



DISTRICT OF 100 MILE HOUSE
COMMITTEE OF THE WHOLE
TO BE HELD IN DISTRICT COUNCIL CHAMBERS
Tuesday, September 22nd, 2026, AT 5:00 PM

	<u>CALL TO ORDER</u> Mayor to call the Committee of the Whole meeting to order at 5:00 PM. Mayor acknowledges that this meeting is being held on Tsqescencúlecw.
	<i>Please be advised that this is an open public meeting. As such, members of the press or public may be capturing audio and video recordings or photos of our proceedings. By attending and participating, you acknowledge that your voice, image, and statements form part of the public record.</i>
A.	<u>APPROVAL OF AGENDA:</u>
	A1 BE IT RESOLVED THAT the September 22nd, 2026, Committee of the Whole agenda <u>be approved</u>.
B.	<u>INTRODUCTION OF LATE ITEMS</u>
C.	<u>DELEGATIONS:</u>
D.	<u>UNFINISHED BUSINESS:</u>
E.	<u>CORRESPONDENCE:</u>

F.	<u>STAFF REPORTS:</u>
Fees & Charges future Amendment	F1 BE IT RESOLVED THAT the memo from Finance be received. <i>Further action at the discretion of Council</i>
G.	<u>BYLAWS:</u>
H.	<u>OTHER BUSINESS:</u>
I.	<u>QUESTION PERIOD:</u>
	<u>ADJOURNMENT:</u>
	J1 BE IT RESOLVED THAT the Committee of the Whole meeting of September 22 nd , 2026 adjourn: PM:
<i>“Committee of the Whole” means a committee comprised of all Council Members of the District of 100 Mile House to consider and recommend on matters of the Districts’ business. The Committee sits in a deliberative rather than a legislative capacity, for informal debate and preliminary consideration of matters awaiting action.</i>	



**District of
100 MILE HOUSE**

**COUNCIL REPORT
File No. 570-01**

Meeting – COW September 22, 2026

REPORT DATE: September 15, 2026
TITLE: Fees & Charges Bylaw No. 1434 (Consolidated)
PREPARED BY: S. Elias, Director of Finance

PURPOSE: To review the current Fees & Charges bylaw.

BACKGROUND INFORMATION / DISCUSSION:

As the current Fees & Charges Bylaw does not have water and sewer rates for 2027, an amendment will be required by the end of 2026. Prior to presenting proposed rates, Council is requested to review the current bylaw and identify any sections of the bylaw it wishes to have reviewed.

Additionally, during the 2026 budget process, Council requested research on contractor business licence fees in other communities, particularly for out-of-town contractors. The communities reviewed charged the same fee to local and out-of-town contractors. Many municipalities also offer intermunicipal licensing to simplify contractor compliance.

OPTIONS:

Provide staff with direction on any requested reviews.

BUDGETARY IMPACT: N/A

LEGISLATIVE CONSIDERATIONS (Applicable Policies and/or Bylaws)

ATTACHMENTS:

District of 100 Mile House Fees & Charges Bylaw No. 1434, 2024.

Prepared By: 
S. Elias, Director of Finance

Date: Sept 18/26

Reviewed By: 
Todd Conway, Director of Com. Services

Date: Sept 18/26

DISTRICT OF 100 MILE HOUSE



CONSOLIDATED VERSION OF FEES & CHARGES BYLAW NO. 1434, 2024

AND AMENDMENTS THERETO (Includes Amendment Bylaw No. 1440, 1447, 1462, 1468)

(For Convenience Only)

Please refer to original Bylaws.

DISTRICT OF 100 MILE HOUSE

Bylaw No. 1434

Being a bylaw to establish fees and charges for goods and services provided by the District of 100 Mile House.

That the Council of the District of 100 Mile House, in open meeting assembled, enacts as follows:

- (1) This bylaw may be cited as ***“Fees and Charges Bylaw No. 1434, 2024”***
- (2) That the fees and charges for goods and services provided by or conducted by the District of 100 Mile House be established as outlined in the attached Schedules A through L, attached to and forming part of this Bylaw and that the following District of 100 Mile House bylaws are amended as follows:

Amended Bylaw

Animal Control and Pound Operation Bylaw
No. 1131, 2008

Building Bylaw No. 695, 1996

Business License Bylaw No. 1252, 2013

Fire Services Bylaw No. 959, 2005

Road Right of Way Usage Bylaw No. 804, 1999

Sewer Rates & Regulations Bylaw
No. 1204, 2011

Sign Bylaw No. 1121, 2008

Solid Waste and Recyclables Regulation
Bylaw No. 1284, 2015

Storm Sewer Bylaw No. 693, 1996

Repealed Section

Part 2 Subsection 2.4, 2.5, 2.9
Part 8 Subsection 8.7(a) & (b)
Part 8 Subsection 8.10(a)

Schedule “A” & “B”
Part 5 Subsection 5.3(f)

Section 3 (3.12)(3.16)&(3.17)
Section 5 (5.4) (5.7) (5.32)
Section (5.37) (5.38) (5.40)
Section (5.46) (5.50) (5.61)
Section (5.66)

Schedule “A”

Schedule “A”
Division Five Subsection 502
Division Eight Subsection 804
Division Twelve Subsection 1203

Schedule “A” & “B”

Division 6 Subsection 6.5

Section 11(a) & (b)

