



**MEETING TO BE HELD IN THE MUNICIPAL COUNCIL CHAMBERS
TUESDAY, July 29th, 2021 AT 12:15 P.M.**

	<p><u>CALL TO ORDER</u></p> <p>The Chair to call the Board meeting to order.</p> <p>Acknowledgement that this meeting is being held on the Traditional Territory of the Secwepemc People.</p>
A.	<p><u>APPROVAL OF AGENDA:</u></p>
	<p>A1</p> <p>BE IT RESOLVED THAT the July 29th, 2021 100 Mile Development Corporation Board agenda <u>be approved</u>.</p>
B.	<p><u>INTRODUCTION OF LATE ITEMS</u></p>
C.	<p><u>DELEGATIONS</u></p>
D.	<p><u>MINUTES:</u></p>
May 11th, 2021	<p>D1</p> <p>BE IT RESOLVED THAT the minutes of the Board meeting held May 11th, 2021 <u>be adopted</u>.</p>
E.	<p><u>UNFINISHED BUSINESS:</u></p>
F.	<p><u>CORRESPONDENCE</u></p>

G.	<u>STAFF REPORTS:</u>
Manual Fuel Treatment Award	<p>G1</p> <p>BE IT RESOLVED THAT the report from Administration dated June 25, 2021 regarding the Community Forest Manual Fuel Treatment Award be received; and further</p> <p>BE IT RESOLVED THAT the Proposal to complete the works as detailed be awarded to New Era Falling & Forestry Ltd. for the stated price of \$ 5,250 per hectare plus applicable taxes for Project Manual K2W 010 003 FES 1290 M3, totaling \$ 18,375; and further</p> <p>BE IT RESOLVED THAT the Proposal to complete the works as detailed be awarded to New Era Falling & Forestry Ltd. for the stated price of \$ 7,000 per hectare plus applicable taxes for Project Manual K2W 012 006 FES WR912 M5, totaling \$ 14,700; and further</p> <p>BE IT RESOLVED THAT the Proposal to complete the works as detailed be awarded to New Era Falling & Forestry Ltd. for the stated price of \$ 7,500 per hectare plus applicable taxes for Project Manual K2W 015 006 FES 1386 M3, totaling \$ 67,500.</p>
Declaration of Dividends	<p>G2</p> <p>WHEREAS:</p> <ul style="list-style-type: none"> A. The Directors wish to declare a dividend in the total amount of \$1,500,000 on the Class “A” common shares of the Company; B. The Directors of the Company are satisfied that: <ul style="list-style-type: none"> (a) The Company will be solvent at the time of such dividend; and (b) The payment of such dividend will not render the Company insolvent. <p>RESOLVED THAT:</p> <ul style="list-style-type: none"> 1. A dividend in the total amount of \$1,500,000 being the sum of \$15,000.00 per share on the issued and outstanding Class “A” Common shares of the Company, be declared and payable on July 30th,

2021 to the shareholders of record of the Class "A" Common shares of the Company at the close of business on July 30th, 2021, as follows:

Shareholder	Number and Class of Shares	Dividend per Share	Total Dividend Payable to Shareholder
District of 100 Mile House	100 Class "A" Common Shares	\$ 15,000.00	\$ 1,500,000.00

2. The record book of the Company be updated to reflect the above dividend.

Effective date: _____

H.	<u>VOUCHERS</u>
Paid Vouchers & EFT's - May 2021	H1 BE IT RESOLVED THAT the paid manual vouchers #8577 to #8599 and EFT's totaling \$ 94,802.24 <u>be received</u> .
Paid Vouchers & EFT's - June 2021	H2 BE IT RESOLVED THAT the paid manual vouchers #8600 to #8620 and EFT's totaling \$ 100,999.16 <u>be received</u> .
I.	<u>OTHER BUSINESS:</u>
J	<u>QUESTION PERIOD:</u>
K	<u>ADJOURNMENT</u> BE IT RESOLVED THAT the July 29 th , 2021 100 Mile Development Corporation meeting now adjourn: Time:



MEETING HELD IN THE MUNICIPAL COUNCIL CHAMBERS

PRESENT: Chair Mitch Campsall
 Directors Ralph Fossum
 Dave Mingo
 Chris Pettman (via Teams)
 Maureen Pinkney

STAFF: CAO Roy Scott
 Dir. of Finance Clerk Tammy Boulanger (via Teams)
 Dir. of Ec-Dev/Planning Joanne Doddridge
 D/Corp Officer Sheena Elias

OTHER: Keith Greenhalgh - PMT
 Media (1) (via Teams)

	<p><u>CALL TO ORDER</u></p> <p>Chair Campsall called the meeting to order at 6:30 PM</p> <p>Chair Campsall acknowledged that this meeting is being held on the Traditional Territory of the Secwepemc People.</p>
<p>A</p>	<p><u>APPROVAL OF AGENDA</u></p>
	<p>A1</p> <p>Res: 12/21 Moved By: Director Pinkney Seconded By: Director Mingo</p> <p>BE IT RESOLVED THAT the May 11th, 2021 100 Mile Development Corporation Board agenda <u>be approved</u>.</p> <p style="text-align: center;">CARRIED</p>

B	<p><u>INTRODUCTION OF LATE ITEMS</u></p> <p>No Late items</p>
C	<p><u>DELEGATIONS</u></p>
PMT Audit Presentation	<p>District auditors PMT Accounting; represented by Keith Greenhalgh presented a brief overview of the 100 Mile Development Corporation 2020 audited financial statements.</p> <hr/> <p>Res: 13/21 Moved By: Director Mingo Seconded By: Director Fossum</p> <p>BE IT RESOLVED THAT the 100 Mile Development Corporation 2020 Audited Financial Statements be approved as presented.</p> <p style="text-align: center;">CARRIED</p>
D	<p><u>MINUTES</u></p>
April 13th 2021	<p>D1</p> <p>Res: 14/21 Moved By: Director Pinkney Seconded By: Director Mingo</p> <p>BE IT RESOLVED THAT the minutes of the Board meeting held April 13th, 2020 <u>be adopted</u>.</p> <p style="text-align: center;">CARRIED.</p>
F	<p><u>CORRESPONDENCE</u></p>

G	<u>STAFF REPORTS</u>
Manual Fuel Treatments Award – 100 Mile Community Forest	<p>G1</p> <p>Res: 15/21 Moved By: Director Pinkney Seconded By: Director Fossum</p> <p>BE IT RESOLVED THAT the report from Administration dated April 20, 2021 regarding the Community Forest Manual Fuel Treatment Award be received; and further</p> <p>BE IT RESOLVED THAT the Proposal to complete the works as detailed be awarded to New Era Falling & Forestry Ltd. for the stated price of \$ 4,250 per hectare plus applicable taxes for Project FLTC A97461 / PIFB 2-1 & 2-3, totaling \$45,475; and further</p> <p>BE IT RESOLVED THAT the Proposal to complete the works as detailed be awarded to New Era Falling & Forestry Ltd. for the stated price of \$ 4,250 per hectare plus applicable taxes for Project FLTC A97461 / PIFB 5-2, totaling \$68,425.</p> <p style="text-align: center;">CARRIED.</p>
H	<u>VOUCHERS</u>
Paid Vouchers & EFT's – April 2021	<p>H1</p> <p>Res: 16/21 Moved By: Director Pinkney Seconded By: Director Mingo</p> <p>BE IT RESOLVED THAT the paid manual vouchers #8558 to #8576 and EFT's totaling \$ 88,164.90 <u>be received</u>.</p> <p style="text-align: center;">CARRIED.</p>

I	<u>OTHER BUSINESS</u>
J	<u>QUESTION PERIOD</u>
K	<u>ADJOURNMENT</u>
	<p>K1</p> <p>Res: 17/21 Moved By: Director Fossum Seconded By: Director Mingo</p> <p>BE IT RESOLVED THAT the May 11th, 2021 100 Mile Development Corporation meeting now adjourn: Time: 6:45 PM</p> <p style="text-align: center;">CARRIED.</p>
<p>I hereby certify these minutes to be correct.</p> <p>_____</p> <p>President Secretary</p>	



G1

100 MILE DEVELOPMENT CORPORATION

MEMO

To: Board of Directors
From: Administration
Date: June 25, 2021
Re: Manual Fuel Treatments Award – 100 Mile Community Forest

Three more manual fuel treatment projects are planned in the Community Forest. Bid packages were sent to the six interested companies who responded to our call for Expressions of Interest in March. A mandatory site meeting to review the treatment areas was held on Monday, June 21, 2021, which was attended by two prospective bidders.

