



A.	<p><u>CALL TO ORDER</u></p> <p>Mayor to call the regular meeting to order at 7:00 PM</p> <p>Acknowledgement that this meeting is being held on the Traditional Territory of the Secwepemc People.</p> <p>As per Ministerial Order from the Minister of Public Safety and Solicitor General</p> <p>That members of the public are not permitted to physically attend the April 13th, 2021 meeting of the District of 100 Mile House due to the COVID-19 pandemic. As per Ministerial Order from the Minister of Public Safety and Solicitor General the District cannot, at this time, ensure the safety of staff, Council members, and members of the public in such circumstances. Despite this, for the purposes of Division 3 of Part 4 of the Community Charter, the meeting is not to be considered closed to the public.</p> <p>Openness, transparency, accessibility, and accountability, in respect of this meeting, will be achieved by the open publishing of the minutes.</p>
B.	<u>APPROVAL OF AGENDA:</u>
	<p>B1</p> <p>BE IT RESOLVED THAT the April 13th, 2021 Regular Council agenda <u>be approved.</u></p>
C.	<u>INTRODUCTION OF LATE ITEMS AND FROM COMMITTEE OF THE WHOLE:</u>
D.	<u>DELEGATIONS:</u>

E.	<u>MINUTES:</u>
Regular Council – March 9th, 2021	E1 BE IT RESOLVED THAT the minutes of the Regular Council meeting of March 9 th , 2021 <u>be adopted.</u>
F.	<u>UNFINISHED BUSINESS:</u>
G.	<u>MAYOR’S REPORT:</u>
H.	<u>CORRESPONDENCE:</u>
Commissionaires Report – March 2021	H1 BE IT RESOLVED THAT the By-Law Officer report for the period of March 1 st to 31 st 2021 <u>be received.</u>
I.	<u>STAFF REPORTS:</u>
Community Services RFT (Grader)	I1 BE IT RESOLVED THAT the report from Administration dated March 26 th , 2021 regarding the RFT for the supply of a “Grader” be received; and further BE IT RESOLVED THAT the RFT to supply the District of 100 Mile House with a new 2020 Grader be awarded to Finning Canada for the state price of \$390,000. plus applicable taxes.
Janitorial Services Tender 2021-03	I2 BE IT RESOLVED THAT the memo from Administration dated April 9 th , 2021 regarding the Janitorial Tender be received; and further BE IT RESOLVED THAT the Janitorial Services Tender 2021-03 be awarded to Smitty’s Janitorial Services (1993) for the stipulated total annual price of \$ 33,900.00 plus applicable taxes for all municipal locations.

J.	<u>BYLAWS:</u>
2021 Financial Plan By-Law 1377-2021	J1 BE IT RESOLVED THAT District of 100 Mile House <u>"2021 Financial Plan Bylaw No. 1377-2021"</u> be adopted this 13th day of April 2021.
K.	<u>VOUCHERS</u>
Paid Vouchers (March) #25734 to #25841 & EFTs	K1 BE IT RESOLVED THAT the paid manual vouchers #25734 to #25841 and EFT's totaling \$ 528,013.80 <u>be received.</u>
L.	<u>OTHER BUSINESS:</u>
M.	<u>QUESTION PERIOD:</u>
N.	<u>ADJOURNMENT</u> BE IT RESOLVED THAT this April 13 th , 2021 meeting of Council be adjourned: Time:



DISTRICT OF 100 MILE HOUSE

MEETING HELD IN DISTRICT COUNCIL CHAMBERS

TUESDAY, March 9th, 2021 AT 6:30 PM

PRESENT: Mayor Mitch Campsall
Councillor Ralph Fossum
Councillor Dave Mingo (via Teams)
Councillor Chris Pettman (via Teams)
Councillor Maureen Pinkney

STAFF: CAO Roy Scott
Director of Finance Tammy Boulanger (via Teams)
D/Corp Officer Sheena Elias

<p>A</p>	<p><u>CALL TO ORDER</u></p> <p>Mayor Campsall called the meeting to order at 6:30 PM</p> <p>Mayor Campsall acknowledged that this meeting is being held on the Traditional Territory of the Secwepemc People.</p> <p>As per Ministerial Order from the Minister of Public Safety and Solicitor General</p> <p>That members of the public are not permitted to physically attend the March 9th, 2021 meeting of the District of 100 Mile House due to the COVID-19 pandemic. As per Ministerial Order from the Minister of Public Safety and Solicitor General the District cannot, at this time, ensure the safety of staff, Council members, and members of the public in such circumstances. Despite this, for the purposes of Division 3 of Part 4 of the Community Charter, the meeting is not to be considered closed to the public.</p> <p>Openness, transparency, accessibility, and accountability, in respect of this meeting, will be achieved by the open publishing of the minutes</p>
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	<p>Res: 25/21 Moved By: Councillor Fossum Seconded By: Councillor Pinkney</p> <p>BE IT RESOLVED THAT, pursuant to Section 92 of the <i>Community Charter</i>, that this meeting of Council be closed to the public under Section 90 (2)(d,e,k) of the Community Charter.</p> <p>CARRIED.</p> <p>Regular meeting to be called back to order at 7:10 PM</p>
B	<p><u>APPROVAL OF AGENDA</u></p>
	<p>B1</p> <p>Res: 26/21 Moved By: Councillor Fossum Seconded By: Councillor Pinkney</p> <p>BE IT RESOLVED THAT the March 9th, 2021 Regular Council agenda be approved.</p> <p>CARRIED.</p>
C	<p><u>INTRODUCTION OF LATE ITEMS AND FROM THE COMMITTEE OF THE WHOLE</u></p> <p>Item I3 has been added to the agenda package.</p>
D	<p><u>DELEGATIONS</u></p> <p>There were no delegations.</p>



E	<u>MINUTES</u>
Regular Council – February 9th, 2021	<p>E1</p> <p>Res: 27/21 Moved By: Councillor Pinkney Seconded By: Councillor Mingo</p> <p>BE IT RESOLVED THAT the minutes of the Regular Council meeting of February 9th, 2021 be adopted.</p> <p style="text-align: right;">CARRIED.</p>
	<p><u>UNFINISHED BUSINESS</u></p> <p>No unfinished business.</p>
G	<p><u>MAYOR'S REPORT</u></p> <p>Mayor Campsall commented on the current pandemic situation. There is a lot of planning going on with Interior Health, vaccination clinics to start in the community soon.</p> <p>Councillor Pinkney reported the Wranglers have had a successful sold-out fundraiser and are ready to start up again with new players.</p> <p>Councillor Pettman mentioned that the Raven Youth Activity Centre is having an online Art show.</p>
H	<u>CORRESPONDENCE</u>
Commissionaires Report – February 2021	<p>H1</p> <p>Res: 28/21 Moved By: Councillor Fossum Seconded By: Councillor Pinkney</p> <p>BE IT RESOLVED THAT the By-Law Officer report for the period of February 1st to 28th 2021 be received.</p> <p style="text-align: right;">CARRIED.</p>