Schedule “A”

Amended Bylaw

Repealed Section

Water Rates & Regulations Bylaw No. 1202, 2011 **1347, 2009**

Part 7 Subsection 12

Part 12 Subsection 2

- (3) Any person requesting or receiving a good or service by category outlined in the attached Schedules shall pay a fee as outlined in Schedules A through L, attached to and forming part of this Bylaw:

<u>Type of Good or Service by Category</u>	<u>Fees and Charges Schedule</u>	<u>Page#</u>
Animal Control	A	4
Administrative	B	5
Building Permits	C	8
Business Licenses	D	12
Community Service	E	14
Financial	F	17
Fire Services	G	18
Land Use and Development	H	19
Liquor & Cannabis License	I	21
Parks	J	22
Utilities	K	25
Municipal Facilities & Events Bookings	L	31

Amendment
Bylaw No.
1440, 2025
Replaced
Schedule "K"

- (4) All applicable taxes will be added to each goods and service.
- (5) All fees and charges must be paid in cash, by cheque, or by debit card in advance of the service or delivery of goods.
- (6) District of 100 Mile House Fees and Charges Bylaw No. 1409, 2024 and all amendments thereto are hereby repealed.
- (7) Wherever this Bylaw sets out fees and charges with respect to other District Bylaws and such other Bylaws containing similar fees and charges, this Bylaw is deemed to prevail.

READ A FIRST, SECOND AND THIRD TIME this 26th day of November, 2024.

ADOPTED this 10th day of December 2024.

Mayor

Corporate Officer

DISTRICT OF 100 MILE HOUSE Schedule “A” – Animal Control

1. License Fee

- | | |
|--|----------|
| (a) Each neutered male or spayed female dog | \$ 30.00 |
| (b) Each male dog other than a neutered male | 50.00 |
| (c) Each female dog other than a spayed female | 50.00 |

An application for a license received on or before February 28th in a licensing year will be issued at no cost to the applicant.

Where a dog is not four months old until after the 30th day of June in the current calendar year, or a dog has been moved into the District after the 30th day of June, the license fee shall be as follows:

- | | |
|--|----------|
| (d) Each neutered male or spayed female dog | \$ 20.00 |
| (e) Each male dog other than a neutered male | 35.00 |
| (f) Each female dog other than a spayed female | 35.00 |

2. Impoundment Fees

Fees for impounding any animal shall be:

- | | |
|--|----------|
| (a) First impoundment | \$ 25.00 |
| (b) Second impoundment | 50.00 |
| (c) Third impoundment | 150.00 |
| (d) Fourth and subsequent impoundments plus applicable license fees if the dog is unlicensed | 250.00 |

Plus Maintenance Fees

- | | |
|-------------------------------------|--------------|
| (e) Maintenance fees for any animal | \$ 15.00/day |
|-------------------------------------|--------------|

Plus a license fee where the impounded animal is a dog and the dog is unlicensed.

Plus any fine or penalty imposed under the most current Animal Control and Pound Operation Bylaw.

3. Replacement License

- | | |
|--|---------|
| (a) Issuance of a replacement license or license tag | \$ 2.50 |
|--|---------|

4. Destruction of Animals at Owner’s Request

- (a) \$ 25.00 plus the veterinarian fee

DISTRICT OF 100 MILE HOUSE Schedule “B” – Administration

1. Annual Tax Notices (copy)

(a) Owner	No charge
(b) Owner – Each Previous Year requested	No charge
(c) Non-Owner	\$ 5.00/each
(d) Non-Owner Faxed	\$ 5.00/each (plus fax fee)

2. Business License Directory \$ 15.00/each

3. Certified copies of records in District files request \$ 25.00/each
(plus other fees that may apply)

4. Certification by Commissioner for Taking Affidavits No charge

5. Comfort Letter \$ 100.00/each

6. District Pins \$ 1.00/each

7. Faxes

(a) Outgoing – In Province	\$ 1.00/page
(b) Outgoing – Out of Province	\$ 2.00/page

8. Freedom of Information

(a) Request for information under the Freedom of Information and Protection of Privacy Act will be charged out as per the schedule of fees as set out in the Freedom of Information and Protection of Privacy Act and Regulation.

9. Information Requiring Research

(a) A fee of \$40.00 per hour (plus applicable taxes) calculated in 15 min. increments, will be charged for a written response to a written request for information where research of District records is necessary in order to provide a response specifically involving confirmation of such items of, but not limited to, zoning, official community plan, charges, building or fire. Additional fees will be charged out accordingly for on-site inspections.

DISTRICT OF 100 MILE HOUSE Schedule “B” – Administration

10. List of Electors (Council candidates only)

(a) 1 st copy	No Charge
(b) 2 nd copy	\$ 10.00/each

11. Mortgage Companies

(a) Property Listing for Mortgage Companies	\$ 1.00/folio
(b) Mortgage Company Tax Refund	\$ 5.00/folio

12. Municipal Flags \$ 90.00/each

13. Photocopies

(a) Letter size & Legal size	\$ 1.00/page
(b) Letter size – up to a maximum (80)	\$ 30.00
(c) Legal size – up to a maximum (80)	\$ 35.00
(d) Ledger size	\$ 2.00/page
(e) Ledger size – up to a maximum (75)	\$ 40.00
(f) Oversized documents (maps)	\$ 10.00/page
(g) Scanning of Electronic Documents	
Letter/Legal/Ledger Size	\$ 1.00/page
Oversized (plotter)	\$ 5.00/page
(h) Bylaws	
1 to 20 pages	\$ 5.00
Over 20 pages	\$ 20.00
OCP Bylaw	\$ 50.00
(i) Registered Non-Profit/Society all photocopies ½ price.	

