

A.	CALL TO ORDER	
	Mayor to call the regular meeting to order at 7:00 PM	
	Acknowledgement that this meeting is being held on the Tradi	
	BE IT RESOLVED THAT, pursuant to Section 92 of the Community Charter, that this meeting of Council be closed to the public under Section 90 (2)(a,c) of the Community Charter.	
В.	APPROVAL OF AGENDA:	
	ATTROVAL OF AGENDA.	
	B1	
	BE IT RESOLVED THAT the December 15 th , 2020 Regular Council agenda <u>be approved</u> .	
C.	INTRODUCTION OF LATE ITEMS AND FROM COMMITTEE OF THE WHOLE:	
D.	DELEGATIONS:	
E.	MINUTES:	
	E1	
Public Hearing – November 10 th , 2020	BE IT RESOLVED THAT the report of the Public Hearing of November 10 th , 2020 <u>be approved</u> .	

	E2	
Regular Council – November 10 th , 2020	BE IT RESOLVED THAT the minutes of the Regular Council meeting of November 10 th , 2020 <u>be adopted</u> .	
F.	UNFINISHED BUSINESS:	
G.	MAYOR'S REPORT:	
н.	CORRESPONDENCE:	
Commissionaires Report – November 2020	BE IT RESOLVED THAT the By-Law Officer report for the period of November 1st to 30th 2020 be received.	
1.	STAFF REPORTS:	
Manual Treatments – Contract Award	BE IT RESOLVED THAT the memo dated November 12 th , 2020 from Administration regarding the Forest Employment Program as it relates to manual treatments in District Woodlot 577 be received; and further BE IT RESOLVED THAT the contract for manual fuel treatments in the District Woodlot 577 be awarded to New Era Falling.	
2021 Grant in Aid	BE IT RESOLVED THAT the Council of the District of 100 Mile House approves the 2021 Grant in Aid contributions in the amount of \$ 5,125	

	13	
Tourism Grant Application	BE IT RESOLLVED THAT the memo dated December 10 th 2020 from Administration regarding an application to the Tourism Dependent Communities Fund be received; and further	
	BE IT RESOLVED THAT Council of the District of 100 Mile House supports the Tourism Dependent Communities Fund Application for the Visitor Centre Amenity Improvement Project, in the amount of \$210,000.	
J.	BYLAWS:	
K.	VOUCHERS	
	K1	
Paid Vouchers (November) #25366 to #25462 & EFTs	BE IT RESOLVED THAT the paid manual vouchers #25366 to #25462 and EFT's totaling \$ 377,071.11 be received.	
L.	OTHER BUSINESS:	
М.	QUESTION PERIOD:	
N.	ADJOURNMENT BE IT RESOLVED THAT this December 15 th , 2020 meeting of Council be adjourned: Time:	

DISTRICT OF 100 MILE HOUSE REPORT OF THE PUBLIC HEARING OF THE MUNICIPAL COUNCIL HELD IN COUNCIL CHAMBERS TUESDAY November 10TH AT 6:30 PM



PRESENT:

Chair

Mitch Campsall

Councilor Councilor Councilor

Ralph Fossum Dave Mingo

Councilor

Chris Pettman Maureen Pinkney

STAFF:

Deputy CAO

Flori Vincenzi

Dir. Ec-Dev/Planning

Joanne Doddridge

Finance Clerk

Sheena Elias

OTHERS:

Media (1) Others (5)

Chair Campsall called the Public Hearing to order at 6:30 p.m.

Chair Campsall stated that the purpose of the Public Hearing is to receive public input regarding Zoning Amendment Bylaw No. 1374-2020.

Chair Campsall outlined the process for receiving public comment to the proposed Bylaws:

By-Law No. 1374-2020 Zoning Amendment

Zoning Amendment By-Law 1374-2020 proposes the following amendment(s):

- (1) That District of 100 Mile House Zoning Bylaw No. 1290, 2016 is hereby amended for that part of DL 4847, Except Plans 7650, 7661, 7898, 7899, 8669, 10009, 10101, 10129, 13207, 13304, 13757, 14040, 15966, 15967, 18594, 21040, 21558, 22913, 24141, 29279, 33851, KAP56655, H123 and EPP88816, Lillooet District, and located generally west of Spruce Avenue, as follows:
 - a) Those lots shown as Lots 1-17, 22-28, 33, 37-62, 66-74, 82-84, 87-97, and 102-114 on attached Schedule A, which portions are zoned Agriculture Zone (A-1), be rezoned from Agriculture Zone (A-1) to Residential Low Density Zone (R-1);
 - b) Those lots shown as Lots 18-21, 29-32, 34-36, 63-65, 71-73, 81, 85-86, 98-101 on attached Schedule A, which portions are zoned Agriculture Zone (A-1) and Residential Low Density Zone (R-1), be rezoned from Agriculture Zone (A-1) and Residential Low Density Zone (R-1) to Residential Duplex Zone (R-2);
 - c) Those areas shown as perimeter parkland on attached Schedule A, which portions are zoned Agriculture Zone (A-1) and Residential Low Density Zone (R-1), be rezoned

from Agriculture Zone (A-1) and Residential Low Density Zone (R-1) to Parks and Open Space Zone (P-2);

d) That consequential map changes be made to Schedule 2 Zoning Bylaw Map District Wide and Main Community Inset.

District Planner Joanne Doddridge answered questions raised by Donna Barnett. The questions were regarding increased traffic, suitable drainage, whether sidewalks would be required, and how much parkland would be included in the development. Joanne Doddridge advised that the public hearing is for the rezoning of the land, and a subdivision proposal has not yet been received. The questions asked pertain more to the subdivision phase, and will be addressed at that time, with all servicing required to meet the District's Works and Services Bylaw.

The applicant Graham Farstad chose to speak and to address the questions posed. There will be more than the mandatory 5% parkland in the development, and the plan is to dedicate the walking trail in an early phase of the development, so that all parkland obligations are met for the full development. The trail will connect to the 99 Mile Trails. The Ministry of Transportation required a traffic study, which will require a 65-meter taper to be built on Highway 97 Southbound after 41 lots are developed. Full buildout of the Subdivision is projected for 2044.

Mayor Campsall called for further input from those present – no further comment was forthcoming.

