DISTRICT OF 100 MILE HOUSE

AGENDA FOR THE REGULAR MEETING OF THE MUNICIPAL COUNCIL TO BE HELD IN MUNICIPAL COUNCIL CHAMBERS Tuesday, November 24th, 2026 at 5:30 PM

	CALL TO ORDER
	Meeting to be called to order at 5:30 PM
A.	**APPROVAL OF AGENDA:**
	A1 **BE IT RESOLVED THAT** the November 24th, 2026 Regular Council agenda be approved.
B.	**INTRODUCTION OF LATE ITEMS AND FROM COMMITTEE OF THE WHOLE:**
C.	**DELEGATIONS / PUBLIC HEARING:**
D.	**MINUTES:**
Regular (Inaugural) Nov. 10th, 2026	**D1** **BE IT RESOLVED THAT** the minutes of the Regular Council meeting of November 10th, 2026 be adopted.
E.	**UNFINISHED BUSINESS:**
F.	**MAYOR'S REPORT:**
G.	**CORRESPONDENCE:**

2027 Grad Parade	**G1** **BE IT RESOLVED THAT** the correspondence from the PSO Dry Grad Society be received be received; and further **BE IT RESOLVED THAT** the Council of the District of 100 Mile House approve the PSO graduation parade route through the downtown core of 100 Mile House into Centennial Park on Saturday, June 19th, 2027, between 1:00 pm and 2:30 pm; and further **BE IT RESOLVED THAT** the PSO Grad Committee be directed to work closely with the District of 100 Mile House Community Services Dept. to coordinate the event. ***Council direction required regarding the request to waive applicable fees.***
2027 – 2028 Chamber of Commerce Parade Requests	**G2** **BE IT RESOLVED THAT** the applications to hold a public event from the Chamber of Commerce regarding a Back in the Boot Western Week parade and the 2027 and 2028 annual Christmas parades be received; and further **BE IT RESOLVED THAT** the Council of the District of 100 Mile House Council approve the parade route and road closures of Birch Avenue from First Street to Fifth Street on June 26th, 2027 between the hours of 12:00 pm and 1:00 pm **and** November 26th, 2027 **and** November 24th, 2028 between the hours of 4:30 PM and 7:00 PM to accommodate the parades; and further **BE IT RESOLVED THAT** the Chamber of Commerce be directed to coordinate all activities with the District of 100 Mile House Community Services.
FYI Correspondence	**G3** **BE IT RESOLVED THAT** the November 24th, 2026 For Information Correspondence be received.
H.	**STAFF AND COMMITTEE REPORTS:**
Banking Service Agreement Renewal - RBC	**H1** **BE IT RESOLVED THAT** the District of 100 Mile House Council approve the 2026 – 2031 banking service agreement with the Royal Bank of Cananda.

FireSmart Monthly Report	**H2** **BE IT RESOLVED THAT** the FireSmart October 2026 monthly report be received.
RFQ 2026-001	**H3** **BE IT RESOLVED THAT** the report from Finance dated November 12th, 2026 regarding the 2026-001 request for quotation be received; and further **BE IT RESOLVED THAT** the contract to supply two (2) 2027 F-150 pickups be awarded to Chilliwack Ford for the stated total price of $129,950 including applicable taxes.
RFQ 2026-002	**H4** **BE IT RESOLVED THAT** the report from Finance dated November 12th, 2026 regarding the 2026-002 request for quotation be received; and further **BE IT RESOLVED THAT** the contract to supply one Fire Rescue Duty Truck be awarded to Chilliwack Ford for the stated total price of $131,600. Including applicable taxes.
Climate Resiliency Grant	**H5** **BE IT RESOLVED THAT** the memo from FireSmart Coordinator R. Dugaro dated November 12th, 2026 regarding the Climate Resiliency Grant be received. ***Further action at the discretion of Council***
BC Air Access Program (BCAAP) Grant	**H6** **BE IT RESOLVED THAT** Council of the District of 100 Mile House supports the application to the BC Air Access Program Infrastructure stream for the 100 Mile House Airport Perimeter Fencing Project for an estimated total project cost of $75,326.46, the District's share being approximately $18,831.62; and further **BE IT RESOLVED THAT** the District's share of the project cost be allocated from the Municipal Infrastructure Reserve

Bylaw Enforcement Report – October 2026	**H7** **BE IT RESOLVED THAT** the Bylaw Enforcement October 2026 monthly report be received .
I.	**BYLAWS:**
Fees & Charges Bylaw	**I1** **BE IT RESOLVED THAT** the Fees and Charges Bylaw No. 1485, 2026 be given a first, second and third reading this 24th day of November, 2026.
J.	**VOUCHERS**
Paid Vouchers (October 8th, 2026 – November 17th, 2026) #31320 - #31371 & EFTs	**J1** **BE IT RESOLVED THAT** the paid manual vouchers #31320 to #31371 and EFT's totaling **$1,496,252.64** be received.
K.	**OTHER BUSINESS:**
L.	**QUESTION PERIOD:** Call for questions from the public for items relevant to the agenda.
	IN CAMERA SESSION:
M.	**ADJOURNMENT :** **BE IT RESOLVED THAT** this November 24th, 2026, meeting of Council be adjourned: Time:

D1

DISTRICT OF 100 MILE HOUSE

REGULAR (Inaugural) MEETING HELD IN DISTRICT COUNCIL CHAMBERS
Tuesday, November 10th, 2026, AT 5:30 PM

PRESENT:	Mayor	David Jurek
	Councillor	Donna Barnett
	Councillor	Erin Filtness
	Councillor	Ralf Holzapfel
	Councillor	David Mingo
STAFF:	CAO	T.Boulanger
	Dir. of Community Services	T. Conway
Other:	(16)	Media: (1)

Kùkpi7 Dixon – Weytkp	Kùkwpi7 Brent Dixon delivered a welcome to the incoming Council on behalf of Tsq̓éscen̓ First Nation.
	OATH OF OFFICE
Oath of Office	**Mayor** Mayor Elect David Jurek completed his Oath of Office and was presented with the chains of office. **Councillor** Councillor Elect Donna Barnett, Erin Filtness, Ralf Holzapfel, and David Mingo completed their oaths of office.
	CALL TO ORDER Mayor Jurek called the regular meeting to order at 5:30 PM

A	**APPROVAL OF AGENDA**
	A1 **Res: 258/26** Moved By: Councillor Barnett Seconded By: Councillor Mingo **BE IT RESOLVED THAT** the November 10th, 2026 Regular Council agenda be approved. **CARRIED**
Inaugural Addresses	Mayor Jurek thanked outgoing Council and is looking forward to building upon their progress with the new Council. Thank you to everyone especially family members for all of their encouragement and support, and to all the voters and staff. Thank you to Chief Dixon for being present to welcome the incoming Council. Councillor Barnett thanked outgoing Council members and welcomed new members to the Council table. Thank you to voters for community support and staff. Looking forward to applying Purpose, Value and Outcome to council business. Councillor Filtness thanked everyone and is very excited to be part of Council and make things happen. Councillor Holzapfel is honoured to hold this position; thank you to family and voters for their support. He will do his best to bring success to the community and is looking forward to discussions on business improvements and economic development. Councillor Mingo thanked voters for their confidence and support. Thank you to outgoing Council and welcome to the new. Looking forward to discussions on the future of the community, its betterment, and taking on new challenges with confidence. Corporate Officer T. Boulanger read an appreciative statement from the outgoing Council member Marty Norgren.
B	**INTRODUCTION OF LATE ITEMS AND FROM THE COMMITTEE OF THE WHOLE:**
C	**DELEGATIONS / PUBLIC HEARINGS:**

D	**MINUTES**
Special October 13th, 2026	**D1** **Res: 259/26** Moved By: Councillor Barnett Seconded By: Councillor Mingo **BE IT RESOLVED THAT** the minutes of the Special Regular Meeting of October 13th, 2026 be adopted. **CARRIED**
Regular – October 13th, 2026	**D2** **Res: 260/26** Moved By: Councillor Barnett Seconded By: Councillor Filtness **BE IT RESOLVED THAT** the minutes of the Regular Council Meeting of October 13th, 2026 be adopted. **CARRIED**
E	**UNFINISHED BUSINESS**
F	**MAYORS REPORT:** Mayor Jurek noted the following: ➢ Attended the Forestry Summit in Williams lake, good opportunity for networking and meeting stakeholders in South Cariboo forestry. ➢ Toured active logging site with Community Forest manager. Councillor Mingo noted the following: ➢ Wrangler Season well underway, great crowds & fans. Thank you for Tsq̓éscen̓ for their support and supporting local players. Volunteers are desperately needed! Councillor Barnett noted the following: ➢ Starry Nights will be launching their annual Starry Nights light-up event at the 100 Mile District Hospital. Holiday Cheer starts at 4:30 and lights turn on at 6:00 pm on November 14th.

	Councillor Holzapfel noted the following: ➢ Attended the Forestry Summit in Williams Lake with Mayor Jurek and Community Forest Manager; thoroughly enjoyed learning about local forestry.
G	**CORRESPONDENCE:**
H	**STAFF AND COMMITTEE REPORTS:**
CRD & RAC Appointments	**H1** **Res: 261/26** Moved By: Councillor Barnett Seconded By: Councillor Mingo **BE IT RESOLVED THAT** the District of 100 Mile House makes the following appointments: Cariboo Regional District: Mayor David Jurek Alternate: Councillor David Mingo Cariboo-Chilcotin/Lillooet RAC: Mayor David Jurek Alternate: Councillor Ralf Holzapfel **CARRIED**
List of Acting Mayors for 2026 – 2030	**H2** **Res: 262/26** Moved By: Councillor Mingo Seconded By: Councillor Holzapfel **BE IT RESOLVED THAT** the following Councillors be appointed Acting Mayor as listed below for the term of 2026 to 2030: November 2026 – October 2027: Councillor David Mingo November 2027 – May 2028: Councillor Donna Barnett June 2028 – October 2029: Ralf Holzapfel November 2029 – October 2030: Erin Filtness **CARRIED**

Signing Authorities	**H3** **Res: 263/26** Moved By: Councillor Barnett Seconded By: Councillor Holzapfel **BE IT RESOLVED THAT** the signing authorities for the District of 100 Mile House be as follows, for the term of November 2026, through to November 2030. One (1) of any of the following Council members: Mayor David Jurek or Councillor David Mingo or Council Ralf Holzapfel **AND** One (1) of any of the following staff members: Chief Administrative Officer Tammy Boulanger or Director of Finance Sheena Elias or Director of Community Services Todd Conway. **CARRIED**
Authorized Signatory	**H4** **Res: 264/26** Moved By: Councillor Barnett Seconded By: Councillor Holzapfel **BE IT RESOLVED THAT** the authorized signatories for the District of 100 Mile House be: One (1) of any of the following: Mayor David Jurek or CAO Tammy Boulanger or Director of Finance Sheena Elias or Director of Community Services Todd Conway. **CARRIED**

2026 Remembrance Day Street Closure	**H5** **Res: 265/26** Moved By: Councillor Filtness Seconded By: Councillor Holzapfel **BE IT RESOLVED THAT** the memo from Administration dated November 5th, 2026 regarding the Remembrance Day Parade be received; and further **BE IT RESOLVED THAT** the Council of the District of 100 Mile House approve the use of the Community Hall and the parade route road closure along Birch Avenue from First Street to Third Street on Tuesday, November 11th, 2026 between 10:00 am and 11:30 am; and further **BE IT RESOVLED THAT** the Royal Canadian Legion be directed to work closely with the District of 100 Mile House Community Services Department to coordinate the event. **CARRIED**
2026 Local Government Election Results	**H6** **Res: 266/26** Moved By: Councillor Barnett Seconded By: Councillor Mingo **BE IT RESOLVED THAT** the memo dated October 21st, 2026 from the Chief Election Officer regarding the results of the 2026 Local Government Election be received. **CARRIED**
I	**BYLAWS:**
J	**GENERAL VOUCHERS:**
K	**OTHER BUSINESS:**
L	**QUESTION PERIOD:**

	IN CAMERA SESSION:
	Res: 267/26 Moved By: Councillor Barnett Seconded By: Councillor Mingo **BE IT RESOLVED THAT** pursuant to Section 92 of the Community Charter, this meeting of the Council be closed to the public under Section 90 (1)(c)(g) and 90 (2)(b)(ii) of the Community Charter. Mayor called the In-Camera Council meeting to order at 6:01 pm Regular meeting called back to order at 6:30 pm
M	**ADJOURNMENT:** **Res: 268/26** Moved By: Councillor Mingo Seconded By: Councillor Barnett **BE IT RESOLVED THAT** this November 10th, 2026, Regular meeting of Council be adjourned: 6:30PM **CARRIED**
	I hereby certify these minutes to be correct. _____ _____ Mayor Corporate Officer

Tammy Boulanger

G1

From: Lindsey Goodwin
Sent: Tuesday, October 27, 2026 5:08 PM
To: District of 100 Mile
Subject: Request to Mayor & Council – 2027 PSO Graduation Parade & Centennial Park Use

Please forward the attached request to the Mayor and Council for consideration at an upcoming Council meeting.

October 27, 2026

Mayor and Council
District of 100 Mile House
100 Mile House, BC

Re: Request for 2027 Graduation Parade, Road Closures, and Use of Centennial Park – June 19, 2027

Dear Mayor and Council,

On behalf of the PSO Dry Grad Society, I am writing to formally request the District of 100 Mile House's approval and support for the **2027 Graduation Parade and use of Centennial Park on Saturday, June 19, 2027**.

The graduation parade is a cherished community tradition that provides an opportunity for our graduating students to celebrate their accomplishments alongside family, friends, and the residents of 100 Mile House.

We respectfully request Council's consideration and approval for the following:

1. Graduation Parade and Road Closures

Date: Saturday, June 19, 2027
Parade Start Time: 2:00 PM
Proposed Route: Beginning at Save-On-Foods, proceeding down Birch Avenue, and concluding at Centennial Park.

We are requesting authorization for the necessary temporary road closures and traffic control arrangements along the proposed parade route to ensure the safety of graduates, participants, and spectators.

We would be happy to coordinate with District staff to determine appropriate road closure times, traffic management requirements, and any additional safety measures.

2. Use of Centennial Park

Date: Saturday, June 19, 2027
Requested Hours: Morning through 6:00 PM, including setup, celebrations, cleanup, and removal of equipment.

We respectfully request permission to use Centennial Park as the final destination for the graduation parade and as a gathering space for graduates, their families, and community members.

Access to the park beginning in the morning will allow our volunteers sufficient time to prepare the area before the parade arrives. We anticipate that all activities, cleanup, and removal of equipment will be completed by **6:00 PM**.

3. Waiver of Applicable Fees

As a volunteer-run, nonprofit organization dedicated to supporting our graduating students, we respectfully request that Council consider waiving any associated municipal fees for park use, road closures, and other District services required to support this community event.

The PSO Dry Grad Society is committed to working collaboratively with District staff, local authorities, and volunteers to ensure that the parade and celebrations are organized safely and responsibly. We are happy to provide any additional documentation, insurance information, or event details required.

Graduation is a significant milestone for our local youth, and the continued support of the District helps make these celebrations memorable for students and their families. The annual graduation parade is also an opportunity for our community to come together and recognize the hard work and achievements of the graduating class.

Thank you for considering our request and for your continued support of the students of Peter Skene Ogden Secondary School.

We look forward to working with the District to make the **2027 Graduation Parade** a safe, successful, and memorable community celebration.

Sincerely,

Lindsey Goodwin
PSO Dry Grad Society

G2

DISTRICT OF 100 MILE HOUSE
Policy & Procedures

MUNICIPAL FACILITIES AND EVENTS BOOKING
SCHEDULE "D" – APPLICATION TO HOLD A PUBLIC EVENT

This form must be completed and returned to:

District of 100 Mile House
#1-385 Birch Ave., P.O. Box 340
100 Mile House, BC
V0K 2E0

If the **Airport** is to be used, please review and complete **Schedule "E"**
If a **Parade/Street Closure** is part of this event, please review and complete **Schedule "F"**

Name of Applicant: South Cariboo Chamber of Commerce
Address of Applicant: 2-385 Birch ave 100 mile House
Contact Person: Jamy Gavin Phone #(s) S.22(1) Personal Information
Requests Permission to Hold: Western Week: Back in the Dust
Type of Event: Parade Event Date: June 26, ~~2026~~ 2027
Location of Event: Birch ave Time of Event: 12pm
Anticipated Participants: 30+ Anticipated Spectators: 200+
Description of Event: Horses, Carriages Vehicles, farm animals, Business floats
Included in this Event will be:

Alcoholic Beverages	Y	(N)
Food Preparation	Y	(N)
Merchandise or Food Selling	Y	(N)
Temporary Structures (Stages, Tents, Seating, etc.)	Y	(N)
Entertainment, Exhibitions or Demonstrations	Y	(N)
Amplified Music/Speeches	(Y)	N → Speakes with music
Fireworks	Y	(N)
Other (Explain)	Y	(N) Rear Hall

If "yes" is answered to any of the above questions, please attach a brief explanation.
Proof of Insurance must be submitted for ALL facility uses at least five (5) business days before use.

S.22(1) Personal Information
S.22(1) Personal Information

Oct 23, 2026
Date

For the District of 100 Mile House

Date

This application to hold a public event is not valid unless signed by an authorized representative of the District of 100 Mile House.

DISTRICT OF 100 MILE HOUSE
Policy & Procedures

MUNICIPAL FACILITIES AND EVENTS BOOKING
SCHEDULE "F" – PARADE/TEMPORARY ROAD CLOSURE APPLICATION FORM

Organization: *(please print)* South Caribou Chamber of Commerce

Request for: ○ Parade Permit ◉ Temporary Road Closure

Clean Up Plan: garbage patrol / horse/farm animal clean up

PARADE:

Purpose of Parade: Celebrate 100 mile - Western Week Come Back

Date of Parade: June 26, 2027 Start Time: 12pm Duration: 1 hr to be determined

Traffic Control *(by applicant)* _____

(Certified Traffic Control Company Name, number and location of company employees providing traffic control)

Assembly Address/Area: 97 to First St

Dis-Assembly Address/Area: 5th + Cedar ave

Map of Parade Route **MUST** be Provided Map Received: ◉ Yes ○ No

TEMPORARY ROAD CLOSURE:

Date of Closure: June 26, 2027 Event: _____

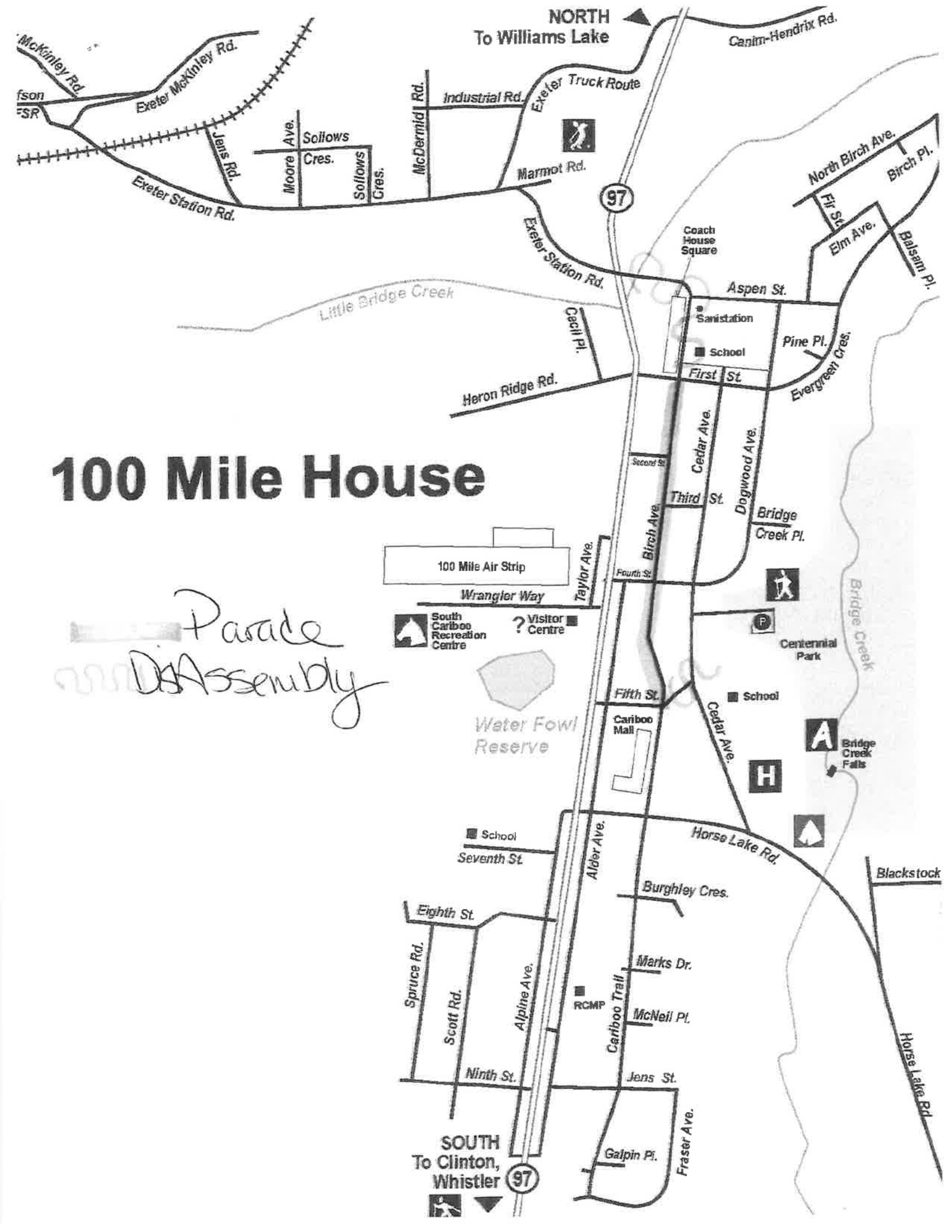
Location/Street(s) to be closed: Birch ave

Length of time for road closure: close 11am + 2:30pm

Booking Fees and Deposits:

a) Bookings must be made at least thirty **(30)** days prior to the beginning of the event.
b) The "Application to Hold a Public Event" form must be completed.
c) Booking fee of **$25.00** and damage deposit of **$500.00** must be paid at time of booking.

Signature of A S.22(1) Personal Information S.22(1) Personal Information S.22(1) Personal Information S.22(1) Personal Information Date: Oct 23, 202


NORTH
To Williams Lake
Canim-Hendrix Rd.
McKinley Rd.
Exeter McKinley Rd.
Exeter Truck Route
Industrial Rd.
McDermid Rd.
Moore Ave.
Sollows Cres.
Jens Rd.
Exeter Station Rd.
Marmot Rd.
97
North Birch Ave.
Birch Pl.
Fir St.
Elm Ave.
Balsam Pl.
Coach House Square
Aspen St.
Little Bridge Creek
Cecil Pl.
Sanitation
School
Pine Pl.
Evergreen Cres.
First St.
Heron Ridge Rd.
100 Mile House
Second St.
Cedar Ave.
Dogwood Ave.
Third St.
Bridge Creek Pl.
Birch Ave.
100 Mile Air Strip
Taylor Ave.
Fourth St.
Wrangler Way
South Cariboo Recreation Centre
Visitor Centre
Parade
Disassembly
Centennial Park
Bridge Creek
Fifth St.
School
Water Fowl Reserve
Cariboo Mall
Cedar Ave.
Bridge Creek Falls
School
Seventh St.
Alder Ave.
Horse Lake Rd.
Blackstock
Burghley Cres.
Eighth St.
Spruce Rd.
Scott Rd.
Alpine Ave.
Marks Dr.
RCMP
Cariboo Trail
McNeil Pl.
Ninth St.
Jens St.
Horse Lake Rd.
SOUTH
To Clinton, Whistler
97
Galpin Pl.
Fraser Ave.

G2

Tammy Boulanger

From: Lindsey Goodwin [S.22(1) Personal Information]
Sent: Tuesday, October 27, 2026 11:14 AM
To: District of 100 Mile
Subject: Santa Claus Parade Request – 2027 & 2028
Attachments: 2027 Parade Request.PDF; 2028 Parade Request.PDF

Good afternoon,

On behalf of the South Cariboo Chamber of Commerce, I am reaching out to formally request approval to host the **Santa Claus Parade in 2027 and 2028** in 100 Mile House.

We are hoping to secure approval for both years in advance to allow sufficient time for planning, organizing volunteers, coordinating road closures, and working with local businesses and community organizations.

The Santa Claus Parade is a wonderful community tradition that brings families, businesses, and residents together to celebrate the holiday season. We look forward to continuing this tradition and making it a memorable experience for everyone involved.

We would appreciate information regarding any necessary applications, permits, road closure requirements, or additional approvals needed from the District.

Please let us know if there is anything further required from the Chamber to move forward with these requests.

Thank you for your continued support of our community events. We look forward to working together to bring the Santa Claus Parade to 100 Mile House in both 2027 and 2028.

Kind regards,

Lindsey
South Cariboo Chamber of Commerce
S.22(1) Personal Information

DISTRICT OF 100 MILE HOUSE
Policy & Procedures

MUNICIPAL FACILITIES AND EVENTS BOOKING
SCHEDULE "D" – APPLICATION TO HOLD A PUBLIC EVENT

This form must be completed and returned to:

District of 100 Mile House
#1-385 Birch Ave., P.O. Box 340
100 Mile House, BC
V0K 2E0

If the **Airport** is to be used, please review and complete **Schedule "E"**
If a **Parade/Street Closure** is part of this event, please review and complete **Schedule "F"**

Name of Applicant: South Cariboo Chamber of Commerce

Address of Applicant: Unit 2 – 385 Birch Avenue PO Box 2312 100 Mile House, BC V0K 2E0

Contact Person: Lindsey Goodwin Phone #(s) S.22(1) Personal Information S.22(1) Personal Information

Requests Permission to Hold:

Type of Event: Parade Event Date: November 26, 2027

Location of Event: Birch Ave Time of Event: 5:30pm

Anticipated Participants: 500+ Anticipated Spectators: 500+

Description of Event: Santa Clause Parade

Included in this Event will be:

Alcoholic Beverages	Y	N
Food Preparation	Y	N
Merchandise or Food Selling	Y	N
Temporary Structures (Stages, Tents, Seating, etc.)	Y	N
Entertainment, Exhibitions or Demonstrations	Y	N
Amplified Music/Speeches	Y	N
Fireworks	Y	N
Other (Explain)	Y	N

If "yes" is answered to any of the above questions, please attach a brief explanation.
Proof of Insurance must be submitted for ALL facility uses at least five (5) business days before use.

S.22(1) Personal Information S.22(1) Personal Information
For the Applicant

October 27. 2026
Date

For the District of 100 Mile House

Date

This application to hold a public event is not valid unless signed by an authorized representative of the District of 100 Mile House.

DISTRICT OF 100 MILE HOUSE
Policy & Procedures

MUNICIPAL FACILITIES AND EVENTS BOOKING
SCHEDULE "F" – PARADE/TEMPORARY ROAD CLOSURE APPLICATION FORM

Organization: *(please print)* South Cariboo Chamber of Commerce

Request for: ☑ Parade Permit ☑ Temporary Road Closure

Clean Up Plan: South Cariboo Chamber of Commerce Volunteers

PARADE:

Purpose of Parade: Santa Clause Parade

Date of Parade: November 26, 2027 Start Time: 5:30 Duration: 1.5 hours

Traffic Control *(by applicant)* _____

(Certified Traffic Control Company Name, number and location of company employees providing traffic control)

Assembly Address/Area: Save on foods 95A Cariboo Hwy, 100 Mile House BC V0K 2E0

Dis-Assembly Address/Area: Save on foods 95A Cariboo Hwy, 100 Mile House BC V0K 2E0

Map of Parade Route **MUST** be Provided Map Received: ☑ Yes ☑ No

TEMPORARY ROAD CLOSURE:

Date of Closure: November 26 2027 Event: November 26, 2027

Location/Street(s) to be closed: Birch Ave

Length of time for road closure: 5:00 - 7:30

Booking Fees and Deposits:

a) Bookings must be made at least thirty **(30)** days prior to the beginning of the event.
b) The "Application to Hold a Public Event" form must be completed.
c) Booking fee of **$25.00** and damage deposit of **$500.00** must be paid at time of booking

Signature of Applicant S.22(1) Personal Information S.22(1) Personal Information S.22(1) Personal Information S.22(1) Personal Information Date: October 27, 2020

GENERAL TERMS AND CONDITIONS – PARADES

1. Every applicant shall ensure adequate details and a map of the proposed parade route accompanies this application at least thirty **(30)** days prior to the event.

2. Organizers are responsible for clean up of all aspects of the event, including the actions of patrons, third party vendors or sponsors.

3. Where, in the opinion of the Chief Administrative Office of the District of 100 Mile House, traffic control devices are required, the District shall provide the devices at no cost to the permit holder who shall then be responsible for placing and removing the devices. If the District is required to place or remove the devices, the permit holder may be required to compensate the District for its services at a cost estimated by the Director of Community Services or the Chief Administrative Officer.

4. Any permit approved by Council may be rescinded, revoked, amended or varied without compensation or prior notice to the permit holder.

ACKNOWLEDGMENT

I/WE HEREBY COVENANT to and with the District of 100 Mile House that upon permission being granted for the use of highways set out in this permit, I will use the highways in accordance with any plans, route maps, or schedules submitted as part of the application and to the satisfaction of the Chief Administrative Officer, and that I will observe, perform and carry out the regulations and provisions of all applicable municipal bylaw and the terms and conditions of the application and permit.

I HEREBY CERTIFY that I will indemnify and save harmless the District of 100 Mile House of and from all claims, damages and causes of action whatsoever including costs, which may be made, brought against or suffered by the District of 100 Mile House or in respect of, either directly or indirectly, the use authorized by this permit.

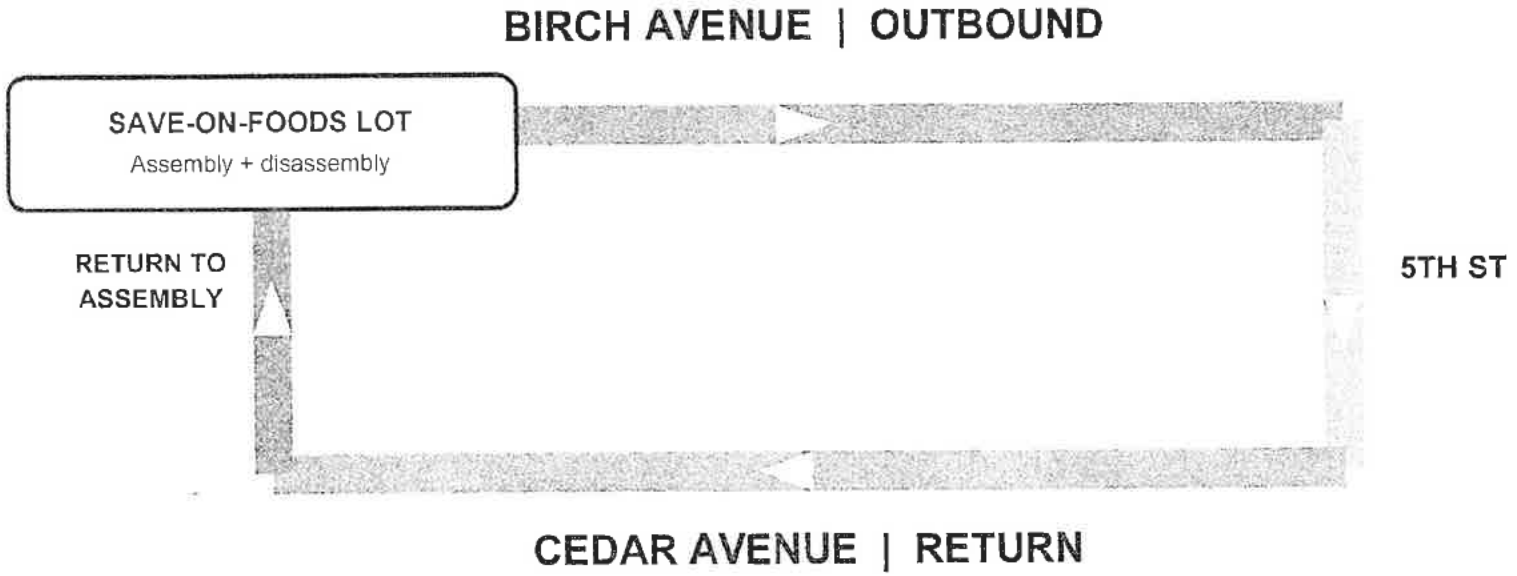
I HEREBY REPRESENT that I have read, examined and thoroughly understand the pertinent sections of all the terms and conditions of this application and permit and that the statements made by me on this application are true to the best of my knowledge.

Dated this 27th day of October 2026, at 100 Mile House, BC

S.22(1) Personal Information
S.22(1) Personal Information

SANTA CLAUS PARADE | 2027

Friday, November 26, 2027 | Parade 5:30 PM | Proposed closure 3:00–7:00 PM



PROPOSED PARADE LOOP:

Save-On-Foods parking lot → Birch Avenue → 5th Street → Cedar Avenue → Save-On-Foods parking lot

Schematic route diagram only; not to scale. Exact turns, access points and traffic-control locations require District confirmation.

Organizer: South Cariboo Chamber of Commerce | Contact: Lindsey | 778-444-5363 | 182lgoodwin@gmail.com

DISTRICT OF 100 MILE HOUSE
Policy & Procedures

MUNICIPAL FACILITIES AND EVENTS BOOKING
SCHEDULE "D" – APPLICATION TO HOLD A PUBLIC EVENT

This form must be completed and returned to:

District of 100 Mile House
#1-385 Birch Ave., P.O. Box 340
100 Mile House, BC
V0K 2E0

If the **Airport** is to be used, please review and complete **Schedule "E"**
If a **Parade/Street Closure** is part of this event, please review and complete **Schedule "F"**

Name of Applicant: South Cariboo Chamber of Commerce

Address of Applicant: Unit 2 – 385 Birch Avenue PO Box 2312 100 Mile House, BC V0K 2E0

Contact Person: Lindsey Goodwin Phone #(s) S.22(1) Personal Information S.22(1) Personal Information

Requests Permission to Hold:

Type of Event: Parade Event Date: November 24, 2028

Location of Event: Birch Ave Time of Event: 5:30pm

Anticipated Participants: 500+ Anticipated Spectators: 500+

Description of Event: Santa Clause Parade

Included in this Event will be:

Alcoholic Beverages	Y	N
Food Preparation	Y	N
Merchandise or Food Selling	Y	N
Temporary Structures (Stages, Tents, Seating, etc.)	Y	N
Entertainment, Exhibitions or Demonstrations	Y	N
Amplified Music/Speeches	Y	N
Fireworks	Y	N
Other (Explain)	Y	N

If "yes" is answered to any of the above questions, please attach a brief explanation.
Proof of Insurance must be submitted for ALL facility uses at least five (5) business days before use.

S.22(1) Personal Information
S.22(1) Personal Information
S.22(1) Personal Information

October 27, 2026
Date

For the District of 100 Mile House

Date

This application to hold a public event is not valid unless signed by an authorized representative of the District of 100 Mile House

DISTRICT OF 100 MILE HOUSE
Policy & Procedures

MUNICIPAL FACILITIES AND EVENTS BOOKING
SCHEDULE "F" - PARADE/TEMPORARY ROAD CLOSURE APPLICATION FORM

Organization: *(please print)* South Cariboo Chamber of Commerce

Request for: ☑ Parade Permit ☑ Temporary Road Closure

Clean Up Plan: South Cariboo Chamber of Commerce Volunteers

PARADE:

Purpose of Parade: Santa Clause Parade

Date of Parade: November 24, 2028 Start Time: 5:30 Duration: 1.5 hours

Traffic Control *(by applicant)* _____

(Certified Traffic Control Company Name, number and location of company employees providing traffic control)

Assembly Address/Area: Save on foods 95A Cariboo Hwy, 100 Mile House BC V0K 2E0

Dis-Assembly Address/Area: Save on foods 95A Cariboo Hwy, 100 Mile House BC V0K 2E0

Map of Parade Route **MUST** be Provided Map Received: ☑ Yes ☑ No

TEMPORARY ROAD CLOSURE:

Date of Closure: November 24 2028 Event: November 24, 2028

Location/Street(s) to be closed: Birch Ave

Length of time for road closure: 5:00 - 7:30

Booking Fees and Deposits:

a) Bookings must be made at least thirty **(30)** days prior to the beginning of the event.
b) The "Application to Hold a Public Event" form must be completed
c) Booking fee of **$25.00** and damage deposit of **$500.00** must be paid at time of booking.