<p>100 Mile Legion – Funding Request</p>	<p>H2</p> <p>Res: 29/21 Moved By: Councillor Pinkney Seconded By: Councillor Mingo</p> <p>BE IT RESOLVED THAT the letter received on January 20th, 2021 from the Royal Canadian Legion, Branch 260 be received.</p> <p style="text-align: center;">CARRIED.</p> <p>Administration noted that the Legion had been sent a response, which was circulated to Council. The District response outlined where the Legion would be able to apply for Covid funding, providing they were eligible.</p>
<p>D. Barnett – Lodge Use for Museum</p>	<p>H3</p> <p>Res: 30/21 Moved By: Councillor Pinkney Seconded By: Councillor Mingo</p> <p>BE IT RESOLVED THAT the letter received February 16th, 2021 from Donna Barnett be received and further;</p> <p>BE IT RESOLVED THAT the District of 100 Mile Council appoint Councillor Fossum as the liaison with the Museum Society and further;</p> <p>BE IT RESOLVED THAT staff be directed to engage in an architectural review of the Lodge.</p> <p style="text-align: center;">CARRIED.</p>



<p>South Cariboo Farmer's Market-Road Closure Request</p>	<p>H4</p> <p>Res: 31/21 Moved By: Councillor Fossum Seconded By: Councillor Pinkney</p> <p>BE IT RESOLVED THAT the letter received March 5th ,2021 from South Cariboo Farmer's Market be received and further;</p> <p>BE IT RESOLVED THAT the District of 100 Mile House does not approve the temporary closure of Fourth street due to the Community Vaccination Clinics being scheduled April thru September at this location.</p> <p>Councillor Pettman will liaise with the Farmers' Market to assist with a transition to an alternate location for the 2021 market season.</p>
<p>I.</p>	<p><u>STAFF REPORTS</u></p>
<p>UBCM Funding Application – Flood Risk Assessment Planning/Mitigation</p>	<p>I1</p> <p>Res: 32/21 Moved By: Councillor Pinkney Seconded By: Councillor Pettman</p> <p>BE IT RESOLVED THAT the memo from Administration dated February 26, 2021 regarding a funding application to the UBCM in support of Community emergency preparedness support be received; and further</p> <p>BE IT RESOLVED THAT the Council of the District of 100 Mile House approves the District of 100 Mile House application to the UBCM "2021 Flood Risk Assessment, Flood Mapping and Flood Mitigation Planning" program in the amount of \$150,000.</p> <p style="text-align: center;">CARRIED.</p>



<p>Grant for Assistance</p>	<p>I2</p> <p>Res: 33/21 Moved By: Councillor Mingo Seconded By: Councillor Pinkney</p> <p>BE IT RESOLVED THAT Council resolution No. 17/21 be rescinded and further,</p> <p>BE IT RESOLVED THAT the Council of the District of 100 Mile House approve the following 2021 Grant in Aid contributions:</p> <table><tr><td>100 Mile Nordics</td><td>\$ 1,500.</td></tr><tr><td>PSO Dry Grad</td><td>250.</td></tr></table> <p>CARRIED.</p>	100 Mile Nordics	\$ 1,500.	PSO Dry Grad	250.
100 Mile Nordics	\$ 1,500.				
PSO Dry Grad	250.				
<p>Hun City Mountain Bike Club – Funding Request</p>	<p>I3</p> <p>Res: 34/21 Moved By: Councillor Fossum Seconded By: Councillor Pinkney</p> <p>BE IT RESOLVED THAT memo from Administration regarding a funding request from the Hun City Mountain Bike Club be received; and further,</p> <p>BE IT RESOLVED THAT Council of the District of 100 Mile House approve a contribution in the amount of \$1,500 from the community Woodlot Reserve Fund.</p> <p>CARRIED.</p>				



J	<u>BYLAWS</u>
<p>Cemetery Amendment By-Law 1375-2021</p>	<p>Res: 35/21 Moved By: Councillor Pinkney Seconded By: Councillor Mingo</p> <p>BE IT RESOLVED THAT District of 100 Mile House Cemetery Amendment By-Law No. 1375-2021 be adopted this 9th day of March 2021.</p> <p style="text-align: center;">CARRIED.</p>
<p>Animal Control Amendment By-Law 1376-2021</p>	<p>After due consideration Council requested Administration to review the proposed schedule to by-law 1376 and bring back to a future meeting for consideration.</p> <p>Changes to the schedule to include a maximum number of allowable animals per household and further research in the allowable lengths of reptiles and snakes.</p>
<p>2021 Financial Plan By-Law 1377-2021</p>	<p>Res: 36/21 Moved By: Councillor Mingo Seconded By: Councillor Pinkney</p> <p>BE IT RESOLVED THAT District of 100 Mile House "2021 Financial Plan Bylaw No. 1377-2021" be read a first, second and third time this 9th day of March 2021.</p> <p style="text-align: center;">CARRIED.</p>



<p>K</p>	<p><u>GENERAL VOUCHERS</u></p>
<p>Paid Vouchers (February) #25664 to #25733 & EFTs</p>	<p>K1</p> <p>Res: 37/21 Moved By: Councillor Mingo Seconded By: Councillor Pettman</p> <p>BE IT RESOLVED THAT the paid manual vouchers #25664 to #25733 and EFT's totaling \$ 213,209.46 be received.</p> <p style="text-align: center;">CARRIED.</p>
<p>L</p>	<p><u>OTHER BUSINESS:</u></p> <p>No other Business.</p>
<p>M</p>	<p><u>QUESTION PERIOD:</u></p>
<p>N</p>	<p><u>ADJOURNMENT</u></p> <p>Res: 38/21 Moved By: Councillor Pinkney Seconded By: Councillor Fossum</p> <p>BE IT RESOLVED THAT this March 9th, 2021 meeting of Council be adjourned: Time: 7:40 PM.</p> <p style="text-align: center;">CARRIED.</p>
	<p>I hereby certify these minutes to be correct.</p> <p>_____</p> <p>Mayor</p> <p>_____</p> <p>Corporate Officer</p>





COMMISSIONAIRES

TRUSTED · EVERYDAY · EVERYWHERE

H1

Monthly Progress Report

District of 100 Mile House – Bylaw Enforcement Site 545
March 1st to March 31th, 2021

In March, there were 2 Requests for Service:

- **Unsightly Premises – 4 derelict vehicles at local apartment complex. Talked to manager, he will have the vehicles towed. Will monitor.**
- **Logging trucks leaving large amounts of mud on Moore Ave. up to 2 inches deep. This is a maintenance issue, passed on to the Director of Community Services.**

Other issues dealt with in March:

- **No parking zone – 2 – Talked to the drivers and vehicles were moved.**
- **Dogs off leash in town – 1- Talked to the owner, dog was put on leash.**
- **Loaded semi parked in town overnight. Talked to the driver, he will park at the Co-op in the future.**
- **Business Licence – New real estate company starting out.**

Harold Underhill
Employee No. 3258
Commissionaires B.C.



