



DISTRICT OF 100 MILE HOUSE

AGENDA FOR THE REGULAR MEETING OF THE MUNICIPAL COUNCIL TO BE HELD IN MUNICIPAL COUNCIL CHAMBERS Tuesday, June 10th, 2025 at 5:30 PM

A.	<u>CALL TO ORDER</u>
	Mayor to call the regular meeting to order at 5:30 PM. Acknowledgement that this meeting is being held on Tsqescencúlecw.
B.	<u>APPROVAL OF AGENDA:</u>
	B1 BE IT RESOLVED THAT the June 10 th , 2025 Regular Council agenda <u>be approved</u> .
C.	<u>INTRODUCTION OF LATE ITEMS AND FROM COMMITTEE OF THE WHOLE:</u>
D.	<u>DELEGATIONS / PUBLIC HEARING:</u>
E.	<u>MINUTES:</u>
Special Regular – June 3rd, 2025	E1 BE IT RESOLVED THAT the minutes of the Special Regular Council meeting of June 3 rd , 2025 <u>be adopted</u> .
F.	<u>UNFINISHED BUSINESS:</u>
G.	<u>MAYOR'S REPORT:</u>
H.	<u>CORRESPONDENCE:</u>

100 Mile Snowmobile Club Letter of Support	<p>H1</p> <p>BE IT RESOLVED THAT the request for a letter of support from the 100 Mile House Snowmobile Club <u>be received</u>.</p> <p><i>Further action at the discretion of Council</i></p>
FYI Correspondence	<p>H2</p> <p>BE IT RESOLVED THAT the For Information Correspondence List dated June 5th, 2025 <u>be received</u>.</p>
I.	<u>STAFF REPORTS:</u>
2024 SOFI Report	<p>I1</p> <p>BE IT RESOLVED THAT the Council Report dated May 20th, 2025 from the Director of Finance regarding the Statement of Financial Information be received; and further</p> <p>BE IT RESOLVED THAT the Statement of Financial Information of the fiscal year ending 2024 be approved and authorized for signature</p>
Commissionaires Report May 2025	<p>I2</p> <p>BE IT RESOLVED THAT the Bylaw report for the period of May 1st to 31st, 2025 <u>be received</u>.</p>
J.	<u>BYLAWS:</u>
OCP & Zoning Amendment Bylaw No. 1450 & 1451, 2025	<p>J1</p> <p>BE IT RESOLVED THAT Official Community Plan Amendment Bylaw No. 1450, 2025 be adopted this 10th day of June, 2025; and further</p> <p>BE IT RESOLVED THAT Zoning Amendment Bylaw No. 1451, 2025 be adopted this 10th day of June, 2025</p>
K.	<u>VOUCHERS</u>

Paid Vouchers (May 1st – 31st, 2025) #30665 – #30715 & EFTs	K1 BE IT RESOLVED THAT the paid manual vouchers #30665 to #30715 and EFT's totaling \$982,979.34 <u>be received</u> .
L.	<u>OTHER BUSINESS:</u>
M.	<u>QUESTION PERIOD:</u> Call for questions from the public for items relevant to the agenda.
	<u>IN CAMERA SESSION:</u>
N.	<u>ADJOURNMENT:</u> BE IT RESOLVED THAT this June 10 th , 2025, meeting of Council be adjourned: Time:



E1

DISTRICT OF 100 MILE HOUSE

MEETING HELD IN DISTRICT COUNCIL CHAMBERS

Tuesday, June 3rd, 2025, AT 5:30 PM

PRESENT: Mayor Maureen Pinkney
 Councillor David Mingo
 Councillor Jenni Guimond
 Councillor Marty Norgren

STAFF: CAO T. Boulanger
 Dir. of Community Services T. Conway
 Dir. of Planning & Ec. Dev. J. Doddridge

Other: (7) Media: (1)

A	<u>CALL TO ORDER</u> Mayor Pinkney called the special meeting to order at 5:30 PM Mayor Pinkney acknowledged that this meeting is being held on Tsq̓escencúlecw.
B	<u>APPROVAL OF AGENDA</u> B1 Res: 127/25 Moved By: Councillor Norgren Seconded By: Councillor Guimond BE IT RESOLVED THAT the June 3 rd , 2025 Special Regular Council agenda <u>be approved</u> . <p style="text-align: center;">CARRIED</p>

C	<u>INTRODUCTION OF LATE ITEMS AND FROM THE COMMITTEE OF THE WHOLE:</u>
D	<u>DELEGATIONS / PUBLIC HEARINGS:</u>
532 Horse Lake Road – Zoning & OCP Amendment	D1 – Public Hearing Mayor Pinkney excused herself from the public hearing declaring a conflict of interest. Councillor Mingo performed the duties of the chair. OPEN PUBLIC HEARING – 5:32 PM Councillor Mingo read the opening statement and called for verbal and written submissions regarding the Zoning and OCP Amendment for 532 Horse Lake Road. No written submissions were received Questions from the gallery included what is the purpose of the new zoning and what will be constructed. Clarification was requested on the map used to advertise the re-zoning and the property access from Blackstock Rd.
	CLOSE PUBLIC HEARING Being no further questions or comments Chair Mingo read the closing statement and closed the public hearing @ 5:37 PM.
E	<u>MINUTES</u>
COW – May 6th, 2025	E1 Res: 128/25 Moved By: Councillor Mingo Seconded By: Councillor Guimond BE IT RESOLVED THAT the minutes of the Committee of the Whole Council meeting of May 6 th , 2025 <u>be adopted</u> . CARRIED

<p>Special Regular – May 6th, 2025</p>	<p>E2</p> <p>Res: 129/25 Moved By: Councillor Mingo Seconded By: Councillor Norgren</p> <p>BE IT RESOLVED THAT the minutes of the Special Regular Council meeting of May 6th, 2025 <u>be adopted</u>.</p> <p>CARRIED</p>
<p>Regular – May 6th, 2025</p>	<p>E3</p> <p>Res: 130/25 Moved By: Councillor Guimond Seconded By: Councillor Norgren</p> <p>BE IT RESOLVED THAT the minutes of the Regular Council meeting of May 6th, 2025 <u>be adopted</u>.</p> <p>CARRIED</p>
<p>F</p>	<p><u>UNFINISHED BUSINESS:</u></p>
<p>G</p>	<p><u>MAYORS REPORT:</u></p>
	<p>Mayor Pinkney noted the following:</p> <ul style="list-style-type: none"> ➤ Attended the Sikhs Vaisakhi celebration ➤ Visited the 100 Mile Youth Initiative Skate Park engagement event in Centennial Park ➤ The South Cariboo Airport Commission meeting discussed the future possibility of relocating the fuel services. ➤ Jail 8 bail and pizza day were great successes for the 2025 Grad Committee. ➤ Attended the NCLGA in Prince Rupert virtually from District Council chambers. ➤ Was honoured to be part of the reviewing the PSO Capstone projects. ➤ The Northern Medical Programs Trust continues to support UNBC and programming. <p>Councillor Mingo noted the following:</p> <ul style="list-style-type: none"> ➤ Watch Lake / Green Lake fishing derby this weekend (June 7 – 8 from 5:00 am – 6:00 pm)