Chair Campsall called for additional input from the public. With no further input forthcoming, this Public Hearing for Zoning Amendment Bylaw No. 1374-2020 is now adjourned at 6:40 PM

I hereby certify this report to be correct:

Chair	Corporate Officer





MEETING HELD IN DISTRICT COUNCIL CHAMBERS

TUESDAY, NOVEMBER 10TH, 2020 AT 7:00 PM

PRESENT:

Mayor

Councillor

Councillor

Councillor

Councillor

Mitch Campsall

Chris Pettman Maureen Pinkney

Dave Mingo

Ralph Fossum

STAFF:

Deputy CAO

Dir. Of Finance

Dir. of Planning/Ec. Dev

A/Corp Officer

(Trainee)

Flori Vincenzi

Tammy Boulanger (Zoom)

Joanne Doddridge

Sheena Elias

OTHERS:

Media (1)

Others (6)

	CALL TO ORDER	
A	Mayor Campsall called the meeting to order at 7:00 PM	
	Mayor Campsall acknowledged that this meeting is being held on the Traditional Territory of the Secwepemc People.	
В	APPROVAL OF AGENDA	
	B1	
	Res: 145/20 Moved By: Councillor Fossum Seconded By: Councillor Pinkney	
	BE IT RESOLVED THAT the November 10 th , 2020 Regular Council Agenda be approved.	
	CARRIED.	

С	INTRODUCTION OF LATE ITEMS AND FROM THE COMMITTEE OF THE WHOLE	
	Item I3 regarding a property lease agreement between the District and SD27 is introduced as a late item.	
D	DELEGATIONS	
Е	MINUTES	
	E1	
	Res: 146/20 Moved By: Councillor Pinkney Seconded By: Councillor Mingo	
Regular Council – October 13 th , 2020	BE IT RESOLVED THAT the minutes of the Regular Council meeting of October 13 th , 2020 <u>be adopted</u> .	
	CARRIED.	
UNFINISHED BUSINESS		
	No unfinished business.	



G	MAYOR'S REPORT	
	Mayor Campsall commented on Covid-19 still being the top of the list for the community concerns. Growth is promising with new subdivisions. Norbord announced closure which did not come as a surprise but is still sad news. The mayor also wanted everyone to know about the Drive by Remembrance Day ceremony on November 11 th at 11:00am.	
Н	CORRESPONDENCE	
	H1	
	Res: 147/20 Moved By: Councillor Mingo Seconded By: Councillor Fossum	
Commissionaires Report – October 2020	BE IT RESOLVED THAT the By-Law Officer report for the period of October 1 st to 31 st 2020 be received.	
	CARRIED.	
1	STAFF REPORTS	
NDI Façade Grant Application	Res: 148/20 Moved By: Councillor Fossum Seconded By: Councillor Pinkney BE IT RESOLVED THAT Council of the District of 100 Mile House supports the application to Northern Development Initiative Trust for a grant up to \$20,000 for the 2021 Business Façade Improvement Program from the Cariboo- Chilcotin/Lillooet Regional Development Account. CARRIED.	
	S. II WED.	



	12
	Res: 149/20 Moved By: Councillor Mingo Seconded By: Councillor Pinkney
Line Painting Tender	BE IT RESOLVED THAT Council award the tender for Line Painting services to LaFrentz Road Marking for the submitted aggregate price of \$ 81,157.14 plus taxes for a three-(3) year term commencing in 2021.
	CARRIED.
	13
	Res: 150/20 Moved By: Councillor Mingo Seconded By: Councillor Fossum
SD27 User Agreement	BE IT RESOLVED THAT the memo from Administration dated November 10,2020 regarding the Property Lease Agreement with School District 27 be received; and further
a	BE IT RESOLVED THAT Administration be authorized to execute the Property Lease Agreement between the District of 100 Mile House & School District 27.
	CARRIED.



J	BYLAWS	
Zoning Amendment By-Law No. 1374-2020	J1 Res: 151/20 Moved By: Councillor Pinkney Seconded By: Councillor Mingo BE IT RESOLVED THAT "Zoning Amendment Bylaw No. 1374-2020" be read a third time this 10th day of November 2020.	
	CARRIED.	
K	GENERAL VOUCHERS	
	K1	
	Res: 152/20 Moved By: Councillor Fossum Seconded By: Councillor Pinkney	
Paid Vouchers (October) – #25274 to # 25365 & EFTs	BE IT RESOLVED THAT the paid manual vouchers #25274 to #25365 and EFT's totaling \$ 289,029.32 be received.	
	CARRIED.	
L	OTHER BUSINESS:	



Regular Council

М	QUESTION PERIOD
N	ADJOURNMENT Res: 153/20 Moved By: Councillor Fossum Seconded By: Councillor Pettman BE IT RESOLVED THAT this Regular meeting for November 10 th , 2020 be adjourned: Time: 7:15 PM. CARRIED.
	I hereby certify these minutes to be correct. Mayor Corporate Officer







Monthly Progress Report

<u>District of 100 Mile House – Bylaw Enforcement Site 545</u> November 1st to November 30th, 2020

In November, there were 2 Requests for Service:

- Snow Business piling snow on laneway, blocking access to the rear of the business. Talked to the owner of the business, snow was removed.
- Bright Lights Neighbor of complainants has 3 flood lights shining directly on house. Talked to the neighbor, lights were turned away from complainants' house.

Other issues dealt with in November:

- Dog off leash on Birch Street, talked to the owner, dog was put on leash.
- 2 HR parking limit 2 employees of a business were parking on street all day Talked to owners, vehicles were moved off street.
- No parking zone Talked to the owner, vehicle was moved.

November was a quiet month due to COVID.

Harold Underhill Employee No. 3258 Commissionaires B.C.



MEMO

Date:

November 12, 2020

To:

Mayor & Council

From:

Administration

Subject:

Contract Award – Manual Treatments in Woodlot 0577

As Council is aware, the District was successful in being granted funding under the Forest Employment Program to undertake fuel break treatments in the municipal woodlot.

As part of the fuel management project there was a requirement for some "manual treatment(s)" (see attached overview). Consequently, a Request for Proposal (RFP) was advertised (attached) with a deadline of November 10th 2020.

Two-(2) proposals were received:

New Era Falling & Forestry Ltd.