DISTRICT OF 100 MILE HOUSE

M E M O

Date: March 26th, 2021
To: Mayor & Council
From: Administration
Subject: Community Services RFT (Grader)

The District issued an RFT for the supply of a new Grader. This opportunity was posted on BC Bid, District web site and in local media.


Three valid submissions were received by the deadline; submissions were opened in the presence of Dir. Of Finance Tammy Boulanger and Director of Community Services, Todd Conway. The project budget for this piece of equipment was approved at \$500,000.

SUBMISSION	Tendered Amount Prior to Taxes	Taxes	Total Amount of Tender
Brandt Tractor	\$415,000.	\$49,800.	\$464,800.
SMS Equipment	\$391,000.	\$46,920.	\$437,920.
Finning Canada	\$390,000.	\$46,800.	\$436,800.


Recommendation:

BE IT RESOLVED THAT the report from Administration dated March 26th, 2021 regarding the RFT for the supply of a “Grader” be received; and further

BE IT RESOLVED THAT the RFT to supply the District of 100 Mile House with a new 2020 Grader be awarded to Finning Canada for the state price of \$390,000. plus applicable taxes.



T. Boulanger, DOF



Roy Scott, CAO

DISTRICT OF 100 MILE HOUSE

Tender Number: 2021-02
Tender Description: 1 - Grader (170 - 199 FWHP)
Closing Date: March 5th, 2021 @ 2:00 PM Local Time

PART III: FORM OF TENDER

BIDDERS MUST COMPLETE AND SIGN THIS FORM

Print Name of Firm/Company Brandt Tractor Ltd.

To supply all materials and equipment necessary for one Grader

Total Cost	\$ <u>415,000</u>
GST 5%	\$ <u>20,750</u>
BC PST 7%	\$ <u>29,050</u>
TOTAL TENDERED PRICE	\$ <u>464,800</u>

Bidders are reminded to complete the pricing section shown above completely in order to be considered.

Name of Firm Bidding: Brandt Tractor Ltd.

Authorized Signature:  **Print Name:** Lloyd Norminton

State Capacity (see Bid Signing): Director of Governmental Sales

Address: RR#2 Comp 23, 4610 McRae Street

City: Williams Lake, BC, V2G5E9

Phone #: 250-392-2901 **Fax #:** 250-392-2501

E-Mail Address: bholmberg@brandt.ca

DISTRICT OF 100 MILE HOUSE

Tender Number: 2021-02
Tender Description: 1 - Grader (170 - 199 FWHP)
Closing Date: March 5th, 2021 @ 2:00 PM Local Time

PART III: FORM OF TENDER

BIDDERS MUST COMPLETE AND SIGN THIS FORM

Print Name of Firm/Company SMS Equipment Inc.

To supply all materials and equipment necessary for one Grader

Total Cost	<u>\$ 391,000.00</u>
GST 5%	<u>\$ 19,550.00</u>
BC PST 7%	<u>\$ 27,370.00</u>
TOTAL TENDERED PRICE	<u>\$ 437,920.00</u>

Bidders are reminded to complete the pricing section shown above completely in order to be considered.

Name of Firm Bidding: SMS Equipment Inc.

Authorized Signature: Stacey Wiebe **Print Name:** Stacey Wiebe

State Capacity (see Bid Signing): Regional Sales Manager.

Address: 1785 VERSATILE DRIVE, V1S 1C5

City: Kamloops, BC

Phone #: 250-374-6961 **Fax #:** 250-828-2332

E-Mail Address: steneven@smsequip.com

DISTRICT OF 100 MILE HOUSE

Tender Number: 2021-02
Tender Description: 1 - Grader (170 - 199 FWHP)
Closing Date: March 5th, 2021 @ 2:00 PM Local Time

PART III: FORM OF TENDER

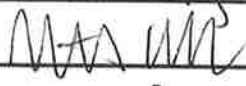
BIDDERS MUST COMPLETE AND SIGN THIS FORM

Print Name of Firm/Company Finning Canada

To supply all materials and equipment necessary for one Grader

Total Cost	\$ <u>390,000</u>
GST 5%	\$ <u>19,500</u>
BC PST 7%	\$ <u>27,300</u>
TOTAL TENDERED PRICE	\$ <u>436,800</u>

Bidders are reminded to complete the pricing section shown above completely in order to be considered.

Name of Firm Bidding: Finning Canada
Authorized Signature:  Print Name: Mitchell Hamilton
State Capacity (see Bid Signing): General Line Sales Rep
Address: 450 Mackenzie Avenue South
City: Williams Lake, B.C.
Phone #: 778-349-4869 Fax #: 250-392-3369
E-Mail Address: mrhamilton@finning.com



DISTRICT OF 100 MILE HOUSE

MEMO

Date: April 9th, 2021
To: Mayor & Council
From: Administration
Subject: Janitorial Services Tender 2021-03

The District issued a Tender for Janitorial Services to which the current contract will expire April 14th, 2021.

One (1) submission was received by the deadline. Submissions were opened in the presence of Dir. Of Finance Tammy Boulanger and Dir. Of Community Services, Todd Conway. A mandatory site visit was held April 6th, 2021 to ensure all proponent are familiar with the applicable facilities. The submission received is as follows:

Table with 3 columns: SUBMISSION, Location, Annual Tendered Amount Prior to Taxes. Row 1: Smitty's Janitorial Services (1993), Municipal Office, 13,500. Row 2: Smitty's Janitorial Services (1993), Community Services / Fire Hall, 11,100. Row 3: Smitty's Janitorial Services (1993), Visitor Information Centre, 9,300.

Recommendation:

BE IT RESOLVED THAT the memo from Administration dated April 9th, 2021 regarding the Janitorial Tender be received; and further

BE IT RESOLVED THAT the Janitorial Services Tender 2021-03 be awarded to Smitty's Janitorial Services (1993) for the stipulated total annual price of \$ 33,900.00 plus applicable taxes for all municipal locations.

T. Boulanger, DOF

R. Scott, CAO



Smitty's Janitorial Services (1993)

6076 Lakeshore Dr., 100 Mile House, BC, VoK 2E3

T/F: (250)395-2983

C: (250)3959320

E: smittysjan@shaw.ca

April 8, 2021

District of 100 Mile House
385 Birch Avenue
P.O. Box 340
100 Mile House, BC
V0K 2E0

RE: Tender Number: 2021-03 Janitorial Services

Dear Roy Scott, Tammy Boulanger and Todd Conway,

As you know from past Tenders, I was born and raised right here in 100 Mile House. I was also the New Year's baby for 1969! All 4 of my daughters were also born and raised here. My Husband, Ken, has worked at the Ainsworth Sawmill, OSB Plant, Chasm Sawmill and currently at the West Fraser Plywood Plant in Williams Lake (spanning over 33 years).

