) Is the sole employee of Council.
- b) Acting Chief Administrative Officer
 - (i) Is a statutory officer under section 147 of the *Community Charter*;
 - (ii) Reports to Council; and
 - (iii) Is the sole employee of Council.

- c) Corporate Officer
 - (i) Is a statutory officer under section 148 of the *Community Charter*;
 - (ii) Reports to the Chief Administrative Officer
- d) Financial Officer
 - (i) Is established as the statutory Financial Officer in section 149 of the *Community Charter*; and
 - (ii) Reports to the Chief Administrative Officer
- e) Department Directors
 - (i) Are established as officers under Section 146 of the *Community Charter*; and
 - (ii) Reports to the Chief Administrative Officer
- f) Approving Officer
 - (i) Is established as an officer under section 146 of the *Community Charter*;
 - (ii) Reports to the Chief Administrative; and
 - (iii) Has the powers, duties, and functions authorized in the Development Works Bylaw, as may be amended.

2.2 The selection of the Chief Administrative Officer shall be made by Council.

2.3 The selection of the Director of Finance and Corporate Officer shall be made by the Chief Administrative Officer, subject to Council approval.

2.4 The selection of the Acting Chief Administrative Officer shall be made by the Chief Administrative Officer. In the event of incapacitation of the Chief Administrative Officer or vacancy in that position, the selection of Acting Chief Administrative Officer shall be made by Council.

2.5 Nothing in this bylaw will prevent the appointment of the same person to two (2) or more offices or positions.

3. POWERS, DUTIES AND FUNCTIONS

3.1 Chief Administrative Officer

3.1.1 The Chief Administrative Officer is assigned all the powers, duties and functions specified in section 147 of the *Community Charter*, including, without limitation:

- a) overall management of the operations of the District;
- b) ensuring that the policies, programs and other directions of Council are implemented; and
- c) advising and informing the Council on the operations and affairs of the District.

3.1.2 Without limiting the generality of all the powers, duties and functions assigned under section 3.1.1, the Chief Administrative Officer is assigned the following specific powers, duties and functions:

- a) may appoint and dismiss all other officers and employees of the District;
- b) may establish remuneration for all employees except for the remuneration of the Chief Administrative Officer, within the Council-approved management pay grid and the Collective Agreement;
- c) may hear grievances, as specified in union collective agreements;
- d) may negotiate or enter into any contract for which funding has been provided in the annual budget on behalf of the District, subject to Council's bylaws, policies and procedures with regard to contracts;
- e) the authority to develop, establish and maintain comprehensive procedures to implement and carry out Council approved policies and to direct the activities of all departments of the District;
- f) the authority to receive, compile, consider, approve and present to Council reports and recommendations arising from departmental operations which require Council approval, and to propose bylaws or resolutions arising from such recommendations;
- g) the authority to direct the preparation of, and to present to Council for consideration and approval, the annual budget and five year financial plan; and
- h) the authority to perform the duties and functions of the other Officers or the District in their absence.

3.2 Acting Chief Administrative Officer

3.2.1 In the absence of the Chief Administrative Officer, the Acting Chief Administrative Officer shall have all the powers, duties and functions assigned to the Chief Administrative Officer under section 3.1.

3.3 Corporate Officer

3.3.1 The Corporate Officer is assigned the responsibility of corporate administration, including the following powers, duties and functions specified in section 148 of the *Community Charter*;

- a) ensuring that accurate minutes of the meeting of the Council and Council committees are prepared and that the minutes, bylaw, and other records of the business of the Council and Council committees are maintained and kept safe;
- b) ensuring that access is provided to records of the Council and Council committees, as required by law or authorized by the Council;
- c) administering oaths and taking affirmations, affidavits and declarations required to be taken under the *Community Charter* or any other Act relating to municipalities;
- d) certifying copies of bylaws and other documents, as required or requested;
- e) accepting, on behalf of the Council or the District, notes and documents that are required or permitted to be given to, served on, filed with or otherwise provided to the Council or the District; and
- f) keeping the corporate seal, if any, and having it affixed to documents as required.