Signature of Applican S.22(1) Personal Information S.22(1) Personal Information S.22(1) Personal Information Date: October 27, 2026

DISTRICT OF 100 MILE HOUSE
Policy & Procedures

GENERAL TERMS AND CONDITIONS – PARADES

1. Every applicant shall ensure adequate details and a map of the proposed parade route accompanies this application at least thirty **(30)** days prior to the event.

2. Organizers are responsible for clean up of all aspects of the event, including the actions of patrons, third party vendors or sponsors.

3. Where, in the opinion of the Chief Administrative Office of the District of 100 Mile House, traffic control devices are required, the District shall provide the devices at no cost to the permit holder who shall then be responsible for placing and removing the devices. If the District is required to place or remove the devices, the permit holder may be required to compensate the District for its services at a cost estimated by the Director of Community Services or the Chief Administrative Officer.

4. Any permit approved by Council may be rescinded, revoked, amended or varied without compensation or prior notice to the permit holder.

ACKNOWLEDGMENT

I/WE HEREBY COVENANT to and with the District of 100 Mile House that upon permission being granted for the use of highways set out in this permit, I will use the highways in accordance with any plans, route maps, or schedules submitted as part of the application and to the satisfaction of the Chief Administrative Officer, and that I will observe, perform and carry out the regulations and provisions of all applicable municipal bylaw and the terms and conditions of the application and permit.

I HEREBY CERTIFY that I will indemnify and save harmless the District of 100 Mile House of and from all claims, damages and causes of action whatsoever including costs, which may be made, brought against or suffered by the District of 100 Mile House or in respect of, either directly or indirectly, the use authorized by this permit.

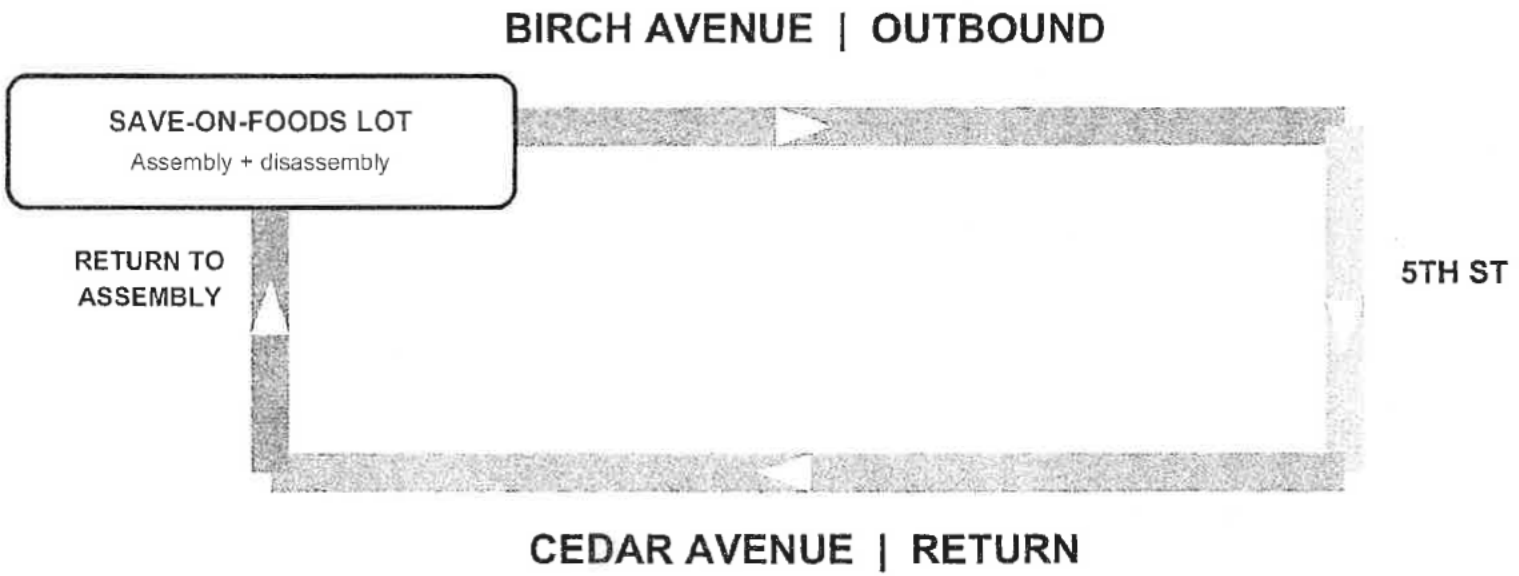
I HEREBY REPRESENT that I have read, examined and thoroughly understand the pertinent sections of all the terms and conditions of this application and permit and that the statements made by me on this application are true to the best of my knowledge.

Dated this 27th day of October 2026, at 100 Mile House, BC

S.22(1) Personal Information
S.22(1) Personal Information
(S.22(1) Personal Information

SANTA CLAUS PARADE | 2028

Friday, November 24, 2028 | Parade 5:30 PM | Proposed closure 3:00–7:00 PM



PROPOSED PARADE LOOP:

Save-On-Foods parking lot → Birch Avenue → 5th Street → Cedar Avenue → Save-On-Foods parking lot

Schematic route diagram only; not to scale. Exact turns, access points and traffic-control locations require District confirmation.

Organizer: South Cariboo Chamber of Commerce | Contact: Lindsey | 778-444-5363 | 182lgoodwin@gmail.com

G3

DISTRICT OF 100 MILE HOUSE

FOR INFORMATION CORRESPONDENCE – November 24th, 2026

1. Minutes – Accessibility Committee September 17th, 2026
2. Correspondence from Enbridge – Election Congratulations
3. Correspondence from BC Hydro – Elections Congratulations
4. Correspondence form the Village of Pouce Coupe – Northern & Rural Home Owner Benefit
5. Correspondence from R. Chhina – Security for 100 Mile House
6. Correspondence from L. Eva – Letter of Interest Renewal Water Concept
7. NCLGA Newsletter – October 2026
8. Yellowhead Project Newsletter – Fall 2026
9. Communities in Bloom Newsletter – November 2026
10. Correspondence from R. Young – Request for Municipal Support
11. Correspondence from the Manufactured Home Park Owners Alliance – Introduction
12. Correspondence from TRU – Invitation to Heavy Equipment Operator Celebration

FOR INFORMATION CORRESPONDENCE

100 MILE HOUSE ACCESSIBILITY COMMITTEE

MINUTES OF THE ACCESSIBILITY COMMITTEE MEETING

Thursday, September 17th, 2026, AT 11:00 AM

PRESENT: Donna Barnett, Lori Fry, Matthew Perera, Kim Irvine (via teams)

ABSENT: Elliesia Parkins, Michael McMurray

District Staff: S.Elias Media: (0) Other: (0)

	CALL TO ORDER Chair D. Barnett called the meeting to order at 11:00 AM.
	APPROVAL OF AGENDA
Approval of the Agenda	Moved By: L. Fry Seconded By: M. Perera That the September 17th, 2026, Accessibility Committee meeting agenda be approved as amended. **CARRIED**
	MINUTES
Minutes – May 21, 2026	Moved By: L. Fry Seconded By: M. Perera That the minutes from the May 21st, 2026, meeting be approved as amended. **CARRIED**
	DELEGATIONS

FOR INFORMATION CORRESPONDENCE

	UNFINISHED BUSINESS
Sparc BC Remaining Grant Funding	The Committee is happy with the benches. The Committee would like to recommend that Council include a budget line for accessibility projects in the annual budget. This would ensure accessibility is represented in the budget, without implying a commitment to funding.
Business Thanks	Committee would like the first certificate awarded to the South Cariboo Recreation Centre during the planned tour to view the accessibility improvements. The Committee would like to invite the press to the awarding of the certificate.
SD Engagement	No discussion.
SCRC Improvements	Chair Barnett highlighted the accessibility improvements completed at the SCRC, including automatic doors and accessible rink seating. An accessible water fountain should be complete very soon.
	NEW BUSINESS
Accessibility Plan Review	The Committee discussed the current accessibility plan with the following recommendation: Moved By: L. Fry Seconded By: M. Perera That the accessibility plan be reviewed annually and the review be brought to District Council .

FOR INFORMATION CORRESPONDENCE

	CORRESPONDENCE
Playground	The Committee would like to respond to F. Bryne by extending an invitation to join the Accessibility Committee.
	OTHER BUSINESS
Committee in the News	The Committee agreed the news article was a great opportunity for visibility for the committee and is thankful the community enjoys the instruments as much as they do.
Membership	The Committee would like to thank K. Buxton and M. Dewing for their time and contributions while on the Accessibility Committee. The Committee will network to see if they know anyone that may want to join the committee. L. Fry would like to see the committee have a member that represents the hard of hearing community.
Disability Alliance of BC – Late Item	L. Fry presented information on the Disabilty Alliance of BC's Accessibility Wins map. The Committee requests the District look into adding the "wins" in 100 Mile House to the map.
	ADJOURNMENT Moved By: M. Dewing Seconded By: L. Fry **CARRIED** That the Committee meeting is adjourned at 11:35 PM.
	Next meeting – November 19, 2026 11:00 am

FOR INFORMATION CORRESPONDENCE

ENBRIDGE

Westcoast Energy Limited Partnership
200, 425 – 1st Street SW
Calgary, Alberta T2P 3L8

October 27, 2026

District of 100 Mile House

Sent via email

Dear Mayor-Elect Jurek and Members of the Incoming Council,

On behalf of Enbridge, I am pleased to extend our warmest congratulations on your election to the District of 100 Mile House Council. We wish you success as you begin this new term, and we look forward to opportunities to engage with you on matters important to your community.

For nearly 70 years, Enbridge's Westcoast pipeline system has played a key role in transporting natural gas to customers across British Columbia (B.C.) and beyond. We remain committed to the province and are investing about $8 billion in energy infrastructure projects to support growing energy needs and create economic opportunities in communities.

This year, our projects have reached key milestones, including the completion of the Aspen Point Program, the ramp-up of construction on the Sunrise Expansion Program, and regulatory approval of the Birch Grove Program, which is expected to begin construction in Q1 2027. Together, these projects support jobs, local businesses, municipal revenues, and long-term economic growth across the regions.

We recognize the important role local governments play in their communities and welcome opportunities to share information about our operations and projects. We look forward to continuing our engagement with you and working together toward our shared goals for a prosperous B.C.

Once again, congratulations, and best wishes for success in this new term.

Warm regards,

Seanna McDonald
Advisor, Community Engagement

FOR INFORMATION CORRESPONDENCE

BC Hydro
Power smart

Bob Gammer
Community Relations Manager
North-Central
Phone: 250 561-4858
Cell: 250 961-0676
Email: bob.gammer@bchydro.com

November 9, 2026

Mayor and Council
District of 100 Mile House

VIA EMAIL:
djurek@100milehouse.com
tboulanger@100milehouse.com

Dear Mayor and Council:

I would like to extend my congratulations to newly elected Mayor Jurek and all members of the District of 100 Mile House Council.

BC Hydro looks forward to continuing to work with those who have previously served on council and to building relationships with newly elected officials.

With this letter, I would like to offer continued support from the North-Central Community Relations team. The team consists of:

- Manager – Bob Gammer;
- Stakeholder Engagement Advisor – Kate O'Neil;
- Coordinator – Dave Mosure.

In the past, we've assisted with BC Hydro related matters in your community such as construction projects, vegetation management, service reliability, outages, and community grants.

Again, congratulations on your recent election. If you require information or assistance, please reach out through my contact information noted above.

Sincerely,

Bob Gammer

FOR INFORMATION CORRESPONDENCE

CORPORATION OF THE VILLAGE OF POUCE COUPE
PO Box 190, Pouce Coupe, B.C. V0C 2C0
Telephone: (250) 786-5794 Fax: (250) 786-5257
www.poucecoupe.ca

November 3, 2026

Minister responsible for Municipal Affairs
Province of British Columbia

RE: Request to Reinstate the Northern and Rural Homeowner Benefit

Dear Minister,

On behalf of the Council of the Village of Pouce Coupe, I write to reaffirm Pouce Coupe's call for reinstatement of the $200 Northern and Rural Homeowner Benefit and to request an update on the Province's plans and anticipated timeline for reinstatement. We also invite you to meet with Council to discuss how this priority can be advanced.

The Village's June 2, 2026, letter to the Union of BC Municipalities (UBCM) confirmed our support for and co-sponsorship of the City of Prince George's Northern-Rural Homeowners Grant resolution. The resolution received wide support at the North Central Local Government Association (NCLGA) convention and was subsequently endorsed at the 2026 UBCM Convention. This broad support demonstrates the importance of the benefit to northern and rural communities.

Our concerns remain unchanged. In recent years, residents of Pouce Coupe have faced higher transportation and heating costs, longer supply chains, and fewer nearby services. Loss of the benefit would mean $200 less in annual property tax relief for eligible homeowners, while the additional costs of living in a rural community remain.

Moreover, Council remains concerned that eliminating the benefit achieves provincial savings at the direct expense of northern and rural homeowners, who would pay an additional $200 annually without any corresponding increase in local services. Council asks that reinstatement remain a priority as provincial and local governments begin their new terms.

We are sharing this letter with British Columbia municipalities, our local MLA, UBCM and NCLGA to reaffirm the Village's position and encourage continued, coordinated advocacy. We appreciate the City of Prince George's leadership on this issue and the support expressed by local governments through NCLGA and UBCM.

We look forward to your response outlining the Province's intended next steps and would welcome an opportunity to meet and discuss this matter further at a mutually convenient time.

Danielle Veach
Mayor, Village of Pouce Coupe

cc: UBCM Membership; MLA Larry Neufeld; UBCM President; NCLGA President; Office of the Premier.

Tammy Boulanger **FOR INFORMATION CORRESPONDENCE**

Subject: FW: Security Services For the City of 100 Mile House Businesses

-------- Original message --------
From: Raminder Chhina >
Date: 2026-11-05 2:36 p.m. (GMT-08:00)
Subject: Security Services For the City of 100 Mile House Businesses

Hi Donna,
It was a pleasure to see you after a long time. As discussed we in 100 Mile House are all in trouble with continued break ins. We need to provide security and I'm ready to do so but we don't have any licensed guards available in 100 MIle House because I've been advertising for over a year on Horton Ventures and getting no response other than one who also declined to commit long term. . So, I have to arrange from outside and I can do that. Actually they will be good for the city with two new additions to the city. City will have two permanent full time jobs. I'll continue to advertise and If any local comes up we will hire immediately.
Proposal:
1. To run a successful patrol overnight for an 11-12 hours shift we need two guards,

2. We need one 4X4 for a year around job.
3. We need $12000.00 per month to afford it.
4. As one guard costs $25.00/hour and then we need overhead costs to cover for uniforms, supplies, supervision, liability coverage, supplies and most important car costs.
5. If we can find 40 contributors who want to support the patrols It will cover the costs. Each business will have to pay just $10.00/night which is dirt cheap. We can ask for $15-20/night to certain bigger businesses and $10.00 to the smaller ones.
6. We can continue patrols over night to all supporting businesses.
7. Businesses will benefit from full time security and peace of mind overnight.
8. Businesses will benefit from insurance costs.
9. No business will face insurance declined because of loss.
10. City will have continuous security to depend on in case of an emergency.
11. Guards on duty can respond to all calls without delay.
I think the City should help to start with, we can reach out to BC Hydro, Hospital, Schools, all dealerships, Malls, and Departmental stores. It won't be difficult to find 40 contributors for such low costs.

Please consider it and call me whenever you are ready to meet. I'll reach to see you immediately.

Best regards,

Raminder Chhina
President
Mars Security
[redacted]
www.marssecurity.ca

Tammy Boulanger **FOR INFORMATION CORRESPONDENCE**

Subject: FW: Request for a Brief Letter of Interest
Attachments: Presentation Schematic.pdf; Development and Validation of a Renewable Water.pdf

From: Leonard Eva
Sent: Sunday, November 1, 2026 4:54 PM
To: Tammy Boulanger <TBoulanger@100milehouse.com>
Subject: Re: Request for a Brief Letter of Interest

Good morning Tammy,

I have attached a schematic of the system I am developing, along with the details for the university technology validation Scope of Work.

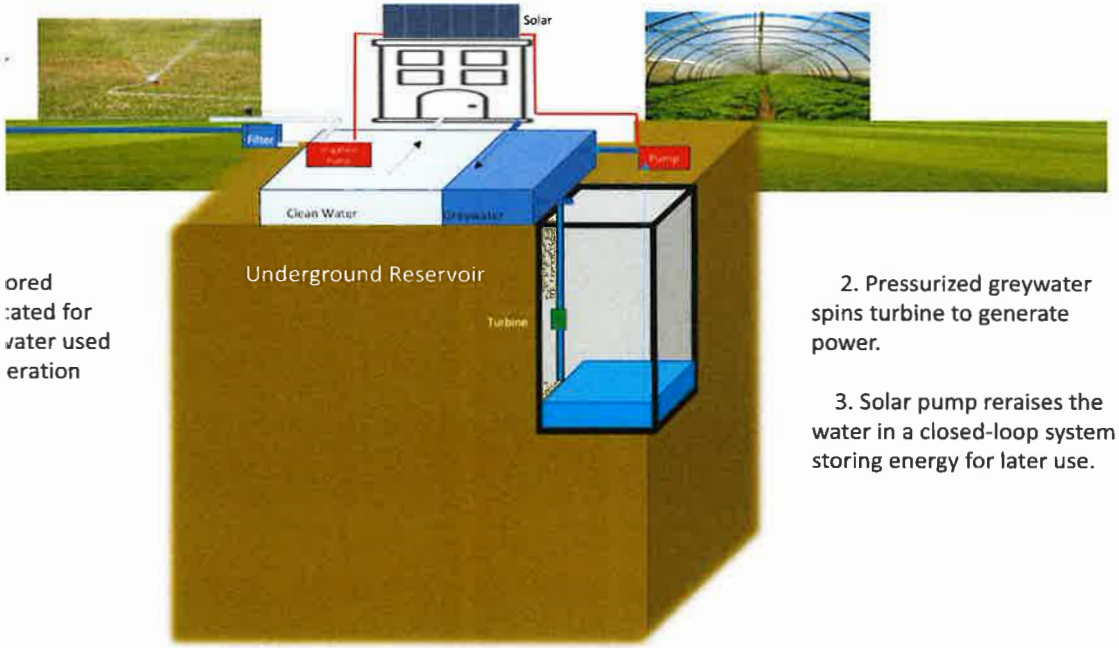
The system uses local rainwater and solar resources to generate and store energy, and the collected water supports additional building operations, creating a resilient energy-water system that reduces long-term operating costs.

The university validation will quantify the system's energy performance and the pressurized water available for additional building operations and potential emergency use.

Thank you.
Leonard

FOR INFORMATION CORRESPONDENCE

Sustainable building combining Rainwater & Solar



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2. Pressurized greywater spins turbine to generate power.

3. Solar pump reraises the water in a closed-loop system storing energy for later use.



US Patent 116350

Alfa Prototype built at RDP Research Lab.

efits

s an estimated total benefit of ~**$6,500/year**

es **9,000 kWh/year** solar & hydro, including a gravity-based **energy storage** capacity

s up to **900 m³ in annual water savings** and a reliable backup supply

pressurized rainwater can support additional operations beyond energy generation.

FOR INFORMATION CORRESPONDENCE

Development and Validation of a Renewable Water-Driven Energy System

1. Executive Summary

The objective of this project is to validate the performance of an innovative rainwater-based energy storage and electricity generation system at Technology Readiness Level 4 (TRL-4) through controlled laboratory testing and engineering evaluation.

Lertechx Renewable Energy startup proposed technology captures the potential energy of stored rainwater and converts it into hydraulic energy, which is subsequently transformed into electrical power using a compact hydro-turbine generator.

Unlike conventional battery-based energy storage systems, the proposed concept utilizes water as the primary energy storage medium, offering a potentially sustainable, low maintenance, and environmentally friendly alternative for decentralized energy applications.

The project will be conducted through a collaborative effort between Lertechx Renewable Energy (LRE), as the technology developer, and Centre for Energy Research and Clean Unconventional Technology Solutions (CERCUTS), which will perform instrumentation, laboratory testing, data acquisition, and performance validation.

The work will include installation of measurement instruments, execution of controlled experimental test cycles, evaluation of hydraulic and electrical performance, and preparation of a TRL-4 validation report.

Successful completion of this project will establish the baseline performance of the prototype, identify opportunities for further optimization, and provide the technical evidence required to support future prototype development and investment decisions.

2. Project Background

The increasing demand for renewable energy and resilient power systems has created a need for innovative energy storage technologies that are safe, sustainable, and economically viable. While electrochemical batteries currently dominate the energy storage market, they present several challenges, including limited-service life, environmental concerns, material supply constraints, and recycling requirements.

The proposed rainwater-based energy storage system introduces an alternative approach by utilizing the gravitational potential energy of stored rainwater to generate hydraulic pressure and produce electricity. The system incorporates a series of interconnected water reservoirs,

To: District of 100 Mile <dist
Subject: Re: Request for a Br

FOR INFORMATION CORRESPONDENCE

Good afternoon Tammy,

I'm reaching out to follow up on my July email about the prototype validation. As we begin independent testing, our research partners and early-stage funders have asked whether the municipality would be open to reviewing the results once completed.

A short confirmation of interest — not a commitment — would be very helpful for our funding process.

Thank you,
Leonard Eva

FOR INFORMATION CORRESPONDENCE

Lertechx – Energy-Water System Overview (Public Summary)

Prepared for: District of 100 Mile House – Council Delegation **Presenter:** Leonard Eva, CEO, Lertechx **Date:** June 23, 2026

Overview

Lertechx is developing a small underground energy-water system designed for rural and remote communities that rely on diesel. The unit uses rainwater for basic power generation and water reuse. The system includes a pressurized stored-water mode, but it is not designed or certified as a fire-suppression or fire-protection system.

Purpose of Delegation

The purpose of this delegation is to provide Council with a simple, non-technical overview of the system and to request a **non-binding Letter of Interest (LOI)**. The LOI would only confirm that confirming that the District of 100 Mile House is open to reviewing the system once further development and validation are complete.

What the LOI Is Not

- Not a commitment
- Not an endorsement
- Not a purchase
- Not a technical approval
- Not related to fire-suppression certification

Why the LOI Matters

A municipal LOI helps Lertechx advance the project with research partners and funding programs that require community interest.

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Additional Details for Review

How the System Works

The unit does not rely on high annual rainfall. Once the underground reservoir is filled during installation, the system recirculates the stored water for energy generation. Rainfall is only needed occasionally to maintain volume. A single moderate rainfall every few months is enough to keep the system topped up. **The entire system is installed underground and protected from freezing.**

System Components

- Rainwater collection surface (approx. 3,000 m^2)
- Filtration and pre-treatment
- Underground reservoir (150 cubic meters)
- Solar array (7 kW) and solar-powered pumps
- Energy generation module
- Pressurized water outlet for non-electrical uses

Energy Cycle

- Stored water generates electricity when solar is not available.
- When solar returns, pumps lift the water back into the reservoir.
- Closed-loop, off-grid system that reduces diesel generator use.

Additional Water Uses

- Non-potable building supply
- Irrigation
- HVAC support
- Emergency pressurized water access
- General household resilience

Annual Water Benefits

The system collects and reuse minimum **150 cubic meters of water per year**. This volume is **distributed** as follows:

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- **75 cubic meters** used for energy generation
- **75 cubic meters** used gradually for building supply, irrigation, HVAC support, and emergency access
- The system naturally refills when rainfall returns

Annual Electricity Benefits

- Solar electricity: **~7,000 kWh/year**
- Stored-water electricity: **~1,200–1,500 kWh/year**
- **Total: ~8,200–8,500 kWh/year**

Annual Diesel Reduction

- Diesel saved: **~500–700 liters/year**
- CO_2 avoided: **~1.3–1.8 tonnes/year**

Community Benefits

Energy resilience: Provides off-grid backup power during outages and reduces diesel dependence.

Water resilience: Maintains a stable underground water reserve for emergencies and seasonal shortages.

Less pressure on the grid: Solar generation and stored-water reduce demand on the local grid, lowering strain during peak periods.

Lower operating costs: Reduced diesel use and reduced water delivery needs.

Improved emergency readiness: Pressurized water access supports non-potable emergency use, giving households an additional water source during disruptions.

FOR INFORMATION CORRESPONDENCE

Draft – Non-Binding Letter of Interest (Example Only)

(For reference only — no action required by the district)

The District of 100 Mile confirms that it is open to reviewing the Lertechx energy-water system once further development milestones and laboratory validation are completed. This Letter of Interest is non-binding and does not commit the district to a pilot project, funding, staff time, or participation. It simply acknowledges interest in receiving future information for consideration.

Signed,

[Name]

[Title]

District of 100 Mile

FOR INFORMATION CORRESPONDENCE

North Central Local Government Association

Connections Newsletter

Issue 09
October 2026

In This Issue

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Upcoming Meetings & Events..... 8

NCLGA

Representing over 240 elected officials in over 42 local and First Nation governments.

Established in 1955, the NCLGA is a non-profit, non-partisan association comprised of local government elected officials in North Central BC.



A Message from the President

Kyle MacDonald, NCLGA President

Following the 2026 Union of British Columbia Municipalities (UBCM) Convention, I want to thank everyone who helped ensure that the priorities of northern and central British Columbia were heard clearly and consistently.

UBCM provided an important opportunity for the NCLGA Executive to meet with provincial representatives and advance issues identified by our members. Our discussions addressed northern highways and transportation infrastructure; housing costs and regional funding inequities; education and workforce development; and access to mental health and substance use services in northern, rural, and remote communities. We will continue to follow up on these discussions and keep members informed as responses and next steps are confirmed.

I was also pleased to welcome members to our annual NCLGA Members Luncheon. The event gave us an opportunity to recognize the service of local and Indigenous leaders, hear from members seeking positions on the UBCM Executive, thank Pacific Northern Gas for its continued support, and share updates on NCLGA's advocacy and upcoming activities.

A particular highlight was the button-and-sticker campaign supporting NR13, which calls for the reinstatement of the Northern and Rural Area Homeowner Grant Benefit. Thank you to everyone who wore a button, displayed a sticker, and helped raise awareness throughout the convention. I was very pleased to see NR13 endorsed by the UBCM membership.

The endorsement was one of several strong results for NCLGA members. Of the 24 NCLGA-endorsed resolutions included in the UBCM Resolutions Book, 19 were endorsed by delegates. Four others were linked to similar resolutions that were endorsed, and one was referred to the UBCM Executive for further consideration.

These results demonstrate what we can accomplish when our members identify common priorities and speak with a coordinated regional voice. The resolutions address challenges and opportunities affecting communities throughout our region, including housing, transportation, emergency services, wildfire resilience, infrastructure, taxation, and economic development.

Thank you to our members, Directors, Executive Committee, speakers, sponsors, and staff for contributing to a successful UBCM week. Your preparation, participation, and advocacy strengthened NCLGA's collective voice.

I also encourage everyone to mark their calendars for the 2027 NCLGA AGM and Convention, taking place May 26–29, 2027 at the Prince George Civic Centre. Our theme, *At the Centre of Opportunity: North Central Leadership for a Changing World*, reflects both the importance of our region and the leadership our communities continue to demonstrate.

I look forward to building on the momentum from UBCM and continuing our work together on behalf of northern and central BC. Thank you for your service to your communities and your continued commitment to NCLGA.

Kyle MacDonald, NCLGA President

Kyle MacDonald has served on the NCLGA Board for the past two years. Kyle is a first-term Councillor with the City of Dawson Creek. Read more about Kyle here: ***Board of Director Bios***

NCLGA Advocacy and Activities

Highlights from UBCM 2026

NCLGA Members Gather at UBCM Luncheon

NCLGA members gathered in Vancouver on September 16, 2026, for the association's annual UBCM Members Luncheon, sponsored by Pacific Northern Gas.

President Kyle MacDonald welcomed delegates and recognized Indigenous leaders, past NCLGA Presidents, federal and provincial representatives, members of the UBCM Executive, and other guests. Pacific Northern Gas President Gord Doyle also addressed the luncheon and spoke about the company's continued support for NCLGA and communities across the region.

The program highlighted NCLGA's recent member engagement and advocacy. This included an August 27, 2026 joint webinar that helped members prepare for meetings with provincial ministers and attracted 175 participants, as well as NCLGA's inaugural pre-UBCM advocacy forum for Mayors, Regional District Chairs, and Indigenous leaders.

Members also received an update on the 45 resolutions adopted at the 2026 NCLGA AGM. Particular attention was given to NCLGA Resolution R13, listed at UBCM as NR13, which called for the reinstatement of the Northern and Rural Area Homeowner Grant Benefit. Buttons and stickers were distributed to help members raise awareness and encourage conversations about the importance of the benefit to northern and rural communities.

The luncheon also recognized NCLGA members seeking positions on the UBCM Executive and thanked elected officials completing their local government service.



Photo credit: Terry Robert


Photo credit: Terry Robert



Photo credit: Terry Robert



Photo credit: Terry Robert

NCLGA Advocacy and Activities (continued)


Photo credit: Terry Robert


Photo credit: Terry Robert

NCLGA Advances Regional Priorities Through UBCM Advocacy Meetings

The NCLGA Executive used the period leading up to and during the 2026 UBCM Convention to advance priorities identified by members across northern and central British Columbia.

In discussions with transportation officials, NCLGA called for coordinated, multi-year planning to improve the safety, reliability, and resilience of northern highways. The Executive emphasized the importance of dependable transportation infrastructure for residents, emergency response, industry, and regional economic development.

Housing discussions focused on the higher cost of construction in northern communities, gaps in community-level housing data, and the need for provincial programs to better reflect regional cost differences and local conditions.

NCLGA also met with Minister of Education and Child Care Lisa Beare and Deputy Minister Trevor Hughes. The Executive emphasized the importance of stable support for northern education, post-secondary programming, and locally delivered workforce training. It noted that these services are essential to addressing labour shortages and helping residents access education and employment opportunities closer to home.

In a separate health discussion, the Executive raised the need for equitable access to publicly funded mental health and substance use services in northern, rural, and remote communities.

The meetings were informed by the 45 **resolutions** adopted at the 2026 NCLGA AGM and by input received through NCLGA's pre-UBCM advocacy forum for Mayors, Regional District Chairs, and Indigenous leaders.

NCLGA will continue to follow up with provincial representatives and report back to members as responses, commitments, and next steps are confirmed.


Photo credit: Terry Robert

FOR INFORMATION CORRESPONDENCE

NCLGA Advocacy and Activities (continued)

Strong Results for NCLGA Resolutions at UBCM

NCLGA member priorities received strong support at the 2026 UBCM Convention.

Of the 24 NCLGA-endorsed resolutions included in the UBCM Resolutions Book, 19 were endorsed by convention delegates—eight through the Endorse Block and 11 following individual debate in the No Recommendation section. Four others were linked to similar resolutions that were endorsed, and one was referred to the UBCM Executive for further consideration.

A key result was the endorsement of NR13, Northern and Rural Area Homeowner Grant Benefit. Sponsored at UBCM by the Regional District of Bulkley-Nechako and the City of Prince Rupert, the resolution calls on the Province to reinstate the benefit effective January 1, 2027.

NCLGA highlighted NR13 during its Members Luncheon through a button-and-sticker advocacy campaign. Delegates were encouraged to wear a button or display a sticker to build awareness and start conversations about the importance of the benefit. Supporters noted that reinstating it would help northern and rural homeowners manage higher costs and strengthen communities' ability to attract and retain residents and workers.

The other NCLGA-endorsed resolutions supported by convention delegates addressed a broad range of member priorities, including housing and emergency shelters, wildfire risk reduction, regional construction costs, rural roads, transportation corridors, access to aggregate, energy infrastructure, property rights, and taxation.

Four additional NCLGA-endorsed resolutions were not debated separately because they were linked to similar resolutions addressing Indigenous-led housing, expanded Provincial Sales Tax exemptions, preservation of a strategic provincial rail corridor, and local government involvement in reconciliation-related policy development. Each of the related resolutions was endorsed.

A further resolution asking UBCM to consider rural and remote impacts when evaluating resolutions was referred to the UBCM Executive for further consideration.

These results demonstrate the value of members developing shared positions through NCLGA and bringing a coordinated northern and central British Columbia voice to the provincial level. NCLGA will continue working with UBCM, member communities and senior governments to advance these priorities and report on provincial responses.

Search NCLGA Resolutions by Topic, Year, or Sponsor:
Resolutions Search



Update from the Mayors, Chairs and Indigenous Leaders Forum

The Mayors, Chairs and Indigenous Leaders Advocacy Forum was held on September 2, 2026. The Forum provided an opportunity for local government leaders to meet in advance of UBCM to discuss emerging issues, identify shared priorities, and help shape the NCLGA's advocacy agenda and engagement with provincial and federal decision-makers. NCLGA is working to establish the forum as an annual event, so leaders across its region can help shape NCLGA's advocacy before UBCM.

FOR INFORMATION CORRESPONDENCE



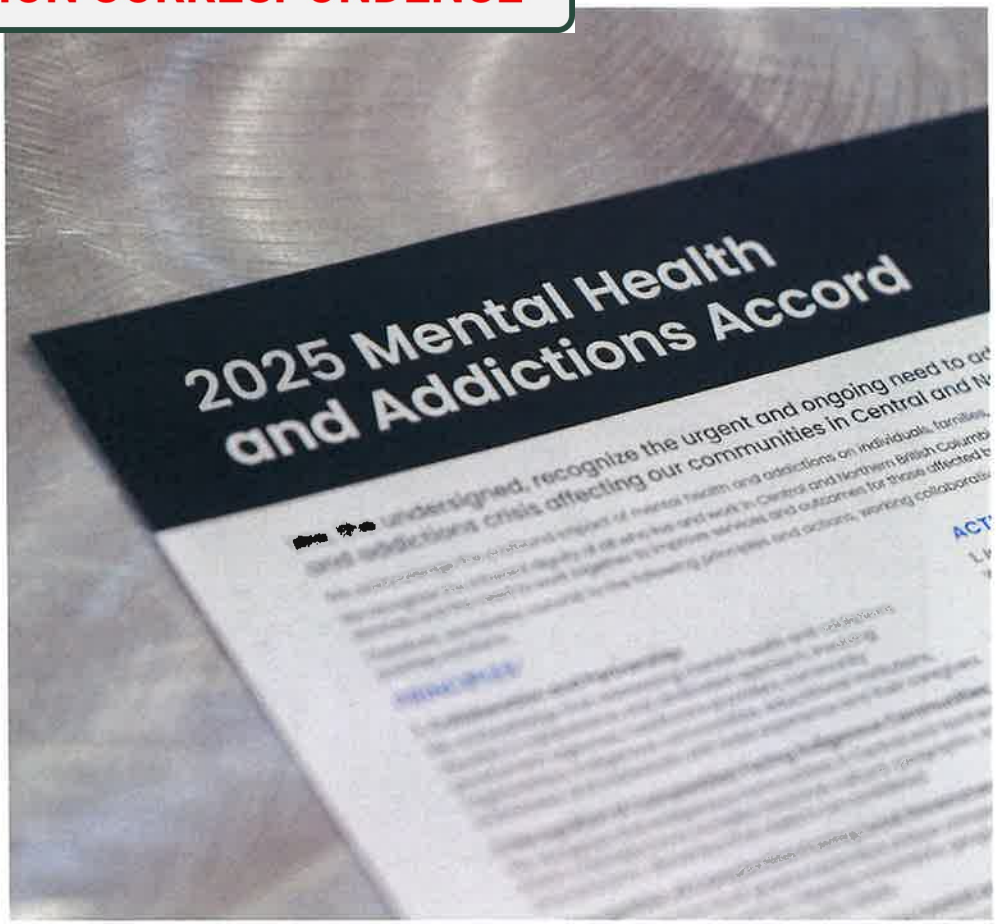
Directors Corner

2nd Vice President Jesse Wright

Councillor, District of Mackenzie

2nd Vice President Jesse Wright is leading the planning of a two-day event called the "Mackenzie Mental Health Summit" in the community of Mackenzie. Inspired by the NCLGA's previous Mental Health and Addictions Symposium, 2nd Vice President Wright is bringing the event to the local Mackenzie context. The two-day event will dedicate one day to youth, in partnership with School District 57, and a second day to the broader community. It will feature panels, keynote speeches, workshops, and networking focused on mental health and the supports available to people in Mackenzie.

More Information



Mental Health and Addictions Accord

The Mental Health and Addictions Accord Signatories met virtually on July 29, 2026, to share updates and discuss opportunities for joint advocacy strategies. Key issues of regional importance were identified, including: staffing capacity and staff retention, access to services, and coordination.