I've held the janitorial contract for the District of 100 Mile House for the past 18 years and for the 1995-1999 term. In that time I have become familiar with the operation of all the District buildings and their staff. We've been through mill closures, fires and now a pandemic together. Crazy times!! But so very grateful for your business.

I have been in the janitorial services for over 30 years and my day-to-day output reflects a high level of motivation, efficiency and ability to meet any objective. I have a proven ability to troubleshoot and demonstrate a high degree of initiative and good judgment. I can deal with small repairs (eg. fixing table legs, re-fastening base board heater to wall) and finding lost items (diamonds, earrings, wedding ring).

I shall provide and pay for all material, labor and equipment (such as mops, mop buckets,

vacuum, commercial carpet cleaner, power washer, floor machine, etc.) to perform the tasks involved with this contract.

The District will supply paper towel, tissue paper, hand soaps, garbage bags, DynaQuat and light bulbs.

With respect to the District Office and the Visitor Information Center, I would like to power wash the outside logs (1) time per year. Preferably in the Spring(same time as the carpet cleaning). Wash the inside logs at the VIC (1) time per year. Again in the Spring(same time as carpet cleaning). I will continue to take dirty dish cloth/towels at the end of the week, replace with clean ones and wash dirty ones. I would like to replace the felt pads on the kitchen chairs at the District Office and finish tacking the loose baseboard in the kitchen.

As in the past years, I would like to continue to have all statutory holidays off at the Visitor Information Center.

In regards to the Fire Hall; clean Fire Hall (1) time per week at a cost of \$40 + tax. Strip & wax the floor (1) time per year at a cost of \$600 + tax. If needed, buff & wax (1) time per year at a cost of \$350 + tax.

Enclosed is the Tender Summary Sheet, the Contractor Acknowledgment Form-Janitorial Services, Business License, WCB Account & Clearance Letter, GST#, Certificate of Liability Insurance and WHMIS training certificate.

If my proposal is excepted, could we add a (2) year extension if both parties are in agreement? The extension would continue to reference the amounts detailed in this original Tender Number-2021-03 bid summary; (2) Year Extension rates would apply for the entirety of a possible renewal term.

Thank you for your time and courtesy in reviewing this material and for your consideration of my qualifications for the open position.

Kind regards,



Allison Shearer
Partner
Smittys's Janitorial Services(1993)

DISTRICT OF 100 MILE HOUSE

Tender Number: 2021-03
Tender Description: Janitorial Services
Closing Date: April 8th, 2021 / 2:00 PM

TENDER SUMMARY SHEET

Company: Smitty's Janitorial Services(1993)
Address: 6076 Lakeshore Dr, 100 Mile House, BC
Postal Code: V0K 2E3 Phone: (250) 395-2983
Contact: Allison Shearer Email: smittysjan@shaw.ca

BID SUMMARY

Please ensure to complete one quotation for each facility.

	Total yearly price (including all fees, levies, charges, licences, etc.) <u>before</u> taxes
Municipal Office	13,500.00
Community Service	11,100.00
Visitor Information Centre	9,300.00

References (Three most recent jobs)

Company: Exeter Clinic & Walk-In
Contact: Tammy Dawson Phone: (250) 395-2271
Company: HUB International Insurance Brokers
Contact: Stephen Pellizzari Phone: (778) 332-0708
Company: Cariboo Regional District Office
Contact: Larry Loveng Phone: (250) 305-2188

Signature of Authorized Signing Officer

X Allison Shearer

Name: Allison Shearer Title: Partner

DISTRICT OF 100 MILE HOUSE

Tender Number: 2021-03
Tender Description: Janitorial Services
Closing Date: April 8th, 2021 / 2:00 PM

TENDER SUMMARY SHEET

Company: Smitty's Janitorial Services(1993)
Address: 6076 Lakeshore Dr, 100 Mile House, BC
Postal Code: V0K 2E3 Phone: (250) 395-2983
Contact: Allison Shearer Email: smittysjan@shaw.ca

BID SUMMARY

Please ensure to complete one quotation for each facility.

(2) Year Extension	Total yearly price (including all fees, levies, charges, licences, etc.) <u>before</u> taxes
Municipal Office	14,100.00
Community Service	11,700.00
Visitor Information Centre	9,900.00

References (Three most recent jobs)

Company: Exeter Clinic & Walk-In
Contact: Tammy Dawson Phone: (250) 395-2271
Company: HUB International Insurance Brokers
Contact: Stephen Pellizzari Phone: (778) 332-0708
Company: Cariboo Regional District Office
Contact: Larry Loveng Phone: (250) 305-2188

Signature of Authorized Signing Officer

X Allison Shearer

Name: Allison Shearer Title: Partner

DISTRICT OF 100 MILE HOUSE

Tender Number: 2021-03
Tender Description: Janitorial Services
Closing Date: April 8th, 2021 / 2:00 PM

CONTRACTOR ACKNOWLEDGEMENT FORM – JANITORIAL SERVICES

Company: Smitty's Janitorial Service(1993)
Address: 6076 Lakeshore Dr, 100 Mile House, BC
Postal Code: V0K 2E3 **Phone:** (250) 395-2983
Fax: (250) 395-2983 **Email:** smittysjan@shaw.ca
Contact: Allison Shearer **Cell:** (250) 395-9320

I acknowledge that all employees, subcontractors and representatives of the company will operate in compliance with all applicable federal, provincial and municipal occupational health and safety regulations, laws and bylaws.

Except as expressly and specifically permitted in these Instructions to Tenderers/Bidders, no Tenderer/Bidder shall have any claim for any compensation of any kind whatsoever, as a result of participating in the Tender, and by submitting a bid, each tenderer/bidder shall be deemed to have agreed that it has no claim.

A successful bidder must provide the following required documents within fourteen (14) days after the bid is awarded. Failure to do so may result in contact being awarded to a bidder who can meet the requirements.

I acknowledge that the following must be provided to the District of 100 Mile House if awarded the contract:

- ✓ District of 100 Mile House Business License
- ✓ WorkSafe BC Account and current WorkSafe BC Clearance Letter
- ✓ GST #
- ✓ Minimum \$5 Million Liability Insurance with the District named as Additional Insured
- ✓ WHMIS Training

The undersigned has carefully examined the Contract Documents for the District of 100 Mile Janitorial Contact.

Signature of Authorized Signing Officer

X 

Name: Allison Shearer

Title: Partner



**DISTRICT OF 100 MILE HOUSE
Bylaw No. 1377, 2021**

A bylaw to adopt the 2021 to 2025 Financial Plan.