14. Tax Certificates

(a) Owner – Current Year	No charge
(b) Owner – Previous Year	No charge
(c) Non-Owner	\$50.00/property

Fees & Charges
Amendment
Bylaw No.
1462, 2025
(Sch.B 14 c)

DISTRICT OF 100 MILE HOUSE Schedule “C” – Building Permits

1. PLAN CHECKING FEES

(a) For permit applications for other than a Single-Family Dwelling or an accessory to a Single-Family Dwelling:

- i. the plan processing fee shall be fifty percent (50%) of the estimated permit fee required pursuant to Section 3 below, to the nearest dollar;
- ii. the plan processing fee shall not exceed \$2000.00 and;

(b) For buildings exceeding 600 square metres

Review of Proposed Alternative Solutions: \$ 1000.00 - \$3000.00

(whether approved or not the fee will be charged and depending on complexity and time required the fee will be set by the Administrator)

An Alternative Solution must be presented in a format where objective and performance is documented in a measurable, quantitative way to equal or better prescriptive B.C. Building Code standards.

Re-Plan Checking Fee – \$500.00

If an issued permit is active or application plans have been reviewed and the owner proposes significant modifications to the building whereby the design changes and the value of the work changes regardless of whether the value increases or decreases.

2. APPLICATION FEES

(a) A non-refundable permit application fee shall be charged for all permits except for when the building permit fee is less than the application fee. \$ 200.00

The building permit fee is in addition to this non-refundable application fee.

3. BUILDING PERMIT FEES

<u>Estimated Construction Values</u>	<u>Fee</u>
(a) \$ 1.00 to \$ 1,000;	\$200.00
(b) \$ 1,000 to \$ 200,000	\$200 plus \$10.00 per \$1,000 up to \$200,000
(c) Exceeding \$200,000	As (b) above then \$6.00 per \$1,000 value construction of excess of \$200,000

Building permit fees may be refunded only upon written request from the original applicant, up to six (6) months from the date of issue of the building permit, subject to the following conditions:

- (1) No permit-related work on site has commenced, and
- (2) A reduction of \$100 or twenty percent (20%) of the *permit fee*, whichever is the greater reduction.

Industrial, and Commercial, Institutional Public Buildings

- (a) Fee formula applied to the contract price or if there is no contract, at the cost estimated by the Building Inspector with due regard to the contract price for the most recent work of a similar nature done in the closest proximity to the proposed project. If the applicant disputes the value estimated by the Building Inspector, then the average of two professional appraisals at the cost of the applicant, shall be used.
- (b) Where a professional engineer or architect is retained by the owner to certify that the project design complies with the building regulations, the building fee will be reduced by five (5) percent to a maximum reduction of \$500.00 for any one property.

4. BUILDING RELOCATION

- (a) For a building that is to be moved from location within the municipality to a location outside of the municipality: \$ 200.00

- (b) For a building that is to be moved from a location within the municipality to another location within the municipality:

Base Fee: \$ 200.00 plus:

Fee formula applied to the value of the new foundation plus the value of any upgrading carried out, or required to be carried out by the Building Inspector.

- (c) For a building that is to be moved from a location outside the municipality to a location within the municipality:

Fee calculated as follows:

- i. \$50 per hour, plus
- ii. Normal traveling expenses for two persons, for all traveling and inspection time spent in reaching and inspecting the building at the site from which it is to be removed, (both (a) and (b) are to be submitted with the application for permit, and are not refundable), plus
- iii. fee formula applied to value of the new foundation plus the value of any upgrading carried out, or required to be carried out, by the Building Inspector.

- (d) Mobile or Modular Dwellings: \$50 fee plus .5% of value of foundations and addition

5. OTHER BUILDING PERMIT FEES**(a) Demolition or removal of a building**

- a. Residential Building \$150.00
- b. Commercial Demolition – Apply section 3. Building Permit Fees

(b) Plumbing Fixtures:

Basic Plumbing Permit – includes 1 fixture (minimum fee) \$ 200.00
\$ 10.00 per fixture after first fixture

Fixture includes domestic water heater, DWV trapped rough-in, and trapped industrial equipment.

- (c) Installation of a chimney or a new solid fuel appliance \$ 150.00
- (d) Fire Sprinkler Systems: fee formula applied to actual construction value
- (e) Inspections due to a change of occupancy where no alterations are made \$ 80.00

6. TEMPORARY BUILDING PERMIT

Fee formula applied to the value of building (non-refundable).

7. RE-INSPECTION FEE

For inspections subsequent to the first re-inspection, unless re-inspected
In conjunction with another required construction inspection \$ 100.00

8. SPECIAL INSPECTION FEES

Where a request is made for a: voluntary inspection, change of occupancy
inspection (where no alternations have been made) code compliance or
any other similar special inspection \$ 150.00

9. PERMIT TRANSFER OR ASSIGNMENT FEE

For the transfer or assignment of a building permit–when requested
in writing by the original applicant \$ 200.00

10. PERMIT RENEWAL FEE

Fees & Charges Amendment Bylaw No. 1462, 2025 (Sch. C. 10)
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Where a building permit has expired prior to the project being completed upon
written request by the applicant, the cost of the permit extension shall be
calculated based on the value of the remaining work to complete.

