DISTRICT OF 100 MILE HOUSE

COMMITTEE OF THE WHOLE

TO BE HELD IN DISTRICT COUNCIL CHAMBERS

Tuesday, November 24th, 2026, AT 3:30 PM

	CALL TO ORDER Mayor to call the Committee of the Whole meeting to order at 3:30 PM.
A.	**APPROVAL OF AGENDA:**
	A1 **BE IT RESOLVED THAT** the November 24th, 2026, Committee of the Whole agenda be approved.
B.	**INTRODUCTION OF LATE ITEMS**
C.	**DELEGATIONS:**
D.	**UNFINISHED BUSINESS:**
E.	**CORRESPONDENCE:**
F.	**STAFF REPORTS:**
2027 Council Regular & COW Meeting Schedule	**F1** **BE IT RESOLVED THAT** the memo dated November 15th, 2026 from Administration regarding the 2027 Council Schedule be received. ***Council discussion and direction requested***

Economic Development Discussion	**F2** **BE IT RESOLVED THAT** the 100 Mile House Economic Development Strategy 2021 and Beyond Implementation Plan be received. ***Council discussion and direction requested***
District of 100 Mile House Council Committees	**F3** District of 100 Mile House Council to discuss current committees in place and appointments.
G.	**BYLAWS:**
H.	**OTHER BUSINESS:**
I.	**QUESTION PERIOD:**
	ADJOURNMENT:
	J1 **BE IT RESOLVED THAT** the Committee of the Whole meeting of November 24th, 2026 adjourn: PM:

"Committee of the Whole" *means a committee comprised of all Council Members of the District of 100 Mile House to consider and recommend on matters of the Districts' business. The Committee sits in a deliberative rather than a legislative capacity, for informal debate and preliminary consideration of matters awaiting action.*

F1

DISTRICT OF 100 MILE HOUSE

M E M O

Date: November 15th, 2026

To: Mayor & Council

From: Administration

Subject: 2027 Council Regular & COW Meeting Schedule

Pursuant to Section 127 of the Community Charter (notice of council meetings), Council must prepare annually on or before December 20th a schedule of the dates, times and place of regular Council meetings and must make the schedule available to the public by posting it at the Public Notice Posting Places.

The proposed regular meeting schedule for the 2027 calendar year has been provided for Council's review and discussion.

Committee of the Whole (COW) meetings have traditionally been scheduled on the fourth Tuesday of each month at 4:00 PM. While scheduling COW and Regular Council meetings back-to-back is convenient for Council, it can sometimes limit discussion in order to keep meetings on schedule. Council may wish to consider scheduling COW meetings on a separate day to allow for more flexibility and discussion.

Council direction is requested on the proposed 2027 Council Meeting Schedule to allow staff to finalize the schedule in preparation for the December 8, 2026, Regular Council meeting.

Thank you.

T. Boulanger, CAO

DISTRICT OF
100 Mile House

2027 Council Meetings

Council meetings are generally held the second and fourth Tuesday of the month commencing at 5:30 p.m. in Council Chambers, 385 Birch Avenue (Fourth Street Entrance).

January

Su	Mo	Tu	We	Th	Fr	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

February

Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28						

March

Su	Mo	Tu	We	Th	Fr	Sa
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28	29	30	31			

April

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25	26	27	28	29	30	

May

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9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
20	31					

June

Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

July

Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
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11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

August

Su	Mo	Tu	We	Th	Fr	Sa
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15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

September

Su	Mo	Tu	We	Th	Fr	Sa
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12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

October

Su	Mo	Tu	We	Th	Fr	Sa
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17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

November

Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6
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14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

December

Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

District Council Meetings
SCJC (Unconfirmed)
NCLGA / UBCM
Holiday

The District of 100 Mile House tries to assure the accuracy of all information presented, please confirm all information before making any decisions based on it. Please contact the District by calling (250) 395-2434 or email district@100milehouse.com

Committee of the Whole (COW) meetings held the fourth Tuesday of the month at 4:00 PM

100 Mile Development Corporation and additional meetings held as needed. Calendar subject to change.

Time and Location of Meetings

6. (1) All Council meetings must take place within the District Council Chambers except when Council resolves to hold meetings elsewhere.