The Council of the District of 100 Mile House in open meeting assembled, hereby enacts as follows:

TITLE

- 1. This bylaw may be cited for all purposes as "**District of 100 Mile House 2021 Financial Plan Bylaw No. 1377, 2021**".

ENACTMENT

- 2. THAT, the Five Year Financial Plan hereto annexed and marked as Schedule "A" and Schedule "B" is hereby approved and authorized and shall be in full force and effect from January 1, 2021 until amended, repealed or replaced.

READ A FIRST, SECOND AND THIRD TIME this 9 day of March , 2021.

ADOPTED this _____ day of _____, 2021.

Mayor

Corporate Officer

DISTRICT OF 100 MILE HOUSE
2021 Financial Plan Bylaw No. 1377, 2021
Schedule A

REVENUES	2021	2022	2023	2024	2025
Taxes & Grants In Lieu	\$ 2,928,190	\$ 2,837,355	\$ 2,846,980	\$ 2,857,085	\$ 2,867,695
Utility Rates	930,930	977,335	1,025,950	1,077,000	1,130,605
Sales of Services	169,945	172,145	173,785	175,450	177,175
Government Grants	1,724,955	1,106,485	1,114,790	1,116,130	1,117,500
Contributions & DCC	4,090	4,090	4,090	4,090	4,090
Other Revenue	275,700	288,200	288,200	288,200	288,200
Transfer from Reserves	63,500	33,500	33,500	33,500	33,500
Transfer from Other	1,211,450	1,184,745	1,176,195	1,123,675	1,087,725
	\$ 7,308,760	\$ 6,603,855	\$ 6,663,490	\$ 6,675,130	\$ 6,706,490

EXPENDITURES	2021	2022	2023	2024	2025
General Government	\$ 1,129,945	\$ 923,765	\$ 939,510	\$ 942,425	\$ 952,035
Protective Services	743,285	737,175	742,980	748,935	754,950
Transportation Services	1,333,770	1,352,475	1,372,695	1,393,295	\$ 1,414,545
Environmental & Public Health	121,775	124,090	126,435	128,845	131,295
Recreation & Culture	216,910	203,790	206,735	208,505	210,305
Utility Operations	885,070	886,305	904,600	920,300	936,660
Development & Planning	790,455	299,040	302,050	303,585	305,135
Interest & Bank Charges	6,930	6,930	6,930	6,930	3,000
Principal Debt Payment	5,280	5,280	5,280	5,280	-
Amortization	1,211,450	1,184,740	1,179,915	1,123,665	1,088,430
Transfer to Capital Reserve	229,195	283,535	319,755	368,940	425,290
Transfer to Equipment Reserve	156,000	156,000	156,000	156,000	156,000
Transfer to Other Reserves	478,695	440,730	400,605	368,425	328,845
	\$ 7,308,760	\$ 6,603,855	\$ 6,663,490	\$ 6,675,130	\$ 6,706,490

	\$0	\$0	\$0	\$0	\$0
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CAPITAL	2021	2022	2023	2024	2025
Capital Expenditure	3,312,000	4,808,000	1,390,000	1,435,000	824,000
Transfer from Operating Surplus	-	-	-	-	-
Transfer from Reserves	2,062,000	4,808,000	1,390,000	1,435,000	824,000
Grant Funding	1,250,000	-	-	-	-
	\$ -	\$ -	\$ -	\$ -	\$ -

**DISTRICT OF 100 MILE HOUSE
2021 Financial Plan Bylaw No. 1377, 2021
Schedule "B"**

STATEMENT OF OBJECTIVES & POLICIES

In accordance with the Sec 165 (3.1) of the *Community Charter*, the Council of the District of 100 Mile House must set out objectives and policies of the municipality in relation to the following:

- a) The proportion of total revenue that is proposed to come from each of the funding sources;
- b) The distribution of property taxes among the property classes; and
- c) The use of permissive tax exemptions.

FUNDING SOURCES

The table below shows the proportion of total revenue to be raised from each funding source in 2021. Property taxes, which provide a stable and consistent source of funding, are the primary revenue source for the District, while Government grants and transfers from other and reserves, (which will fluctuate year to year) are second highest for planned funding sources.

Revenue Source	% of Total Revenue	Dollar Value
Property & Parcel Taxes	39%	\$ 2,928,190
Government Grants	24%	1,724,955
Transfers from Other	17%	1,211,450
Utility User Fees	13%	930,930
Other Revenue	6%	449,735
Transfer from Own Reserves	1%	63,500
	100%	\$ 7,308,760

Objectives

- To adequately maintain core municipal services exclusive of alternative local government funding programs.
- That the cost of living increases reduce the net worth of municipal taxation dollars.
- To review user fees and charges on an ongoing basis.

**DISTRICT OF 100 MILE HOUSE
2021 Financial Plan Bylaw No. 1377, 2021
Schedule "B"**

Policies

- Utility user fees have been established and if needed, will be adjusted to ensure that these funds are self-liquidating.
- Other revenues including franchise fees will be considered as general revenue in the financial plan and any restrictions placed on these revenues will be determined annually.
- The District will ensure that all government transfers are used in accordance with the terms and conditions attached to the funding and that all reporting requirements are met. Unconditional government transfers will be considered as general revenue in the financial plan. The District will continue to apply for grant funding to support projects and initiatives.
- The District will initiate partnerships and other measures that will diversify revenues in order to provide services and opportunities to the community that may have not otherwise been possible.

DISTRIBUTION OF PROPERTY TAXES

The projected distribution of property tax values included in the financial plan among the property classes for 2021 is as follows:

Assessment Class	% of Total Collection	Collection Dollar Value
Class 1 - Residential	25%	647,710
Class 2 - Utilities	18%	473,116
Class 4 - Major Industry	25%	611,587
Class 5 - Light Industry	1%	21,884
Class 6 - Business	31%	800,084
Class 8 - Recreation & Non-Profit	0%	1,793
Class 9 - Farm	0%	1,341
	100%	\$ 2,557,515

DISTRICT OF 100 MILE HOUSE
2021 Financial Plan Bylaw No. 1377, 2021
Schedule "B"

Objectives

- To have stable taxation rates and that Council give consideration to cost of living increase for all classes.
- To have user fees that cover the cost of the service and reduce the burden on the entire tax base.
- Continue to encourage economic development initiatives designed to attract more investment in the community to expand the tax base.

Policy

- It is the policy of Council to approve Municipal property tax rates annually by considering changes in the assessment base, inflationary factors and economic conditions and costs of providing ongoing and new District services.

PERMISSIVE TAX EXEMPTIONS

Objectives

- To exempt certain parcels of land in the District of 100 Mile House from taxation as provided by Section 220 and 224 of the Community Charter, Chapter 26.

