

### MEETING TO BE HELD IN THE MUNICIPAL COUNCIL CHAMBERS TUESDAY, OCTOBER 12 2021 AT 6:45 PM.

	CALL TO ORDER
	The Chair to call the Board meeting to order.
	Acknowledgement that this meeting is being held on the Traditional Territory of the Secwepemc People.
Α.	APPROVAL OF AGENDA:
	A1
	BE IT RESOLVED THAT the October 12 <sup>th</sup> , 2021 100 Mile Development Corporation Board agenda <u>be approved</u> .
В.	INTRODUCTION OF LATE ITEMS
С.	DELEGATIONS
D.	MINUTES:
	D1
July 29 <sup>th</sup> ,2021	BE IT RESOLVED THAT the minutes of the Board meeting held July 29 <sup>th</sup> , 2021 <u>be adopted</u> .
E.	UNFINISHED BUSINESS:
F.	

G.	STAFF REPORTS:				
	G1				
South Cariboo Tourism Marketing Plan Renewal Agreement	BE IT RESOLVED THAT the memo from Administration dated October 5 <sup>th</sup> , 2021 regarding the South Cariboo Tourism Marketing Plan Renewal Agreement be received; and further				
	BE IT RESOLVED THAT the Board of the 100 Mile Development Corporation hereby authorizes Administration to execute the Renewal Agreement between the 100 Mile Development Corporation and the Cariboo Regional District for the South Cariboo Tourism Marketing Plan.				
	G2				
Mechanical Piling Contract Award – 100 Mile Community Forest	BE IT RESOLVED THAT the report from Administration dated Oct. 7, 2021 regarding the Community Forest Mechanical Piling Award be received; and further				
	BE IT RESOLVED THAT the District of 100 Mile House Purchasing Policy be waived in light of limited availability of qualified contractors; and further				
	BE IT RESOLVED THAT the Proposal to complete the works as detailed be awarded to Keith Monsos for the stated price of \$ 1,500 per hectare plus applicable taxes for Mechanical Piling on FES Sponsored Comfor Fuel Break K2W CP 15 Block 6 (WR1386 M2).				
	BE IT RESOLVED THAT the email poll conducted on October 7 <sup>th</sup> 2021 is hereby ratified				
Н.	VOUCHERS				
	H1				
Paid Vouchers & EFT's - July 2021	BE IT RESOLVED THAT the paid manual vouchers #8621 to #8636 and EFT's totaling \$ 55,178.68 <u>be received</u> .				
	H2				
Paid Vouchers & EFT's - August 2021	BE IT RESOLVED THAT the paid manual vouchers #8637 to #8658 and EFT's totaling \$ 1,541,083.44 <u>be received</u> .				

Paid Vouchers & EFT's -	H2 BE IT RESOLVED THAT the paid manual vouchers #8659 to
September 2021	#8668 and EFT's totaling \$ 44,572.29 <u>be received</u> .
	OTHER BUSINESS:
J	QUESTION PERIOD:
κ	ADJOURNMENT BE IT RESOLVED THAT the October 12 <sup>th,</sup> 2021 100 Mile Development Corporation meeting now adjourn: Time:



Chris Pettman

### MEETING HELD IN THE MUNICIPAL COUNCIL CHAMBERS

PRESENT:	A/Chair	Maureen Pinkney
	Directors	Ralph Fossum
		Dave Mingo

STAFF:CAORoy ScottDir. of Ec-Dev/PlanningJoanne DoddridgeD/Corp OfficerSheena Elias

OTHER: Media (1) (via Teams)

	CALL TO ORDERA/Chair Pinkney called the meeting to order at 12:15 PMA/Chair Pinkney acknowledged that this meeting is being held on the Traditional Territory of the Secwepemc People.				
A	APPROVAL OF AGENDA				
	A1 Res: 18/21 Moved By: Director Mingo Seconded By: Director Pettman BE IT RESOLVED THAT the July 29th, 2021 100 Mile Development Corporation Board agenda <u>be approved</u> . CARRIED				