3.4 Financial Officer (Director of Finance)

3.4.1 The Director of Finance is assigned the responsibility as collector of taxes, and the responsibility of financial administration, including the following powers, duties and functions, pursuant to section 149 of the *Community Charter*;

- a) receiving all money paid to the District;
- b) ensuring the keeping of all funds and securities of the District;
- c) investing municipal funds, until required, in investments referred to in section 183 of the *Community Charter*;
- d) expending municipal money in the manner referred to in section 173 of the *Community Charter*;
- e) ensuring that accurate records and full accounts of the financial affairs of the District are prepared, maintained and kept safe; and
- f) exercising control and supervision over all other financial affairs of the District.

4. SEVERABILITY

4.1 If any portion of this bylaw is held to be invalid by a court of competent jurisdiction, such invalidity shall not affect the validity of the remaining portions of this bylaw.

5. REPEAL

5.1 The District of 100 Mile House Municipal Officers' Bylaw No. 911, 2004, and all amendments thereto are hereby repealed.

READ A FIRST, SECOND AND THIRD TIME this _____ day of _____, 2026

ADOPTED this _____ day of _____, 2026

Mayor

Corporate Officer

DISTRICT OF 100 MILE HOUSE

Bylaw No. 1477

Being a Bylaw to amend the District of 100 Mile House Business Licence Bylaw No. 1407, 2023.

This bylaw may be cited for all purposes as “**District of 100 Mile House Business Licence Amendment Bylaw No. 1477, 2026.**”

The Council of the District of 100 Mile House in open meeting assembled enacts as follows:

1. That **Section 11 – Enforcement, Contravention and Penalty** be amended to read:

Enforcement

- 11.1 This Bylaw may be enforced by a Bylaw Enforcement Officer or a person duly appointed as the Licence Inspector and may be enforced:
 - (a) by means of a notice issued under the Bylaw Notice Enforcement Bylaw No. 1429, 2026;
 - (b) by way of proceeding brought under the *Community Charter* or the *Offence Act*.

Contravention and Penalty

- 11.2 Every person who contravenes a provision of this bylaw, or who suffers or permits any act of thing to be done in contravention of this bylaw, or who refuses, omits, or neglects to fulfil, observe, carry out or perform any duty or obligation imposed in this bylaw is guilty of an offence and;
 - (a) on summary conviction is liable to a fine of not less than \$100 and not more than \$2,000.00 (plus the costs of prosecution).
 - (b) on conviction of a bylaw offence under the District of 100 Mile House Bylaw Notice Enforcement Bylaw No. 1429, 2026, is liable for the penalty imposed under that bylaw; and
 - (c) subject to penalties imposed by way of a bylaw offence notice or as otherwise permitted by law.
- 11.2 Each day during which violation of this bylaw is continued shall be determined to constitute a new and separate offence.

DISTRICT OF 100 MILE HOUSE

Bylaw No. 1478, 2026

Being a bylaw to repeal
Health Unit Confirmation Bylaw No. 7, 1966.

WHEREAS Part 5, Division 3, Section 137 of the *Community Charter* allows Council to amend or repeal a bylaw.

NOW THEREFORE, the Council of the District of 100 Mile House, in open meeting assembled, enacts as follows:

- 1) That this bylaw be cited as **“Repeal Bylaw No. 1478, 2026”**.
- 2) That Health Unit Confirmation Bylaw No. 7, 1966, be repealed.

READ A FIRST, SECOND AND THIRD TIME this day of 2026.

ADOPTED this day of , 2026..

Mayor

Corporate Officer

LLAGE OF 100 MILE HOUSE
BY-LAW NO. 7

Repeal

A By-Law to provide for the Village of 100 Mile House to appoint a Medical Health Officer and a Public Health Inspector for the Village of 100 Mile House.

Now therefore the MUNICIPAL COUNCIL OF THE VILLAGE OF 100 MILE HOUSE, in open meeting assembled, enacts as follows:

1. This By-Law may be cited as "The Health Unit Confirmation By-Law No. 7.
2. Pursuant to the "Health Act", the Council of the Village of 100 Mile House hereby appoints the Medical Director (or other qualified Medical Officer to be appointed by the Medical Director) of the Cariboo Health Unit as Medical Health Officer for the Village of 100 Mile House, School Health Inspector for the Schools of the said Village and an Inspector under the Provincial Milk Industry Act.
3. That the Public Health Inspector or Inspectors of the Cariboo Health Unit are hereby appointed as Public Health Inspector or Inspectors of the said Village to take effect on the date of the passage of this By-Law, and any or all of them are hereby empowered to carry out the duties of Public Health Inspector of the said Village of 100 Mile House.
4. That the duties of the Medical Health Officer, Milk Inspector and Public Health Inspector shall be imposed by the Statutes of the Province of British Columbia and by the By-Laws of the Village of 100 Mile House.

