



**DISTRICT OF 100 MILE HOUSE**

**MEETING HELD IN DISTRICT COUNCIL CHAMBERS**

**TUESDAY, OCTOBER 13<sup>TH</sup>, 2020 AT 7:00 PM**

PRESENT: Mayor Mitch Campsall  
 Councillor Ralph Fossum  
 Councillor Dave Mingo  
 Councillor Maureen Pinkney

STAFF: CAO Roy Scott  
 Dir. of Planning/Ec. Dev Joanne Doddridge  
 Dir. Of Com. Services Todd Conway  
 Dir. Of Finance Tammy Boulanger (Zoom)  
 A/Corp Officer (Trainee) Sheena Elias

OTHERS: Media (2) Others (4)

<p><b>A</b></p>	<p><b><u>CALL TO ORDER</u></b></p> <p>Mayor Campsall called the meeting to order at 7:00 PM</p> <p>Mayor Campsall acknowledged that this meeting is being held on the Traditional Territory of the Secwepemc People.</p>
<p><b>B</b></p>	<p><b><u>APPROVAL OF AGENDA</u></b></p>
	<p><b>B1</b></p> <p><b>Res: 123/20</b>                  Moved By: Councillor Fossum                  Seconded By: Councillor Pinkney</p> <p>BE IT RESOLVED THAT the October 13<sup>th</sup>, 2020 Regular Council Agenda be approved.</p> <p style="text-align: center;">CARRIED.</p>

	<p>I8 was approved to be read prior to I1 in Staff Reports to allow many attendees to leave after the reading of I8.</p>
<b>C</b>	<p><b><u>INTRODUCTION OF LATE ITEMS AND FROM THE COMMITTEE OF THE WHOLE</u></b></p> <p>There were no late items.</p>
<b>D</b>	<p><b><u>DELEGATIONS</u></b></p>
<b>E</b>	<p><b><u>MINUTES</u></b></p>
<b>Regular Council – September 8<sup>th</sup>, 2020</b>	<p><b>E1</b></p> <p><b>Res: 124 /20</b> Moved By: Councillor Mingo Seconded By: Councillor Fossum</p> <p>BE IT RESOLVED THAT the minutes of the Regular Council meeting of September 8<sup>th</sup>, 2020 <u>be adopted</u>.</p> <p>CARRIED.</p>
	<p><b><u>UNFINISHED BUSINESS</u></b></p> <p>No unfinished business.</p>
<b>G</b>	<p><b><u>MAYOR'S REPORT</u></b></p> <p>Mayor Campsall commented on the current pandemic situation. Students returning to school did not end up being as challenging as it was thought it would be. The community is doing their part to keep safe.</p>



<p><b>H</b></p>	<p><b><u>CORRESPONDENCE</u></b></p>
<p><b>Commissionaires Report – September 2020</b></p>	<p><b>H1</b></p> <p><b>Res: 125/20</b>                  Moved By: Councillor Mingo                  Seconded By: Councillor Pinkney</p> <p>BE IT RESOLVED THAT the By-Law Officer report for the period of September 1<sup>st</sup> to 30<sup>th</sup> 2020 <u>be received</u>.</p> <p style="text-align: center;">CARRIED.</p>
<p><b>I</b></p>	<p><b><u>STAFF REPORTS</u></b></p>
<p><b>2020 Asset Disposal Listing</b></p>	<p><b>I1</b></p> <p><b>Res: 126/20</b>                  Moved By: Councillor Fossum                  Seconded By: Councillor Mingo</p> <p>BE IT RESOLVED THAT the Memo from Administration dated September 18th, 2020 regarding asset disposal and the attached listing <u>be received</u>; and further</p> <p>BE IT RESOLVED THAT Administration be authorized to publicly advertise the disposal of assets as per the provisions of the District of 100 Mile House Policy &amp; Procedures Manual, Section 4.5 “Disposal of Assets (Equipment &amp; Vehicles).</p> <p style="text-align: center;">CARRIED.</p>
<p><b>South Cariboo OCP Amendment</b></p>	<p><b>I2</b></p> <p><b>Res: 127/20</b>                  Moved By: Councillor Mingo                  Seconded By: Councillor Pinkney</p> <p>BE IT RESOLVED THAT memo from Administration, dated September 21, 2020 regarding CRD proposed OCP Amendment No. 5826-2020 <u>be received</u>.</p> <p style="text-align: center;">CARRIED.</p>