В	INTRODUCTION OF LATE ITEMS			
	No Late items			
C	DELEGATIONS			
D	MINUTES			
May 11 <sup>th</sup> 2021	D1 Res: 19/21 Moved By: Director Fossum Seconded By: Director Mingo BE IT RESOLVED THAT the minutes of the Board meeting held May 11 <sup>th</sup> , 2021 <u>be adopted</u> .			
	CARRIED.			
F				
G	STAFF REPORTS			
Manual Fuel Treatments Award	<ul> <li>G1</li> <li>Res: 20/21 Moved By: Director Mingo Seconded By: Director Pettman</li> <li>BE IT RESOLVED THAT the report from Administration dated June 25, 2021 regarding the Community Forest Manual Fuel Treatment Award be received; and further</li> <li>BE IT RESOLVED THAT the Proposal to complete the works as detailed be awarded to New Era Falling &amp; Forestry Ltd. for the stated price of \$ 5,250 per hectare plus applicable taxes for Project Manual K2W 010 003 FES 1290 M3, totaling \$ 18,375; and further</li> </ul>			

5	BE IT RESOLVED THAT the Proposal to complete the works as detailed be awarded to New Era Falling & Forestry Ltd. for the stated price of \$ 7,000 per hectare plus applicable taxes for Project Manual K2W 012 006 FES WR912 M5, totaling \$ 14,700; and further BE IT RESOLVED THAT the Proposal to complete the works as detailed be awarded to New Era Falling & Forestry Ltd. for the stated price of \$ 7,500 per hectare plus applicable taxes for Project Manual K2W 015 006 FES 1386 M3, totaling \$ 67,500. CARRIED. Ratification of email poll conducted June 25 <sup>th</sup> 2021.				
	·				
Declaration of Dividends	G2 Res: 21/21 Moved By: Director Fossum Seconded By: Director Pettman WHEREAS: A. The Directors wish to declare a dividend in the total amount of \$1,500,000 on the Class "A" common shares of the Company; B. The Directors of the Company are satisfied that: (a) The Company will be solvent at the time of such dividend; and (b) The payment of such dividend will not render the Company insolvent. RESOLVED THAT: 1. A dividend in the total amount of \$1,500,000 being the sum of \$15,000.00 per share on the issued and outstanding Class "A" Common shares of the Company, be declared and payable on July 30th, 2021 to the shareholders of record of the Class "A" Common shares of the Company at the close of business on July 30th, 2021, as follows:				

	Shareholder	Number and Class of Shares	Dividend per Share	Total Dividend Payable to Shareholder				
	District of 100 Mile House	0 100 Class A Common Shares	\$ 15,000.00	\$ 1,500,000.00				
	the above dividend	2. The record book of the Company be updated to reflect the above dividend.						
	Effective date: Jul	y 30 <sup>th</sup> 2021						
Н	VOUCHERS							
Paid Vouchers & EFT's – May 2021	H1 <b>Res: 22/21</b> Moved By: Director Mingo Seconded By: Director Pettman BE IT RESOLVED THAT the paid manual vouchers #8577 to #8599 and EFT's totaling \$ 94,802.24 be received.							
	CARRIED.							
	H2							
	Res: 23/21 Moved By: Director Fossum Seconded By: Director Mingo							
Paid Vouchers & EFT's – June 2021	BE IT RESOLVED THAT the paid manual vouchers #8600 to #8620 and EFT's totaling \$ 100,999.16 <u>be received</u> . CARRIED.							
	OTHER BUSINESS							
J	QUESTION PERIOD							

K <u>ADJOURNMENT</u>				
	К1			
	Res: 24/21 Moved By: Director Pettman Seconded By: Director Fossum			
	BE IT RESOLVED THAT the July 29 <sup>th</sup> , 2021 100 Mile Development Corporation meeting now adjourn: Time: 12:25 PM			
	CARRIED.			
I hereby certify these minutes to be correct.				
President	Secretary			





# **100 MILE DEVELOPMENT CORPORATION**

## MEMO

To:	Board of Directors
From:	Administration
Date:	October 5, 2021
Re:	South Cariboo Tourism Marketing Plan Renewal Agreement

Attached is the Contribution Renewal Agreement between the 100 Mile Development Corporation and the Cariboo Regional District for the South Cariboo Tourism Marketing Plan.