\$ 69.700 plus GST

Packham Avalanche Consulting

197,000 plus GST (February completion)

The project estimate for this component of works was \$ 75,000.

BE IT RESOLVED THAT the memo dated November 12^{th} , 2020 from Administration regarding the Forest Employment Program as it relates to manual treatments in District woodlot 577 be received; and further

BE IT RESOLVED THAT the contract for manual fuel treatments in the District Woodlot 577 be awarded to New Era Falling.

J. Doddridge, Dir. Ec Dev / Planning

R. Scott, CAO

Woodlot - Forest Enhancement Program Project

Fuel Break Management and Manual Operational Treatment implementation on high priority fuel breaks south of 100 Mile House

The Municipality of 100 Mile House has been actively preparing prescriptions and proposed treatment locations for Woodlot W0577 over the past year and a half.

Three Fuel Break units totaling 42.3 ha's have been prepared and prescribed under FES WR0000296. The two Manual treatment fuel breaks are located along the main CNR tracks and along Ainsworth Rd., the main access to the hiking trails located at the 99 Mile Ski Hill and Mountain Biking area. The Mechanical Treatment unit runs diagonally across the woodlot behind the 99 Mile Ski Club clubhouse.

The project will result in establishing three Fuel Break units to help reduce Wildfire Risk and safeguard the community, the woodlot and the recreational values at the 99 Mile.

Project activities include removal of Surface Fuel Loads, thinning of mature trees to reduce canopy closure, removing ladder fuels and pruning of retained conifers. Debris from the treatments will be utilized where and as possible. Debris that is not utilized will be burned at a later date when burning conditions are favourable.

Manual Treatment implementation will utilize several crews and the Mechanical Treatment will utilize a logging contractor, a piling contractor and a manual crew to complete the treatment.

- A 30m wide manual fuel break along the CNR tracks to reduce the risk of fire entering the Woodlot from fires started along the tracks.
- A 50 m wide manual fuel break along the north side of Ainsworth Road to act as a north-south barrier to fires and reduce the chance of fire starts moving north from Ainsworth Rd. A manual treatment is proposed because of the increased cost and difficulty of implementing a mechanical fuel treatment along the power line that crosses back and forth over Ainsworth Rd.
- A 100 m wide mechanical fuel treatment on the third location. This option ties into the pine and spruce blowdown harvesting approved for the north-west portion of the woodlot.

Manual treatments have been proposed along the railway tracks and Ainsworth Rd because they are expected to have a lesser impact on the trails in the woodlot, while still enabling fire risk reduction treatments to be implemented.

A site meeting was held with Nordic Club, Rec Sites & Trails staff, and Mountain biking representatives. Issues were resolved on cutting plans, road access and buffers.

File: 3010-01

REQUEST FOR PROPOSAL (RFP) Manual Treatment on Fuel Breaks

The District of 100 Mile House is seeking proposals from experienced Manual Crews for the implementation of Manual Fuel Treatments in District of 100 Mile House Woodlot 0577 at 99 Mile.

- 1) Manual Fuel Treatments include:
 - Manual cutting and spacing of conifer stems
 - Minor amounts of felling and bucking of stems greater than 15 cms
 - Limbing and bucking of blowdown; piling cut branches and tops
 - Pruning of all retained trees
 - Hand piling debris
- 2) Total Area to be treated is 16.4 hectares

For detailed requirements, visit <u>www.100milehouse.com</u> Tender, EOI & RFP Opportunities.

If your firm is interested in tendering this Manual Treatment of Fuel Breaks, please submit a proposal to:

District of 100 Mile House Attention: Joanne Doddridge 385 Birch Avenue, Box 340, 100 Mile House, BC VOK 2E0

Fax: 250.395.3625

Email: jdoddridge@100milehouse.com

Proposals must be received no later than November 10, 2020 at 4 p.m. local time.

This is not a legal ad.	
Oct. 29 & Nov. 5, 2020	
Sheena Elias	
	Oct. 29 & Nov. 5, 2020

PLEASE EMAIL PROOF AND COST TO selias@100milehouse.com



MEMO

Date:

November 25, 2020

To:

Mayor & Council

From:

Administration

Subject:

2021 Grants for Assistance

At the November 18th South Cariboo Joint Committee, the 2021 Grant in Aid applications were reviewed.

A total of 15 applications totalling \$66,683+/- were received from various organizations in the South Cariboo. The Joint Committee approved \$28,000+/- in contributions.

The District of 100 Mile House committed to contribute a total of \$5,125 supporting 5 different initiatives which amounts to approx. 5.48/household.

CRD Electoral Areas G, H and L approved contributions in the amount of:

Area G	\$ 10,125	\$ 3.97 per household (approx.)
Area H	3,125	3.12
Area L	9 625	3.06

RECOMMENDATION:

BE IT RESOLVED THAT the Council of the District of 100 Mile House approves the 2021 Grant in Aid contributions in the amount of \$ 5,125.

R. Scott, CAO

2021 Grants for Assistance Applications	Ask	Proposed					Prev. Year funding	Notes (As per Joint Meeting held)	
		G-(AI)	H-(Mar)	L-(Wif)	ОМН	Total			
100 Mile District Arts Council	500	125	125	125	125	500	500	Consequence A Latin AA L. Good Consequence	
100 Mile Community Policing COPS	2,000	1,000		123	1,000	2,000	1 500	Supporting Artistic Member Groups, Support to Annual BC Arts Grant	
100 Mile House Flying Club	2,000	500		500	1,000	2,000	2.000	Equipment, administration, fuel, training, appreciation Provide opportunity for youths to experience flight /discover as career	
100 Mile House Snowmobile Club (NEW)	5,700	1,500	500	1,500	1,500	5,000	-	Replace outdated, propane furnace in clubhouse	
SC Chamber - Hot July Nights Car Show	5,000	1,000	500	1,000	1,500	4,000		Hot July Nights Car Show Event	
								S. C.	