Fee Minimum of \$200 to a maximum of \$500

- (a) Any permit application that was received for plan review prior to the adoption of the Building Bylaw shall pay the permit fees that existed at that time for a period not exceeding 30 days from the date the permit is ready to be issued.

Renewal Fee plus plan re-checking fee \$200.00

11. WORK COMMENCED WITHOUT PERMIT

Where work for which a permit is required by this bylaw has been commenced prior to issuance of a permit, and a stop work order has been posed on that work, the applicant shall pay double the building permit fee prescribed in this Schedule provided that the additional fee shall not exceed: \$ 750.00

12. RESTORATION AND CLEAN-UP SECURITY

- | | |
|------------------------------|-------------|
| (a) Commercial construction | \$ 2,500.00 |
| (b) Residential construction | \$ 500.00 |

13. Construction type and costs per square foot to determine construction value

Type of Construction

Residential: Town/Row Houses
 Semi-detached
 Single Family
 Garage
 Carport
 Open Porch
 Enclosed Porch
 Breezeway
 Solid Wall Log Exterior Walls
 Post and Beam Frame

Cost per Square Foot

As determined by the Building Inspector through application of the RS Means "Square Foot Costs" construction cost reference publications, as amended from time to time.

Mobile Home Additions:

Unfinished, unheated	\$150.00 per square foot
Finished	\$200.00 per square foot

DISTRICT OF 100 MILE HOUSE

Schedule “D” – Business Licenses

LICENSE FEES

- 1 Except where otherwise stated, the fees payable for a new Business License for the first calendar year of the application will be **One Hundred and Twenty Dollars (\$120.00)**, which fee will be reduced to **Eighty Dollars (\$80.00)** in the second and subsequent calendar years.
- 2 The fees payable for a Business License for the first calendar year of the application will be **Eighty Dollars (\$80.00)**, where a person submits an application and commences business after July 31st of the given calendar year.
License fees that remain unpaid after January 31st will be treated as a new application and the appropriate fees shall apply..

- | | |
|--|---------------------|
| 3. Cannabis – Production or Retail Sales | \$ 500.00 |
| 4 Carnivals and Circuses | \$ 175.00/day |
| 5 Farmer’s Market | \$ 80.00 |
| 6 Mobile/Street Vendor | \$ 250.00 |
| 7 Off-Premises Sales | \$ 100.00 per event |
| 8 Rentals & Lodging | |

Fees & Charges
Amendment
Bylaw No.
1462, 2025
(Sch. D. 8. f)

For any person offering for rent or lease of lodging, where more than 2 rooms are available for letting or renting.

- | | |
|--|-----------------------------|
| a) Apartment Houses | \$ 5.00 per unit |
| b) Boarding/Rooming Houses | \$ 2.00 per unit |
| c) Motel-Motor Hotel | \$ 5.00 per unit |
| d) Hotel | \$ 2.00 per room |
| e) Hotel-Coffee House, Dining Room, Banquet Room, Beer Parlor, Liquor Lounge | \$ 50.00 each |
| f) Bed and Breakfast / Short Term Rentals | \$ 120.00 (renewal \$80.00) |

Minimum Business License Fee for Rentals & Lodging shall be **Eighty Dollars (\$80.00)**.

Fees & Charges
Amendment
Bylaw No.
1447, 2025
(Part 9)

The above noted rates will apply to new or existing Business Licenses. License fees that remain unpaid after January 31st of any given year, will be cancelled and anew license will be charged out at the appropriate rates, as calculated above, plus 50%.

- | | |
|---|-----------|
| 9 Special Events | \$ 250.00 |
| 10 Transfer Fee | \$ 35.00 |
| 11 Transfer fee where only a name of a business has changed (ownership and location remains the same) | \$ 10.00 |

DISTRICT OF 100 MILE HOUSE

Schedule “E” – Community Service

1. Administration Fees

- (a) Items requiring reimbursement for municipal services rendered shall include actual cost of labor, overhead for labor, equipment machinery and material costs. An administration cost of 10% shall be added thereto.

2. Airport Fees

- (a) Hanger Fees \$ 1,000.00/annually
plus: additional \$4.00/square metre

3. Cross Connection Control Fees

- | | |
|---|----------|
| (a) Backflow Prevention Assembly Test Tag | \$ 1.50 |
| (b) Backflow Prevention Assembly Test Report Administration Fee | \$ 20.00 |
| (c) Turn On/Off | \$ 40.00 |

4. Culverts

- | | |
|--|-----------------------|
| (a) Access Permit | \$ 50.00 |
| (b) Culverts up to and including 7.0 meters in length | \$ 850.00 |
| (c) Culverts over 7.0 meters to a maximum of 14.0 meters in length | \$120.00/lineal meter |

NOTE: Access culverts will be sized by the Director of Community Services. Flat rate applies to all diameters.