	<ul style="list-style-type: none"> ➤ Lone Butte Fish & Wildlife Association open house at the Lone Butte Range (June 7th 10-3:30) <p>Councillor Norgren noted the following:</p> <ul style="list-style-type: none"> ➤ Visited Frontier plumbing and a reminder the open house for the new Countryside Tractor is this coming weekend – good to see new businesses opening in 100 Mile.
H	<u>CORRESPONDENCE:</u>
I	<u>STAFF REPORTS:</u>
Agricultural Land Commission Non-Farm Use application – South Cariboo Track & Trail Association	<p>I1</p> <p>Res: 131/25 Moved By: Councillor Mingo Seconded By: Councillor Guimond</p> <p>BE IT RESOLVED THAT Council of the District of 100 Mile House supports the application from the South Cariboo Track & Trail Association to register existing trails in the 99 Mile Recreation Area and the 100 Mile Community Forest; and further</p> <p>BE IT RESOLVED THAT the District of 100 Mile House, as a Community Forest and Woodlot tenure holder, recommends the following conditions:</p> <p>That trail width be kept to a minimum – not to exceed 5m;</p> <p>That trail maintenance should be restricted to bucking obstructions and not cutting a buffer of dead or live trees;</p> <p>That future harvest blocks will be designed to minimize impacts to trails, but crossings and adjacent harvesting will be required;</p> <p>That future harvesting will likely occur in motocross off-season (winter), however, harvesting operations should be allowed to proceed unhindered regardless of season. Harvesting plans and timing of harvest operations will be communicated during the referral stage, and signage will be installed during operations; and finally</p>

	<p>That the South Cariboo Track & Trail Association, at its own expense, install signage to keep trail users to existing trails so as not to increase disturbance in the area, as well as a reminder to leave no trace (pack out what you pack in).</p> <p style="text-align: center;">CARRIED</p>
<p>Development Variance Permit – 61 Dogwood Avenue</p>	<p>I2</p> <p>Res: 132/25 Moved By: Councillor Norgren Seconded By: Councillor Guimond</p> <p>BE IT RESOLVED THAT Council of the District of 100 Mile House authorize staff to proceed with the notification process, including notification of adjoining property owners, of Council's intent to consider issuance of a Development Variance Permit to Emma Raine for the property located at 61 Dogwood Avenue and legally described as Lot 14, Plan 12075, DL 31, Lillooet District to vary Zoning Bylaw No. 1290, 2016, section 4.12.2 a) and b) fence heights as follows:</p> <ul style="list-style-type: none"> a) To increase the height of a fence by 0.61m between the front parcel line and the building on the parcel from 1.2 m to 1.81 m; and b) To increase the height of a fence by 0.61 m elsewhere on the parcel from 2.0 m to 2.61 m. <p>in substantial accordance with the application as submitted on April 29, 2025.</p> <p style="text-align: center;">CARRIED</p>
<p>Recess – 6:00 PM – 6:25 PM</p>	<p>A recess was taken to accommodate the arrival of the applicant for item I2.</p>

J	<u>BYLAWS:</u>
OCP & Zoning Amendment Bylaw No. 1450 & 1451, 2025	<p>J1</p> <p>Res: 133/25 Moved By: Councillor Mingo Seconded By: Councillor Guimond</p> <p>BE IT RESOLVED THAT Official Community Plan Amendment Bylaw No. 1450, 2025 be read a third time this 3rd day of June, 2025; and further</p> <p>BE IT RESOLVED THAT Zoning Amendment Bylaw No. 1451, 2025 be read a third time this 3rd day of June, 2025</p> <p>CARRIED</p>
OCP & Zoning Amendment Bylaw No. 1452 & 1453, 2025	<p>J2</p> <p>Res: 134/25 Moved By: Councillor Guimond Seconded By: Councillor Norgren</p> <p>BE IT RESOLVED THAT Official Community Plan Amendment Bylaw No. 1452, 2025 be read a first and second time this 3rd day of June, 2025; and further</p> <p>BE IT RESOLVED THAT Zoning Amendment Bylaw No. 1453, 2025 be read a first and second time this 3rd day of June, 2025.</p> <p>CARRIED</p>

<p>OCP & Zoning Amendment Bylaw No. 1454 & 1455</p>	<p>J3</p> <p>Res: 135/25 Moved By: Councillor Mingo Seconded By: Councillor Guimond</p> <p>BE IT RESOLVED THAT Official Community Plan Amendment Bylaw No. 1454, 2025 be read a first and second time this 3rd day of June, 2025; and further</p> <p>BE IT RESOLVED THAT Zoning Amendment Bylaw No. 1455, 2025 be read a first and second time this 3rd day of June, 2025</p> <p style="text-align: center;">CARRIED</p>
<p>K</p>	<p><u>GENERAL VOUCHERS:</u></p>
<p>L</p>	<p><u>OTHER BUSINESS:</u></p>
<p>M</p>	<p><u>QUESTION PERIOD:</u></p>
<p>N</p>	<p><u>ADJOURNMENT:</u></p> <p>Res: 136/25 Moved By: Councillor Barnett Seconded By: Councillor Guimond</p> <p>BE IT RESOLVED THAT this June 3rd, 2025 special meeting of Council be adjourned: 6:40 PM</p> <p style="text-align: center;">CARRIED</p>
	<p>I hereby certify these minutes to be correct.</p> <p>_____ Mayor</p> <p>_____ Corporate Officer</p>

100 Mile Snowmobile Club

PO Box 1187

100 Mile House, BC V0K 2E0

May 30, 2025

Attn: Mayor & Council

District of 100 Mile House

PO Box 340

100 Mile House, BC V0K 2E0

Dear Mayor and Council,

The 100 Mile Snowmobile Club has been providing snowmobilers a structured social venue with riding opportunities on locally maintained trails for about 60 years. A large contribution to the success of the club has been accessibility to a central location to conduct official meetings, social events, as well as staging outdoor activities and rides, while building camaraderie. The 99 Mile club property, which includes a log house that serves as a clubhouse for the 100 Mile Snowmobile Club to congregate, is currently being shared by additional clubs, including the South Cariboo Archery club, the 100 Mile Model Flyers club, and the 100 Mile Dual Sport Riders club.