Total	00,000	10,125	3,125	9,625	5,125	28,000
Households		2,550	1,002	3,141	936	7,629
Cost per household		3.97	3.12	3.06	5.48	3.67
** District did not send all payments due to COVID		16,900	4,200	21,825	7,575	50,500
**Confirm with CRD values of final contributions	2020 Per House	6.63	4.19	6.95	8.09	6.62
	2019 Total	16,175	4,850	19,950	11,125	52,100
	2019 Per House	6.34	4.84	6.35	11.89	6.83



MEMO

Date:

Dec. 10, 2020

To:

Mayor & Council

From:

Administration

Subject:

Tourism Dependent Communities Fund - Visitor Centre Amenity

Improvement Project

A funding opportunity was presented to 33 tourism dependent communities, including 100 Mile House. Eligible projects include those which increase tourism visitation, generate tourism expenditures, and strengthen the municipality's tourism offerings.

The timeline for submitting applications was short, so staff prepared an application and submitted it on Nov. 27, 2020, the application deadline. The project is for Visitor Centre amenity improvements, including a public washroom facility and a new community information structure, both outside the Visitor Centre.

The funding request is for \$210,000 which includes contingency, and the full application is attached for Council's reference.

Council's endorsement of the application is requested.

BE IT RESOLLVED THAT the memo dated December 10th 2020 from Administration regarding an application to the Tourism Dependent Communities Fund be received; and further

BE IT RESOLVED THAT Council of the District of 100 Mile House supports the Tourism Dependent Communities Fund Application for the Visitor Centre Amenity Improvement Project, in the amount of \$210,000.

J. Doddridge, Director Ec Dev / Planning



PLEASE READ THE TOURISM DEPENDENT COMMUNITIES FUND GUIDE before completing this application form. Submit a fully completed application online at tourismpolicy@gov.bc.ca by Friday, November 27th, 2020 (11:59 pm PST).

Program Contact Information

Ministry of Tourism, Arts and Culture, Jessica McKierahan, (250) 216-1228, tourismpolicy@gov.bc.ca

Section 1: General Information

Legal Name of Municipality: District of 100 Mile House

Primary Contact Name: Joanne Doddridge Title of Primary Contact: Director of Economic Development & Planning

Phone Number: 250-395-2434 Email Address: jdoddridge@100milehouse.com

Total number of projects submitted: 1 Total funding requested (from all projects combined): \$210,000.00

Project Submission Overview

Please provide an overview of your project(s). Total application request may not exceed \$1M (inclusive of all projects requested). If there are multiple projects, the Municipality must list them in order of priority in the following format:

<u>Priority project #1</u>: Visitor Centre Amenity Improvements - This project is to construct a public washroom facility and replace the deteriorated sheltered sign board at the Visitor Centre.

Priority project #2: [insert name and value of project and provide a short (3 sentences max) description of the project]

Priority project # 3 [if more than 3 projects, please continue to list projects in priority order along name and value of project and provide a short (3 sentences max) description of each project.]

Please identify if any project listed above (or portion of any of the projects listed above) has also been submitted for consideration to any other provincial programs (e.g. CERIP, Active Transportation, etc.). No.

For EACH proposed priority project(s), please attach and submit Section 2: Project Submission (template provided below). If more than one project is submitted, projects are to be listed in order of priority and must stand on their own in case only the top priority project or a limited number of subsequent projects are approved. All submissions will be managed within the \$19.4M total allocation. The Province reserves the right to fund only a portion of eligible costs requested.

Section 2: Project Submission Please complete information requested in Section 2 for each project submitted.

Section 2A - Name of the Project: Visitor Centre Amenity Improvement Project

Section 2A - Part 1 - PROJECT TIMELINES

Project must start prior to December 31, 2021 and be completed by March 31, 2023.

- i. Project Construction Start Date: Feb. 1, 2021
- ii. Project Construction End Date: Dec. 31, 2022
- iii. List key milestones and timelines:
 - Begin discussions with Nature's Trust and Enbridge Feb. 1, 2021
 - Finalize designs May 1, 2021
 - Confirm detailed budget May 1, 2021
 - Tender project June 1, 2021
 - Construction completed Oct. 1, 2021

Section 2A - Part 2 - PROJECT DESCRIPTION

i. Provide a comprehensive project description demonstrating why the project is needed and what benefit(s) it will have on the community. (3 pages max + appendices).

Project description should also provide the following information:

- a) How you have engaged First Nations and done public consultation, including tourism stakeholders (why, why not, what has been done or will be done).
- b) Description of how your project aligns with any other provincial strategies (e.g. CleanBC, Active Transportation, Strategic Framework for Tourism in BC, etc.)
- c) Description of how your project aligns with local areas Destination Development Plans priorities.



The Visitor Information Centre (VIC) in 100 Mile House is a well known, recognizable log building located just a few meters off Highway 97. Over 12,000 vehicles pass by their doors on any given day, in addition to over 3,500 daily vehicle trips from residents in the surrounding Cariboo Regional District (based on summer MoTI traffic counts).

The grounds of the Visitor Centre host the historic Red Coach; the world's largest cross-country skis, a beautiful accessible trail around the 100 Mile Marsh, and a large, covered log structure which contains community and business information. Last winter, 2 fast Charge EV Stations were installed at this location, and 2 Level 2 EV stations are slated to be installed in the spring as part of the Charge North EV Network.

With the onset of Covid-19, the District, reluctantly, closed the Visitor Centre washroom to the public. It was just not possible to guarantee public safety and keep the washroom open. Yet, it was one of the key services that travellers were looking for – even prepandemic and pre-EV Chargers. Note that in 2019, we had more than 10,000 requests for use of public washroom facilities at the VIC. Staff at the centre do their best to direct people to other public restrooms in town, but most are found at gas stations and restaurants. This has further highlighted the need for additional service options for the travelling public – a service gap that needs to be addressed.

While visiting the VIC, many travellers will also make use of the outdoor community information area. It is ideal for EV drivers who have a little time to spare and serves to offer information when the VIC is closed. With it being covered, it is not uncommon to see motorcyclists and bicyclists resting in the shelter during inclement weather. However, over time, this structure has deteriorated and is now in urgent need of upgrading.

A new outdoor public washroom facility and covered community sign will encourage visitors to stop at the Centre, learn about the business services available in town, and hopefully encourage longer stays and spending. Many travellers will take advantage of the stop to purchase a meal or take a walk around town through the retail area. Businesses will benefit from increased tourism visitation. Offering washrooms is one of the best ways to encourage travellers to stop, and while stopped, they will seek out other services.