Only one company submitted bids by the June 23rd deadline, as follows:

Project: Manual K2W 010 003 FES 1290 M3 [Bid Pkg 1]

SUBMISSION	Tendered Amount per ha Prior to Taxes	# hectares	TOTAL
New Era Falling & Forestry Ltd.	\$ 5,250	3.5	\$ 18,375

Project: Manual K2W 012 006 FES WR912 M5 [Bid Pkg 2]

SUBMISSION	Tendered Amount per ha Prior to Taxes	# hectares	TOTAL
New Era Falling & Forestry Ltd.	\$ 7,000	2.1	\$ 14,700

Project: Manual K2W 015 006 FES 1386 M3 [Bid Pkg 3]

SUBMISSION	Tendered Amount per ha Prior to Taxes	# hectares	TOTAL
New Era Falling & Forestry Ltd.	\$ 7,500	9.0	\$ 67,500

These manual treatments are fully funded by FESBC, who have approved these contract prices.

The project team has had experience working with New Era Falling & Forestry Ltd. on numerous similar projects, and the quality of their work has always been very high. It is recommended that all three proposals be awarded to New Era Falling & Forestry Ltd.

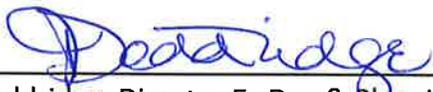
Recommendation:

BE IT RESOLVED THAT the report from Administration dated June 25, 2021 regarding the Community Forest Manual Fuel Treatment Award be received; and further

BE IT RESOLVED THAT the Proposal to complete the works as detailed be awarded to New Era Falling & Forestry Ltd. for the stated price of \$ 5,250 per hectare plus applicable taxes for Project **Manual K2W 010 003 FES 1290 M3**, totaling \$ 18,375; and further

BE IT RESOLVED THAT the Proposal to complete the works as detailed be awarded to New Era Falling & Forestry Ltd. for the stated price of \$ 7,000 per hectare plus applicable taxes for Project **Manual K2W 012 006 FES WR912 M5**, totaling \$ 14,700; and further

BE IT RESOLVED THAT the Proposal to complete the works as detailed be awarded to New Era Falling & Forestry Ltd. for the stated price of \$ 7,500 per hectare plus applicable taxes for Project **Manual K2W 015 006 FES 1386 M3**, totaling \$ 67,500.



 J. Doddridge, Director Ec Dev & Planning



 Roy Scott, CAO



G2

100 MILE DEVELOPMENT CORPORATION

MEMO

To: Board of Directors
From: Administration
Date: July 22nd, 2021
Re: Dividend Declaration

During 2020-2021, the Community Forest saw a substantial logging season and although logging operations are not complete at this point in the year, sufficient funds have been accrued that will facilitate a dividend of \$1,500,000 to the District (shareholder).

Funds will be put into the Community Forest Reserve Fund.

It is anticipated that the Community Forest will generate an additional dividend payment at year end 2021.

Recommendation:

WHEREAS:

- A. The Directors wish to declare a dividend in the total amount of \$1,500,000 on the Class "A" common shares of the Company;
- B. The Directors of the Company are satisfied that:
 - (a) The Company will be solvent at the time of such dividend; and
 - (b) The payment of such dividend will not render the Company insolvent.