As you are aware, an agreement between the District of 100 Mile House and the 100 Mile Snowmobile Club resulted in a portion of the property at 99 Mile being bestowed to the club, with a complete log house, to preserve and promote. The club has since been maintaining the log house in a livable condition through rental income and past financial assistance from 100 Mile House for the larger renovations. Currently, the log house requires exterior refinishing that would include hand sanding to manufacture specifications, filling cracks, chinking and staining.

To date, past improvements to the log house has included a new metal roof, all new windows, a new high efficiency furnace, all new appliances and some insulation improvements. Financial help for the refurbishment of the exterior logs is being sought through a grant application to the Northern Development Initiative Trust (NDIT), which requires a letter of support from the local government. It is our hope that we have your continued support, and that we can count on you to provide us with a letter of support for this renovation and any further grants available to us. Our current grant application submission deadline will be July 31, 2025. However, a letter of support by early July would be much appreciated.

Should you have any questions or require further information, please contact the undersigned.

Sincerely,



Marc DeChamplain, Vice-President

100 Mile Snowmobile Club

250-855-8318

marcdec64@gmail.com

**DISTRICT OF 100 MILE HOUSE****FOR INFORMATION CORRESPONDENCE – June 5th, 2025
Received June 10th - Regular Council Meeting**

- April 14th, 2025 – Minutes South Cariboo Joint Committee
- Correspondence from the City of Enderby – Bill 7 – 2025: Economic Stabilization Act
- Correspondence from the North Coast Regional District – Pacific Northern Gas Proposed Increase of Natural Gas Delivery Rates
- May 2025 – Communities in Bloom Newsletter

FOR INFORMATION CORRESPONDENCE



CARIBOO REGIONAL DISTRICT SOUTH CARIBOO JOINT COMMITTEE MINUTES

April 14, 2025

12:00 p.m.

**District of 100 Mile House Council Chambers
385 Birch Avenue
100 Mile House, BC**

PRESENT: Co-Chair M. Wagner, Director A. Richmond, Director E. de Vries, Co-Chair M. Pinkney, Councillor D. Barnett, Councillor M. Norgren

ABSENT: Councillor J. Guimond, Councillor D. Mingo

STAFF: D. Campbell, Manager of Community Services, Cariboo Regional District, J. Dickerson, Manager of Recreation Services, District of 100 Mile House, T. Boulanger, CAO, District of 100 Mile House, T. Conway, Director of Community Services, District of 100 Mile House

1. CALL TO ORDER - By Co-Chair M. Wagner

1.1 Adoption of Agenda

SCJ.2025-04-01

That the agenda be adopted as presented.

Carried

2. ADOPTION OF MINUTES

2.1 Minutes of the South Cariboo Joint Committee Meeting - March 10, 2025

SCJ.2025-04-02

That the minutes of the South Cariboo Joint Committee meeting, held March 10, 2025, be adopted.

FOR INFORMATION CORRESPONDENCE

Carried

4. DISCUSSION ITEMS

4.1 South Cariboo Recreation Centre - Outdoor Rink

SCJ.2025-04-03

That the schematic design for the outdoor rink from Blue Green Architecture (January 2025) be approved subject to various cost saving amendments and that the project proceed to detailed design drawings for consideration of a phased construction approach.

Carried

5. ADJOURNMENT

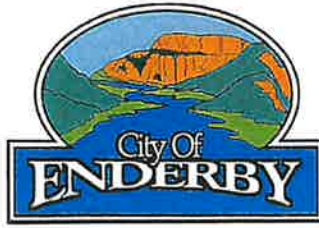
SCJ.2025-04-04

That the meeting of the South Cariboo Joint Committee be adjourned at 1:31 p.m., April 14, 2025.

Carried

Co-Chair

FOR INFORMATION CORRESPONDENCE



619 Cliff Avenue
P. O. Box 400
Enderby, B. C. V0E 1V0

The Corporation of the City of Enderby
Where the Shuswap Meets the Okanagan

Tel: (250) 838-7230
Fax: (250) 838-6007
Website: www.cityofenderby.com

April 23, 2025

MLA David Williams
Room 201 - Parliament Buildings
Victoria, BC V8V 1X4

Re: Bill 7 – 2025: Economic Stabilization (Tariff Response) Act

Dear Mr. Williams:

Council has resolved to express its concerns regarding *Bill 7 – 2025 Economic Stabilization (Tariff Response) Act*.

Council for the City of Enderby recognizes that the economic challenge posed by tariffs requires an effective government response. However, that response must flow from our shared commitment to transparency, accountability, and public participation.

Council respectfully requests that the Government of British Columbia makes the following changes to *Bill 7 – 2025 Economic Stabilization (Tariff Response) Act*, before it becomes law:

1. Modify Part 2 [Procurement Directives] of the Act to ensure that there is adequate provision for oversight, accountability, and performance measurement in government purchasing programs and policies under this part;
2. Define the intent, scope and limits of Part 3 [Tolls, Fees and Charges] of the Act and include a requirement for regular and ongoing consultation with British Columbian citizens, including indigenous persons, and businesses to understand and adapt to the consequences of measures taken under this part; and
3. Add a requirement to Part 5 [General Provisions] of the Act requiring regular public reporting of regulations made under the Act, including the objectives, performance measures, and impacts of those regulations upon British Columbian citizens, including indigenous persons, and businesses.

Moreover, we urge the Government of British Columbia to:

4. Commit to not reintroducing Part 4 [Lieutenant Governor in Council's Response Powers] of the Act whatsoever, including as a separate enactment.

FOR INFORMATION CORRESPONDENCE

When the intentions of a law enacted by the Legislative Assembly are not clearly expressed, regulations risk defining the law rather than following from the law. In this time of crisis, we urge the Government of British Columbia to legislate in a manner that upholds the rule of law, not the rule of regulation.

Thank you for your attention to this important matter.

Sincerely,

A handwritten signature in blue ink, appearing to read 'Huck Galbraith', with a stylized, flowing script.

Huck Galbraith
Mayor

Cc: Local Governments of BC
British Columbia New Democratic Party
Conservative Party of BC
Green Party of British Columbia

FOR INFORMATION CORRESPONDENCE



May 16, 2025

BC Utilities Commission
Suite 410, 900 Howe Street
Vancouver, BC Canada V6Z 2N3
Email: Commission.secretary@bcus.com

Re: Pacific Northern Gas Proposed Increase of Natural Gas Delivery Rates

Dear BC Utilities Commission,

On behalf of the Board of the North Coast Regional District (NCRD) I am writing to call for a comprehensive reset of Pacific Northern Gas (PNG) and an audit of the organization's operations and expenditures following the receipt of the correspondence sent by the Village of Telkwa, dated April 29, 2025.