Policy

- To continue to provide permissive exemptions to include religious institutions, not for profit societies and service organizations that the District feels are a benefit to the community. Historically these exemptions have been granted at 100% of taxes payable.
-

DISTRICT OF 100 MILE HOUSE
2021 Financial Plan Bylaw No. 1377, 2021
Schedule "B"

SURPLUS AND RESERVES

It is in the best interest of the District of 100 Mile House to maintain healthy and functional surplus accounts and reserve funds in order to ensure long term financial sustainability.

Objectives

- Capital funding provided through the annual process will be adequate to maintain the District's capital assets and infrastructure and provide for the replenishment of capital assets.
- Establish and maintain reserves to provide stability to municipal operations and ensure the District can meet both current fiscal requirements and future obligations.
- Strive to increase the sum of the balances of the reserve funds and unappropriated surplus accounts.

Policies

- To establish a target of operational surplus in the General Fund in the amount of twenty percent (20%), of the total revenues to a maximum of \$500,000, in a given fiscal year. Any accumulated surplus which exceeds this amount shall be allocated to capital reserves.
 - To establish a target of operational surplus in each of the Sewer and Water funds in the amount of twenty percent (20%) of the total revenues from sales of sewer and water services in a given fiscal year and any accumulated surplus which exceeds these amounts shall be allocated to the Utility Infrastructure Reserve Fund.
 - To increase the following reserves annually from revenues in accordance with the annual approved budget:
 - Municipal Infrastructure Reserve Fund
 - Mobile Equipment Replacement Reserve Fund
 - Emergency Equipment Replacement Reserve Fund
 - Computer System Reserve Fund
-

DISTRICT OF 100 MILE HOUSE
2021 Financial Plan Bylaw No. 1377, 2021
Schedule "B"

DEBT MANAGEMENT

Proceeds from borrowing will be used within the guidelines of the bylaw established to borrow the funds. The maximum amount of accumulated borrowings will be in accordance with the regulations outlined in the Community Charter.

Objectives

- Maintain the long-term debt servicing liability at a manageable level.

Policies

- Limit the creation of long-term debt to the financing of large infrastructure and economic development projects.
- Minimize debt costs by seeking out and applying for provincial and federal government grants whenever possible.

The objectives and policies as stated above are broad in nature to assist Council in their decision-making process. Rate capping and ratio limitations on property tax were intentionally excluded so as not to restrict Council's ability to make future decisions.

Cheque Register-Summary-Bank

AP5090

Page : 1

Date : Apr 08, 2021

Time : 1:22 pm

Supplier : 079850 To ZZ9950
 Pay Date : 26-Feb-2021 To 31-Mar-2021
 Bank : 0099 - CASH CLEARING/SUSPENSE "BANK" To 6 - 10(

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Seq : Cheque No. Status : All
 Medium : M=Manual C=Computer E=EFT-PA

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Cheque #	Cheque Date	Supplier	Supplier Name	Status	Batch	Medium	Amount
25734	04-Mar-2021	ACEC50	ACE COURIER SERVICES	Issued	73	C	25.29
25735	04-Mar-2021	BCTR50	BC TRANSIT	Issued	73	C	16,667.50
25736	04-Mar-2021	BURG50	BURGESS PLUMBING HEATING & ELECTRIC/	Issued	73	C	3,865.05
25737	04-Mar-2021	CARN50	CARO ANALYTICAL SERVICES	Issued	73	C	126.00
25738	04-Mar-2021	CENT50	CENTRAL CARIBOO DISPOSAL SERVICES LT	Issued	73	C	7,088.21
25739	04-Mar-2021	CIVI50	CIVICINFO BC	Issued	73	C	357.00
25740	04-Mar-2021	CLEA50	CLEARTECH INDUSTRIES INC	Issued	73	C	1,005.06
25741	04-Mar-2021	COMI50	COMMISSIONAIRES BRITISH COLUMBIA	Issued	73	C	962.48
25742	04-Mar-2021	CRCB50	CARWEN CUSTOM BUILDERS LTD	Issued	73	C	1,328.25
25743	04-Mar-2021	DIRE50	DIRECT EQUIPMENT WEST LTD	Issued	73	C	21,747.53
25744	04-Mar-2021	DONE50	DONEX PHARMACY & DEPARTMENT STORE	Issued	73	C	171.98
25745	04-Mar-2021	EXEE50	EXCEED ELECTRICAL ENGINEERING	Issued	73	C	309.75
25746	04-Mar-2021	GART50	GARTH'S ELECTRIC CO LTD - INC NO. 248102	Issued	73	C	484.68
25747	04-Mar-2021	INTU50	INTERNATIONAL UNION OF OPERATING ENG	Issued	73	C	467.59
25748	04-Mar-2021	LOOM50	LOOMIS EXPRESS	Issued	73	C	200.08
25749	04-Mar-2021	LORD50	LORDCO AUTO PARTS LTD	Issued	73	C	161.79
25750	04-Mar-2021	NORI50	NORTHERN LIGHTS KENNELS	Issued	73	C	200.00
25751	04-Mar-2021	NORM50	NORTHERN COMPUTER	Issued	73	C	720.73
25752	04-Mar-2021	NORW50	NORTH-WESTERN SPRINTER GLASS INC.	Issued	73	C	565.55
25753	04-Mar-2021	PATE50	PATERSON SEPTIC SERVICE	Issued	73	C	525.00
25754	04-Mar-2021	PMIN50	PM INDUSTRIES LTD	Issued	73	C	422.68
25755	04-Mar-2021	PURO50	PUROLATOR INC	Issued	73	C	53.61
25756	04-Mar-2021	ROCY50	ROCKY MOUNTAIN PHOENIX	Issued	73	C	237.44
25757	04-Mar-2021	RRRC50	RRR+CONTRACTING	Issued	73	C	3,906.01
25758	04-Mar-2021	SMIH50	SMITH CAMERON PROCESS SOLUTIONS	Issued	73	C	84.00
25759	04-Mar-2021	TIMH50	TIM HORTON'S	Issued	73	C	153.03
25760	04-Mar-2021	UPAN50	UPANUP	Issued	73	C	14,511.00
25761	04-Mar-2021	VIMA50	VIMAR EQUIPMENT LTD	Issued	73	C	3,465.85
25762	04-Mar-2021	VINF50	VINCENZI, FLORI	Issued	73	C	69.55
25763	04-Mar-2021	CAMP50	CAMPSALL, PATRICK MICHEL	Issued	75	C	65.00
25764	04-Mar-2021	CARN50	CARO ANALYTICAL SERVICES	Issued	75	C	64.05
25765	04-Mar-2021	CHUB50	CHUBB LIFE INSURANCE COMPANY OF CAN	Issued	75	C	73.80
25766	04-Mar-2021	CINT50	CINTAS THE UNIFORM PEOPLE	Issued	75	C	152.79
25767	04-Mar-2021	DEGL50	DEGROOT, LYDIA	Issued	75	C	83.99
25768	04-Mar-2021	MCLM50	MCLAUHLIN, MITCHELL	Issued	75	C	50.00
25769	04-Mar-2021	NORM50	NORTHERN COMPUTER	Issued	75	C	1,619.66
25770	04-Mar-2021	SENS50	SENSUS COMMUNICATIONS SOLUTIONS INC	Issued	75	C	9,944.63
25771	04-Mar-2021	TODB50	TODD, BARRY	Issued	75	C	50.00
25772	04-Mar-2021	WCEL50	W.C. ELECTRIC LTD	Issued	75	C	133.88
25773	11-Mar-2021	CARN50	CARO ANALYTICAL SERVICES	Issued	78	C	126.00
25774	11-Mar-2021	CENH50	GUSTAFSON'S CENTRAL CHEVROLET GMC E	Issued	78	C	609.91
25775	11-Mar-2021	CHEC50	CHECKMATE FIRE PREVENTION LTD	Issued	78	C	60.26
25776	11-Mar-2021	CINT50	CINTAS THE UNIFORM PEOPLE	Issued	78	C	138.41
25777	11-Mar-2021	FREE50	FREELINE SIGNS & GRAPHICS	Issued	78	C	695.52
25778	11-Mar-2021	GRAY50	TELUS CUSTOM SECURITY SYSTEMS	Issued	78	C	193.99
25779	11-Mar-2021	HUBF50	HUB FIRE ENGINES & EQUIPMENT LTD	Issued	78	C	182.51
25780	11-Mar-2021	IRLT50	DAWSON INTERNATIONAL TRUCK CENTRES	Issued	78	C	396.28
25781	11-Mar-2021	LABD50	LABOSSIERE, DAVID MICHAEL	Issued	78	C	200.00
25782	11-Mar-2021	MICB50	MICHAEL BEDNAR	Issued	78	C	2,625.00
25783	11-Mar-2021	ROCY50	ROCKY MOUNTAIN PHOENIX	Issued	78	C	2,476.46
25784	11-Mar-2021	1MBI50	INTEGRA TIRE AND AUTO CENTER	Issued	79	C	1,167.71
25785	11-Mar-2021	ACEC50	ACE COURIER SERVICES	Issued	79	C	35.48
25786	11-Mar-2021	BLAK50	BLACK PRESS GROUP LTD	Issued	79	C	1,061.94
25787	11-Mar-2021	BRAN50	BRANDT TRACTOR LTD	Issued	79	C	137.00
25788	11-Mar-2021	BUCK50	BUCKIN' HORSE CONTRACTING	Issued	79	C	630.00