The next virtual Accord Signatories meeting will be held on **November 25, 2026, 12:00 - 1:00 p.m.**

To learn more on the Accord purpose and vision, visit **nclga.ca/accord**.

FOR INFORMATION CORRESPONDENCE

Member Webinars and Resources

Update on Member Webinars

The recent webinar titled ***"Strategizing for UBCM Ministers Meetings"*** was held on August 27, 2026, and was co-hosted in partnership with the Association of Vancouver Island and Coastal Communities, Southern Interior Local Government Association, Lower Mainland Local Government Association, and Association of Kootenay Boundary Local Governments.

Presented by Shirley Bond, former Member of the Legislative Assembly, Cabinet Minister, and Leader of the BC Liberal Party, and Aileen Machell, former Deputy Chief of Staff to Premier Eby, and attended by 175 participants, this webinar provided timely information to local government elected officials on how to best prepare and strategize in advance of Ministers Meetings at UBCM.

The presentation slides and the recording may be accessed here: **Webinar Recording** and **Presentation Slides**.

Please join us for our Next Webinar:

"Resources and Services to Promote Accessible Organizations: Disability Alliance BC"

November 18, 2026, from 12:00 - 1:00 p.m.

disability alliance bc

This webinar will provide an overview of the Accessible Organizations Project and will include information on the *Accessible BC Act*, the draft Standards to be developed by the Province, and current funding opportunities. Inspiring success stories will be shared from communities around BC. Participants will learn about supports that are available to communities and organizations in North and Central BC to remove disability barriers, promote advocacy work, and create a more inclusive and equitable society.

Background: The Accessible Organizations Project is a project funded by the Government of British Columbia and led by Disability Alliance BC. The purpose of the project is to support over 750 Prescribed Organizations, including municipalities and regional districts across BC, to meet the requirements of the *Accessible BC Act*. Disability Alliance BC is working directly with partners and collaborators in all sectors to reach Prescribed Organizations and provide them with resources and services to establish an accessibility committee, develop a plan, and create a public feedback mechanism.

Speakers: Roberta McDonald and Anna-Maria Wijesinghe, Disability Alliance BC.

Who should attend: NCLGA membership (local government elected officials and CAOs), members of the municipally-operated Access and Inclusion Advisory Committees.

Register Here.



FOR INFORMATION CORRESPONDENCE

Other Resources



Climate Projections Training for Northern BC Communities

Local government and First Nations staff from across Northern BC are invited to take part in free training designed to help communities understand and apply climate projections to support planning and decision making.

Trainings will be held on Thursdays, 10:00 a.m. to 12:00 p.m. PT each day:

October 8, 2026: Climate Projections 101

October 29, 2026: Public Works and Utilities

November 5, 2026: Planning and Development

November 19, 2026: Public Safety and Health

November 26, 2026: Community Services and Facilities

Register here.

LGLA
LOCAL GOVERNMENT LEADERSHIP ACADEMY

Local Government Leadership Academy Elected Official Seminar (LGLA-EOS) Series

The LGLA-EOS takes place every four years following the local government general election. The LGLA-EOS for the NCLGA region will be held on January 27-29, 2027, at the Coast Prince George Hotel, in Prince George, BC.

The seminar series is designed to deepen elected officials and senior staff understanding of the local government system, and best practices for civic leadership. The 2026/2027 EOS agenda will include presentations, keynotes, mentorship panels, and networking opportunities that build upon local and regional orientation sessions for Councils and Boards.

For more information, please visit **LGLA EOS**.

FOR INFORMATION CORRESPONDENCE

Board Meetings

NCLGA Board Meetings
2026/27 Board Meeting Dates may change following the fall election.

- *November 27-28, 2026 (virtual)*
- *January 2027 – Date to be confirmed*

Board Strategy Sessions

Natural Resources Forum Strategy Session
January 15, 2027 (virtual) 12:00 – 1:30 p.m.

Member Webinars

Member Webinar
November 18, 2026, 12:00 – 1:00 p.m.
"Resources and Services to Promote Accessible Organizations: Disability Alliance BC"
Speakers: Roberta McDonald and Anna-Maria Wijesinghe, Disability Alliance BC
Register here.

Meetings and Events

BC Natural Resources Forum
January 19-21, 2027
Prince George, BC
More information at: BC Natural Resources Forum.

2027 NCLGA AGM and Convention
May 26-29, 2027
Prince George, BC
More information at: 2027 AGM & Convention.

NCLGA Newsletter Contributions

We encourage our members to contribute content for the newsletter to bjohnson@nclga.ca. We welcome your submission ideas, including:

- Member Spotlight and Success Stories: highlighting achievements and activities of our member communities
- Upcoming Events, Resources, Webinar topics, and presenters.

CONTACT US

NCLGA - North Central Local Government Association

Suite 507 - 1488 4th Avenue,
Prince George, BC, V2L 4Y2

admin@nclga.ca

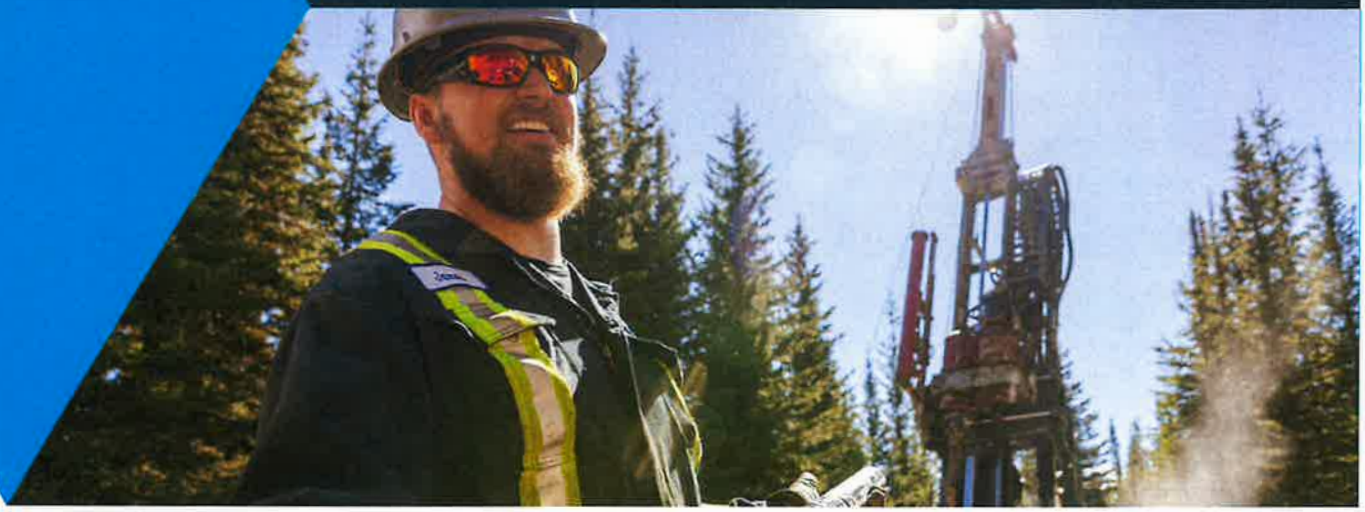
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FOR INFORMATION CORRESPONDENCE

Fall 2026

THE COPPERWIRE

Yellowhead Project Newsletter



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Message from Yellowhead Project Manager



Korah De Walt-Gagnon,
Yellowhead Project Manager

At every stage of the Yellowhead Copper Project, our progress is shaped not only by the work we do, but by how we do it. As we continue to advance the Project, each milestone represents more than progress on a timeline. It reflects the relationships we are building, the conversations we are having and our commitment to moving forward with purpose, transparency, and respect.

In this edition of the CopperWire, we're pleased to share some of the people, partnerships, and activities that have shaped the past quarter. From welcoming new members to the Yellowhead team and participating in mining industry events, to hosting community engagement activities and supporting local organizations. These stories reflect our commitment to being an active and positive presence in the region where we work and live.

Meet New Yellowhead Team Members

Trekor is proud to introduce new team members to the Yellowhead Project:

Mike Wypych
Yellowhead Project Director, Mining Engineer with over 20 years of experience in mining operations, project development, and corporate stragety.



Christine Westerveld
Environmental Coordinator, environmental professional with over 10 years of experience in the environmental resource industry.



BC EAO Public Engagement for the Yellowhead Project

As part of the ongoing Environmental Assessment (EA) process for the proposed Yellowhead Copper Project, the B.C. Environmental Assessment Office (EAO) hosted two public engagement events in October, providing opportunities for community members to learn more about the process, ask questions and share their perspectives.

On October 6, the EAO welcomed 63 visitors to an in-person open house at the Dutch Lake Community Centre in Clearwater.

Representatives of the EAO were available to explain the EA process and answer questions about the Process Planning phase of the assessment. Members of the Trekor's Yellowhead team, including subject matter experts, were also present to provide project-related information and respond to questions from attendees.

A second opportunity to participate was provided through a virtual information session on October 14.

The session included a presentation followed by a question-and-answer period during which participants could seek clarification and raise questions.

These events were part of the EAO public comment period which ran from September 22 to October 22. The comment period focused on draft documents that outline how the EA will be conducted, including its scope, timelines, required studies and opportunities for participation.

The Yellowhead team thanks everyone who took the time to attend these sessions, ask questions and participate.







CIM South Central Branch Conference – Ore to Opportunity

Trekor's Yellowhead team was pleased to participate in the recent Canadian Institute of Minings (CIM) South Central Branch Conference, where the team had the opportunity to connect with industry colleagues and contribute to important conversations about the future of mining in British Columbia.

During the conference, Yellowhead Project Director Mike Wypych and Project Manager Korah De Walt-Gagnon delivered a presentation on the Yellowhead sharing an overview of the Project and its progress through the EA Process.

Further, Korah took part in a Women in Mining (WIM) panel alongside representatives from Highland Valley Copper and New Afton. The discussion focused on creating more inclusive workplaces, attracting and retaining more women in the industry, and communicating the value mining brings to communities and society. The panel highlighted the importance of representation, mentorship, flexibility and workplace cultures that support meaningful, long-term opportunities for women across the mining sector.

Top: *Sarah Pout (Moderator), Kelly MacGillis (Teck Resources Inc.), Nimmi Dhadwal (Coeur Mining Inc.), Korah De Walt-Gagnon (Trekor Metals Ltd.), Lisa Newman (Coeur Mining Inc.)*
Bottom: *Mike Wypych (Director, Yellowhead Project), Kora De Walt-Gagnon (Yellowhead Project Manager)*

FOR INFORMATION CORRESPONDENCE

Simpcw Tour of Gibraltar Mine

In August, the Yellowhead team had the honour of hosting Simpcw on a visit to Trekor's Gibraltar Mine near Williams Lake.

Simpcw members and leadership joined Trekor, Gibraltar, Yellowhead, and Williams Lake First Nation representatives for dinner at the Osprey Nest, a Williams Lake First Nation-owned business, where they were welcomed by Chief Willie Sellars. Chief Sellars shared perspectives on Williams Lake First Nation's relationship with the mining industry, including its collaboration with Gibraltar Mine, and discussed some of the opportunities and benefits that can be created through working together. Trekor extends its sincere thanks to Chief Sellars for his time and for welcoming the group to the traditional territory of Williams Lake First Nation.

The next day, the Gibraltar team provided an informative tour of the operation, including the open pit, tailings storage facility and reclamation areas. Simpcw members had the opportunity to see an operating open-pit mine firsthand, hear directly from employees about their experiences, ask questions, and learn more about the different components involved in day-to-day mining operations. Several participants were particularly interested in Gibraltar's ongoing reclamation efforts and the collaboration between the mine and Xatsull Development Corporation (XDC) which is a branch of Xatsull First Nation.

The visit provided a valuable opportunity for learning, discussion, and relationship-building. As Canada's second-largest open-pit copper mine, Gibraltar employs approximately 800 people and plays an important role in the regional economy. Yellowhead thanks the Gibraltar team, Williams Lake First Nation, and the Simpcw members and leadership.



Info Session in 100 Mile House

In September, Yellowhead hosted a community information session in 100 Mile House to share updates on the proposed Yellowhead Project transmission line.

Approximately 45 people attended, including area residents and local leadership. The drop-in Information Session gave participants an opportunity to meet members of the project team, review information about the proposed transmission line, and ask questions about route refinements, recent updates and next steps.

Power to the Yellowhead Project will be supplied by an approximately 110-kilometre-long, 230-kilovolt (kV) transmission line interconnecting a new substation at the Project site to the existing BC Hydo substation in 100 Mile House. The line is being assessed as part of the broader Yellowhead Project EA process.

The session also provided information on how the preferred route has been refined based on public and property owner feedback, it may be further refined through additional baseline and engineering studies and ongoing engagement. Approximately 35 % of the route has been refined in response to community feedback and public engagement.

The Yellowhead team thanks everyone who took the time to attend, ask questions and share their perspectives.



Participants entered to win a Yeti cooler and the lucky winner is.... Mary Carson Ford (see top right)

FOR INFORMATION CORRESPONDENCE

Supporting Local

Trekor Donates $5K to North Thompson Communities Foundation as part of a $20K Initiative to Support Community Partners

Since transitioning from Taseko to Trekor, we have continued to find ways to lift up community partners – grassroots organizations whose work helps our friends, neighbours and communities achieve their full potential.

Trekor recently announced $20,000 in donations to four charitable partners, each providing services in the regions we operate in, and whose work is making a meaningful difference in the community. Each organization will receive a $5,000 donation, for a total of $20,000.

Trekor selected the North Thompson Communities Foundation's Indigenouse Priorities Fund as the recipient of its $5,000 contribution for the Yellowhead Project.

The Indigenous Priorities Fund supports initiatives dedicated to local and regional Indigenous-led programs and projects, with a focus on education, sport, culture, art, and languages throughout the North Thompson Valley, helping advance priorities identified by Indigenous communities. The Fund aligns with Trekor's Beyond Potential Community Investment Program, by creating meaningful opportunities and strengthening communities.



NTCF receives second donation for Indigenous Priorities Fund

Our Beyond Potential Community Investment Program: Building Stronger, Healthier Communities

Yellowhead is proud to stand alongside the organizations and volunteers who make a difference to our region, and we look forward to continuing to support the people and initiatives that help our communities thrive.

To apply or learn more:
Beyond Potential Donations and Community investment Program Application



Contact Us

Yellowhead Project Community Office **Address: Unit 2 – 4609 Barriere Town Rd., Barriere, BC V0E 1E0 Tel: 250-672-1921**

Email
yellowheadproject@trekormetals.com

Learn more at
yellowheadproject.com

Subscribe for updates at
bit.ly/CopperWire-YellowheadNewsletter

Follow us on @trekormetals

Scan to Subscribe

Trekor Yellowhead

Trekor's Yellowhead Project is located in the Thompson-Nicola region of British Columbia, approximately 150 km northeast of Kamloops near Vavenby, and is primarily within Simpcwúlecw, the territory of Simpcw. The proposed open-pit copper mine is designed to produce 90,000 tonnes of ore per day over a 25-year mine life, using existing road access and a nearby rail load-out facility, with a new transmission line required to supply power.

Volume 21 Issue 10

FOR INFORMATION CORRESPONDENCE

November 2026

Growing Great Places Together

B.C. COMMUNITIES IN BLOOM NEWSLETTER

IN THIS ISSUE:

- 2027 Theme O'Canada
- 2027 Registration opens Dec.1
- BC CiB Criteria Awards Photos
- Castlegar Wins at National CiB Event and Halloween Fun
- Get Started Growing your commUnity

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BC Council of Garden Clubs

CiB Cef
British Columbia Communities in Bloom

Mailing Address:
4451 212-Street, Langley, V3A 7Z8
(604) 576-6506

www.bccib.ca

Facebook BC CiB Privacy Policy

Coordinator Catherine Kennedy
catherine.bccib@gmail.com



The countdown to the 2027 Communities in Bloom program is underway, and we're proud to introduce a theme that celebrates the heart of our nation.

Ô Canada: Blooming Together | Fleurissons Ensemble

In 2027, we're celebrating the landscapes, people, and places that make communities across Canada unique. Whether you're creating vibrant red and white floral displays, planting trees and regionally appropriate plants, enhancing community landscapes, celebrating local heritage, supporting environmental action, or beautifying public spaces, every project helps tell the story of your community while strengthening our connection to the places we call home.

Together, let's grow greener, celebrate the diversity of our communities, and create beautiful spaces that inspire, connect, and flourish.

NEXT MONTH'S ISSUE:

- 2027 Registration opens December 1
- Early Registration Discount before Jan. 31/27
- Details on a Special Spring Workshop

FOR INFORMATION CORRESPONDENCE

Teck and Urban Systems Criteria Awards





Anne Kulla (left) presenting Criteria Award for Plant and Floral Displays to Teresa Williams Hope Co-Chair and a Gnome for their 20th year of CiB Involvement.





On the night of the awards, BC CiB Board member Linda Tomlinson presented Kelowna's CiB Committee with the Criteria Award for Landscape along with their 'Grow' Certificate.

Thank you, Urban Systems and Teck Trail Operations, for your support of the BC Communities in Bloom program!



Congratulations Castlegar in Bloom!

Castlegar in Bloom Chair Darlene Kalawsky has just come back from the **Communities in Bloom - Collectivités en fleurs National Symposium** with the hardware!

Receiving two outstanding achievement awards for Landscape, and Best Therapeutic Garden, plus ...drumroll please... the **Grand Champion Award**!!

Well done, and well deserved!!

Source: Castlegar Facebook



Halloween Fun in Castlegar

During the month of October Castlegar CIB volunteers created goblins, witches, and a variety of Halloween characters, Sam, Roger Rabbit, Mississippi Woman, Ozzy Osborne & Flash for display throughout the downtown area. This idea was created in support of the Kootenay Gallery Fundraiser '292' at their 'future' home in downtown Castlegar.

This project was another GROW your commUNITY project for Castlegar CIB.

As you can see this interpretation is Blooming Your Community - not just about the FLOWERS! 💕









CiB Cef
British Columbia
Communities in Bloom

Get Started Growing your commUnity Today with the Communities in Bloom Program

Support for the 3 Pillars of Sustainability:

Social Influence

Engages citizens of all ages.
Builds commUnity pride.

Economic Impact

Improves green spaces for locals and visitors.
Attracts business support and investment.

Environmental Effect

Encourages responsible horticulture practices.
Creates awareness for climate change mitigation efforts.

Results

Recognition for staff and volunteer groups.
Provides a framework for positive action.
Transforms overall appearance of community.

Growing Great Places Together

FOR INFORMATION CORRESPONDENCE

Getting Started

Form a local CiB Committee:

- Look for a citizen cheerleader who will help spearhead your CiB effort.
- Try for one municipal representative from Council, Parks & Rec or Public Works dept.
- Engage a rep from your local Chamber of Commerce, BIA, Economic Development.

Create awareness for your CiB groups efforts:

- Municipal communications, website
- Social media (create a new page or ask for help from established groups)
- Local papers (Great for Garden Tips or announcing community events)

Engaged the community:

- Encourage NEW volunteers. Provide some guidance from local garden club members, master gardeners, local nursery or garden centres.
- Encourage community wide tidy-up efforts.
- Promote to homeowners, apartment dwellers, youth, and other service groups.
- Initiate projects to appeal to a variety of age groups. Create opportunities to be culturally diverse.
- Allow volunteers to direct projects they want to be involved in.

Consider new legacy projects for community:

- Low water gardens (xeriscape), rain gardens, community gardens with portion being donated to local food banks.
- Renovate a tired area. Improve the gateway gardens near entrance signage.
- Encourage Pollinator gardens – Identify the types of pollinators that are to be attracted.

Create a local Awards program:

- Recognize your outstanding residential or business properties:
- Nominate your neighbour application process or develop award categories and find the best ones.
- Creating a window signage decal or door hanger as an award. (Getting some Scotts Best Garden Selection signs are an application process early in the year)
- Recognize best ones in local papers.
- Host a Thank-You event for volunteers and contributors at a year-end party.
- Winners of key prizes can nominate following year's champions.

Fundraising ideas:

- Sponsor or rent self-watering planters (municipality purchases planters, CiB group plants and business maintains)
- Plant sales, Seedy Saturday's, Partner with a grower to sell a particular plant.
- Garden Tours, Christmas concerts.
- Parking lot concerts, Concerts in the Park
- Festivals need manpower for events and will often donate to the CiB group.
- Many of these ideas had sponsors paying for things like the band, food, etc.

CiB Evaluation

Start with three criteria first year (GROW – Modified Evaluation) if your community is small or the volunteer group is brand new.

- Plan for a Judges tour to showcase 80% of the community in all evaluation criteria.
- Works best when there is a representative who understands each evaluation criteria.
- Tell your community's story with a Community Profile document to communicate the elements not shown on the evaluation tour. Profile Document can be repurposed as a "Welcome Package" of information for new residents and businesses.
- Upon registration more information is provided from BC Communities in Bloom with the Getting Started Package.
- Celebrate your community's results!

Contact Catherine to help you through the process at catherine.bccib@gmail.com and Sign-up for the Newsletter at www.bccib.ca

Tammy Boulanger

FOR INFORMATION CORRESPONDENCE

From: Rachel Young
Sent: Sunday, November 15, 2026 4:29 PM
To: District of 100 Mile
Subject: House of Commons Petition e-7703 | Request for Municipal Support
Attachments: Indigo_Alert_Canada_Petition_Poster_e7703.pdf

Dear Mayor Jurek and Members of Council,

My name is Rachel Young, and I'm a mother of five living in Chilliwack, BC. I'm part of the Indigo Alert Canada team.

Indigo Alert Canada is a national nonprofit dedicated to protecting vulnerable people who go missing, through public safety education, community preparedness, and research.

We're advocating for a consistent Canada-wide public alert framework for vulnerable missing persons. Currently, alert criteria and procedures vary between provinces and territories, meaning a vulnerable child or adult could go missing, be in immediate and serious danger, and still not qualify for an appropriate public alert.

The disappearance of 11-year-old Parker Wells in Calgary this past summer brought this gap into sharp focus. Parker was a non-speaking autistic boy who went missing after wandering away from his day home. His disappearance didn't meet the usual criteria for an AMBER Alert, and it wasn't until approximately two days later that Alberta granted an emergency exemption allowing a public alert to be issued. Tragically, Parker was found deceased following an extensive search. We can't know whether an earlier alert would have changed the outcome, but his story highlights why a consistent approach is so urgently needed.

This is deeply personal to me. My youngest son is six years old, autistic and minimally speaking, and he's at significant risk of elopement (wandering or leaving a safe area unexpectedly). He may not recognize danger, respond to his name, or be able to tell someone who he is or where he lives. Despite the safety measures we have in place, we've had frightening experiences that have shown us just how quickly an ordinary situation can become an emergency.

While Parker's story and my own family's experience are rooted in autism, this issue extends beyond the autism community. Vulnerable people of any age may face increased risk when they go missing, including autistic and non-speaking people and those with intellectual or developmental disabilities. Having a disability doesn't automatically make someone vulnerable. What matters is the person's circumstances and the risks they may face, particularly if they have difficulty communicating, recognizing danger, or seeking help.

There is now an official House of Commons petition, e-7703, sponsored by MP Mike Lake, calling on the federal government to bring together provinces, territories, law enforcement, disability organizations, and affected families to develop shared national standards for a vulnerable missing-person alert framework.

Provincial and territorial involvement is essential, as public alerting and emergency response involve responsibilities at multiple levels of government. While municipalities don't determine provincial alert criteria, local governments have an important connection to community safety and the people they serve. Their voices can help bring attention to gaps in existing systems and encourage the cooperation needed for a more consistent response across Canada.

We've already seen encouraging municipal involvement elsewhere in Canada. On October 26, Leduc City Council in Alberta voted unanimously in support of action to address gaps in public alerting for vulnerable missing persons. Their decision is an example of how local governments can help bring attention to this issue.

That's why I'm reaching out to the District of 100 Mile House. Support from local governments can help raise awareness of this gap and strengthen the call for a more consistent Canada-wide response when vulnerable people go missing.

I would be grateful if Mayor and Council would consider:

- **Sharing the petition** with residents and community networks through your website, newsletters, social media, or other appropriate channels. I would also encourage members of Council and municipal staff to consider signing the petition personally if they support its purpose.
- **Providing a brief letter or statement of support** recognizing the need for a consistent Canada-wide approach to vulnerable missing-person alerts. With your permission, we'd appreciate being able to share any support provided as part of our advocacy efforts.

We're gathering both petition signatures and letters of support. Signatures help demonstrate public concern, while letters from elected representatives and organizations help show that communities across Canada recognize the need for a more coordinated approach.

I've attached our petition poster, which includes a QR code linking directly to the petition. It can be printed, displayed, or shared electronically through appropriate channels.

You can read and sign the petition here: House of Commons Petition e-7703

The petition remains open for signatures until December 22, 2026.

I'm happy to answer any questions or provide further information if needed.

Thank you for taking the time to read this and for considering how your municipality might support this important public safety issue. I sincerely appreciate it.

Warmly,

Rachel Young
Indigo Alert Canada

FOR INFORMATION CORRESPONDENCE

FOR INFORMATION CORRESPONDENCE

INDIGO ALERT CANADA

SHARE IT.
BRING THEM HOME.

PETITION TO THE GOVERNMENT OF CANADA

SAFER TOGETHER. ALWAYS ALERT.

Support shared national standards for a vulnerable missing persons alert framework to better protect people with autism, nonspeaking individuals, and people with intellectual or developmental disabilities who wander or go missing.

WHY IT MATTERS.

- Missing vulnerable people can face immediate risk to their lives
- Some may struggle to communicate, recognize danger, seek help or find safety
- Current alert criteria can leave gaps when abduction is not suspected
- Shared national standards could improve consistency across Canada.

WHO THE PETITION FOCUSES ON.

- People with autism
- Nonspeaking individuals
- People with intellectual or developmental disabilities

WHAT THE PETITION CALLS FOR.

- Shared national alert standards
- Geotargeted alerts
- Voluntary location finding technology
- Tools and authority for law enforcement
- Annual public reporting
- Public awareness and first responder training

PETITION DETAILS.

- e-7703 (Public Safety)
- Initiated by Jennifer Ball, Calgary
- Sponsored by MP Mike Lake
- You can sign until December 22, 2026
- Confirm your signature by email

READ THE PETITION.
SIGN IF YOU AGREE.
SHARE WIDELY.

SCAN TO SIGN PETITION E-7703.

ourcommons.ca/petitions/en/Petition/Details?Petition=e-7703

Source: House of Commons e-petition e-7703 (ourcommons.ca/petitions). Shared for information. Does not support any political party.

FOR INFORMATION CORRESPONDENCE

Manufactured Home Park Owners Alliance of British Columbia

November 17, 2026

district@100milehouse.com

The District of 100 Mile House
385 Birch Avenue, Unit 1
100 Mile House, BC V0K 2E0

Attention: Mayor and Council

Re: An introduction to the Manufactured Home Park Owners' Alliance of BC

Congratulations on your successful election. On behalf of the Manufactured Home Park Owners' Alliance of BC, I want to welcome you to your new term and offer our organization as a resource as your council takes up housing affordability in your community.

Who we are
The Manufactured Home Park Owners' Alliance of BC represents 40% of community owners and operators of manufactured home parks across British Columbia. We advocate for, support and educate park owners, work with all levels of government on policy affecting manufactured home communities, and help keep this form of housing viable and well maintained for the residents who live in it.

Our role in affordable housing
Manufactured home parks are among the most affordable forms of ownership housing available in British Columbia. Residents typically own their homes and rent the site, which keeps monthly costs well below those of most apartments or detached houses. These communities are home to seniors on fixed incomes, working families, and people who might otherwise be priced out of your community altogether.

Our services include:

- Supporting Community owners with regulatory compliance, best practices, and information on the Manufactured Home Park Tenancy Act
- Providing a single point of contact and information source for local governments on manufactured home park matters
- Helping maintain and renew existing parks so that affordable homes are not lost to redevelopment

Every pad that is lost is very difficult to replace, and very few new parks have been built in recent decades. That is why we believe local governments have an important part to play.

How your council can help create new manufactured home parks
Land cost and availability are the main barriers to new parks. We would welcome a conversation about the following options, all of which are within local government authority:

1. **Identify suitable municipal or regional district land.** Consider whether any surplus or underused public lands could be made available through long-term lease or sale for a manufactured home park.

FOR INFORMATION CORRESPONDENCE

Manufactured Home Park Owners Alliance of British Columbia

2. **Zone for the use.** Create or update zoning that explicitly permits manufactured home parks, including in residential and mixed-use areas, and remove unnecessary barriers to them.
3. **Protect existing parks.** Consider zoning that will allow for increased density in existing communities and help preserve the affordable homes already in your community.
4. **Streamline approvals.** Offer expedited processing and predictable requirements for park proposals and coordinate servicing requirements early.
5. **Reduce upfront costs.** Consider waivers or deferrals of development cost charges and permit fees where they make new affordable housing feasible.
6. **Use housing planning tools.** Reflect manufactured home parks in your Official Community Plan and Housing Needs Report as a deliberate affordable housing strategy.
7. **Partner with us.** We can connect you with owners and operators interested in developing new parks and share what has worked in other BC communities.

We would be glad to meet with you or with staff, at a time convenient to you, to discuss the needs of your community and how we might work together. We can also provide a short briefing package on manufactured home parks as an affordable housing option.

Please contact me at 250-268-0430 or execdirector@mhpo.com. Thank you for your commitment to public service, and we look forward to working with you.

Sincerely,

Diane Koch, Executive Director
Manufactured Home Park Owners' Alliance of BC

Manufactured Home Park Owners' Alliance of British Columbia
PO Box 63, Nanoose Bay, BC V9P 9J9
1-877-222-4560 Website: mhpo.com Email: execdirector@mhpo.com

FOR INFORMATION CORRESPONDENCE

YOU'RE INVITED TO

100 MILE HOUSE HEAVY EQUIPMENT OPERATOR COMPLETION CELEBRATION



27th NOVEMBER 2026

11:00 AM TO 1:00 PM

Join us in celebrating TRU's newest heavy equipment operators!
As a valued partner or supporter, we welcome your attendance.
Please RSVP to knasby@tru.ca by November 24th.

TRU 100MH - 475 Birch Avenue (Unit 106)

THOMPSON RIVERS UNIVERSITY | 100 MILE HOUSE

Canada BRITISH COLUMBIA
Funded in part by the Government of Canada through the Canada-British Columbia Workforce Tariff Response Agreement.

H1

District of
100 MILE HOUSE

COUNCIL REPORT
File No. 570-01

Regular Council – November 24, 2026

REPORT DATE: November 7, 2026

TITLE: Banking Services Agreement Renewal - RBC

PREPARED BY: S.Elias, Director of Finance

PURPOSE:

To seek Council approval to renew the existing banking services agreement with the Royal Bank of Canada for a further 5 years.

RECOMMENDATION:

Recommended Resolution:

BE IT RESOLVED THAT Council approve the 2026 – 2031 banking services agreement with the Royal Bank of Canada.

BACKGROUND INFORMATION / DISCUSSION:

The proposed 2026–2031 agreement maintains existing fees and deposit interest rates. Staff are satisfied with the service and support from the Royal Bank of Canada (RBC) and recommend renewing for five years.

BUDGETARY IMPACT: Fees and deposit interest rates will remain unchanged.

LEGISLATIVE CONSIDERATIONS (Applicable Policies and/or Bylaws): N/A

ATTACHMENTS:

RBC Banking Services Agreement

Prepared By: S.Elias **Date:** Nov 9/26
S. Elias, Director of Finance

Reviewed By: **Date:** Nov.12.26
T. Boulanger, CAO

H2

DISTRICT OF
100 Mile House

October 30, 2026

District of 100 Mile House FireSmart Program Monthly Report

In October of 2026, the main activities of the FireSmart Coordinator were organizing FireSmart brush clearing at four Critical Infrastructure (CI) sites and assisting 100 Mile House Fire Rescue's integration of Emergency Support Services delivery.

The CI sites include north and south District water towers, the 100 Mile House Fire Rescue radio repeater tower, and the boundary between 100 Mile House Hospital and Centennial Park. A total of three contractors were hired to clear brush at those sites and work has been completed at all but the south water tower at the time of this report.

As well, the FireSmart Coordinator completed online training courses for ESS EMRG 1610, EMRG 1612, and EMRG 1619 via the Justice Institute of British Columbia.

The next steps of the FireSmart Program will be to finalize the CI projects by completing re-inspections at the sites and completing CI reporting and beginning work towards interim Program reporting (due mid-December) which will include confirming the remaining annual budget and potential for any further projects this year.

Some key activities undertaken by the FireSmart Coordinator in August:

- Program report to 100 Mile House District Mayor and Council
- Work to explore a potential Climate Resilience grant from Intact Insurance for 2027/2028
- Initiation and supervision of work at CI sites
- Work to prepare 100 Mile House Fire Rescue's ESS program
- Presentations at the 100 Mile House job fair, 100 Mile House Elementary School, and 100 Mile House fire hall

Prepared by Ryan Dugaro, FireSmart Coordinator

PO Box 340, #1-385 Birch Ave,
100 Mile House, BC V0K 2E0

(250) 395-2434
district@100milehouse.com

100milehouse.com

H3

District of
100 MILE HOUSE

COUNCIL REPORT
File No. 570-01

Regular Council – November 24th, 2026

REPORT DATE: November 12, 2026

TITLE: RFQ 2026-001 – Two (2) new ½ ton pickups

PREPARED BY: S. Elias, Director of Finance

PURPOSE:

The purpose of this Council report is to provide information on Request for Quotation 2026-001 submissions and award the purchase of two (2) new ½ ton pickups.

RECOMMENDATION:

Recommended Resolution

BE IT RESOLVED THAT the report from Finance dated November 12, 2026 regarding the 2026-001 request for quotation be received; and further

BE IT RESOLVED THAT the contract to supply two (2) 2027 F150 pickups be awarded to Chilliwack Ford for the stated total price of $129,950 including applicable taxes.

BACKGROUND INFORMATION / DISCUSSION:

At the September 22, 2026 Council meeting, Council approved moving the purchase of two Community Services ½ ton pickups forward from 2027 to 2026 due to pricing and supply uncertainty.

One of the ½ ton pickups will be to replace V300 which will be disposed of by way of sale of surplus in 2027. The second ½ ton pick up will be to replace V348 (Bylaw truck) which is being transferred to the fire department for daily operational use along with use by the Bylaw Officer.

Following the meeting, the District of 100 Mile House issued a request for quotation (RFQ) for the two new trucks. Chilliwack Ford submitted the lowest bid at $129,950.00 inclusive of applicable taxes. Both trucks will need some additional outfitting once they arrive, though the final total will still come in under the $150,000.00 budget set in the five-year financial plan.

Two (2) New ½ ton Pickups 2026-001

Two (2) submissions were received by the deadline. Submissions were opened in the presence of Director of Community Services T. Conway. and Director of Finance S. Elias.

Submission	Amount prior to taxes	Taxes	Total Quote
Chilliwack Ford	$113,000.00	$16,950.00	$129,950.00
Metro Motors Ltd.	$119,705.00	$17,955.75	$137,660.75

OPTIONS: Council may choose to award to the alternate bid.

BUDGETARY IMPACT:

The awarded price is within the approved 5-year Capital plan. Purchase will be included in the 2026-2030 Financial Plan amendment.

LEGISLATIVE CONSIDERATIONS (Applicable Policies and/or Bylaws): *N/A*

ATTACHMENTS: Request for Quotation package 2026-001
CS-03 Project Substantiation Sheet

Prepared By: S Elias — **Date:** Nov 16/26
S. Elias, Director of Finance

Approved By: — **Date:** Nov 16/26.
T. Conway, Dir. of Community Services

Reviewed By: — **Date:** Nov. 16. 26
T. Boulanger, CAO

District of 100 Mile House

REQUEST FOR QUOTATION
RFQ Number 2026-001

The District of 100 Mile House is requesting quotations for:

Two (2) – NEW ½ Ton Extended Cab, 4x4, Short Box

This is a Request for Quotation only. By requesting quotations, the District does not intend to enter into, and shall not be considered to have entered into, contractual relations upon the submission of a quotation by any person and no "Contract A" shall be formed between the District and any supplier upon the submission of a quotation. Without limiting the foregoing, the District shall not be obligated in any manner whatsoever to any supplier until a written agreement for the performance of the work herein contemplated has been duly executed.

Inquiries regarding this Request for Quotation may be directed to Todd Conway, Director of Community Services, 250-706-2217, e-mail: tconway@100milehouse.com.