This renewal agreement is for a three-(3) year period ending December 31<sup>st</sup> 2024.

The contribution from the Cariboo Regional District is \$25,000.00.

### Recommendation:

BE IT RESOLVED THAT the memo from Administration dated October 5<sup>th</sup>, 2021 regarding the South Cariboo Tourism Marketing Plan Renewal Agreement be received; and further

BE IT RESOLVED THAT the Board of the 100 Mile Development Corporation hereby authorizes Administration to execute the Renewal Agreement between the 100 Mile Development Corporation and the Cariboo Regional District for the South Cariboo Tourism Marketing Plan.

S.Elias, D/Corporate Officer

R.Scott, CAO

#### **RENEWAL AGREEMENT**

THIS AGREEMENT, made the \_\_\_ day of \_\_\_\_\_\_, 2021.

#### **BETWEEN:**

#### CARIBOO REGIONAL DISTRICT

180 North Third Avenue, Suite D Williams Lake, BC V2G 2A4

(the "Region")

AND:

100 MILE DEVELOPMENT CORPORATION PO Box 340 100 Mile House, BC VOK 2E0

(the "Corporation")

#### WITNESSES THAT WHEREAS:

- A. The Region and the Corporation are parties to a Renewal and Amendment Agreement dated January 1, 2019 to help provide services in accordance with the goals established in the South Cariboo Tourism Development and Marketing Plan;
- B. The Agreement will terminate on the 31<sup>st</sup> day of December, 2021 and the parties agree to renew the Agreement for a further period; and
- C. The Region and the Corporation have agreed to renew the Agreement for a further 3-year term to commence January 1, 2022 and terminate the 31<sup>st</sup> day of December, 2024.

NOW THEREFORE, in consideration of the premises and covenants contained herein and for other good valuable consideration, the receipt and sufficiency of which is hereby acknowledged by each of the parties hereto, the parties agree and covenant, each with the other, that

 RENEWAL: Effective upon expiry, the Agreement will be renewed, on the same terms and conditions of the previous Agreement, for a 3-year term commencing January 1, 2022 and terminating the 31<sup>st</sup> day of December, 2024. IN WITNESS WHEREOF the said parties hereto have set their hands to as of the date written below.

CARIBOO REGIONAL DISTRICT

DATE

PRINT NAME

**100 MILE DEVELOPMENT CORPORATION** 

DATE

PRINT NAME





# **100 MILE DEVELOPMENT CORPORATION**

### MEMO

То:	Board of Directors
From:	Administration
Date:	Oct. 7, 2021
Re:	Mechanical Piling Contract Award – 100 Mile Community Forest

The contractor who normally does the mechanical piling on the fuel management blocks in the Community Forest, is not available for the immediate future. As the mechanical piling is time sensitive (it must be done before significant snowfall), our Project Manager DWB Forestry, has made several attempts to secure another contractor on short notice. None are available because they are all busy working to make up for the time lost during fire season shutdowns or called in to support the wildfire effort.

However, we were successful in securing Keith Monsos to do the mechanical piling. Not only is he available to start right away, Mr. Monsos, a contractor from the Clinton area, has experience piling fine fuels on at least three fuel breaks in the local area over the last year.

Considering the difficulty in finding qualified contractors, staff requests waiving of the Purchasing Policy and recommends that the contract for Mechanical Piling for approximately 12 ha (+/-) at a cost of \$1,500 / ha plus applicable taxes, be Direct Awarded to Keith Monsos. The total value of the contract is approximately \$20,000. FESBC has also approved a direct award, should Council choose this course of action.

