

**DISTRICT OF 100 MILE HOUSE****TO BE HELD IN DISTRICT COUNCIL CHAMBERS****TUESDAY, JANUARY 10th, 2023, AT 5:30 PM**

	<u>CALL TO ORDER</u> Mayor to call the Committee of the Whole meeting to order.
A.	<u>APPROVAL OF AGENDA:</u>
	A1 BE IT RESOLVED THAT the January 10 th , 2023, Committee of the Whole agenda <u>be approved</u> .
B.	<u>INTRODUCTION OF LATE ITEMS</u>
C.	<u>DELEGATIONS:</u>
Cariboo-Chilcotin Partners for Literacy Society	C1 Cariboo-Chilcotin Partners for Literacy Society to make a presentation to Council.
Ambulance Paramedics of British Columbia	C2 Ambulance Paramedics of British Columbia to make a presentation to Council.
D.	<u>UNFINISHED BUSINESS</u>
E.	<u>CORRESPONDENCE</u>

F.	<u>STAFF REPORTS:</u>
Economic Development Strategy: 2021 and Beyond - Update	F1 BE IT RESOLVED THAT the memo from administration dated January 3 rd , 2023, regarding the Economic Development Strategy: 2021 and Beyond – Update be received. <i>Further action at the direction of Council.</i>
G.	<u>BYLAWS:</u>
H.	<u>OTHER BUSINESS:</u>
I.	<u>QUESTION PERIOD:</u>
J.	<u>ADJOURNMENT:</u> BE IT RESOLVED THAT the Committee of the Whole meeting of January 10 th , 2023, adjourn: Time:

Sheena Elias

From: Melissa Hermiston <melissa@caribooliteracy.com>
Sent: November 21, 2022 11:55 AM
To: Sheena Elias
Subject: Delegation to Council request

Follow Up Flag: Follow up
Flag Status: Flagged

Hi Sheena,

I'm not sure if you're the person to contact regarding this, but I thought it would be a good place to start!

I work with Cariboo-Chilcotin Partners for Literacy Society, a non-profit offering literacy programs and services in 100 Mile House and Williams Lake.

In light of the recent inauguration of the new council, we are hoping to have a delegation come to a future council meeting to discuss the services we offer the community. The majority of our clients and learners come to us via referral, so making sure that 100 Mile council and staff are aware of our presence in the community will be a huge help in bridging that gap between clients and our staff.

Is there a process to apply to speak at a council meeting? Ideally we would love to come to the January meeting, as it will coincide with the start of Family Literacy Week at the end of January.

Please let me know what steps I would need to take. Thanks in advance!

Melissa Hermiston

Marketing / Operations Support

Tel: 250-644-5869





Community Programs



www.caribooliteracy.com info@caribooliteracy.com

Family Literacy

- Bright Red Bookshelf - Free books for kids
- Books for Babies
- StoryWalk at Parkside Art Gallery
- Family Education and Support

Call 250-644-5869
info@caribooliteracy.com

Partner Assisted Learning (PAL)

- For adults ready to improve reading, writing and math
- Trained volunteer tutors
- Long-term support, 1-2 hours/week
- Adult Dogwood or upgrading support

Call Lory at 250-395-0655
lory@caribooliteracy.com

English Language Learning

- Improve vocabulary, grammar and conversation skills
- Community outings
- 1-to-1 support and group conversation circles

Call Brenda at 250-945-4861
brenda@caribooliteracy.com

Literacy Outreach

- Help with forms, applications, finances, documents
- Short-term support
- 1-to-1 and group
- Life Skills Workshops - financial, wills, taxes and more

Call Lory at 250-395-0655
lory@caribooliteracy.com

Settlement Services

- Help with citizenship and other government forms
- Community orientation, immigration and integration assistance
- Cross-cultural support

Call Kimberly at 250-706-3143
kimberly@caribooliteracy.com

Digital Literacy

- Learn computer basics
- Upgrade or refresh your tech knowledge
- Help navigating smartphones and tablets

Call Lory at 250-395-0655
lory@caribooliteracy.com

Literacy Matters • Donate at caribooliteracy.com

Ambulance Paramedics

of British Columbia - CUPE 873



Tel: 604-273-5722 | **Fax:** 604-273-5762 | **Toll Free:** 1-866-273-5766 | **Toll Free Fax:** 1-866-273-5762
105 - 21900 Westminster Hwy., Richmond, BC V6V 0A8
info@apbc.ca | www.apbc.ca

November 4, 2022

100 Mile House District
PO Box 340, 1 - 385 Birch Ave
100 Mile House, BC V0K 2E0

Dear Mayor Maureen Pinkney and City Councilors,

I want to first congratulate all of you on your election or re-elections, and also thank those who did not run or were unsuccessful, your service is appreciated and honourable.