A quotation shall be prepared and submitted at the sole expense of the proponent and without cost to the District of 100 Mile House. All quotations received by the District of 100 Mile House become the property of the District of 100 Mile House and as such are subject to the Municipal Freedom of Information and Protection of Privacy Act.

Quotations sealed in an envelope, clearly marked with the supplier's name and the product and/or service name will be accepted up to 2:00 p.m. (local time), November 6th , 2026 and will be received by:

Sheena Elias
Director of Finance
District of 100 Mile House
#1-385 Birch Avenue
selias@100milehouse.com

DISTRICT OF 100 MILE HOUSE
TERMS AND CONDITIONS – QUOTATIONS

GENERAL

1. **THE LOWEST OR ANY QUOTATION NOT NECESSARILY ACCEPTED**. The District of 100 Mile House may accept any quotation in whole or in part, unless otherwise stipulated.

2. Bidders will be advised of acceptance or rejection within a reasonable time following receipt of bid.

3. Quotations received after the specified closing time & date, will be rejected and returned.

4. The District shall not be obliged to purchase any goods or services from any bidder until a Purchase Order has been issued. Any discussions, inspections or meetings with District staff will not constitute an expressed approval to purchase.

QUOTATION REQUIREMENTS

1. **Acceptance:** Quotations must remain valid for thirty (30) days after the closing date.

2. **Errors:** Quotations as received shall be considered final and no quotation shall be altered, amended or withdrawn after the specified closing date.

3. **Form:** Quotations will not be accepted unless properly signed and submitted on this form.

4. **Taxes:** Quotations must show appropriate taxes as indicated on the form attached.

5. **Quotes for Services:** In the event this quotation is for contracted services, the successful bidder will be required to provide

    - A copy of your current WorkSafeBC Clearance Letter
    - A copy of your current District of 100 Mile House Business Licence (IF applicable)
    - A copy of your insurance acceptable to the District of 100 Mile House

6. **Submissions of Bids:** The District shall not be bound and the Bidder agrees not to rely upon any written or verbal statements or representations of any other persons, whether employed by the District or not, in the preparation and submission of their bid.

7. **Quantities:** The District reserves the right to increase or decrease quantities related herein to meet operational or budget requirements.

8. **Delivery Requirements:** The product must be delivered by February 1 2027 Notification will be given post Council approval and will accompany the issuance of a purchase order.

CONDITIONS OF PURCHASE

1. **Acknowledgement/Acceptance:** The District intends to award a contract through the issuance of a letter of award to the selected bidder.

2. **FOB Point:** All goods shall be quoted F.O.B. at the District specified site or unless otherwise specified.

3. **Shipments:** The District reserves the right to cancel this order, if the contract delivery date shown herein, is not met. All materials must be transported based on the conditions herein.

4. **Indemnity:** Notwithstanding the providing of insurance coverage by the Bidder, the Bidder hereby agrees to indemnify and save harmless the District, its officers, agents, servants and employees and each of them from and against all claims, demands, losses, costs, damages, actions, suites or proceedings by whomever made, brought or prosecuted and in any manner based upon, arising out, related to, occasioned by or attributable to the activities of the Bidders, its servants, agents, subcontractors and sub-subcontractors, in providing the services and performing the work of this Contract, excepting always liability arising solely out of the negligent act or omission of the District.

SPECIFICATIONS

A. GENERAL

Chassis: ½ Ton Extended Cab, 4x4 – 6'6" Short Box (6' 6")

Colour: White

Motor: 6 Cylinder

Transmission: Automatic

Engine Block Heater

Tow Package

Air Conditioning

Winter tires/M&S

Rubber floor mats

Power Windows

Alternative specifications may be provided which will be evaluated to determine the suitability of the alternatives. The District reserves the right to reject any and all alternatives.

QUOTATION SHEET

Quotation Bid Sheet – Bidders must complete the form below and return it to the District office on or before the published closing date.

Name of Firm Bidding:

_____

Authorized Signature _____ **Print Name** _____

Position _____

Address _____

City _____ **Postal Code** _____

Phone # _____ **Fax #** _____

E-Mail Address _____

ITEM DESCRIPTION	PRICE
2 – NEW – ½ Ton Extended Cab, 4x4	
TAXES	
TOTAL QUOTED PRICE	

2026 PROJECT SUBSTANTIATION CS-03

Project Title: V300- 2013 Chevrolet Silverado Pick up Replacement
V348 -2021 Dodge 1500 transfer to Fire Department

Department: Community Services

Date: October 15, 2026

Fiscal Year:	Prior	2024	2025	2026	2027	2028	Future
Capital Costs: (Budgeted)		$150,000					
O&M Costs:							

BACKGROUND (WHY)

For over a decade, the District has followed an aggressive equipment replacement approach that has significantly lowered maintenance costs. The savings have helped fund new equipment purchases. The 2013 Chevrolet Silverado is now due for replacement, and the 2021 Dodge Ram is needed full time by the Fire Department for bylaw enforcement and daily operations.

Community Services staff will use both new units for daily municipal operations. The purchase of two pickups was included in the long-term financial plan for 2027 but has been moved into 2026 to secure 2027 delivery and avoid cost escalations and delivery delays caused by global economic uncertainty.

SCOPE OF WORK (WHAT/ WHERE)

A Request for Quotation (RFQ) was released for the acquisition of two (2) new ½ ton pickups with an expected delivery date in 2027.

CAPITAL REQUIREMENTS (HOW MUCH/WHEN)

Year 1 $ 150,000 / Equipment Reserve

ADDITIONAL COMPONENTS TO CONSIDER:

At the September 22, 2026 meeting of Council, it was approved to move the purchase of the two units into 2026 to ensure current pricing and a 2027 delivery date.

PREPARED BY: _____ **DATE:** Nov 16/26.

T. Conway, Director of Community Services

REVIEWED BY: S.Elias **DATE:** Nov 16/26

S.Elias, Director of Finance

H4

District of
100 MILE HOUSE

COUNCIL REPORT
File No. 570-01

Regular Council – November 24th, 2026

REPORT DATE: November 12, 2026

TITLE: RFQ 2026-002 – Fire Rescue Duty Truck Replacement

PREPARED BY: S. Elias, Director of Finance

PURPOSE:

The purpose of this Council report is to provide information on Request for Quotation 2026-002 submissions and award the purchase of one Fire Rescue Duty Truck.

RECOMMENDATION:

Recommended Resolution

BE IT RESOLVED THAT the report from Finance dated November 12, 2026 regarding the 2026-002 request for quotation be received; and further

BE IT RESOLVED THAT the contract to supply one Fire Rescue Duty Truck be awarded to Chilliwack Ford for the stated total price of $131,600 including applicable taxes.

BACKGROUND INFORMATION / DISCUSSION:

At the September 22, 2026 Council meeting, Council approved moving the purchase of one Fire Rescue Duty Truck forward from 2027 to 2026 due to pricing and supply uncertainty.

The new truck is to replace V213 a 2016 Chevrolet Silverado. V213 will be transferred to Community Services to allow the District to extend the service life of the vehicle as a nonemergency vehicle.

Following the meeting, the District of 100 Mile House issued a request for quotation (RFQ) for the new truck. Chilliwack Ford submitted the lowest bid at $131,600.00 inclusive of applicable taxes. The approved budget from the 5 year financial plan is $165,000.00.

One (1) New Fire Rescue Duty Truck 2026-002

Six (6) submissions were received by the deadline. Submissions were opened in the presence of Fire Chief D. Bissat and Director of Finance S. Elias.

Submission	Amount prior to taxes	Taxes	Total Quote
Chilliwack Ford	$117,500.00	$14,100.00	$131,600.00
Wheaton Chevrolet Buick GMC	$117,577.39	$14,109.29	$131,686.68
Metro Motors Ltd.	$117,812.50	$14,137.50	$131,950.00
Commercial Truck Equipment	$144,861.50	$17,383.38	$162,244.88
Intercontinental Truck Body	$155,250.00	$18,630.00	$173,880.00
Rocky Mountain Phoenix Inc.	$174,427.00	$20,931.24	$195,358.24

OPTIONS: Council may choose to award to an alternate quote.

BUDGETARY IMPACT:

The awarded price is within the approved 5-year Capital plan. Purchase will be included in the 2026-2030 Financial Plan amendment.

LEGISLATIVE CONSIDERATIONS (Applicable Policies and/or Bylaws): *N/A*

ATTACHMENTS: Request for Quotation package 2026-002
FD-07 Project Substantiation Sheet

Prepared By: S. Elias — **Date:** Nov 16/26
S. Elias, Director of Finance

Approved By: — **Date:** Nov 16/26
D. Bissat, Fire Chief

Reviewed By: — **Date:** Nov. 16. 26
T. Boulanger, CAO

District of 100 Mile House

REQUEST FOR QUOTATION

RFQ Number 2026-002

The District of 100 Mile House is requesting quotations for:

One (1) – NEW 2027 FIRE RESCUE DUTY TRUCK

This is a Request for Quotation only. By requesting quotations, the District does not intend to enter into, and shall not be considered to have entered into, contractual relations upon the submission of a quotation by any person and no "Contract A" shall be formed between the District and any supplier upon the submission of a quotation. Without limiting the foregoing, the District shall not be obligated in any manner whatsoever to any supplier until a written agreement for the performance of the work herein contemplated has been duly executed.

Inquiries regarding this Request for Quotation may be directed to David Bissat, Fire Chief, 250-644-0636, e-mail: dbissat@100milehouse.com.

A quotation shall be prepared and submitted at the sole expense of the proponent and without cost to the District of 100 Mile House. All quotations received by the District of 100 Mile House become the property of the District of 100 Mile House and as such are subject to the Municipal Freedom of Information and Protection of Privacy Act.

Quotations sealed in an envelope, clearly marked with the supplier's name and the product and/or service name will be accepted up to 2:00 p.m. (local time), November 6th, 2026 and will be received by:

Sheena Elias
Director of Finance
District of 100 Mile House
#1-385 Birch Avenue

selias@100milehouse.com

DISTRICT OF 100 MILE HOUSE

TERMS AND CONDITIONS – QUOTATIONS

GENERAL

1. **THE LOWEST OR ANY QUOTATION NOT NECESSARILY ACCEPTED**. The District of 100 Mile House may accept any quotation in whole or in part, unless otherwise stipulated.

2. Bidders will be advised of acceptance or rejection within a reasonable time following receipt of bid.

3. Quotations received after the specified closing time & date, will be rejected and returned.

4. The District shall not be obliged to purchase any goods or services from any bidder until a Purchase Order has been issued. Any discussions, inspections or meetings with District staff will not constitute an expressed approval to purchase.

5. The successful supplier shall provide a complete, operational vehicle. All components shall be new unless specifically approved otherwise by the District.

6. Where a manufacturer or model is identified, an equivalent may be proposed unless the specification specifically states that a named product is required. Any proposed equivalent must be clearly identified in the quotation.

7. The quotation shall clearly identify all exceptions, substitutions, optional items, freight or delivery charges, warranty terms and estimated completion/delivery date.

8. Final equipment locations and installation details shall be confirmed with 100 Mile House Fire Rescue before fabrication or installation.

QUOTATION REQUIREMENTS

1. **Acceptance:** Quotations must remain valid for thirty (30) days after the closing date.

2. **Errors:** Quotations as received shall be considered final and no quotation shall be altered, amended or withdrawn after the specified closing date.

3. **Form:** Quotations will not be accepted unless properly signed and submitted on this form.

4. **Taxes:** Quotations must show appropriate taxes as indicated on the form attached.

5. **Quotes for Services:** In the event this quotation is for contracted services, the successful bidder will be required to provide

    - A copy of your current WorkSafeBC Clearance Letter
    - A copy of your current District of 100 Mile House Business Licence (IF applicable)
    - A copy of your insurance acceptable to the District of 100 Mile House

6. **Submissions of Bids:** The District shall not be bound and the Bidder agrees not to rely upon any written or verbal statements or representations of any other persons, whether employed by the District or not, in the preparation and submission of their bid.

7. **Quantities:** The District reserves the right to increase or decrease quantities related herein to meet operational or budget requirements.

8. **Delivery Requirements:** The product must be delivered by February 1, 2027. Notification will be given post Council approval and will accompany the issuance of a purchase order.

CONDITIONS OF PURCHASE

1. **Acknowledgement/Acceptance:** The District intends to award a contract through the issuance of a letter of award to the selected bidder.

2. **FOB Point:** All goods shall be quoted F.O.B. at the District specified site or unless otherwise specified.

3. **Shipments:** The District reserves the right to cancel this order, if the contract delivery date shown herein, is not met. All materials must be transported based on the conditions herein.

4. **Indemnity:** Notwithstanding the providing of insurance coverage by the Bidder, the Bidder hereby agrees to indemnify and save harmless the District, its officers, agents, servants and employees and each of them from and against all claims, demands, losses, costs, damages, actions, suites or proceedings by whomever made, brought or prosecuted and in any manner based upon, arising out, related to, occasioned by or attributable to the activities of the Bidders, its servants, agents, subcontractors and sub-subcontractors, in providing the services and performing the work of this Contract, excepting always liability arising solely out of the negligent act or omission of the District.

SPECIFICATIONS

A. Chassis

2027 Ford F-350 XLT Crew Cab, or equivalent one-ton crew-cab chassis acceptable to the District.
Gasoline V8 engine.
4x4, single rear wheel (SRW).
Long box.
White exterior (Ford Oxford White or equivalent).
Automatic transmission.
Block heater.
Heavy-duty towing package including integrated trailer brake controller.
Air conditioning and heat.
Power windows, power door locks and keyless remote entry.
Remote start.

Heated/power exterior mirrors.
Heavy-duty battery/charging system suitable for emergency warning, communications and accessory loads.
All chassis manufacturer safety systems and warranties to remain intact after upfitting.

B. Commercial Canopy – LEER Required / Match Existing Department Trucks

The canopy shall be a LEER canopy that matches the style and configuration of the LEER canopies currently installed on 100 Mile House Fire Rescue pickup trucks. The successful supplier shall confirm the exact LEER model and configuration with 100 Mile House Fire Rescue before ordering or installation. Alternate canopy manufacturers will not be accepted.

LEER canopy, cab-high and sized for the long-box chassis, matching the appearance, style and general configuration of the Department's current LEER-equipped pickup trucks.
Approximately 26" high model suitable for a Super Duty-style chassis.
Maximum-size solid flip-up side access doors with secure locking hardware.
Full-size storage compartments behind both driver- and passenger-side access doors.
Internal compartment dividers, comparable to LEER "C" configuration on both sides.
Rubber non-slip mat floor liners in storage compartments.
Solid rear door configuration.
Dent-resistant metal interior finish/upgrade for interior ceiling, front wall, rear door and side doors.
Interior LED strip lighting activated by canopy door/gas-shock switches.
OEM backup camera relocated into the canopy header or equivalent location maintaining full functionality.
Canopy painted to match chassis.
All required canopy mounting clamps, seals and installation hardware.
Truck tailgate to be removed and returned to the District unless otherwise approved.

C. Slide-Out Equipment Tray

BedSlide 2000 HD contractor slide-out tray, model 20-9548-HDB or equivalent.
Minimum 2,000 lb load capacity.
Approximately 75% extension.
Guardrails and headrail.
Weather-resistant composite deck.
Multiple positive locking positions.
Vehicle-specific aluminum installation kit.
Five-piece BedBins storage system or equivalent.

D. 12V Power Distribution and Electrical

All emergency and accessory 12VDC loads supplied from the chassis electrical system with appropriately sized circuit protection.

Blue Sea Systems split DC fuse panel, or equivalent, with ignition-switched and constant-power circuits for upfitting and radios.

Samlex Battery Guard, or equivalent automatic battery protection/load-shedding system.

Gated 12V master switch mounted at the cab console.

All wiring sized to carry at least 125% of the maximum protected circuit load.

Wiring, switches, relays, terminals and connectors to be automotive/commercial grade and protected from heat, water, corrosion and abrasion.

Grommets to be used wherever wiring or loom passes through metal.

Full electrical diagrams to be supplied with the completed vehicle.

E. Work and Scene Lighting

Three (3) 12V LED strip lights in the LEER canopy, comparable to LEER "E" configuration.

Two (2) Whelen M62SLC LED scene lights with 15-degree angled bezels, one at each forward corner of canopy, or equivalent.

One (1) approximately 20" forward-facing LED driving/work light bar mounted between front uprights and controlled through an OEM auxiliary switch, or equivalent.

F. Siren and Emergency Warning System

Whelen CenCom Core siren/light controller with CCTL7 control head, or equivalent current-generation Whelen system.

Controller to provide Off / Rear / Low Intensity / High Intensity operating modes.

Low-intensity mode shall be configured where supported by the warning-light components.

White warning lights shall be disabled while the vehicle is in park, where applicable.

One (1) Whelen SA315U 100W siren speaker with appropriate vehicle-specific mounting hardware, or equivalent.

One (1) Whelen Edge 9X approximately 54" red/white DUO lightbar with low-power capability, or equivalent.

One (1) Whelen Inner Edge DUO red/white upper-front warning-light system, or equivalent.

One (1) Whelen TAM83AR rear Traffic Advisor, amber with red end flashers, or equivalent.

Four (4) Whelen ION red grille-mounted warning lights, or equivalent.

Two (2) red mirror-mounted warning lights, Whelen T-Series or equivalent.

Two (2) red front fender/bumper warning lights, Whelen T-Series or equivalent.

Two (2) red rear fender/bumper warning lights, Whelen T-Series or equivalent.

Two (2) Whelen Vertex red hideaway warning lights at the rear of the vehicle, or equivalent.

Final warning-light locations and flash patterns to be approved by 100 Mile House Fire Rescue before installation.

G. Push Bumper

Setina PB400 aluminum push bumper, or equivalent heavy-duty commercial push bumper suitable for the proposed chassis.

Push bumper shall not interfere with OEM safety systems, sensors or required airflow.

H. Communications

One (1) Kenwood analog VHF mobile radio, 136–174 MHz, 50W, or current equivalent compatible with the Department's radio system.

Five (5) Kenwood NX-1200DV-K2 VHF portable radios, or current compatible equivalent.

Five (5) desktop single-unit fast-rate chargers.

Five (5) mobile vehicle charger adapters and mounts.

One (1) VHF antenna, 135–174 MHz, with NMO hood mount.

Radio programming requirements to be confirmed with 100 Mile House Fire Rescue.

I. Centre Console

Havis 30" centre console system suitable for the proposed Ford F-350 crew cab, or equivalent commercial public-safety console.

USB-C/USB-A charging port.

Mounting provisions for the Kenwood mobile radio and Whelen CenCom Core controller.

Internal and/or external dual cupholders.

Keyed storage armrest.

Open accessory storage pockets.

Internal adjustable mounting pole for future laptop/MDT/tablet mount.

Final console layout to be approved before installation.

J. Graphics and Markings

Rear red/lime high-visibility chevron covering a minimum of 50% of the rear-facing surface, with FIRE RESCUE identification as directed.

Reflective red side striping approximately 8" high in a Z-style configuration.

Department logos on both front cab doors.

Unit numbers on rear cab doors and front fenders as directed.

Canada flag decals on front fenders.

911 decals on lower rear body/canopy area if requested.

Interior cab-door red/lime chevron decals.

FAMA-style safety/warning label package as applicable.

All artwork, exact unit numbers and final graphics layout to be approved by the District before production.

K. Design, Inspection, Warranty and Delivery

Supplier shall provide complete electrical diagrams and relevant equipment manuals at delivery.

The District may conduct reasonable progress/final inspections at the upfitter's facility before acceptance.

Quotation shall state the complete upfitting/component warranty and structural canopy/body warranty.

Quotation shall state the chassis manufacturer's warranty.

Quotation shall clearly state whether delivery to 100 Mile House, BC is included or additional.

Quotation shall provide the estimated chassis availability, build start date and final completion/delivery timeline.

QUOTATION SHEET

Quotation Bid Sheet – Bidders must complete the form below and return it to the District office on or before the published closing date.

Name of Firm Bidding:

_____

Authorized Signature _____ **Print Name** _____

Position _____

Address _____

City_____**Postal Code**_____

Phone # _____**Fax #** _____

E-Mail Address _____

ITEM DESCRIPTION	PRICE
FREIGHT	
TAXES	
TOTAL QUOTED PRICE	
ESTIMATED COMPLETION DATE	

Exceptions / Substitutions / Clarifications:

_____

_____

_____

Amendment #1 – 2026-002

One (1) NEW 2027 Fire Duty Officer Truck

A few questions have been asked in regard to RFQ 2026-002. The answers are below:

- Will the District accept a 2026 model year?
  - Yes, a 2026 or 2027 will be accepted. Must be new.

- Will the District accept a diesel truck?
  - No.

- Will submissions that can not meet the Feb 1, 2027, delivery date be considered?
  - Yes, submissions that do not meet the delivery date will be considered, preference will be given to delivery by Feb 1, 2027.

- Can other brands of canopies be considered?
  - Yes. LEER, ARE, or comparable canopies will be accepted. The canopy must have three doors and a traffic advisory mounted behind the upper portion of the rear glass. Photos of the current canopy are provided below.





Project Title: Unit 213 Squad Truck Replacement

Department: Fire Department

Date: October 10, 2025

Fiscal Year:	Prior	2026	2027	2028	2029	2030	Future
Capital Costs: (Budgeted)		$165,000					
O&M Costs:							

BACKGROUND

100 Mile House Fire Rescue uses Unit 213, a 2016 Chevrolet Silverado, as a squad and support vehicle.

It is vital to daily operations and emergency response, moving firefighters, equipment and supplies to incidents, training, inspections and other department activities.

As Unit 213 ages, maintenance needs, repair costs and downtime will continue to climb. Because of its operational importance, we recommend a planned replacement rather than waiting for a major breakdown.

Unit 213 is still suitable for lighter municipal duties. Transferring it to Community Services lets the District get more value from the vehicle while the replacement takes over the more demanding emergency response role.

SCOPE OF WORK

Replace Unit 213 with a new heavy-duty crew cab truck for Fire Department emergency response and operational support.

The new vehicle will be outfitted for Fire Department use, including:

- Heavy-duty crew cab truck
- Emergency lighting and warning equipment
- Fire Department radio and communications equipment
- Equipment storage and organization
- Canopy or service body, as required
- Emergency vehicle identification and decals
- Any other equipment needed to place the vehicle in service

Once the new unit is in service, the existing 2016 Unit 213 will be transferred to Community Services for continued municipal use to replace unit V352 which requires disposal due to no longer being repairable.

CAPITAL REQUIREMENTS

2026	$165,000	Equipment Reserve

PREPARED BY: _____ **DATE:** _____

D. Bissat, Fire Chief

REVIEWED BY: S.Elias **DATE:** Nov 16/26

S.Elias, Director of Finance

H5

DISTRICT OF 100 MILE HOUSE

M E M O

Date: November 12th, 2026

To: Mayor & Council

From: R. Dugaro, FireSmart Coordinator

Subject: Climate Resiliency Grant

Background:

Intact Insurance is offering an opportunity to apply for Climate Resiliency Grants that provide up to $225,000 to support practical, community led resilience projects that help reduce wildfire risk and strengthen community readiness.

The grants are for at-risk municipalities working on local climate resilience projects using wildfire risk reduction projects that use proven, practical, implementation-ready solutions to strengthen preparedness. These types of projects include vegetation management (fuel removal, reduction, and conversion, including thinning, pruning, removal of hazardous fuels and the creation and maintenance of strategic fuel breaks tied to risk reduction outcomes).

Grants of up to $225,000 are awarded to implement adaptation measures in communities. Municipalities are asked to contribute 10% of project costs in an effort to reinforce adaptation budgeting and allocation.

Current District FireSmart funding from the Union of BC Municipalities for current projects does not allow for large scale fuel-removal or clearing projects. This has been a topic that the FireSmart Coordinator has been asked about on many occasions and has not been possible to address with the UBCM grant. However, it is possible that the District could leverage its active FireSmart program and already-completed Community Wildfire Resiliency Plan https://www.100milehouse.com/sites/default/files/2026-01/100MileHouse_CWRP_Final.pdf which identifies hazard fuel blocks for treatment (pp. 109) to apply for the Intact Insurance funding for fuel mitigation of these sites.

Specifically, it is proposed to apply to address Fuel Treatment Unit 12 which is within Centennial Park and has been identified as a high priority (pp.115).

Attached below is a photo of the identified FTUs, as well as a Google Maps projection of what is believed to be the approximate area that could be treated with the maximum grant funding. For reference, one day of work clearing timber is approximately $5,000 using local contractors.

The grant application is due December 18th, with approval coming in the new year for spring 2027 project starts. The funding can be used for projects within 24 months of approval.

There are several other types of projects that are eligible for wildfire-prevention funding that can be found at https://www.intactfc.com/in-the-community/intact-climateresiliency-grants but the fuel removal option addresses a gap in the UBCM program.

If this is an opportunity that Mayor and Council feel is appropriate to apply for, an application can be prepared and submitted.

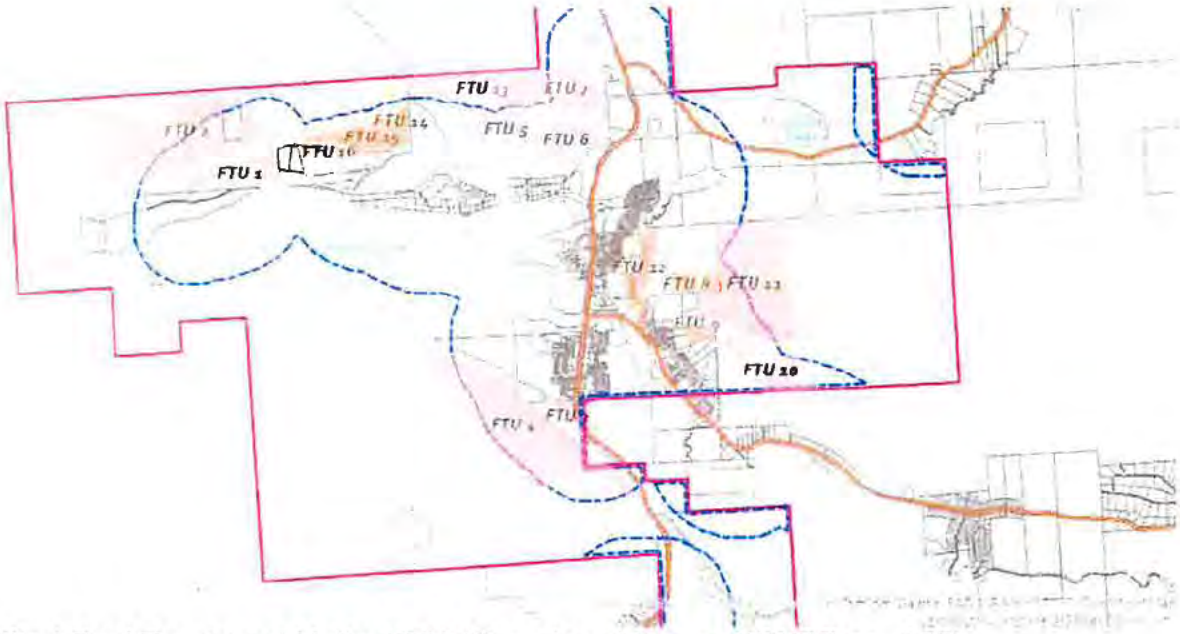
Therefore,

Recommendation:

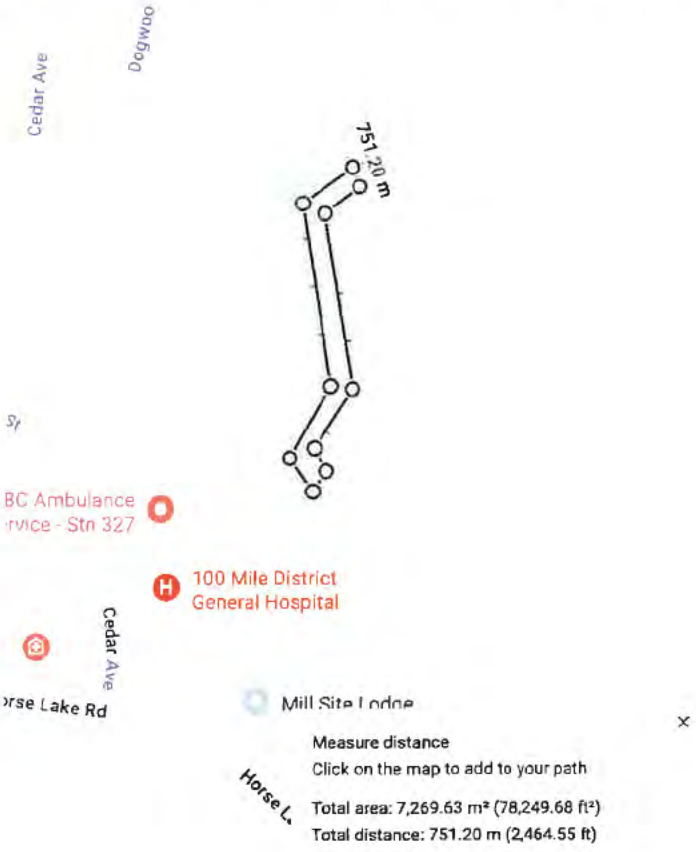
BE IT RESOLVED THAT the memo from FireSmart Coordinator R. Dugaro dated November 12th, 2026 regarding the Climate Resiliency Grant be received.

"Further Action at the Discretion of Council"

R. Dugaro, FireSmart Coordinator



Identified Fuel Treatment Units, FTU 12 centre of image (CWRP pp. 109).



Estimated area of fuel treatment with full grant funding (shape is for reference only).

A total of 16 Fuel Treatment Units (FTUs) were delineated for the District of 100 Mile House covering 754 ha total. The fuel treatment is numbered based on location, not by priority level. A summary table describing the size, threat plot number, local wildfire risk classification, and rationale for each suggested unit is displayed below in Table 19. All units proposed for fuel management treatment intend to reduce crown fire potential, reduce surface fire intensity, and reduce rate of spread. Prescribed burning may be appropriate as a follow-up treatment in some areas, or pre-treatment spot burning to reduce accumulations. This determination will be left to the prescribing forest professional. Priority for treatment should be given to proposed units with a **High** priority ranking.

FTU_2, FTU_4, FTU_7, FTU_11 and FTU_13 are partially located outside of the eligible WUI. This was done so that proposed units can be tied into logical anchor points in order to increase the effectiveness of treatment.



Figure 23: Proposed fuel treatment units as identified through threat assessment field work.

Table 19: Proposed fuel treatment units within the District of 100 Mile House AOI.

FTU #	Priority	Area (ha)	Treatment Unit Objectives	Treatment Options	Wildfire Threat (ha)			Overlapping Values / Constraints	Treatment Rationale	WTA Plot
					Extreme / High	Moderate	Low			
FTU_1	**High**	31.8	Conduct a fuel treatment to reduce fuel loading, increase canopy base height and create stand characteristics that do not support an active crown fire.	Overstory thinning and/or understory thinning	31.8			Ungulate winter range; Visually sensitive area; Range tenure; Critical Habitat for Federally Listed Species at Risk: American badger; BC CDC Species at Risk: American badger	This treatment area is adjacent to the South Cariboo Landfill along Gustafsen Lake FSR. There have been several fires in the landfill that can be difficult to action due to materials that have been disposed of. Treatment in this FTU will increase safety for fire fighters should a fire start in the landfill and spread beyond the property into adjacent timber.	HS_1
FTU_2	**High**	140.9	Conduct a fuel treatment to reduce fuel loading, increase canopy base height and create stand characteristics that do not support an active crown fire.	Overstory thinning and/or understory thinning	140.9			Ungulate winter range; Visually sensitive area; Range tenure; Critical Habitat for Federally Listed Species at Risk: American badger, BC CDC Species at Risk: American badger	This treatment area is adjacent to the South Cariboo Landfill along Gustafsen Lake FSR. There have been several fires in the landfill that can be difficult to action due to materials that have been disposed of. Treatment in this FTU will increase safety for fire fighters should a	HS_1

FTU #	Priority	Area (ha)	Treatment Unit Objectives	Treatment Options	Wildfire Threat (ha)			Overlapping Values / Constraints	Treatment Rationale	WTA Plot
					Extreme / High	Moderate	Low			
									fire start in the landfill and spread beyond the property into adjacent timber	
FTU_3	Moderate	8.8	Conduct a fuel treatment to increase defensible space surrounding private land within a high use area in the community.	Understory thinning		8.8		Visually Sensitive Area; Critical Habitat for Federally Listed Species at Risk: American badger; BC CDC Species at Risk: American badger; Recreation trails	This treatment area overlaps the 99 Mile recreation trails. This is a high use area that borders private land. While treatment will increase defensible space, the high CBH, patchy understory and low fuel loading make this unit a lower priority for treatment. Treatment in FTU_3 should not occur prior to treatment in FTU_4	HS_3
FTU_4	High	151.2	Conduct a fuel treatment to increase defensible space surrounding private land within a high use area in the community.	Overstory thinning and/or understory thinning	151.2			Visually Sensitive Arae; Range tenure; Critical Habitat for Federally Listed Species at Risk: American badger; BC CDC Species at Risk: American badger; Woodlot W0577; Recreation trails;	This treatment area overlaps the 99 Mile recreation trails. This is a high use area that is surrounded by a completed landscape fuel break. South of the proposed unit, and outside of the WUI, there is a significant level of fuel loading (>50 t/ha). Treating the proposed unit will	HS_4; LH_3; LH_4

FTU #	Priority	Area (ha)	Treatment Unit Objectives	Treatment Options	Wildfire Threat (ha)			Overlapping Values / Constraints	Treatment Rationale	WTA Plot
					Extreme / High	Moderate	Low			
									increase chances of tree survival, defensible space and fire fighter safety in the event that a fire approaches 100 Mile House from the south.	
FTU_5	Low	40.3	Conduct a fuel treatment to increase defensible space and create a stand that does not support an active crown fire within an area that is adjacent to a busy commercial area of the district.	Overstory thinning and/or understory thinning	20.2	20.1		Ungulate winter range; Critical Habitat for Federally Listed Species at Risk: American badger; BC CDC Species at Risk: American badger; Woodlot W0555	Half of the treatment area overlaps a partial cut from 2005. Treatment of the retained stems, and the area that was not harvested will increase safety and protection of the commercial area. Treatment will reduce hazard in this area and increase survivability of retained stems.	LH_1
FTU_6	Low	36.6	Conduct a fuel treatment to increase defensible space and create a stand that does not support an active crown fire within an area that is adjacent to a busy commercial area of the district, as well as the Marmot Ridge Golf Course	Overstory thinning and/or understory thinning	36.6			Ungulate winter range; Critical Habitat for Federally Listed Species at Risk: American badger; BC CDC Species at Risk: American badger	The treatment area overlaps a partial cut from 2005. Treatment of the retained stems will increase safety and protection surrounding the commercial area. Treatment will reduce hazard in this area and increase survivability of retained stems as well as increase protection	LH_2

FTU #	Priority	Area (ha)	Treatment Unit Objectives	Treatment Options	Wildfire Threat (ha)			Overlapping Values / Constraints	Treatment Rationale	WTA Plot
					Extreme / High	Moderate	Low			
									around the Marmot Ridge Golf Course	
FTU_7	Low	43.3	Conduct a fuel treatment to increase defensible space and create a stand that does not support an active crown fire within an area that is adjacent to a busy commercial area of the district.	Overstory thinning and/or understory thinning		21.6	21.7	Ungulate winter range; Critical Habitat for Federally Listed Species at Risk: American badger; BC CDC Species at Risk: American badger	The treatment area overlaps a partial cut from 2005. Treatment of the retained stems will increase safety and protection surrounding the commercial area. Treatment will reduce hazard in this area and increase survivability of retained stems. Half of the unit overlaps a M-1/2 fuel type, which lowers priority for treatment.	HS_2
FTU_8	Moderate	7.7	Conduct a fuel treatment to expand upon completed treatments in the area that will increase defensible space and improve safety in the event of a fire.	Overstory thinning and/or understory thinning	7.7			Ungulate winter range; Critical Habitat for Federally Listed Species at Risk: American badger; BC CDC Species at Risk: American badger	This proposed treatment unit is adjacent to private land and several completed fuel treatment areas. It is within a high use area of the community as it is adjacent to Centennial Park and has recreation trails in the area. Completion of treatment in FTU_8 and FTU_9 will connect the completed fuel break and a treatment in the	LH_5