Read a first, second and third time this 15th day of JANUARY 1966

Reconsidered, adopted and finally passed this 1st day of FEBRUARY 1966

Certified a true copy of
By-Law No. 7 this
1st day of FEBRUARY 1966

S.22(1) Personal Information
S.22(1) Personal Information

Chairman

S.22(1) Personal Information
S.22(1) Personal Information
S.22(1) Personal Information

Clerk

[Signature]
Clerk

A true copy of By-Law No. 7, registered in the office of the Inspector of Municipalities,

this 16th day of Feb 1966

S.22(1) Personal Information
S.22(1) Personal Information
S.22(1) Personal Information

[Signature]

Inspector of Municipalities,
Province of British Columbia.

Cheque Register-Summary-Bank



K1

Supplier : 079850 To ZZ9950
 Pay Date : 19-Jun-2026 To 10-Jul-2026
 Bank : 0099 - CASH CLEARING/SUSPENSE "BANK" To 6 - 10C

Seq : Cheque No. Status : All
 Medium : M=Manual C=Computer E=EFT-PA
 Print Signature Block : No

| Cheque # | Cheque Date | Supplier | Supplier Name | Status | Batch | Medium | Amount |
|------------|-------------|----------|--|-----------|-------|--------|------------|
| 30945 | 01-Dec-2025 | 103050 | 1030716 BC LTD O/A HANCON CONSTRUCTOI | Cancelled | 256 | C | -1,000.00 |
| 31193 | 25-Jun-2026 | BREE50 | BREE CONTRACTING LTD | Cleared | 250 | C | 284,606.12 |
| 31194 | 30-Jun-2026 | 1MCB50 | 100 MILE HOUSE COMMUNITY BAND | Issued | 254 | C | 2,055.00 |
| 31195 | 30-Jun-2026 | CINT50 | CINTAS CANADA LIMITED | Issued | 254 | C | 530.64 |
| 31196 | 30-Jun-2026 | HOLA50 | HOLLANDER, ANGELA | Issued | 254 | C | 500.00 |
| 31197 | 30-Jun-2026 | KARL50 | KARGACIN, LINDA | Cancelled | 265 | C | 0.00 |
| 31198 | 30-Jun-2026 | MAYL50 | MAYES, LOUISE | Issued | 254 | C | 1,814.15 |
| 31199 | 30-Jun-2026 | MEGA50 | MEGA-TECH | Issued | 254 | C | 966.72 |
| 31200 | 30-Jun-2026 | PERF50 | PERFORMANCE ALL TERRAIN & RENTALS LT | Issued | 254 | C | 810.88 |
| 31201 | 30-Jun-2026 | PLAI50 | PLANNING INSTITUTE OF BRITISH COLUMBI/ | Issued | 254 | C | 765.45 |
| 31202 | 30-Jun-2026 | RITE50 | RITE-WAY FENCING INC. | Issued | 254 | C | 9,349.29 |
| 31203 | 30-Jun-2026 | SCGP50 | SCG PROCESS | Issued | 254 | C | 1,138.40 |
| 31204 | 30-Jun-2026 | WORN50 | WORK n PLAY CLOTHING COMPANY | Issued | 254 | C | 782.34 |
| 05211-0001 | 19-Jun-2026 | RECE50 | RECEIVER GENERAL OF CANADA | Cleared | 247 | E | 4,673.78 |
| 05212-0001 | 19-Jun-2026 | RECE50 | RECEIVER GENERAL OF CANADA | Cleared | 248 | E | 19,171.16 |
| 05214-0001 | 25-Jun-2026 | SHAW50 | SHAW CABLE | Cleared | 251 | E | 364.47 |
| 05215-0001 | 25-Jun-2026 | SHAW50 | SHAW CABLE | Cleared | 252 | E | 286.67 |
| 05217-0001 | 30-Jun-2026 | 1MTC50 | 100 MILE TRAFFIC CONTROL | Cleared | 255 | T | 1,581.54 |
| 05217-0002 | 30-Jun-2026 | ACEC50 | ACE COURIER SERVICES | Cleared | 255 | T | 321.86 |
| 05217-0003 | 30-Jun-2026 | ASSO50 | ASSOCIATED FIRE SAFETY | Cleared | 255 | T | 5,912.97 |
| 05217-0004 | 30-Jun-2026 | BROG50 | BROGAN FIRE AND SAFETY | Cleared | 255 | T | 328.00 |
| 05217-0005 | 30-Jun-2026 | CARN50 | CARO ANALYTICAL SERVICES | Cleared | 255 | T | 2,091.61 |
