



**DISTRICT OF 100 MILE HOUSE**

**AGENDA FOR THE REGULAR MEETING OF THE MUNICIPAL COUNCIL  
TO BE HELD IN MUNICIPAL COUNCIL CHAMBERS  
Thursday, April 25<sup>th</sup>, 2024 at 5:00 PM**

<b>A.</b>	<b><u>CALL TO ORDER</u></b>
	<p>Mayor to call the regular meeting to order at 5:00 PM.</p> <p>Acknowledgement that this meeting is being held on Tsjescencúłecw.</p>
<b>B.</b>	<b><u>APPROVAL OF AGENDA:</u></b>
	<p><b>B1</b></p> <p><b>BE IT RESOLVED THAT</b> the April 25<sup>th</sup>, 2024 Regular Council agenda <u>be approved.</u></p>
<b>C.</b>	<b><u>INTRODUCTION OF LATE ITEMS AND FROM COMMITTEE OF THE WHOLE:</u></b>
<b>D.</b>	<b><u>DELEGATIONS / PUBLIC HEARING:</u></b>
<b>BDO – Financial Statements &amp; 2023 Audit Presentation</b>	<p><b>D1</b></p> <p>BDO will appear before the Board to present the 2023 Audited Financial Statements</p> <hr/> <p><b>BE IT RESOLVED THAT</b> the District of 100 Mile House 2023 Audited Financial Statements <u>be approved</u> as presented.</p>

E.	<b><u>MINUTES:</u></b>
F.	<b><u>UNFINISHED BUSINESS:</u></b>
G.	<b><u>MAYOR'S REPORT:</u></b>
H.	<b><u>CORRESPONDENCE:</u></b>
I.	<b><u>STAFF REPORTS:</u></b>
<b>Community Services Fleet Upgrade / ½ Ton RFQ</b>	<p><b>I1</b></p> <p><b>BE IT RESOLVED THAT</b> the report from Administration dated April 22<sup>nd</sup>, 2024 regarding the RFQ for the supply of a ½ be received; and further</p> <p><b>BE IT RESOLVED THAT</b> the RFQ to supply the District of 100 Mile House with a new 2025 Dodge ½ ton pickup be awarded to Regency Chrysler for the stated price of \$57,017.90 plus applicable taxes.</p>
<b>Community Services Building Equipment / Mobile Clumn Lift RFQ</b>	<p><b>I2</b></p> <p><b>BE IT RESOLVED THAT</b> the report from Administration dated April 22<sup>nd</sup>, 2024 regarding the RFQ for the supply of a Mobile Column Lift be received; and further</p> <p><b>BE IT RESOLVED THAT</b> the RFQ to supply the District of 100 Mile House with a new Mobile Column Lift be awarded to ISN Canada for the stated price of \$83,196. plus applicable taxes.</p>
J.	<b><u>BYLAWS:</u></b>
<b>Tax Rates Bylaw No. 1423, 2024</b>	<p><b>J2</b></p> <p><b>BE IT RESOLVED THAT</b> the Tax Rates Bylaw No. 1423, 2024 be adopted this 25<sup>th</sup> day of April, 2024.</p>
K.	<b><u>VOUCHERS</u></b>
L.	<b><u>OTHER BUSINESS:</u></b>
M.	<b><u>QUESTION PERIOD:</u></b>

<b>N.</b>	<b><u>ADJOURNMENT:</u></b> <b>BE IT RESOLVED THAT</b> this April 25 <sup>th</sup> , meeting of Council be adjourned:      Time:
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# District of 100 Mile House

Audit final communication to the Mayor and Council for the year ended December 31, 2023

START



**District of  
100 MILE HOUSE**

**COUNCIL REPORT  
File No. 570-01**

**Regular Council – April 25<sup>th</sup>, 2024**

**REPORT DATE:** April 22<sup>th</sup>, 2024

**TITLE:** Community Services Fleet – RFQ ½ Ton Award

**PREPARED BY:** T. Boulanger, CAO

**PURPOSE:**

The purpose of this Council report is to provide information on the Community Services Fleet RFQ submissions and award the supply of a new ½ Ton.