As the current trend of PNG natural gas delivery rates for households continues to rise, families and residents of B.C. and the north coast are further driven towards the inability to cover the costs of necessities during the coldest parts of the year. This in addition to the indiscretion of PNG with regards to its operations on the projected two-hundred million (\$200,000,000) dollar expenditure on the new pipeline shows a lack of accountability for its economic loss on operational practices which should not be deferred to the people of B.C. to recover. For these reasons, the NCRD opposes any and all increases to PNG natural gas delivery rates.

Furthermore, the NCRD urges the B.C. Utilities Commission to conduct a thorough and transparent audit of PNG's financial practices and decision-making processes to review that fair and just rates are being provided to the communities of B.C. and the north coast.

Should you have any questions please contact NCRD staff.

Sincerely,

A handwritten signature in black ink, appearing to read "B. Pages".

Barry Pages

Chair

*CC: Municipalities and Regional District of BC
Hon. Laanas – Tamara Davidson, MLA, North-Coast Haida Gwaii
Hon. Adiran Dix, Minister of Energy and Climate Solutions
Hon. Brittny Anderson, Minister of State for Local Governments and Rural Communities*



730 2nd Avenue West
Prince Rupert BC, V8J 1H3



P: 250.624.2002
TF: 888.301.2002



W: www.ncrdbc.com
F: 250.627.8493

Growing Together

B.C. COMMUNITIES IN BLOOM NEWSLETTER

IN THIS ISSUE:

- 2025 Provincial Participants
- Looking Good Hope
- Edible Gardening

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BC Recreation & Parks Association
Invasive Species Council of BC

MEMBER OF

Gardens BC

BC Council of Garden Clubs



UPDATED MAILING ADDRESS:

4451 212-Street, Langley, V3A 7Z8
(604) 576-6506

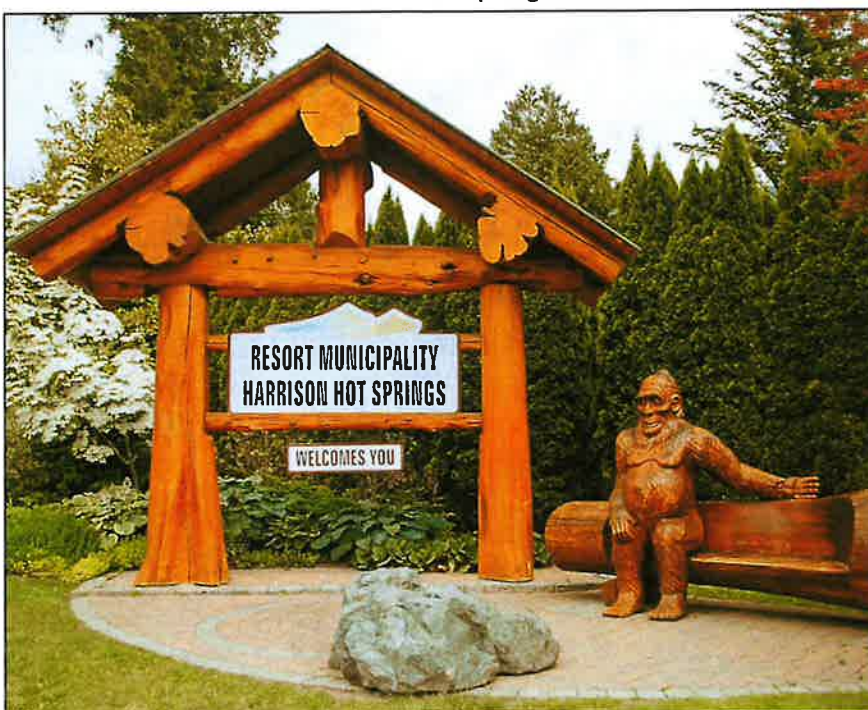
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Coordinator Catherine Kennedy
c.kennedy@telus.net

Introducing our 2025 Provincial Participants

Welcome Harrison Hot Springs and Kelowna



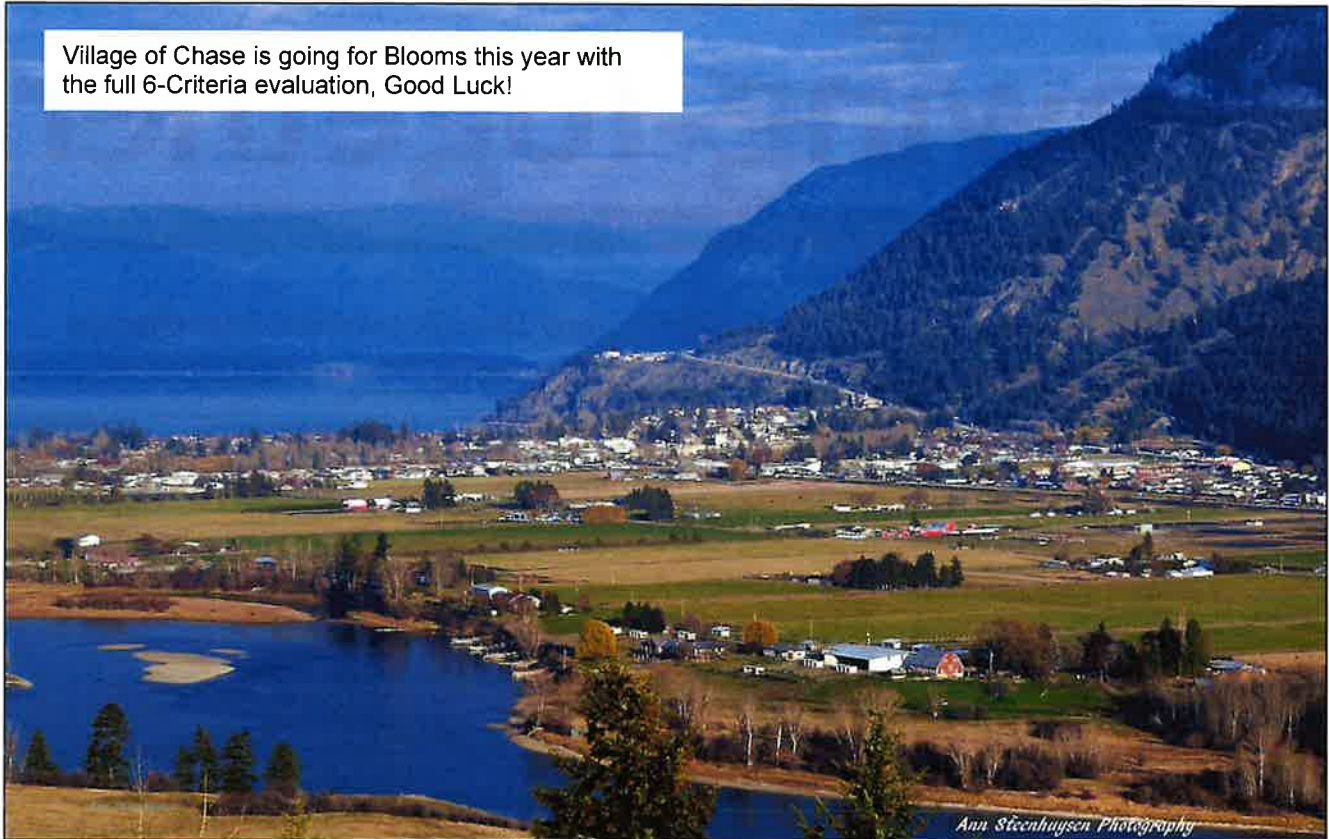
This year we have two communities returning to the Communities in Bloom program!