(2) Regular Council meetings must:

(a) be held on Tuesdays the dates and times shall be established by Council resolution on or before December 15th of each year for the subsequent year;

(b) be adjourned not later than three (3) hours after being called to order unless Council resolves to proceed beyond that time in accordance with section 27;

(c) if the day in 2(a) falls on a statutory holiday, the regular meeting will be held on the next business day.

F2

District of
100 MILE HOUSE

COUNCIL REPORT
File No. 570-01

Regular Council Meeting
Nov. 24, 2026

REPORT DATE: Nov. 19, 2026

TITLE: Economic Development Update & Discussion

PREPARED BY: J. Doddridge, Director Economic Development & Planning

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PURPOSE: To provide an Economic Development update to Council and seek Council direction for Economic Development priorities

RECOMMENDATION: Recommended Resolution:

BE IT RESOLVED THAT the 100 Mile House Economic Development Strategy: 2021 and Beyond Implementation Plan be received.

BACKGROUND INFORMATION / DISCUSSION:

Staff will provide some background to Economic Development activities and walk through the recommendations contained in the District's Economic Development Strategy with a focus on providing an update. Then discussion is encouraged on Council's Economic Development priorities and direction for staff moving forward.

OPTIONS: N/A

BUDGETARY IMPACT: N/A

LEGISLATIVE CONSIDERATIONS (Applicable Policies and/or Bylaws): N/A

ATTACHMENTS: 100 Mile House Economic Development Strategy: 2021 and Beyond Implementation Plan

Prepared By: Doddridge **Date:** Nov. 19/26
J. Doddridge, Dir Ec Dev & Planning

Reviewed By: **Date:** Nov. 20. 26
T. Boulanger, CAO

100 Mile House
Economic Development Strategy
2021 and Beyond



IMPLEMENTATION PLAN

Canada
BRITISH COLUMBIA
This program is funded by the Government of Canada
and the Province of British Columbia.

DISTRICT OF
100 Mile House



Implementation Plan

Appendix 2: Monitoring the Strategy – Activity Assessment

Monitoring the implementation of the strategy is critical and can help to secure funding for future initiatives and secure support for a longer-term economic development program.

The following table should be completed every six months. It can be used to provide updates to partners including Council, CRD, Community Futures, Chamber of Commerce, and the Province of BC. Each year, the table could be posted online as part of a basic monitoring report to area residents. Each strategy item should be assigned a status so that everyone is aware of what stage the project is at. The project status should be simple, and we recommend the following:

- Behind Schedule
- On Schedule
- Cancelled
- Delayed
- Ongoing (for those initiatives that continue from year to year – i.e. BRE or communications).
- Completed

Initiative	Planned Timing	Status	Notes/Updates
1. **Economic Development Advisory Panel (EDAP)**	Short-Term (0 – 18 months)	Not Started	
2. **Economic Development Advisory Panel Training**	Short-Term (0 – 18 months)	Not Started	
3. **Review and Enhance Community Transition Assistant Position**	Short-Term (0 – 18 months)	Complete	2021-2024
4. **Create Regular Communications**	Short-Term (0 – 18 months)	Complete & Ongoing	