**Recommendation:** 

BE IT RESOLVED THAT the report from Administration dated Oct. 7, 2021, regarding the Community Forest Mechanical Piling Award be received; and further

/400-06 CP015

BE IT RESOLVED THAT the District of 100 Mile House Purchasing Policy be waived considering limited availability of qualified contractors; and further

BE IT RESOLVED THAT the Proposal to complete the works as detailed be awarded to Keith Monsos for the stated price of \$ 1,500 per hectare plus applicable taxes for Mechanical Piling on FES Sponsored Comfor Fuel Break K2W CP 15 Block 6 (WR1386 M2).

J. Doddridge, Director Ec Dev & Planning

Roy Scott,

## 100 MILE DEVELOPMENT CORPORATION Cheque Register-Summary-Bank



AP5090 Date : Oct 01, 2021

Cheque No.

Medium : M=Manual C=Computer E=EFT-PA

Seq :

Page : 1 Time : 11:40 am

Status : All

 Supplier:
 100E20 To ZZ0820

 Pay Date:
 01-Jul-2021 To 31-Jul-2021

 Bank
 :
 099 - CASH CLEARING/SUSPENSE "BANK" To 6 - 100

Cheque #	Cheque Date	Supplier	Supplier Name	Status	Batch	Medium	Amount
8621	10-Jul-2021	100F20	BLACK PRESS MEDIA	Cleared	90	С	252.26
8622	10-Jul-2021	BLAP20	BLACKWELL, PAUL	Cleared	90	С	90.00
8623	10-Jul-2021	CENC20	CENTRAL CARIBOO DISPOSAL SERVICES LT	Cleared	90	С	134.93
8624	10-Jul <b>-2</b> 021	DIST20	DISTRICT OF 100 MILE HOUSE	Cleared	90	С	177.08
8625	10-Jul-2021	DONE20	DONEX PHARMACY	Cleared	90	С	197.30
8626	10-Jul-2021	DWBC20	DWB CONSULTING SERVICES	Cleared	90	С	8,483.84
8627	10-Jul-2021	HIRD20	HIGHRIDGE EXCAVATING LTD	Cleared	90	С	8,610.00
8628	10-Jul-2021	INNO20	INNOV8 DIGITAL SOLUTIONS	Cleared	90	С	93.17
8629	10-Jul-2021	LAKE20	LAKESIDE COLOUR PRODUCTIONS LTD	Cleared	90	С	390.08
8630	10-Jul-2021	NEWE20	NEW ERA FALLING & FOREST LTD	Cleared	90	С	12,495.00
8631	10-Jul-2021	RANK20	RANDE, KEITH	Cleared	90	С	90.00
8632	10-Jul-2021	SOCA20	ENTANDEM	Cleared	90	С	31.13
8633	10-Jul-2021	WILA20	WILLIAM LOVE	Cleared	90	С	1,619.63
8634	20-Jul-2021	STAP20	DESJARDINS CARD SERVICES	Cleared	96	С	23,49
8635	25-Jul-2021	SMIT20	SMITTY'S JANITORIAL SERVICES (1993)	Cleared	97	С	813.75
8636	25-Jul-2021	WILA20	WILLIAM LOVE	Cleared	97	С	1,551.37
01372-0001	09-Jul-2021	RECG20	RECEIVER GENERAL FOR CANADA	Cleared	86	Е	2,391.42
01373-0001	09-Jul-2021	CLIF20	CANADA LIFE	Cleared	87	E	866.08
01373-0002	09-Jul-2021	LIFW20	MORNEAU SHEPELL	Cleared	87	E	74.84
01373-0003	09-Jul-2021	RECG20	RECEIVER GENERAL FOR CANADA	Cleared	87	E	2,380.54
01373-0004	09-Jul-2021	ROYB20	ROYAL BANK VISA	Cleared	87	E	603.20
01373-0005	09-Jul-2021	SHAW20	SHAW CABLE	Cleared	87	E	120.91
01376-0001	12-Jul-2021	BCHY20	BC HYDRO & POWER AUTHORITY	Cleared	91	E	1,484.79
01376-0002	12-Jul-2021	FORT20	FORTIS BC	Cleared	91	E	510.20
01376-0003	12-Jul-2021	GRAY20	TELUS CUSTOM SECURITY SYSTEMS	Cleared	91	E	137.39
01376-0004	12-Jul-2021	CLIF20	CANADA LIFE	Cleared	91	E	866.08
01376-0005	12-Jul-2021	MINI20	MINISTER OF FINANCE	Cleared	91	E	85.03
01376-0006	12-Jul-2021	RECG20	RECEIVER GENERAL FOR CANADA	Cleared	91	E	8,651.18
01376-0007	12-Jul-2021	SHAW20	SHAW CABLE	Cleared	91	E	172.37
01377-0001	12-Jul-2021	BCHY20	BC HYDRO & POWER AUTHORITY	Cleared	92	E	1,390.58
01377-0002	12-Jul-2021	SHAW20		Cleared	92	E	1,390.38
01378-0001		SHAW20	SHAW CABLE	Cleared	93	E	75.26
01379-0001		ROYB20		Cleared	93 94	E	75.26 194.87
otal Comput Total Manua		35,053.03 0.00	Total EFT PAP : 20,125.6 Total EFT File : 0.0		Tot	al Paid :	55,178.68

