



**MEETING TO BE HELD IN THE MUNICIPAL COUNCIL CHAMBERS
TUESDAY, May 11th, 2021 AT 6:30 P.M.**

	<p><u>CALL TO ORDER</u></p> <p>The Chair to call the Board meeting to order.</p> <p>Acknowledgement that this meeting is being held on the Traditional Territory of the Secwepemc People.</p>
A.	<u>APPROVAL OF AGENDA:</u>
	<p>A1</p> <p>BE IT RESOLVED THAT the May 11th, 2021 100 Mile Development Corporation Board agenda <u>be approved</u>.</p>
B.	<u>INTRODUCTION OF LATE ITEMS</u>
C.	<p><u>DELEGATIONS</u></p> <p>PMT Accountants will appear before the Board to present the 2020 Audited Financial Statements.</p> <hr/> <p>BE IT RESOLVED THAT the 100 Mile Development Corporation 2020 Audited Financial Statements be approved as presented.</p>
D.	<u>MINUTES:</u>
April 13th 2020	<p>D1</p> <p>BE IT RESOLVED THAT the minutes of the Board meeting held April 13th, 2021 <u>be adopted</u>.</p>

E.	<u>UNFINISHED BUSINESS:</u>
F.	<u>CORRESPONDENCE</u>
G.	<u>STAFF REPORTS:</u>
Manual Fuel Treatments Award – 100 Mile Community Forest	<p>G1</p> <p>BE IT RESOLVED THAT the report from Administration dated April 20, 2021 regarding the Community Forest Manual Fuel Treatment Award be received; and further</p> <p>BE IT RESOLVED THAT the Proposal to complete the works as detailed be awarded to New Era Falling & Forestry Ltd. for the stated price of \$ 4,250 per hectare plus applicable taxes for Project FLTC A97461 / PIFB 2-1 & 2-3, totaling \$45,475; and further</p> <p>BE IT RESOLVED THAT the Proposal to complete the works as detailed be awarded to New Era Falling & Forestry Ltd. for the stated price of \$ 4,250 per hectare plus applicable taxes for Project FLTC A97461 / PIFB 5-2, totaling \$68,425.</p>
H.	<u>VOUCHERS</u>
Paid Vouchers & EFT's - April 2021	<p>H1</p> <p>BE IT RESOLVED THAT the paid manual vouchers #8558 to #8576 and EFT's totaling \$ 88,164.90 <u>be received</u>.</p>
I.	<u>OTHER BUSINESS:</u>
J	<u>QUESTION PERIOD:</u>
K	<p><u>ADJOURNMENT</u></p> <p>BE IT RESOLVED THAT the May 11th, 2021 100 Mile Development Corporation meeting now adjourn: Time:</p>



May 11, 2021

100 Mile Development Corporation
PO Box 340
100 Mile House BC V0K 2E0

Dear Board of Directors:

This letter has been prepared to assist you with your review of the financial statements of 100 Mile Development Corporation for the year ending December 31, 2020. We look forward to meeting with you and discussing the matters outlined below.

Audit Status

We have completed the audit of the financial statements, with the exception of the following items:

1. Receipt of a signed representation letter by management;
2. Obtaining evidence of the Board's approval of the financial statements by signing the attached Financial Statements;
3. Completing our discussions with the Board of Directors;

Once these items have been completed, we will date and sign our auditor's report.

Significant Matters Arising

Other Matters

We have not identified any other significant matters that we wish to bring to your attention at this time.

Comments on Accounting Practices

Accounting Policies

The significant accounting policies used by the entity are outlined in Note 3 to the financial statements.

- a. There were no significant changes in accounting policies;
- b. We did not identify any alternative accounting policies that would have been more appropriate in the circumstances;
- c. We did not identify any significant accounting policies in controversial or emerging areas.

Significant Financial Statement Disclosures

We did not identify any financial statement disclosures that are particularly significant, sensitive or require significant judgments, that we believe should be specifically drawn to your attention.



Uncorrected Misstatements

We accumulated uncorrected misstatements that we identified during our audit and communicated them to management. We then requested that management correct these misstatements. All uncorrected misstatements for the current period have been corrected with the exception of the following:

#	Nature of uncorrected misstatement	Effect on the financial statements	Management's reason for not correcting
1	Accounts payable	Increases payables and reduces surplus	Not considered material

Uncorrected misstatements from prior year financial statements are outlined below:

#	Nature of uncorrected misstatement	Effect on the financial statements	Management's reason for not correcting
1	Interest receivable	Increases assets and surplus	Not considered material

We have discussed these uncorrected misstatements and the implications of not correcting them in relation to both the current and future financial statements with management.