5. Leverage Resources and Capacity through Partnerships	Long-Term (2023 and beyond)	Complete & Ongoing	CRD, CCCTA, UNBC, Province, partnership projects
6. Raise 100 Mile House's Profile	Long-Term (2023 and beyond)	Complete & Ongoing	Developed social media campaigns, media presence
7. Complete a BC Rural Dividend Application	Short-Term (0 – 18 months)	Completed	REDIP application submitted (C Hall upgrades)
8. Create a Community Profile	Short-Term (0 – 18 months)	Completed	
9. Investment Attraction and Economic Development Activities	Long-Term (2023 and beyond)	Ongoing	Several Ec Dev materials have been developed & completed
10. Land and Building Inventory	Long-Term (2023 and beyond)	Not Started	Considering value & feasibility
11. New Resident and Relocation Package	Long-Term (2023 and beyond)	Completed	Relocation Guide complete
12. Business and Resource Directory	Long-Term (2023 and beyond)	Not Started	Researched, Tourism Task Force may pursue
13. Establish a "100 Mile House BusinessCounts" Program	Short-Term (0 – 18 months)	Not Started	BRE program, db, one-on-one business meetings, hybrid BW
14. Supportive Local Government Policies	Long-Term (2023 and beyond)	Ongoing	Sign bylaw, OCP, ZB underway
15. 100 Mile BusinessCounts Workshop Series	Long-Term (2023 and beyond)	Partial Start	Host Business Workshops? CF, duplication, no unmet need
16. Create a Vibrant and Lively Downtown by Creating a Downtown Business Alliance	Long-Term (2023 and beyond)	Not Started	relevance? Chamber? no call from businesses



17. Create an Environment that Encourages Entrepreneurship	Long-Term (2023 and beyond)	Ongoing	Featured a Business Spotlight as pilot- discontinued
18. Utilize Revitalization Tax Exemption to Encourage Development	Short-Term (0 – 18 months)	Not Started	BFIP in place (except 2023)
19. Further Enhancement of the Façade Improvement Program	Long-Term (2023 and beyond)	Not Started	BFIP is never fully subscribed value of enhancement?
20. Continue to Support Immigrant Business Attraction	Long-Term (2023 and beyond)	Complete Suspended	Paused participation
21. Connectivity Partnership	Long-Term (2023 and beyond)	Underway	CRD has made considerable progress, connectivity
22. Resident and Remove Worker Attraction	Long-Term (2023 and beyond)	Ongoing	Remote worker material, Make the Move, new marketing
23. Remote Worker BusinessCounts Co-Working Space	Long-Term (2023 and beyond)	Not Started	demand?
24. Housing and Residential Development	Long-Term (2023 and beyond)	Ongoing	HNR, Prov'l housing leg, ongoing housing dvpt
25. Residential and Commercial Developer Attraction	Long-Term (2023 and beyond)	Not Started	Developers are here, demand for trades still high
26. Support Senior Housing Needs	Long-Term (2023 and beyond)	Ongoing	HNA, developer communications
27. Enhancing and Communicating Public Amenities	Long-Term (2023 and beyond)	Ongoing	TAI, Wayfinding signage
28. Expand Festivals and Events	Long-Term (2023 and beyond)	Ongoing	March Into Spring, Music in the Park, Event Planning Guide



29. Incorporate Inclusion and Respect for Cultural Diversity	Short-Term (0 – 18 months)	Ongoing	Extra focus in OCP
30. Wayfinding	Long-Term (2023 and beyond)	Completed	Wayfinding Strategy and implementation complete
31. Cohesive and Coordinated Tourism Partnerships	Long-Term (2023 and beyond)	Ongoing	Tourism Forum 2024, Tourism Task Force
32. Tourism Inventory	Long-Term (2023 and beyond)	Completed	Inventory complete, ongoing improvements visitor website
33. Agriculture Sector Growth Strategy	Long-Term (2023 and beyond)	Ongoing	Partnering with CRD, project building ag strength Cariboo
34. Explore Opportunities for Year-Round Local Grown Products	Long-Term (2023 and beyond)	Not Started	
35. Agriculture Public Awareness	Long-Term (2023 and beyond)	Not Started	District role? support Farmer's Market
36. Explore the Feasibility of a Local Abattoir Cooperative	Long-Term (2023 and beyond)	Not Started	District priority? role?
37. Leverage the Community Forest to Support Sector Sustainability	Long-Term (2023 and beyond)	Underway	Long term strategic plan n/a, CFoR support local initiatives
38. Work with the Sector to Retain Facilities and Increase Competitiveness	Long-Term (2023 and beyond)	Underway	The Path Forward, New opportunities explored
39. Establish a Robust Shop Local Program	Long-Term (2023 and beyond)	Underway	Shop Local strategic support, survey, promotion
40. Establish a First Impression Retail Assessment Program	Long-Term (2023 and beyond)	Complete	Basket of Goods, identify product gaps, opportunities