- (d) Ditch Enclosures and Construction

- i. Fees shall be estimated construction cost + 25%.
- ii. Engineering costs shall be borne by the District

5. EV Charger Fees \$ 2.00/hr

6. Garbage/Recycling Collection

- (a) The annual charges for collection of residential garbage and recycling will be determined by way of a tax levy. This levy will be imposed on all properties assessed as “Class 1-Residential” by BC Assessment Authority and will appear as a charge together with the annual property tax notice.
- (b) Trade Waste Container rental and pick up fees as supplied by the Contractor, will be invoiced to the property owner by the Contractor on a monthly basis, and paid directly to the Contractor.

DISTRICT OF 100 MILE HOUSE Schedule “E” – Community Service

7. Memorials

(a) Memorial Bench Program	(existing location / with armrests)	\$ 1,830.00/bench
Memorial Bench Program	(new location / with armrests)	\$ 3,000.00/bench
Additional Plaque		\$ 400.00/each

8. Permit Processing Fees

(a) Signs in Road Right-of-Way	\$ 30.00
(b) Commercial Uses with the Road Right-of-Way	\$ 30.00
(c) Permit Application for Highway Excavation	\$ 20.00

9. Sign Permit Fees

- (a) A permit fee based on the estimated value of the sign and any supporting structure shall be paid prior to issuance of a sign permit with the amount of the fee to be calculated as follows:

Fees & Charges
Amendment
Bylaw No.
1462, 2025
(Sch. E 9 b)

<u>Estimated Value</u>	<u>Fee</u>
\$ 1.00 - \$5,000.00	1% of sign value, with a minimum fee of \$30.00
\$5,000.00 - \$20,000.00	\$50.00 plus 0.75% of sign value over \$5,000
Greater than \$20,000	\$165.00 plus 0.5% of sign value over \$20,000

~~(b) No permit fee is payable when a building permit fee is paid for the sign or sign structure pursuant to the District's building regulation bylaw.~~

10. Storm Sewer Connection

- (a) The connection fee shall be:

- i. For 100mm diameter service \$ 600.00
- ii. For a service connection in excess of 150mm diameter, the fee will be the actual cost of construction with a deposit at the time of application of an amount equal to the estimated cost of construction by the Director of Community Service.
- iii. To connect a disconnected sewer connection, the fee will be the actual cost of construction with a deposit at the time of application, of an amount equal to the estimated cost of construction, plus 10%, as determined by the Director of Community Service.

DISTRICT OF 100 MILE HOUSE
Schedule “E” – Community Service

(b) The administration fee shall be:

i. For each connection irrespective of diameter \$ 60.00

(c) Extra Length and Deep Service Connections

For any service connection which exceeds twenty (20) metres in length, or which has a depth in excess of 3.6 metres over more than half its length, the fee will be the actual cost of construction, plus 10%, with a deposit at the time of application in the amount equal to the estimated cost of the work as determined by the Director of Community Service.

(d) Disconnection Charge

Disconnection from the sewer connection or public sewer \$ 150.00

(e) Building Sewer Installed by Municipality

Where an owner fails to comply with an order to connect to the sewer connection and the work is directed to be done by the Municipality, the entire cost of the work plus a supervision and overhead charge not exceeding 20% of the total amount for labour, equipment and materials will be charged to the owner.

DISTRICT OF 100 MILE HOUSE

Schedule “F” – Financial

1. Accounts Receivable Interest

General Accounts Receivable will be subject to interest being charged at 2% per month on accounts outstanding on the last day of the month following the billing date.

2. Non-Sufficient Funds (NSF) Cheques and Returned Cheques

- | | |
|---|---------------|
| (a) NSF cheque (per cheque fee) | \$ 20.00/each |
| (b) Cheque returned for any other reason | \$ 20.00/each |
| (c) NSF Pre-Authorized Payment (per occurrence) | \$ 20.00/each |

Fees & Charges
Amendment Bylaw
No. 1462, 2025
(Sch. G Replaced)

DISTRICT OF 100 MILE HOUSE Schedule “G” – Fire Services

COST RECOVERY

Section	Description	Cost Recovery
Fire Protection File Searches	File searches for outstanding code violations or infractions on occupancies.	As approved by the Fire Chief.
Cost Recovery for Failure to Notify	Activation of alarm system, failure to notify of testing, repair, maintenance, adjustments or alterations.	\$300.00 per occurrence. Failure to pay results in costs being applied to the property tax of the owner.
Failure to Provide Clearance Within Time on Notice.	Failure to remove an obstruction or provide 1 metre clearance around a fire hydrant within a specified time.	Cost of removal by municipal crews or private contractors and invoiced to the registered owner. Failure to pay results in costs being applied to the property tax of the owner.
Inspection Fee Cost Recovery	Fee charges after second re-inspection during year.	\$300.00 per occurrence failure to pay results in costs being applied to the property tax of the owner.
Excessive False Alarm Incidents	More than two false alarms at an occupancy during a 1 year period where no fire or emergency situations existed, and was not a result of testing, repair, maintenance, adjustments or alterations.	\$300.00 per occurrence after initial 2 false alarms. Failure to pay results in costs being applied to the property tax of the owner.
Hazmat Calls	Response to hazardous materials or dangerous goods incidents, including spills, releases, unknown substances, and any occurrence where hazardous materials are directly involved in a fire, exposed to fire conditions, or present an increased risk to occupants, public or responders.	Fee corresponding with the current fee schedule of the Provincial Emergency Program.
Unpaid Invoices	Cost Recovery invoices that are unpaid after 30 days	25% administration fee on original invoice value.