The Village of Harrison Hot Springs and the City of Kelowna are both starting with the Grow 3-Criteria option this year.

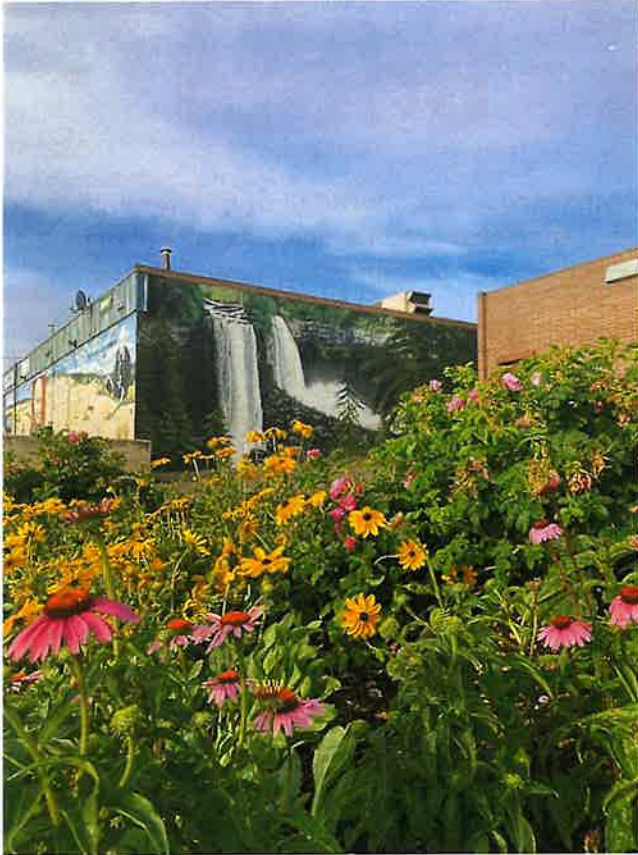
Photo top: Harrison's Sasquatch Bench.

Left: Tulips in Kelowna's Waterfront Park.

Village of Chase is going for Blooms this year with the full 6-Criteria evaluation, Good Luck!



District of Hope and the fabulous Hope CiB volunteers have been succeeding in the CiB program since 2006. Way to Bloom Hope!



District of 100 Mile House is participating in the Friends Non-Evaluated category.

Photo Left: Boulanger Downtown Mural Waterfall



Photo right: the District of Sicamous is participating in the Friends Non-Evaluated this year. Sicamous uses local artwork to beautify their community.

They are very excited for the new Wellness Centre and Gardens which are currently under construction.



Town of Qualicum Beach is also a Friends Non-Evaluated participant.

Photo is of their Waterfront walkway.



British Columbia
Communities in Bloom

LOOKING GOOD!

BC Communities in Bloom Ambassador's are proud of our communities. The purpose is to photograph a special space or a community enhancing project that is worthy of some recognition in our newsletter.

Last summer a couple of our judges saw the plans for this new signage, and recently it was viewed in all its promised glory - Looking Good Hope!

Think your community might have a worthy 'Looking Good' entry?
Please contact Catherine at c.kennedy@telus.net to obtain more information.



From National – Bloomin News March Issue LINK: [e-News - Communities in Bloom](#)

Edible Gardening

Stop and Smell (and Taste) the Flowers

Make your landscapes work harder by incorporating edibles into your designs.

These days it seems every landscaped bed needs to work extra hard – to impress the visitor and to give the space purpose – while still being easy to maintain. One of the simplest ways to make people stop and stare is to incorporate an unconventional plant into a traditional design, such as a tasty vegetable or herb nestled among colorful flowers, to bring multipurpose to the garden.

For years designers have used spreading, fragrant herbs as groundcovers and border spacing: Thyme, Mint, Tarragon. They are hardy, forgiving, and attract pollinator interest. Today the lines have blurred even further with the use of edible Lettuces and Greens, as well as tender herbs and edibles like Strawberry, Basil, Parsley and Rosemary for even more encouragement to stop and smell (or taste) the garden.

Some other edible staples that can upscale any design for maximum texture are:

- Bulls Blood Beets
- Bright Lights Swiss Chard
- Black Magic Tuscan Kale
- Orion Fennel
- Green Globe Artichoke
- Black Pearl Ornamental Pepper
- Osaka Cabbage

Read more of the story [Edible Gardening by Ball Horticultural Company - Communities in Bloom](#)

View Photos <https://www.facebook.com/media/set?vanity=communitiesinbloom&set=a.1079209314247515>



**District of
100 MILE HOUSE**

**COUNCIL REPORT
File No. 570-01**

Regular Council – June 10, 2025

REPORT DATE: May 20, 2025

TITLE: 2024 Statement of Financial Information (SOFI)

PREPARED BY: S.Elias, Director of Finance

PURPOSE: *For Council to approve and authorize for signature the 2024 Statement of Financial Information.*

RECOMMENDATION:

BE IT RESOLVED THAT the Statement of Financial Information of the fiscal year ending 2024 be approved and authorized for signature.

BACKGROUND INFORMATION / DISCUSSION:

Section 9(2) of the Financial Information Act BC Reg. 371/93 states that the Statement of Financial Information (financial statements and all accompanying schedules) must be approved by Council and the Chief Financial Officer.

Accompanied by the financial statements previously presented to Council, please find attached the remaining required documents for your approval.

OPTIONS: N/A

BUDGETARY IMPACT: N/A

LEGISLATIVE CONSIDERATIONS: Financial Information Act requirements

ATTACHMENTS: 2024 SOFI Report

Prepared By: S. Elias
S. Elias, Director of Finance

Date: May 20/25

Reviewed By: T. Boulanger
T. Boulanger, CAO

Date: May 21.25



DISTRICT OF

100 Mile House

**STATEMENT OF FINANCIAL
INFORMATION**

2024

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2024 Statements of Financial Information Report Background

What is the 'Statements of Financial Information' Report (SOFI) report?