| 05217-0006 | 30-Jun-2026 | CLEA50 | CLEARTECH INDUSTRIES INC | Cleared | 255 | T | 1,704.17 |
| 05217-0007 | 30-Jun-2026 | CONW50 | CONWAY, TODD M | Cleared | 255 | T | 150.14 |
| 05217-0008 | 30-Jun-2026 | DONA50 | DONAHUE AIRFIELD SERVICES | Cleared | 255 | T | 1,575.00 |
| 05217-0009 | 30-Jun-2026 | GART50 | GARTH'S ELECTRIC CO LTD - INC NO. 248102 | Cleared | 255 | T | 7,657.82 |
| 05217-0010 | 30-Jun-2026 | HICA20 | HICKS, ASHLEY L | Cleared | 255 | T | 750.00 |
| 05217-0011 | 30-Jun-2026 | INNO50 | INNOV8 DIGITAL SOLUTIONS | Cleared | 255 | T | 908.05 |
| 05217-0012 | 30-Jun-2026 | INTU50 | INTERNATIONAL UNION OF OPERATING ENG | Cleared | 255 | T | 695.79 |
| 05217-0013 | 30-Jun-2026 | LAMC50 | LAMB, CHRISTINE MARIA | Cleared | 255 | T | 1,633.43 |
| 05217-0014 | 30-Jun-2026 | LEXI50 | LEXISNEXIS CANADA INC | Cleared | 255 | T | 1,634.85 |
| 05217-0015 | 30-Jun-2026 | MUNC50 | MUNICIPAL INSURANCE ASSOCIATION OF BF | Cleared | 255 | T | 94,868.00 |
| 05217-0016 | 30-Jun-2026 | NORM50 | NORTHERN COMPUTER | Cleared | 255 | T | 82.88 |
| 05217-0017 | 30-Jun-2026 | PERS50 | PERFECT SOLUTIONS LTD | Cleared | 255 | T | 1,234.13 |
| 05217-0018 | 30-Jun-2026 | PRAR50 | PRAIRIECOAST EQUIPMENT | Cleared | 255 | T | 559.48 |
| 05217-0019 | 30-Jun-2026 | PROF50 | PROFIRE EMERGENCY EQUIPMENT INC | Cleared | 255 | T | 2,061.53 |
| 05217-0020 | 30-Jun-2026 | SMIT50 | SMITTY'S JANITORIAL SERVICES (1993) | Cleared | 255 | T | 2,388.75 |
| 05217-0021 | 30-Jun-2026 | TSUN50 | TSUNAMI SOLUTIONS LTD. | Cleared | 255 | T | 96.60 |
| 05217-0022 | 30-Jun-2026 | LAWT50 | TYRELL LAW FORESTRY CONSULTING | Cleared | 255 | T | 970.20 |
| 05217-0023 | 30-Jun-2026 | VINF50 | VINCENZI, FLORI | Cleared | 255 | T | 221.45 |
| 05217-0024 | 30-Jun-2026 | WESW50 | WESTERN WATER ASSOCIATES LTD | Cleared | 255 | T | 3,540.35 |
| 05217-0025 | 30-Jun-2026 | WILL50 | WILLIAMS LAKE WATER FACTORY | Cleared | 255 | T | 97.50 |
| 05218-0001 | 22-Jun-2026 | PENS50 | PENSION CORPORATION | Cleared | 257 | E | 11,273.42 |
| 05219-0001 | 02-Jul-2026 | HORS50 | HORSE LAKE GARDEN CENTER | Issued | 260 | T | 16,670.60 |
| 05220-0001 | 02-Jul-2026 | WORK50 | WORKERS' COMPENSATION BOARD | Issued | 262 | E | 15,519.26 |
| 05221-0001 | 03-Jul-2026 | CACI50 | CARIBOO CHILCOTIN REGIONAL HOSPITAL C | Issued | 263 | T | 568,856.00 |
| 05222-0001 | 06-Jul-2026 | CUTT50 | CUTTLE-THOMAS, KIRA L | Issued | 264 | T | 1,109.62 |
| 05223-0001 | 06-Jul-2026 | FRCO50 | FOUR RIVERS CO-OPERATIVE | Issued | 267 | E | 50.37 |
| 05224-0001 | 06-Jul-2026 | FRCO50 | FOUR RIVERS CO-OPERATIVE | Issued | 268 | E | 118.94 |
| 05225-0001 | 05-Jul-2026 | CARE50 | CARIBOO REGIONAL DISTRICT | Issued | 269 | E | 500,000.00 |
| 05226-0001 | 06-Jul-2026 | CARE50 | CARIBOO REGIONAL DISTRICT | Issued | 270 | E | 403,331.00 |
| 05227-0001 | 10-Jul-2026 | MANU50 | MANULIFE FINANCIAL | Issued | 271 | E | 7,143.38 |
| 05228-0001 | 07-Jul-2026 | PENS50 | PENSION CORPORATION | Issued | 272 | E | 11,384.44 |
| 05229-0001 | 07-Jul-2026 | RECE50 | RECEIVER GENERAL OF CANADA | Issued | 273 | E | 10,205.19 |