<p><b>ICIP – HL Bridge Project Funding Application</b></p>	<p><b>I3</b></p> <p><b>Res: 128/20</b> Moved By: Councillor Pinkney Seconded By: Councillor Fossum</p> <p>BE IT RESOLVED THAT the memo from Administration dated October 1st, 2020 regarding Horse Lake Bridge Replacement Project <u>be received</u>; and further</p> <p>BE IT RESOLVED THAT Administration be authorized to submit an application for grant funding for the Horse Lake Bridge Replacement project through the Investing in Canada Infrastructure Program – Rural and Northern Communities; and further</p> <p>BE IT RESOLVED THAT Council supports the project and commits to its share of the project (\$1,400,000), as well as cost overruns.</p> <p>CARRIED.</p>
<p><b>RFP - Tourism Website Re-design</b></p>	<p><b>I4</b></p> <p><b>Res: 129/20</b> Moved By: Councillor Mingo Seconded By: Councillor Pinkney</p> <p>BE IT RESOLVED THAT the report from Administration dated September 29th, 2020 regarding the Re-Design of the South Cariboo Tourism Website <u>be received</u>; and further</p> <p>BE IT RESOLVED THAT the Proposal to complete the works as detailed be awarded to Upanup Studios Inc. for the stated price of \$ 28,300.00 plus applicable taxes.</p> <p>CARRIED.</p>



<p><b>RFP – Municipal Website Re-design</b></p>	<p><b>I5</b></p> <p><b>Res: 130/20</b> Moved By: Councillor Pinkney Seconded By: Councillor Mingo</p> <p>BE IT RESOLVED THAT the report from Administration dated September 30th, 2020 regarding the Re-Design of the Municipal Website <u>be received</u>; and further</p> <p>BE IT RESOLVED THAT the Proposal for re-design of the municipal website (100milehouse.com) be awarded to Upanup Studios Inc. for the stipulated price of \$ 60,800.00 plus applicable taxes.</p> <p>CARRIED.</p>
<p><b>Woodlot Fuel Management – Logging</b></p>	<p><b>I6</b></p> <p><b>Res: 131/20</b> Moved By: Councillor Fossum Seconded By: Councillor Pinkney</p> <p>BE IT RESOLVED THAT the memo dated October 1st, 2020 from Administration regarding the Forest Employment Program as it relates to fuel management in the District Woodlot <u>be received</u>; and further</p> <p>BE IT RESOLVED THAT Council waive the District Purchasing Policy for a formal competitive process for purchases over \$25,000 in favour of a Request for Quotation process from eligible suppliers; and further</p> <p>BE IT RESOLVED THAT the contract for fuel management harvesting and piling at the District Woodlot be awarded to McNeil and Sons Logging Ltd.</p> <p>.</p> <p>CARRIED.</p>



<p><b>Woodlot Fuel Management – Professional Services</b></p>	<p><b>I7</b></p> <p><b>Res: 132/20</b> Moved By: Councillor Pinkney Seconded By: Councillor Mingo</p> <p>BE IT RESOLVED THAT the memo dated October 1st, 2020 from Administration regarding the Professional Services Contract for the Forest Employment Program – District Woodlot Fuel Management Project <u>be received</u>; and further</p> <p>BE IT RESOLVED THAT Council waive the District Purchasing Policy for a Request for Quotation process, in favor of a Direct Award; and further</p> <p>BE IT RESOLVED THAT the Professional Services Contract for the Fuel Management Project at the District Woodlot be awarded to DWB Forestry Services Ltd.</p> <p>CARRIED.</p>
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**Heron Ridge –  
Sandhill CR DVP**