As we reflect on our week at UBCM and the relationship we have built over the past years with you and your communities, we are grateful for the connection, engagement and collaboration between all levels of government and stakeholders. We appreciated the opportunity to meet with so many mayors, councilors, and community leaders, and we hope you had a chance to visit our booth.

In case you missed it, we invite you to check out the following website link with documents that were available at our booth and explore the versatile skillset that uniquely qualifies paramedics to address public safety, emergency first response, patient transportation and community-based health innovation across BC.

[UBCM – Paramedic Services in your Community](#)

I am reaching out today to extend an invitation to you to set a time to meet and follow-up on the initiatives and solutions available to your community and address paramedic, dispatch, and ambulance resources.

At your earliest convenience please contact our office by phone at 604-273-5722 or by email at info@apbc.ca or troy.clifford@apbc.ca.

I look forward to connecting with you, virtually or in person, and continuing to work collaboratively to support paramedic services in your community.

Sincerely,

Troy Clifford
Provincial President
Ambulance Paramedics of BC
CUPE Local 873

TC/sd/MoveUp



DISTRICT OF 100 MILE HOUSE

M E M O

Date: Jan. 3, 2023

To: Mayor & Council

From: Administration

Subject: Economic Development Strategy: 2021 and Beyond - Update

Attached is a brief update on the 43 recommendations from the Economic Development Strategy. Five of them now have next steps associated, several of which are fully funded by outside sources if they can be completed by the end of March 2023.

A blue ink signature of J. Doddridge, written in a cursive style.

J. Doddridge, Director Ec Dev / Planning

A blue ink signature of Tammy Boulanger, written in a cursive style.

Tammy Boulanger, Deputy CAO

Economic Development Strategy: 2021 and Beyond

There are a total of 43 recommendations in the 100 Mile House Economic Development Strategy: 2021 and Beyond. They are listed below, along with a brief update.

Many of them are in progress or have been completed. A few projects that now have next steps are listed here:

Next Steps

3. Review and Enhance Community Transition Assistant Position

- Position has added considerable capacity for staff to apply for grants and undertake projects
- Position has been fully funded under Community Transition Capacity Funding since April 2021
- Funding would need to be identified to extend the position

12. Business and Resource Directory

- Could be planned under Shop Local Campaign
 - funded (\$10,000) by NDIT as replacement for Love100MileHouse.com
 - completion in 2023-24
- Or as stand-alone initiative
 - fully funded under Community Transition Capacity Funding
 - must be completed by March 2023

28. Expand Festivals and Events

- Create an Event Hosting Guide
- Content will be prepared in-house; Design / publication costs additional
- Fully funded under Community Transition Capacity Funding
- Must be completed by March 31, 2023

40. Establish a First Impression Retail Assessment Program

- Undertake Business Opportunity Scan
- Will be done in-house before March 31, 2023
- Nominal funding required – fully funded under Community Transition Capacity Funding

41. Build Retail Capacity

- Perform a retail price points comparison (basket of goods comparison)

- Will be done in-house before March 31, 2023
- Nominal funding required – fully funded under Community Transition Capacity Funding

43 Recommendations and Update

Pillar: An Inclusive and Effective Economic Development Program

1. Economic Development Advisory Panel (EDAP)
 - a. Not started
2. Economic Development Advisory Panel Training
 - a. Not started
3. Review and Enhance Community Transition Assistant Position
 - a. See Next Steps
4. Create Regular Communications
 - a. Underway internally as and when discussion / decisions are required
 - b. Underway externally as projects and initiatives are announced or completed
5. Leverage Resources and Capacity through Partnerships
 - a. Ongoing – CRD, Province, Canim Lake Band
6. Raise 100 Mile House's Profile
 - a. Ongoing – videography underway, social media
 - b. Prepared Investment Opportunity Profile focused on tourism
7. Complete a BC Rural Dividend Application
 - a. Rural Economic Diversification Infrastructure Fund application submitted
 - b. Prepare projects for Year #2 & 3

Pillar: A Modern and Comprehensive Economic Development Toolbox

8. Create a Community Profile
 - a. Underway, consultant engaged
 - b. fully grant funded
 - c. final due Feb. 15, 2023
9. Investment Attraction and Economic Development Activities
 - a. Underway and Ongoing
 - b. Community Profile, Investment Opportunity Profiles, website upgrades