The SOFI report is a regulatory requirement for all British Columbian municipalities, submitted by June 30 each year to the Ministry of Community, Sport and Cultural Development. The purpose of the SOFI is to report the financial statements and disbursements for employee remuneration, goods and services. Financial Information Act (FIA) regulations require that the SOFI is available for public examination for 3 years once released. The SOFI includes the municipality's audited financial statements and schedules regarding remuneration paid to the Mayor and Council, a listing of the municipal employees and their positions who have remuneration over the threshold amount of \$75,000, amounts paid to suppliers of goods and/or services to which the municipality paid a total of exceeding \$25,000 including GST and any other taxes during the year. The schedules are prepared for the provincial government and are prepared according to the FIA regulations. It should be noted that SOFI schedules are not the District of 100 Mile House financial statements. Amounts appearing in the SOFI report are based on when payments were made rather than the accrual basis normally used for financial statement presentation.

How to interpret the financial information:**Staff remuneration**

The remuneration amounts disclosed in the SOFI report incorporate several inclusions: any form of salary, wages and taxable benefits. Depending on the year, in addition to regular pay, total remuneration may include overtime pay, statutory holiday pay, payments of accrued vacation, sick and banked overtime, and retroactive pay rate changes. With each of these variables changing from year to year, the remuneration amounts will fluctuate annually.

Staff expenses

The figures under expenses include employee costs such as: mileage to meetings, event registration fees, and professional accreditation. The FIA specifically states that expenses "...are not limited to expenses that are generally perceived as perquisites or bestowing personal benefit and may include expenditures required for employees to perform their job functions".

Supplier payments

For goods or services purchased by the organization, the SOFI report includes a summary of payments made to outside organizations which total more than \$25,000 for the reporting year.

Statement of Financial Information Approval

The undersigned, as authorized by the Financial Information Regulation, Schedule 1, Subsection 9(2), approves all the statements and schedules included in this Statement of Financial Information, produced under the **Financial Information Act**.



Sheena Elias
Director of Financial Administration

Maureen Pinkney
Mayor, District of 100 Mile House

Management's Responsibility For Financial Reporting

The preparation of information in these financial Statements is the responsibility of management. The consolidated financial statements have been prepared in accordance with accounting principles generally accepted for British Columbia municipalities and are outlined under "Significant Accounting Policies" in the notes to the financial statements.

Management maintains a system of internal accounting controls to provide reasonable assurance that assets are safeguarded and that transactions are authorized, recorded and reported properly. Management also maintains a program of proper business compliance.

BDO Canada LLP, the District's independent auditors, have audited the accompanying financial statements. Their report accompanies this statement.



Sheena Elias
Director of Financial Administration

Schedule of Remuneration and Expenses - 2024**Elected Officials**

Name	Position	Remuneration	Travel & Conferences	Total
Maureen Pinkney	Mayor	\$ 23,630.00	\$ 16,820.17	\$ 40,450.17
Donna Barnett	Councillor	10,115.00	300.00	10,415.00
Jenni Guimond	Councillor	10,790.00	5,008.63	15,798.63
Ralph Fossum	Councillor	1,685.83	-	1,685.83
Dave Mingo	Councillor	10,865.00	4,800.49	15,665.49
Marty Norgren	Councillor	5,732.50	4,768.22	10,500.72
		<u>\$ 62,818.33</u>	<u>\$ 31,697.51</u>	<u>\$ 94,515.84</u>

Employees earning more than \$75,000 per year

	Position	Base Salary	Travel & Conferences	Total
Bissat, David	Fire Chief	\$ 93,662.73	\$ 4,871.62	\$ 98,534.35
Boulanger, Tammy	Chief Administrative Officer	142,721.30	645.68	143,366.98
Conway, Todd	Director of Community Services	150,811.84	-	150,811.84
Doddridge, Joanne	Director of Planning & Ec. Dec.	100,946.00	3,375.03	104,321.03
Donnelly, Paul	Water & Sewer Operator	95,037.44	2,679.76	97,717.20
Edge, Dave	Mechanic	83,474.03		83,474.03
Elias, Sheena	Director of Finance	95,248.87		95,248.87
Sparreboom, Cole	Deputy Fire Chief	81,099.12	5,236.39	86,335.51
Todd, Barry	Water & Sewer Operator	89,594.91	1,718.46	91,313.37
		<u>\$ 932,596.24</u>	<u>\$ 18,526.94</u>	<u>\$ 951,123.18</u>

Employees earning less than \$75,000 per year

Consolidated total of other employees with remuneration less than \$75,000	\$ 857,036.77	36530.98	\$ 893,567.75
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Total Remuneration	<u>\$ 1,852,451.34</u>	<u>\$ 86,755.43</u>	<u>\$ 1,939,206.77</u>
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Explanation of Variance

The variance between the remuneration schedule and the salaries and benefits reported in the consolidated financial statements of the District are attributable to a number of factors including: the remuneration schedules are based on actual payments made in the year (including payouts of vacation, Emergency Operations Centre overtime paid by the Province of BC, overtime banks, personal needs time bonuses, retirement allowances and taxable benefits) whereas the financial statement figure is determined on an accrual basis.

STATEMENT OF SUPPLIERS OF GOODS AND SERVICES (GREATER THAN \$25,000)