Written Representations

In a separate communication, called the client representation letter, we have requested a number of written representations from management in respect to their responsibility for the preparation of the financial statements in accordance with International Financial Reporting Standards.

Other Audit Matters of Governance Interest

We did not identify any other matters to bring to your attention at this time.

We would like to thank management and staff for the assistance they provided to us during the audit.

We hope the information in this audit findings letter will be useful. We would be pleased to discuss them with you and respond to any questions you may have.

This letter was prepared for the sole use of those charged with governance of 100 Mile Development Corporation to carry out and discharge their responsibilities. The content should not be disclosed to any third party without our prior written consent, and we assume no responsibility to any other person.

Yours truly,

PMT CHARTERED PROFESSIONAL ACCOUNTANTS LLP

Keith L. Greenhalgh, CPA, CA

Encl.

100 MILE DEVELOPMENT CORPORATION

Financial Statements

In Canadian Dollars

Year Ended December 31, 2020

Draft pending board approval

100 MILE DEVELOPMENT CORPORATION

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In Canadian Dollars

Year Ended December 31, 2020

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MANAGEMENT'S RESPONSIBILITY FOR FINANCIAL REPORTING

The accompanying financial statements of the 100 Mile Development Corporation and all the information in this annual report are the responsibility of management and have been approved by the Board of Directors.

The financial statements have been prepared by management in accordance with International Financial Reporting Standards. Financial statements are not precise since they include certain amounts based on estimates and judgments. When alternative accounting methods exist, management has chosen those it deems most appropriate in the circumstances, in order to ensure that the financial statements are presented fairly, in all material respects.

The Corporation's management maintains systems of internal accounting and administrative controls of high quality, consistent with reasonable cost. Such systems are designed to provide reasonable assurance that the financial statements are relevant, reliable and accurate and the corporation's assets are appropriately accounted for and adequately safeguarded.

The Corporation's Board of Directors reviews and approves the financial statements. The Corporation's management meets periodically with the external auditors, to discuss internal controls over the financial reporting process, auditing matters and financial reporting issues, to satisfy themselves that each party is properly discharging their responsibilities. They review the annual report, financial statements and the external auditor's report, as well as the engagement of the external auditors.

The financial statements have been audited on behalf of the Board of Directors by PMT Chartered Professional Accountants LLP, in accordance with Canadian generally accepted auditing standards.

Tammy Boulanger
Director of Financial Administration

Mitch Campsall
President



INDEPENDENT AUDITOR'S REPORT

To the Shareholders of 100 Mile Development Corporation

Opinion

We have audited the financial statements of 100 Mile Development Corporation (the "Corporation"), which comprise the statement of financial position as at December 31, 2020, and the statements of changes in equity, income and comprehensive income and cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, the accompanying financial statements present fairly, in all material respects, the financial position of the Corporation as at December 31, 2020, and the financial performance and cash flows for the year then ended in accordance with International Financial Reporting Standards (IFRS).

Basis for Opinion

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Financial Statements* section of our report. We are independent of the Corporation in accordance with ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with IFRS, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Corporation's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Corporation or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Corporation's financial reporting process.

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Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Corporation's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Corporation's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Corporation to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

100 MILE DEVELOPMENT CORPORATION**Statement of Financial Position****In Canadian Dollars****December 31, 2020**

	2020	2019
ASSETS		
Current		
Cash and cash equivalents	\$ 1,678,877	\$ 353,047
Accounts receivable (Note 5)	486,539	197,265
Inventory (Note 6)	32,387	36,330
Goods and services tax recoverable	-	2,882
Prepaid expenses	19,763	15,628
	<u>2,217,566</u>	<u>605,152</u>
Non-current assets		
Equipment (Note 7)	981	1,287
Total assets	<u>\$ 2,218,547</u>	<u>\$ 606,439</u>
LIABILITIES		
Current liabilities		
Accounts payable and accrued liabilities	\$ 1,031,250	\$ 53,408
Goods and services tax payable	25,410	-
Provincial sales tax payable	81	105
Wages payable	1,314	836
Employee deductions payable	2,040	2,056
Deferred revenue (Note 8)	1,547	5,557
Total liabilities	<u>1,061,642</u>	<u>61,962</u>
Contingent liability (Note 12)		
Subsequent events		
EQUITY		
Share capital (Note 10)	100	100
Retained earnings	<u>1,156,805</u>	<u>544,377</u>
	<u>1,156,905</u>	<u>544,477</u>
	<u>\$ 2,218,547</u>	<u>\$ 606,439</u>

ON BEHALF OF THE BOARD_____
Director_____
Director

The accompanying notes are an integral part of this statement

100 MILE DEVELOPMENT CORPORATION**Statement of Changes in Equity****In Canadian Dollars****Year Ended December 31, 2020**

	2020	2019
Retained earnings - beginning of year	\$ 544,377	\$ 308,550
Total comprehensive income for the year	1,612,428	735,827
	2,156,805	1,044,377
Dividends declared	(1,000,000)	(500,000)
Retained earnings - end of year	\$ 1,156,805	\$ 544,377

There were no changes in share capital balances in the current or comparative period.