41. Build Retail Capacity	Long-Term (2023 and beyond)	Ongoing	Basket of Goods
42. Expand Retail Sector	Long-Term (2023 and beyond)	Ongoing	Business Opportunity Scan, target retailers
43. Prepare an Economic Disaster Recovery and Resiliency Plan	Short-Term (0 – 18 months)	Not Started	Informal progress: comm's, Ec Dev staff in EOC,

F3

Council Liaison to Exeternal Agencies		Appointed
Cariboo Regional District	Mayor Jurek	Nov.10.2026
Alternate	Councillor Mingo	
NDI Reg. Advisory Committee	Mayor Jurek	Nov.10.2026
Alternate	Councillor Holzapfel	
Tourism Task Force	Councillor Barnett	
South Cariboo Joint Committee	***All of Council***	N/A
Chamber of Commerce Rep		
Hospital Liaison		
Alternate		
Northern Medical Program Trust (NMPT) Board		
100 Mile House Hospital / ER Task Force		
BC Rail		
Council Liaison to Internal		
Collective Bargaining Agreement		
Accessibility Committee	Councillor Barnett	
EcDev Task Force		
No Committees established - Items brought forward to regular Council		
Budget Commiittee	***All of Council***	
Woodlot Management	***All of Council***	
Sewer Frontage Tax/Water	***All of Council***	
Community Forest	***All of Council (Board)***	

No Formal Committees In Place (On previous lists)		
RCMP	Mayor	
Alternate	Councillor	
Safety Committee	Councillor	
Treaty Advisory Committee	Mayor	
Alternate	Councillor	
Community Volunteer Development	Councillor	
Acting Mayors		
Councillor Mingo	Nov 10 2026 - Nov 30 2027	Nov.10.2026
Councillor Barnett	Dec 2027 - Feb 27 2028	Nov.10.2026
Councillor Holzaplel	March 2028 - November 2029	Nov.10.2026
Councillor Filtness	Dec 2029 - Nov 30 2030	Nov.10.2026

PART 9 - COMMITTEES

Duties of Standing Committees

45. (1) Standing committees must consider, inquire into, report, and make recommendations to Council about all of the following matters:

(a) matters that are related to the general subject indicated by the name of the committee;
(b) matters that are assigned by Council;
(c) matters that are assigned by the Mayor.

(2) Standing committees must report and make recommendations to Council at all of the following times:

(a) in accordance with the schedule of the committee's meetings;
(b) on matters that are assigned by Council or the Mayor,
  (i) as required by Council or the Mayor, or
  (ii) at the next Council meeting if the Council or Mayor does not specify a time.

Duties of Select Committees

46. (1) Select committees must consider, inquire into, report, and make recommendations to Council about the matters referred to the committee by the Council.

(2) Select committees must report and make recommendations to Council at the next Council meeting unless Council specifies a different date and time.

Schedule of Committee Meetings

47. (1) At its first meeting after its establishment of standing or select committee must establish a regular schedule of meetings.

(2) The chair of the committee may call a meeting of the committee in addition to the scheduled meetings or may cancel a meeting.

Notice of Committee Meetings

48. (1) Subject to subsection (2), after the committee has established the regular schedule of committee meetings, including the times, dates and places of the committee meetings, notice of the schedule must be given by:

(a) posting a copy of the schedule at the Public Notice Posting Place; and
(b) providing a copy of the schedule to each member of the committee.

(2) Where revisions are necessary to the annual schedule of committee meetings, the Corporate Officer must, as soon as possible, post a notice at the Public Notice Posting Place which indicates any revisions to the date, time and place or cancellation of a committee meeting.

(3) The chair of the committee must cause a notice of the day, time and place of a meeting called under section 48(2) to be given to all members of the committee at least 12 hours before the time of the meeting.