FTU #	Priority	Area (ha)	Treatment Unit Objectives	Treatment Options	Wildfire Threat (ha)			Overlapping Values / Constraints	Treatment Rationale	WTA Plot
					Extreme / High	Moderate	Low			
									north to create a larger area of defensible space adjacent to private properties.	
FTU_9	Moderate	15.4	Conduct a fuel treatment to expand upon completed treatments in the area that will increase defensible space and improve safety in the event of a fire.	Overstory thinning and/or understory thinning	7.7	7.7		Ungulate winter range; Critical Habitat for Federally Listed Species at Risk: American badger; BC CDC Species at Risk: American badger; 100 Mile House Community Forest (K2W)	This proposed treatment unit is adjacent to private land and several completed fuel treatment areas. It is within a high use area of the community as it is adjacent to Centennial Park and has recreation trails in the area. Completion of treatment in FTU_8 and FTU_9 will connect the completed fuel break and a treatment in the north to create a larger area of defensible space adjacent to private properties.	LH_5
FTU_10	Moderate	35.5	Conduct a fuel treatment to expand upon completed treatments in the area and create stand characteristics that do not support an active crown fire.	Overstory thinning and/or understory thinning		35.5		Ungulate winter range; Visually sensitive area; Range tenure; Critical Habitat for Federally Listed Species at Risk: American badger; BC CDC Species at Risk:	A treatment in this area would connect two landscape fuel breaks to increase stand survival and defensible space in the event of a wildfire. There are residential areas to the west of the proposed	HS_6

FTU #	Priority	Area (ha)	Treatment Unit Objectives	Treatment Options	Wildfire Threat (ha)			Overlapping Values / Constraints	Treatment Rationale	WTA Plot
					Extreme / High	Moderate	Low			
								American badger; 100 Mile House Community Forest (K2W)	unit, additional fuel management in the area will increase protection potential in the event of a wildfire.	
FTU_11	Low	130.3	Conduct a fuel treatment to expand upon completed treatments in the area and create stand characteristics that do not support an active crown fire	Overstory thinning and/or understory thinning		130.3		Ungulate winter range; Visually sensitive area; Range tenure; Old Growth Management Area; Critical Habitat for Federally Listed Species at Risk: American badger; BC CDC Species at Risk: American badger; 100 Mile House Community Forest (K2W); Grassland Benchmark Area (CCLUP); Recreation trails;	The proposed unit is located adjacent to several completed landscape level fuel breaks and anchors into open private land. Completion of a fuel treatment would increase stand survival and defensible space in the event of a wildfire.	HS_6; LH_5
FTU_12	High	20.7	Conduct a fuel treatment to increase defensible space and create a stand that does not support an active crown fire within a high use area within the community.	Understory thinning		20.7		Critical Habitat for Federally Listed Species at Risk: American badger; BC CDC Species at Risk: river jewelwing; Critical Habitat for Fish (CCLUP); District park	This proposed unit is in close proximity to critical District infrastructure and overlaps Centennial Park, a busy District park. Treatment will reduce fuels within the high use area, increase	HS_5

FTU #	Priority	Area (ha)	Treatment Unit Objectives	Treatment Options	Wildfire Threat (ha)			Overlapping Values / Constraints	Treatment Rationale	WTA Plot
					Extreme / High	Moderate	Low			
									protection around critical infrastructure and provide defensible space around private properties - including the 100 Mile District General Hospital.	
FTU_13	**Low**	51.2	Conduct a fuel treatment to increase defensible space and create a stand that does not support an active crown fire within an area that is adjacent to a busy commercial area of the district.	Understory thinning			51.2	Ungulate winter range; Critical Habitat for Federally Listed Species at Risk: American badger; BC CDC Species at Risk: American badger	While the majority of this proposed FTU is located outside of the eligible WUI area, the stand is untreated, unharvested and surrounded on two sides by anchor points, the unit is adjacent to a railway and commercial area. The south and east sides of the unit border other proposed treatment units. In order to increase effectiveness of FTUs 5, 6 & 7, FTU_13 needs to be considered for treatment. The proposed unit overlaps an M-1/2 fuel type, which lowers priority for treatment.	HS_2

FTU #	Priority	Area (ha)	Treatment Unit Objectives	Treatment Options	Wildfire Threat (ha)			Overlapping Values / Constraints	Treatment Rationale	WTA Plot
					Extreme / High	Moderate	Low			
FTU_14	Moderate	5.6	Conduct a prescribed burn that creates landscape continuity between proposed fuel management units to lower risk within an area that is adjacent to a busy commercial area of the district.	Understory thinning, prescribed burn		5.6		Range tenure; Critical Habitat for Federally Listed Species at Risk: American badger; BC CDC Species at Risk: American badger	This proposed unit is located adjacent to a 100 Mile House Fire Department burn unit and connects two proposed FTUs to create landscape continuity. The unit has good control lines and will increase defensible space in the event of a wildfire around the Exeter business area.	AH_1
FTU_15	Moderate	26.5	Conduct a prescribed burn that creates landscape continuity between proposed fuel management units to lower risk within an area that is adjacent to a busy commercial area of the district.	Understory thinning, prescribed burn		26.5		Ungulate winter range; Range tenure; Critical Habitat for Federally Listed Species at Risk: American badger; BC CDC Species at Risk: American badger	This proposed unit is located adjacent to a 100 Mile House Fire Department burn unit and connects two proposed FTUs to create landscape continuity. The unit has good control lines and will increase defensible space in the event of a wildfire around the Exeter business area.	AH_1
FTU_16	Moderate	8.2	Conduct a prescribed burn that creates landscape continuity between proposed fuel management units to lower risk within an area	Prescribed burn		5.6		Ungulate winter range; Critical Habitat for Federally Listed Species at Risk: American badger; BC CDC	This proposed unit is located adjacent to a 100 Mile House Fire Department burn unit and connects two proposed FTUs to	AH_1

FTU #	Priority	Area (ha)	Treatment Unit Objectives	Treatment Options	Wildfire Threat (ha)			Overlapping Values / Constraints	Treatment Rationale	WTA Plot
					Extreme / High	Moderate	Low			
			that is adjacent to a busy commercial area of the district.					Species at Risk: American badger	create landscape continuity. The unit has good control lines and will increase defensible space in the event of a wildfire around the Exeter business area.	

H6

District of
100 MILE HOUSE

COUNCIL REPORT
File No. 570-01

Regular Council Meeting
Nov. 24, 2026

REPORT DATE: Oct. 22, 2026

TITLE: BC Air Access Program (BCAAP) Grant – Perimeter Fencing

PREPARED BY: J. Doddridge, Director Economic Development & Planning

PURPOSE: To obtain Council endorsement of the grant submission

RECOMMENDATION: Recommended Resolution:

BE IT RESOLVED THAT Council of the District of 100 Mile House supports the application to the BC Air Access Program Infrastructure stream for the 100 Mile House Airport Perimeter Fencing Project for an estimated total project cost of $75,326.46, the District's share being approximately $18,831.62; and further

BE IT RESOLVED THAT the District's share of the project cost be allocated from the Municipal Infrastructure Reserve.

BACKGROUND INFORMATION / DISCUSSION:

An application to the BC Air Access Program (BCAAP) for airport perimeter fencing was submitted in December 2025. Despite a strong application, it was unsuccessful at that time due to the program being oversubscribed. The District was encouraged to reapply for the 2027/2028 funding cycle.

Therefore, staff has updated the application, collected letters of support and prepared to re-submit the Perimeter Fencing application. The deadline to apply is Dec. 15, 2026, and a Council resolution is required.

Enclosed are the application materials for the project, which must be submitted online upon Council endorsement. Note that some of the funding parameters have changed with this intake.

OPTIONS: Proceed with submitting the application; or
Do not submit the application.

BUDGETARY IMPACT: The District's share of the project is 25% of eligible project costs, shown below. Note that the 75% base funding provided by the BCAAP for 'safety of flight' projects could be increased by an additional 15% upon program staff discretion (up to 90% Provincial share), depending on their evaluation of various criteria, including whether 100 Mile House is defined a remote community by the BC Governments' *Rural Initiative Draft Guidance*, among other things.

Fence Supply and Installation (includes PST; excludes GST)	$62,772.05
Contingency (20%)	$12,554.41
Estimated Total Project Costs	**$75,326.46**
Provincial Share (75%)	$56,494.85
District Share (25%)	$18,831.62

Note: the contingency is estimated at 20% to account for:

- The removal and disposal of the existing fence and gates;
- Incidental works such as ground clearing;
- Permits, approvals and utility locates; and
- Potential cost escalations following the application submission, particularly noting the ongoing economic uncertainties associated with cross-border tariffs.

LEGISLATIVE CONSIDERATIONS (Applicable Policies and/or Bylaws): N/A
ATTACHMENTS: BCAAP application materials

Prepared By: Doddridge **Date:** Nov. 19/26
J. Doddridge, Dir Ec Dev & Planning

Reviewed By: [signature] **Date:** Nov. 20. 26
T. Boulanger, CAO

BRITISH COLUMBIA

DRAFT

BCAAP 27/28 Infrastructure Proposal

StrongerBC for everyone

BC Air Access Program

2027/28 Infrastructure Application



Please ensure that you have read and understand the BCAAP program criteria and requirements as provided in the *2027/28 Program Guidelines* before preparing an application.

- Some grant terms and program requirements have changed since the last program intake, so refer to the *Guidelines* for guidance in completing the application.
- Multiple project proposals are permitted from a single applicant; however, a separate application must be prepared for each project proposed. Multiple applications for different versions of a project will not be reviewed; please submit only one application for any given project.
- Mandatory questions are marked with a red asterisk (*). Responses are required before application can be submitted.

Proposals submitted after 6:00 p.m. (PST) on December 15, 2026 will *not be accepted*.

^ 1 - Contact Information

Facility name ? *

100 Mile House Airport (CAV3)

(max: 100 characters)

Legal name of applicant's organization ? *

District of 100 Mile House

(max: 100 characters)

Mailing Address

Mailing Address - Unit Number (Optional)

#1-385 BIRCH AVENUE

(max: 100 characters)

Mailing Address - Line 1 *

PO BOX 340

(max: 100 characters)

Mailing Address - Line 2 (Optional)

(max: 100 characters)

Mailing Address - Province (Please select) *

British Columbia

Mailing Address - City (Please select) *

100 Mile House

Mailing Address - Postal Code *

V0K 2E0

ex. A1A 1B1

Is the aviation facility physically located at the same address? *

Yes

No

If no. please enter address of facility.

140 Wrangler Way, 100 Mile House, BC

If no address exists, please enter specific location information such as geographic coordinates.

Applicant organization contacts

Project Contact/Project Manager

Authorizing Official

Application Preparer

Project contact/PM name ? *

Todd Conway

Contracting authority name ? *

District of 100 Mile House

Preparer name

Joanne Doddridge

Project contact/PM title *

Director of Community Services

Contracting authority title *

Tammy Boulanger, CAO

Preparer title

Director of Economic Development & Planning

Project contact/PM email *

tconway@100milehouse.com

Contracting authority email *

tboulanger@100milehouse.com

Preparer email

jdoddridge@100milehouse.com

Project contact/PM phone *

(250) 395-2434

Contracting authority phone *

(250) 395-2434

Preparer phone

(250) 395-2434

Facility type *

- [x] Airport
- [ ] Heliport
- [ ] Water Aerodrome
- [ ] Other

Select all that apply.

Status per Transport Canada regulations *

- [ ] Certified
- [x] Registered
- [ ] No Existing Facility

Airport usage *

- [ ] Scheduled passenger services
- [ ] Chartered passenger services
- [ ] Cargo services
- [x] Medevac
- [x] Wildfire service
- [x] General aviation
- [ ] Flight training
- [ ] Fixed-Base Operator (FBO)
- [x] Other

Select all that apply.

Please explain (If Other)

RC model aircraft flying

Please limit your response to 150 words.

If available, please provide facility usage data for the previous two years.

100 Mile House Airport routinely supports passenger enplanements and deplanements from private aircraft, including individuals visiting the reach for personal and business purposes. Passenger, cargo, and aircraft movement levels are not presently recorded by the District. Section 5.1.3 of the 2025 Airport Master Plan (appended to this application) recommends the recording of Key Performance Indicators (aircraft movements and passenger activity) to gauge the airport's performance in the future. District Administration is examining options for data recording, including automated radio and camera systems and sign-in sheets.

Usage data may include flight data, passenger volume, cargo volume, medevac statistics, and other available quantitive measures.

2 - Project Information

What Type Of Project Is Proposed In This Application *

- ( ) Safety of Flight
- ( ) Airside Safety
- ( ) Airside Other
- ( ) Transitional
- ( ) Groundside
- ( ) Environmental

Please select only one project type.

Project Title *

100 Mile House Airport Perimeter Fencing

Provide a project title of 10 or fewer words.

Provide the Scope of Work of the proposed project with sufficient detail to serve as Terms of Reference for the grant agreement. *

The perimeter of 100 Mile House Airport will be secured where it abuts the South Cariboo Recreation Centre and Wrangler Way to the south, adjacent industrial lands to the east, and residential lands to the north. The project will include the removal of existing post and wire fencing and the installation of approximately 580m of 6 ft. chain link perimeter exclusion fencing and two unpowered vehicle gates to provide access to Apron 1 and emergency access to the adjacent residential subdivision. Restricted area signage will be affixed to the perimeter fence at regular intervals.

Please limit your description to 200 words.

Estimated construction start date *

2027-05-01

Estimated construction end date *

2027-12-01

Project rationale and characteristics

Briefly describe the reason for prioritizing this project, including the urgency and benefit of the project to the facility and community. *

The Airport perimeter has page-wire and chain-link fencing, vehicle gates, and pedestrian access points, often in disrepair. Low fence heights, open access points and gates limit wildlife management, safety and security. The Airport's easy access and limited surveillance results in:

- Safety hazards from unauthorized access to the airfield;
- Wildlife near the maneuvering area; and
- Growing concern among pilots and hangar tenants about unauthorized access and take-off and landing safety.
- Security is an associated concern. BCWS identified easy airfield access and tampering risk as deterrents to stationing rotary-wing aircraft;

Improved perimeter fencing and access controls are a priority for wildlife management, flight safety, and airside safety. Given the capital cost, the Airport Master Plan recommends two phases; this application covers Phase 1. It includes 580 m of the northern, eastern, and southern perimeter where adjacent land uses create the greatest access risk, making short-term completion a priority.

Please limit your response to 150 words.

What is the level of risk associated with the proposed project? *

- None anticipated
- (•) Minimal to moderate
- Substantial

Please describe the specific risk(s) identified and mitigation plans. *

Cost escalations resulting from cross-border tariff uncertainties represent a moderate risk to the project. The financial component of the project has included a 20% contingency to mitigate possible cost increases. Should this not be enough to offset potential increased costs, the District will cover the shortfall.

Please limit your response to 150 words.

Will the completed project comply with applicable federal, provincial and/or local government standards and regulations? *

- (•) Yes
- No

Do the facility and project parameters meet eligibility requirements for participation in the federal Airports Capital Assistance Program (ACAP)? *

- Yes
- (•) No

If this project is required to bring the facility into federal compliance, briefly explain how the project will accomplish this and also please identify the specific regulation in TP 312 5th Ed. that will be addressed by the project.

Please limit your response to 150 words.

Attach project design or other project documentation (optional).

CAV3 - BCAAP - Perimeter Fencing - Project Overview Map.pdf
2.93 MB

Project costs

Total estimated project cost *

CA$62,772.05

Total estimated project cost includes all project expenditures, including BCAAP-ineligible costs (such as costs already incurred) in CAD.

Total eligible project cost *

CA$62,772.05

Total project costs eligible under BCAAP (please see Guidelines document for definition) in CAD.

Total third-party contributions, if applicable

Please indicate total third-party contributions (financial support for eligible project costs from third parties or programs) in CAD.

Please attach a Class B or better cost estimate *

2026 Oct 21_Updated Fence Quote 100 Mile House Airport.pdf
312.24 kB

Is the applicant a non-profit society? *

- Yes
- No

The applicant agrees that the applicant organization will be solely responsible for any cost overruns and certifies that a contingency plan is in place. *

- Yes
- No

Estimated employment impacts

Direct construction jobs

3

Estimated number of construction jobs for the project, if available.

Long-term jobs

0

Estimated number of long-term jobs in the community the project will provide, if available.

Community coordination

Briefly describe how the project directly aligns with community objectives. Please attach community planning document to support your response. *

The Official Community Plan provides for transportation objectives related to the airport. The focus of these objectives is to enhance the airport to enable economic development within the municipality. Having modern and efficient safety and access controls will support the enhancement objective. The Capital Improvement Plan in the 2025 Airport Master Plan also supports aviation tourism, attraction of new private and commercial tenants, and business development and revenue generation objectives. A community

survey was conducted during the Master Plan development, which identified 78% of respondents felt the airport is important or very important to the community.

Please limit your response to 150 words.

Community planning document upload *

OCP Transportation Objectives.pdf
82.73 kB

CAV3 - Airport Master Plan - Final - 2025.01.21.pdf
4.15 MB

Please name your attachments descriptively. Example: "Community planning document"

Describe how you have meaningfully engaged with the community to gauge support and address objections. *

The Airport Master Plan, which identified and prioritized the perimeter fencing project, involved extensive stakeholder engagement and public consultation. Stakeholders and organizations consulted included BC Emergency Health Services, BC Wildfire Service, Cariboo Regional District, South Cariboo Chamber of Commerce, South Cariboo Visitor Centre, Spelqweqs Development LP, Summit Helicopters, and Tsqescen First Nation, as well as the 100 Mile House Flying Club and airport hangar tenants. Consultation included a roundtable session, ongoing discussions, and an online public survey.

In October 2026, several of these organizations, the MLA's office, all hangar owners, the 100 Mile House Flying Club, and the Airport Manager were contacted to request letters of support for the proposed exclusion fencing project. All parties contacted supported the project, and no concerns or objections were identified.

Overall, airport stakeholders and user groups support the proposed fencing improvements.

Please limit your response to 150 words.

Please attach a Resolution from your Municipality or Regional District in support of the project and at least two additional letters of support from MP/MLA, businesses, or community organizations. *

Organization/Individual Name *	File Upload *
District of 100 Mile Hou se	Please name your attachments descriptively. Example: "Letter of suppo rt from MLA"
T. Saver Letter of Suppo rt	T Sarver_Support for 100 Mile House Airport Perimeter Fencing Project.msg

Organization/Individual Name *	File Upload *
	103.00 kB Please name your attachments descriptively. Example: "Letter of support from MLA"
Spelqweqs Letter of Support	Spelqweqs_Airport Fencing - LOS.pdf 360.60 kB Please name your attachments descriptively. Example: "Letter of support from MLA"
Jack Dekens Letter of Support	Jack Dekens_LoS_Fencing Safety at CAV3.msg 97.50 kB Please name your attachments descriptively. Example: "Letter of support from MLA"
Sarver Wood Fibre Letter of Support	Letter of Support - Sarver Wood Fibre Ltd (100 Mile House Airport Fencing).pdf 49.86 kB Please name your attachments descriptively. Example: "Letter of support from MLA"
100 Mile Flying Club Letter of Support	Flying Club LoS_100 Mile airport fencing.rtf 44.03 kB Please name your attachments descriptively. Example: "Letter of support from MLA"
Madden Sarver Letter of Support	Letter of Support - Madden Sarver (100 Mile House Airport Fencing).pdf 41.24 kB Please name your attachments descriptively. Example: "Letter of support from MLA"
Airport Manager Letter of Support	Airport Manager Support_Airport Fence Application.msg 97.50 kB Please name your attachments descriptively. Example: "Letter of support from MLA"

Is the facility Indigenous operated or owned? (Please Select) *

No

3 - BCAAP Program Objectives

Safety

Will the project enhance the safety of passengers, flight crews, and personnel in the facility? *

- Yes
- No

If yes, please explain how. *

The fencing project will directly enhance flight crew safety by helping prevent people, dogs, and wildlife from entering the runway, reducing the risk of collisions during takeoff and landing. A pilot reported to District staff that he was unable to land because people were walking their dog on the runway, and wildlife incursions are also common. Installing exclusion fencing will address these identified hazards by providing a physical barrier to unauthorized access and wildlife entry. This will help keep the runway clear for aircraft operations and reduce flight crews' exposure to unexpected runway obstructions.

Please limit your response to 150 words.

Does your facility operate under a Certificate issued by Transport Canada under 302.03 (1) of the Canadian Aviation Regulations? *

- Yes
- No

Reliability

Will the project enhance the state of good repair of the facility? *

- Yes
- No

If yes, please explain how. *

The fencing project will directly enhance the airport's state of good repair by replacing deteriorated perimeter fencing that is neither high enough nor secure enough to function effectively as runway exclusion fencing. Repairing the existing fence would leave these deficiencies unresolved. Replacement will address both its poor physical condition and its functional limitations, restoring an effective exclusion barrier and improving the overall condition and safety of the airport facility.

Please limit your response to 150 words.

Will the project enhance the efficiency of cargo processing or passenger movement? *

Yes

No

Will the project enhance passenger accessibility? *

Yes

No

Will the project expand all-weather operations (including night)? *

Yes

No

Will the project accommodate larger reference aircraft or permit an increased tempo of flight operations? *

Yes

No

Economic Development

Will the project demonstrate direct economic benefits, including long-term job creation and revenue generation? *

Yes

No

If yes, please explain how. *

The perimeter fencing project is expected to deliver direct economic benefits to 100 Mile House by supporting increased airport use and aviation tourism, bringing additional customers to local businesses. Restaurants, hotels, downtown shops, and other amenities are all within a five-minute walk of the airport, making it convenient for visiting pilots and passengers to purchase meals, shop locally, and access accommodations. Even a small increase in visits would create opportunities for additional sales and accommodation revenue. The South Cariboo Visitor Information Centre, directly across the street from the airport, provides a convenient connection to local shops, restaurants, accommodations, and recreation opportunities, helping visitors discover more reasons to spend time and money in the community. By improving airport safety, the project supports a direct link between aviation visits and local business revenue.

Please limit your response to 150 words.

Will the project demonstrate direct growth in tourism opportunities? *

Yes

No

If yes, please explain how. *

This project will directly support growth in aviation tourism by improving the safety and security that encourage pilots to visit 100 Mile House and stay longer. The fencing upgrade will strengthen airside and groundside safety, while the added security provided by exclusion fencing will give visiting pilots greater confidence to leave their aircraft and explore nearby tourism businesses. The airport's unique proximity to these businesses creates opportunities to turn aviation stopovers into longer visits, increasing opportunities for local visitor spending. By addressing safety and security first, the District will be better positioned to promote the airport's unique location and attract more aviation visitors, with a steady increase in aviation tourism anticipated as successive improvements are completed.

Please limit your response to 150 words.

Will the project directly contribute to expansion of facility usage (more flights, increased passenger or cargo volume)? *

- (●) Yes
- ( ) No

If yes, please explain how. *

The fencing project is expected to increase airport usage by improving safety and giving BC Wildfire Service, visiting pilots, and other users greater confidence in choosing 100 Mile House as a landing destination. As awareness of these improvements grows, the airport is anticipated to attract additional landings and repeat visits. The project will therefore support increased use of the existing facility by addressing safety concerns that can influence users' choice of airport.

Please limit your response to 150 words.

Environmental

Will the project directly reduce GHG emissions? *

- ( ) Yes
- (●) No

Prior to or as a result of this project, has your facility completed a decarbonization baseline audit such as ACERT Level I? *

- ( ) Yes
- (●) No

If yes, attach audit documentation below.

Will the project directly improve the climate resilience of the facility? *

Yes

No

Will the project remediate any environmental contaminants on the facility? *

Yes

No

4 - Authorization

We certify that the information contained in this application signed on Nov 19, 2026, is to the best of our knowledge correct, complete and has been submitted with the concurrence of our Council or Board.

Project Manager Name *

Todd Conway, Director of Community Services

(max: 100 characters)

Project Manager Signature *

Sign above

Authorizing Officer Name *

Tammy Boulanger, CAO

(max: 100 characters)

Authorizing Officer Signature *

Sign above

Press the "Submit Application" button below to submit your completed application. Button will remain grayed until all required responses are provided and formatted information (address, email, phone number) is correctly entered.

SUBMIT APPLICATION

You can find the **Save as draft** button at the top to save your progress at any stage of the process

Please reach out to BCAAP staff if you experience any issues with your application at **BCAAP@gov.bc.ca**

Version: 2

14.5.7 Objective: Embrace innovation and emerging technologies and trends, such as electric vehicles and micro mobility.

14.5.7.1 Encourage adoption of electric vehicles, expand electric vehicle networks, and integrate micro-mobility options into the transportation system.

14.5.8 Objective: Work with the Ministry of Transportation and Transit to ensure the long-term safety and essential economic role of the Highway 97 corridor to the District and South Cariboo.

14.5.8.1 Work with Ministry of Transportation and Transit to ensure the safety and efficient circulation of Highway 97 in the District.

14.5.8.2 Work with Ministry of Transportation and Transit to manage commercial development along Highway 97.

14.5.9 Objective: Support and enhance the community airport in 100 Mile House to enable economic development within the District.

14.5.9.1 Facilitate airport-related operational developments (e.g., transportation and infrastructure linkages).

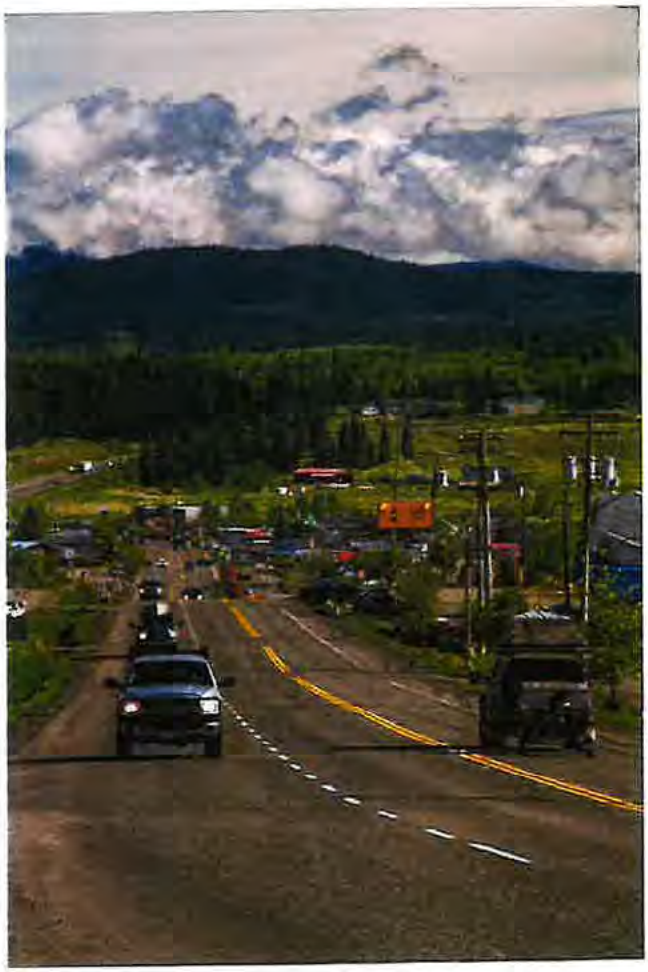
14.5.9.2 Support the development of airport-related development that enhances the airport as the air-travel gateway of the South Cariboo.

14.5.10 Objective: Provide a sufficient amount of parking throughout the District, with particular attention paid to the Central Business District/Downtown.

14.5.10.1 Encourage parking areas to be more pedestrian and environmentally friendly by including the use of landscaping, rain gardens, permeable materials, and winterscaping.

14.5.10.2 Ensure that parking requirements do not impede access to the highway or detract from the character of the CBD.

14.5.10.3 Support adequate parking around healthcare facilities.



4.1.5 Perimeter Fencing and Access Controls

The perimeter of the Airport property is delineated by paige wire and chain link fencing, vehicle gates, and pedestrian accesses / gates. The condition of the perimeter fencing and access controls varies, with numerous areas in disrepair. The effectiveness of the perimeter fencing and access controls for its intended purposes (wildlife management, security, and safety) is limited by the low fence heights, numerous areas of access and gates that are routinely left open, and the overall reputation of the Airport as an easy to access location with limited surveillance. This has led to:

- An increasing level of concern among the hangar tenants regarding unauthorized access, theft, and damage to property. BCWS cited the ease of access to the airfield as a disincentivize to rotary-wing aircraft being stationed out of concerns of unauthorized access and tampering;
- Safety hazards associated with unauthorized airfield access by members of the public; and
- Wildlife on and in proximity to the maneuvering area.

The improvement of the perimeter fencing and access controls is a priority to resolve these challenges and address wildlife management, security, and safety concerns. Due to the capital costs of installing perimeter fencing and access controls, a two-phase approach is considered through the Master Plan:

1. **Perimeter Fencing and Access Controls, Area 1:** The enclosure of 580 m of the Airport's northern, eastern, and southern perimeter with chain link fencing and access gates, including the segments adjacent to the Heron Ridge subdivision, future pedestrian trail, and Wrangler Way. This segment addresses the areas with the greatest access from adjacent land uses and is a priority for completion in the short-term planning horizon.
2. **Perimeter Fencing and Access Controls, Area 2:** The securing of the remaining 1,390 m of the perimeter. Opportunities for funding contributions by the Cariboo Regional District may be explored for the portion of the perimeter abutting the South Cariboo Recreation Centre parking lot and playing fields.

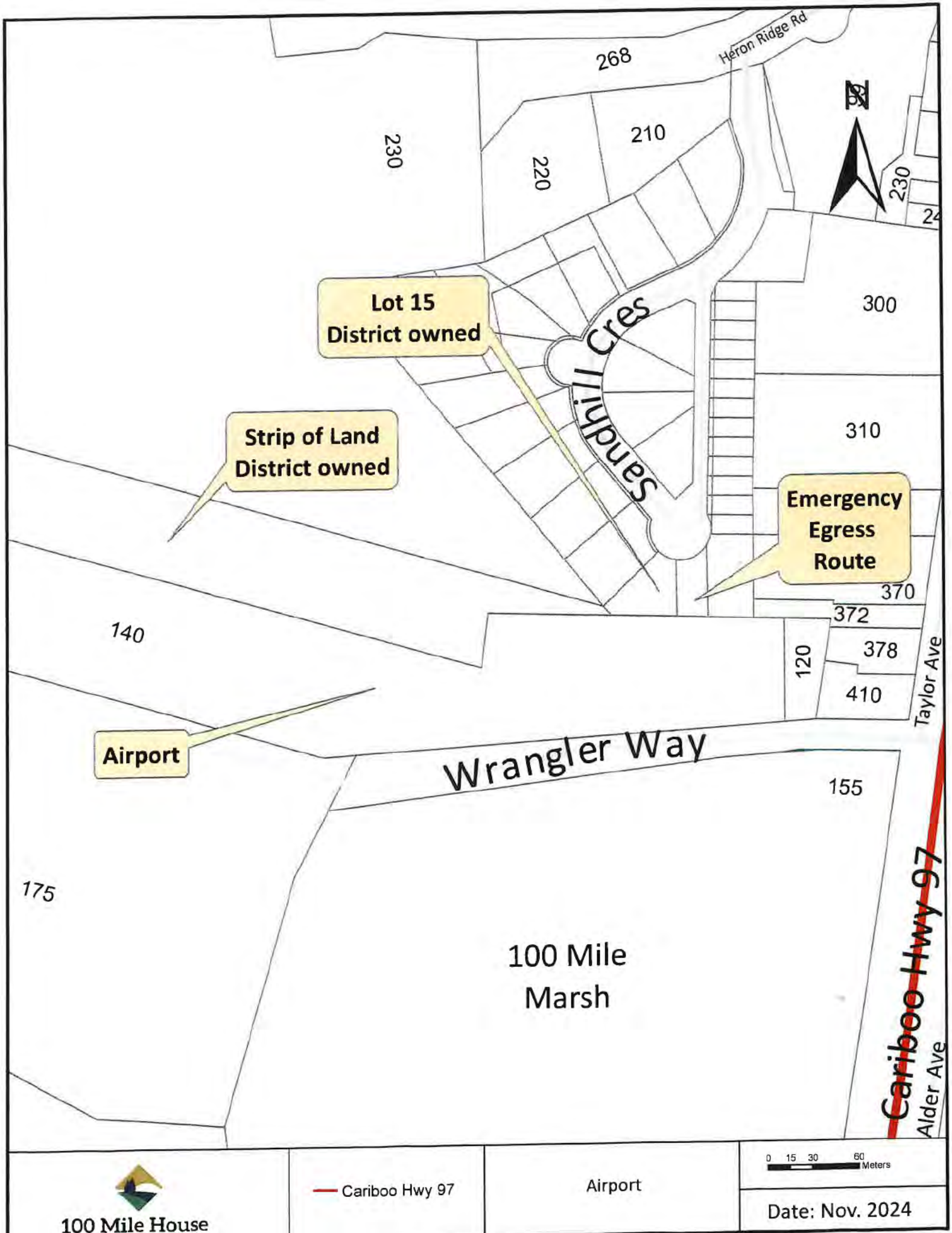
Recommendation	Category	Planning Horizon	Cost Estimate
Perimeter Fencing and Access Controls, Area 1	Operational Safety Improvement	Short-Term	$77,000
Perimeter Fencing and Access Controls, Area 2	Operational Safety Improvement	Medium-Term	$184,000

4.1.6 Site Servicing

Sanitary sewer services have not been extended to the Airport, and one hangar is supported by a septic holding tank. The extension of sanitary services to the Airport is not anticipated to be justified by the scale of development and land uses foreseen through the Master Plan, and septic tanks may be used where required.

One hangar is on the District's municipal water services, and fire hydrants are located on-site. The extension of water servicing is not anticipated to be required within the Master Plan horizons.

Shallow utilities and electrical services may be extended at the expense of future tenants as required.


268
Heron Ridge Rd
230
210
220
230
Lot 15
District owned
Sandhill Cres
300
310
Strip of Land
District owned
Emergency
Egress
Route
370
372
378
410
120
140
Taylor Ave
Airport
Wrangler Way
155
175
100 Mile
Marsh
Cariboo Hwy 97
Alder Ave
100 Mile House
Cariboo Hwy 97
Airport
0 15 30 60 Meters
Date: Nov. 2024



DISTRICT OF
100 Mile House

100 MILE HOUSE AIRPORT

2025 British Columbia Air Access Program Application
Perimeter Fencing
Project Overview

0 100 200 Meters

*FOR PLANNING PURPOSES ONLY

RITE-WAY FENCING INC.
405 Chilcotin Road, Kamloops BC V2H-1G3
Phone: (250)314-9569 Email: kamloops@ritewayfencing.com

QUOTATION

Customer:
District of 100 Mile House
100 Mile House, BC
Attn: **Todd Conway**

Quotation Number: **DM 20694**
Quotation Date: **10-21-2026**
Revised

Re: **Airport Fence with Cantilever Gates**

Phone # **250-706-2217**

We are pleased to offer our quotation for fencing based on the following conditions:

Materials:

Terminal Post(s):	5	PIPE 2 7/8 in SS 20 PIPE GALVANIZED 9 FT.
	6	PIPE 3 1/2 in SS 40 PIPE GALVANIZED 9 FT.
Line Post:	184	PIPE 1 7/8 in SS 15 PIPE GALVANIZED 8 FT.
Top Rail:	89	PIPE 1 5/8 in SS 15 PIPE GALVANIZED 21 FT. SE
Chain Link:	1863	72 in X 2 in X 9 GA. GALVANIZED MESH
Gates:	2	20' x 6' CANTILEVER INDUSTRIAL GATES - F.F.H.
		All posts will be set in Concrete Footings

" Please be advised that due to material shortages (steel, lumber, PVC Fence) and due to escalating price increases we can only honor our pricing for 10 days"

Site Information:

Overall Height	**6**	**Ft.**
Fence Length	**1,863.0**	**Ft.**
Gate Length	**40.0**	**Ft.**
Overall Length	**1,903.0**	**Ft.**
Post Spacing	**10**	**Ft.**

Components:

Top Rail:	included
Tension Wire:	included

All fencing quoted will meet or exceed the specified standards

NOTE: RITE-WAY FENCING (KAMLOOPS) INC. IS NOT RESPONSIBLE FOR LOCATING OR REPAIRING ANY DAMAGED IRRIGATION LINES

Estimated Project Start:
4 - 6 weeks from date of signed confirmation.

Rite-Way Sales Agent
Dennis Madsen

Installed Amount	**$62,772.05**
P.S.T.	included
GST	3,138.60
Installed Total	**$65,910.65**

Customer Signature of Acceptance including Terms:

Terms:

50% Deposit &
50% Balance Due On Completion

Sign: _____

Print Name: _____

Date: _____

This quotation is firm for 30 days and is subject to the terms and conditions shown herein or the following page.
All payments made with credit cards are subject to 3% fee, if final balance is not paid within 10 business days of final invoice date or if installation is cancelled

401 Exeter Station Road.
PO Box 8,
100 Mile House, BC
V0K 2E0

October 13, 2026

To whom it may concern,

Re: Perimeter Fencing – 100 Mile House Airport

We are writing to support the request for funding to upgrade of the perimeter fencing surrounding the 100 Mile House airport and access controls as recommended by HM Aero. Improving the perimeter fencing and access controls is a priority to resolve challenges around wildlife management, security, and safety concerns.