100 MILE DEVELOPMENT CORPORATION
Statement of Income and Comprehensive Income
In Canadian Dollars
Year Ended December 31, 2020

	2020	2019
Revenue		
Community Forest	\$ 2,277,052	\$ 980,433
District of 100 Mile operational funding	110,912	75,000
Grants - Visitor Centre and marketing plan	73,926	131,263
Grants - Lodge and Martin Exeter Hall	60,300	90,608
South Cariboo Marketing Plan	15,125	16,876
Rental - Lodge and Martin Exeter Hall	10,293	31,635
Visitor Centre sales	9,743	34,575
Interest	8,967	15,156
Other	248	463
	2,566,566	1,376,009
Cost of goods sold (Note 6)	5,410	24,661
	2,561,156	1,351,348
General and administrative expenses		
Advertising and promotion	45,632	31,450
Amortization (Note 7)	306	408
Bank charges and interest	1,142	1,527
Community events	-	30,000
Community forest	623,565	225,638
Contract services	44,604	37,446
Insurance	21,625	15,984
Memberships	331	148
Office and miscellaneous	8,543	9,907
Professional fees	7,586	7,355
Rental	17,985	17,985
Repairs and maintenance	30,317	74,883
Supplies	672	715
Telephone and utilities	36,562	40,579
Training	552	416
Travel	174	952
Wages and benefits	109,132	120,128
	948,728	615,521
Total comprehensive income for the year	\$ 1,612,428	\$ 735,827

The accompanying notes are an integral part of this statement

100 MILE DEVELOPMENT CORPORATION**Statement of Cash Flows****In Canadian Dollars****Year Ended December 31, 2020**

	2020	2019
Operating activities		
Total comprehensive income	\$ 1,612,428	\$ 735,827
Item not affecting cash:		
Amortization of equipment	306	408
	<u>1,612,734</u>	<u>736,235</u>
Changes in non-cash working capital:		
Accounts receivable	(289,274)	103,775
Inventory	3,943	(5,999)
Accounts payable and accrued liabilities	977,842	14,302
Deferred revenue	(4,010)	(160)
Prepaid expenses	(4,135)	840
Goods and services tax payable	28,292	(12,427)
Provincial sales payable	(24)	(33)
Wages payable	478	200
Employee deductions payable	(16)	1,823
	<u>713,096</u>	<u>102,321</u>
Cash flow from operating activities	<u>2,325,830</u>	<u>838,556</u>
Financing activity		
Dividends paid	(1,000,000)	(500,000)
Increase in cash flow	<u>1,325,830</u>	<u>338,556</u>
Cash and cash equivalents - beginning of year	<u>353,047</u>	<u>14,491</u>
Cash and cash equivalents - end of year	<u>\$ 1,678,877</u>	<u>\$ 353,047</u>

The accompanying notes are an integral part of this statement

100 MILE DEVELOPMENT CORPORATION

Notes to Financial Statements

In Canadian Dollars

Year Ended December 31, 2020

1. Basis of presentation

The financial statements were prepared in accordance with International Financial Reporting Standards (IFRS) and were approved by the Board of Directors on May 11, 2021.

2. Nature of operations

The 100 Mile Development Corporation (the "Corporation") is a wholly owned subsidiary of the District of 100 Mile House. The Board of the Corporation is comprised of the Mayor and Council of the District of 100 Mile House. The principal place of business is located at 385 Birch Avenue in 100 Mile House, British Columbia. The registered office is located at 600 - 175 2nd Avenue, Kamloops, British Columbia. 100 Mile Development Corporation was formed by Articles of Incorporation under the Business Corporation Act (British Columbia) and is registered in British Columbia, Canada.

The Corporation is charged with responsibility for economic development activities for the District of 100 Mile House, the operation of the Visitor Information Centre, Martin Exeter Hall and the Lodge. It also owns and manages the Community Forest under agreement with the Province of British Columbia.