**DISTRICT OF 100 MILE HOUSE
Schedule “G” – Fire Services
EMERGENCY SERVICES TRAINING CENTRE**

FACILITY RENTAL RATES

Facility Only		\$ 1,000/day +Techs & Safety
	Half day (up to 4 hrs)	\$ 500/session
		\$ 550/session

- Burn Building
- Classroom
- Washrooms/Shower
- Vehicle Extrication Pad
- Natural Gas – Fired Props
 - Car Fire
 - Flammable Liquid Fire – 100 sq. ft. pan
 - Garbage Dumpster
 - BLEVE
 - Broken Meter
 - Hazardous Material Tanker

BURN BUILDING ONLY <i>(WorksafeBC and NFPA Compliant)</i>	\$ 500/day +Techs & Safety
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Gas Props Only	\$ 400/day + Techs & Safety
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Fire practice Special – Burn Props Only (2 hr. weekday evening sessions) Fire Engine	\$ 100/session
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Fire Apparatus
\$ 500/day/apparatus as per NFPA 1403 Live Fire Standards for Water Supply

Classroom Only	\$ 150/day
➤ Meeting Night Special (2hrs, plus any requested consumables)	\$ 30/night

**DISTRICT OF 100 MILE HOUSE
Schedule “G” – Fire Services
EMERGENCY SERVICES TRAINING CENTRE**

ADDITIONAL FEES (if required)

- | | | |
|--|----|----------------|
| ➤ Instructor/Evaluator (1 to 5 ratio) | \$ | 300/day |
| Practice night | \$ | 35/hr |
| ➤ Live Fire Tech | \$ | 240/day |
| Includes Safety (2 required) | | |
| ➤ Practice night | \$ | 30/hr |
| ➤ Fire Extinguisher for Training Purposes @ current re-charge Rates/size (must be arranged for in advance) | | |
| ➤ Foam @ actual replacement cost + freight (must be arranged for in advance) | | |
| ➤ Lunches can be provided for on a contract basis (must be arranged for in advance) | | |

All Life Fire Training must be conducted as per the ESTC Policies and all Live Fire Instructors must be qualified to instruct (NFPA 1001, Fire Service Instructor 1 and the ESTC Instructor Course or recognized by the COTR, or JIBC or VIERA as a live fire instructor, NFPA 1403) and approved by the District of 100 Mile House Fire Chief. Live Fire Techs and Safety Officers must be qualified and approved by the District of 100 Mile House Fire Chief.

DISTRICT OF 100 MILE HOUSE

Schedule “H” – Land Use and Development

1. Zoning Bylaw Amendments

- (a) Application Fee* \$ 800.00
(to be paid at the time of application)
- (b) Refundable fee of \$400.00 if the application does not proceed to a public hearing and public notice.

2. Official Community Plan Amendments

- (a) Application fee* \$ 800.00
(to be paid at the time of application)
- (b) Refundable fee of \$400.00 if the application does not proceed to a public hearing and public notice.

3. Official Community Plan and Zoning Amendment (Joint Application)

- (a) Application fee* \$ 1,000.00
(to be paid at the time of application)
- (b) Refundable fee of \$400.00 if the application does not proceed to a public hearing and public notice.

4. Development Permits

Non-Refundable application fee (to be paid at the time of application)

- (a) For works up to \$100,000 value \$ 300.00
- (b) For works between \$100,000 and \$500,000 value \$ 400.00
- (c) For works greater than \$500,000 value \$ 500.00
- (d) For amendment to existing Development Permit \$ 100.00

5. Development Variance Permits

- (a) Application fee* \$ 400.00
(to be paid at time of application)
- (b) Refundable fee \$150.00 if application does not proceed to advertising.

6. Board of Variance

- (a) Non-refundable application fee \$ 400.00
(to be paid at time of application)

DISTRICT OF 100 MILE HOUSE

Schedule “H” – Land Use and Development

7. Land Use Application – Subdivision of Land, Conversion of Strata of Existing Building or Bare Land

- | | |
|---|---------------------------|
| (a) Non-refundable application fee | \$ 500.00/1-4 units |
| (to be paid at the time of application) | \$ 125.00/each additional |
| (b) Preliminary Layout Review extension fee | \$ 250.00 |
| (c) Substantial revision fee | \$ 250.00/each revision |
| (d) Site Disclosure Statement fee | \$ 100.00 |
| (e) Inspection fee | |
| 2% of estimated construction costs, as determined by consulting engineer. | |
| (Applicable to the works that will become owned by the District) | |
| (f) Servicing Agreement (Interest rate payable) | Prime Plus 2% |

8. Road Closure Application

- | | |
|--|-----------|
| (a) Non-refundable application fee | \$ 100.00 |
| (to be paid at the time of application) | |
| (b) Non-refundable processing fee | \$ 500.00 |
| (to be paid at time of submitting the Offer to Purchase) | |

9. ALR Exclusion Application

- | | |
|--|-------------|
| (a) Non-refundable Expression of Interest fee | \$ 250.00 |
| (b) Non-refundable ALR Exclusion Application fee | \$ 1,000.00 |
| (c) Non-refundable public consultation fee | \$ 250.00 |
| (d) Non-refundable notice fee | \$ 500.00 |
| (e) | |