**RECOMMENDATION:**

Recommended Resolution

**BE IT RESOLVED THAT** the report from Administration dated April 22<sup>nd</sup>, 2024 regarding the RFQ for the supply of a ½ ton be received; and further

**BE IT RESOLVED THAT** the RFQ to supply the District of 100 Mile House with a new 2025 Dodge ½ ton pickup be awarded to Regency Chrysler for the stated price of \$57,017.90 plus applicable taxes.

**BACKGROUND INFORMATION / DISCUSSION:**

The District of 100 Mile House issued an RFQ for the supply and delivery of one (1) 1/2 Ton extended cab truck,

Three (3) submissions were received by the deadline. Submissions were opened in the presence of Director of Community Services T. Conway. and CAO T. Boulanger. The budget for this piece of equipment was approved at \$60,000.

The submissions were received as follows (\*PST varies based on base price):

Submission	Quoted Amount Prior to Taxes	Taxes (GST)	Taxes (PST)*	Total Amount of Quote
Sunrise Ford	\$ 57,935.00	\$ 2,896.75	\$ 5,793.50	\$ 66,625.25
Regency Chrysler	\$ 57,017.90	\$ 2,850.90	\$ 5,131.61	\$ 65,000.41
Metro Motors	\$ 59,982.50	\$ 2,999.13	\$ 5,998.25	\$ 69,979.88



**OPTIONS:** Council may choose to award to one of the other alternate bids.

**BUDGETARY IMPACT:** The 2024 Capital Budget for this Community Service fleet upgrades was approved for \$60,000.


**LEGISLATIVE CONSIDERATIONS (Applicable Policies and/or Bylaws):** N/A

**ATTACHMENTS:**

**RFQ Submissions**

**Prepared By:**   
T. Boulanger, CAO

**Date:** Apr. 22. 24.

**Reviewed By:**   
S. Elias, Director of Finance

**Date:** Apr. 22. 24



**District of  
100 MILE HOUSE**

**COUNCIL REPORT  
File No. 570-01**

**Regular Council – April 25<sup>th</sup>, 2024**

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**REPORT DATE:** April 22<sup>nd</sup>, 2024

**TITLE:** Community Services Fleet – RFQ Mobile Column Lift

**PREPARED BY:** S. Elias, Director of Finance

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**PURPOSE:**

The purpose of this Council report is to provide information on the Community Services RFQ submissions and award the supply of a Mobile Column Lift.

**RECOMMENDATION:**

Recommended Resolution

**BE IT RESOLVED THAT** the report from Administration dated April 22<sup>nd</sup>, 2024 regarding the RFQ for the supply of a Mobile Column Lift be received; and further

**BE IT RESOLVED THAT** the RFQ to supply the District of 100 Mile House with a new Mobile Column Lift be awarded to ISN Canada for the stated price of \$83,196 plus applicable taxes.

**BACKGROUND INFORMATION / DISCUSSION:**

The District of 100 Mile House issued an RFQ for the supply and delivery of one mobile column lift. Three (3) submissions were received by the deadline. Submissions were opened in the presence of Director of Community Services T. Conway, and Director of Finance S. Elias. The budget for this project was approved at \$100,000.

During the capital budget process Council approved \$100,000 for a new shop door at Community Services shop and a fixed lift. Since approval of the project, it has been discovered that the height of the door that was possible to be installed would not be high enough to accommodate all equipment (Grader). In light of this we moved to a portable lift system that will accommodate all 3 bays.



The submissions were received as follows:

Submission	Quoted Amount Prior to Taxes	Taxes (GST)	Taxes (PST)*	Total Amount of Quote
Total Parts Express Ltd	\$ 89,085.00	\$ 4,454.25	\$ 6,235.95	\$ 99,775.20
ISN Canada	\$ 83,196.00	\$ 4,159.80	\$ 5,823.72	\$ 93,179.52
Babco	\$ 82,730.00	\$ 4,136.50	\$ 5,791.10	\$ 92,657.60

ISN Canada submitted the lowest priced proposal for the desired mobile lift. The submission from Babco was for a product not recommended for the Districts needs.