The Corporation is classified as a Government Business Entity under the Canadian Public Sector Accounting Standards. As such, these financial statements are prepared in accordance with International Financial Reporting Standards. The Corporation is exempt from tax under section 149 of the Income Tax Act (Canada).

3. Significant accounting policies

Cash and cash equivalents

Cash and cash equivalents consist of cash on hand less outstanding cheques and deposits with a maturity of less than three months at the time of purchase. When outstanding cheques are in excess of cash on hand, the excess is reported in bank indebtedness.

Prepaid expenses

Prepaid expenses include insurance and other items paid in advance and are recognized as an expense over the period of expected benefit.

Inventory

Inventory is valued at the lower of cost and net realizable value with the cost being determined using weighted average costing. Net realizable value is the estimated selling price in the ordinary course of business, less applicable selling expenses.

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100 MILE DEVELOPMENT CORPORATION

Notes to Financial Statements

In Canadian Dollars

Year Ended December 31, 2020

3. Significant accounting policies (*continued*)

Equipment

Equipment is stated at historical cost less any accumulated amortization and any accumulated impairment losses. Historical cost includes all cost directly attributed to the acquisition.

Equipment acquired during the year but not placed into use are not amortized until they are placed into use.

Equipment is amortized over its estimated useful life at the following rates and methods:

Computer equipment	30%	declining balance method
Computer software	100%	declining balance method
Fences	10%	straight-line method
Furniture and equipment	20%	declining balance method
Leasehold improvements	10%	straight-line method

Useful lives, residual values and depreciation methods are reviewed annually. Such a review takes into consideration the nature of the assets, their intended use and technological changes.

Gains or losses on disposals are determined by comparing the proceeds with the carrying amount and are recognized in "other operating income and expenses" in profit or loss.

Revenue

The Corporation recognizes revenue in the period in which the transactions or events occurred that gave rise to the revenue. All revenue is recorded on the accrual basis. Revenue is measured at the fair value of the consideration received or to be received.

In the course of its activities, the Corporation receives various government grants. These grants are recognized when there is reasonable assurance that the Corporation will comply with the conditions attaching to it, and that the grant will be received. Grants are applied against the qualifying expense or asset to which the grants relate.

When government grants are repayable, a liability is created except when there is reasonable assurance that the entity will meet the conditions required to not repay the amounts received. This liability is recorded at the discounted value of the repayments due.

New standards

There are no other standards or amendments or interpretations to existing standards issued but not yet effective which are expected to have material impact on the financial statements.

(continues)

100 MILE DEVELOPMENT CORPORATION

Notes to Financial Statements

In Canadian Dollars

Year Ended December 31, 2020

3. Significant accounting policies (*continued*)

Uncertainty from use of estimates

The preparation of financial statements in conformity with International Financial Reporting Standards requires management to make estimates and assumptions that affect the reported amount of assets and liabilities, disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenue and expenses during the period. Such estimates are periodically reviewed and any adjustments necessary are reported in earnings in the period in which they become known. Actual results could differ from these estimates.

The significant accounting policies subject to such judgments and the key sources of estimation uncertainty that, in the Corporation's opinion, could significantly affect the reported results or financial position are the Corporation's potential liability for reforestation expenses in connection with the Community Forest.

Potential impacts of the COVID-19 outbreak on the Corporation's accounting estimates are being monitored on a regular basis. However, there were no significant changes during the year ended December 31, 2020.

4. Financial instruments

The Corporation aggregates its financial instruments into classes based on their nature and characteristics. Management determines the classification when the instruments are initially recognized, which is normally the date of the transaction.

All financial assets except those measured at fair value through profit or loss are subject to an annual impairment test and written down when there is evidence of impairment based on certain specific criteria mentioned further on.

5. Accounts receivable

All amounts are due in the short term and are trade receivables. The net carrying amounts are a reasonable approximation of their fair value. The aging of the receivables is detailed in the following table:

	2020	2019
0 - 30 Days	\$ 393,058	\$ 195,127
30 - 60 Days	-	861
60 - 90 Days	952	-
Over 90 Days	94,812	3,560
Subtotal	488,822	199,548
Allowance for doubtful accounts	(2,283)	(2,283)
Total	\$ 486,539	\$ 197,265

100 MILE DEVELOPMENT CORPORATION

Notes to Financial Statements

In Canadian Dollars

Year Ended December 31, 2020

6. Inventory

	2020	2019
Carrying amount of inventory		
Visitor Centre goods held for resale	\$ 32,387	\$ 36,330

An amount of \$5,410 (\$24,661 in 2019) was recognized as an expense in the period (included in the cost of sales).