While we have not done a formal public consultation process, we know from experience, from our visitor stats, traffic counts and from talking to travellers, that they are looking for clean, reliable, and safe washroom facilities. Local visitors to the Centre also express appreciation for a clean, safe washrooms while they are enjoying the walking trail or shopping in town.

The project aligns with expanding the provincial EV network, in terms of providing enhanced amenities to EV drivers. The Charge North initiative, of which the District is a partner, is funded in part by Clean BC. The project also aligns with one of the key target areas of the Strategic Framework for Tourism in BC, by supporting more year-round tourism and regional travel. It also fits within local area Destination Development Plans, such as the Gold Rush Destination Development Strategy. One of the key opportunities includes increasing multi-modal touring corridor development. Investing in targeted infrastructure upgrades will support this unique touring corridor. Enhancing existing rest stops and e-charging stations with washrooms, is a key prigrity identified in the plan. 100 Mile House is also an active supporter and partner of the Gold Rush Trail and New Pathways to Gold Cariboo Waggon Road Restoration project, which will support historical tourism offerings in the area.

The District supports the Land of Hidden Waters Initiative, the Fishing Highway, and we are a member municipality developing the Explore Cariboo Campaign, which is co-funded by Destination BC. All these initiatives and plans are supported by the central services of the 100 Mile House Visitor Centre. The District has recently been approved under the CCCTA Catalyst Funding to improve the grounds at the Visitor Centre. These improvements include removal of brush, landscaping an undeveloped area at the Centre, and providing a pleasant outdoor picnic area for travellers and EV Chargers. The Catalyst project will complement the Washroom & Community Sign project nicely.

Section 2A – Part 3 - PROJECT LOCATION(S)

- i. The project physical location is: (e.g. 123 Main Street, Anywhere City, B.C.)
- 155 Wrangler Way, 100 Mile House, BC
 - ii. If more than one location (e.g. corridor) provide a map showing location/geographical footprint.

Section 2A - Part 4 - RISKS

Please identify and rank (low, medium, low) any project risks (social, financial, environmental, human resources, timeline, additional impacts of COVID-19) and the mitigation strategies identified to address them.



- 1. Medium Risk to the timeline the property contains an Enbridge Right of Way. Any construction in the vicinity of the Right of Way is subject to Enbridge approvals, which can be lengthy to secure. We will be proactive in engaging with Enbridge early in the project and build on other successful projects we have completed with them in the past.
- 2. Medium Risk to the project overall the property is owned by Nature's Trust, but the District has a long term 99 year lease of the property and ownership of all the infrastructure and buildings (ie: Visitor Centre). We will need to secure Nature's Trust approval to undertake the project. Our strategy to address this risk is to begin consultation with Nature's Trust right away. This will begin even before project funding approvals are in place.

Should obtaining any of these approvals be delayed beyond our anticipated timelines, and beyond the active 2021 construction window, there is still time to complete the project during the 2022 construction season, well before the March 31, 2023 funding program end date.

Section 2B. FINANCIAL DETAILS

Please see attached detailed cost estimate template provided. One detailed cost estimate is to be completed for each priority project submitted.

Section 2C. OWNERSHIP

i. Who will own the completed project and for how long?

The District of 100 Mile House will own the completed project, for the duration of our 99 year lease, which expires in 54 years.

ii. Who will be responsible for the ongoing operational costs and maintenance of the project when complete?

The District of 100 Mile House will be responsible for the ongoing operational costs and maintenance of the project.

Section 2D. PROJECT BENEFITS/OUTCOMES

PERFORMANCE INDICATORS

- i. Provide an estimate of the total of number of combined temporary, seasonal, casual, part time and regular full-time jobs created by b your project.
 Est. 4 jobs combined
 - a) Of these, provide an estimate # of jobs expected for each of the following: Indigenous, New Canadians, Women, Young Adults. If people are expected to fall in more than one category, please pick only one category (e.g. if your project is expected to employ 6 young women, you may want to indicate that it will benefit either 6 youth or 6 women, or 3 youth and 3 women, etc.)
 - Indigenous peoples
 - New Canadians
 - Women
 - Young adults (18 to 35 years old)

2 jobs

b) Of these, # of people expected to:

earn ≤ than \$30/hour

our 2 jobs

earn ≥ than \$31/hour

2 jobs

ii. If the proposed project is a new building or expansion, does it adhere to the Wood First Act? Yes, No, N/A
Yes. The District already has a strong culture of wood usage. While the new washroom facility will not be primarily wood, the designs of both the washroom building and the community sign structure will incorporate wood. The District of 100 Mile House is known for its designation as "the handcrafted log home capital of North America." We encourage the use of log, wood and timber designs in our Development Permit Areas, at the Visitor Centre, and throughout the community.

iii. Describe how your project(s) will increase visitation and generate tourism expenditures.

Having accessible washrooms and community / business information available on site, even after hours, will provide clean, safe washroom facilities for travelers to stop. Once stopped, they can begin exploring what our region has to offer. We note that visitors who stop at the Centre frequently seek out food, retail shopping, and things to do in the area.

iv. Describe how your project(s) will strengthen the municipality's tourism offerings, including expanding winter and shoulder season experiences and geographic and seasonal dispersion of visitors.

The project will encourage visitors to stop and stay a little longer. This should generate increased spending. The washroom facilities will be available in the shoulder season, and it is anticipated that EV travel volumes will continue to increase.

v. Describe how your project(s) encourages new business attraction and/or creates diversified economic opportunities.

A new, attractive, covered community information structure will feature local businesses and attractions. Frequently, we notice that



new residents and businesses in our community began with a vacation visit.

vi. Describe how your project(s) increases capacity to welcome visitors during COVID-19.