DISTRICT OF 100 MILE HOUSE
Cheque Register-Summary-Bank



AP5090

Page : 2

Date : Jul 10, 2026

Time : 9:30 am

Supplier : 079850 To ZZ9950
 Pay Date : 19-Jun-2026 To 10-Jul-2026
 Bank : 0099 - CASH CLEARING/SUSPENSE "BANK" To 6 - 100

Seq : Cheque No. Status : All
 Medium : M=Manual C=Computer E=EFT-PA
 Print Signature Block : No

| Cheque # | Cheque Date | Supplier | Supplier Name | Status | Batch | Medium | Amount |
|--|-------------|----------|----------------------------|--------|-------|--------|--------------|
| Bank : 4 ROYAL BANK - CURRENT ACCOUNT | | | | | | | |
| 05230-0001 | 07-Jul-2026 | RECE50 | RECEIVER GENERAL OF CANADA | Issued | 274 | E | 18,833.33 |
| 05231-0001 | 06-Jul-2026 | SHAW50 | SHAW CABLE | Issued | 275 | E | 218.40 |
| 05232-0001 | 06-Jul-2026 | SHAW50 | SHAW CABLE | Issued | 276 | E | 173.60 |
| 05233-0001 | 06-Jul-2026 | SHAW50 | SHAW CABLE | Issued | 277 | E | 135.86 |
| 05234-0001 | 06-Jul-2026 | FRCO50 | FOUR RIVERS CO-OPERATIVE | Issued | 278 | E | 8,680.77 |
| 05235-0001 | 06-Jul-2026 | ROYL50 | ROYAL BANK VISA | Issued | 279 | E | 115.22 |
| 05236-0001 | 06-Jul-2026 | ROYL50 | ROYAL BANK VISA | Issued | 280 | E | 1,844.30 |
| 05237-0001 | 06-Jul-2026 | ROYL50 | ROYAL BANK VISA | Issued | 281 | E | 1,738.46 |
| 05238-0001 | 06-Jul-2026 | ROYL50 | ROYAL BANK VISA | Issued | 282 | E | 913.86 |
| 05239-0001 | 07-Jul-2026 | MINI50 | MINISTER OF FINANCE | Issued | 283 | E | 1,182,224.81 |

| | | | | | |
|------------------------------|-------------------|-------------------------|---------------------|---------------------|---------------------|
| Total Computer Paid : | 302,318.99 | Total EFT PAP : | 2,198,400.69 | Total Paid : | 3,220,422.00 |
| Total Manually Paid : | 0.00 | Total EFT File : | 719,702.32 | | |

64 Total No. Of Cheque(s) ...