7. Equipment

	Leasehold improvements	Furniture, equipment and fences	Computer equipment and software	Total
Cost				
Balance as at December 31, 2019	\$ 11,311	\$ 25,652	\$ 15,633	\$ 52,596
Balance as at December 31, 2020	\$ 11,311	\$ 25,652	\$ 15,633	\$ 52,596
Accumulated amortization				
Balance as at January 1, 2019	\$ 11,311	\$ 24,650	\$ 14,939	\$ 50,900
Amortization expense	-	200	208	408
Balance as at December 31, 2019	\$ 11,311	\$ 24,850	\$ 15,147	\$ 51,308
Balance as at January 1, 2020	\$ 11,311	\$ 24,850	\$ 15,147	\$ 51,308
Amortization expense	-	160	146	306
Balance as at December 31, 2020	\$ 11,311	\$ 25,010	\$ 15,293	\$ 51,614
Carrying amount				
Balance as at December 31, 2019	\$ -	\$ 802	\$ 485	\$ 1,287
Carrying amount				
Balance as at December 31, 2020	\$ -	\$ 641	\$ 340	\$ 981

8. Deferred revenue

Deferred revenue consists of customer deposits, advance payments for future marketing expenses, and project liabilities pertaining to grants with external restrictions placed in use for which the related restrictions have not yet been met. These items are summarized as follows:

	2020	2019
South Cariboo Co-operative Marketing Plan	\$ 1,547	\$ 5,557

100 MILE DEVELOPMENT CORPORATION

Notes to Financial Statements

In Canadian Dollars

Year Ended December 31, 2020

9. Related party transactions

The following is a summary of the Corporation's related party transactions:

	2020	2019
District of 100 Mile House <i>Sole shareholder of the Corporation</i>		
Operational funding for Visitor Centre, Martin Exeter Hall Complex, economic development and planning provided directly by District	\$ 75,000	\$ 75,000
Operational funding for Martin Exeter Hall provided by the Cariboo Regional District through the District	60,000	55,000
Covid Safe Restart funding provided through the District	35,912	-
Visitor Centre rent and website development charged by the District	27,985	17,985
Accounts payable owing to the District	1,014,060	3,003
Accounts receivable owing from the District	35,912	2,094
Dividends declared to the District	1,000,000	500,000

These transactions are in the normal course of operations and are measured at the exchange amount, which is the amount of consideration established and agreed to by the related parties.

10. Share capital

Authorized:

- unlimited Class A common shares, without par value
- unlimited Class B common shares, without par value
- unlimited Class C non-voting common shares, without par value
- unlimited Class D preference shares, without par value
- unlimited Class E non-voting preference shares, par value \$0.01
- unlimited Class F non-voting preference shares, par value \$0.01

	2020	2019
Issued:		
100 Class A common shares	\$ 100	\$ 100

11. Financial risks

Management and monitoring of financial risks is performed by the Corporation's management, which manages all financial exposures and reports annually to the Board of Directors.

The Corporation's management does not believe it has any significant credit risk, liquidity risk, market risk, currency risk or interest rate risk, as the Corporation does not have any significant borrowings or foreign currency holdings.

100 MILE DEVELOPMENT CORPORATION

Notes to Financial Statements

In Canadian Dollars

Year Ended December 31, 2020

12. Contingent liability

On December 1, 2009, the Corporation signed a 25 year Community Forest Agreement with the Province of British Columbia. The agreement provides for the right to harvest timber and subsequently reforest the Community Forest.

The Corporation has signed a contract with West Fraser Mills in regards to wood harvesting and silviculture in the Community Forest, which expires July 15, 2025. Under this contract, West Fraser will provide all forest management services to the Community Forest and will be responsible for utilizing or selling all logs from the Community Forest. The contract provides that West Fraser is responsible for all regular silviculture liability. However, the Corporation is liable for any silviculture liability for unforeseen events such as fire or pest outbreaks.

The Corporation has not provided for any tax liability as it believes that it is exempt from tax under section 149 of the Income Tax Act (Canada). This exemption is based on the fact that all revenue activities of the Corporation take place within the boundaries of the District of 100 Mile House, with the exception of activities that are as a result of an agreement between the Corporation and the Province of British Columbia. The amount of any reassessment, if this exemption was not available, has not been calculated.