Name	Amount	Services
100 MILE DEVELOPMENT CORPORATION	\$ 118,373.24	Fee For Service
AARDVARK PAVEMENT MARKING SERVICES 647354	51,117.69	Contract Services - Line Painting
ANTHEM COACH HOUSE SQUARE LTD	65,494.06	Tax overpayment - Refund
BC ASSESSMENT AUTHORITY	33,981.15	Annual Tax Levy
BC HYDRO & POWER AUTHORITY	193,861.96	Utility Charges
BC TRANSIT	247,785.03	Bus transportation contract
BDO CANADA LLP	40,719.00	Audit Services
BITTERSWEET MANAGEMENT SERVICES INC	42,709.38	Contract Services - Line Painting
BRANDT TRACTOR LTD	28,361.71	Contract Services - Building Repairs
BREE CONTRACTING LTD	1,290,820.01	Capital Projects
BRENNTAG CANADA INC	42,004.62	Capital Projects
CARIBOO CHILCOTIN REGIONAL HOSPITAL	504,274.00	Annual Tax Levy
CAMEO PLUMBING LTD	28,779.99	Contract Services - Building Repairs
CARIBOO REGIONAL DISTRICT	844,069.37	Annual Tax Levy
CANADA LIFE	97,721.82	Benefits
COMMISSIONAIRES BRITISH COLUMBIA	30,738.29	Bylaw Services
DAWSON ROAD MAINTENANCE LTD	70,210.73	Contract Services - Bridge Repairs
DONAHUE AIRFIELD SERVICES	27,813.45	Contract Services - Airport
ENVIRONMENTAL 360 SOLUTIONS CENTRAL	88,803.94	Garbage Collection
EMPLOYER HEALTH TAX	36,321.83	Payroll Tax
EXCEED ELECTRICAL ENGINEERING	52,977.77	Contract Services - Engineering
FOUR RIVERS CO-OPERATIVE	112,117.81	Fleet Fuel
GARTH'S ELECTRIC CO LTD - INC NO. 248102	103,488.67	Contract Services - Electrical
HORSE LAKE GARDEN CENTER	26,363.01	Birch Ave. Baskets
HUB FIRE ENGINES & EQUIPMENT LTD	450,101.68	Capital - Fire Engine
HUN CITY MOUNTAIN BIKE CLUB	30,000.00	Donation
ICBC	27,596.00	Vehicle Insurance
ISN CANADA GROUP HOLDINGS INC	92,437.45	Capital - Mobile Lift
LAFARGE CANADA INC.	28,118.94	Road Salt
MAINLINE ROOFING CO LTD	25,867.80	Capital - Office Roof
MINISTER OF FINANCE	1,062,585.39	School & Police annual tax levy / Misc
MUNICIPAL INSURANCE ASSOCIATION OF BRITISH	137,278.00	Insurance
NAPA AUTO PARTS - 100 MILE HOUSE	39,099.36	Fleet repairs
NORTHERN COMPUTER	62,723.40	Contract Services - IT
NORHAZ SOLUTIONS	248,632.30	Contract Services - Valley Room Demo
PATERSON SEPTIC SERVICE	25,423.14	Contract Services
PENSION CORPORATION	226,125.77	Employee Benefits / Pension
PETERS BROS CONSTRUCTION LTD	386,814.92	Capital - Paving
PRAIRIECOAST EQUIPMENT	208,627.77	Capital - Mowers
RECEIVER GENERAL OF CANADA	529,238.56	Employee/Employer Payroll Expense
330542 BC LTD dba REGENCY CHRYSLER	65,000.41	Capital - Fleet Truck
ROCKY MOUNTAIN PHOENIX	344,358.00	Capital - Brusk Truck / Misc
ROYAL BANK VISA	118,354.47	Various purchases
SCOTT ROY	73,500.00	Contract Services - Deputy CAO
SITKA LOG HOMES INC	27,510.00	Capital - Park Entry Structure
SMITTY'S JANITORIAL SERVICES (1993)	29,688.75	Contract Services - Janitorial
SUNSET MEMORIAL AND STONE LTD	60,219.72	Capital - Columbariums
TRUE CONSULTING GROUP	358,592.08	Engineering services
WESTERN WATER ASSOCIATES LTD	26,684.30	Engineering services
WILLIAM LOVE	27,622.90	Contract Services - Building and Facilities
WORKERS' COMPENSATION BOARD	83,986.30	Workers Compensation
Payments to Vendors over \$25,000	8,975,095.94	
Payments to Vendors under \$25,000	986,773.63	
TOTAL PAYMENTS MADE	\$ 9,961,869.57	

**Schedule of Guarantee and Indemnity Agreements
Statement of Severance Agreements**

Schedule of Guarantee and Indemnity Agreements

"This organization has not given any guarantees or indemnities
under the Guarantees and Indemnities Regulation"

Statement of Severance Agreements

"There were no severance agreements made between the
District of 100 Mile House and its non-unionized employees during the fiscal year 2024."

Financial Information Regulation, Schedule 1

Checklist – Statement of Financial Information (SOFI)

For the Corporation:

Corporate Name: District of 100 Mile House Contact Name: Sheena Elias

Fiscal Year End: December 31, 2024 Phone Number: (250) 395-2434

Date Submitted: June 11, 2025 E-mail: selias@100milehouse.com

For the Ministry:

Ministry Name: _____ Reviewer: _____

Date Received: _____ Deficiencies: Yes ☐ No ☐

Date Reviewed: _____ Deficiencies Addressed: Yes ☐ No ☐

Approved (SFO): _____ Further Action Taken: _____

Distribution: Legislative Library ☐ Ministry Retention ☐

FIR Schedule 1 Section	Item	Yes	No	N/A	Comments
General					
1 (1) (a)	Statement of assets and liabilities	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	See Financial Statements
1 (1) (b)	Operational statement	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	See Financial Statements
1 (1) (c)	Schedule of debts	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	See Financial Statements
1 (1) (d)	Schedule of guarantee and indemnity agreements	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
1 (1) (e)	Schedule of employee remuneration and expenses	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
1 (1) (f)	Schedule of suppliers of goods and services	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
1 (3)	Statements prepared on a consolidated basis or for each fund, as appropriate	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	See Financial Statements
1 (4) 1 (5)	Notes to the financial statements for the statements and schedules listed above	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	See Financial Statements

FIR Schedule 1 Section	Item	Yes	No	N/A	Comments
Statement of Assets & Liabilities					
2	<ul style="list-style-type: none"> A balance sheet prepared in accordance with GAAP or stated accounting principles / policies, and Show changes in equity and surplus or deficit due to operations 	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	See Financial Statements
Operational Statement					
3 (1)	Prepared in accordance with GAAP or stated accounting principles / policies and consists of: <ul style="list-style-type: none"> a Statement of Income or Statement of Revenue and Expenditures, and a Statement of Changes in Financial Position 	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	See Financial Statements
3 (2) 3 (3)	<ul style="list-style-type: none"> The Statement of Changes in Financial Position may be omitted if it provides no additional information The omission must be explained in the notes 	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	See Financial Statements
3 (4)	Community colleges, school districts, and municipalities must prepare a Statement of Changes in Financial Position for the Capital Fund	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	See Financial Statements
Schedule of Debts					
4 (1) (a) 4 (2)	List each long-term debt (secured by debentures, mortgages, bonds, etc.), stating the amount outstanding, the interest rate, and the maturity date	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	See Financial Statements
4 (1) (b)	Identify debts covered by sinking funds or reserves and amounts in these accounts	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	See Financial Statements
4 (3) 4 (4)	<ul style="list-style-type: none"> The schedule may be omitted if addressed under section 2 or 5 and it provides no additional information The omission must be explained in a note to the schedule 	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	See Financial Statements