Since Covid began, and the associated safety concerns, we have seen that many visitors prefer to learn about the community 'outside' the Centre. Staff has made some significant changes in how they greet people by meeting them outside if that is their preference. A new sheltered community information structure will also enable visitors to learn about the community when the Centre is closed. Currently, the public washrooms are closed inside the Visitor Centre. But making them available in a safe, reliable, and clean

outdoor facility will fill an important service gap, while keeping staff and visitors safe. Note: You will be asked to report on these performance indicators in your final report at the end of your project. Section 2E. SIGNATURES Applicants should be aware that information collected is subject to the Freedom of Information and Protection of Privacy Act. On behalf of The District of 100 Mile House , I Roy Scott certify that the information contained in this Application form is to the best of my/our knowledge, correct and complete. This will certify the following authorities have reviewed and approved this application and that all applicable records will be in the project file: senior official sign off authorizing the project to proceed a confirmed budget in place and that funding is available to cover ongoing operations and maintenance costs If applicable, include appropriate documentation to meet all required federal or provincial licenses, approvals or permits (e.g. local Health Authorities, Ministry of Environment, Department of Fisheries and Oceans Canada, Ministry of Transportation) If applicable, include applicable impact assessment information from project consultation (First Nations, Stakeholder, Public) Financial Approver Name, Title and Signature Date: Nov. 27, 2020 Tammy Boulanger, Director of Finance, District of 100 Mile House **Project Manager Name, Title and Signature** Date: Nov. 27, 2020 Todd Conway, Director of Community Services, District of 100 Mile House

Cheque Register-Summary-Bank

079850 To ZZ9950

Pay Date: 01-Nov-2020 To 30-Nov-2020

Bank 0099 - CASH CLEARING/SUSPENSE "BANK" To 6 - 100



AP5090 Date:

Dec 04, 2020

Page: 1

Time: 8:16 am

Status : All

Seq:	Cheque No.	Status :
Medium:	M=Manual	C=Computer

Cheque #	Cheque Date	Supplier	Supplier Name	Status	Batch	Medium	Amount
25354	30-Oct-2020	HAMM50	HAMMER COLLISION LTD	Cancelled	379	С	-594.24
25366	10-Nov-2020	ACEC50	ACE COURIER SERVICES	Cleared	382	С	193.70
25367	10 -N ov-2020	BCOE50	BC ONE CALL	Cleared	382	С	125.58
25368	10-Nov-2020	BREE50	BREE CONTRACTING LTD	Cleared	382	С	42,270.80 °
25369	10-Nov-2020	BYWY50	BYSTEDT, WYLIE	Cleared	382	c	375.00
25370	10-Nov-2020	CAFS50	CANADIAN ASSOCIATION OF FLEET SUPERV		382	c	1,100.00
25371	10-Nov-2020	CENT50	CENTRAL CARIBOO DISPOSAL SERVICES LT		382	C	7,098.05
25372	10-Nov-2020	EXEE50	EXCEED ELECTRICAL ENGINEEring	Cleared	382	C	425.25
25373	10-Nov-2020	GART50	GARTH'S ELECTRIC CO LTD - INC NO. 248102		382	C	
25374	10-Nov-2020	HAMM50	HAMMER COLLISION LTD	Cleared	382	C	2,846.23
25375	10-Nov-2020	JUIC50	JUICE BOBCAT & EXCAVATING SERVICES	Cleared	382	С	226.53
25376	10-Nov-2020	JUST50	JUSTICE INSTITUTE OF BC	Cleared	382	C	462.00
25377	10-Nov-2020	NORI50	NORTHERN LIGHTS KENNELS				3,952.50
25378	10-Nov-2020	NORM50	NORTHERN COMPUTER	Cleared	382	С	200.00
25379	10-Nov-2020	PATE50	PATERSON SEPTIC SERVICE	Cleared	382	С	120,75
25380	10-Nov-2020	POND50	POND PRO CANADA LTD	Cleared	382	С	987.00
25381	10-Nov-2020	PURO50	PUROLATOR INC	Cleared	382	С	769.37
25382	10-Nov-2020	SHRD50		Issued	382	С	48.86
25383	10-Nov-2020	TERI50	SHRED-IT	Cleared	382	С	396.47
25384	10-Nov-2020		TERRAIN TECHNICAL SERVICES	Cleared	382	С	2,837.73 °
25385		UPAN50	UPANUP	Cancelled	385	С	0.00
	10-Nov-2020	WILO50	WILLIAM LOVE	Cleared	382	С	220,50
25386	10-Nov-2020	101450	1208862 BC DBA CARIBOO BUDS CANNABIS	Cleared	383	С	3,679.40
25387	10-Nov-2020	1MDE50	100 MILE DEVELOPMENT CORPORATION	Cleared	383	С	160.12
25388	10-Nov-2020	CAMP50	CAMPSALL, PATRICK MICHEL	Cleared	383	С	65.00
25389	10-Nov-2020	CARE50	CARIBOO REGIONAL DISTRICT	Cleared	383	С	27,010.23
25390	10-Nov-2020	CARN50	CARO ANALYTICAL SERVICES	Cleared	383	С	190.05
25391	10-Nov-2020	CHUB50	CHUBB LIFE INSURANCE COMPANY OF CANA	Cleared	383	С	147.20
25392	10-Nov-2020	CINT50	CINTAS THE UNIFORM PEOPLE	Cleared	383	С	88.46
25393	10-Nov-2020	CONW50	CONWAY, TODD M	Cleared	383	С	161.32
25394	10-Nov-2020	DEMC50	DEREK MCNIECE PROMOTIONS	Cleared	383	С	325.58
25395	10-Nov-2020	DODJ50	DODDRIDGE, JOANNE	Cleared	383	С	151.69
25396	10-Nov-2020	ESRI50	ESRI CANADA LIMITED	Cleared	383	С	1,825.60
25397	10-Nov-2020	INTU50	INTERNATIONAL UNION OF OPERATING ENG	Cleared	383	С	404.47
25398	10-Nov-2020	L&AD50	L & A DEVELOPMENT CORP - INC NO. 85455	Cleared	383	С	5,000.00
25399	10 -N ov-2020	MCLM50	MCLAUCHLIN, MITCHELL	Cleared	383	С	50.00
25400	10-Nov-2020	NORM50	NORTHERN COMPUTER	Cleared	383	С	1,615.71
25401	10-Nov-2020	OMEG50	OMEGA-1 CONTRACTING LTD	Cleared	383	С	500.00
25402	10-Nov-2020	PARA50	LASZLO RETI	Cleared	383	С	135.00
25403	10-Nov-2020	ROCY50	ROCKY MOUNTAIN PHOENIX	Cleared	383	С	756.00
25404	10-Nov-2020	TODB50		Cleared	383	C	50.00
25405	10-Nov-2020	VERN50		Cleared	383	C	128.52
25406	16-Nov-2020	1MBI50	14 III	Cleared	384	C	1,930.87
25407	16-Nov-2020	BLAK50		Cleared	384	C	2,772.89
25408	16-Nov-2020	CENU50		Cleared	384	C	36.46
25409	16-Nov-2020	GOPH50	0880872 BC LTD	Issued	384	C	
25410	16-Nov-2020	LONE50	LONE BUTTE GUERNALES	Cleared	384	C	42.00
25411	16-Nov-2020	LORD50		Cleared	384		824.32
25412	16-Nov-2020	PERF50	PERFORMANCE ALL TERRAIN & RENTALS LT		384	C	339.99
25413	16-Nov-2020	PETR50	DETERM PROGRAMME			C	1,925.07
25414	16-Nov-2020	PREI50	DDENNING TOUGHA STORY	Cleared	384	C	18,427,76 *
25415	16-Nov-2020	SAVE50		Cleared	384	С	82,25
25416	16-Nov-2020	SCMO50		Cleared	384	C	34.47
25417	16-Nov-2020	TASC50		Issued	384	С	49.73
25418	16-Nov-2020	UNIT50	INUTED CONCRETE A CONCRETE	Cleared	384	C	4,622,46
	1131 2320	2	S.II. ED GONORETE & GIVAVEL LID	Issued	384	С	39,614,40 *