Draft pending board approval



D1

MEETING HELD IN THE MUNICIPAL COUNCIL CHAMBERS

PRESENT: Chair Mitch Campsall
 Directors Ralph Fossum
 Dave Mingo
 Chris Pettman (via Teams)
 Maureen Pinkney

STAFF: CAO Roy Scott
 Dir. of Finance Clerk Tammy Boulanger (via Teams)
 Dir. of Ec-Dev/Planning Joanne Doddridge
 D/Corp Officer Sheena Elias

OTHER: Media (1) (via Teams)

	<p><u>CALL TO ORDER</u></p> <p>Chair Campsall called the meeting to order at 6:00 PM</p> <p>Chair Campsall acknowledged that this meeting is being held on the Traditional Territory of the Secwepemc People.</p>
A	<p><u>APPROVAL OF AGENDA</u></p>
	<p>A1</p> <p>Res: 01/21 Moved By: Director Pinkney Seconded By: Director Mingo</p> <p>BE IT RESOLVED THAT the April 13th, 2021 100 Mile Development Corporation Board agenda <u>be approved</u>.</p> <p>CARRIED</p>

B	<p><u>INTRODUCTION OF LATE ITEMS</u></p> <p>No Late items</p>
	<p><u>DELEGATIONS</u></p> <p>No delegations.</p>
D	<p><u>MINUTES</u></p>
December 15th 2020	<p>D1</p> <p>Res: 02/21 Moved By: Director Fossum Seconded By: Director Pinkney</p> <p>BE IT RESOLVED THAT the minutes of the Board meeting held December 15th, 2020 <u>be adopted</u>.</p> <p style="text-align: right;">CARRIED.</p>
F	<p><u>CORRESPONDENCE</u></p>
G	<p><u>STAFF REPORTS</u></p>
Dev Corp 2021 Financial Plan	<p>G1</p> <p>Res: 03/21 Moved By: Director Pinkney Seconded By: Director Fossum</p> <p>BE IT RESOLVED THAT the memo from Administration dated March 19th, 2021 regarding the 100 Mile Development Corporation Financial Plan be received, and further;</p> <p>BE IT RESOLVED THAT the "100 Mile Development Corporation 2021 Financial Plan be approved."</p> <p style="text-align: right;">CARRIED.</p>
	<p>G2</p> <p>Res: 04/21 Moved By: Director Pinkney Seconded By: Director Mingo</p>

Annual Report	<p>BE IT RESOLVED THAT the Board of the 100 Mile Development Corporation authorizes the President, Patrick Michel Campsall, to sign the Annual Report Form 6 as required by the Ministry of Finance.</p> <p style="text-align: center;">CARRIED.</p>
Directors Resolutions	<p>G3</p> <p>Res: 05/21 Moved By: Director Pinkney Seconded By: Director Mingo</p> <p>BE IT RESOLVED THAT:</p> <ol style="list-style-type: none"> 1) The financial statements of the Company for the financial year be approved for submission to the shareholders and that any one director of the Company be authorized to sign the financial statements as evidence of such approval. 2) The following officers of the Company be appointed for the next Annual Reference Period, or until their successors are appointed: Patrick Michel Campsall-President and David Edward Mingo-Secretary. 3) The Company hereby waives the requirement of an Affidavit, pursuant to Section 47 of the <i>Business Corporations Act</i>, for the Company's accountants, bankers, or their employees, as may be identified in writing by any director of the Company, to inspect and obtain a copy of the Company's Central Securities Register. 4) Nick Weiser be and is hereby appointed solicitor for the Company to hold office until the next annual general meeting of the shareholders. 5) This resolution may be signed by the directors in as many counterparts as may be necessary, each of which so signed will be deemed to be an original (and each signed copy sent by electronic facsimile transmission will be deemed to be an original), and such counterparts together will constitute one and the same instrument and notwithstanding the date of execution will be deemed to bear the effective date of February 22, 2021. <p style="text-align: center;">CARRIED.</p>