- 10. Land and Building Inventory
 - a. Not started
- 11. New Resident and Relocation Package
 - a. Completed – Relocation Guide
- 12. Business and Resource Directory
 - a. See Next Steps

Pillar: The Cariboo Leader in Business Development and Support

- 13. Establish a “100 Mile House BusinessCounts” Program
 - a. Formal Business Retention & Expansion Program not started
 - b. Components like Business Walk, engaging with businesses ongoing
- 14. Supportive Local Government Policies
 - a. Ongoing
- 15. 100 Mile BusinessCounts Workshop Series
 - a. Not started
- 16. Create a Vibrant and Lively Downtown by Creating a Downtown Business Alliance
 - a. Not started
- 17. Create an Environment that Encourages Entrepreneurship
 - a. Ongoing
 - b. Piloted Spotlight on Business website feature in 2022
- 18. Utilize Revitalization Tax Exemption to Encourage Development
 - a. Not started
- 19. Further Enhancement of the Façade Improvement Program
 - a. Program itself is ongoing, further program enhancement not started
- 20. Continue to Support Immigrant Business Attraction
 - a. Ongoing
 - b. Exploratory visits are scheduled for January, February



Pillar: A Desirable Community for Working and Living

21. Connectivity Partnership

- a. Not started, CRD has taken the lead

22. Resident and Remote Worker Attraction

- a. Ongoing
- b. Partnership with CRD and member municipalities on "Make the Move" campaign
- c. Prepared Investment Opportunity Profile focused on virtual and remote work

23. Remote Worker BusinessCounts Co-Working Space

- a. Not started.
- b. Private business setting up to fill this need

24. Housing and Residential Development

- a. Ongoing
- b. Housing Needs Assessment completed 2022
- c. Strong staff relationships with builders

25. Residential and Commercial Developer Attraction

- a. Fam tours not started

26. Support Senior Housing Needs

- a. Ongoing
- b. Support for Senior Housing Society

27. Enhancing and Communicating Public Amenities

- a. Ongoing

28. Expand Festivals and Events

- a. Ongoing
- b. Music in the Park series 2022
- c. Planning for Commemorate Canada event March 2023, funding identified
- d. See also Next Steps

29. Incorporate Inclusion and Respect for Cultural Diversity

- a. Ongoing
- b. Canim flag, support age friendly events



Pillar: Supporting Economic Diversity and Opportunities - Tourism

30. Wayfinding

- a. Ongoing
- b. Strategy complete, funding opportunity identified, implementation pending

31. Cohesive and Coordinated Tourism Partnerships

- a. Ongoing
- b. Strengthened role of Economic Development and Tourism
- c. Relationship building with CCCTA

32. Tourism Inventory

- a. Completed Fall 2022
- b. Marketing the opportunities
- c. See Next Steps – Festivals & Events

Pillar: Supporting Economic Diversity and Opportunities – Agriculture

33. Agriculture Sector Growth Strategy

- a. Not started
- b. CRD taken lead

34. Explore Opportunities for Year-Round Local Grown Products

- a. Not started

35. Agriculture Public Awareness

- a. Ongoing
- b. Prepared Investment Opportunity Profile focused on agriculture

36. Explore the Feasibility of a Local Abattoir Cooperative

- a. Not started

Pillar: Supporting Economic Diversity and Opportunities – Forestry

37. Leverage the Community Forest to Support Sector Sustainability

- a. Ongoing
- b. Support for development of new recreational assets

38. Work with the Sector to Retain Facilities and Increase Competitiveness

- a. Ongoing
- b. Development of The Path Forward resource
- c. Participation in TSA sector meetings, industry collaboration



- d. Prepared Investment Opportunity Profile focused on forestry

Pillar: Supporting Economic Diversity and Opportunities - Retail

- 39. Establish a Robust Shop Local Program
 - a. See Next Steps under Business Directory
 - b. Other Shop local programs
- 40. Establish a First Impression Retail Assessment Program
 - a. See Next Steps
- 41. Build Retail Capacity
 - a. See Next Steps
- 42. Expand Retail Sector
 - a. Ongoing
 - b. Prepared Investment Opportunity Profile focused on retail

Pillar: Be Prepared for Disasters

- 43. Prepare an Economic Disaster Recovery and Resiliency Plan
 - a. Not started