10. Mobile Home Park Application

- | | |
|--|------------------|
| (a) Non-refundable Mobile Home Park Application fee | \$ 250 plus \$50 |
| per mobile Home pad (to be paid at the time of application) | |
| (b) Renewal fee | \$ 250 |
| (c) Substantial revision fee | \$ 250 |
| (d) Collector's Certificate for Transport Purposes | \$ 25/each |
| Accompanies the application to Transport (Relocate a mobile home | |

11. Illegal Suite

- | | |
|---|-------------------|
| (a) Placing & discharging notice on title | Actual Cost + 15% |
|---|-------------------|

12. Other Fees

- (a) Any additional costs, including but not limited to advertising, legal survey, preparation and registration of restrictive covenants, statutory rights of way, road closure and disposition. District's legal fees, District's agent fees, taxes, etc. which are required in the processing of any of the applications listed in this Schedule H are payable by the applicant, together with an administrative fee of 15% of that amount.

*includes advertising costs.

13. Shipping Containers

(a) Application Fee	\$100.00
(b) Security Deposit	\$1,000.00

Fees & Charges
Amendment Bylaw
No. 1462, 2025
(Sch. H 13)

DISTRICT OF 100 MILE HOUSE Schedule “I” – Liquor License

- | | |
|--|------------------|
| 1. Amendments to existing Liquor Licenses ** | \$ 1,000.00/each |
| 2. New Liquor License | \$ 1,000.00/each |

\$600 will be refunded where a “no comment” resolution is passed

- | | |
|---|------------------|
| 3. New Retail Cannabis Sales License | \$ 1,500.00/each |
| 4. Amendments to existing Retail Cannabis Sales License | \$ 1,500.00/each |

Retail Cannabis Licensing fees are non-refundable

Fees & Charges
Amendment Bylaw
No. 1462, 2025
(Sch. J Replaced)

DISTRICT OF 100 MILE HOUSE

Schedule “J” – Parks

1. Parks

	Non-Refundable Booking Fee	Refundable Deposit
(a) Park Events: Private/Commercial/Public Use (eg: weddings, charity fund raising music festivities)	\$25.00	\$ 150.00
(b) Multi-Authority: (Use-All)	\$25.00	\$ 150.00
(c) Serving of Alcoholic Beverages: (Use-All)	\$25.00	\$ 200.00
(d) All Other Uses: (Use-All)	\$25.00	\$ 150.00

NOTE: * “Charity” use is defined as an event where at least 95% of all net proceeds go to a recognized charity.

**** Where any vehicular traffic is used for events the Refundable Damage Deposit shall be increased to \$1,000.00.****

Amendment Bylaw No.
1440, 2025
Replaced Schedule “K”
Amendment Bylaw No.
1462, 2025
Replaced Schedule “K”
Amendment Bylaw No.
1468, 2025 Replaced
Schedule K”

DISTRICT OF 100 MILE HOUSE Schedule “K” – Utilities

1.Sewer Connection

(a) Non Refundable Application Fee

Domestic Service	\$ 20.00
Commercial Service	\$ 40.00

(b) Connection Fee

4" Service Connection	\$ Actual Cost
Pre-Serviced Lots	\$ 905.00 flat fee

Applied parameters are:

- a) Length does not exceed 45 feet (13.72m)
- b) Removal and replacement of concrete and asphalt at additional actual costs.

(c) Other Connection Fees

All other connections are to be charged out at actual cost of labour including all benefits related thereto, equipment and materials and an administration fee of ten percent (10%) of the labour, equipment, and materials, with the estimated cost being deposited with the Collector on application. Where the work involves the disruption of asphalt or other hard road or sidewalk surface, the costs shall include the removal and replacement of that surface.

AND FURTHER, the District reserves the right to refuse to make main extensions and install service pipe to a customer's property line under frost conditions that would, in the opinion of the District, make such undertaking impractical. If the customer still requests an extension or installation under frost conditions, then, if approved by the District, the customer shall deposit with the District, in advance of construction, an amount equal to the estimated cost of the installation, and any difference between the deposit and actual costs shall be either refunded to or paid by the customer.

2. Sewer Rates – Quarterly Billing

Effective January 1st, 2026

Residential (per unit)	\$ 94.40
Includes duplex, triplex, fourplex, fiveplex, mobile home, apartment, suite, secondary suite, strata unit)	
Beauty / Barber Shop/ Pet Grooming (per chair) (Min. 2 chairs)	\$ 40.10
Commercial (per washroom)	\$ 55.70
Restaurant / Café / Deli (per seat) (Min. 6 seats)	\$ 10.50
Car Wash (per bay)	\$ 159.50
Public Assembly (per washroom)	\$ 57.35
(Includes Church, Arena, Library, Public use Halls and Clubs)	
Public Assembly (per kitchen)	\$ 57.35
Laundromat (per washer)	\$ 49.80
Hotel / Motel / Full Hook up Campsite / Care Home (per room)	\$ 24.90
Hospital (per bed)	\$ 95.75
School / Daycare (per instructional room)	\$ 95.75
Sani Station	\$ 270.05
Service Station	\$ 297.00

* a washroom is defined as a toilet and a sink

3. Water Connection

(a) Non Refundable Application Fee

Domestic Service	\$ 20.00
Commercial Service	\$ 40.00

(b) Connection Fee

20m (3/4") Service Connection	\$ Actual Cost
Pre-Serviced Lots	\$ 925.00 flat fee

Applied parameters are:

- a) Length does not exceed 50 feet (15.2m)
- b) Removal and replacement of concrete and asphalt at additional actual costs.