FIR Schedule 1 Section	Item	Yes	No	N/A	Comments
Schedule of Guarantee and Indemnity Agreements					
5 (1)	List financial agreements that required government approval prior to being given (see Guarantees and Indemnities Regulation in FIA Guidance Package)	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
5 (2)	State the entities involved, and the specific amount involved if known	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
5 (3) 5 (4)	<ul style="list-style-type: none"> The schedule may be omitted if addressed under section 2 or 4 and it provides no additional information The omission must be explained in a note to the schedule 	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
Schedule of Remuneration and Expenses (See Guidance Package for suggested format)					
6 (2) (a)	List separately, by name and position, the total remuneration and the total expenses for each elected official, member of the board of directors, and employee appointed by Cabinet	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
6 (2) (b)	List alphabetically each employee whose total remuneration exceeds \$75,000 and the total expenses for each [excluding the persons listed under 6 (2) (a)]	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
6 (2) (c)	Include a consolidated total for employees whose remuneration is \$75,000 or less [excluding the persons listed under 6 (2) (a)]	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
6 (2) (d)	Reconcile or explain any difference between total remuneration in this schedule and related information in the operational statement	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
6 (3)	Exclude personal information other than name, position, function or remuneration and expenses of employees	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

FIR Schedule 1 Section	Item	Yes	No	N/A	Comments
Schedule of Remuneration and Expenses (See Guidance Package for suggested format)					
6 (6)	Report the employer portion of EI and CPP as a supplier payment to the Receiver General for Canada rather than as employee remuneration	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
6 (7) (a) 6 (7) (b)	Include a statement of severance agreements providing: <ul style="list-style-type: none"> the number of severance agreements under which payment commenced in the fiscal year being reported on for non-union employees, and the range of equivalent months' compensation for them (see Guidance Package for suggested format)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
6 (8)	Provide the reason for omitting a statement of severance agreements in a note to the schedule of remuneration and expenses	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Schedule of Suppliers of Goods or Services (See Guidance Package for suggested format)					
7 (1) (a)	List in alphabetical order all suppliers of goods and services who received aggregate payments exceeding \$25,000	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
7 (1) (b)	Include a consolidated total of all payments to suppliers who received \$25,000 or less	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
7 (1) (c)	Reconcile or explain any difference between the consolidated total and related figures in the operational statement	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
7 (2) (b)	Include a statement of payments for the purposes of grants or contributions	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

FIR Schedule 1 Section	Item	Yes	No	N/A	Comments
Inactive Corporations					
8 (1)	The ministry reports for the corporation if the corporation is not operating to the extent required to produce a SOFI	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
8 (2) (a)	The ministry's report contains the statements and schedules required under section 1 (1), to the extent possible	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
8 (2) (b)	The ministry's report contains a statement of the operational status of the corporation (see Guidance Package regarding what to include)	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
Approval of Financial Information					
9 (1)	Corporations other than municipalities – the SOFI is signed as approved by the board of directors or the governing body (see Guidance Package for example)	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
9 (2)	Municipalities – the SOFI is approved by its council and by the officer assigned responsibility for financial administration (see Guidance Package for example)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
9 (3)	A management report is included, signed by the head and chief financial officer, or by the municipal officer assigned responsibility for financial administration (see examples in annual report at http://www.gov.bc.ca/cas/popt/)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
9 (4)	The management report explains the roles and responsibilities of the board of directors or governing body, audit committee, management, and the auditors	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
9 (5)	Signature approvals required in section 9 are for each of the statements and schedules of financial information, not just the financial statements	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	



District of 100 Mile House – Bylaw Enforcement Site 545
Monthly Progress Report

Period: May, 2025

In May there were 4 Requests for Service:

- Multiple Requests for Service regarding feral cats
- Noise complaint from neighbour
- Negative dog on dog interaction

Other issues dealt with in May:

- Various parking issues at sites around the District.
- Business licensing and sign inquiries
- Several calls about garbage from commercial establishments
- Public contact regarding sprinkling regulations
- Sani dump station patrols for tote/barrel filling

Jamie Suggitt
Commissionaires B.C.

DISTRICT OF 100 MILE HOUSE**Bylaw No. 1450**

A bylaw to amend the District of 100 Mile House Official Community Plan
Bylaw No. 1288-2016

This bylaw may be cited for all purposes as ***“Official Community Plan Amendment Bylaw No. 1450, 2025.”***

The Council of the District of 100 Mile House, in open meeting assembled, enacts as follows:

- (1) That District of 100 Mile House Official Community Plan Bylaw No. 1288, 2016 is hereby amended as follows:
 - a. Amend Schedule B: Land Use District Wide and Main Community Inset to change the designation of part of Lot 2, Plan KAP83927, DL 2138, Lillooet District, located at 532 Horse Lake Road and shown in heavy black outline and labelled Proposed Lot B on attached Schedule A, from Commercial Vehicle Oriented to **Low Density Residential**.

READ A FIRST AND SECOND TIME this 6th day of May, 2025.

POSTED on WEBSITE this 22nd day of May, 2025.

DISTRIBUTED by EMAIL SUBSCRIPTION SERVICE this 30th day of May, 2025.

PUBLIC HEARING held this 3rd day of June, 2025.

READ A THIRD TIME this 3rd day of June, 2025.

RECEIVED MINISTRY OF TRANSPORTATION AND INFRASTRUCTURE APPROVAL

this 4th day of June, 2025. Original document endorsed
Ministry of Transportation and Infrastructure

ADOPTED this 10th day of June, 2025.

Mayor

Corporate Officer

DISTRICT OF 100 MILE HOUSE

Bylaw No. 1451

A bylaw to amend the District of 100 Mile House Zoning Bylaw No. 1290, 2016

This bylaw may be cited for all purposes as ***“Zoning Amendment Bylaw No. 1451, 2025”***.

The Council of the District of 100 Mile House, in open meeting assembled, enacts as follows:

- (1) That District of 100 Mile House Zoning Bylaw No. 1290, 2016 is hereby amended for part of Lot 2, Plan KAP83927, DL 2138, Lillooet District, located at 532 Horse Lake Road and shown in heavy black outline and labelled Proposed Lot B on attached Schedule A, to be rezoned from Horse Lake Road Commercial Zone (C-5) to **Residential Duplex Zone (R-2)**;
- (2) That consequential map changes be made to Schedule 2 Zoning Bylaw Map District Wide and Main Community Inset.

READ A FIRST AND SECOND TIME this 6th day of May, 2025.

POSTED on WEBSITE this 22nd day of May, 2025.

DISTRIBUTED by EMAIL SUBSCRIPTION SERVICE this 30th day of May, 2025.

PUBLIC HEARING held this 3rd day of June, 2025.

READ A THIRD TIME this 3rd day of June, 2025.

RECEIVED MINISTRY OF TRANSPORTATION AND INFRASTRUCTURE APPROVAL

This 4th day of June, 2025. Original document endorsed
Ministry of Transportation and Infrastructure

ADOPTED this 10th day of June, 2025.

Mayor

Corporate Officer