33 Total No. Of Cheque(s) ...

### 100 MILE DEVELOPMENT CORPORATION Cheque Register-Summary-Bank



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Cheque No.

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 01-Aug-2021 To 31-Aug-2021

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 099 - CASH CLEARING/SUSPENSE "BANK" To 6 - 100

Cheque #	Cheque Date	Supplier	Supplier Name	Status	Batch	Medium	Amount
8637	09-Aug-2021	BIGB20	BIG BOLD BEAUTIFUL BANNER COMPANY IN	Issued	99	С	5,632.99
8638	09-Aug-2021	CENC20	CENTRAL CARIBOO DISPOSAL SERVICES LT	Issued	99	С	134.93
8639	09-Aug-2021	CENT20	CENTURY HARDWARE LTD	Issued	99	С	12,3
8640	09-Aug-2021	DIST20	DISTRICT OF 100 MILE HOUSE	Issued	99	С	1,518,884.2
8641	09-Aug-2021	DONE20	DONEX PHARMACY	Issued	99	С	53.89
8642	09-Aug-2021	DWBC20	DWB CONSULTING SERVICES	Issued	99	С	1,309.04
8643	09-Aug-2021	GART20	GARTH'S ELECTRIC CO LTD - INC NO. 248102	Issued	99	С	346.75
8644	09-Aug-2021	INNO20	INNOV8 DIGITAL SOLUTIONS	Issued	99	С	118.57
8645	09-Aug-2021	JAYP20	JAYCO PLUMBING LTD	Issued	99	С	180.80
8646	09-Aug-2021	MAPA20	MAPART PUBLISHING CORPORATION	Issued	99	С	293.34
8647	09-Aug-2021	NORW20	NORTH WEST LASER DESIGN	Issued	99	С	819.32
8648	09-Aug-2021	ROUE20	ROUX, EMMY	Issued	99	С	183.75
8649	09-Aug-2021	SANB20	SANDTRONIC BUSINESS SYSTEMS INC	Issued	99	С	221.76
8650	09-Aug-2021	WILA20	WILLIAM LOVE	Issued	99	C	2,743.14
8651	31-Aug-2021	BACK20	BACKROAD MAPBOOKS	Issued	106	С	235.94
8652	31-Aug-2021	DIST20	DISTRICT OF 100 MILE HOUSE	Issued	106	С	1,035.40
8653	31-Aug-2021	GART20	GARTH'S ELECTRIC CO LTD - INC NO. 248102	Issued	106	С	462.34
8654	31-Aug-2021	INNO20	INNOV8 DIGITAL SOLUTIONS	Issued	106	C	60.07
8655	31-Aug-2021	SMIT20	SMITTY'S JANITORIAL SERVICES (1993)	Issued	106	c	813.75
8656	31-Aug-2021	TECS20	TECHNICAL SAFETY BC	Issued	106	С	137.00
8657	31-Aug-2021	WCEL20	W.C ELECTRIC LTD	Issued	106	c	95.54
8658	31-Aug-2021	WILA20	WILLIAM LOVE	Issued	106	C	1,753,50
01380-0001	10-Aug-2021	FORT20	FORTIS BC	Issued	98	E	380.23
01380-0002	10-Aug-2021	GRAY20	TELUS CUSTOM SECURITY SYSTEMS	Issued	98	E	137.39
01380-0003	10-Aug-2021	CLIF20		Issued	98	E	866.08
01380-0004	10-Aug-2021	RECG20	RECEIVER GENERAL FOR CANADA	Issued	98	E	3,560.49
01380-0005	10-Aug-2021	ROYB20	ROYAL BANK VISA	Issued	98	E	24.31
01380-0006	10-Aug-2021	SHAW20	SHAW CABLE	Issued	98	E	293.28
01381-0001	31-Aug-2021	SHAW20	0	Issued	104	E	293.28
otal Computer Paid: 1,535,528.38		,535,528.38	Total EFT PAP : 5,555.06		Tota	Total Paid :	
Total Manua	lly Paid :	0.00	Total EFT File : 0.0	0			1,541,083.44