Cheque Register-Summary-Bank

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Supplier : 079850 To ZZ9950
 Pay Date : 26-Feb-2021 To 31-Mar-2021
 Bank : 0099 - CASH CLEARING/SUSPENSE "BANK" To 6 - 100

Seq : Cheque No. Status : All
 Medium : M=Manual C=Computer E=EFT-PA

K1

Cheque #	Cheque Date	Supplier	Supplier Name	Status	Batch	Medium	Amount
Bank : 4	ROYAL BANK - CURRENT ACCOUNT						
25789	11-Mar-2021	CARO50	CARIBOO RADIO	Issued	79	C	441.00
25790	11-Mar-2021	CENU50	CENTURY HARDWARE LTD	Issued	79	C	90.63
25791	11-Mar-2021	DHLE50	LOOMIS EXPRESS	Issued	79	C	68.62
25792	11-Mar-2021	DWBF50	DWB CONSULTING SERVICES LTD	Issued	79	C	1,710.94
25793	11-Mar-2021	EXCO50	PACIFIC BENDING INC	Issued	79	C	189.00
25794	11-Mar-2021	EXEV50	EXETER VALLEY TRUCK & CAR WASH	Issued	79	C	32.55
25795	11-Mar-2021	FALC50	FALCON EQUIPMENT LTD	Issued	79	C	551.57
25796	11-Mar-2021	GART50	GARTH'S ELECTRIC CO LTD - INC NO. 248102	Issued	79	C	777.40
25797	11-Mar-2021	JUIC50	JUICE BOBCAT & EXCAVATING SERVICES	Issued	79	C	2,945.25
25798	11-Mar-2021	LONE50	LONE BUTTE SUPPLY LTD	Issued	79	C	122.57
25799	11-Mar-2021	LORD50	LORDCO AUTO PARTS LTD	Issued	79	C	361.45
25800	11-Mar-2021	NAPA50	NAPA AUTO PARTS - 100 MILE HOUSE	Issued	79	C	192.05
25801	11-Mar-2021	PREI50	PREMIUM TRUCK & TRAILER INC	Issued	79	C	121.65
25802	11-Mar-2021	SCMO50	SOUTH CARIBOO MOTOR SPORTS LTD	Issued	79	C	363.24
25803	11-Mar-2021	SUNR50	SUNRISE FORD SALES LTD	Issued	79	C	332.74
25804	11-Mar-2021	TASC50	TASCO SUPPLIES LTD	Issued	79	C	2,502.39
25805	11-Mar-2021	VIST50	VISTA RADIO LTD	Issued	79	C	756.00
25806	11-Mar-2021	WESR50	WESTERRA EQUIPMENT LP	Issued	79	C	1,108.06
25807	11-Mar-2021	1MDE50	100 MILE DEVELOPMENT CORPORATION	Issued	80	C	50,000.00
25808	18-Mar-2021	A&KB50	A & K BURFOOT EXCAVATING AND PLUMBING	Issued	91	C	8,842.58
25809	18-Mar-2021	ACEC50	ACE COURIER SERVICES	Issued	91	C	485.77
25810	18-Mar-2021	BUCD50	BUCKNELL, DREW P	Issued	91	C	500.00
25811	18-Mar-2021	CAF50	CARIBOO FAMILY ENRICHMENT CENTRE	Issued	91	C	70,000.00
25812	18-Mar-2021	CANA50	CANADIAN MENTAL HEALTH ASSOCIATION	Issued	91	C	70,000.00
25813	18-Mar-2021	CARE50	CARIBOO REGIONAL DISTRICT	Issued	91	C	405.04
25814	18-Mar-2021	CARN50	CARO ANALYTICAL SERVICES	Issued	91	C	168.00
25815	18-Mar-2021	CINT50	CINTAS THE UNIFORM PEOPLE	Issued	91	C	190.77
25816	18-Mar-2021	COMB50	COMBINED WORKPLACE SAFETY CONSULTI	Issued	91	C	1,240.31
25817	18-Mar-2021	COMI50	COMMISSIONAIRES BRITISH COLUMBIA	Issued	91	C	1,099.98
25818	18-Mar-2021	EXEE50	EXCEED ELECTRICAL ENGINEERING	Issued	91	C	47.25
25819	18-Mar-2021	GART50	GARTH'S ELECTRIC CO LTD - INC NO. 248102	Issued	91	C	722.19
25820	18-Mar-2021	HUNC50	HUN CITY MOUNTAIN BIKE CLUB	Issued	91	C	1,500.00
25821	18-Mar-2021	INNO50	INNOV8 DIGITAL SOLUTIONS	Issued	91	C	223.24
25822	18-Mar-2021	INTU50	INTERNATIONAL UNION OF OPERATING ENG	Issued	91	C	471.79
25823	18-Mar-2021	LEXI50	LEXISNEXIS CANADA INC	Issued	91	C	572.78
25824	18-Mar-2021	NEWE50	NEW ERA FALLING & FORESTRY LTD	Issued	91	C	28,560.00
25825	18-Mar-2021	NOAN50	NORTHLANDS WATER & SEWER SUPPLIES L	Issued	91	C	1,245.44
25826	18-Mar-2021	TITA50	TITAN MARKETING & SALES INC.	Issued	91	C	1,027.22
25827	18-Mar-2021	TRUE50	TRUE CONSULTING GROUP	Issued	91	C	21,352.80
25828	19-Mar-2021	RRRC50	RRR+CONTRACTING	Issued	92	C	4,166.40
25829	24-Mar-2021	ACEC50	ACE COURIER SERVICES	Issued	93	C	55.85
25830	24-Mar-2021	BCTR50	BC TRANSIT	Issued	93	C	16,362.60
25831	24-Mar-2021	BISD50	BISSAT, DAVID	Issued	93	C	607.35
25832	24-Mar-2021	BOUB50	BOUGIE, BRANDON	Issued	93	C	173.10
25833	24-Mar-2021	CARN50	CARO ANALYTICAL SERVICES	Issued	93	C	126.00
25834	24-Mar-2021	CINT50	CINTAS THE UNIFORM PEOPLE	Issued	93	C	477.19
25835	24-Mar-2021	CLEA50	CLEARTECH INDUSTRIES INC	Issued	93	C	9.49
25836	24-Mar-2021	EXCO50	PACIFIC BENDING INC	Issued	93	C	258.51
25837	24-Mar-2021	FELJ50	FELCE, JACOB	Issued	93	C	215.40
25838	24-Mar-2021	LABD50	LABOSSIERE, DAVID MICHAEL	Issued	93	C	150.00
25839	24-Mar-2021	MINI50	MINISTER OF FINANCE	Issued	93	C	214.85
25840	24-Mar-2021	SMIT50	SMITTY'S JANITORIAL SERVICES (1993)	Issued	93	C	2,646.00
25841	25-Mar-2021	ICBC50	ICBC	Issued	94	C	35,682.00
03619-0001	26-Feb-2021	WORK50	WORKERS' COMPENSATION BOARD	Cleared	81	E	77.86