Supplier:

Pay Date:

Bank

Cheque Register-Summary-Bank

01-Nov-2020 To 30-Nov-2020

079850 To ZZ9950



: 0099 - CASH CLEARING/SUSPENSE "BANK" To 6 - 100

AP5090 Date:

Dec 04, 2020

Page: 2

Time: 8:16 am

Seq: Cheque No. Status: All

Medium: M=Manual C=Computer

Cheque #	Cheque Date	Supplier	Supplier Name	Status	Batch	Medium	Amount
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25419	16-Nov-2020	WILL50	WILLIAMS LAKE WATER FACTORY	Cleared	384	С	110.00
25420	16-Nov-2020	WILO50	WILLIAM LOVE	Cleared	384	C	220.50
25421	27-Nov-2020	CLEA50	CLEARTECH INDUSTRIES INC	Issued	407	C	186.06
25422	27-Nov-2020	UPAN50	UPANUP	Issued	408	C	24,118.50
25423	27-Nov-2020	120950	1209450 B.C. LTD	Issued	409	C	3,656.85
25424	27-Nov-2020	ACEC50	ACE COURIER SERVICES	Issued	409	C	147.08
25425	27-Nov-2020	BCEC50	BC ECONOMIC DEVELOPMENT ASSOCIAT		409	C	341.25
25426	27-Nov-2020	BCTR50	BC TRANSIT	Issued	409	C	13,248.63
25427	27-Nov-2020	BLAJ50	BLAKLEY, JAMES DOUGLAS	Issued	409	C	388.49
25428	27-Nov-2020	BREE50	BREE CONTRACTING LTD	Issued	409	C	
25429	27-Nov-2020	BURG50	BURGESS PLUMBING HEATING & ELECTR		409	C	11,343.15
25430	27-Nov-2020	CAPL50	CAPILANO UNIVERSITY	Issued	409	С	163.10
25431	27-Nov-2020	CARE50	CARIBOO REGIONAL DISTRICT	Issued	409	C	2,352.49
25432	27-Nov-2020	CARN50	CARO ANALYTICAL SERVICES	Issued	409	С	2,000.00
25433	27-Nov-2020	CHEC50	CHECKMATE FIRE PREVENTION LTD	Issued	409	С	504.00
25434	27-Nov-2020	CINT50	CINTAS THE UNIFORM PEOPLE	Issued		C	1,251.11
25435	27-Nov-2020	COMI50	COMMISSIONAIRES BRITISH COLUMBIA		409		468.56
25436	27-Nov-2020	DWBF50	DWB CONSULTING SERVICES LTD	Issued	409	С	2,062,46
25437	27-Nov-2020	FREE50	FREELINE SIGNS & GRAPHICS	Issued	409	С	2,942.76
25438	27-Nov-2020	GART50	GARTH'S ELECTRIC CO LTD - INC NO. 248	Issued	409	С	487.20
25439	27-Nov-2020	GRAY50	TELUS CUSTOM SECURITY SYSTEMS		409	С	220.50
25440	27-Nov-2020	INNO50	INNNOV8 DIGITAL SOLUTIONS	Issued	409	С	193,99
25441	27-Nov-2020	INTU50	INTERNATIONAL UNION OF OPERATING E	Issued	409	С	267.53
25442	27-Nov-2020	IRLT50	IRL INTERNATIONAL TRUCK CENTRES LTD		409	С	441.92
25443	27-Nov-2020	IRRI50	IRRIGATION INDUSTRY ASSOCIATION OF I		409	С	11,255.63
25444	27-Nov-2020	JUIC50	JUICE BOBCAT & EXCAVATING SERVICES		409	С	105.00
25445	27-Nov-2020	JUST50	JUSTICE INSTITUTE OF BC	Cleared	409	С	1,911.00
25446	27-Nov-2020	LAFR50		Issued	409	С	210.00
25447	27-Nov-2020	LAND50	LAFARGE - LAT DIV OF LAFARGE CANADA		409	С	6,622,55
25448	27-Nov-2020	LGMA50	LAND TITLE & SURVEY EY AUTHORITY OF		409	С	29.95
25449	27-Nov-2020	MACK50	LOCAL GOVERNMENT MANAGEMENT ASS	-	409	С	1,260.00
25450	27-Nov-2020		MACKINNON INC	Issued	409	С	1,255.92
25451	27-Nov-2020 27-Nov-2020	PITN50	PITNEY BOWES GLOBAL CREDIT SERVICE		409	С	437.64
25452	27-Nov-2020	PLAI50	PLANNING INSTITUTE OF BRITISH COLUM		409	С	595.00
25453		PROV50	PROVINCE-WIDE COMMUNICATIONS	Issued	409	С	691.04
25454	27-Nov-2020 27-Nov-2020	PURO50	PUROLATOR INC	Issued	409	С	179.49
25455	27-Nov-2020 27-Nov-2020	ROBT50	ROBERT MORRISON	Issued	409	С	400.00
		RRRC50	RRR+CONTRACTING	Issued	409	С	833.28
	27-Nov-2020	SAVE50	SAVE ON FOODS	Issued	409	С	1,440.00
	27-Nov-2020	SMIT50	SMITTY'S JANITORIAL SERVICES (1993)	Issued	409	С	2,016.00
	27-Nov-2020	TAYL50	TAYLOR MADE ENTERPRISES INC	Issued	409	С	372.70
	27-Nov-2020	TITA50	TITAN MARKETING & SALES INC.	Issued	409	С	553.06
	27-Nov-2020	TRUE50	TRUE CONSULTING GROUP	Issued	409	С	5,114.55 °
	27-Nov-2020	VANH50	VAN HOUTTE COFFEE SERVICES INC	Issued	409	С	282.12
25462	27-Nov-2020	WCEL50	W.C. ELECTRIC LTD	Issued	409	С	541.12
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Total Manual	ly Paid :	0.00	Total EFT File	0.00	Ei	FT	96639.83