Improving the airport's security and its reputation as a safe and secure facility, will improve its investment attraction potential for private and commercial hangar development and the attraction of visiting aircraft. In an effort to increase the tourism of our area the improvements will possibly help to secure more hangar development and increased visits for recreational purposes.

We fully support 100 Mile House in their efforts to secure funding for this project

Sincerely

Spelqwegs Development Corp
S.22(1) Personal Information
S.22(1) Personal Information
Doug Webster, CEO

/afg

Joanne Doddridge

From: Travis Sarver S.22(1) Personal Information
Sent: October 13, 2026 11:19 AM
To: Joanne Doddridge
Subject: Support for 100 Mile House Airport Perimeter Fencing Project

Hi Joanne,

I am writing to express my strong support for the 100 Mile House Airport Phase 1 Perimeter Fencing and Access Controls project.

As a fixed-wing pilot flying out of the airport, safety is paramount. The installation of proper perimeter fencing would address several significant safety hazards that we encounter on a regular basis:

- **Unauthorized Access & Runway Hazards:** There are frequently dogs and unauthorized walkers on the runway, which poses a severe risk to both aircraft and pedestrians.
- **Impact on Emergency Operations:** Our hangar is located right beside the emergency evac helipad, an area that requires clear, controlled access at all times.
- **Foreign Object Debris (FOD):** There is garbage blowing around sometimes when aircraft land, which poses a hazard to engine intakes and flight operations.

Installing Phase 1 perimeter fencing and access controls will make a vital difference in ensuring the safety of all airside and groundside operations. Thank you for leading this effort, and please let me know if there is anything further I can do to support the application.

Best regards,

Travis Sarver

SARVER WOOD FIBRE LTD.
PO Box 1780, 100 Mile House, BC V0K 2E0
Phone: (250) 395-1722 | Fax: (250) 395-1723 | Email: madden@sarverwood.com | Website: sarverwood.com

October 13, 2026

Joanne Doddridge, RPP, MCIP
Director of Economic Development & Planning
District of 100 Mile House
#1-385 Birch Avenue, PO Box 340
100 Mile House, BC V0K 2E0

RE: Letter of Support – BC Air Access Program Application for 100 Mile House Airport Perimeter Fencing & Security Project (Phase 1)

Dear Ms. Doddridge,

On behalf of Sarver Wood Fibre Ltd., I am writing to express our strongest possible support for the District of 100 Mile House's grant application to the BC Air Access Program for Phase 1 Perimeter Fencing and Access Controls at the 100 Mile House Airport.

Sarver Wood Fibre Ltd. is a local business, hangar owner, and long-term leaseholder at the 100 Mile House Airport (140 A/B Wrangler Way), basing our company aircraft at this facility. Our aviation capacity is critical to supporting our forestry, fuel abatement, and regional wildfire suppression operations across British Columbia.

From an operational and commercial facility perspective, the lack of secure perimeter fencing poses severe, ongoing security hazards and infrastructure risks:

1. **Critical Airside Security & Recurring Break-Ins:** Due to the completely open boundaries, our hangar and property suffer from security breaches on almost a monthly basis, requiring us to dispatch local police (RCMP) at least once per month. Uncontrolled public access leaves high-value aviation and commercial assets entirely exposed.
2. **Extreme Fire and Life-Safety Risk:** In an alarming recent incident, a group of trespassers hid directly behind our company aircraft (Cessna 337) on the airfield

and had to be removed after attempting to keep warm using a tiger torch. Storing volatile aviation fuel, aircraft engines, and airport structures in proximity to open flames creates a catastrophic fire and explosion hazard for the entire airport precinct.

3. **Urgent Need for Exclusion Fencing:** Unsecured access allows trespassers and unmonitored individuals onto active operational zones. Perimeter exclusion fencing and controlled access points are an immediate necessity to secure the airfield, protect commercial infrastructure, and prevent dangerous public interaction with aviation operations.

The 100 Mile House Airport is a truly unique economic asset. We witness full-time traffic from operators arriving from all across Canada and the United States, driven by the rare advantage of allowing pilots and visitors to land and walk directly into the heart of town.

Sarver Wood Fibre Ltd. fully supports all ongoing and future development at the 100 Mile House Airport. Completing Phase 1 perimeter fencing is an urgent security necessity, and we strongly urge the BC Air Access Program to approve the District's application.

Sincerely,

Madden Sarver
Operator / Director, Sarver Wood Fibre Ltd.
100 Mile House, BC

October 13, 2026

Joanne Doddridge, RPP, MCIP
Director of Economic Development & Planning
District of 100 Mile House
#1-385 Birch Avenue, PO Box 340
100 Mile House, BC V0K 2E0

RE: Letter of Support – BC Air Access Program Application for 100 Mile House Airport Perimeter Fencing Project (Phase 1)

Dear Ms. Doddridge,

I am writing this letter as a commercial pilot and local aircraft owner operating out of the 100 Mile House Airport to express my full and unequivocal support for the District of 100 Mile House's application to the BC Air Access Program for the Phase 1 Perimeter Fencing and Access Controls Project.

As an active pilot regularly operating at 100 Mile House Airport, safety of flight and ground operations are my highest priorities. The lack of physical perimeter exclusion fencing along active operational areas creates severe safety hazards that directly endanger both aviators and the public:

1. **Forced Overshoots During Final Approach:** While on final approach to land, I have personally experienced dog walkers standing directly on the active runway threshold looking up and watching my aircraft approach. Having pedestrians on an active runway forces an immediate, high-risk overshoot (go-around) during a critical phase of flight.
2. **Pedestrians and Dogs on Active Apron During Run-ups:** During pre-flight engine run-ups on the apron—where high engine RPM generates significant noise, propeller wash, and rapid propeller rotation—dog walkers routinely step directly onto the active apron in front of the running aircraft. This creates an extreme life-safety risk of prop strikes or debris impact to pedestrians unaware of active airside hazards.

The 100 Mile House Airport is a unique and invaluable asset. We witness full-time traffic from aircraft arriving from all across Canada and the United States, drawn by the rare advantage of landing and being able to walk directly into town. Fencing the 580-meter perimeter is vital to safeguard this unique asset, protect the community, and preserve flight safety.

I fully support all ongoing and future development at the 100 Mile House Airport and strongly advocate for the approval of funding under the BC Air Access Program.

Sincerely,

Madden Sarver
Commercial Pilot & Local Aircraft Owner
100 Mile House, BC

Joanne Doddridge

From: Ross Donahue S.22(1) Personal Information
Sent: October 15, 2026 11:38 AM
To: Joanne Doddridge
Subject: Airport Fence Application

In past years airports and aircraft havent been a serious attractant to theft or vandalism, but with any higher value property there is now more of a chance they become a target. Airport grounds have also become a place for street people to hide and be unseen.The 100 Mile airport is on the edge of the town with close proximity to hotels,restaurants and businesses which is great for pilots to fly in ,enjoy a meal or conduct some business and possibly spend the night. With little and no security fencing the idea of leaving an aircraft parked in the dark and unsecured isn't worth the risk to most owners. They will bypass 100 Mile or move on to safer overnight aircraft parking.

Also some of the general public have no issue in entering past a restricted access sign into the airfield and walking their pet down the runway.Its a nice quiet place to walk, until an aircraft flies in behind them. A fence and gate will deter that simple hazard from happening for the safety of pilots and walkers.

And as always perimeter fencing will deter deer,moose,cattle etc from wandering onto the airfield and causing a safety issue for aircraft operators.

R.Donahue,Manager 100 Mile airport.

Joanne Doddridge

From: Jack Dek S.22(1) Personal Information S.22(1) Personal Information
Sent: October 19, 2026 5:54 PM
To: Joanne Doddridge
Subject: Fencing / Safety at CAV3

I'm wondering if you'd be good enough to forward this letter on to the appropriate authorities.
I know we've been talking about the fencing around the airport and speaking from experience there's a couple of reasons why I feel it would be beneficial. I've noticed that a lot of local residents walk their dog along the road alongside the south side of the airport sometimes without a leash .It concerns me that the animals might be able to get through the present fence and get onto the runway, which obviously would be a safety issue.
The other factor, where a fence would be beneficial is that I've had my plane /hanger broken into. Anything that might deter a criminal element especially via vehicles ,would be appreciated.
Thank You,
Jack Dekens
Please edit as you see fit.

Fr: 100 Mile House Flying Club
Box 465
100 Mile House, BC
V0K 2E0

To:
The District of 100 Mile House
100 Mile House, BC

October 20th / 2026

Attn: Joanne Doddridge,
Director of Planning & Development

Re: 100 Mile House Airport , CAV3

This letter shall serve to express encouragement and support for your plans of suitable airport perimeter fencing.

The 100 Mile Airport CAV3 is uniquely positioned as a "downtown" airport, enabling aircraft operators to conveniently access local services, such as aircraft parking , overnight hotel rooms and many food outlets within easy walking reach.

Proper airport fencing would indeed be the next logical step toward airport improvements.

At the Flying Club, we have witnessed several instances where regular town folk are walking on the runway, or the runways edge, forcing landing aircraft to delay or terminate their approach.

The town has installed signage such as "no trespassing - active airport" , however , the incidents do keep happening occasionally.
Aside from the obvious landing issues with people on or near the runway , there have also been several issues with dog-walkings interfering with ground operations , when the Club aircraft with the engine running has to negotiate people and dogs crossing the airport parking apron and taxiway.
One would certainly want to avoid a potentially very unfortunate incident of

a propeller strike.

Maybe a security door with a numbered access code (common at pretty much every airport) could also be considered,
and installed toward the local "Sandhill" subdivision.

Please feel free to reach out anytime.

Regards,
Frank Schlueter, Director
S.22(1) Personal Information
for: 100 Mile House Flying Club
(in operation at 100 Mile House airport since 1961)

H7

DISTRICT OF
100 Mile House

District of 100 Mile House – Bylaw Enforcement
Monthly Progress Report

Period: October, 2026

In October there was 3 Requests for Service:

- Complaint about improperly placed structure.
- Complaint about noise from a residence.
- Question about hunting in District.

Other issues dealt with in October:

- Parking issues. Backwards, parked on grass, parked in no parking areas, parking against signage. *Ongoing*, parked on Wrangler Way.
- **ORV** - Person stopped for riding a quad over a sidewalk and not having proper paperwork.
- Vandalized sign reported.
- Business sign issue.
- Garbage in Centennial park.
- Encampments in Centennial Park (**multiple**).

Jamie Suggitt
Bylaw Enforcement Officer
District of 100 Mile House

File# 4000 / D7

I1

District of
100 MILE HOUSE

COUNCIL REPORT
File No. 570-01

Regular Meeting – November 24th, 2026

REPORT DATE:	**November 13th, 2026**
TITLE:	**Fees & Charges Bylaw 1485**
PREPARED BY:	**S.Elias, Director of Finance**

PURPOSE:

Council to give three readings to Fees & Charges Bylaw 1485-2026.

BACKGROUND INFORMATION / DISCUSSION:

At the September 22nd, 2026, Committee of the Whole meeting Council reviewed the current Consolidated Fees & Charges bylaw to provide direction on fees to be included in the new bylaw effective January 1st, 2027.

Changes from the current bylaw are detailed below:

Schedule "G" – Fire Services

- Added RIT building and Porta Tank fees

Schedule "H" – Land Use and Development

- Added "non-refundable" to all application fees
- Deleted all references to refundable application fees

Schedule "I" – Land Use and Development

- Deleted reference to refundable application fees for Liquor Licences
- Noted that Cannabis and Liquor licence fees are non-refundable

Schedule "J" – Parks

- Reword to align with other facilities and current uses
- Added Park rental fee per hour for when staff are required in attendance

Schedule "K" – Utilities

- Added a rate class for sewer for business dispensing water for sale
- Added sewer and water rates for 2027, 2028 and 2029 reflecting an annual increase of 5% for sewer and 10% for water. The rate structure underwent a review in 2025 for the 2026 service year; the review resulted in rate and class changes to ensure equity across customers. The annual increases are required to ensure adequate funding for operational and capital needs.

Schedule "L" – Municipal Facilities & Events Bookings

Rates for the Community Hall have not been raised since prior to the District taking over the building in 2022. Rates for Martin Exeter Hall have not been raised since prior to 2015. By implementing a 3% annual increase to rates the increases will not be overwhelming for renters and will help ensure rates are not falling behind as operational expenses rise for the buildings.

- Community Hall
    - Daily rentals to include 2 hours of janitorial sanitization, resulting in increase to fee from $400 to $500
    - Added an optional early access fee for daily rentals
    - Added on optional takedown access fee for daily rentals
    - Added a minimum of 2 hours and a maximum of 6 hours to the hourly rate, all hourly rates to pay $50 sanitization fee
    - Removed half-day rental, hourly rate to be used in its place
    - Added Bar and Kitchen use sanitization fees. There is no additional charge to use the rooms but there is additional cleaning required.
    - Added a cleaning fee for hours in excess of included sanitization
    - Included fees for 2027, 2028 and 2028 at 3% increases
        - A commercial rate was not added because commercial events in the community hall require a special events business licence at $250.00.
- Martin Exeter Hall
    - Added a Commercial rate structure at 130% of non-profit rates
    - Increased the clean up fee
    - Added a technical expertise fee for audio and lighting
    - Included fees for 2027, 2028 and 2028 at 3% increases

CONCLUSION:

Keeping rates current is an essential step in ensuring that user services are funded by the users and not adding additional burden to general taxation.

BUDGETARY IMPACT:

Rental fees for the Community Hall and Martin Exeter Hall have remained unchanged for many years, introducing a 3% annual increase will help the District offset rising maintenance and operational costs.

The Water and Sewer fee increases will serve to help ensure that the services continue to be funded for operational and future Capital needs.

LEGISLATIVE CONSIDERATIONS (Applicable Policies and/or Bylaws)

ATTACHMENTS:

District of 100 Mile House Fees & Charges Bylaw No. 1485, 2026.

District of 100 Mile House Fees & Charges Bylaw No. 1434, 2024 - Consolidated

Prepared By: S.Elias, Director of Finance **Date:** Nov 16/26

Reviewed By: Tammy Boulanger, CAO **Date:** Nov. 16. 126

Bylaw No.1485

Being a bylaw to establish fees and charges for goods and services provided by the District of 100 Mile House.

That the Council of the District of 100 Mile House, in open meeting assembled, enacts as follows:

(1) This bylaw may be cited as ***"Fees and Charges Bylaw No. 1485, 2026***

(2) That the fees and charges for goods and services provided by or conducted by the District of 100 Mile House be established as outlined in the attached Schedules A through L, attached to and forming part of this Bylaw and that the following District of 100 Mile House bylaws are amended as follows:

Amended Bylaw	**Repealed Section**
Building Bylaw No. 695, 1996	Schedule "A" & "B" Part 5 Subsection 5.3(f)
Fire Services Bylaw No. 959, 2005	Schedule "A"
Road Right of Way Usage Bylaw No. 804, 1999	Schedule "A" Division Five Subsection 502 Division Eight Subsection 804 Division Twelve Subsection 1203
Sewer Rates & Regulations Bylaw No. 1204, 2011	Schedule "A" & "B"
Solid Waste and Recyclables Regulation Bylaw No. 1284, 2015	Section 11(a) & (b)
Storm Sewer Bylaw No. 693, 1996	Schedule "A"

(3) Any person requesting or receiving a good or service by category outlined in the attached Schedules shall pay a fee as outlined in Schedules A through L, attached to and forming part of this Bylaw:

Type of Good or Service by Category	Fees and Charges Schedule	Page#
Animal Control	A	4
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(4) All applicable taxes will be added to each goods and service.

(5) All fees and charges must be paid in cash, by cheque, by Optionpay, by online banking payment or by debit card in advance of the service or delivery of goods.

(6) District of 100 Mile House Fees and Charges Bylaw No. 1434, 2024 and all amendments thereto are hereby repealed.

(7) Wherever this Bylaw sets out fees and charges with respect to other District Bylaws and such other Bylaws containing similar fees and charges, this Bylaw is deemed to prevail.

(8) Effective date of this bylaw will be January 1st 2027.

READ A FIRST, SECOND AND THIRD TIME this day of 2026.

ADOPTED this day of 2026.

Mayor

Corporate Officer

DISTRICT OF 100 MILE HOUSE
Schedule "A" – Animal Control

1. License Fee

(a) Each neutered male or spayed female dog	$ 30.00
(b) Each male dog other than a neutered male	50.00
(c) Each female dog other than a spayed female	50.00

An application for a license received on or before February 28th in a licensing year will be issued at no cost to the applicant.

Where a dog is not four months old until after the 30th day of June in the current calendar year, or a dog has been moved into the District after the 30th day of June, the license fee shall be as follows:

(d) Each neutered male or spayed female dog	$ 20.00
(e) Each male dog other than a neutered male	35.00
(f) Each female dog other than a spayed female	35.00

2. Impoundment Fees

Fees for impounding any animal shall be:

(a) First impoundment	$ 25.00
(b) Second impoundment	50.00
(c) Third impoundment	150.00
(d) Fourth and subsequent impoundments plus applicable license fees if the dog is unlicensed	250.00

Plus Maintenance Fees

(e) Maintenance fees for any animal	$ 15.00/day

Plus a license fee where the impounded animal is a dog and the dog is unlicensed.
Plus any fine or penalty imposed under the most current Animal Control and Pound Operation Bylaw.

3. Replacement License

(a) Issuance of a replacement license or license tag	$ 2.50

4. Destruction of Animals at Owner's Request

(a) $ 25.00 plus the veterinarian fee

DISTRICT OF 100 MILE HOUSE
Schedule "B" – Administration

1. Annual Tax Notices (copy)	
(a) Owner	No charge
(b) Owner – Each Previous Year requested	No charge
(c) Non-Owner	$ 5.00/each
(d) Non-Owner Faxed	$ 5.00/each (plus fax fee)
2. Business License Directory	$ 15.00/each
3. Certified copies of records in District files request (plus other fees that may apply)	$ 25.00/each
4. Certification by Commissioner for Taking Affidavits	No charge
5. Comfort Letter	$ 100.00/each
6. District Pins	$ 1.00/each
7. Faxes	
(a) Outgoing – In Province	$ 1.00/page
(b) Outgoing – Out of Province	$ 2.00/page

8. Freedom of Information

(a) Request for information under the Freedom of Information and Protection of Privacy Act will be charged out as per the schedule of fees as set out in the Freedom of Information and Protection of Privacy Act and Regulation.

9. Information Requiring Research

(a) A fee of $40.00 per hour (plus applicable taxes) calculated in 15 min. increments, will be charged for a written response to a written request for information where research of District records is necessary in order to provide a response specifically involving confirmation of such items of, but not limited to, zoning, official community plan, charges, building or fire. Additional fees will be charged out accordingly for on-site inspections.

DISTRICT OF 100 MILE HOUSE
Schedule "B" – Administration

10. List of Electors (Council candidates only)

(a) 1st copy		No Charge
(b) 2nd copy	$	10.00/each

11. Mortgage Companies

(a) Property Listing for Mortgage Companies	$	1.00/folio
(b) Mortgage Company Tax Refund	$	5.00/folio

12. Municipal Flags $ 90.00/each

13. Photocopies

(a) Letter size & Legal size		$	1.00/page
(b) Letter size – up to a maximum (80)		$	30.00
(c) Legal size – up to a maximum (80)		$	35.00
(d) Ledger size		$	2.00/page
(e) Ledger size – up to a maximum (75)		$	40.00
(f) Oversized documents (maps)		$	10.00/page
(g) Scanning of Electronic Documents			
Letter/Legal/Ledger Size		$	1.00/page
Oversized (plotter)		$	5.00/page
(h) Bylaws	1 to 20 pages	$	5.00
	Over 20 pages	$	20.00
	OCP Bylaw	$	50.00

(i) Registered Non-Profit/Society all photocopies ½ price.

14. Tax Certificates

(a) Owner – Current Year	No charge
(b) Owner – Previous Year	No charge
(c) Non-Owner	$50.00/property

DISTRICT OF 100 MILE HOUSE
Schedule "C" – Building Permits

1. PLAN CHECKING FEES

(a) For permit applications for other than a Single-Family Dwelling or an accessory to a Single-Family Dwelling:

i. the plan processing fee shall be fifty percent (50%) of the estimated permit fee required pursuant to Section 3 below, to the nearest dollar;
ii. the plan processing fee shall not exceed $2000.00 and;

(b) For buildings exceeding 600 square metres

Review of Proposed Alternative Solutions: $ 1000.00 - $3000.00

(whether approved or not the fee will be charged and depending on complexity and time required the fee will be set by the Administrator)

An Alternative Solution must be presented in a format where objective and performance is documented in a measurable, quantitative way to equal or better prescriptive B.C. Building Code standards.

Re-Plan Checking Fee – $500.00

If an issued permit is active or application plans have been reviewed and the owner proposes significant modifications to the building whereby the design changes and the value of the work changes regardless of whether the value increases or decreases.

2. APPLICATION FEES

(a) A non-refundable permit application fee shall be charged for all permits except for when the building permit fee is less than the application fee. $ 200.00

The building permit fee is in addition to this non-refundable application fee.

3. BUILDING PERMIT FEES

Estimated Construction Values	Fee
(a) $ 1.00 to $ 1,000;	$200.00
(b) $ 1,000 to $ 200,000	$200 plus $10.00 per $1,000 up to $200,000
(c) Exceeding $200,000	As (b) above then $6.00 per $1,000 value construction of excess of $200,000

Building permit fees may be refunded only upon written request from the original applicant, up to six (6) months from the date of issue of the building permit, subject to the following conditions:

(1) No permit-related work on site has commenced, and
(2) A reduction of $100 or twenty percent (20%) of the *permit fee*, whichever is the greater reduction.

Industrial, and Commercial, Institutional Public Buildings

(a) Fee formula applied to the contract price or if there is no contract, at the cost estimated by the Building Inspector with due regard to the contract price for the most recent work of a similar nature done in the closest proximity to the proposed project. If the applicant disputes the value estimated by the Building Inspector, then the average of two professional appraisals at the cost of the applicant, shall be used.

(b) Where a professional engineer or architect is retained by the owner to certify that the project design complies with the building regulations, the building fee will be reduced by five (5) percent to a maximum reduction of $500.00 for any one property.

4. BUILDING RELOCATION

(a) For a building that is to be moved from location within the municipality to a location outside of the municipality: $ 200.00

(b) For a building that is to be moved from a location within the municipality to another location within the municipality:

Base Fee: $ 200.00 plus:

Fee formula applied to the value of the new foundation plus the value of any upgrading carried out, or required to be carried out by the Building Inspector.

(c) For a building that is to be moved from a location outside the municipality to a location within the municipality:

Fee calculated as follows:

i. $50 per hour, plus

ii. Normal traveling expenses for two persons, for all traveling and inspection time spent in reaching and inspecting the building at the site from which it is to be removed, (both (a) and (b) are to be submitted with the application for permit, and are not refundable), plus

iii. fee formula applied to value of the new foundation plus the value of any upgrading carried out, or required to be carried out, by the Building Inspector.

(d) Mobile or Modular Dwellings: $50 fee plus .5% of value of foundations and addition

5. OTHER BUILDING PERMIT FEES

(a) Demolition or removal of a building

a. Residential Building $150.00

b. Commercial Demolition – Apply section 3. Building Permit Fees

(b) Plumbing Fixtures:

Basic Plumbing Permit – includes 1 fixture (minimum fee) $ 200.00
$ 10.00 per fixture after first fixture

Fixture includes domestic water heater, DWV trapped rough-in, and trapped industrial equipment.

(c) Installation of a chimney or a new solid fuel appliance $ 150.00

(d) Fire Sprinkler Systems: fee formula applied to actual construction value

(e) Inspections due to a change of occupancy where no alterations are made $ 80.00

6. TEMPORARY BUILDING PERMIT

Fee formula applied to the value of building (non-refundable).

7. RE-INSPECTION FEE

For inspections subsequent to the first re-inspection, unless re-inspected In conjunction with another required construction inspection $ 100.00

8. SPECIAL INSPECTION FEES

Where a request is made for a: voluntary inspection, change of occupancy inspection (where no alternations have been made) code compliance or any other similar special inspection $ 150.00

9. PERMIT TRANSFER OR ASSIGNMENT FEE

For the transfer or assignment of a building permit when requested in writing by the original applicant $ 200.00

10. PERMIT RENEWAL FEE

Where a building permit has expired prior to the project being completed upon written request by the applicant, the cost of the permit extension shall be calculated based on the value of the remaining work to complete.

Fee Minimum of $200 to a maximum of $500

(a) Any permit application that was received for plan review prior to the adoption of the Building Bylaw shall pay the permit fees that existed at that time for a period not exceeding 30 days from the date the permit is ready to be issued.

Renewal Fee plus plan re-checking fee $ 200.00

11. WORK COMMENCED WITHOUT PERMIT

Where work for which a permit is required by this bylaw has been commenced prior to issuance of a permit, and a stop work order has been posed on that work, the applicant shall pay double the building permit fee prescribed in this Schedule provided that the additional fee shall not exceed: $ 750.00

12. RESTORATION AND CLEAN-UP SECURITY

(a) Commercial construction $ 2,500.00
(b) Residential construction $ 500.00

13. Construction type and costs per square foot to determine construction value

Type of Construction

Residential: Town/Row Houses
Semi-detached
Single Family
Garage
Carport
Open Porch
Enclosed Porch
Breezeway
Solid Wall Log Exterior Walls
Post and Beam Frame

Cost per Square Foot

As determined by the Building Inspector through application of the RS Means *"Square Foot Costs"* construction cost reference publications, as amended from time to time.

Mobile Home Additions:

Unfinished, unheated $150.00 per square foot
Finished $200.00 per square foot

DISTRICT OF 100 MILE HOUSE
Schedule "D" – Business Licenses

LICENSE FEES

1 Except where otherwise stated, the fees payable for a new Business License for the first calendar year of the application will be **One Hundred and Twenty Dollars ($120.00)**, which fee will be reduced to **Eighty Dollars ($80.00)** in the second and subsequent calendar years.

2 The fees payable for a Business License for the first calendar year of the application will be **Eighty Dollars ($80.00)**, where a person submits an application and commences business after July 31st of the given calendar year.
License fees that remain unpaid after January 31st will be treated as a new application and the appropriate fees shall apply..

3.	Cannabis – Production or Retail Sales	$ 500.00
4	Carnivals and Circuses	$ 175.00/day
5	Farmer's Market	$ 80.00
6	Mobile/Street Vendor	$ 250.00
7	Off-Premises Sales	$ 100.00 per event

8 Rentals & Lodging

For any person offering for rent or lease of lodging, where more than 2 rooms are available for letting or renting.

a) Apartment Houses	$ 5.00 per unit
b) Boarding/Rooming Houses	$ 2.00 per unit
c) Motel-Motor Hotel	$ 5.00 per unit
d) Hotel	$ 2.00 per room
e) Hotel-Coffee House, Dining Room, Banquet Room, Beer Parlor, Liquor Lounge	$ 50.00 each
f) Bed and Breakfast / Short Term Rentals	$ 120.00 (renewal $80.00)

Minimum Business License Fee for Rentals & Lodging shall be **Eighty Dollars ($80.00)**.

The above noted rates will apply to new or existing Business Licenses. License fees that remain unpaid after January 31st of any given year, will be cancelled and anew license will be charged out at the appropriate rates, as calculated above, plus 50%.

9	Special Events	$ 250.00
10	Transfer Fee	$ 35.00
11	Transfer fee where only a name of a business has changed (ownership and location remains the same)	$ 10.00

DISTRICT OF 100 MILE HOUSE
Schedule "E" – Community Service

1. Administration Fees

(a) Items requiring reimbursement for municipal services rendered shall include actual cost of labor, overhead for labor, equipment machinery and material costs. An administration cost of 10% shall be added thereto.

2. Airport Fees

(a) Hanger Fees	$ 1,000.00/annually plus: additional $4.00/square metre

3. Cross Connection Control Fees

(a) Backflow Prevention Assembly Test Tag	$ 1.50
(b) Backflow Prevention Assembly Test Report Administration Fee	$ 20.00
(c) Turn On/Off	$ 40.00

4. Culverts

(d) Access Permit	$ 50.00
(e) Culverts up to and including 7.0 meters in length	$ 850.00
(f) Culverts over 7.0 meters to a maximum of 14.0 meters in length	$120.00/lineal meter

NOTE: Access culverts will be sized by the Director of Community Services. Flat rate applies to all diameters.

(g) Ditch Enclosures and Construction

i. Fees shall be estimated construction cost + 25%.
ii. Engineering costs shall be borne by the District

5. EV Charger Fees $ 2.00/hr

6. Garbage/Recycling Collection

(a) The annual charges for collection of residential garbage and recycling will be determined by way of a tax levy. This levy will be imposed on all properties assessed as "Class 1-Residential" by BC Assessment Authority and will appear as a charge together with the annual property tax notice.

(b) Trade Waste Container rental and pick up fees as supplied by the Contractor, will be invoiced to the property owner by the Contractor on a monthly basis, and paid directly to the Contractor.

DISTRICT OF 100 MILE HOUSE
Schedule "E" – Community Service

7. Memorials

(a) Memorial Bench Program	(existing location / with armrests)	$ 1,830.00/bench
Memorial Bench Program	(new location / with armrests)	$ 3,000.00/bench
Additional Plaque		$ 400.00/each

8. Permit Processing Fees

(a) Signs in Road Right-of-Way	$ 30.00
(b) Commercial Uses with the Road Right-of-Way	$ 30.00
(c) Permit Application for Highway Excavation	$ 20.00

9. Sign Permit Fees

(a) A permit fee based on the estimated value of the sign and any supporting structure shall be paid prior to issuance of a sign permit with the amount of the fee to be calculated as follows:

Estimated Value	Fee
$ 1.00 - $5,000.00	1% of sign value, with a minimum fee of $30.00
$5,000.00 - $20,000.00	$50.00 plus 0.75% of sign value over $5,000
Greater than $20,000	$165.00 plus 0.5% of sign value over $20,000

10. Storm Sewer Connection

(a) The connection fee shall be:

i. For 100mm diameter service $ 600.00

ii. For a service connection in excess of 150mm diameter, the fee will be the actual cost of construction with a deposit at the time of application of an amount equal to the estimated cost of construction by the Director of Community Service.

iii. To connect a disconnected sewer connection, the fee will be the actual cost of construction with a deposit at the time of application, of an amount equal to the estimated cost of construction, plus 10%, as determined by the Director of Community Service.

DISTRICT OF 100 MILE HOUSE
Schedule "E" – Community Service

(b) The administration fee shall be:

i.	For each connection irrespective of diameter	$ 60.00

(c) Extra Length and Deep Service Connections

For any service connection which exceeds twenty (20) metres in length, or which has a depth in excess of 3.6 metres over more than half its length, the fee will be the actual cost of construction, plus 10%, with a deposit at the time of application in the amount equal to the estimated cost of the work as determined by the Director of Community Service.

(d) Disconnection Charge

Disconnection from the sewer connection or public sewer	$ 150.00

(e) Building Sewer Installed by Municipality

Where an owner fails to comply with an order to connect to the sewer connection and the work is directed to be done by the Municipality, the entire cost of the work plus a supervision and overhead charge not exceeding 20% of the total amount for labour, equipment and materials will be charged to the owner.

DISTRICT OF 100 MILE HOUSE
Schedule "F" – Financial

1. Accounts Receivable Interest

General Accounts Receivable will be subject to interest being charged at 2% per month on accounts outstanding on the last day of the month following the billing date.

2. Non-Sufficient Funds (NSF) Cheques and Returned Cheques

(a) NSF cheque (per cheque fee)	$ 20.00/each
(b) Cheque returned for any other reason	$ 20.00/each
(c) NSF Pre-Authorized Payment (per occurrence)	$ 20.00/each

DISTRICT OF 100 MILE HOUSE
Schedule "G" – Fire Services

COST RECOVERY

Section	Description	Cost Recovery
Fire Protection File Searches	File searches for outstanding code violations or infractions on occupancies.	As approved by the Fire Chief.
Cost Recovery for Failure to Notify	Activation of alarm system, failure to notify of testing, repair, maintenance, adjustments or alterations.	$300.00 per occurrence. Failure to pay results in costs being applied to the property tax of the owner.
Failure to Provide Clearance Within Time on Notice.	Failure to remove an obstruction or provide 1 metre clearance around a fire hydrant within a specified time.	Cost of removal by municipal crews or private contractors and invoiced to the registered owner. Failure to pay results in costs being applied to the property tax of the owner.
Inspection Fee Cost Recovery	Fee charges after second re-inspection during year.	$300.00 per occurrence failure to pay results in costs being applied to the property tax of the owner.
Excessive False Alarm Incidents	More than two false alarms at an occupancy during a 1 year period where no fire or emergency situations existed, and was not a result of testing, repair, maintenance, adjustments or alterations.	$300.00 per occurrence after initial 2 false alarms. Failure to pay results in costs being applied to the property tax of the owner.
Hazmat Calls	Response to hazardous materials or dangerous goods incidents, including spills, releases, unknown substances, and any occurrence where hazardous materials are directly involved in a fire, exposed to fire conditions, or present an increased risk to occupants, public or responders.	Fee corresponding with the current fee schedule of the Provincial Emergency Program.
Unpaid Invoices	Cost Recovery invoices that are unpaid after 30 days	25% administration fee on original invoice value.

DISTRICT OF 100 MILE HOUSE
Schedule "G" – Fire Services
EMERGENCY SERVICES TRAINING CENTRE

FACILITY RENTAL RATES

Facility Only

	$ 1,000/day +Techs & Safety
Half day (up to 4 hrs)	**$ ~~500~~/session**
	$ 550/session

- Burn Building
- Classroom
- Washrooms/Showers
- Vehicle Extrication Pad
- Natural Gas – Fired Props
  - Car Fire
  - Flammable Liquid Fire – 100 sq. ft. pan
  - Garbage Dumpster
  - BLEVE
  - Broken Meter
  - Hazardous Material Tanker

BURN BUILDING ONLY — **$ 500/day +Techs & Safety**
(WorksafeBC and NFPA Compliant)

Rit Building

	$ 300/day+Techs & Safety
Half day (up to 4 hrs)	**$ 150/day**

Gas Props Only — **$ 400/day + Techs & Safety**

Fire practice Special – Burn Props Only — **$ 100/session**
(2 hr. weekday evening sessions) **Fire Engine**

Fire Apparatus
$ 500/day/apparatus as per NFPA 1403 Live Fire Standards for Water Supply

Classroom Only

	$ 150/day
➢ Meeting Night Special (2hrs, plus any requested consumables)	**$ 30/night**

Porta Tank with water — **$ 200/day + $ 200 refill fee if needed**

DISTRICT OF 100 MILE HOUSE
Schedule "G" – Fire Services
EMERGENCY SERVICES TRAINING CENTRE

ADDITIONAL FEES (if required)

➢ Instructor/Evaluator (1 to 5 ratio)	**$**	**300/day**
Practice night	**$**	**35/hr**
➢ Live Fire Tech **Includes Safety (2 required)**	**$**	**240/day**
➢ Practice night	**$**	**30/hr**

- Fire Extinguisher for Training Purposes @ current re-charge Rates/size (must be arranged for in advance)
- Foam @ actual replacement cost + freight (must be arranged for in advance)
- Lunches can be provided for on a contract basis (must be arranged for in advance)

All Life Fire Training must be conducted as per the ESTC Policies and all Live Fire Instructors must be qualified to instruct (NFPA 1001, Fire Service Instructor 1 and the ESTC Instructor Course or recognized by the COTR, ~~or~~ JIBC or VIERA as a live fire instructor, NFPA 1403) and approved by the District of 100 Mile House Fire Chief. Live Fire Techs and Safety Officers must be qualified and approved by the District of 100 Mile House Fire Chief.