**OPTIONS:**

Council may choose to award to one of the other alternate bids.

**BUDGETARY IMPACT:**

The 2024 Capital Budget for this Community Service upgrade was approved for \$100,000.

**LEGISLATIVE CONSIDERATIONS (Applicable Policies and/or Bylaws):** N/A

**ATTACHMENTS:**

**RFQ Submissions**

Prepared By: S. Elias  
S. Elias, Director of Finance

Date: Apr 23/24.

Reviewed By: T. Boulanger  
T. Boulanger, CAO

Date: Apr 23/24



**DISTRICT OF 100 MILE HOUSE****Bylaw No. 1423**

Being a Bylaw to impose a percentage addition to unpaid taxes, establish the date on which property taxes are due and for the levying of rates, for Municipal, Hospital and Regional District purposes for the year 2024.

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That the Council of the District of 100 Mile House, in open meeting assembled, enacts as follows:

- (1) This bylaw may be cited as **"Tax Rates Bylaw No. 1423-2024"**
- (2) The following rates are hereby imposed and levied for the year 2024.
  - (a) For all lawful general purposes of the District of 100 Mile House on the assessed value of land and improvements taxable for general municipal purposes, rates appearing in Column "A" of the Schedule attached hereto and forming a part hereof.
  - (b) For debt purposes on the assessed value of land and improvements taxable for general municipal purposes, rates appearing in Column "B" of the Schedule attached hereto and forming a part hereof.
  - (c) For Regional Hospital District purposes on the assessed value of land and improvements taxable for Regional Hospital District purposes, rates appearing in Column "C" of the Schedule attached hereto and forming a part hereof.
  - (d) For Regional District purposes on the assessed value of land and improvements taxable for Regional Hospital District purposes, rates appearing in Column "D" of the Schedule attached hereto and forming a part of hereof.
  - (e) For South Cariboo Recreation purposes of the Cariboo Regional District on the assessed value of land and improvements taxable for General Municipal purposes, rates appearing in Column "E" of the Schedule attached hereto and forming a part of hereof.
  - (f) For Regional District residential garbage collection purposes on the assessed value of land and improvements taxable for Regional Hospital District purposes, rates appearing in Column "F" of the Schedule attached hereto and forming a part of hereof.
- (3) The minimum amount of taxation upon a parcel of real property shall be One Dollar (\$1.00).

READ A FIRST, SECOND AND THIRD TIME this 23<sup>rd</sup> day of April, 2024.

ADOPTED this 25<sup>th</sup> day of April, 2024.

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Mayor

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Corporate Officer

DISTRICT OF 100 MILE HOUSE  
 Tax Rates Bylaw No. 1423, 2024  
 Schedule "A"

	"A" General	"B" Municipal Debt	Total	"C" Cariboo-Chilcotin Regional Hospital District	"D" Cariboo Regional District	"E" CRD South Cariboo Recreation	"F" CRD Residential Garbage
1 Residential	2.57799	-	<b>2.57799</b>	0.73427	0.83778	0.22090	0.05824
2 Utilities	40.00000	-	<b>40.00000</b>	2.56995	2.93223	3.42837	
3 Supportive Housing	2.57799	-	<b>2.57799</b>	0.73427	0.83778	0.22090	
4 Major Industry	60.68595	-	<b>60.68595</b>	2.49652	2.84845	5.19999	
5 Light Industry	8.32378	-	<b>8.32378</b>	2.49652	2.84845	0.71351	
6 Business	7.85268	-	<b>7.85268</b>	1.79896	2.05256	0.67375	
7 Managed Forest	6.98635	-	<b>6.98635</b>	2.20281	2.51334	0.59864	
8 Recreational/Non Profit	2.62590	-	<b>2.62590</b>	0.73427	0.83778	0.22532	
9 Farm	3.91941	-	<b>3.91941</b>	0.73427	0.83778	0.33577	