<p>Shareholders Resolutions</p>	<p>G4</p> <p>Res: 06/21 Moved By: Director Mingo Seconded By: Director Fossum</p> <p>BE IT RESOLVED THAT:</p> <ol style="list-style-type: none"> 1) The financial statements of the Company as approved by the Directors for the Company's last financial year be approved. 2) The publication of financial statements by the directors of the Company for the last financial year be waived pursuant to Section 200 of the <i>Business Corporations Act</i>. 3) The appointment of an auditor for the Company for the next financial year be waived as provided in Section 203(2) of the <i>Business Corporations Act</i>. 4) All lawful contracts, acts, proceedings, appointments and payments, made by the directors of the Company during the last Annual Reference Period and which have previously been disclosed to the shareholders, are approved, ratified and confirmed. 5) The annual general meeting of the Company for the year 2021 will be deemed to have been held on the date of these resolutions and the date of these resolutions is confirmed as the Annual Reference Date for the Company. 6) This resolution may be signed by the shareholders in as many counterparts as may be necessary, each of which so signed will be deemed to be an original (and each signed copy sent by electronic facsimile transmission or other electronic communication medium will be deemed to be an original), and such counterparts together will constitute one and the same instrument and notwithstanding the date of execution will be deemed to bear the effective date of February 22, 2021. <p style="text-align: center;">CARRIED.</p>
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H	<u>VOUCHERS</u>
Paid Vouchers & EFT's - December 2020	<p>H1</p> <p>Res: 07/21 Moved By: Director Pinkney Seconded By: Director Fossum</p> <p>BE IT RESOLVED THAT the paid manual vouchers #8496 to #8513 and EFT's totaling \$ 47,378.61 <u>be received</u>.</p> <p>CARRIED.</p>
Paid Vouchers & EFT's - January 2021	<p>H2</p> <p>Res: 08/21 Moved By: Director Fossum Seconded By: Director Pinkney</p> <p>BE IT RESOLVED THAT the paid manual vouchers #8514 to #8528 and EFT's totaling \$ 1,061,365.76 <u>be received</u>.</p> <p>CARRIED.</p>
Paid Vouchers & EFT's - February 2021	<p>H3</p> <p>Res: 09/21 Moved By: Director Pettman Seconded By: Director Mingo</p> <p>BE IT RESOLVED THAT the paid manual vouchers #8529 to #8543 and EFT's totaling \$ 43,508.99 <u>be received</u>.</p> <p>CARRIED.</p>
Paid Vouchers & EFT's - March 2021	<p>H3</p> <p>Res: 10/21 Moved By: Director Pinkney Seconded By: Director Mingo</p> <p>BE IT RESOLVED THAT the paid manual vouchers #8544 to #8557 and EFT's totaling \$ 26,883.75 <u>be received</u>.</p> <p>CARRIED.</p>

I	<u>OTHER BUSINESS</u>
J	<u>QUESTION PERIOD</u>
K	<u>ADJOURNMENT</u>
	<p>K1</p> <p>Res: 11/21 Moved By: Director Fossum Seconded By: Director Pettman</p> <p>BE IT RESOLVED THAT the April 13th, 2021 100 Mile Development Corporation meeting now adjourn: Time: 6:10 PM</p> <p style="text-align: center;">CARRIED.</p>
<p>I hereby certify these minutes to be correct.</p> <div style="display: flex; justify-content: space-between;"> <div style="width: 45%;"> <p>_____ President</p> </div> <div style="width: 45%;"> <p>_____ Secretary</p> </div> </div>	

**G1**

100 MILE DEVELOPMENT CORPORATION

MEMO

To: Board of Directors
From: Administration
Date: April 20, 2021
Re: Manual Fuel Treatments Award – 100 Mile Community Forest

Earlier this spring, the Development Corporation advertised an Expression of Interest (Eoi) to undertake manual fuel treatments in the Community Forest. The closing date for responses was March 8, 2021 and six (6) companies responded to the Eoi.

Subsequently, bid packages for 2 projects were sent to all 6 companies, with an April 14th deadline for bids. Two submissions were received, as follows:

Project: FLTC A97461 / PIFN 2-1 & 2-3

SUBMISSION	Tendered Amount per ha Prior to Taxes	# hectares	TOTAL
New Era Felling & Forestry Ltd.	\$4,250- Block 2-1	4.9	\$20,825
	\$4,250– Block 2-3	<u>5.8</u>	<u>\$24,650</u>
		10.7	\$45,475
Cariboo Cord King Ltd.	\$6,180 - Block 2-1	4.9	\$30,282
	\$5,820 – Block 2-3	<u>5.8</u>	<u>\$33,756</u>
		10.7	\$64,038

Project: FLTC A97461 / PIFN 5-2

SUBMISSION	Tendered Amount per ha Prior to Taxes	# hectares	TOTAL
New Era Falling & Forestry Ltd.	\$4,250	16.1	\$68,425
Cariboo Cord King Ltd.	\$5,820	16.1	\$93,702

The proposals were evaluated based on fee, experience and timeline. It is recommended that the proposals both be awarded to New Era Falling & Forestry Ltd.