DISTRICT OF 100 MILE HOUSE
Schedule "H" – Land Use and Development

1. Zoning Bylaw Amendments

(a) Non-refundable application fee * (to be paid at the time of application)	$ 800.00

2. Official Community Plan Amendments

(a) Non-refundable application fee (to be paid at the time of application)	$ 800.00

3. Official Community Plan and Zoning Amendment (Joint Application)

(a) Non-refundable application fee (to be paid at the time of application)	$ 1,000.00

4. Development Permits

Non-Refundable application fee
(to be paid at the time of application)

(a) For works up to $100,000 value	$ 300.00
(b) For works between $100,000 and $500,000 value	$ 400.00
(c) For works greater than $500,000 value	$ 500.00
(d) For amendment to existing Development Permit	$ 100.00

5. Development Variance Permits

(a) Non-refundable application fee (to be paid at time of application)	$ 400.00

6. Board of Variance

(a) Non-refundable application fee (to be paid at time of application)	$ 400.00

7. Land Use Application – Subdivision of Land, Conversion of Strata of Existing Building or Bare Land

(a) Non-refundable application fee (to be paid at the time of application)	$ 500.00/1-4 units $ 125.00/each additional
(b) Preliminary Layout Review extension fee	$ 250.00
(c) Substantial revision fee	$ 250.00/each revision

DISTRICT OF 100 MILE HOUSE
Schedule "H" – Land Use and Development

(d) Site Disclosure Statement fee	$ 100.00
(e) Inspection fee 2% of estimated construction costs, as determined by consulting engineer. (Applicable to the works that will become owned by the District)	
(f) Servicing Agreement (Interest rate payable)	Prime Plus 2%

8. Road Closure Application

(a) Non-refundable application fee (to be paid at the time of application)	$ 100.00
(b) Non-refundable processing fee (to be paid at time of submitting the Offer to Purchase)	$ 500.00

9. ALR Exclusion Application

(a) Non-refundable Expression of Interest fee	$ 250.00
(b) Non-refundable ALR Exclusion Application fee	$ 1,000.00
(c) Non-refundable public consultation fee	$ 250.00
(d) Non-refundable notice fee	$ 500.00

10. Mobile Home Park Application

(a) Non-refundable Mobile Home Park Application fee $ 250 plus $50 per mobile Home pad (to be paid at the time of application)	
(b) Renewal fee	$ 250.00
(c) Substantial revision fee	$ 250.00
(d) Collector's Certificate for Transport Purposes Accompanies the application to Transport (Relocate a mobile home	$ 25.00/each

11. Illegal Suite

(a) Placing & discharging notice on title	Actual Cost + 15%

12. Other Fees

(a) Any additional costs, including but not limited to advertising, legal survey, preparation and registration of restrictive covenants, statutory rights of way, road closure and disposition. District's legal fees, District's agent fees, taxes, etc. which are required in the processing of any of the applications listed in this Schedule H are payable by the applicant, together with an administrative fee of 15% of that amount.
*includes advertising costs.

DISTRICT OF 100 MILE HOUSE
Schedule "H" – Land Use and Development

13. Shipping Containers

(a) Application Fee	$100.00
(b) Security Deposit	$1,000.00

DISTRICT OF 100 MILE HOUSE
Schedule "I" – Liquor License

1. Amendments to existing Liquor Licenses	$ 1,000.00/each
2. New Liquor License	$ 1,000.00/each
3. New Retail Cannabis Sales License	$ 1,500.00/each
4. Amendments to existing Retail Cannabis Sales License	$ 1,500.00/each

Retail Cannabis and Liquor Licensing fees are non-refundable

DISTRICT OF 100 MILE HOUSE
Schedule "J" – Parks

1.	Booking Fee (non-refundable)	$ 25.00
2.	Park Rental Fee (where a staff member is required to be in attendance)	$ 50.00/hr
3.	Refundable Deposit - no vehicular access	$ 150.00
	Refundable Deposit - vehicular access in park	$ 1,000.00

DISTRICT OF 100 MILE HOUSE
Schedule "K" – Utilities

1.Sewer Connection

(a) Non Refundable Application Fee

Domestic Service	$ 20.00
Commercial Service	$ 40.00

(b) Connection Fee

4" Service Connection	$ Actual Cost
Pre-Serviced Lots	$ 905.00 flat fee

Applied parameters are:
a) Length does not exceed 45 feet (13.72m)
b) Removal and replacement of concrete and asphalt at additional actual costs.

(c) Other Connection Fees

All other connections are to be charged out at actual cost of labour including all benefits related thereto, equipment and materials and an administration fee of ten percent (10%) of the labour, equipment, and materials, with the estimated cost being deposited with the Collector on application. Where the work involves the disruption of asphalt or other hard road or sidewalk surface, the costs shall include the removal and replacement of that surface.

AND FURTHER, the District reserves the right to refuse to make main extensions and install service pipe to a customer's property line under frost conditions that would, in the opinion of the District, make such undertaking impractical. If the customer still requests an extension or installation under frost conditions, then, if approved by the District, the customer shall deposit with the District, in advance of construction, an amount equal to the estimated cost of the installation, and any difference between the deposit and actual costs shall be either refunded to or paid by the customer.

2. Sewer Rates – Quarterly Billing

Effective January 1st 2027

	2027	2028	2029
Residential (per unit) (includes duplex, triplex, fourplex, fiveplex, mobile home, apartment, suite, secondary suite, strata unit)	99.10	104.05	109.25
Beauty/Barber Shop/Pet Grooming (per active seat-min 2 seats)	42.10	44.20	46.40
Car Wash (per bay)	167.50	175.90	184.70
Commercial (per washroom)	58.50	61.45	64.50
Hospital (per bed)	100.55	105.60	110.90
Hotel/Motel/Full Hook-up Campsite/Care Home (per room)	26.15	27.45	28.80
Laundromat (per washer)	52.30	54.90	57.65
Public Assembly (per washroom) (Includes Church, Arena, Library, Public Use Halls & Clubs)	60.20	63.20	66.35
Public Assembly (per kitchen)	60.20	63.20	66.35
Restaurant/Café/Deli (per seat-min 6 seats)	11.05	11.60	12.20
Sani Station	283.55	297.75	312.65
School/Daycare (per instruction room)	100.55	105.60	110.90
Service Station	311.85	327.45	343.80
Water Dispenser (per unit)	58.50	61.45	64.50

a washroom is defined as a toilet and a sink

3. Water Connection

(a) Non Refundable Application Fee

Domestic Service	$ 20.00
Commercial Service	$ 40.00

(b) Connection Fee

20m (3/4") Service Connection	$ Actual Cost
Pre-Serviced Lots	$ 925.00 flat fee

Applied parameters are:

a) Length does not exceed 50 feet (15.2m)
b) Removal and replacement of concrete and asphalt at additional actual costs.

(c) Other Connection Fees:

All other connections are to be charged out at actual cost of labour including all benefits related thereto, equipment and materials and an administration fee of ten percent (10%) of the labour, equipment, and materials with the estimated cost being deposited with the Collector on application. Where the work involves the disruption of asphalt or other hard road or sidewalk surface, the costs shall include the removal and replacement of that surface.

(d) Water Turn-On/Turn Off:	$50.00 for each turn on or turn off

(e) Service Pipes

Extra Inspection requirement due to defective service work or work not ready for inspection .	$ 30.00

(f) DISCONTINUATION OF SERVICE

Reconnection as a result of disconnection for violation of the provision of the current Water Rates & Regulations Bylaw, payable in advance.	$ 50.00

4.Water Rates – Quarterly Billing

Effective January 1st 2027	**2027**	**2028**	**2029**
Residential (per unit)	$ 148.40	$ 163.20	$ 179.55
(Includes duplex, triplex, fourplex, fiveplex, mobile home, apartment, suite, secondary suite, strata unit)			
Beauty/Barber Shop/Pet Grooming (per active seat-min 2 seats)	63.00	69.30	76.25
Car Wash (per bay)	250.70	275.75	303.35
Commercial (per washroom)	87.55	96.30	105.95
Hospital (per bed)	150.50	165.55	182.10
Hotel/Motel/Full Hook Up Campsite/Care Homes (per room)	39.10	43.00	47.30
Laundromat (per washer)	78.25	86.10	94.70
Public Assembly (per washroom)	90.10	99.10	109.00
Includes Church, Arena, Library, Public Use Halls & Clubs)			
Public Assembly (per kitchen)	90.10	99.10	109.00
Restaurant/Cafe/Deli (per seat-min 6 seats)	16.50	18.15	19.95
School/Daycare (per instruction room)	150.50	165.55	182.10
Service Station	466.75	513.45	564.80
a washroom is defined as a toilet and a sink			
Commercial Metered (Minimum Charge)			
20 mm meter	163.25	179.60	197.55
25 mm meter	199.80	219.80	241.80
40 mm meter	399.20	439.10	483.00
50 mm meter	580.70	638.75	702.65
Hospital	580.70	638.75	702.65
Standpipe	43.00	47.30	52.05
Hydrants	102.35	112.60	123.85
Usage Rate (Per 1,000 Gallons)			
Up to 5,000 Gallons	7.85	8.65	9.50
5,001 to 30,000 Gallons	8.05	8.85	9.75
Over 30,000 Gallons	8.55	9.40	10.35
Fire Hose Connection			
1 1/2" (40mm) diameter outlet	36.70	40.35	44.40
2 1/2" (65mm) diameter outlet	72.70	78.00	85.80
Sprinkler System Connection			
Up to 4" (100mm) diameter connection	148.50	163.35	179.70
6" (150mm) diameter connection	211.20	232.30	255.55
Other: Per fixture	14.95	16.45	18.10

NOTE: Full "economic rate" to be charged on all public, recreation facilities (ballfields, parks, soccer fields).

Bulk Water Rates

a) Account Access Fee	100.00	100.00	100.00
b) Bulk Water	0.022/litre	0.025/litre	0.028/litre

Schedule "L"
Municipal Facilities & Events Bookings

COMMUNITY HALL

	2027	2028	2029
1. **Booking Fees (non-refundable)**	$ 25.00	$ 25.00	$ 25.00
2. **Day rental** (Post-event sanitization included)	$ 500.00	$ 515.00	$ 530.45
Early access fee (after 4pm on the day prior)	150.00	154.50	159.15
Takedown access fee (until 10am on the day after)	150.00	154.50	159.15
3. **Hourly rate** (min. 2 hours / max 6 hours)	50.00/hr	51.50/hr	53.05/hr
Hourly rental sanitization fee	50.00	51.50	53.05
4. **Bar use sanitization fee**	50.00	51.50	53.05
5. **Kitchen use sanitization fee**	50.00	51.50	53.05
6. **Cleaning Fee** (in excess of the included sanitation) (To be deducted from damage deposit)	50.00/hr	51.50/hr	53.05/hr
7. **Damage Deposit -** (refundable)	500.00	500.00	500.00
8. **Key Deposit** (refundable)	35.00	35.00	35.00

Booking Fees are payable at the time of booking to secure venue for selected date.

Balance of fees are due and payable 30 days prior to the event. Cancellations less than 30 days prior to the event will receive a refund for the damage deposit only

MARTIN EXETER HALL

	2027	2028	2029
NON-PROFIT / COMMUNITY			
1. Booking Fees (non-refundable)	$ 25.00	$ 25.00	$ 25.00
2. Upstairs Theater Hourly	72.10	74.25	76.50
3. Upstairs Daily	437.75	450.90	464.45
4. Upstairs Weekly	901.25	928.30	956.15
5. Basement Theater Hourly	25.75	26.55	27.30
6. Basement Theater Daily	128.75	170.75	175.85
7. Basement Theater Weekly	489.25	503.95	519.05
COMMERCIAL FOR PROFIT			
1. Booking Fees (non-refundable)	$ 25.00	$ 25.00	$ 25.00
2. Upstairs Theater Hourly	93.75	96.55	96.00
3. Upstairs Daily	569.10	586.15	603.75
4. Upstairs Weekly	1171.60	1206.75	1242.95
5. Basement Theater Hourly	33.50	34.50	35.55
6. Basement Theater Daily	167.40	172.40	177.55
7. Basement Theater Weekly	636.00	655.10	674.75
OTHER CHARGES			
Clean Up Fee	$ 50.00/hr	$51.50/hr	$53.05/hr
Technical Expertise	50.00/hr	51.50/hr	53.05/hr
Damage Deposit – (refundable)	500.00	500.00	500.00
Key Deposit (refundable)	35.00	35.00	35.00

Note:
Booking Fees are payable at the time of booking to secure venue for selected date.
Balance of fees are due and payable 30 days prior to the event. Cancellations less than 30 days prior to the event will receive a refund for the damage deposit only

AIRPORT RENTAL

1. **Booking Fee (non-refundable)**	$ 25.00
2. **Apron only**	$ 250.00/day
3. Apron and runway	$ 500.00/day
4. **Damage deposit (refundable)**	$ 500.00

Registered Not-For-Profit group/society Fly-In or Air Show – No charge except for damage deposit.

PARADE/TEMPORARY ROAD CLOSURE

1. **Booking Fee (non-refundable)**	$ 25.00
2. **Damage Deposit** (refundable)	$ 500.00

Registered Not-For-Profit group/society – No charge

DISTRICT OF 100 MILE HOUSE

CONSOLIDATED VERSION OF FEES & CHARGES
BYLAW NO. 1434, 2024

AND AMENDMENTS THERETO
(Includes Amendment Bylaw No. 1440, 1447, 1462, 1468)

(For Convenience Only)

Please refer to original Bylaws.

DISTRICT OF 100 MILE HOUSE

Bylaw No. 1434

Being a bylaw to establish fees and charges for goods and services provided by the District of 100 Mile House.

That the Council of the District of 100 Mile House, in open meeting assembled, enacts as follows:

(1) This bylaw may be cited as ***"Fees and Charges Bylaw No. 1434, 2024'***

(2) That the fees and charges for goods and services provided by or conducted by the District of 100 Mile House be established as outlined in the attached Schedules A through L, attached to and forming part of this Bylaw and that the following District of 100 Mile House bylaws are amended as follows:

Amended Bylaw	**Repealed Section**
Animal Control and Pound Operation Bylaw No. 1131, 2008	Part 2 Subsection 2.4,2.5,2.9 Part 8 Subsection 8.7(a) & (b) Part 8 Subsection 8.10(a)
Building Bylaw No. 695, 1996	Schedule "A" & "B" Part 5 Subsection 5.3(f)
Business License Bylaw No. 1252, 2013	Section 3 (3.12)(3.16)&(3.17) Section 5 (5.4) (5.7) (5.32) Section (5.37) (5.38) (5.40) Section (5.46) (5.50) (5.61) Section (5.66)
Fire Services Bylaw No. 959, 2005	Schedule "A"
Road Right of Way Usage Bylaw No. 804, 1999	Schedule "A" Division Five Subsection 502 Division Eight Subsection 804 Division Twelve Subsection 1203
Sewer Rates & Regulations Bylaw No. 1204, 2011	Schedule "A" & "B"
Sign Bylaw No. 1121, 2008	Division 6 Subsection 6.5
Solid Waste and Recyclables Regulation Bylaw No. 1284, 2015	Section 11(a) & (b)
Storm Sewer Bylaw No. 693, 1996	Schedule "A"

Amended Bylaw	Repealed Section
Water Rates & Regulations Bylaw No. 1202, 2011 **1347, 2009**	Part 7 Subsection 12 Part 12 Subsection 2

(3) Any person requesting or receiving a good or service by category outlined in the attached Schedules shall pay a fee as outlined in Schedules A through L, attached to and forming part of this Bylaw:

Type of Good or Service by Category	Fees and Charges Schedule	Page#
Animal Control	A	4
Administrative	B	5
Building Permits	C	8
Business Licenses	D	12
Community Service	E	14
Financial	F	17
Fire Services	G	18
Land Use and Development	H	19
Liquor & Cannabis License	I	21
Parks	J	22
Utilities	K	25
Municipal Facilities & Events Bookings	L	31

Amendment Bylaw No. 1440, 2025 Replaced Schedule "K"

(4) All applicable taxes will be added to each goods and service.

(5) All fees and charges must be paid in cash, by cheque, or by debit card in advance of the service or delivery of goods.

(6) District of 100 Mile House Fees and Charges Bylaw No. 1409, 2024 and all amendments thereto are hereby repealed.

(7) Wherever this Bylaw sets out fees and charges with respect to other District Bylaws and such other Bylaws containing similar fees and charges, this Bylaw is deemed to prevail.

READ A FIRST, SECOND AND THIRD TIME this 26th day of November, 2024.

ADOPTED this 10th day of December 2024.

Mayor

Corporate Officer

DISTRICT OF 100 MILE HOUSE
Schedule "A" – Animal Control

1. License Fee

(a) Each neutered male or spayed female dog	$ 30.00
(b) Each male dog other than a neutered male	50.00
(c) Each female dog other than a spayed female	50.00

An application for a license received on or before February 28th in a licensing year will be issued at no cost to the applicant.

Where a dog is not four months old until after the 30th day of June in the current calendar year, or a dog has been moved into the District after the 30th day of June, the license fee shall be as follows:

(d) Each neutered male or spayed female dog	$ 20.00
(e) Each male dog other than a neutered male	35.00
(f) Each female dog other than a spayed female	35.00

2. Impoundment Fees

Fees for impounding any animal shall be:

(a) First impoundment	$ 25.00
(b) Second impoundment	50.00
(c) Third impoundment	150.00
(d) Fourth and subsequent impoundments plus applicable license fees if the dog is unlicensed	250.00

Plus Maintenance Fees

(e) Maintenance fees for any animal	$ 15.00/day

Plus a license fee where the impounded animal is a dog and the dog is unlicensed.
Plus any fine or penalty imposed under the most current Animal Control and Pound Operation Bylaw.

3. Replacement License

(a) Issuance of a replacement license or license tag	$ 2.50

4. Destruction of Animals at Owner's Request

(a) $ 25.00 plus the veterinarian fee

DISTRICT OF 100 MILE HOUSE
Schedule "B" – Administration

1.	**Annual Tax Notices (copy)**	
	(a) Owner	No charge
	(b) Owner – Each Previous Year requested	No charge
	(c) Non-Owner	$ 5.00/each
	(d) Non-Owner Faxed	$ 5.00/each (plus fax fee)
2.	**Business License Directory**	$ 15.00/each
3.	**Certified copies of records in District files request** (plus other fees that may apply)	$ 25.00/each
4.	**Certification by Commissioner for Taking Affidavits**	No charge
5.	**Comfort Letter**	$ 100.00/each
6.	**District Pins**	$ 1.00/each
7.	**Faxes**	
	(a) Outgoing – In Province	$ 1.00/page
	(b) Outgoing – Out of Province	$ 2.00/page

8. Freedom of Information

(a) Request for information under the Freedom of Information and Protection of Privacy Act will be charged out as per the schedule of fees as set out in the Freedom of Information and Protection of Privacy Act and Regulation.

9. Information Requiring Research

(a) A fee of $40.00 per hour (plus applicable taxes) calculated in 15 min. increments, will be charged for a written response to a written request for information where research of District records is necessary in order to provide a response specifically involving confirmation of such items of, but not limited to, zoning, official community plan, charges, building or fire. Additional fees will be charged out accordingly for on-site inspections.

DISTRICT OF 100 MILE HOUSE
Schedule "B" – Administration

10. List of Electors (Council candidates only)

(a) 1st copy		No Charge
(b) 2nd copy	$	10.00/each

11. Mortgage Companies

(a) Property Listing for Mortgage Companies	$	1.00/folio
(b) Mortgage Company Tax Refund	$	5.00/folio

12. Municipal Flags $ 90.00/each

13. Photocopies

(a) Letter size & Legal size		$	1.00/page
(b) Letter size – up to a maximum (80)		$	30.00
(c) Legal size – up to a maximum (80)		$	35.00
(d) Ledger size		$	2.00/page
(e) Ledger size – up to a maximum (75)		$	40.00
(f) Oversized documents (maps)		$	10.00/page
(g) Scanning of Electronic Documents			
Letter/Legal/Ledger Size		$	1.00/page
Oversized (plotter)		$	5.00/page
(h) Bylaws	1 to 20 pages	$	5.00
	Over 20 pages	$	20.00
	OCP Bylaw	$	50.00

(i) Registered Non-Profit/Society all photocopies ½ price.

14. Tax Certificates

Fees & Charges Amendment Bylaw No. 1462, 2025 (Sch.B 14 c)

(a) Owner – Current Year	No charge
(b) Owner – Previous Year	No charge
(c) Non-Owner	$50.00/property

DISTRICT OF 100 MILE HOUSE
Schedule "C" – Building Permits

1. PLAN CHECKING FEES

(a) For permit applications for other than a Single-Family Dwelling or an accessory to a Single-Family Dwelling:

i. the plan processing fee shall be fifty percent (50%) of the estimated permit fee required pursuant to Section 3 below, to the nearest dollar;
ii. the plan processing fee shall not exceed $2000.00 and;

(b) For buildings exceeding 600 square metres

Review of Proposed Alternative Solutions: $ 1000.00 - $3000.00

(whether approved or not the fee will be charged and depending on complexity and time required the fee will be set by the Administrator)

An Alternative Solution must be presented in a format where objective and performance is documented in a measurable, quantitative way to equal or better prescriptive B.C. Building Code standards.

Re-Plan Checking Fee – $500.00

If an issued permit is active or application plans have been reviewed and the owner proposes significant modifications to the building whereby the design changes and the value of the work changes regardless of whether the value increases or decreases.

2. APPLICATION FEES

(a) A non-refundable permit application fee shall be charged for all permits except for when the building permit fee is less than the application fee. $ 200.00

The building permit fee is in addition to this non-refundable application fee.

3. BUILDING PERMIT FEES

Estimated Construction Values	Fee
(a) $ 1.00 to $ 1,000;	$200.00
(b) $ 1,000 to $ 200,000	$200 plus $10.00 per $1,000 up to $200,000
(c) Exceeding $200,000	As (b) above then $6.00 per $1,000 value construction of excess of $200,000

Building permit fees may be refunded only upon written request from the original applicant, up to six (6) months from the date of issue of the building permit, subject to the following conditions:

(1) No permit-related work on site has commenced, and
(2) A reduction of $100 or twenty percent (20%) of the *permit fee*, whichever is the greater reduction.

Industrial, and Commercial, Institutional Public Buildings

(a) Fee formula applied to the contract price or if there is no contract, at the cost estimated by the Building Inspector with due regard to the contract price for the most recent work of a similar nature done in the closest proximity to the proposed project. If the applicant disputes the value estimated by the Building Inspector, then the average of two professional appraisals at the cost of the applicant, shall be used.

(b) Where a professional engineer or architect is retained by the owner to certify that the project design complies with the building regulations, the building fee will be reduced by five (5) percent to a maximum reduction of $500.00 for any one property.

4. BUILDING RELOCATION

(a) For a building that is to be moved from location within the municipality to a location outside of the municipality: $ 200.00

(b) For a building that is to be moved from a location within the municipality to another location within the municipality:

Base Fee: $ 200.00 plus:

Fee formula applied to the value of the new foundation plus the value of any upgrading carried out, or required to be carried out by the Building Inspector.

(c) For a building that is to be moved from a location outside the municipality to a location within the municipality:

Fee calculated as follows:

i. $50 per hour, plus

ii. Normal traveling expenses for two persons, for all traveling and inspection time spent in reaching and inspecting the building at the site from which it is to be removed, (both (a) and (b) are to be submitted with the application for permit, and are not refundable), plus

iii. fee formula applied to value of the new foundation plus the value of any upgrading carried out, or required to be carried out, by the Building Inspector.

(d) Mobile or Modular Dwellings: $50 fee plus .5% of value of foundations and addition

Fees & Charges Amendment Bylaw No. 1462, 2025 (Sch.C 5 a & b

5. OTHER BUILDING PERMIT FEES

(a) Demolition or removal of a building

a. Residential Building $150.00

b. Commercial Demolition – Apply section 3. Building Permit Fees

(b) Plumbing Fixtures:

Basic Plumbing Permit – includes 1 fixture (minimum fee) $ 200.00
$ 10.00 per fixture after first fixture

Fixture includes domestic water heater, DWV trapped rough-in, and trapped industrial equipment.

(c) Installation of a chimney or a new solid fuel appliance $ 150.00

(d) Fire Sprinkler Systems: fee formula applied to actual construction value

(e) Inspections due to a change of occupancy where no alterations are made $ 80.00

6. TEMPORARY BUILDING PERMIT

Fee formula applied to the value of building (non-refundable)

7. RE-INSPECTION FEE

For inspections subsequent to the first re-inspection, unless re-inspected In conjunction with another required construction inspection $ 100.00

8. SPECIAL INSPECTION FEES

Where a request is made for a: voluntary inspection, change of occupancy inspection (where no alternations have been made) code compliance or any other similar special inspection $ 150.00

9. PERMIT TRANSFER OR ASSIGNMENT FEE

For the transfer or assignment of a building permit when requested in writing by the original applicant $ 200.00

10. PERMIT RENEWAL FEE

Fees & Charges Amendment Bylaw No. 1462, 2025 (Sch. C. 10)

Where a building permit has expired prior to the project being completed upon written request by the applicant, the cost of the permit extension shall be calculated based on the value of the remaining work to complete.

Fee Minimum of $200 to a maximum of $500

(a) Any permit application that was received for plan review prior to the adoption of the Building Bylaw shall pay the permit fees that existed at that time for a period not exceeding 30 days from the date the permit is ready to be issued.

Renewal Fee plus plan re-checking fee $200.00

11. WORK COMMENCED WITHOUT PERMIT

Where work for which a permit is required by this bylaw has been commenced prior to issuance of a permit, and a stop work order has been posed on that work, the applicant shall pay double the building permit fee prescribed in this Schedule provided that the additional fee shall not exceed: $ 750.00

12. RESTORATION AND CLEAN-UP SECURITY

(a) Commercial construction	$ 2,500.00
(b) Residential construction	$ 500.00

13. Construction type and costs per square foot to determine construction value

Type of Construction

Residential: Town/Row Houses
Semi-detached
Single Family
Garage
Carport
Open Porch
Enclosed Porch
Breezeway
Solid Wall Log Exterior Walls
Post and Beam Frame

Cost per Square Foot

As determined by the Building Inspector through application of the RS Means *"Square Foot Costs"* construction cost reference publications, as amended from time to time.

Mobile Home Additions:

Unfinished, unheated	$150.00 per square foot
Finished	$200.00 per square foot

DISTRICT OF 100 MILE HOUSE
Schedule "D" – Business Licenses

LICENSE FEES

1 Except where otherwise stated, the fees payable for a new Business License for the first calendar year of the application will be **One Hundred and Twenty Dollars ($120.00)**, which fee will be reduced to **Eighty Dollars ($80.00)** in the second and subsequent calendar years.

2 The fees payable for a Business License for the first calendar year of the application will be **Eighty Dollars ($80.00)**, where a person submits an application and commences business after July 31st of the given calendar year.
License fees that remain unpaid after January 31st will be treated as a new application and the appropriate fees shall apply..

3.	Cannabis – Production or Retail Sales	$ 500.00
4	Carnivals and Circuses	$ 175.00/day
5	Farmer's Market	$ 80.00
6	Mobile/Street Vendor	$ 250.00
7	Off-Premises Sales	$ 100.00 per event

8 Rentals & Lodging

Fees & Charges Amendment Bylaw No. 1462, 2025 (Sch. D, 8. f)

For any person offering for rent or lease of lodging, where more than 2 rooms are available for letting or renting.

a) Apartment Houses	$ 5.00 per unit
b) Boarding/Rooming Houses	$ 2.00 per unit
c) Motel-Motor Hotel	$ 5.00 per unit
d) Hotel	$ 2.00 per room
e) Hotel-Coffee House, Dining Room, Banquet Room, Beer Parlor, Liquor Lounge	$ 50.00 each
f) Bed and Breakfast / Short Term Rentals	$ 120.00 (renewal $80.00)

Minimum Business License Fee for Rentals & Lodging shall be **Eighty Dollars ($80.00)**.

Fees & Charges Amendment Bylaw No. 1447, 2025 (Part 9)

The above noted rates will apply to new or existing Business Licenses. License fees that remain unpaid after January 31st of any given year, will be cancelled and anew license will be charged out at the appropriate rates, as calculated above, plus 50%.

9	Special Events	$ 250.00
10	Transfer Fee	$ 35.00
11	Transfer fee where only a name of a business has changed (ownership and location remains the same)	$ 10.00

DISTRICT OF 100 MILE HOUSE
Schedule "E" – Community Service

1. Administration Fees

(a) Items requiring reimbursement for municipal services rendered shall include actual cost of labor, overhead for labor, equipment machinery and material costs. An administration cost of 10% shall be added thereto.

2. Airport Fees

(a) Hanger Fees	$ 1,000.00/annually plus: additional $4.00/square metre

3. Cross Connection Control Fees

(a) Backflow Prevention Assembly Test Tag	$ 1.50
(b) Backflow Prevention Assembly Test Report Administration Fee	$ 20.00
(c) Turn On/Off	$ 40.00

4. Culverts

(a) Access Permit	$ 50.00
(b) Culverts up to and including 7.0 meters in length	$ 850.00
(c) Culverts over 7.0 meters to a maximum of 14.0 meters in length	$120.00/lineal meter

NOTE: Access culverts will be sized by the Director of Community Services. Flat rate applies to all diameters.

(d) Ditch Enclosures and Construction

i. Fees shall be estimated construction cost + 25%.
ii. Engineering costs shall be borne by the District

5. EV Charger Fees

$ 2.00/hr

6. Garbage/Recycling Collection

(a) The annual charges for collection of residential garbage and recycling will be determined by way of a tax levy. This levy will be imposed on all properties assessed as "Class 1-Residential" by BC Assessment Authority and will appear as a charge together with the annual property tax notice.

(b) Trade Waste Container rental and pick up fees as supplied by the Contractor, will be invoiced to the property owner by the Contractor on a monthly basis, and paid directly to the Contractor.

DISTRICT OF 100 MILE HOUSE
Schedule "E" – Community Service

7. Memorials

(a) Memorial Bench Program	(existing location / with armrests)	$ 1,830.00/bench
Memorial Bench Program	(new location / with armrests)	$ 3,000.00/bench
Additional Plaque		$ 400.00/each

8. Permit Processing Fees

(a) Signs in Road Right-of-Way	$ 30.00
(b) Commercial Uses with the Road Right-of-Way	$ 30.00
(c) Permit Application for Highway Excavation	$ 20.00

9. Sign Permit Fees

(a) A permit fee based on the estimated value of the sign and any supporting structure shall be paid prior to issuance of a sign permit with the amount of the fee to be calculated as follows:

Fees & Charges Amendment Bylaw No. 1462, 2025 (Sch. E 9 b)

Estimated Value	Fee
$ 1.00 - $5,000.00	1% of sign value, with a minimum fee of $30.00
$5,000.00 - $20,000.00	$50.00 plus 0.75% of sign value over $5,000
Greater than $20,000	$165.00 plus 0.5% of sign value over $20,000

~~(b) No permit fee is payable when a building permit fee is paid for the sign or sign structure pursuant to the District's building regulation bylaw.~~

10. Storm Sewer Connection

(a) The connection fee shall be:

i. For 100mm diameter service $ 600.00

ii. For a service connection in excess of 150mm diameter, the fee will be the actual cost of construction with a deposit at the time of application of an amount equal to the estimated cost of construction by the Director of Community Service.

iii. To connect a disconnected sewer connection, the fee will be the actual cost of construction with a deposit at the time of application, of an amount equal to the estimated cost of construction, plus 10%, as determined by the Director of Community Service.

DISTRICT OF 100 MILE HOUSE
Schedule "E" – Community Service

(b) The administration fee shall be:

i.	For each connection irrespective of diameter	$ 60.00

(c) Extra Length and Deep Service Connections

For any service connection which exceeds twenty (20) metres in length, or which has a depth in excess of 3.6 metres over more than half its length, the fee will be the actual cost of construction, plus 10%, with a deposit at the time of application in the amount equal to the estimated cost of the work as determined by the Director of Community Service.

(d) Disconnection Charge

Disconnection from the sewer connection or public sewer	$ 150.00

(e) Building Sewer Installed by Municipality

Where an owner fails to comply with an order to connect to the sewer connection and the work is directed to be done by the Municipality, the entire cost of the work plus a supervision and overhead charge not exceeding 20% of the total amount for labour, equipment and materials will be charged to the owner.

DISTRICT OF 100 MILE HOUSE
Schedule "F" – Financial

1. Accounts Receivable Interest

General Accounts Receivable will be subject to interest being charged at 2% per month on accounts outstanding on the last day of the month following the billing date.

2. Non-Sufficient Funds (NSF) Cheques and Returned Cheques

(a) NSF cheque (per cheque fee)	$ 20.00/each
(b) Cheque returned for any other reason	$ 20.00/each
(c) NSF Pre-Authorized Payment (per occurrence)	$ 20.00/each

Fees & Charges Amendment Bylaw No. 1462, 2025 (Sch. G Replaced

DISTRICT OF 100 MILE HOUSE
Schedule "G" – Fire Services

COST RECOVERY

Section	Description	Cost Recovery
Fire Protection File Searches	File searches for outstanding code violations or infractions on occupancies.	As approved by the Fire Chief.
Cost Recovery for Failure to Notify	Activation of alarm system, failure to notify of testing, repair, maintenance, adjustments or alterations.	$300.00 per occurrence. Failure to pay results in costs being applied to the property tax of the owner.
Failure to Provide Clearance Within Time on Notice.	Failure to remove an obstruction or provide 1 metre clearance around a fire hydrant within a specified time.	Cost of removal by municipal crews or private contractors and invoiced to the registered owner. Failure to pay results in costs being applied to the property tax of the owner.
Inspection Fee Cost Recovery	Fee charges after second re-inspection during year.	$300.00 per occurrence failure to pay results in costs being applied to the property tax of the owner.
Excessive False Alarm Incidents	More than two false alarms at an occupancy during a 1 year period where no fire or emergency situations existed, and was not a result of testing, repair, maintenance, adjustments or alterations.	$300.00 per occurrence after initial 2 false alarms. Failure to pay results in costs being applied to the property tax of the owner.
Hazmat Calls	Response to hazardous materials or dangerous goods incidents, including spills, releases, unknown substances, and any occurrence where hazardous materials are directly involved in a fire, exposed to fire conditions, or present an increased risk to occupants, public or responders.	Fee correspondeing with the current fee schedule of the Provincial Emergency Program.
Unpaid Invoices	Cost Recovery invoices that are unpaid after 30 days	25% administration fee on original invoice value.

DISTRICT OF 100 MILE HOUSE
Schedule "G" – Fire Services
EMERGENCY SERVICES TRAINING CENTRE

FACILITY RENTAL RATES

Facility Only — **$ 1,000/day +Techs & Safety**

Half day (up to 4 hrs) — **$ ~~500~~/session**
$ 550/session

- Burn Building
- Classroom
- Washrooms/Showers
- Vehicle Extrication Pad
- Natural Gas – Fired Props
  - Car Fire
  - Flammable Liquid Fire – 100 sq. ft. pan
  - Garbage Dumpster
  - BLEVE
  - Broken Meter
  - Hazardous Material Tanker

BURN BUILDING ONLY — **$ 500/day +Techs & Safety**
(WorksafeBC and NFPA Compliant)

Gas Props Only — **$ 400/day + Techs & Safety**

Fire practice Special – Burn Props Only — **$ 100/session**
(2 hr. weekday evening sessions) **Fire Engine**

Fire Apparatus
$ 500/day/apparatus as per NFPA 1403 Live Fire Standards for Water Supply

Classroom Only

$ 150/day

- Meeting Night Special (2hrs, plus any requested consumables) **$ 30/night**

DISTRICT OF 100 MILE HOUSE
Schedule "G" – Fire Services
EMERGENCY SERVICES TRAINING CENTRE

ADDITIONAL FEES (if required)

➢ Instructor/Evaluator (1 to 5 ratio)	**$**	**300/day**
Practice night	**$**	**35/hr**
➢ Live Fire Tech **Includes Safety (2 required)**	**$**	**240/day**
➢ Practice night	**$**	**30/hr**

➢ Fire Extinguisher for Training Purposes @ current re-charge Rates/size (must be arranged for in advance)

➢ Foam @ actual replacement cost + freight (must be arranged for in advance)

➢ Lunches can be provided for on a contract basis (must be arranged for in advance)

All Life Fire Training must be conducted as per the ESTC Policies and all Live Fire Instructors must be qualified to instruct (NFPA 1001, Fire Service Instructor 1 and the ESTC Instructor Course or recognized by the COTR, ~~or~~ JIBC or VIERA as a live fire instructor, NFPA 1403) and approved by the District of 100 Mile House Fire Chief. Live Fire Techs and Safety Officers must be qualified and approved by the District of 100 Mile House Fire Chief.

DISTRICT OF 100 MILE HOUSE
Schedule "H" – Land Use and Development

1. Zoning Bylaw Amendments

(a) Application Fee* $ 800.00
(to be paid at the time of application)
(b) Refundable fee of $400.00 if the application does not proceed to a public hearing and public notice.