29 Total No. Of Cheque(s) ...

### 100 MILE DEVELOPMENT CORPORATION Cheque Register-Summary-Bank



**AP5090 Date :** Oct 01

Oct 01, 2021



 Supplier:
 100E20 To ZZ0820

 Pay Date:
 01-Sep-2021 To 30-Sep-2021

 Bank
 :
 099 - CASH CLEARING/SUSPENSE "BANK" To 6 - 100

Seq : Cheque No. Status : All Medium : M=Manual C=Computer E=EFT-PA

Cheque #	Cheque Date	Supplier	Supplier Name	Status	Batch	Medium	Amount
8659	01-Sep-2021	CENC20	CENTRAL CARIBOO DISPOSAL SERVICES L	T Issued	108	С	134.9
8660	28-Sep-2021	100F20	BLACK PRESS MEDIA	Issued	112	С	126.2
8661	28-Sep-2021	BART20	BARTA DESIGN STUDIO	Issued	112	С	63.00
8662	28-Sep-2021	BEAD20	BEAD TRAILS EXPERIENCE INC	Issued	112	C	236.25
8663	28-Sep-2021	BLUE20	BLUEGREEN ARCHITECTURE INC	Issued	112	C	991.1
8664	28-Sep-2021	DONE20	DONEX PHARMACY	Issued	112	C	51.59
8665	28-Sep-2021	HIRD20	HIGHRIDGE EXCAVATING LTD	Issued	112	C	17,821.13
8666	28-Sep-2021	NEWE20	NEW ERA FALLING & FOREST LTD	Issued	112	С	15,435.00
8667	28-Sep-2021	SMIT20	SMITTY'S JANITORIAL SERVICES (1993)	Issued	112	С	813.75
8668	28-Sep-2021	WILA20	WILLIAM LOVE	Issued	112	С	3,374.45
01382-0001	01-Sep-2021	CLIF20	CANADA LIFE	Issued	105	E	846.31
01383-0001	30-Sep-2021	BCHY20	BC HYDRO & POWER AUTHORITY	Issued	109	E	1,722.60
01383-0002	30-Sep-2021	FORT20	FORTIS BC	Issued	109	Е	448.49
01383-0003	30-Sep-2021	SHAW20	SHAW CABLE	Issued	109	E	196.17
01384-0001	29-Sep-2021	RECG20	RECEIVER GENERAL FOR CANADA	Issued	110	E	997.95
01385-0001	30-Sep-2021	CLIF20	CANADA LIFE	Issued	111	E	846.31
01385-0002	30-Sep-2021	ROYB20	ROYAL BANK VISA	Issued	111	Ε	294.62
01385-0003	30-Sep-2021	SHAW20	SHAW CABLE	Issued	111	E	172.37
otal Computer Paid :		39,047.47	Total EFT PAP : 5,524	.82	Tot	al Paid :	44,572.29
Total Manually Paid :		0.00	Total EFT File : 0	.00			

18 Total No. Of Cheque(s) ...