RESOLVED THAT:

1. A dividend in the total amount of \$1,500,000 being the sum of \$15,000.00 per share on the issued and outstanding Class "A" Common shares of the Company, be declared and payable on July 30th, 2021 to the shareholders of record of the Class "A" Common shares of the Company at the close of business on July 30th, 2021, as follows:

Shareholder	Number and Class of Shares	Dividend per Share	Total Dividend Payable to Shareholder
District of 100 Mile House	100 Class "A" Common Shares	\$ 15,000.00	\$ 1,500,000.00

2. The record book of the Company be updated to reflect the above dividend.

Tammy Boulanger
Director of Finance

Endorsed by: Roy Scott, CAO

Cheque Register-Summary-Bank

Bld +
EFT'S

AP5090

Page : 1

Date : Jun 03, 2021

Time : 11:36 am

Supplier : 100E20 To ZZ0820

Pay Date : 01-May-2021 To 31-May-2021

Bank : 099 - CASH CLEARING/SUSPENSE "BANK" To 6 - 100

Seq : Cheque No.

Status : All

H1

Medium : M=Manual C=Computer E=EFT-PA

Cheque #	Cheque Date	Supplier	Supplier Name	Status	Batch	Medium	Amount
8577	06-May-2021	BACK20	BACKROAD MAPBOOKS	Issued	64	C	2,044.77
8578	06-May-2021	CENC20	CENTRAL CARIBOO DISPOSAL SERVICES LT	Issued	64	C	134.93
8579	06-May-2021	DWBC20	DWB CONSULTING SERVICES	Issued	64	C	5,454.97
8580	06-May-2021	HERT20	HERITAGE GROUP DISTRIBUTION	Issued	64	C	600.23
8581	06-May-2021	TRUE20	TRUE CONSULTING LTD	Issued	64	C	291.90
8582	06-May-2021	TYLP20	TYLER'S PAINT & DECOR	Issued	64	C	59.76
8583	06-May-2021	DIST20	DISTRICT OF 100 MILE HOUSE	Issued	65	C	147.00
8584	06-May-2021	WILA20	WILLIAM LOVE	Issued	65	C	1,632.76
8585	14-May-2021	100F20	BLACK PRESS MEDIA	Issued	69	C	619.76
8586	14-May-2021	GRIN20	GRINYER BUSINESS EQUIPMENT LTD	Issued	69	C	41.37
8587	14-May-2021	SHEE20	SHEREE'S SHIRT SHACK	Issued	69	C	664.02
8588	14-May-2021	TWEB20	T. WEBBER CONTRACTING LTD	Issued	69	C	1,645.89
8589	14-May-2021	GRAY20	TELUS CUSTOM SECURITY SYSTEMS	Issued	70	C	137.39
8590	14-May-2021	NEWE20	NEW ERA FALLING & FOREST LTD	Issued	70	C	13,387.50
8591	14-May-2021	PMTC20	PMT CHARTERED ACCOUNTANTS	Issued	70	C	7,623.00
8592	27-May-2021	CENT20	CENTURY HARDWARE LTD	Issued	71	C	28.90
8593	27-May-2021	DIST20	DISTRICT OF 100 MILE HOUSE	Issued	71	C	25,916.00
8594	27-May-2021	HIRD20	HIGHRIDGE EXCAVATING LTD	Issued	71	C	12,531.75
8595	27-May-2021	IMAE20	RICK BLACKLAWS	Issued	71	C	100.00
8596	27-May-2021	INNO20	INNOV8 DIGITAL SOLUTIONS	Issued	71	C	86.68
8597	27-May-2021	NEWE20	NEW ERA FALLING & FOREST LTD	Issued	71	C	13,387.50
8598	27-May-2021	SMIT20	SMITTY'S JANITORIAL SERVICES (1993)	Issued	71	C	813.75
8599	27-May-2021	WILA20	WILLIAM LOVE	Issued	71	C	1,764.01
01363-0001	01-May-2021	GRWL20	GREAT-WEST LIFE	Issued	67	E	866.08
01364-0001	17-May-2021	RECG20	RECEIVER GENERAL FOR CANADA	Issued	68	E	1,366.40
01365-0001	21-May-2021	BCHY20	BC HYDRO & POWER AUTHORITY	Issued	72	E	163.83
01366-0001	21-May-2021	BCHY20	BC HYDRO & POWER AUTHORITY	Issued	73	E	1,305.17
01367-0001	21-May-2021	FORT20	FORTIS BC	Issued	74	E	1,083.03
01368-0001	13-May-2021	ROYB20	ROYAL BANK VISA	Issued	75	E	532.24
01369-0001	17-May-2021	SHAW20	SHAW CABLE	Issued	76	E	172.37
01370-0001	17-May-2021	SHAW20	SHAW CABLE	Issued	77	E	120.91
01371-0001	20-May-2021	SHAW20	SHAW CABLE	Issued	78	E	78.37