2. Official Community Plan Amendments

(a) Application fee* $ 800.00
(to be paid at the time of application)
(b) Refundable fee of $400.00 if the application does not proceed to a public hearing and public notice.

3. Official Community Plan and Zoning Amendment (Joint Application)

(a) Application fee* $ 1,000.00
(to be paid at the time of application)
(b) Refundable fee of $400.00 if the application does not proceed to a public hearing and public notice.

4. Development Permits

Non-Refundable application fee (to be paid at the time of application)

(a) For works up to $100,000 value $ 300.00
(b) For works between $100,000 and $500,000 value $ 400.00
(c) For works greater than $500,000 value $ 500.00
(d) For amendment to existing Development Permit $ 100.00

5. Development Variance Permits

(a) Application fee* $ 400.00
(to be paid at time of application)
(b) Refundable fee $150.00 if application does not proceed to advertising.

6. Board of Variance

(a) Non-refundable application fee $ 400.00
(to be paid at time of application)

DISTRICT OF 100 MILE HOUSE
Schedule "H" – Land Use and Development

7. Land Use Application – Subdivision of Land, Conversion of Strata of Existing Building or Bare Land

(a) Non-refundable application fee (to be paid at the time of application)	$ 500.00/1-4 units $ 125.00/each additional
(b) Preliminary Layout Review extension fee	$ 250.00
(c) Substantial revision fee	$ 250.00/each revision
(d) Site Disclosure Statement fee	$ 100.00
(e) Inspection fee 2% of estimated construction costs, as determined by consulting engineer. (Applicable to the works that will become owned by the District)	
(f) Servicing Agreement (Interest rate payable)	Prime Plus 2%

8. Road Closure Application

(a) Non-refundable application fee (to be paid at the time of application)	$ 100.00
(b) Non-refundable processing fee (to be paid at time of submitting the Offer to Purchase)	$ 500.00

9. ALR Exclusion Application

(a) Non-refundable Expression of Interest fee	$ 250.00
(b) Non-refundable ALR Exclusion Application fee	$ 1,000.00
(c) Non-refundable public consultation fee	$ 250.00
(d) Non-refundable notice fee	$ 500.00
(e)	

10. Mobile Home Park Application

(a) Non-refundable Mobile Home Park Application fee per mobile Home pad (to be paid at the time of application)	$ 250 plus $50
(b) Renewal fee	$ 250
(c) Substantial revision fee	$ 250
(d) Collector's Certificate for Transport Purposes Accompanies the application to Transport (Relocate a mobile home	$ 25/each

11. Illegal Suite

(a) Placing & discharging notice on title	Actual Cost + 15%

12. Other Fees

(a) Any additional costs, including but not limited to advertising, legal survey, preparation and registration of restrictive covenants, statutory rights of way, road closure and disposition. District's legal fees, District's agent fees, taxes, etc. which are required in the processing of any of the applications listed in this Schedule H are payable by the applicant, together with an administrative fee of 15% of that amount.

*includes advertising costs.

13. Shipping Containers

(a) Application Fee	$100.00
(b) Security Deposit	$1,000.00

Fees & Charges Amendment Bylaw No. 1462, 2025 (Sch. H 13)

DISTRICT OF 100 MILE HOUSE
Schedule "I" – Liquor License

1. Amendments to existing Liquor Licenses **	$ 1,000.00/each
2. New Liquor License	$ 1,000.00/each

$600 will be refunded where a "no comment" resolution is passed

3. New Retail Cannabis Sales License	$ 1,500.00/each
4. Amendments to existing Retail Cannabis Sales License	$ 1,500.00/each

Retail Cannabis Licensing fees are non-refundable

Fees & Charges Amendment Bylaw No. 1462, 2025 (Sch. J Replaced

DISTRICT OF 100 MILE HOUSE

Schedule "J" – Parks

1. Parks

	Non-Refundable Booking Fee	Refundable Deposit
(a) Park Events: Private/Commercial/Public Use (eg: weddings, charity fund raising music festivities)	$25.00	$ 150.00
(b) Multi-Authority: (Use-All)	$25.00	$ 150.00
(c) Serving of Alcoholic Beverages: (Use-All)	$25.00	$ 200.00
(d) All Other Uses: (Use-All)	$25.00	$ 150.00

NOTE: *** "Charity" use is defined as an event where at least 95% of all net proceeds go to a recognized charity.**

**** Where any vehicular traffic is used for events the Refundable Damage Deposit shall be increased to $1,000.00.****

Amendment Bylaw No. 1440, 2025 Replaced Schedule "K"
Amendment Bylaw No. 1462, 2025 Replaced Schedule "K"
Amendment Bylaw No. 1468, 2025 Replaced Schedule K"

DISTRICT OF 100 MILE HOUSE
Schedule "K" – Utilities

1. Sewer Connection

(a) Non Refundable Application Fee

Domestic Service	$ 20.00
Commercial Service	$ 40.00

(b) Connection Fee

4" Service Connection	$ Actual Cost
Pre-Serviced Lots	$ 905.00 flat fee

Applied parameters are:
a) Length does not exceed 45 feet (13.72m)
b) Removal and replacement of concrete and asphalt at additional actual costs.

(c) Other Connection Fees

All other connections are to be charged out at actual cost of labour including all benefits related thereto, equipment and materials and an administration fee of ten percent (10%) of the labour, equipment, and materials, with the estimated cost being deposited with the Collector on application. Where the work involves the disruption of asphalt or other hard road or sidewalk surface, the costs shall include the removal and replacement of that surface.

AND FURTHER, the District reserves the right to refuse to make main extensions and install service pipe to a customer's property line under frost conditions that would, in the opinion of the District, make such undertaking impractical. If the customer still requests an extension or installation under frost conditions, then, if approved by the District, the customer shall deposit with the District, in advance of construction, an amount equal to the estimated cost of the installation, and any difference between the deposit and actual costs shall be either refunded to or paid by the customer.

2. Sewer Rates – Quarterly Billing

Effective January 1st, 2026

Residential (per unit) Includes duplex, triplex, fourplex, fiveplex, mobile home, apartment, suite, secondary suite, strata unit)	$ 94.40
Beauty / Barber Shop/ Pet Grooming (per chair) (Min. 2 chairs)	$ 40.10
Commercial (per washroom)	$ 55.70
Restaurant / Café / Deli (per seat) (Min. 6 seats)	$ 10.50
Car Wash (per bay)	$ 159.50
Public Assembly (per washroom) (Includes Church, Arena, Library, Public use Halls and Clubs)	$ 57.35
Public Assembly (per kitchen)	$ 57.35
Laundromat (per washer)	$ 49.80
Hotel / Motel / Full Hook up Campsite / Care Home (per room)	$ 24.90
Hospital (per bed)	$ 95.75
School / Daycare (per instructional room)	$ 95.75
Sani Station	$ 270.05
Service Station	$ 297.00

* a washroom is defined as a toilet and a sink

3. Water Connection

(a) Non Refundable Application Fee

Domestic Service	$ 20.00
Commercial Service	$ 40.00

(b) Connection Fee

20m (3/4") Service Connection	$ Actual Cost
Pre-Serviced Lots	$ 925.00 flat fee

Applied parameters are:

a) Length does not exceed 50 feet (15.2m)
b) Removal and replacement of concrete and asphalt at additional actual costs.

(c) Other Connection Fees:

All other connections are to be charged out at actual cost of labour including all benefits related thereto, equipment and materials and an administration fee of ten percent (10%) of the labour, equipment, and materials with the estimated cost being deposited with the Collector on application. Where the work involves the disruption of asphalt or other hard road or sidewalk surface, the costs shall include the removal and replacement of that surface.

(d) Water Turn-On/Turn Off: $50.00 for each turn on or turn off

(e) Service Pipes

Extra Inspection requirement due to defective service work or work not ready for inspection . $ 30.00

(f) DISCONTINUATION OF SERVICE

Reconnection as a result of disconnection for violation of the provision of the current Water Rates & Regulations Bylaw, payable in advance. $ 50.00

4.Water Rates – Quarterly Billing

Effective January 1st, 2026

Residential (per unit)	$ 134.90
Includes duplex, triplex, fourplex, fiveplex, mobile home, apartment, suite, secondary suite, strata unit)	
Beauty / Barber Shop / Pet Groomer (per chair) (Min. 2 chairs)	$ 57.25
Commercial (per washroom*)	$ 79.60
Restaurant / Café / Deli (per seat) (Min. 6 seats)	$ 15.00
Car Wash (per bay)	$ 227.90
Public Assembly (per washroom*)	$ 81.90
(Includes Church, Arena, Library, Public use Halls and Clubs)	
Public Assembly (per kitchen)	$ 81.90
Laundromat (per washer)	$ 71.15
Hotel / Motel / Full Hook up Campsite / Care Home (per room)	$ 35.55
Hospital (per bed)	$ 136.80
School / Daycare (per instructional room)	$ 136.80
Service Station	$ 424.30

* a washroom is defined as a toilet and a sink

Commercial Metered
(Minimum Charge)

20 mm meter	$ 148.40
25 mm meter	$ 181.65
40 mm meter	$ 362.90
50 mm meter	$ 527.90
Hospital	$ 527.90
Standpipe	$ 39.10
Hydrants	$ 93.05

Usage Rate (Per 1,000 Gallons)

Up to 5,000 Gallons	$7.15
5,001 to 30,000 Gallons	$ 7.30
Over 30,000 Gallons	$ 7.75

Fire Hose Connection

1 ½" (40 mm) diameter outlet	$ 33.35
2 ½" (65 mm) diameter outlet	$ 66.10

Sprinkler System Connection

Up to 4" (100 mm) diameter connection	$ 135.00
6" (150 mm) diameter connection	$ 192.00
Other: Per Fixture	$ 13.60

****NOTE: Full "economic rate" to be charged on all public recreation facilities (ballfields, parks, soccer fields).****

5. BULK WATER RATES

a)	Account Access Fee	$ 100.00
b)	Bulk Water	$ 0.02/litre

Amendment Bylaw No. 1462, 2025
Replaced Schedule "L"

DISTRICT OF 100 MILE HOUSE
Schedule "L"
Municipal Facilities & Events Bookings

COMMUNITY HALL

1.	**Booking Fees** (non-refundable)	**$ 25.00**
2.	**Day rental – 8 hours or more**	$ 400.00
3.	**Half day rental – 8am-3pm or 4pm – 12pm**	$ 250.00
4.	**Hourly rate up to 4 hours** (over 4 hours goes to the half day rate or full day rate)	$ 50.00/hr
5.	**Kitchen only**	$ 80.00
6.	**Bar area only**	$ 60.00
7.	**Damage Deposit -** (refundable)	$ 500.00
8.	**Key Deposit** (refundable)	$ 35.00

Booking Fees are payable at the time of booking to secure venue for selected date.

Balance of fees are due and payable 30 days prior to the event. Cancellations less than 30 days prior to the event will receive a refund for the damage deposit only

MARTIN EXETER HALL

1. Booking Fees (non-refundable)	**$ 25.00**
2. Upstairs Theater Hourly	**$ 70.00**
3. Upstairs Daily	$ 425.00
4. Upstairs Weekly	$ 875.00
5. Basement Theater Hourly	**$ 25.00**
6. Basement Theater Daily	$ 125.00
7. Basement Theater Weekly	$ 475.00
8. Clean Up Fee	$ 25.00/hr
9. Damage Deposit – (refundable)	$ 500.00
10. Key Deposit (refundable)	$ 35.00

Booking Fees are payable at the time of booking to secure venue for selected date.

Balance of fees are due and payable 30 days prior to the event. Cancellations less than 30 days prior to the event will receive a refund for the damage deposit only

AIRPORT RENTAL

1. **Booking Fee (non-refundable)**	$ 25.00
2. **Apron only**	$ 250.00/day
3. Apron and runway	$ 500.00/day
4. **Damage deposit (refundable)**	$ 500.00

Registered Not-For-Profit group/society Fly-In or Air Show – No charge except for damage deposit.

PARADE/TEMPORARY ROAD CLOSURE

1. **Booking Fee (non-refundable)**	$ 25.00
2. **Damage Deposit** (refundable)	$ 500.00

Registered Not-For-Profit group/society – No charge

AIRPORT RENTAL

1. **Booking Fee (non-refundable)**	$ 25.00
2. **Apron only**	$ 250.00/day
3. Apron and runway	$ 500.00/day
4. **Damage deposit (refundable)**	$ 500.00

Registered Not-For-Profit group/society Fly-In or Air Show – No charge except for damage deposit.

DISTRICT OF 100 MILE HOUSE

Cheque Register-Summary-Bank



AP5090 Pa

Date : Nov 17, 2026 Tir

J1

Supplier : 079850 To ZZ9950
Pay Date : 08-Oct-2026 To 17-Nov-2026
Bank : 0099 - CASH CLEARING/SUSPENSE "BANK" To 6 - 10(

Seq : Cheque No. Status : All
Medium : M=Manual C=Computer E=EFT-PA
Print Signature Block : No

Cheque #	Cheque Date	Supplier	Supplier Name	Status	Batch	Medium	Amount
31320	15-Oct-2026	ACKL50	ACKLANDS - GRAINGER INC	Cleared	409	C	1,894.60
31321	15-Oct-2026	ARCP50	ARCADIS PROFESSIONAL SERVICES (CANAI	Cleared	409	C	13,297.20
31322	15-Oct-2026	ARDH50	ARDENWELL HOMES LTD	Cleared	409	C	1,000.00
31323	15-Oct-2026	AVIN50	VINJE, ALICIA	Cleared	409	C	475.00
31324	15-Oct-2026	BREE50	BREE CONTRACTING LTD	Cleared	409	C	286,307.69
31325	15-Oct-2026	CHAC50	CHAMPION COMMERCIAL PRODUCTS INC	Cleared	409	C	1,235.14
31326	15-Oct-2026	CINT50	CINTAS CANADA LIMITED	Cleared	409	C	606.19
31327	15-Oct-2026	DODB50	DODDRIDGE, BRIAN	Cleared	409	C	400.00
31328	15-Oct-2026	DYRE50	DYNAMIC RESCUE TRAINING	Cleared	409	C	9,055.33
31329	15-Oct-2026	EXEC50	EXETER COUNTRY TIRE	Cleared	409	C	206.25
31330	15-Oct-2026	FRES50	FRESHCO #8943 / 1225288 BC LTD	Issued	409	C	126.81
31331	15-Oct-2026	FRIA50	FRISBY, ANDRIA	Issued	409	C	100.00
31332	15-Oct-2026	KRUC50	KRUSE, CHRISSY	Cleared	409	C	1,250.00
31333	15-Oct-2026	MINI50	MINISTER OF FINANCE	Cleared	409	C	214.85
31334	15-Oct-2026	OKUR50	OKANAGAN URBAN CONTRACTOR INC	Cleared	409	C	500.00
31335	15-Oct-2026	PERF50	PERFORMANCE ALL TERRAIN & RENTALS LT	Cleared	409	C	365.12
31336	15-Oct-2026	PVLS50	PINE VALLEY LOCKSMITH	Cleared	409	C	659.40
31337	15-Oct-2026	SCFA50	SOUTH CARIBOO FARMERS MARKET	Issued	409	C	535.00
31338	15-Oct-2026	SOUC50	SOUTH CARIBOO CHAMBER OF COMMERCE	Issued	409	C	535.00
31339	15-Oct-2026	TASC50	TASCO SUPPLIES LTD	Cleared	409	C	350.78
31340	15-Oct-2026	VELT70	VELOCITY TRUCK CENTRES	Cleared	409	C	13,943.94
31341	15-Oct-2026	WICO50	WI-COM SOLUTIONS INC	Cleared	409	C	836.85
31342	27-Oct-2026	VELT70	VELOCITY TRUCK CENTRES	Issued	418	C	497,209.44
31343	30-Oct-2026	ARDH50	ARDENWELL HOMES LTD	Issued	421	C	500.00
31344	30-Oct-2026	BREE50	BREE CONTRACTING LTD	Issued	421	C	51,539.25
31345	30-Oct-2026	CASF50	CASTLE FUELS (2008) INC	Issued	421	C	211.57
31346	30-Oct-2026	CINT50	CINTAS CANADA LIMITED	Issued	421	C	901.83
31347	30-Oct-2026	DEND50	DENGEL, DEBORAH AND DENGEL, SIMON	Cleared	421	C	705.39
31348	30-Oct-2026	EXEC50	EXETER COUNTRY TIRE	Issued	421	C	2,999.30
31349	30-Oct-2026	FEDX50	FEDERAL EXPRESS CANADA CORPORATION	Issued	421	C	148.89
31350	30-Oct-2026	HORT50	HORTON VENTURES INC	Issued	421	C	535.00
31351	30-Oct-2026	MINI50	MINISTER OF FINANCE	Issued	421	C	435.00
31352	30-Oct-2026	PERF50	PERFORMANCE ALL TERRAIN & RENTALS LT	Issued	421	C	3,142.27
31353	30-Oct-2026	RIHE50	RICHARDSON, HEATHER J	Issued	421	C	21.27
31354	30-Oct-2026	TEAR50	TERRA ARCHAEOLOGY	Issued	421	C	3,719.43
31355	30-Oct-2026	TRIP50	TRIPLE P SANITATION (1998) LTD	Issued	421	C	2,431.75
31356	13-Nov-2026	B&BT50	B & B TREE REMOVAL	Issued	433	C	37,800.00
31357	13-Nov-2026	BREE50	BREE CONTRACTING LTD	Issued	433	C	52,650.68
31358	13-Nov-2026	BRIS50	BRIGGS, SHAWN G AND BRIGGS, MICHELLE	Issued	433	C	3,006.40
31359	13-Nov-2026	CINT50	CINTAS CANADA LIMITED	Issued	433	C	595.53
31360	13-Nov-2026	DIXF50	DIXON FALLING & FORESTRY LTD.	Issued	433	C	11,497.50
31361	13-Nov-2026	GFOA50	GOVERNMENT FINANCE OFFICERS ASSOCI/	Issued	433	C	570.15
31362	13-Nov-2026	HICC50	HILLSIDE COMMUNITY CHURCH OF 100 MILE	Issued	433	C	535.00
31363	13-Nov-2026	NAVC50	NAVIGATA COMMUNICATIONS LTD	Issued	433	C	1,078.73
31364	13-Nov-2026	OMEG50	OMEGA-1 CONTRACTING LTD	Issued	433	C	16,000.00
31365	13-Nov-2026	PERF50	PERFORMANCE ALL TERRAIN & RENTALS LT	Issued	433	C	3,248.00
31366	13-Nov-2026	SAVE50	SAVE ON FOODS	Issued	433	C	1,251.33
31367	13-Nov-2026	SOUC50	SOUTH CARIBOO CHAMBER OF COMMERCE	Issued	433	C	535.00
31368	13-Nov-2026	TASC50	TASCO SUPPLIES LTD	Issued	433	C	95.16
31369	13-Nov-2026	TGHC50	THE GEO. H. HEWITT CO. LIMITED	Issued	433	C	254.46
31370	13-Nov-2026	VELT70	VELOCITY TRUCK CENTRES	Issued	433	C	124.31
31371	13-Nov-2026	WOOM50	WOOD, MALCOLM	Issued	433	C	500.00
05333-0001	09-Oct-2026	BCHY50	BC HYDRO & POWER AUTHORITY	Cleared	396	E	18,837.67
05333-0002	09-Oct-2026	BLAK50	BLACK PRESS GROUP LTD	Cleared	396	E	559.62

Supplier : 079850 To ZZ9950
Pay Date : 08-Oct-2026 To 17-Nov-2026
Bank : 0099 - CASH CLEARING/SUSPENSE "BANK" To 6 - 10(

Seq : Cheque No. **Status :** All
Medium : M=Manual C=Computer E=EFT-PA
Print Signature Block : No

Cheque #	Cheque Date	Supplier	Supplier Name	Status	Batch	Medium	Amount
Bank : 4	**ROYAL BANK - CURRENT ACCOUNT**						
05333-0003	09-Oct-2026	FORT50	FORTIS BC - NATURAL GAS	Cleared	396	E	887.07
05333-0004	09-Oct-2026	FRCO50	FOUR RIVERS CO-OPERATIVE	Cleared	396	E	6,744.77
05333-0005	09-Oct-2026	SHAW50	SHAW CABLE	Cleared	396	E	529.71
05333-0006	09-Oct-2026	TELM50	TELUS MOBILITY CELLULAR INC	Cleared	396	E	614.88
05336-0001	09-Oct-2026	BLAK50	BLACK PRESS GROUP LTD	Cleared	399	E	368.61
05337-0001	14-Oct-2026	PENS50	PENSION CORPORATION	Cleared	401	E	10,894.34
05338-0001	14-Oct-2026	RECE50	RECEIVER GENERAL OF CANADA	Cleared	402	E	13,943.01
05339-0001	14-Oct-2026	RECE50	RECEIVER GENERAL OF CANADA	Cleared	403	E	8,248.01
05340-0001	13-Oct-2026	TELU50	TELUS COMMUNICATIONS COMPANY	Cleared	404	E	17.01
05341-0001	09-Oct-2026	ROYL50	ROYAL BANK VISA	Cleared	405	E	1,065.29
05342-0001	14-Oct-2026	FRCO50	FOUR RIVERS CO-OPERATIVE	Cleared	406	E	130.87
05342-0002	14-Oct-2026	SHAW50	SHAW CABLE	Cleared	406	E	395.14
05343-0001	09-Oct-2026	ROYL50	ROYAL BANK VISA	Cleared	407	E	2,444.92
05344-0001	09-Oct-2026	ROYL50	ROYAL BANK VISA	Cleared	408	E	10,163.88
05345-0001	15-Oct-2026	93MI50	93 MILE AGGREGATES	Cleared	410	T	358.40
05345-0002	15-Oct-2026	ABCC50	ABC WEBlink	Cleared	410	T	157.50
05345-0003	15-Oct-2026	ACEC50	ACE COURIER SERVICES	Cleared	410	T	319.57
05345-0004	15-Oct-2026	ASSO50	ASSOCIATED FIRE SAFETY	Cleared	410	T	3,571.76
05345-0005	15-Oct-2026	BCOE50	BC ONE CALL	Cleared	410	T	114.08
05345-0006	15-Oct-2026	BCTR50	BC TRANSIT	Cleared	410	T	23,345.12
05345-0007	15-Oct-2026	CAME50	CAMEO PLUMBING LTD	Cleared	410	T	12.82
05345-0008	15-Oct-2026	CAND50	CANADIAN NATIONAL	Cleared	410	T	580.00
05345-0009	15-Oct-2026	CARN50	CARO ANALYTICAL SERVICES	Cleared	410	T	4,338.08
05345-0010	15-Oct-2026	CENU50	CENTURY HARDWARE LTD	Cleared	410	T	42.54
05345-0011	15-Oct-2026	CLEA50	CLEARTECH INDUSTRIES INC	Cleared	410	T	493.07
05345-0012	15-Oct-2026	CONW50	CONWAY, TODD M	Cleared	410	T	150.14
05345-0013	15-Oct-2026	DODJ50	DODDRIDGE, JOANNE	Cleared	410	T	400.00
05345-0014	15-Oct-2026	ELIS50	ELIAS, SHEENA	Cleared	410	T	1,500.00
05345-0015	15-Oct-2026	E36050	ENVIRONMENTAL 360 SOLUTIONS CENTRAL	Cleared	410	T	8,277.42
05345-0016	15-Oct-2026	EXEE50	EXCEED ELECTRICAL ENGINEEring	Cleared	410	T	2,596.13
05345-0017	15-Oct-2026	FLOW50	FLOWPOINT ENVIRONMENTAL SYSTEMS	Cleared	410	T	1,226.40
05345-0018	15-Oct-2026	FRAV50	FRASER VALLEY BUILDING SUPPLIES INC	Cleared	410	T	464.29
05345-0019	15-Oct-2026	FULT50	FULTON & COMPANY	Cleared	410	T	806.40
05345-0020	15-Oct-2026	GART50	GARTH'S ELECTRIC CO LTD - INC NO. 248102	Cleared	410	T	1,998.53
05345-0021	15-Oct-2026	HERA50	HERITAGE SIGNWORKS	Cleared	410	T	105.28
05345-0022	15-Oct-2026	HICA20	HICKS, ASHLEY L	Cleared	410	T	750.00
05345-0023	15-Oct-2026	INTU50	INTERNATIONAL UNION OF OPERATING ENG	Cleared	410	T	556.89
05345-0024	15-Oct-2026	ISNC50	ISN CANADA GROUP HOLDINGS INC	Cleared	410	T	870.85
05345-0025	15-Oct-2026	PARA50	LASZLO RETI	Cleared	410	T	295.00
05345-0026	15-Oct-2026	MTSM50	MTS MAINTENANCE TRAINING SYSTEMS INC	Cleared	410	T	222.34
05345-0027	15-Oct-2026	NAPA50	NAPA AUTO PARTS - 100 MILE HOUSE	Cleared	410	T	2,559.48
05345-0028	15-Oct-2026	NORG50	NORGREN, MARTY	Cleared	410	T	1,802.32
05345-0029	15-Oct-2026	NORM50	NORTHERN COMPUTER	Cleared	410	T	55,214.88
05345-0030	15-Oct-2026	PINM50	PINKNEY, MAUREEN	Cleared	410	T	1,026.23
05345-0031	15-Oct-2026	PLAI50	PLANNING INSTITUTE OF BRITISH COLUMBI/	Cleared	410	T	765.45
05345-0032	15-Oct-2026	SAND50	SANDERS REDI-MIX LTD	Cleared	410	T	621.60
05345-0033	15-Oct-2026	SMIT50	SMITTY'S JANITORIAL SERVICES (1993)	Cleared	410	T	1,165.50
05345-0034	15-Oct-2026	TRUE50	TRUE CONSULTING GROUP	Cleared	410	T	9,512.25
05345-0035	15-Oct-2026	TSUN50	TSUNAMI SOLUTIONS LTD.	Cleared	410	T	116.76
05345-0036	15-Oct-2026	UNIT50	UNITED CONCRETE & GRAVEL LTD	Cleared	410	T	1,881.60
05345-0037	15-Oct-2026	VINF50	VINCENZI, FLORI	Cleared	410	T	221.45
05345-0038	15-Oct-2026	WURT50	WURTH CANADA LTD	Cleared	410	T	523.29
05346-0001	09-Oct-2026	ROYL50	ROYAL BANK VISA	Cleared	411	E	478.41

Supplier : 079850 To ZZ9950
Pay Date : 08-Oct-2026 To 17-Nov-2026
Bank : 0099 - CASH CLEARING/SUSPENSE "BANK" To 6 - 10(

Seq : Cheque No. Status : All
Medium : M=Manual C=Computer E=EFT-PA
Print Signature Block : No

Cheque #	Cheque Date	Supplier	Supplier Name	Status	Batch	Medium	Amount
Bank : 4	**ROYAL BANK - CURRENT ACCOUNT**						
05347-0001	21-Oct-2026	SUSW50	SHUSWAP NATION TRIBAL COUNCIL	Cleared	412	T	200.00
05348-0001	27-Oct-2026	PENS50	PENSION CORPORATION	Cleared	413	E	10,927.78
05349-0001	27-Oct-2026	RECE50	RECEIVER GENERAL OF CANADA	Cleared	414	E	13,563.13
05350-0001	27-Oct-2026	RECE50	RECEIVER GENERAL OF CANADA	Cleared	415	E	10,386.45
05351-0001	26-Oct-2026	MINI50	MINISTER OF FINANCE	Cleared	416	E	219.15
05352-0001	26-Oct-2026	ADTS50	ADT CANADA INC	Cleared	417	E	220.24
05353-0001	22-Oct-2026	BCLA50	BC LAND TITLE & SURVEY	Cleared	419	E	250.00
05354-0001	28-Oct-2026	FRCO50	FOUR RIVERS CO-OPERATIVE	Cleared	420	E	57.09
05354-0002	28-Oct-2026	SHAW50	SHAW CABLE	Cleared	420	E	660.53
05355-0001	30-Oct-2026	1MFI50	100 MILE FIREMEN'S SOCIETY	Cleared	422	T	3,000.00
05355-0002	30-Oct-2026	ACEC50	ACE COURIER SERVICES	Cleared	422	T	264.28
05355-0003	30-Oct-2026	BCTR50	BC TRANSIT	Cleared	422	T	20,694.29
05355-0004	30-Oct-2026	BRAN50	BRANDT TRACTOR LTD	Cleared	422	T	949.20
05355-0005	30-Oct-2026	CAME50	CAMEO PLUMBING LTD	Cleared	422	T	33.54
05355-0006	30-Oct-2026	CARE50	CARIBOO REGIONAL DISTRICT	Cleared	422	T	535.00
05355-0007	30-Oct-2026	CARN50	CARO ANALYTICAL SERVICES	Cleared	422	T	405.72
05355-0008	30-Oct-2026	CENU50	CENTURY HARDWARE LTD	Cleared	422	T	688.04
05355-0009	30-Oct-2026	DODJ50	DODDRIDGE, JOANNE	Cleared	422	T	153.30
05355-0010	30-Oct-2026	DONA50	DONAHUE AIRFIELD SERVICES	Cleared	422	T	1,575.00
05355-0011	30-Oct-2026	EDLS50	EDGE LAND SERVICES	Cleared	422	T	24,150.00
05355-0012	30-Oct-2026	EXEE50	EXCEED ELECTRICAL ENGINEEring	Cleared	422	T	3,055.50
05355-0013	30-Oct-2026	FULT50	FULTON & COMPANY	Cleared	422	T	1,500.46
05355-0014	30-Oct-2026	HICA20	HICKS, ASHLEY L	Cleared	422	T	750.00
05355-0015	30-Oct-2026	INTU50	INTERNATIONAL UNION OF OPERATING ENG	Cleared	422	T	545.45
05355-0016	30-Oct-2026	JMHY50	JM HYDROVAC	Cleared	422	T	2,408.00
05355-0017	30-Oct-2026	JUST50	JUSTICE INSTITUTE OF BC	Cleared	422	T	1,655.18
05355-0018	30-Oct-2026	LUEL50	LUEKE, LUDWIG	Cleared	422	T	52.26
05355-0019	30-Oct-2026	MIND50	MINGO, DAVE	Cleared	422	T	1,285.57
05355-0020	30-Oct-2026	NEXG50	NEXTGEN AUTOMATION	Cleared	422	T	390.58
05355-0021	30-Oct-2026	PARJ50	PARKER, JOHN	Cleared	422	T	300.00
05355-0022	30-Oct-2026	PATE50	PATERSON SEPTIC SERVICE	Cleared	422	T	661.50
05355-0023	30-Oct-2026	PINM50	PINKNEY, MAUREEN	Cleared	422	T	200.00
05355-0024	30-Oct-2026	PRAR50	PRAIRIECOAST EQUIPMENT	Cleared	422	T	997.64
05355-0025	30-Oct-2026	SHAS50	SHAWS ENTERPRISES LTD	Cleared	422	T	1,102.75
05355-0026	30-Oct-2026	SMIT50	SMITTY'S JANITORIAL SERVICES (1993)	Cleared	422	T	2,388.75
05355-0027	30-Oct-2026	SOUT50	SOUTHERN IRRIGATION	Cleared	422	T	3,262.13
05355-0028	30-Oct-2026	TOEM50	TOEWS, MICHAEL	Cleared	422	T	1,494.26
05355-0029	30-Oct-2026	TRUE50	TRUE CONSULTING GROUP	Cleared	422	T	18,118.76
05355-0030	30-Oct-2026	WESR50	WESTERRA EQUIPMENT LP	Cleared	422	T	456.65
05356-0001	09-Nov-2026	BCHY50	BC HYDRO & POWER AUTHORITY	Issued	424	E	771.02
05356-0002	09-Nov-2026	BDOC50	BDO CANADA LLP	Issued	424	E	9,754.23
05356-0003	09-Nov-2026	BLAK50	BLACK PRESS GROUP LTD	Issued	424	E	931.42
05356-0004	09-Nov-2026	FORT50	FORTIS BC - NATURAL GAS	Issued	424	E	1,948.88
05356-0005	09-Nov-2026	FRCO50	FOUR RIVERS CO-OPERATIVE	Issued	424	E	6,973.87
05356-0006	09-Nov-2026	PITW50	PITNEYWORKS	Issued	424	E	876.00
05356-0007	09-Nov-2026	SHAW50	SHAW CABLE	Issued	424	E	529.71
05357-0001	10-Nov-2026	MANU50	MANULIFE FINANCIAL	Issued	425	E	6,368.31
05358-0001	10-Nov-2026	RECE50	RECEIVER GENERAL OF CANADA	Issued	426	E	11,848.18
05359-0001	10-Nov-2026	RECE50	RECEIVER GENERAL OF CANADA	Issued	427	E	3,037.30
05360-0001	05-Nov-2026	ROYL50	ROYAL BANK VISA	Issued	428	E	2,858.13
05361-0001	05-Nov-2026	ROYL50	ROYAL BANK VISA	Issued	430	E	4,429.40
05362-0001	05-Nov-2026	ROYL50	ROYAL BANK VISA	Issued	431	E	5,954.09
05363-0001	10-Nov-2026	TELM50	TELUS MOBILITY CELLULAR INC	Issued	432	E	614.88

Supplier : 079850 To ZZ9950
Pay Date : 08-Oct-2026 To 17-Nov-2026
Bank : 0099 - CASH CLEARING/SUSPENSE "BANK" To 6 - 10(

Seq : Cheque No. **Status :** All
Medium : M=Manual C=Computer E=EFT-PA
Print Signature Block : No

Cheque #	Cheque Date	Supplier	Supplier Name	Status	Batch	Medium	Amount
Bank : 4	**ROYAL BANK - CURRENT ACCOUNT**						
05364-0001	13-Nov-2026	ACEC50	ACE COURIER SERVICES	Issued	434	T	305.67
05364-0002	13-Nov-2026	CARN50	CARO ANALYTICAL SERVICES	Issued	434	T	405.72
05364-0003	13-Nov-2026	CCRM50	CIRCLE CRM GROUP INC	Issued	434	T	1,646.61
05364-0004	13-Nov-2026	GART50	GARTH'S ELECTRIC CO LTD - INC NO. 248102	Issued	434	T	2,546.91
05364-0005	13-Nov-2026	HERA50	HERITAGE SIGNWORKS	Issued	434	T	286.72
05364-0006	13-Nov-2026	NAPA50	NAPA AUTO PARTS - 100 MILE HOUSE	Issued	434	T	3,134.97
05364-0007	13-Nov-2026	NORM50	NORTHERN COMPUTER	Issued	434	T	314.27
05364-0008	13-Nov-2026	TSUN50	TSUNAMI SOLUTIONS LTD.	Issued	434	T	105.00
05364-0009	13-Nov-2026	VIMA50	VIMAR EQUIPMENT LTD	Issued	434	T	421.66
05364-0010	13-Nov-2026	WURT50	WURTH CANADA LTD	Issued	434	T	512.15
05365-0001	13-Nov-2026	ACEC50	ACE COURIER SERVICES	Issued	435	T	83.63
05365-0002	13-Nov-2026	CLEA50	CLEARTECH INDUSTRIES INC	Issued	435	T	2,709.36
05365-0003	13-Nov-2026	CONW50	CONWAY, TODD M	Issued	435	T	150.14
05365-0004	13-Nov-2026	E36050	ENVIRONMENTAL 360 SOLUTIONS CENTRAL	Issued	435	T	8,139.37
05365-0005	13-Nov-2026	FRAV50	FRASER VALLEY BUILDING SUPPLIES INC	Issued	435	T	41.85
05365-0006	13-Nov-2026	HICA20	HICKS, ASHLEY L	Issued	435	T	750.00
05365-0007	13-Nov-2026	INTU50	INTERNATIONAL UNION OF OPERATING ENG	Issued	435	T	472.51
05365-0008	13-Nov-2026	NEXG50	NEXTGEN AUTOMATION	Issued	435	T	888.61
05365-0009	13-Nov-2026	NORZ50	NORHAZ SOLUTIONS	Issued	435	T	48,735.30
05365-0010	13-Nov-2026	NORM50	NORTHERN COMPUTER	Issued	435	T	2,864.72
05365-0011	13-Nov-2026	SMIT50	SMITTY'S JANITORIAL SERVICES (1993)	Issued	435	T	1,638.00
05365-0012	13-Nov-2026	VINF50	VINCENZI, FLORI	Issued	435	T	221.45

Total Computer Paid : 1,028,137.79 **Total EFT PAP :** 169,503.00 **Total Paid :** 1,496,252.64
Total Manually Paid : 0.00 **Total EFT File :** 298,611.85

182 Total No. Of Cheque(s) ...