Attendance at Committee Meetings

49. Council members who are not members of a committee may attend the meetings of the committee.

Minutes of Committee Meetings to be Maintained and Available to Public

50. Minutes of the proceedings of a committee must be

(a) legibly recorded,
(b) certified by the Corporate Officer,
(c) signed by the chair or member presiding at the meeting, and
(d) open for public inspection in accordance with section 97(1)(c) of the *Community Charter*.

Quorum

51. The quorum for a committee is a majority of all of its members.

Conduct and Debate

52. (1) The rules of the Council procedure must be observed during committee meetings so far as is possible and unless as otherwise provided in this Bylaw.

(2) Council members attending a meeting of a committee, of which they are not a member, may participate in the discussion only with the permission of a majority of the committee members present.

(3) A motion made at a meeting of a committee is not required to be seconded.

Voting at Meetings

53. Council members attending a meeting of a committee of which they are not a member must not vote on a question.

PART 10 – GENERAL

54. If any section, subsection or clause of this bylaw is for any reason held to be invalid by the decision of a court of competent jurisdiction, such decision will not affect the validity of the remaining portions of this bylaw.

55. This bylaw may not be amended or repealed and substituted unless Council first gives notice in accordance with section 94 of the *Community Charter*.

56. This District of 100 Mile House Council Procedure Bylaw No. 939, 2004, is repealed in its entirety.

READ A FIRST, SECOND AND THIRD TIME THIS 13th day of November, 2018.

ADOPTED THIS 11th day of December , 2018.

Mayor

Corporate Officer

3.8 Council Liaison to External Agencies

Policy

The District of 100 Mile House Council has a responsibility to participate in various regional government boards, committees or commissions. Council may assign a member to participate on the board or as a member to the committee established by outside agencies. This policy does not apply to committees or boards that are established by Council.

This policy is to establish guidelines for the appointment of Council representatives to regional government board or outside agency committees/boards, and to clarity the roles and responsibilities.

Appointments

1. Council will appoint members to a Regional Government Board and/or membership agency as required by the applicable statutes, bylaws or policies governing that organization or body, for the purpose of actively represent the financial or other interest of the District (as opposed to attending a liaison role).

2. Council may appoint a Council representative or liaison to various Outside Agencies upon request to facilitate ongoing communication between Council and the Outside Agency on matters concerning the District.

3. When determining appointments, Council may consider factors such as schedule availability, areas of interest, personal interest, expertise or education and potential conflicts of interest.

4. Requests from an Outside Agency should be made in writing addressed to Mayor and Council. Requests will be reviewed by Council to ensure alignment with Council's strategic plans and goals, and may not be fulfilled.

5. Council liaisons are not typically appointed to neighbourhood associations, sporting clubs, ratepayers associations, political advocacy groups, service clubs or religious groups. Any such community group is welcome to invite members of Council as guests to meetings and events.

Roles and Responsibilities

1. A member of Council that is appointed to a Regional Government Board as a member or alternate will participate fully in the business of the board. There is no conflict for a Council member who is appointed to sit on such a board who then participates in debate or discussion at the Council table about the District's continuing involvement in such a regional function, or any other debate related to Council's involvement with said Board.

2. The role of a Council liaison to an Outside Agency is to provide an impartial communication conduit between said Agency and Council.

3. The liaison is not empowered to make decisions or commitments on behalf of Council, unless that person has received express authority to do so from Council, or unless the matter has been previously approved through Council resolution or established District policy.

4. The Council liaison attending a Committee meeting shall not participate in any voting as doing so may put the District in a position of conflict.

5. The Council liaison must not participate in Committee meetings that deal with personnel, legal matters, or other confidential matters of the Committee such as negotiations with the District. Doing so may put the Council liaison in a position of conflict with respect to matters that come before Council having to do with that group.

6. The Council liaison may, at their discretion, provide a verbal update to Council and the public regarding the Outside Agency at a Regular Council meeting during the "Mayor's Report" section of the Agenda.