

SIGN PERMIT FREQUENTLY ASKED QUESTIONS

Do I need a sign permit? If you are operating a business within the District you need a sign permit.

I am moving into a location that currently has a sign, do I need a sign permit if I am just replacing it with my sign? Yes. In 100 Mile House, a Sign Permit is required prior to any new signage installed, altered or relocated. Every business requires a Sign Permit.



I'm just painting/decaling my business name on the window; do I need a sign permit? Yes. To verify that type of sign is allowed for your business location please review Sign Bylaw No. 1464.

What type of signs can I have? To learn more about what type of signs are allowed please review Sign Bylaw No. 1464 or contact us.



Can I have a sandwich board sign? Under our new bylaw sandwich boards are permitted under specific rules. See section 6.7 of Sign Bylaw No. 1464.

I have a home-based business can I put up a sign advertising my business? Yes. See section 5.6 of Sign Bylaw No. 1464 for size and placement regulations.



How long does it take to get a sign permit? 10 business days when a complete Sign Permit Application is submitted.

What does a sign permit cost? Sign permit fee is based on the estimated value of the sign and supporting structure. See the following chart for sign permit calculations:

| Estimated Value | Fee |
|-----------------------|--|
| \$1 - \$5,000 | 1% of sign value, with a minimum fee of \$30 |
| \$5,000 - \$ 20,000 | \$50 plus 0.75% of sign value over \$5000 |
| Greater than \$20,000 | \$165 plus 0.5% of sign value over \$20,000 |

Can I put up a sign before I have my permit? No.

Is a building permit needed for my sign? Depends on the type of sign. Freestanding, Animated or Digital Signs, and Awning or Canopy Signs may require a building permit. To learn if your sign requires a building permit please contact us.



View our Sign Bylaw at: www.100milehouse.com/business-development/sign-permits