Cheque Register-Summary-Bank

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Page : 3

Date : Apr 08, 2021

Time : 1:22 pm

Supplier : 079850 To ZZ9950
 Pay Date : 26-Feb-2021 To 31-Mar-2021
 Bank : 0099 - CASH CLEARING/SUSPENSE "BANK" To 6 - 100

Seq : Cheque No. Status : All
 Medium : M=Manual C=Computer E=EFT-PA

K1

Cheque #	Cheque Date	Supplier	Supplier Name	Status	Batch	Medium	Amount
Bank : 4 ROYAL BANK - CURRENT ACCOUNT							
03620-0001	03-Mar-2021	PENS50	PENSION CORPORATION	Issued	82	E	7,566.27
03621-0001	25-Mar-2021	RECE50	RECEIVER GENERAL OF CANADA	Issued	83	E	15,405.91
03622-0001	25-Mar-2021	RECE50	RECEIVER GENERAL OF CANADA	Issued	84	E	1,299.05
03623-0001	10-Mar-2021	RECE50	RECEIVER GENERAL OF CANADA	Issued	85	E	20,321.90
03624-0001	10-Mar-2021	RECE50	RECEIVER GENERAL OF CANADA	Issued	86	E	1,444.75
03625-0001	05-Mar-2021	TELU50	TELUS COMMUNICATIONS COMPANY	Issued	87	E	72.80
03626-0001	05-Mar-2021	TELU50	TELUS COMMUNICATIONS COMPANY	Issued	88	E	775.62
03627-0001	01-Mar-2021	TELM50	TELUS MOBILITY CELLULAR INC	Issued	89	E	657.30
03628-0001	01-Mar-2021	GRWL50	THE GREAT-WEST LIFE ASSURANCE COMPA	Issued	90	E	9,565.83
03629-0001	25-Mar-2021	BCHY50	BC HYDRO & POWER AUTHORITY	Issued	101	E	241.30
03630-0001	22-Mar-2021	BCHY50	BC HYDRO & POWER AUTHORITY	Issued	102	E	8,627.78
03631-0001	24-Mar-2021	FORT50	FORTIS BC - NATURAL GAS	Issued	103	E	1,806.96
03632-0001	23-Mar-2021	FORT50	FORTIS BC - NATURAL GAS	Issued	104	E	139.39
03633-0001	24-Mar-2021	FRCO50	FOUR RIVERS CO-OPERATIVE	Issued	105	E	9,042.06
03634-0001	22-Mar-2021	MINI50	MINISTER OF FINANCE	Issued	106	E	2,989.01
03635-0001	18-Mar-2021	PENS50	PENSION CORPORATION	Issued	107	E	7,635.44
03636-0001	15-Mar-2021	ROYL50	ROYAL BANK VISA	Issued	108	E	894.41
03637-0001	15-Mar-2021	ROYL50	ROYAL BANK VISA	Issued	109	E	1,496.01
03638-0001	15-Mar-2021	ROYL50	ROYAL BANK VISA	Issued	110	E	510.93
03639-0001	15-Mar-2021	ROYL50	ROYAL BANK VISA	Issued	111	E	925.91
03640-0001	18-Mar-2021	SHAW50	SHAW CABLE	Issued	112	E	187.13
03641-0001	16-Mar-2021	SHAW50	SHAW CABLE	Issued	113	E	192.42
03642-0001	25-Mar-2021	SHAW50	SHAW CABLE	Issued	114	E	94.03
03643-0001	25-Mar-2021	SHAW50	SHAW CABLE	Issued	115	E	45.87
03644-0001	15-Mar-2021	SHAW50	SHAW CABLE	Issued	116	E	400.42
03645-0001	16-Mar-2021	TELU50	TELUS COMMUNICATIONS COMPANY	Issued	117	E	256.46
03646-0001	25-Mar-2021	TELU50	TELUS COMMUNICATIONS COMPANY	Issued	118	E	17.01

Total Computer Paid : 435,323.97 Total EFT PAP : 92,689.83 Total Paid : 528,013.80
Total Manually Paid : 0.00 Total EFT File : 0.00

136 Total No. Of Cheque(s) ...

Capital = \$21,352.80