**18**

**Res: 133/20**

Moved By: Councillor Mingo

Seconded By: Councillor Pinkney

BE IT RESOLVED THAT the memo from Administration dated October 8th, 2020 regarding the DVP from Khotan Holdings to waive the requirement for streetlights in the subdivision, be received; and further

BE IT RESOLVED THAT Council of the District of 100 Mile House issue a Development Variance Permit to Khotan Holdings Ltd. located at Sandhill Crescent, legally known as Lot 2, Plan KAP91096, DLs 31 and 2139, Lillooet District, to vary Works and Services Bylaw No.1257 ,2014, Section 7a and Schedule A Service Levels, to waive the requirement for street lights in the subdivision, in substantial accordance with the application as submitted on Aug.20,2020, and the street lighting alternative attached to this memo, dated October 8,2020; and further

BE IT RESOLVED THAT as a condition of executing this Development Variance Permit, the following conditions must first be met:

a) That the developer enters a Memorandum of Understanding, agreeing to the alternative lighting plan as presented; and

b) That security be provided to the District of 100 Mile House for the installation of bollards and photocell lighting as proposed, in the amount of \$20,000, refundable upon installation; and further

BE IT RESOLVED THAT the Director of Economic Development and Planning duly executes the Permit.

CARRIED.

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Planner Joanne Doddridge noted that one email of opposition was received and one phone call stating no concern.



	<p>Director of Community Services Todd Conway explained about the bollard lights in the alternate lighting plan. The bollard lights would be intended to illuminate the path direction, not for 100% illumination.</p> <p>Don Savjord spoke about maintaining a rural setting and avoiding light pollution. He was in support of allowing the DVP as applied.</p> <p>Margie Lobsiger believes the street will end up being illuminated by homeowner's lights. She was in support of allowing the DVP as applied.</p> <p>Council discussed the application. Councillor Pinkney commented about the bollard lights as adding security and adding to the area's appeal. Councillor Fossum spoke in opposition of any street lighting that would cause unnecessary light pollution. Councillor Mingo was in support of the bollard lights while questioning whether the photocells on homes would be able to be enforced. There was agreement that Council was supportive of the application with the added conditions.</p> <p>Administration advised that Council's options were to approve the DVP with no conditions, approve the DVP with conditions, or to deny the application.</p>
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<p><b>CRD ICIP – Letter of Support</b></p>	<p><b>I9</b></p> <p><b>Res: 134/20</b> Moved By: Councillor Fossum Seconded By: Councillor Mingo</p> <p>BE IT RESOLVED THAT the District of 100 Mile House Council provide a letter of support to the Cariboo Regional District, endorsing the CRD application to the Investing in Canada Infrastructure Program (ICIP) for the South Cariboo Regional Airport overlay project.</p> <p>CARRIED.</p>
<p><b>2020 Remembrance Day Parade – Street Closure</b></p>	<p><b>I10</b></p> <p><b>Res: 135/20</b> Moved By: Councillor Mingo Seconded By: Councillor Pinkney</p> <p>BE IT RESOLVED THAT the memo from Administration dated September 30th, 2020 regarding 2020 Remembrance Day services be <u>received</u>: and further</p> <p>BE IT RESOLVED THAT the District of 100 Mile House authorize the closure of Birch Ave from First Street to Fifth Street on November 11th, 2020 between the hours of 10:30 AM and 12:00 PM to accommodate a Drive by Remembrance Day Parade: and further.</p> <p>BE IT RESOLVED THAT the proponents be directed to coordinate all activities with the District Community Service Operations Supervisor.</p> <p>CARRIED.</p>