98 Total No. Of Cheque(s) ...

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Supplier:

Pay Date:

Bank

Cheque Register-Summary-Bank

23-Oct-2020 To 30-Nov-2020

3 0099 - CASH CLEARING/SUSPENSE "BANK" To 6 - 10(

079850 To ZZ9950





AP5090 Date:

Dec 04, 2020

Page: 1

Time: 8:19 am

Seq: Cheque No. Status : All

Medium: E=EFT-PAP T=EFT-File

Cheque #	Cheque Date	Supplier	Supplier Name	Status	Batch	Medium	Amount
03486-0001	23-Oct-2020	FRCO50	FOUR RIVERS CO-OPERATIVE	Cleared	354	E	2,948.81
03491-0001	26-Oct-2020	RECE50	RECEIVER GENERAL OF CANADA	Cleared	359	E	12,587.61
03492-0001	26-Oct-2020	REGE50	RECEIVER GENERAL OF CANADA	Cleared	360	Е	317.84
03498-0001	23-Oct-2020	SHAW50	SHAW CABLE	Cleared	366	E	72.75
03499-0001	23-Oct-2020	SHAW50	SHAW CABLE	Cleared	367	— Е	45.87
03502-0001-	26-Oct-2020	TELU50	TELUS COMMUNICATIONS COMPANY	Cleared	370	E	17.01
03508-0001	23-Oct-2020	MINI50	MINISTER OF FINANCE	Cleared	377	E	151.16
03509-0001	29-Oct-2020	PENS50	PENSION CORPORATION	Cleared	386	E	7,640.80
03510-0001	19-Nov-2020	FORT50	FORTIS BC - NATURAL GAS	Cleared	387	E	64.51
03511-0001	01-Nov-2020	GRWL50	THE GREAT-WEST LIFE ASSURANCE COMPA	Cleared	388	Е	8,840.71
03512-0001	05-Nov-2020	MINI50	MINISTER OF FINANCE	Cleared	389	Е	3,942.37
03513-0001	12-Nov-2020	PENS50	PENSION CORPORATION	Cleared	390	E	7,597.64
03514-0001	25-Nov-2020	RECE50	RECEIVER GENERAL OF CANADA	Cleared	391	E	12,224.07
03515-0001	25-Nov-2020	RECE50	RECEIVER GENERAL OF CANADA	Cleared	392	Е	857.05
03516-0001	10-Nov-2020	RECE50	RECEIVER GENERAL OF CANADA	Cleared	393	E	12,520.17
03517-0001	10-Nov-2020	RECE50	RECEIVER GENERAL OF CANADA	Cleared	394	Е	4,966.01
03518-0001	10-Nov-2020	RECE50	RECEIVER GENERAL OF CANADA	Cleared	395	E	12,452.51
03519-0001	10-Nov-2020	RECE50	RECEIVER GENERAL OF CANADA	Cleared	396	E	1,770.42
03520-0001	13-Nov-2020	ROYL50	ROYAL BANK VISA	Cleared	397_	E	438.50
03521-0001	13-Nov-2020	ROYL50	ROYAL BANK VISA	Cleared	398	E	261.03
03522-0001	13-Nov-2020	ROYL50	ROYAL BANK VISA	Cleared	399	E	120.03
03523-0001	16-Nov-2020	SHAW50	SHAW CABLE	Cleared	400	E	187.03
03524-0001	16-Nov-2020	SHAW50	SHAW CABLE	Cleared	401	E	193.04
03525-0001	03 -N ov-2020	TELU50	TELUS COMMUNICATIONS COMPANY	Cleared	402	E	71.34
03526-0001	04-Nov-2020	TELU50	TELUS COMMUNICATIONS COMPANY	Cleared	403	E	775.62
03527-0001	16-Nov-2020	TELU50	TELUS COMMUNICATIONS COMPANY	Cleared	404	E	256.46
03528-0001	02-Nov-2020	TELM50	TELUS MOBILITY CELLULAR INC	Cleared	405	E	577.19
03529-0001	23-Nov-2020	BCHY50	BC HYDRO & POWER AUTHORITY	Cleared	412	E	98.88
03530-0001	23-Nov-2020	BCHY50	BC HYDRO & POWER AUTHORITY	Cleared	413	E	14,056.77
03531-0001	20-Nov-2020	FORT50	FORTIS BC - NATURAL GAS	Cleared	414	E	1,056.57
03532-0001 2	23-Nov-2020	FRCO50	FOUR RIVERS CO-OPERATIVE	Cleared	415	E	4,159.69
03533-0001 1	17-Nov-2020	POST50		Cleared	416	E	820.00
03534-0001 1	13-Nov-2020	SHAW50	SHAW CABLE	Cleared	417	E	404.63
03535-0001 2	25-Nov-2020	SHAW50	SHAW CABLE	Cleared	418	E	72.75
03536-0001 2		SHAW50	SHAW CABLE	Cleared	419	E	45.87
03537-0001 2	24-Nov-2020	TELU50	TELUS COMMUNICATIONS COMPANY	Cleared	420	E	17.01
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Total Manually	y Paid :	0.00	Total EFT File: 0.0	0		(15989 89 >

36 Total No. Of Cheque(s) ...