Total Computer Paid : 89,113.84

Total EFT PAP : 5,688.40

Total Paid : 94,802.24

Total Manually Paid : 0.00

Total EFT File : 0.00

32 Total No. Of Cheque(s) ...

Cheque Register-Summary-Bank



AP5090

Page : 1

Date : Jul 22, 2021

Time : 8:21 am

Supplier : 100E20 To ZZ0820

Pay Date : 01-Jun-2021 To 30-Jun-2021

Bank : 099 - CASH CLEARING/SUSPENSE "BANK" To 6 - 100

Seq : Cheque No.

Status All

Medium : M=Manual

C=Computer E=EFT-PA

H2

Cheque #	Cheque Date	Supplier	Supplier Name	Status	Batch	Medium	Amount
8600	04-Jun-2021	BIGB20	BIG BOLD BEAUTIFUL BANNER COMPANY IN	Issued	79	C	5,544.00
8601	04-Jun-2021	CENC20	CENTRAL CARIBOO DISPOSAL SERVICES LT	Issued	79	C	134.93
8602	04-Jun-2021	NEWE20	NEW ERA FALLING & FOREST LTD	Issued	79	C	13,387.50
8603	04-Jun-2021	TEXT20	TEXTILE IMAGE INC	Issued	79	C	402.47
8604	04-Jun-2021	WILA20	WILLIAM LOVE	Issued	79	C	1,412.25
8605	17-Jun-2021	100F20	BLACK PRESS MEDIA	Issued	82	C	189.26
8606	17-Jun-2021	DONE20	DONEX PHARMACY	Issued	82	C	157.42
8607	17-Jun-2021	DWBC20	DWB CONSULTING SERVICES	Issued	82	C	3,255.69
8608	17-Jun-2021	GRAY20	TELUS CUSTOM SECURITY SYSTEMS	Issued	82	C	157.50
8609	17-Jun-2021	STAP20	DESJARDINS CARD SERVICES	Issued	82	C	219.33
8610	17-Jun-2021	DWBC20	DWB CONSULTING SERVICES	Issued	83	C	748.14
8611	17-Jun-2021	GRAY20	TELUS CUSTOM SECURITY SYSTEMS	Issued	83	C	137.39
8612	17-Jun-2021	HIRD20	HIGHRIDGE EXCAVATING LTD	Issued	83	C	13,833.76
8613	17-Jun-2021	NEWE20	NEW ERA FALLING & FOREST LTD	Issued	83	C	31,683.75
8614	17-Jun-2021	SAGE20	SAGE BIRCHWATER	Issued	83	C	328.65
8615	17-Jun-2021	WCEL20	W.C ELECTRIC LTD	Issued	83	C	141.95
8616	17-Jun-2021	WILA20	WILLIAM LOVE	Issued	83	C	1,530.38
8617	28-Jun-2021	DIST20	DISTRICT OF 100 MILE HOUSE	Issued	84	C	6,304.59
8618	28-Jun-2021	HIRD20	HIGHRIDGE EXCAVATING LTD	Issued	84	C	6,265.88
8619	28-Jun-2021	NEWE20	NEW ERA FALLING & FOREST LTD	Issued	84	C	13,387.50
8620	28-Jun-2021	SMIT20	SMITTY'S JANITORIAL SERVICES (1993)	Issued	84	C	813.75
01374-0001	22-Jun-2021	FORT20	FORTIS BC	Issued	88	E	715.16
01374-0002	22-Jun-2021	SHAW20	SHAW CABLE	Issued	88	E	75.54
01375-0001	16-Jun-2021	SHAW20	SHAW CABLE	Issued	89	E	172.37
Total Computer Paid :	100,036.09		Total EFT PAP :	963.07		Total Paid :	100,999.16
Total Manually Paid :	0.00		Total EFT File :	0.00			

24 Total No. Of Cheque(s) ...