(c) Other Connection Fees:

All other connections are to be charged out at actual cost of labour including all benefits related thereto, equipment and materials and an administration fee of ten percent (10%) of the labour, equipment, and materials with the estimated cost being deposited with the Collector on application. Where the work involves the disruption of asphalt or other hard road or sidewalk surface, the costs shall include the removal and replacement of that surface.

(d) Water Turn-On/Turn Off:	\$50.00 for each turn on or turn off
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(e) Service Pipes

Extra Inspection requirement due to defective service work or work not ready for inspection	\$ 30.00
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(f) DISCONTINUATION OF SERVICE

Reconnection as a result of disconnection for violation of the provision of the current Water Rates & Regulations Bylaw, payable in advance.	\$ 50.00
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4. Water Rates – Quarterly Billing

Effective January 1st, 2026

Residential (per unit)	\$ 134.90
Includes duplex, triplex, fourplex, fiveplex, mobile home, apartment, suite, secondary suite, strata unit)	
Beauty / Barber Shop / Pet Groomer (per chair) (Min. 2 chairs)	\$ 57.25
Commercial (per washroom*)	\$ 79.60
Restaurant / Café / Deli (per seat) (Min. 6 seats)	\$ 15.00
Car Wash (per bay)	\$ 227.90
Public Assembly (per washroom*)	\$ 81.90
(Includes Church, Arena, Library, Public use Halls and Clubs)	
Public Assembly (per kitchen)	\$ 81.90
Laundromat (per washer)	\$ 71.15
Hotel / Motel / Full Hook up Campsite / Care Home (per room)	\$ 35.55
Hospital (per bed)	\$ 136.80
School / Daycare (per instructional room)	\$ 136.80
Service Station	\$ 424.30

* a washroom is defined as a toilet and a sink

Commercial Metered (Minimum Charge)

20 mm meter	\$ 148.40
25 mm meter	\$ 181.65
40 mm meter	\$ 362.90
50 mm meter	\$ 527.90
Hospital	\$ 527.90
Standpipe	\$ 39.10
Hydrants	\$ 93.05

Usage Rate (Per 1,000 Gallons)

Up to 5,000 Gallons	\$7.15
5,001 to 30,000 Gallons	\$ 7.30
Over 30,000 Gallons	\$ 7.75

Fire Hose Connection

1 ½" (40 mm) diameter outlet	\$ 33.35
2 ½" (65 mm) diameter outlet	\$ 66.10

Sprinkler System Connection

Up to 4" (100 mm) diameter connection	\$ 135.00
6" (150 mm) diameter connection	\$ 192.00
Other: Per Fixture	\$ 13.60

****NOTE: Full "economic rate" to be charged on all public recreation facilities (ballfields, parks, soccer fields).****

5. BULK WATER RATES

a)	Account Access Fee	\$ 100.00
b)	Bulk Water	\$ 0.02/litre

Amendment Bylaw No.
1462, 2025
Replaced Schedule “L”

DISTRICT OF 100 MILE HOUSE
Schedule “L”
Municipal Facilities & Events Bookings

COMMUNITY HALL

1. Booking Fees (non-refundable)	\$ 25.00
2. Day rental – 8 hours or more	\$ 400.00
3. Half day rental – 8am-3pm or 4pm – 12pm	\$ 250.00
4. Hourly rate up to 4 hours (over 4 hours goes to the half day rate or full day rate)	\$ 50.00/hr
5. Kitchen only	\$ 80.00
6. Bar area only	\$ 60.00
7. Damage Deposit - (refundable)	\$ 500.00
8. Key Deposit (refundable)	\$ 35.00

Booking Fees are payable at the time of booking to secure venue for selected date.

Balance of fees are due and payable 30 days prior to the event. Cancellations less than 30 days prior to the event will receive a refund for the damage deposit only

MARTIN EXETER HALL

1. Booking Fees (non-refundable)	\$ 25.00
2. Upstairs Theater Hourly	\$ 70.00
3. Upstairs Daily	\$ 425.00
4. Upstairs Weekly	\$ 875.00
5. Basement Theater Hourly	\$ 25.00
6. Basement Theater Daily	\$ 125.00
7. Basement Theater Weekly	\$ 475.00
8. Clean Up Fee	\$ 25.00/hr
9. Damage Deposit – (refundable)	\$ 500.00
10. Key Deposit (refundable)	\$ 35.00

Booking Fees are payable at the time of booking to secure venue for selected date.

Balance of fees are due and payable 30 days prior to the event. Cancellations less than 30 days prior to the event will receive a refund for the damage deposit only

AIRPORT RENTAL

1. Booking Fee (non-refundable)	\$ 25.00
2. Apron only	\$ 250.00/day
3. Apron and runway	\$ 500.00/day
4. Damage deposit (refundable)	\$ 500.00

Registered Not-For-Profit group/society Fly-In or Air Show – No charge except for damage deposit.

PARADE/TEMPORARY ROAD CLOSURE

- | | |
|--|-----------|
| 1. Booking Fee (non-refundable) | \$ 25.00 |
| 2. Damage Deposit (refundable) | \$ 500.00 |

Registered Not-For-Profit group/society – No charge