<p><b>RFP – Economic Development Plan Update</b></p>	<p><b>I11</b></p> <p><b>Res: 136/20</b> Moved By: Councillor Pinkney Seconded By: Councillor Mingo</p> <p>BE IT RESOLVED THAT the report from Administration dated September 23rd, 2020 regarding the Economic Development Plan Update RFP be <u>received</u>; and further</p> <p>BE IT RESOLVED THAT the Proposal to update the 100 Mile House Economic Development Plan be awarded to EDCD Consulting for the stipulated price of \$ 42,900.00 plus applicable taxes.</p> <p>CARRIED.</p>
<p><b>2020 Tax Collection Report</b></p>	<p><b>I12</b></p> <p><b>Res: 137/20</b> Moved By: Councillor Fossum Seconded By: Councillor Mingo</p> <p>BE IT RESOLVED THAT the 2020 Property Tax Collection report be <u>received</u>.</p> <p>CARRIED.</p>
<p><b>2021 Regular Council Meeting Schedule</b></p>	<p><b>I13</b></p> <p><b>Res: 138/20</b> Moved By: Councillor Pinkney Seconded By: Councillor Fossum</p> <p>BE IT RESOLVED THAT the 2021 Regular Council meeting Schedule be <u>approved</u>.</p> <p>CARRIED.</p>



<b>Halloween Pandemic Awareness</b>	<b>I14</b> <b>Res: 139/20</b> Moved By: Councillor Mingo Seconded By: Councillor Fossum  BE IT RESOLVED THAT the memo dated October 8th ,2020 regarding Halloween awareness during a pandemic be <u>received</u> .  CARRIED.
<b>HL Bridge Load Restriction Exemption(s)</b>	<b>I15</b> <b>Res: 140/20</b> Moved By: Councillor Mingo Seconded By: Councillor Pinkney  BE IT RESOLVED THAT the memo dated October 8th, 2020 regarding emergency/essential services exemption from load restrictions on Horse Lake bridge be <u>received</u> ; and further  BE IT RESOLVED THAT all emergency and essential services be exempted from the load restrictions placed on Horse Lake bridge.  CARRIED.
<b>J</b>	<b><u>BYLAWS</u></b>
<b>Financial Plan Amendment By-Law 1373-2020</b>	<b>J1</b> <b>Res: 141/20</b> Moved By: Councillor Pinkney Seconded By: Councillor Fossum  BE IT RESOLVED THAT “Financial Plan Amendment By-Law No. 1373-2020” be <u>adopted</u> this 13th day of October 2020.  CARRIED.



<p><b>Zoning Amendment By-Law No. 1374- 2020</b></p>	<p><b>J2</b></p> <p><b>Res: 142/20</b> Moved By: Councillor Mingo Seconded By: Councillor Pinkney</p> <p>BE IT RESOLVED THAT “Zoning Amendment Bylaw No. 1374-2020” be read a <u>first and second time</u> this 13th day of October 2020.</p> <p>CARRIED.</p>
<p><b>K</b></p>	<p><b><u>GENERAL VOUCHERS</u></b></p>
<p><b>Paid Vouchers (September) – #25181 to # 25273 &amp; EFTs</b></p>	<p><b>K1</b></p> <p><b>Res: 143/20</b> Moved By: Councillor Fossum Seconded By: Councillor Mingo</p> <p>BE IT RESOLVED THAT the paid manual vouchers #25181 to #252273 and EFT’s totaling \$ 283,814.49 be <u>received</u>.</p> <p>CARRIED.</p>
<p><b>L</b></p>	<p><b><u>OTHER BUSINESS:</u></b></p> <p>There was no other business.</p>
<p><b>M</b></p>	<p><b><u>QUESTION PERIOD</u></b></p>



<p><b>N</b></p>	<p><b><u>ADJOURNMENT</u></b></p> <p><b>Res: 144/20</b> Moved By: Councillor Fossum Seconded By: Councillor Pinkney</p> <p>BE IT RESOLVED THAT this Regular meeting for October 13<sup>th</sup>, 2020 be adjourned: Time: 7:40 PM.</p> <p>CARRIED.</p>
	<p>I hereby certify these minutes to be correct.</p> <p>_____ Mayor</p> <p>_____ Corporate Officer</p>