"NOTE: Council approval provided via email poll on April 20, 2021"

Recommendation:

BE IT RESOLVED THAT the report from Administration dated April 20, 2021 regarding the Community Forest Manual Fuel Treatment Award be received; and further

BE IT RESOLVED THAT the Proposal to complete the works as detailed be awarded to New Era Falling & Forestry Ltd. for the stated price of \$ 4,250 per hectare plus applicable taxes for Project FLTC A97461 / PIFB 2-1 & 2-3, totaling \$45,475; and further

BE IT RESOLVED THAT the Proposal to complete the works as detailed be awarded to New Era Falling & Forestry Ltd. for the stated price of \$ 4,250 per hectare plus applicable taxes for Project FLTC A97461 / PIFB 5-2, totaling \$68,425.



J. Doddridge, Director Ec Dev & Planning



Roy Scott, CAO

Cheque Register-Summary-Bank

AP5090

Page : 1

Date : May 06, 2021

Time : 2:10 pm

Supplier : 100E20 To ZZ0820

Pay Date : 01-Apr-2021 To 30-Apr-2021

Bank : 099 - CASH CLEARING/SUSPENSE "BANK" To 6 - 100



Seq : Cheque No.

Status : All

Medium : M=Manual C=Computer E=EFT-PA

H1

Cheque #	Cheque Date	Supplier	Supplier Name	Status	Batch	Medium	Amount
8558	08-Apr-2021	CENC20	CENTRAL CARIBOO DISPOSAL SERVICES LT	Issued	50	C	134.93
8559	08-Apr-2021	DIST20	DISTRICT OF 100 MILE HOUSE	Issued	50	C	177.08
8560	08-Apr-2021	HIRD20	HIGHRIDGE EXCAVATING LTD	Issued	50	C	5,452.13
8561	08-Apr-2021	JAYP20	JAYCO PLUMBING LTD	Issued	50	C	976.85
8562	08-Apr-2021	PATE20	PATERSON SEPTIC SERVICE	Issued	50	C	126.00
8563	08-Apr-2021	WCEL20	W.C ELECTRIC LTD	Issued	50	C	89.25
8564	08-Apr-2021	WEBB20	NICK H.M WEISER BARRISTER & SOLICITOR	Issued	50	C	318.50
8565	16-Apr-2021	CENT20	CENTURY HARDWARE LTD	Issued	51	C	46.99
8566	16-Apr-2021	DONE20	DONEX PHARMACY	Issued	51	C	114.50
8567	16-Apr-2021	DWBC20	DWB CONSULTING SERVICES	Issued	51	C	5,886.43
8568	16-Apr-2021	DIST20	DISTRICT OF 100 MILE HOUSE	Issued	52	C	1,015.00
8569	16-Apr-2021	GRAY20	TELUS CUSTOM SECURITY SYSTEMS	Issued	52	C	137.39
8570	16-Apr-2021	HIRD20	HIGHRIDGE EXCAVATING LTD	Issued	52	C	9,765.02
8571	16-Apr-2021	SMIT20	SMITTY'S JANITORIAL SERVICES (1993)	Issued	52	C	341.25
8572	16-Apr-2021	WILA20	WILLIAM LOVE	Issued	52	C	1,652.45
8573	26-Apr-2021	HIRD20	HIGHRIDGE EXCAVATING LTD	Issued	60	C	8,300.25
8574	26-Apr-2021	MINI20	MINISTER OF FINANCE	Issued	60	C	909.06
8575	26-Apr-2021	SMIT20	SMITTY'S JANITORIAL SERVICES (1993)	Issued	60	C	406.88
8576	26-Apr-2021	WILA20	WILLIAM LOVE	Issued	60	C	1,888.69
01355-0001	01-Apr-2021	GRWL20	GREAT-WEST LIFE	Issued	54	E	866.08
01356-0001	15-Apr-2021	RECG20	RECEIVER GENERAL FOR CANADA	Issued	55	E	1,907.03
01357-0001	16-Apr-2021	ROYB20	ROYAL BANK VISA	Issued	56	E	254.21
01358-0001	16-Apr-2021	SHAW20	SHAW CABLE	Issued	57	E	172.37
01359-0001	14-Apr-2021	SHAW20	SHAW CABLE	Issued	58	E	120.91
01360-0001	14-Apr-2021	SHAW20	SHAW CABLE	Issued	59	E	75.99
01361-0001	23-Apr-2021	FORT20	FORTIS BC	Issued	61	E	1,743.78
01362-0001	30-Apr-2021	RECG20	RECEIVER GENERAL FOR CANADA	Issued	63	E	45,285.88

Total Computer Paid : 37,738.65

Total EFT PAP : 50,426.25

Total Paid : 88,164.90

Total Manually Paid : 0.00

Total EFT File : 0.00

27 Total No. Of Cheque(s) ...